



## Special Town Meeting Minutes

Tuesday, November 25, 2025, at 6:30 PM

Virtual Only Meeting

3820 40th Avenue Cottage City, Maryland 20722

---

This meeting was hosted on Zoom:

[https://us02web.zoom.us/rec/share/QEFwRgivQKB4KAwd3Dm7wFFmb\\_tROyrDy-W-yw\\_oRqDIXabIS996MM1GoWLOc8wl.wKd20JT0uhInSXbU?startTime=1764113381000](https://us02web.zoom.us/rec/share/QEFwRgivQKB4KAwd3Dm7wFFmb_tROyrDy-W-yw_oRqDIXabIS996MM1GoWLOc8wl.wKd20JT0uhInSXbU?startTime=1764113381000)

Phone: 301-715-8592 | Meeting ID: 845 3732 2307 | Passcode: Z0q?M&!K

### **Call to Order and Roll Call at 6:30 PM**

#### **Attendees**

1. Ward 2 - Commissioner Henderson
2. Ward 3 - Commissioner Wheatley
3. Ward 4 - Commissioner Givens
4. At-Large - Commissioner Brooks
5. John Hoatson - Town Manager
6. Kevin J. Best - Town Attorney
- 7.

#### **Agenda**

##### **1. Public Comment (1:58)**

None.

##### **2. Motion to Suspend Rules (2:47)**

The motion to suspend the rules to vote in the special meeting was made by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye & Brooks-Aye. Motion passes without nays or abstentions.

##### **3. Resignation of Public Works Employee (3:40)**

The motion to accept the resignation of Seasonal Public Works Employee James Conyers was made by Commissioner Brooks and seconded by Commissioner Givens. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Aye & Brooks-Aye. Motion passes without nays or abstentions.

**4. Proposal to Replace Public Works Employee (6:45)**

Proposal is to replace the part-time seasonal employee with a full-time seasonal employee for four months and then determine if that person should be kept on permanently if there is sufficient funding. If the Commission determines that funding is available and it is possible to extend that position, they could re-hire the first employee or make the position available for other applicants.

Broader question of what the vision is for the Public Works Department. Should there be reliance on local staff or are contracted services the way to go? A salt spreader was purchased but the Town SOP indicates it can rely on contracted services if needed.

Town Manager has ideas that will be presented at the Town retreat in January. He will present figures to help make an informed decision.

Suggestion was to hire a seasonal employee for two or three months to give the Commission time to explore and determine what the best course of action would be for moving forward.

Determination was made to table the discussion until the December 2 Work Meeting.

**5. Move to a Closed Session (52:11)**

Closed session proposed to be able to discuss personnel matters under Article 3-305(b), to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction, any other personnel matter that affects one or more specific individuals, to consult with attorney to obtain legal advice, and with staff or consultants or other individuals about pending or potential litigation.

**The motion to move to a closed session was made at 7:23 PM by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Absent, Brooks-Aye. Motion passes without nays or abstentions.**

**6. Adjournment**

**The motion to adjourn was made by Commissioner Brooks and seconded by Commissioner Henderson. Salsich-Absent, Henderson-Aye, Wheatley-Aye, Givens-Absent, Brooks-Aye. Motion passes without nays or abstentions.**