



Commission Work Session Agenda

Tuesday, February 04, 2025 at 6:30 PM

Hybrid Meeting

3820 40th Avenue Cottage City, Maryland 20722

This meeting will be Hybrid: Insert link here:

<https://us02web.zoom.us/j/89670225884?pwd=eklVZW03UElvNW03TzJFcjBOTmR2Zz09>

Phone: 301-715-8592 | Meeting ID: 896 7022 5884 | Passcode: 922160

Call to Order and Roll Call

Review of Agenda

Budget Listening Session 7:00 PM until 7:30 PM - Each resident wishing to comment will have 5 minutes.

We want to hear from residents in regard to the FY 2026 Budget.

Business

1. Resolution 2025-02: Town of Cottage City Organizational Chart (Commission Discussion)
2. Resolution 2025-03: Essential Staffing (Commission Discussion)
3. Commission Priorities & Goals (Commission Discussion)
4. Strategic Planning Gateway Development Authority Project (Commission Discussion)
5. Job Description: DPW (Commission Discussion)
6. Speed Bump 41st Avenue and Parkwood (Commission Discussion)
7. Black History Month Celebrations (Commission Discussion)

Updates

8. American Landscaping Maintenance Agreement (Commission Discussion)

Public Comments

Anyone seeking to speak under Public Comments must sign in prior to the end of the Board Work Session. There is a 3-minute time limit. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern(s).

9. Motion To Suspend The Rules To Go Into A Closed Session (Commissioner Vote)

Motion To Go Into Closed Session:

This meeting will be closed under General Provisions Art. § 3-305(b) only: (1)____“To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (7)____“To consult with counsel to obtain legal advice”.

The Commission plans to go into a closed session to discuss code compliance and grant expenditures with employees and the commission.

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.