



April Work Session Agenda

Tuesday, April 01, 2025 at 6:30 PM

Hybrid Meeting

3820 40th Avenue Cottage City, Maryland 20722

This meeting will be hosted on Zoom

ONLY: <https://us02web.zoom.us/j/89670225884?pwd=eklVZW03UElvNW03TzJFcjBOTmR2Zz09>

Phone: 301-715-8592 | Meeting ID: 896 7022 5884 | Passcode: 922160

Call to Order and Roll Call

Review of Agenda

Swearing-In of Election Judges

1. Election 2025 Judges

Proposed Town Tax Rate Schedule (CYTR)

Old Business

2. Old Firehouse Project (Commission Discussion)

New Business

3. Resolution 2025-04: Authorizing Town Manager To Coordinate Usage of Town Bus & Van (Commission Discussion)
4. Ordinance 2025-01: Establishing A Resident Only Zone Along Cottage Terrace Between 4:00 PM until 7:00 PM (Commission Discussion)
5. Town Hall Lawn Maintenance Contracts (Commission Discussion)
6. Using AI to Catch Up on Backlog of Meeting Minutes (Commission Discussion)
7. MML Services: Goal Building, Team Building, Prioritizations, Roles & Responsibilities (Commission Discussion)

Public Comments

Anyone seeking to speak under Public Comments must sign in prior to the end of the Commission Work Session. There is a 3-minute time limit. When you come up to speak, you will need to state your name, address, what organization that you represent and your topic of concern(s).

Notice of Closed Session

Statutory authority to close session (check all provisions that apply). This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1)___ "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; **(7)**___ "To consult with counsel to obtain legal advice";

The Commission proposed to go into a closed session to discuss Old Firehouse & CCPD Matters.

All meetings are subject to closure pursuant to the Maryland Open Meetings Act: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Commission retire to executive or closed session the Chair will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such closed session.