



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

July 22, 2024 at 7:00 PM

AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVAL OF AGENDA

PUBLIC WISHING TO SPEAK

CONSENT AGENDA

1. Approve Town Board Minutes of July 15, 2024; Approve Expenditure Reports of May 2024, Accept Treasurer's Report of May 2024

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Cortland Community Library Annual Report
3. Cortland Lions Club Application for Variance of Town Code Title 5, Chapter 4, Section 5-4-4 Exemptions D Community Events to add night hours until 12 a.m. Sections 5-4-2 A & B (*This Summer Fest request has been an annual request and allows for live music beyond the 10 p.m. hour for August 9 & 10, 2024*)
4. Cortland Lions Club Application for Variance of Town Code Title 5, Chapter 4, Section 5-4-4 Exemptions D Community Events to add night hours until 12 a.m. Sections 5-4-2 A & B (*This Sock Hop request is a second year request and allows for live music beyond the 10 p.m. hour for September 14, 2024*)
5. Consider a motion to waive the \$100 Class E Liquor License Title 3, Chapter 9, Section 14 for Cortland Lions Club Summer Fest (*This is a consideration for a local service club. The Class E license is for a temporary license.*)
6. Consider a motion to authorize payment to Cortland Lions Club for FY25 budgeted \$20,000 donation for Summer Fest and Parade (*This item was budgeted and requires Board approval to expend.*)
7. Consideration of a motion to approve a proposed contract from Syndeo for DeKalb Advancement Technology Authority (DATA) (*This is a renewal of a multi-year contract for town fiber connection using iFiber*)
8. Consideration for approval of an Ordinance Annexing 16.73 Acres Owned by Natural Polymers, LLC to the Town of Cortland, DeKalb County, IL Property is addressed as 14438 North Street Cortland, IL PIN 09-28-100-016 (*This would allow the property owners the ability to connect to necessary town utilities and upgrade fire protection systems within its building*)
9. Consideration of an Ordinance Approving the Rezoning of Certain Property owned by Natural Polymers, LLC located in the Town of Cortland, DeKalb County, IL Property is addressed as 14438 North Street Cortland, IL PIN 09-28-100-016. (*This petition changes the current DeKalb County Zoning MC Commercial with Farm to Town of Cortland I-1 Light Industrial*)

- [10.](#) Acceptance of Easement Agreement for Ingress/Egress and Utilities (*Natural Polymers LLC as grantor provides a 50' by 300' easement for 520 E North Ave, Cortland, IL PIN 09-28-017, on the eastern boarder of the property.*)
- [11.](#) Consideration for approval of an Ordinance Granting a Special Use Permit to the Town of Cortland, for Government Offices and Buildings on a 6.5 Acre Lot of Land located at 50 W Maple Ave, PIN 09-29-173-003, in the Town of Cortland, DeKalb County, IL (*Following Town Code Title 9, Chapter 4 the Town is requesting a Special Use Permit on the property to construct, operate, and maintain a government building.*)
- [12.](#) Consider an Ordinance Approving the Rezoning of Certain Vacant Lots located in the Chestnut Grove-Unit 1 Subdivision owned by the Town of Cortland, DeKalb County IL The plated undeveloped lots are located along E Ashford Ave adjacent to Dragon Tail Pond. PINs 09-33-181-001 through 09-33-181-014. (*Approval of this ordinance allows for future open space and recreation area adjacent to Dragon Tail Pond*)

UNFINISHED BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

13. Discussion only

Town Board Policy MAJOR PURCHASES & CONTRACTS. Any contract in an amount in excess of \$10,000 and any purchase in excess of \$10,000 will be considered by the Board of Trustees to determine whether it should go to bid, with approval of the Board of Trustees required prior to any award, barring emergencies. Contracts and purchases in amounts up to \$10,000 may be approved by the Mayor.

DEPARTMENT HEAD REPORTS

- [14.](#) Police Department May/June 2024 and Permits Report June 2024

COMMENTS

MAYOR'S REPORT

ADJOURNMENT

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|------------|---------|---------------------------|-------------------------------------|-------------|--------------------|--------------------------------|-----------|
| 05/01/24 | 41721 | LION FENCING | PARADE & FESTIVAL TEMPORARY FE | 061022 | 09-7700-218 | CONTRACTED GROUPS/EVENTS/LAB V | 1,918.95- |
| 05/03/24 | 43336 | ALDIS, CHERYL | 04.16.24-04.18.24 MILEAGE FOR IML L | 041624 | 01-6000-331 | TRAVEL & TRAINING | 252.05 |
| 05/03/24 | 43337 | BELLE TIRE | 042324 '05 F250 SUPER DUTY TRUCK | 43241414 | 07-7400-241 | M&O: VEH & EQUIP | 755.96 |
| 05/03/24 | 43338 | CITY OF ST CHARLES | 041924 SHOOTING RANGE FEE-5/24-4 | IN11651 | 01-6200-331 | TRAVEL & TRAINING | 900.00 |
| 05/03/24 | 43339 | COMED | 042424 ACCT#7675375000 | 042424-3750 | 01-6100-219 | ELECTRIC - STREET LIGHTS | 2,658.81 |
| 05/03/24 | 43340 | COMED | 042424 ACCT#1257391222 | 042424-3912 | 01-6100-219 | ELECTRIC - STREET LIGHTS | 199.02 |
| 05/03/24 | 43341 | CONSERV FS INC | 041124 DIESELEX GOLD ULTRA & OIL | 121022848 | 06-7300-243 | M&O: SEWER PLANT | 560.40 |
| 05/03/24 | 43341 | CONSERV FS INC | 041124 DIESELEX GOLD ULTRA & OIL | 121022849 | 07-7400-243 | M&O: WELL SYSTEM | 584.31 |
| 05/03/24 | 43342 | COPS INC | 041124 SERVICE PATCHES | 13338 | 01-6200-198 | UNIFORMS | 92.00 |
| 05/03/24 | 43343 | DEKALB CNTY LAW ENFORCE | 041924 2024 MEMBERSHIP RENEWAL | 041924 | 01-6200-321 | DUES & SUBSCRIPTIONS | 145.00 |
| 05/03/24 | 43344 | DEKALB COUNTY CONV & VISI | 041324 DEKALB CO VISITORS GUIDE | 293 | 03-6500-726 | DONATIONS- COMMUNITY AGENCIES | 500.00 |
| 05/03/24 | 43345 | FOSTER & BUICK | 041724 GEN'L COUNSEL, ORD & RES, | 53812 | 01-6000-211 | LEGAL EXPENSE | 2,993.75 |
| 05/03/24 | 43345 | FOSTER & BUICK | 041724 GEN'L COUNSEL, ORD & RES, | 53812 | 01-6200-211 | LEGAL EXPENSE | 75.00 |
| 05/03/24 | 43345 | FOSTER & BUICK | 041724 GEN'L COUNSEL, ORD & RES, | 53812 | 01-6200-212 | ADJUDICATION | 43.75 |
| 05/03/24 | 43345 | FOSTER & BUICK | 041724 GEN'L COUNSEL, ORD & RES, | 53812 | 01-6000-210 | LEGAL FEES: REIMBURSABLE | 218.75 |
| 05/03/24 | 43345 | FOSTER & BUICK | 041724 GEN'L COUNSEL, ORD & RES, | 53812 | 01-6200-512 | LEGAL - UNION | 350.00 |
| 05/03/24 | 43346 | FRONTIER | 041024 ACCT#217-021-0061-122818-5 | 041024 | 01-6000-314 | TELEPHONE | 104.41 |
| 05/03/24 | 43346 | FRONTIER | 041024 ACCT #217-021-0061-122818-5 | 041024 | 01-6200-314 | TELEPHONE | 99.87 |
| 05/03/24 | 43346 | FRONTIER | 041024 ACCT #217-021-0061-122818-5 | 041024 | 06-7300-314 | TELEPHONE | 67.90 |
| 05/03/24 | 43347 | JOHNSON TRACTOR | 042524 PARTS-KITS, BLADES | IR98175 | 01-6100-241 | VEHICLE & EQUIPMENT MAINT. | 489.96 |
| 05/03/24 | 43348 | JULIE INC | 010824 2024 ANNUAL ASSESSMENT-T | 2024-0351 | 06-7300-311 | OFFICE EXPENSE | 719.82 |
| 05/03/24 | 43348 | JULIE INC | 010824 2024 ANNUAL ASSESSMENT-T | 2024-0351 | 07-7400-311 | OFFICE EXPENSE | 719.82 |
| 05/03/24 | 43349 | KSDisplays | 041924 UTV GOLF STICKERS-2024 OR | 0023236 | 01-6200-421 | COMMUNITY PROGRAMS | 30.00 |
| 05/03/24 | 43350 | MENARDS | 040824 PAPER TOWELS, VENT MESH, | 11940 | 07-7400-243 | M&O: WELL SYSTEM | 58.46 |
| 05/03/24 | 43350 | MENARDS | 040824 2X8-14' | 11959 | 07-7400-243 | M&O: WELL SYSTEM | 11.09 |
| 05/03/24 | 43350 | MENARDS | 041824 2X8-14' RETURNED | 12588 | 07-7400-243 | M&O: WELL SYSTEM | 11.09- |
| 05/03/24 | 43350 | MENARDS | 041824 OIL DRI, GORILLA GLUE, BATT | 12589 | 01-6100-226 | TOOLS AND HARDWARE | 17.68 |
| 05/03/24 | 43350 | MENARDS | 041824 CAR WASH, DRANO | 12616 | 01-6100-226 | TOOLS AND HARDWARE | 11.88 |
| 05/03/24 | 43351 | METRONET | 042824 ACCT #1519708 FIBER-SPEED | 042824 | 06-7300-311 | OFFICE EXPENSE | 49.95 |
| 05/03/24 | 43351 | METRONET | 042824 ACCT #1519708 FIBER-SPEED | 042824 | 07-7400-311 | OFFICE EXPENSE | 49.95 |
| 05/03/24 | 43352 | NATIONAL BUSINESS FURNITU | 031824 12 MESH BACK ERGONOMIC | ZK235804-T | 01-6000-812 | CAP OUTLAY: EQUIP & FURN | 4,425.00 |
| 05/03/24 | 43353 | NICOR | 041524 250 S HALWOOD ST | 041524 | 01-6100-316 | UTILITIES | 607.46 |
| 05/03/24 | 43353 | NICOR | 041524 156 E NORTH AVE | 041524 | 06-7300-221 | UTILITIES | 175.90 |
| 05/03/24 | 43353 | NICOR | 041924 59 S SOMONAUK RD | 041924 | 01-6100-316 | UTILITIES | 121.88 |
| 05/03/24 | 43353 | NICOR | 041924 100 S LLANOS ST | 041924 | 07-7400-221 | UTILITIES | 341.61 |
| 05/03/24 | 43353 | NICOR | 041924 91 N SPRUCE ST | 041924 | 07-7400-221 | UTILITIES | 94.97 |
| 05/03/24 | 43353 | NICOR | 041924 238 E CORTLAND CENTER RD | 041924 | 06-7300-221 | UTILITIES | 49.75 |
| 05/03/24 | 43353 | NICOR | 041924 227 S SOMONAUK RD | 041924 | 07-7400-221 | UTILITIES | 169.53 |
| 05/03/24 | 43353 | NICOR | 041924 54 MARY ALDIS LN | 041924 | 01-6200-316 | UTILITIES | 250.62 |

M = Manual Check, V = Void Check

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|------------|---------|----------------------------|----------------------------------|--------------|--------------------|-------------------------------|----------|
| 05/03/24 | 43354 | NORTHERN ILLINOIS MAYORS' | 042424 DUES FOR 2024-2025 | 2024-2025 | 01-6000-321 | DUES & SUBSCRIPTIONS | 125.00 |
| 05/03/24 | 43355 | NORTHERN ILLINOIS TRAINING | 041524 FY25 AUTHORIZED STRENGT | 2504 | 01-6200-321 | DUES & SUBSCRIPTIONS | 720.00 |
| 05/03/24 | 43356 | NORTHWESTERN MEDICINE KI | 041024 EMPLOYEE ASSISTANCE PRO | 2024-17 | 01-6000-131 | EMPLOYEE HEALTH INSURANCE | 609.00 |
| 05/03/24 | 43357 | PACE ANALYTICAL SERVICES L | 012824 SAMPLE PICKUP FEE | I9582222 | 06-7300-345 | WASTEWATER TESTING | 17.50 |
| 05/03/24 | 43358 | PETTY CASH | 043024 PETTY CASH EXPENSES FOR | 043024 | 06-7300-311 | OFFICE EXPENSE | 2.26 |
| 05/03/24 | 43358 | PETTY CASH | 043024 PETTY CASH EXPENSES FOR | 043024 | 01-6300-351 | OFFICE EXPENSE | 7.75 |
| 05/03/24 | 43358 | PETTY CASH | 043024 PETTY CASH EXPENSES FOR | 043024 | 01-6000-313 | POSTAGE | 3.86 |
| 05/03/24 | 43358 | PETTY CASH | 043024 PETTY CASH EXPENSES FOR | 043024 | 01-6200-313 | POSTAGE | 5.00 |
| 05/03/24 | 43358 | PETTY CASH | 043024 PETTY CASH EXPENSES FOR | 043024 | 07-7400-311 | OFFICE EXPENSE | 4.02 |
| 05/03/24 | 43359 | PHYSICIANS IMMEDIATE CARE | 04124 ACCT#1480379-S CORYELL, O | 041224 | 01-6200-591 | MISC EXPENSE | 770.00 |
| 05/03/24 | 43360 | PRINCIPAL LIFE INSURANCE C | 041724ACCT. 1048895-10001 EMPLOY | 041724 | 01-2100 | HEALTH INS WITHHELD | 238.82 |
| 05/03/24 | 43361 | RK DIXON CO | 042324 CONTRACT BASE RATE-4/27/2 | IN5175627 | 01-6000-351 | OFFICE EQUIP & MAINT | 90.86 |
| 05/03/24 | 43361 | RK DIXON CO | 042424 | IN5178562 | 01-6200-315 | COPIES & PRINTING | 48.75 |
| 05/03/24 | 43362 | SCHAIBLE, STEPHEN | 041524 CLASS IN FREEPORT-MILEAG | 041524 | 01-6200-331 | TRAVEL & TRAINING | 56.90 |
| 05/03/24 | 43363 | SUN LIFE ASSURANCE COMPA | 041724 DENTAL INSURANCE-5/24 | 041724 | 01-2100 | HEALTH INS WITHHELD | 527.88 |
| 05/03/24 | 43364 | TRAFFIC CONTROL & PROTEC | 041024 PEDESTRIAN CROSSING SOL | 4517 | 03-6500-846 | SPLASH PAD | 3,526.00 |
| 05/03/24 | 43365 | VANWANKUM, BRUCE | 042324 MILEAGE & PARKING FOR TR | 042324 | 01-6200-331 | TRAVEL & TRAINING | 60.88 |
| 05/03/24 | 43366 | VOLUNTARY ACTION CENTER | 050124 DONATION-FY25 | 050124 | 03-6500-726 | DONATIONS- COMMUNITY AGENCIES | 500.00 |
| 05/17/24 | 43367 | 3-D AUTO REPAIR INC | 050224 '05 FORD F250-REMOVE & RE | 26699 | 07-7400-241 | M&O: VEH & EQUIP | 302.48 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040224 MEN'S LONG SLEEVE POLO S | 111-3052375- | 01-6200-198 | UNIFORMS | 40.00 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040824 DIAMOND QUILT JACKET | 111-3114924- | 01-6200-198 | UNIFORMS | 70.00 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040224 TACTICAL POLO SHIRTS | 111-3324920- | 01-6200-198 | UNIFORMS | 71.96 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040224 DESK CLAMP POWER STRIPS | 111-5186263- | 01-6200-312 | OFFICE SUPPLIES | 43.68 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040824 BASIC CREW T-SHIRTS | 111-6999781- | 01-6200-198 | UNIFORMS | 29.97 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 040524 BATTERIES AND DESK CLAMP | 111-8140472- | 01-6200-312 | OFFICE SUPPLIES | 86.56 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 041024 GARAGE DOOR REMOTES | 114-2066916 | 01-6100-232 | MAINTENANCE TOWN GARAGE | 83.40 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 041024 PICKLEBALL REPLACEMENT | 114-2066916 | 01-6100-235 | PARKS - EQUIPMENT MAINTENANCE | 125.52 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 042324 | 114-4423750 | 06-7300-243 | M&O: SEWER PLANT | 84.39 |
| 05/17/24 | 43368 | AMAZON CAPITAL SERVICES | 032524 ZTR TRIMMER RACK | 114-9452693 | 01-6100-235 | PARKS - EQUIPMENT MAINTENANCE | 75.28 |
| 05/17/24 | 43369 | AT&T MOBILITY | 042524 WIRELESS | 2872972642 | 01-6200-314 | TELEPHONE | 555.67 |
| 05/17/24 | 43370 | COMED | 042924 ACCT#8834093000 | 042924-0930 | 01-6100-316 | UTILITIES | 38.26 |
| 05/17/24 | 43371 | COMED | 042924 ACCT#2884133000 | 042924-1330 | 01-6100-316 | UTILITIES | 26.25 |
| 05/17/24 | 43372 | COMED | 042924 ACCT#4226364000 | 042924-3640 | 01-6100-219 | ELECTRIC - STREET LIGHTS | 91.18 |
| 05/17/24 | 43373 | COMED | 042924 ACCT#4603382222 | 042924-3822 | 13-8000-840 | AIRPORT ROAD UTILITIES | 22.81 |
| 05/17/24 | 43374 | COMED | 042924 ACCT#5627704000 | 042924-7040 | 06-7300-221 | UTILITIES | 36.67 |
| 05/17/24 | 43375 | COMED | 042924 ACCT#9332732000 | 042924-7320 | 01-6100-316 | UTILITIES | 25.92 |
| 05/17/24 | 43376 | COMED | 042924 ACCT#1518843000 | 042924-8430 | 01-6100-219 | ELECTRIC - STREET LIGHTS | 17.40 |
| 05/17/24 | 43377 | COMED | 042924 ACCT#7752852000 | 042924-8520 | 01-6100-316 | UTILITIES | 40.86 |
| 05/17/24 | 43378 | COMED | 043024 ACCT#2834093000 | 043024-0930 | 06-7300-221 | UTILITIES | 1,070.22 |

M = Manual Check, V = Void Check

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|------------|---------|--------------------------|------------------------------------|-------------|--------------------|----------------------------|-----------|
| 05/17/24 | 43379 | COMED | 043024 ACCT#9931174000 | 043024-1740 | 06-7300-221 | UTILITIES | 41.64 |
| 05/17/24 | 43380 | COMED | 043024 ACCT#0282314000 | 043024-3140 | 06-7300-221 | UTILITIES | 330.13 |
| 05/17/24 | 43381 | COMED | 043024 ACCT#4239393000 | 043024-3930 | 06-7300-221 | UTILITIES | 27.03 |
| 05/17/24 | 43382 | COMED | 043024 ACCT#3842452000 | 043024-4520 | 07-7400-221 | UTILITIES | 1,261.06 |
| 05/17/24 | 43383 | COMED | 043024 ACCT#1157557000 | 043024-5570 | 06-7300-221 | UTILITIES | 147.66 |
| 05/17/24 | 43384 | COMED | 043024 ACCT#2751575000 | 043024-5750 | 07-7400-221 | UTILITIES | 303.81 |
| 05/17/24 | 43385 | COMED | 043024 ACCT#6486757000 | 043024-7570 | 06-7300-221 | UTILITIES | 124.70 |
| 05/17/24 | 43386 | COMED | 043024 ACCT#1103985000 | 043024-9850 | 06-7300-221 | UTILITIES | 205.26 |
| 05/17/24 | 43387 | COMED | 050124 ACCT#3761543000 | 050124-5430 | 07-7400-221 | UTILITIES | 5,824.74 |
| 05/17/24 | 43388 | COMED | 050124 ACCT#6348930100 | 050124-9301 | 06-7300-221 | UTILITIES | 12,575.61 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-29-152-016 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-29-152-016 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-28-200-001 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 37.50 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-28-200-001 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 37.50 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-29-182-013 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-29-182-013 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-28-200-006 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 7.97 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-28-200-006 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 7.97 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PN#09-27-100-004 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 46.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-27-100-004 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 46.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-33-181-015 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 11.54 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-33-181-015 | 060324 | 06-7300-531 | REAL ESTATE TAXES | 11.54 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-29-181-009 | 060324 | 01-6000-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-29-181-009 | 060324 | 01-6000-531 | REAL ESTATE TAXES | 20.00 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 060324 PIN#09-28-100-021 | 060324 | 07-7400-531 | REAL ESTATE TAXES | 56.94 |
| 05/17/24 | 43389 | DEKALB COUNTY TREASURER/ | 090324 PIN#09-28-100-021 | 060324 | 07-7400-531 | REAL ESTATE TAXES | 56.94 |
| 05/17/24 | 43390 | ELBURN NAPA | 041824 LUCAS OIL STABL, FLUID FILT | 899781 | 07-7400-241 | M&O: VEH & EQUIP | 49.54 |
| 05/17/24 | 43390 | ELBURN NAPA | 041824 ENGINEERING-FLUID FILTER | 899782 | 01-6300-241 | VEHICLE & EQUIPMENT MAINT. | 7.55 |
| 05/17/24 | 43390 | ELBURN NAPA | 050224 PD-5W20 OIL & FILTER | 901485 | 01-6200-241 | VEHICLE MAINTENANCE | 45.53 |
| 05/17/24 | 43391 | ENVISION HEALTHCARE LLC | 050124 ADMINISTRATIVE FEES | 239603 | 01-6000-131 | EMPLOYEE HEALTH INSURANCE | 117.00 |
| 05/17/24 | 43392 | FRONTIER | 050624 ACCT#815-756-9684-090623-5 | 050624 | 07-7400-311 | OFFICE EXPENSE | 39.67 |
| 05/17/24 | 43392 | FRONTIER | 050624 ACCT#815-756-9684-090623-5 | 050624 | 06-7300-311 | OFFICE EXPENSE | 39.68 |
| 05/17/24 | 43392 | FRONTIER | 050624 ACCT#815-756-3030-090623-5 | 050624-TH | 01-6000-314 | TELEPHONE | 240.66 |
| 05/17/24 | 43393 | GRIFFIN, MARTIN | 042724 4 HRS FIREARMS TRAINING | 042724 | 01-6200-331 | TRAVEL & TRAINING | 140.00 |
| 05/17/24 | 43394 | ICRMT | 060124 PROPERTY & LIABILITY PREMI | S-INV001659 | 01-6000-511 | INSURANCE EXPENSE | 8,711.00 |
| 05/17/24 | 43394 | ICRMT | 060124 PROPERTY & LIABILITY PREMI | S-INV001659 | 01-6100-511 | INSURANCE EXPENSE | 9,359.00 |
| 05/17/24 | 43394 | ICRMT | 060124 PROPERTY & LIABILITY PREMI | S-INV001659 | 01-6200-511 | INSURANCE EXP | 14,560.00 |
| 05/17/24 | 43394 | ICRMT | 060124 PROPERTY & LIABILITY PREMI | S-INV001659 | 06-7300-511 | INSURANCE EXPENSE | 1,830.00 |
| 05/17/24 | 43394 | ICRMT | 060124 PROPERTY & LIABILITY PREMI | S-INV001659 | 07-7400-511 | INSURANCE EXPENSE | 3,664.00 |

M = Manual Check, V = Void Check

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|------------|---------|----------------------------|-------------------------------------|------------|--------------------|----------------------------|-----------|
| 05/17/24 | 43395 | LARSON, KENT LOU | 031524 SOLAR/EV TRAINING | 031524 | 01-6300-331 | Conference and Training | 175.00 |
| 05/17/24 | 43396 | LAUTERBACH & AMEN LLP | 050324 PROFESSIONAL SERVICES F | 90999 | 01-6000-214 | AUDIT & ACCOUNTING FEES | 8,546.38 |
| 05/17/24 | 43396 | LAUTERBACH & AMEN LLP | 050324 PROFESSIONAL SERVICES F | 90999 | 06-7300-213 | OTHER CONSULTING FEES | 1,337.45 |
| 05/17/24 | 43396 | LAUTERBACH & AMEN LLP | 050324 PROFESSIONAL SERVICES F | 90999 | 07-7400-213 | OTHER CONSULTING FEES | 2,006.17 |
| 05/17/24 | 43397 | MENARDS | 042524 WASHERS, PHTRUSSHDMS | 13079 | 07-7400-243 | M&O: WELL SYSTEM | 13.94 |
| 05/17/24 | 43397 | MENARDS | 042524 HEXCAP SCR C | 13090 | 01-6100-226 | TOOLS AND HARDWARE | 14.56 |
| 05/17/24 | 43398 | METRO WEST COUNCIL OF GO | 050624 ANNUAL DUES | 5383 | 01-6000-321 | DUES & SUBSCRIPTIONS | 1,500.00 |
| 05/17/24 | 43399 | MUNICIPAL CLERKS OF IL | 050824 IIMC REGION VII 2024 MEETIN | 050824 | 01-6000-331 | TRAVEL & TRAINING | 75.00 |
| 05/17/24 | 43399 | MUNICIPAL CLERKS OF IL | 050824 THE GIRLS OF ATOMIC CITY R | 050824-1 | 01-6000-331 | TRAVEL & TRAINING | 75.00 |
| 05/17/24 | 43400 | OFFICE PRO | 050824 PAPER, CARTRIDGES, FOLDE | 691841-0 | 01-6000-312 | OFFICE SUPPLIES | 661.41 |
| 05/17/24 | 43401 | PACE ANALYTICAL SERVICES L | 043024 AMMONIA, BOD, FECAL, PHOS | 247202223 | 07-7400-345 | CHEMICALS & TESTING | 367.00 |
| 05/17/24 | 43401 | PACE ANALYTICAL SERVICES L | 043024 AMMONIA, BOD, FECAL, PHOS | 247202223 | 06-7300-345 | WASTEWATER TESTING | 2,105.70 |
| 05/17/24 | 43402 | RK DIXON CO | 050124 CONTRACT BASE RATE 5/27/2 | IN5194574 | 01-6000-351 | OFFICE EQUIP & MAINT | 90.86 |
| 05/17/24 | 43403 | ROYER ASPHALT PAVING | 050324 W KLEIN AVE-ROADWAY | 22856 | 01-6100-811 | CAP OUTLAY: CONSTRUCT | 10,845.00 |
| 05/17/24 | 43404 | USABLUEBOOK | 060723 STENNER PUMP TUBE, ROLLE | INV0003492 | 07-7400-345 | CHEMICALS & TESTING | 917.54 |
| 05/17/24 | 43405 | VERIZON CONNECT FLEET US | 050124 VEHICLE TRACKING SUBSCRI | 3080000564 | 01-6100-314 | TELEPHONE | 174.50 |
| 05/17/24 | 43406 | VERIZON WIRELESS | 050124 MOBILE BROADBAND SERVIC | 9963035929 | 01-6000-314 | TELEPHONE | 83.34 |
| 05/17/24 | 43406 | VERIZON WIRELESS | 050124 MOBILE BROADBAND SERVIC | 9963035929 | 01-6300-314 | TELEPHONE | 185.23 |
| 05/17/24 | 43406 | VERIZON WIRELESS | 050124 MOBILE BROADBAND SERVIC | 9963035929 | 07-7400-314 | TELEPHONE | 114.13 |
| 05/17/24 | 43406 | VERIZON WIRELESS | 050124 MOBILE BROADBAND SERVIC | 9963035929 | 06-7300-314 | TELEPHONE | 69.23 |
| 05/17/24 | 43406 | VERIZON WIRELESS | 050124 MOBILE BROADBAND SERVIC | 9963035929 | 01-6100-314 | TELEPHONE | 228.31 |
| 05/17/24 | 43407 | WATER PRODUCTS CO | 050624 5/8x3/4 FLOW IQ 2250 AMI MET | 0322290 | 07-7400-341 | METER PURCHASES & SUPPLIES | 7,830.00 |
| 05/17/24 | 43407 | WATER PRODUCTS CO | 050624 3/4 METER COUPLING NO LEA | 0322291 | 07-7400-341 | METER PURCHASES & SUPPLIES | 840.00 |
| 05/17/24 | 43407 | WATER PRODUCTS CO | 051324 MANHOLE COVER, BUTYL RU | 0322418 | 01-6100-255 | STORM SEWER REPAIRS | 954.72 |
| 05/17/24 | 43408 | WATER REMEDIATION TECHNO | 050124 BASE TREATMENT CHARGE | 023070 | 07-7400-222 | RADIUM REMOVAL PROCESSING | 6,570.62 |
| 05/17/24 | 43408 | WATER REMEDIATION TECHNO | 050124 BASE TREATMENT CHARGE | 023071 | 07-7400-222 | RADIUM REMOVAL PROCESSING | 2,851.67 |
| 05/17/24 | 43409 | XEROX FINANCIAL SERVICES | 042824 COPIER LEASE-PD | 5709719 | 01-6200-315 | COPIES & PRINTING | 24.72 |
| 05/31/24 | 4900 | ADOBE EXPORT PDF | 052924 ACROBAT PRO | 052924 | 01-6200-351 | OFFICE EQUIP & MAINT | 21.24 |
| 05/31/24 | 4901 | AMERICAN NATIONAL STANDA | 052824 GUIDE FOR SECURITY LIGHTI | X_1014143 | 01-6200-591 | MISC EXPENSE | 120.00 |
| 05/31/24 | 4902 | BACKBLAZE | 052624 B2 CLOUD STORAGE | 052624 | 01-6000-351 | OFFICE EQUIP & MAINT | .91 |
| 05/31/24 | 4903 | BLUECROSS BLUESHIELD OF I | 051724 EMPLOYEE HEALTH INSURAN | 051724 | 01-2100 | HEALTH INS WITHHELD | 14,634.24 |
| 05/31/24 | 4904 | ENVISION HEALTHCARE LLC | 051324 HRA REIMBURSEMENTS | 051324 | 01-6000-131 | EMPLOYEE HEALTH INSURANCE | 1,791.58 |
| 05/31/24 | 4905 | INTERMEDIA | 050124 EXCHANGE & ARCHIVING | 2405070020 | 01-6000-351 | OFFICE EQUIP & MAINT | 466.80 |
| 05/31/24 | 4906 | MC Job Post | 052424 JOB POSTING-PATROL OFFIC | 9554358541 | 01-6200-591 | MISC EXPENSE | 100.00 |
| 05/31/24 | 4907 | METROPOLITAN ALLIANCE OF | 042024 UNION DUES FOR APRIL 2024 | 042024 | 01-2140 | UNION DUES | 180.00 |
| 05/31/24 | 4908 | MICROSOFT ONLINE | 051124 ONLINE SERVICES | E0200RWDT | 01-6000-321 | DUES & SUBSCRIPTIONS | 107.25 |
| 05/31/24 | 4909 | NFPA | 052824 GUIDE FOR PREMISES SECU | 650889 | 01-6200-591 | MISC EXPENSE | 167.81 |
| 05/31/24 | 4910 | US POSTAL SERVICE | 050324 WATER/SEWER BILLING | 050324 | 06-7300-311 | OFFICE EXPENSE | 397.77 |
| 05/31/24 | 4910 | US POSTAL SERVICE | 050324 WATER/SEWER BILLING | 050324 | 07-7400-311 | OFFICE EXPENSE | 397.76 |

M = Manual Check, V = Void Check

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|------------|---------|-----------------------------|------------------------------------|------------|--------------------|----------------------------|----------|
| 05/31/24 | 4911 | WEX BANK | 051524 FUEL-PD | 97040194 | 01-6200-371 | GAS & PETROLEUM | 1,378.59 |
| 05/31/24 | 4911 | WEX BANK | 051524 SERVICE-PD | 97040194 | 01-6200-241 | VEHICLE MAINTENANCE | 58.00 |
| 05/31/24 | 4911 | WEX BANK | 051524 FUEL-PW | 97040194 | 01-6100-371 | FUEL | 582.88 |
| 05/31/24 | 4911 | WEX BANK | 051524 FUEL-ENGINEERING | 97040194 | 01-6300-371 | GASOLINE | 247.93 |
| 05/31/24 | 4911 | WEX BANK | 051524 FUEL-SEWER | 97040194 | 06-7300-371 | GAS & PETROLEUM | 246.08 |
| 05/31/24 | 4911 | WEX BANK | 051524 FUEL-WATER | 97040194 | 07-7400-371 | GAS & PETROLEUM | 574.20 |
| 05/31/24 | 4912 | ZIFT, LLC | 043024 PROCESSING FEES | 043024 | 06-7300-311 | OFFICE EXPENSE | 1.00 |
| 05/31/24 | 4912 | ZIFT, LLC | 043024 PROCESSING FEES | 043024 | 07-7400-311 | OFFICE EXPENSE | 1.00 |
| 05/31/24 | 4913 | ENVISION HEALTHCARE LLC | 052924 HRA REIMBURSEMENT | 052924 | 01-6000-131 | EMPLOYEE HEALTH INSURANCE | 1,155.29 |
| 05/31/24 | 43410 | 3-D AUTO REPAIR INC | 052024 TEST & REMOVE, REPLACE IN | 26740 | 01-6100-241 | VEHICLE & EQUIPMENT MAINT. | 218.52 |
| 05/31/24 | 43411 | ALDIS, CHERYL | 052424 IIMC CONFERENCE-CALGARY | 052424 | 01-6000-331 | TRAVEL & TRAINING | 1,573.04 |
| 05/31/24 | 43412 | CONSERV FS INC | 052824 DIESELEX GOLD ULTRA LS CL | 121023186 | 01-6100-371 | FUEL | 1,241.69 |
| 05/31/24 | 43413 | FRONTIER | 050624 ACCT#815-756-2558-090623-5 | 050624-1 | 01-6200-314 | TELEPHONE | 105.80 |
| 05/31/24 | 43413 | FRONTIER | 051024 ACCT#217-021-0061-122818-5 | 051024 | 01-6000-314 | TELEPHONE | 99.87 |
| 05/31/24 | 43413 | FRONTIER | 051024 ACCT #217-021-0061-122818-5 | 051024 | 06-7300-314 | TELEPHONE | 67.90 |
| 05/31/24 | 43413 | FRONTIER | 051024 ACCT #217-021-0061-122818-5 | 051024 | 01-6200-314 | TELEPHONE | 101.73 |
| 05/31/24 | 43414 | G'S R PLUMBING & HEATING IN | 050624 TEST WELL HOUSES-NEEDS | 197423 | 07-7400-243 | M&O: WELL SYSTEM | 105.00 |
| 05/31/24 | 43414 | G'S R PLUMBING & HEATING IN | 050624 TESTED BACKUP & OVERFLO | 197424 | 01-6100-232 | MAINTENANCE TOWN GARAGE | 150.00 |
| 05/31/24 | 43414 | G'S R PLUMBING & HEATING IN | 050624 TESTED BACKUP & OVERFLO | 197425 | 07-7400-243 | M&O: WELL SYSTEM | 150.00 |
| 05/31/24 | 43414 | G'S R PLUMBING & HEATING IN | 050624 TESTED BACKUP & OVERFLO | 197426 | 06-7300-243 | M&O: SEWER PLANT | 150.00 |
| 05/31/24 | 43414 | G'S R PLUMBING & HEATING IN | 050624 TESTED BACKUP & OVERFLO | 197427 | 01-6100-242 | TOWN HALL MAINTENANCE | 150.00 |
| 05/31/24 | 43415 | ICMA | 051824 MEMBERSHIP APPLICATION-M | 051824 | 01-6000-321 | DUES & SUBSCRIPTIONS | 181.31 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 JULY WORKERS COMP | 87212 | 01-6000-511 | INSURANCE EXPENSE | 54.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 01-6100-511 | INSURANCE EXPENSE | 4,867.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 01-6200-511 | INSURANCE EXP | 2,409.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 01-6300-511 | INSURANCE EXP | 121.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 06-7300-511 | INSURANCE EXPENSE | 330.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 07-7400-511 | INSURANCE EXPENSE | 496.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 01-6100-511 | INSURANCE EXPENSE | 268.00 |
| 05/31/24 | 43416 | ILLINOIS PUBLIC RISK FUND | 051324 WORKERS COMP | 87212 | 01-6000-511 | INSURANCE EXPENSE | 277.00 |
| 05/31/24 | 43417 | LAUTERBACH & AMEN LLP | 051024 GASB 74/75 LIMITED REPORT | 91137 | 01-6000-214 | AUDIT & ACCOUNTING FEES | 950.00 |
| 05/31/24 | 43418 | MENARDS | 051424 GARDEN HAND CULTIVATOR, | 14235 | 03-6500-840 | HOLIDAY DECORATIONS | 294.57 |
| 05/31/24 | 43418 | MENARDS | 051624 SPONGES, DUCTTAPE, ROUN | 14379 | 06-7300-311 | OFFICE EXPENSE | 74.75 |
| 05/31/24 | 43419 | MERRY MAIDS | 050924 CLEANING-APRIL-PD | 050924-PD | 01-6200-242 | M&O: OFFICE | 324.00 |
| 05/31/24 | 43419 | MERRY MAIDS | 050924 CLEANING-APRIL-TH | 050924-TH | 01-6100-242 | TOWN HALL MAINTENANCE | 186.00 |
| 05/31/24 | 43420 | NCPERS GROUP LIFE INS | 050124 LIFE INSURANCE PREMIUM-J | 6231062024 | 01-2130 | LIFE INSURANCE WITHHELD | 112.00 |
| 05/31/24 | 43421 | NICOR | 051624 238 E CORTLAND CENTER RD | 051624 | 06-7300-221 | UTILITIES | 47.54 |
| 05/31/24 | 43421 | NICOR | 051624 59 S SOMONAUK RD | 051624 | 01-6100-316 | UTILITIES | 57.57 |
| 05/31/24 | 43421 | NICOR | 051624 91 N SPRUCE ST | 051624 | 07-7400-221 | UTILITIES | 49.79 |

M = Manual Check, V = Void Check

| Check Date | Check # | Payee | Description | Invoice # | Invoice GL Account | Invoice GL Account Title | Amount |
|---------------|---------|----------------------------|-----------------------------------|-------------|--------------------|-----------------------------|------------|
| 05/31/24 | 43421 | NICOR | 051624 100 S LLANOS ST | 051624 | 07-7400-221 | UTILITIES | 192.12 |
| 05/31/24 | 43421 | NICOR | 051624 227 S SOMONAUK RD | 051624 | 07-7400-221 | UTILITIES | 62.59 |
| 05/31/24 | 43421 | NICOR | 051624 54 MARY ALDIS LN | 051624 | 01-6200-316 | UTILITIES | 81.88 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 01-6000-351 | OFFICE EQUIP & MAINT | 4,434.80 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 01-6200-242 | M&O: OFFICE | 110.00 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 01-6200-351 | OFFICE EQUIP & MAINT | 3,902.50 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 01-6100-351 | OFFICE EQUIP & MAINT | 1,081.28 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 07-7400-311 | OFFICE EXPENSE | 293.90 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 06-7300-311 | OFFICE EXPENSE | 293.90 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042824 COMPUTER SERVICE | 4794 | 01-6300-351 | OFFICE EXPENSE | 607.80 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042924 AIPHONE JP SERIES DOORBE | 4795 | 01-6000-812 | CAP OUTLAY: EQUIP & FURN | 5,500.00 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 042924 NORTON PUSH SIDE DOOR O | 4796 | 01-6000-812 | CAP OUTLAY: EQUIP & FURN | 9,680.00 |
| 05/31/24 | 43422 | PINES COMPUTER CONSULTIN | 051624 REFURBISHED DESKTOP PC'S | 4799 | 01-6200-240 | EQUIPMENT PURCHASES & MAINT | 912.00 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 01-6000-313 | POSTAGE | .55 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 01-6300-351 | OFFICE EXPENSE | 1.11 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 01-6000-313 | POSTAGE | .55 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 01-6000-313 | POSTAGE | 107.38 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 01-6200-313 | POSTAGE | 11.07 |
| 05/31/24 | 43423 | PITNEY BOWES PURCHASE PO | 051424 POSTAGE REFILL | 051424 | 07-7400-311 | OFFICE EXPENSE | 29.34 |
| 05/31/24 | 43424 | PRINCIPAL LIFE INSURANCE C | 051824 ACCT. 1048895-10001 EMPLOY | 051824 | 01-2100 | HEALTH INS WITHHELD | 238.82 |
| 05/31/24 | 43425 | SHELL ENERGY SOLUTIONS N | 050124 METER AT IRR RG | NE00000002 | 06-7300-221 | UTILITIES | 10.29 |
| 05/31/24 | 43426 | SUN LIFE ASSURANCE COMPA | 051624 EMPLOYEE DENTAL INSURAN | 051624 | 01-2100 | HEALTH INS WITHHELD | 527.88 |
| 05/31/24 | 43427 | UNITED RENTALS (NORTH AME | 051024 CHIPPER 6" SELF FEED | 233655187-0 | 01-6100-258 | FORESTRY | 313.14 |
| 05/31/24 | 43428 | USABLUEBOOK | 050624 HACH DPD, FLOURIDE, HARD | INV0035672 | 07-7400-345 | CHEMICALS & TESTING | 1,777.44 |
| 05/31/24 | 43429 | VERMEER-MIDWEST INC | 051624 CUMMINS 130HP DSL | S85159 | 01-6100-258 | FORESTRY | 1,216.17 |
| 05/31/24 | 43430 | VIKING CHEMICAL COMPANY | 050824 SODIUM HYPOCHLORITE SOL | 163225 | 07-7400-221 | UTILITIES | 887.00 |
| 05/31/24 | 43430 | VIKING CHEMICAL COMPANY | 050824 SODIUM HYPOCHLORITE SOL | 163226 | 07-7400-221 | UTILITIES | 812.00 |
| 05/31/24 | 43431 | WATER PRODUCTS CO | 052324 FLANGE SPOOL PIECE & ACC | 0322659 | 07-7400-243 | M&O: WELL SYSTEM | 652.90 |
| 05/31/24 | 43432 | WELLS FARGO FINANCIAL LEA | 051024 XEROX COPIER-VERSALINK | 5029791395 | 01-6000-351 | OFFICE EQUIP & MAINT | 131.85 |
| 05/31/24 | 43433 | WHITE, CHERYL | 052824 REFUND FOR BLOCK PARTY B | 052824 | 01-4154 | PARK RENTAL | 100.00 |
| Total 05/24: | | | | | | | 207,875.55 |
| Grand Totals: | | | | | | | 207,875.55 |

M = Manual Check, V = Void Check

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

Town of Cortland

Cash Summaries

Month Ending:

May 31, 2024

| | <u>General</u> | <u>MFT</u> | <u>CIF</u> | <u>Sewer</u> | <u>Water</u> | <u>Festival & Parade</u> | <u>RAF</u> | <u>TIF</u> | <u>Total</u> |
|-------------------------------|-----------------|---------------|-----------------|-----------------|-----------------|------------------------------|-----------------|---------------|-----------------|
| Beginning Cash | \$ 585,809.80 | \$ 638,842.08 | \$ 1,308,615.33 | \$ 2,701,750.55 | \$ 1,299,534.70 | \$ 0.00 | \$ 1,761,631.94 | \$ 924,558.79 | \$ 9,220,743.19 |
| Revenue over Expenses: | \$ 41,959.97 | \$ 18,791.09 | \$ 38,433.12 | \$ 15,429.92 | \$ (26,209.03) | | \$ 18,317.87 | \$ 68,526.84 | \$ 175,249.78 |
| Receivables | | | | | | | | | |
| Prev month | \$ 1,001,884.97 | \$ 15,817.67 | \$ 78,083.99 | \$ 154,454.02 | \$ 141,212.83 | \$ - | \$ 5,197.50 | \$ - | \$ 1,396,650.98 |
| Current month | 180,666.62 | 15,817.67 | 78,083.99 | 37,079.53 | 28,852.56 | - | 5,197.50 | - | 345,697.87 |
| Change in receivables | \$ 821,218.35 | \$ - | \$ - | \$ 117,374.49 | \$ 112,360.27 | \$ - | \$ - | \$ - | \$ 1,050,953.11 |
| Less: non-expense | | | | | | | | | \$ - |
| AJE for Audit | | \$ - | | | | \$ - | \$ - | \$ - | \$ - |
| Payables | | | | | | | | | |
| Prev month | \$ 949,471.45 | \$ - | \$ 26,951.76 | \$ 669,128.65 | \$ 109,909.90 | \$ - | \$ 917,363.29 | \$ - | \$ 2,672,825.05 |
| Current month | \$ 74,708.78 | \$ - | \$ 22,925.76 | \$ 649,104.81 | \$ 96,093.57 | \$ - | \$ 934,060.47 | \$ - | \$ 1,776,893.39 |
| Change in Payables | \$ (874,762.67) | \$ - | \$ (4,026.00) | \$ (20,023.84) | \$ (13,816.33) | \$ - | \$ 16,697.18 | \$ - | \$ (895,931.66) |
| Ending Cash | \$ 574,225.45 | \$ 657,633.17 | \$ 1,343,022.45 | \$ 2,814,531.12 | \$ 1,371,869.61 | \$ 0.00 | \$ 1,796,646.99 | \$ 993,085.63 | \$ 9,551,014.42 |
| Per Cash | | | | | | | | | |
| Trial Balance: | \$ 574,225.45 | \$ 657,633.17 | \$ 1,343,022.45 | \$ 2,814,531.12 | \$ 1,371,869.61 | \$ - | \$ 1,796,646.99 | \$ 993,085.63 | \$ 9,551,014.42 |

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--------------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------|
| <u>PROPERTY TAX</u> | | | | | | |
| 01-4052 | RE TAX - CORPORATE LEVY | 29,643.75 | 29,643.75 | 503,859.00 | 474,215.25 | 5.9 |
| 01-4055 | PROPERTY TAX-POLICE | 11,414.01 | 11,414.01 | 194,000.00 | 182,585.99 | 5.9 |
| 01-4058 | RE TAX - IMRF LEVY | 3,236.07 | 3,236.07 | 55,000.00 | 51,763.93 | 5.9 |
| 01-4059 | RE TAX - SOC SEC LEVY | 3,059.35 | 3,059.35 | 52,000.00 | 48,940.65 | 5.9 |
| | TOTAL PROPERTY TAX | 47,353.18 | 47,353.18 | 804,859.00 | 757,505.82 | 5.9 |
| <u>FINES & FORFEITURES</u> | | | | | | |
| 01-4062 | COURT FINES | 224.00 | 224.00 | 8,000.00 | 7,776.00 | 2.8 |
| | TOTAL FINES & FORFEITURES | 224.00 | 224.00 | 8,000.00 | 7,776.00 | 2.8 |
| <u>ROAD & BRIDGE TAX</u> | | | | | | |
| 01-4071 | ROAD & BRIDGE TAX REV | 1,203.09 | 1,203.09 | 18,700.00 | 17,496.91 | 6.4 |
| | TOTAL ROAD & BRIDGE TAX | 1,203.09 | 1,203.09 | 18,700.00 | 17,496.91 | 6.4 |
| <u>BUILDING & ZONING PERMITS</u> | | | | | | |
| 01-4081 | BUILDING & ZONING PERMITS | 75.00 | 75.00 | 55,000.00 | 54,925.00 | .1 |
| 01-4082 | ZONING PERMITS | 350.00 | 350.00 | .00 | (350.00) | .0 |
| 01-4083 | BUILDING PERMITS | 5,254.65 | 5,254.65 | .00 | (5,254.65) | .0 |
| 01-4084 | SITE GRADING PLAN REVIEW | 400.00 | 400.00 | .00 | (400.00) | .0 |
| | TOTAL BUILDING & ZONING PERMITS | 6,079.65 | 6,079.65 | 55,000.00 | 48,920.35 | 11.1 |
| <u>INCOME TAX REVENUE</u> | | | | | | |
| 01-4101 | STATE INCOME TAX REVENUE | 117,695.29 | 117,695.29 | 720,000.00 | 602,304.71 | 16.4 |
| | TOTAL INCOME TAX REVENUE | 117,695.29 | 117,695.29 | 720,000.00 | 602,304.71 | 16.4 |
| <u>SALES TAX</u> | | | | | | |
| 01-4122 | SALES TAX | 25,196.05 | 25,196.05 | 320,000.00 | 294,803.95 | 7.9 |
| 01-4123 | LOCAL USE TAX | 12,269.27 | 12,269.27 | 150,000.00 | 137,730.73 | 8.2 |
| | TOTAL SALES TAX | 37,465.32 | 37,465.32 | 470,000.00 | 432,534.68 | 8.0 |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-------------------------------------|---|---------------|------------|-----------|-----------|------|
| <u>REPLACEMENT TAX - STATE</u> | | | | | | |
| 01-4141 | REPLACEMENT TAX - STATE | 461.43 | 461.43 | 3,000.00 | 2,538.57 | 15.4 |
| 01-4142 | VIDEO GAMING TAX - STATE | 2,680.33 | 2,680.33 | 16,000.00 | 13,319.67 | 16.8 |
| 01-4143 | CANNABIS USE TAX - STATE | 632.17 | 632.17 | 6,000.00 | 5,367.83 | 10.5 |
| | TOTAL REPLACEMENT TAX - STATE | 3,773.93 | 3,773.93 | 25,000.00 | 21,226.07 | 15.1 |
| <u>OTHER PERMITS</u> | | | | | | |
| 01-4151 | OTHER PERMITS | 250.00 | 250.00 | 700.00 | 450.00 | 35.7 |
| 01-4153 | LIQUOR LICENSES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-4154 | PARK RENTAL | 10.00 | 10.00 | .00 | (10.00) | .0 |
| 01-4155 | NON-HIGHWAY VEHICLES PERMIT | 125.00 | 125.00 | 500.00 | 375.00 | 25.0 |
| 01-4156 | SOLICITORS PERMIT | .00 | .00 | 350.00 | 350.00 | .0 |
| | TOTAL OTHER PERMITS | 385.00 | 385.00 | 2,550.00 | 2,165.00 | 15.1 |
| <u>DONATIONS</u> | | | | | | |
| 01-4166 | CEMETERY RECEIPTS | .00 | .00 | 200.00 | 200.00 | .0 |
| | TOTAL DONATIONS | .00 | .00 | 200.00 | 200.00 | .0 |
| <u>FRANCHISE FEES</u> | | | | | | |
| 01-4181 | FRANCHISE FEES | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| | TOTAL FRANCHISE FEES | .00 | .00 | 30,000.00 | 30,000.00 | .0 |
| <u>SIMPLIFIED TELECOM TAX (IMF)</u> | | | | | | |
| 01-4201 | SIMPLIFIED TELECOMM TAX (IMF) | 553.54 | 553.54 | 6,000.00 | 5,446.46 | 9.2 |
| | TOTAL SIMPLIFIED TELECOM TAX (IMF) | 553.54 | 553.54 | 6,000.00 | 5,446.46 | 9.2 |
| <u>REIMBURSEMENTS</u> | | | | | | |
| 01-4901 | REIMBURSEMENTS | .00 | .00 | 500.00 | 500.00 | .0 |
| | TOTAL REIMBURSEMENTS | .00 | .00 | 500.00 | 500.00 | .0 |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|-----------------------------------|---|-------------------|-------------------|---------------------|---------------------|--------------|
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 01-4990 | MISC REV PD REPORTS | .00 | .00 | 100.00 | 100.00 | .0 |
| 01-4991 | MISC REVENUE | 2,018.95 | 2,018.95 | 500.00 | (1,518.95) | 403.8 |
| 01-4996 | BUSINESS LICENSES | 125.00 | 125.00 | 1,200.00 | 1,075.00 | 10.4 |
| | TOTAL MISCELLANEOUS REVENUE | 2,143.95 | 2,143.95 | 1,800.00 | (343.95) | 119.1 |
| <u>INTEREST ON INVESTMENT</u> | | | | | | |
| 01-8011 | INTEREST ON INVESTMENT | 2,288.83 | 2,288.83 | 35,000.00 | 32,711.17 | 6.5 |
| | TOTAL INTEREST ON INVESTMENT | 2,288.83 | 2,288.83 | 35,000.00 | 32,711.17 | 6.5 |
| <u>TRANSFERS FROM OTHER FUNDS</u> | | | | | | |
| 01-8101 | TRANSFERS FROM OTHER FUNDS | .00 | .00 | 1,227,768.57 | 1,227,768.57 | .0 |
| | TOTAL TRANSFERS FROM OTHER FUNDS | .00 | .00 | 1,227,768.57 | 1,227,768.57 | .0 |
| <u>GRANTS</u> | | | | | | |
| 01-8300 | IEMA GRANT REVENUE | .00 | .00 | 52,000.00 | 52,000.00 | .0 |
| 01-8301 | GRANTS | .00 | .00 | 5,100.00 | 5,100.00 | .0 |
| | TOTAL GRANTS | .00 | .00 | 57,100.00 | 57,100.00 | .0 |
| | TOTAL FUND REVENUE | 219,165.78 | 219,165.78 | 3,462,477.57 | 3,243,311.79 | 6.3 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------|------------------------------|---------------|------------|------------|------------|------|
| <u>ADMINISTRATION</u> | | | | | | |
| 01-6000-110 | SALARIES - ELECTED OFFICIALS | 9,350.63 | 9,350.63 | 122,525.00 | 113,174.37 | 7.6 |
| 01-6000-119 | SALARIES - CLERICAL WORKERS | 4,345.64 | 4,345.64 | 97,750.00 | 93,404.36 | 4.5 |
| 01-6000-131 | EMPLOYEE HEALTH INSURANCE | 5,260.31 | 5,260.31 | 45,620.00 | 40,359.69 | 11.5 |
| 01-6000-133 | IMRF CONTRIBUTION | 924.71 | 924.71 | 15,850.00 | 14,925.29 | 5.8 |
| 01-6000-134 | EMPLOYEE INOCULATIONS | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 01-6000-193 | PAYROLL TAXES | 1,047.76 | 1,047.76 | 15,900.00 | 14,852.24 | 6.6 |
| 01-6000-211 | LEGAL EXPENSE | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| 01-6000-214 | AUDIT & ACCOUNTING FEES | 950.00 | 950.00 | 121,430.00 | 120,480.00 | .8 |
| 01-6000-312 | OFFICE SUPPLIES | 661.41 | 661.41 | 5,000.00 | 4,338.59 | 13.2 |
| 01-6000-313 | POSTAGE | 108.48 | 108.48 | 2,500.00 | 2,391.52 | 4.3 |
| 01-6000-314 | TELEPHONE | 423.87 | 423.87 | 16,000.00 | 15,576.13 | 2.7 |
| 01-6000-315 | COPIES & PRINTING | .00 | .00 | 750.00 | 750.00 | .0 |
| 01-6000-318 | ADVERTISING | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-6000-321 | DUES & SUBSCRIPTIONS | 1,913.56 | 1,913.56 | 25,000.00 | 23,086.44 | 7.7 |
| 01-6000-331 | TRAVEL & TRAINING | 1,723.04 | 1,723.04 | 19,500.00 | 17,776.96 | 8.8 |
| 01-6000-351 | OFFICE EQUIP & MAINT | 781.28 | 781.28 | 18,550.00 | 17,768.72 | 4.2 |
| 01-6000-421 | COMMUNITY PROGRAMS | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 01-6000-511 | INSURANCE EXPENSE | 9,042.00 | 9,042.00 | 23,175.00 | 14,133.00 | 39.0 |
| 01-6000-531 | REAL ESTATE TAXES | 40.00 | 40.00 | 1,600.00 | 1,560.00 | 2.5 |
| 01-6000-591 | MISC EXPENSE | .00 | .00 | 1,600.00 | 1,600.00 | .0 |
| 01-6000-812 | CAP OUTLAY: EQUIP & FURN | .00 | .00 | 18,040.00 | 18,040.00 | .0 |
| | TOTAL ADMINISTRATION | 36,572.69 | 36,572.69 | 626,290.00 | 589,717.31 | 5.8 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------|-------------------------------|---------------|------------|------------|--------------|------|
| <u>PUBLIC WORKS</u> | | | | | | |
| 01-6100-118 | SALARIES - MAINT WORKERS | 15,342.20 | 15,342.20 | 203,500.00 | 188,157.80 | 7.5 |
| 01-6100-131 | EMPLOYEE HEALTH INSURANCE | 1,840.98 | 1,840.98 | 34,500.00 | 32,659.02 | 5.3 |
| 01-6100-133 | IMRF CONTRIBUTION | 1,402.29 | 1,402.29 | 19,000.00 | 17,597.71 | 7.4 |
| 01-6100-151 | UNEMPLOYMENT BENEFITS | .00 | .00 | 3,500.00 | 3,500.00 | .0 |
| 01-6100-193 | PAYROLL TAXES | 1,173.69 | 1,173.69 | 17,775.00 | 16,601.31 | 6.6 |
| 01-6100-197 | DRUG/ALCOHOL PROGRAMS | .00 | .00 | 800.00 | 800.00 | .0 |
| 01-6100-198 | UNIFORMS | .00 | .00 | 1,600.00 | 1,600.00 | .0 |
| 01-6100-218 | MAINTENANCE - STREET LIGHTS | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 01-6100-219 | ELECTRIC - STREET LIGHTS | .00 | .00 | 36,500.00 | 36,500.00 | .0 |
| 01-6100-220 | ROAD SALT | .00 | .00 | 35,000.00 | 35,000.00 | .0 |
| 01-6100-221 | ROAD SIGNS | .00 | .00 | 9,000.00 | 9,000.00 | .0 |
| 01-6100-222 | RAILROAD CROSSING MAINTENANCE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6100-224 | STREET REPAIR MATERIALS | .00 | .00 | 24,000.00 | 24,000.00 | .0 |
| 01-6100-226 | TOOLS AND HARDWARE | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 01-6100-227 | SMALL EQUIPMENT PURCHASES | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 01-6100-232 | MAINTENANCE TOWN GARAGE | 150.00 | 150.00 | 5,000.00 | 4,850.00 | 3.0 |
| 01-6100-235 | PARKS - EQUIPMENT MAINTENANCE | .00 | .00 | 12,000.00 | 12,000.00 | .0 |
| 01-6100-239 | NUISANCE MOWING | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6100-241 | VEHICLE & EQUIPMENT MAINT. | 218.52 | 218.52 | 40,000.00 | 39,781.48 | .6 |
| 01-6100-242 | TOWN HALL MAINTENANCE | 150.00 | 150.00 | 6,000.00 | 5,850.00 | 2.5 |
| 01-6100-245 | EQUIPMENT RENTAL | .00 | .00 | 20,000.00 | 20,000.00 | .0 |
| 01-6100-255 | STORM SEWER REPAIRS | 954.72 | 954.72 | 7,000.00 | 6,045.28 | 13.6 |
| 01-6100-258 | FORESTRY | 1,529.31 | 1,529.31 | 8,000.00 | 6,470.69 | 19.1 |
| 01-6100-312 | OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6100-314 | TELEPHONE | 228.31 | 228.31 | 6,000.00 | 5,771.69 | 3.8 |
| 01-6100-316 | UTILITIES | 57.57 | 57.57 | 8,000.00 | 7,942.43 | .7 |
| 01-6100-331 | TRAVEL AND TRAINING | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6100-351 | OFFICE EQUIP & MAINT | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6100-371 | FUEL | 1,824.57 | 1,824.57 | 25,000.00 | 23,175.43 | 7.3 |
| 01-6100-492 | IPRF SAFETY GRANT | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-6100-511 | INSURANCE EXPENSE | 14,494.00 | 14,494.00 | 44,000.00 | 29,506.00 | 32.9 |
| 01-6100-522 | FEES/PERMITS | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6100-525 | TECHNOLOGY UPGRADES | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6100-591 | MISC EXPENSE | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-6100-592 | CEMETERY EXPENSE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6100-611 | PRINCIPAL PAYMENTS | .00 | .00 | 44,055.00 | 44,055.00 | .0 |
| 01-6100-621 | INTEREST EXPENSE | .00 | .00 | 7,264.00 | 7,264.00 | .0 |
| 01-6100-811 | CAP OUTLAY: CONSTRUCT | 10,845.00 | 10,845.00 | .00 | (10,845.00) | .0 |
| 01-6100-812 | CAP OUTLAY: EQUIP & FURN | .00 | .00 | 95,000.00 | 95,000.00 | .0 |
| TOTAL PUBLIC WORKS | | 50,211.16 | 50,211.16 | 746,494.00 | 696,282.84 | 6.7 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------|--------------------------------|------------------|------------------|---------------------|---------------------|------------|
| <u>POLICE DEPARTMENT</u> | | | | | | |
| 01-6200-114 | SALARIES - REGULAR | 38,583.16 | 38,583.16 | 521,800.00 | 483,216.84 | 7.4 |
| 01-6200-115 | SALARIES - SPECIAL ASSIGNMENT | 2,490.52 | 2,490.52 | 25,000.00 | 22,509.48 | 10.0 |
| 01-6200-116 | SALARIES - OVERTIME | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 01-6200-119 | SALARIES - CLERICAL | 1,146.06 | 1,146.06 | 9,000.00 | 7,853.94 | 12.7 |
| 01-6200-131 | EMPLOYEE HEALTH INS | 6,401.80 | 6,401.80 | 112,000.00 | 105,598.20 | 5.7 |
| 01-6200-133 | IMRF CONTRIBUTION | 3,587.29 | 3,587.29 | 48,422.00 | 44,834.71 | 7.4 |
| 01-6200-193 | PAYROLL TAXES | 3,061.83 | 3,061.83 | 45,200.00 | 42,138.17 | 6.8 |
| 01-6200-198 | UNIFORMS | .00 | .00 | 4,120.00 | 4,120.00 | .0 |
| 01-6200-199 | UNIFORM ALLOWANCE | .00 | .00 | 4,300.00 | 4,300.00 | .0 |
| 01-6200-211 | LEGAL EXPENSE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-6200-212 | ADJUDICATION | .00 | .00 | 3,500.00 | 3,500.00 | .0 |
| 01-6200-240 | EQUIPMENT PURCHASES & MAINT | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 01-6200-241 | VEHICLE MAINTENANCE | 103.53 | 103.53 | 8,500.00 | 8,396.47 | 1.2 |
| 01-6200-242 | M&O: OFFICE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-6200-261 | TELECOMMUNICATIONS SERVICE | .00 | .00 | 66,570.00 | 66,570.00 | .0 |
| 01-6200-312 | OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6200-313 | POSTAGE | 11.07 | 11.07 | 150.00 | 138.93 | 7.4 |
| 01-6200-314 | TELEPHONE | 207.53 | 207.53 | 15,500.00 | 15,292.47 | 1.3 |
| 01-6200-315 | COPIES & PRINTING | 73.47 | 73.47 | 1,500.00 | 1,426.53 | 4.9 |
| 01-6200-316 | UTILITIES | 81.88 | 81.88 | 2,500.00 | 2,418.12 | 3.3 |
| 01-6200-317 | BUSINESS FORMS EXPENSE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 01-6200-321 | DUES & SUBSCRIPTIONS | 720.00 | 720.00 | 39,450.00 | 38,730.00 | 1.8 |
| 01-6200-331 | TRAVEL & TRAINING | 900.00 | 900.00 | 8,500.00 | 7,600.00 | 10.6 |
| 01-6200-351 | OFFICE EQUIP & MAINT | 21.24 | 21.24 | 4,000.00 | 3,978.76 | .5 |
| 01-6200-361 | DUI PREVENTION EQUIP | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 01-6200-371 | GAS & PETROLEUM | 1,378.59 | 1,378.59 | 18,000.00 | 16,621.41 | 7.7 |
| 01-6200-421 | COMMUNITY PROGRAMS | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6200-492 | IPRF SAFETY GRANT | .00 | .00 | 2,547.00 | 2,547.00 | .0 |
| 01-6200-511 | INSURANCE EXP | 16,969.00 | 16,969.00 | 39,600.00 | 22,631.00 | 42.9 |
| 01-6200-550 | TECHNOLOGY UPGRADES | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 01-6200-591 | MISC EXPENSE | 387.81 | 387.81 | 3,000.00 | 2,612.19 | 12.9 |
| 01-6200-812 | CAP OUTLAY: EQUIP/FURN | .00 | .00 | 55,000.00 | 55,000.00 | .0 |
| 01-6200-814 | CAP OUTLAY: VEHICLE | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| | TOTAL POLICE DEPARTMENT | 76,124.78 | 76,124.78 | 1,094,659.00 | 1,018,534.22 | 7.0 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|--------------|--------------|------|
| <u>ENGINEERING & ZONING</u> | | | | | |
| 01-6300-118 SALARIES - CODE OFFICIAL | 1,748.04 | 1,748.04 | 40,000.00 | 38,251.96 | 4.4 |
| 01-6300-120 SALARIES - ENGINEER | 10,141.90 | 10,141.90 | 140,000.00 | 129,858.10 | 7.2 |
| 01-6300-131 EMPLOYEE HEALTH/LIFE | 15.42 | 15.42 | 205.00 | 189.58 | 7.5 |
| 01-6300-133 EMPLOYER IMRF | 926.97 | 926.97 | 12,800.00 | 11,873.03 | 7.2 |
| 01-6300-193 PAYROLL TAXES | 909.58 | 909.58 | 12,500.00 | 11,590.42 | 7.3 |
| 01-6300-211 ENGINEERING: NON-REIMBURSABLE | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 01-6300-213 PLANNING/ZONING/BUILDING | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-6300-241 VEHICLE & EQUIPMENT MAINT. | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 01-6300-312 OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-6300-313 POSTAGE | .00 | .00 | 100.00 | 100.00 | .0 |
| 01-6300-314 TELEPHONE | 185.23 | 185.23 | 2,200.00 | 2,014.77 | 8.4 |
| 01-6300-315 COPIES & PRINTING | .00 | .00 | 600.00 | 600.00 | .0 |
| 01-6300-321 DUES & SUBSCRIPTIONS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-6300-331 CONFERENCE AND TRAINING | .00 | .00 | 6,000.00 | 6,000.00 | .0 |
| 01-6300-351 OFFICE EXPENSE | 1.11 | 1.11 | 6,000.00 | 5,998.89 | .0 |
| 01-6300-371 GASOLINE | 247.93 | 247.93 | 3,000.00 | 2,752.07 | 8.3 |
| 01-6300-493 GRANT REIMBURSEMENT EXPENSE | .00 | .00 | 52,000.00 | 52,000.00 | .0 |
| 01-6300-511 INSURANCE EXP | 121.00 | 121.00 | 1,000.00 | 879.00 | 12.1 |
| 01-6300-812 CAP OUTLAY: EQUIP & FURN | .00 | .00 | 395,185.00 | 395,185.00 | .0 |
| | | | | | |
| TOTAL ENGINEERING & ZONING | 14,297.18 | 14,297.18 | 719,590.00 | 705,292.82 | 2.0 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 177,205.81 | 177,205.81 | 3,187,033.00 | 3,009,827.19 | 5.6 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 41,959.97 | 41,959.97 | 275,444.57 | 233,484.60 | 15.2 |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

MOTOR FUEL TAX FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------|-------------------------------|---------------|------------|------------|------------|------|
| <u>MOTOR FUEL TAX REVENUES</u> | | | | | | |
| 02-4011 | MFT APPROPRIATION | 15,817.67 | 15,817.67 | 178,000.00 | 162,182.33 | 8.9 |
| | TOTAL MOTOR FUEL TAX REVENUES | 15,817.67 | 15,817.67 | 178,000.00 | 162,182.33 | 8.9 |
| <u>INTEREST ON INVESTMENT</u> | | | | | | |
| 02-8011 | INTEREST ON INVESTMENT | 2,973.42 | 2,973.42 | 30,000.00 | 27,026.58 | 9.9 |
| | TOTAL INTEREST ON INVESTMENT | 2,973.42 | 2,973.42 | 30,000.00 | 27,026.58 | 9.9 |
| | TOTAL FUND REVENUE | 18,791.09 | 18,791.09 | 208,000.00 | 189,208.91 | 9.0 |

TOWN OF CORTLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

MOTOR FUEL TAX FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------------|---------------|------------|-------------|--------------|-------|
| <u>MOTOR FUEL EXPENSES</u> | | | | | |
| 02-6400-237 REBUILD ILLINOIS EXPENSES | .00 | .00 | 65,000.00 | 65,000.00 | .0 |
| 02-6400-370 GENERAL MAINTENANCE | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| <hr/> | | | | | |
| TOTAL MOTOR FUEL EXPENSES | .00 | .00 | 215,000.00 | 215,000.00 | .0 |
| <hr/> | | | | | |
| TOTAL FUND EXPENDITURES | .00 | .00 | 215,000.00 | 215,000.00 | .0 |
| <hr/> | | | | | |
| NET REVENUE OVER EXPENDITURES | 18,791.09 | 18,791.09 | (7,000.00) | (25,791.09) | 268.4 |
| <hr/> <hr/> | | | | | |

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

CAPITAL IMPROVEMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------|-------------------------------|---------------|------------|------------|------------|------|
| <u>ELECTRICITY</u> | | | | | | |
| 03-4011 | UTILITY TAX - ELECTRICITY | 6,483.92 | 6,483.92 | 85,000.00 | 78,516.08 | 7.6 |
| | TOTAL ELECTRICITY | 6,483.92 | 6,483.92 | 85,000.00 | 78,516.08 | 7.6 |
| <u>GAS</u> | | | | | | |
| 03-4021 | UTILITY TAX - GAS | 6,237.80 | 6,237.80 | 70,000.00 | 63,762.20 | 8.9 |
| | TOTAL GAS | 6,237.80 | 6,237.80 | 70,000.00 | 63,762.20 | 8.9 |
| <u>TELEPHONE</u> | | | | | | |
| 03-4031 | SIMPLIFIED TELECOMM TAX (UT) | 1,951.16 | 1,951.16 | 20,000.00 | 18,048.84 | 9.8 |
| | TOTAL TELEPHONE | 1,951.16 | 1,951.16 | 20,000.00 | 18,048.84 | 9.8 |
| <u>SALES TAX</u> | | | | | | |
| 03-4041 | NON HOME RULE SALES TAX | 18,474.79 | 18,474.79 | 215,000.00 | 196,525.21 | 8.6 |
| | TOTAL SALES TAX | 18,474.79 | 18,474.79 | 215,000.00 | 196,525.21 | 8.6 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 03-4991 | MISCELLANEOUS INCOME | .00 | .00 | 250.00 | 250.00 | .0 |
| | TOTAL MISCELLANEOUS REVENUE | .00 | .00 | 250.00 | 250.00 | .0 |
| <u>INTEREST ON INVESTMENTS</u> | | | | | | |
| 03-8011 | INTEREST ON INVESTMENTS | 6,080.02 | 6,080.02 | 40,000.00 | 33,919.98 | 15.2 |
| | TOTAL INTEREST ON INVESTMENTS | 6,080.02 | 6,080.02 | 40,000.00 | 33,919.98 | 15.2 |
| | TOTAL FUND REVENUE | 39,227.69 | 39,227.69 | 430,250.00 | 391,022.31 | 9.1 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

CAPITAL IMPROVEMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|------------------------------|--------------------------------------|---------------|------------|---------------|---------------|------|
| <u>CAPITAL IMPR EXPENSES</u> | | | | | | |
| 03-6500-421 | COMMUNITY PROGRAMS | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| 03-6500-522 | NPDES PERMIT FEE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 03-6500-726 | DONATIONS- COMMUNITY AGENCIES | 500.00 | 500.00 | 3,000.00 | 2,500.00 | 16.7 |
| 03-6500-824 | STREET IMPROVEMENT | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 03-6500-840 | HOLIDAY DECORATIONS | 294.57 | 294.57 | 15,000.00 | 14,705.43 | 2.0 |
| 03-6500-842 | SIDEWALKS, NEW CONSTRUCTION | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| 03-6500-912 | LOAN PAYMENTS | .00 | .00 | 51,319.00 | 51,319.00 | .0 |
| 03-6500-913 | CAPITAL PURCHASE TRANSFERS | .00 | .00 | 588,224.57 | 588,224.57 | .0 |
| | TOTAL CAPITAL IMPR EXPENSES | 794.57 | 794.57 | 743,543.57 | 742,749.00 | .1 |
| | TOTAL FUND EXPENDITURES | 794.57 | 794.57 | 743,543.57 | 742,749.00 | .1 |
| | NET REVENUE OVER EXPENDITURES | 38,433.12 | 38,433.12 | (313,293.57) | (351,726.69) | 12.3 |

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

SEWER SYSTEM FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|-------------------------------------|------------------|------------------|-------------------|-------------------|-------------|
| <u>SERVICE FEES</u> | | | | | | |
| 06-4010 | CONNECTION FEES | 2,000.00 | 2,000.00 | 18,000.00 | 16,000.00 | 11.1 |
| 06-4011 | SERVICE FEES | 230.47 | 230.47 | 560,000.00 | 559,769.53 | .0 |
| | TOTAL SERVICE FEES | 2,230.47 | 2,230.47 | 578,000.00 | 575,769.53 | .4 |
| <u>LATE CHARGES</u> | | | | | | |
| 06-4021 | LATE CHARGES | 5,867.16 | 5,867.16 | 31,000.00 | 25,132.84 | 18.9 |
| | TOTAL LATE CHARGES | 5,867.16 | 5,867.16 | 31,000.00 | 25,132.84 | 18.9 |
| <u>BAD CHECK CHARGES</u> | | | | | | |
| 06-4041 | BAD CHECK CHARGES | .00 | .00 | 25.00 | 25.00 | .0 |
| | TOTAL BAD CHECK CHARGES | .00 | .00 | 25.00 | 25.00 | .0 |
| <u>PERMITS</u> | | | | | | |
| 06-4051 | PERMITS | 7,000.00 | 7,000.00 | 50,000.00 | 43,000.00 | 14.0 |
| | TOTAL PERMITS | 7,000.00 | 7,000.00 | 50,000.00 | 43,000.00 | 14.0 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 06-4991 | MISC REVENUE | 63.08 | 63.08 | 200.00 | 136.92 | 31.5 |
| | TOTAL MISCELLANEOUS REVENUE | 63.08 | 63.08 | 200.00 | 136.92 | 31.5 |
| <u>INTEREST ON INVESTMENT</u> | | | | | | |
| 06-8011 | INTEREST ON INVESTMENT | 12,315.95 | 12,315.95 | 95,000.00 | 82,684.05 | 13.0 |
| | TOTAL INTEREST ON INVESTMENT | 12,315.95 | 12,315.95 | 95,000.00 | 82,684.05 | 13.0 |
| <u>GRANTS</u> | | | | | | |
| 06-8300 | GRANT REVENUE | .00 | .00 | 2,547.00 | 2,547.00 | .0 |
| | TOTAL GRANTS | .00 | .00 | 2,547.00 | 2,547.00 | .0 |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

SEWER SYSTEM FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------|---------------|------------|------------|------------|------|
| <u>LEASE INCOME</u> | | | | | |
| 06-8801 LEASE INCOME | .00 | .00 | 34,800.00 | 34,800.00 | .0 |
| TOTAL LEASE INCOME | .00 | .00 | 34,800.00 | 34,800.00 | .0 |
| TOTAL FUND REVENUE | 27,476.66 | 27,476.66 | 791,572.00 | 764,095.34 | 3.5 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

SEWER SYSTEM FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------------|---------------|------------|------------|------------|------|
| <u>SEWER SYSTEM EXPENSES</u> | | | | | |
| 06-7300-118 SALARIES: MAINT WORKERS | 6,541.04 | 6,541.04 | 107,500.00 | 100,958.96 | 6.1 |
| 06-7300-131 EMPLOYEE HEALTH INSURANCE | 857.20 | 857.20 | 12,000.00 | 11,142.80 | 7.1 |
| 06-7300-133 IMRF CONTRIBUTION | 597.85 | 597.85 | 9,775.00 | 9,177.15 | 6.1 |
| 06-7300-134 PENSION EXPENSE | .00 | .00 | 8,500.00 | 8,500.00 | .0 |
| 06-7300-193 PAYROLL TAXES | 500.39 | 500.39 | 8,000.00 | 7,499.61 | 6.3 |
| 06-7300-198 UNIFORMS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 06-7300-211 LEGAL/COLLECTION EXPENSE | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 06-7300-212 ENGINEERING EXPENSE | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 06-7300-213 OTHER CONSULTING FEES | .00 | .00 | 16,550.00 | 16,550.00 | .0 |
| 06-7300-214 AUDIT FEES | .00 | .00 | 4,300.00 | 4,300.00 | .0 |
| 06-7300-218 EQUIPMENT | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 06-7300-221 UTILITIES | 57.83 | 57.83 | 125,000.00 | 124,942.17 | .1 |
| 06-7300-241 M&O: VEH & EQUIP | .00 | .00 | 8,000.00 | 8,000.00 | .0 |
| 06-7300-243 M&O: SEWER PLANT | 150.00 | 150.00 | 40,000.00 | 39,850.00 | .4 |
| 06-7300-311 OFFICE EXPENSE | 513.20 | 513.20 | 6,500.00 | 5,986.80 | 7.9 |
| 06-7300-312 ANNUAL PERMIT FEES | .00 | .00 | 11,000.00 | 11,000.00 | .0 |
| 06-7300-313 TRAINING | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 06-7300-314 TELEPHONE | 137.13 | 137.13 | 5,000.00 | 4,862.87 | 2.7 |
| 06-7300-345 WASTEWATER TESTING | .00 | .00 | 18,000.00 | 18,000.00 | .0 |
| 06-7300-371 GAS & PETROLEUM | 246.08 | 246.08 | 2,200.00 | 1,953.92 | 11.2 |
| 06-7300-492 IPRF SAFETY GRANT | .00 | .00 | 2,547.00 | 2,547.00 | .0 |
| 06-7300-511 INSURANCE EXPENSE | 2,160.00 | 2,160.00 | 5,500.00 | 3,340.00 | 39.3 |
| 06-7300-531 REAL ESTATE TAXES | 286.02 | 286.02 | .00 | (286.02) | .0 |
| 06-7300-591 MISC EXPENSES | .00 | .00 | 500.00 | 500.00 | .0 |
| 06-7300-611 DEBT SERVICE PRINCIPAL | .00 | .00 | 48,000.00 | 48,000.00 | .0 |
| 06-7300-621 INTEREST EXPENSE | .00 | .00 | 11,000.00 | 11,000.00 | .0 |
| 06-7300-812 CAP OUTLAY: EQUIPMENT | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| | | | | | |
| TOTAL SEWER SYSTEM EXPENSES | 12,046.74 | 12,046.74 | 500,872.00 | 488,825.26 | 2.4 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 12,046.74 | 12,046.74 | 500,872.00 | 488,825.26 | 2.4 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 15,429.92 | 15,429.92 | 290,700.00 | 275,270.08 | 5.3 |

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

WATER SYSTEM FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|------------------------------|---------------|------------|------------|------------|------|
| <u>SERVICE FEES</u> | | | | | | |
| 07-4011 | SERVICE FEES | (119.46) | (119.46) | 525,000.00 | 525,119.46 | .0 |
| | TOTAL SERVICE FEES | (119.46) | (119.46) | 525,000.00 | 525,119.46 | .0 |
| <u>LATE CHARGES</u> | | | | | | |
| 07-4021 | LATE CHARGES | 437.14 | 437.14 | 2,500.00 | 2,062.86 | 17.5 |
| | TOTAL LATE CHARGES | 437.14 | 437.14 | 2,500.00 | 2,062.86 | 17.5 |
| <u>BAD CHECK CHARGES</u> | | | | | | |
| 07-4041 | BAD CHECK CHARGES | .00 | .00 | 150.00 | 150.00 | .0 |
| | TOTAL BAD CHECK CHARGES | .00 | .00 | 150.00 | 150.00 | .0 |
| <u>PERMITS</u> | | | | | | |
| 07-4051 | PERMITS | 7,600.00 | 7,600.00 | 85,000.00 | 77,400.00 | 8.9 |
| | TOTAL PERMITS | 7,600.00 | 7,600.00 | 85,000.00 | 77,400.00 | 8.9 |
| <u>METER SALES</u> | | | | | | |
| 07-4301 | METER SALES | 600.00 | 600.00 | 5,000.00 | 4,400.00 | 12.0 |
| | TOTAL METER SALES | 600.00 | 600.00 | 5,000.00 | 4,400.00 | 12.0 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | | |
| 07-4991 | MISC INCOME | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| | TOTAL MISCELLANEOUS REVENUE | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| <u>INTEREST ON INVESTMENT</u> | | | | | | |
| 07-8011 | INTEREST ON INVESTMENT | 6,221.63 | 6,221.63 | 50,000.00 | 43,778.37 | 12.4 |
| | TOTAL INTEREST ON INVESTMENT | 6,221.63 | 6,221.63 | 50,000.00 | 43,778.37 | 12.4 |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

WATER SYSTEM FUND

| | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET</u> | <u>UNEXPENDED</u> | <u>PCNT</u> |
|----------------------|----------------------|-------------------|---------------|-------------------|-------------|
| <u>LEASE INCOME</u> | | | | | |
| 07-8801 LEASE INCOME | 310.00 | 310.00 | 3,720.00 | 3,410.00 | 8.3 |
| TOTAL LEASE INCOME | 310.00 | 310.00 | 3,720.00 | 3,410.00 | 8.3 |
| TOTAL FUND REVENUE | 15,049.31 | 15,049.31 | 673,370.00 | 658,320.69 | 2.2 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

WATER SYSTEM FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|-------------|------------|---------|
| <u>WATER SYSTEM EXPENSES</u> | | | | | |
| 07-7400-118 SALARIES: MAINT WORKERS | 9,811.55 | 9,811.55 | 158,500.00 | 148,688.45 | 6.2 |
| 07-7400-131 EMPLOYEE HEALTH INSURANCE | 1,285.84 | 1,285.84 | 16,725.00 | 15,439.16 | 7.7 |
| 07-7400-133 IMRF CONTRIBUTION | 896.77 | 896.77 | 15,000.00 | 14,103.23 | 6.0 |
| 07-7400-134 PENSION EXPENSE | .00 | .00 | 12,350.00 | 12,350.00 | .0 |
| 07-7400-193 PAYROLL TAXES | 750.59 | 750.59 | 12,500.00 | 11,749.41 | 6.0 |
| 07-7400-198 UNIFORMS | .00 | .00 | 900.00 | 900.00 | .0 |
| 07-7400-213 OTHER CONSULTING FEES | .00 | .00 | 24,800.00 | 24,800.00 | .0 |
| 07-7400-214 AUDIT FEES | .00 | .00 | 4,000.00 | 4,000.00 | .0 |
| 07-7400-221 UTILITIES | 2,003.50 | 2,003.50 | 75,000.00 | 72,996.50 | 2.7 |
| 07-7400-222 RADIUM REMOVAL PROCESSING | 9,422.29 | 9,422.29 | 116,510.00 | 107,087.71 | 8.1 |
| 07-7400-241 M&O: VEH & EQUIP | 302.48 | 302.48 | 8,000.00 | 7,697.52 | 3.8 |
| 07-7400-243 M&O: WELL SYSTEM | 907.90 | 907.90 | 30,000.00 | 29,092.10 | 3.0 |
| 07-7400-311 OFFICE EXPENSE | 467.77 | 467.77 | 12,000.00 | 11,532.23 | 3.9 |
| 07-7400-314 TELEPHONE | 114.13 | 114.13 | 5,000.00 | 4,885.87 | 2.3 |
| 07-7400-331 TRAVEL & TRAINING | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 07-7400-341 METER PURCHASES & SUPPLIES | 8,670.00 | 8,670.00 | 15,000.00 | 6,330.00 | 57.8 |
| 07-7400-343 CONNECTION EXP | .00 | .00 | 3,500.00 | 3,500.00 | .0 |
| 07-7400-344 ACCESS SUPPLY PURCH | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| 07-7400-345 CHEMICALS & TESTING | 1,777.44 | 1,777.44 | 25,000.00 | 23,222.56 | 7.1 |
| 07-7400-346 TOOLS | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 07-7400-371 GAS & PETROLEUM | 574.20 | 574.20 | 8,000.00 | 7,425.80 | 7.2 |
| 07-7400-511 INSURANCE EXPENSE | 4,160.00 | 4,160.00 | 6,800.00 | 2,640.00 | 61.2 |
| 07-7400-531 REAL ESTATE TAXES | 113.88 | 113.88 | 240.00 | 126.12 | 47.5 |
| 07-7400-811 CAP OUTLAY: CONSTRUCT | .00 | .00 | 45,000.00 | 45,000.00 | .0 |
| 07-7400-826 CAP OUTLAY: ENG STUDY | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| | | | | | |
| TOTAL WATER SYSTEM EXPENSES | 41,258.34 | 41,258.34 | 676,325.00 | 635,066.66 | 6.1 |
| | | | | | |
| TOTAL FUND EXPENDITURES | 41,258.34 | 41,258.34 | 676,325.00 | 635,066.66 | 6.1 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | (26,209.03) | (26,209.03) | (2,955.00) | 23,254.03 | (886.9) |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

RESTRICTED ASSETS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|------------------------------------|-----------------------------------|---------------|------------|-----------|-------------|------|
| <u>DONATIONS</u> | | | | | | |
| 13-4167 | WASTE COLLECTION AGREEMENT | 5,197.50 | 5,197.50 | 17,000.00 | 11,802.50 | 30.6 |
| | TOTAL DONATIONS | 5,197.50 | 5,197.50 | 17,000.00 | 11,802.50 | 30.6 |
| <u>PARK DEVELOPMENT FEES</u> | | | | | | |
| 13-4171 | PARK LOT DEV FEES - GENERAL | 100.00 | 100.00 | 1,000.00 | 900.00 | 10.0 |
| | TOTAL PARK DEVELOPMENT FEES | 100.00 | 100.00 | 1,000.00 | 900.00 | 10.0 |
| <u>CAPITAL CONTRIBUTIONS: TOWN</u> | | | | | | |
| 13-4201 | CAP CONTRIB: PUBLIC WORKS BLDG | 1,009.26 | 1,009.26 | .00 | (1,009.26) | .0 |
| 13-4202 | CAP CONTRIB: POLICE FACILITY | 805.56 | 805.56 | .00 | (805.56) | .0 |
| 13-4203 | CAP CONTRIB: EMERGENCY SIREN | 23.14 | 23.14 | .00 | (23.14) | .0 |
| 13-4204 | CAP CONTRIB: TOWN HALL BLDG | 1,809.26 | 1,809.26 | .00 | (1,809.26) | .0 |
| 13-4205 | CAP CONTRIB: SPORTS COMPLEX | 1,319.44 | 1,319.44 | .00 | (1,319.44) | .0 |
| | TOTAL CAPITAL CONTRIBUTIONS: TOWN | 4,966.66 | 4,966.66 | .00 | (4,966.66) | .0 |
| <u>INTEREST</u> | | | | | | |
| 13-8011 | INTEREST ON INVESTMENT | 8,053.71 | 8,053.71 | 45,000.00 | 36,946.29 | 17.9 |
| | TOTAL INTEREST | 8,053.71 | 8,053.71 | 45,000.00 | 36,946.29 | 17.9 |
| | TOTAL FUND REVENUE | 18,317.87 | 18,317.87 | 63,000.00 | 44,682.13 | 29.1 |

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

RESTRICTED ASSETS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------|--------------------------------|---------------|------------|--------------|--------------|------|
| <hr/> | | | | | | |
| <u>RESTRICTED ASSETS</u> | | | | | | |
| 13-8000-350 | ROAD IMPROVEMENTS | .00 | .00 | 39,815.00 | 39,815.00 | .0 |
| 13-8000-813 | CAP OUTLAY: TOWN HALL | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 13-8000-814 | CAP OUTLAY: SSA#4 | .00 | .00 | 75,000.00 | 75,000.00 | .0 |
| 13-8000-824 | CAP O/L: PARK DEV (MCPHILLIPS) | .00 | .00 | 14,305.00 | 14,305.00 | .0 |
| 13-8000-833 | CAP OUTLAY: PUBL WKS FACILITY | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| <hr/> | | | | | | |
| | TOTAL RESTRICTED ASSETS | .00 | .00 | 139,120.00 | 139,120.00 | .0 |
| <hr/> | | | | | | |
| | TOTAL FUND EXPENDITURES | .00 | .00 | 139,120.00 | 139,120.00 | .0 |
| <hr/> | | | | | | |
| | NET REVENUE OVER EXPENDITURES | 18,317.87 | 18,317.87 | (76,120.00) | (94,437.87) | 24.1 |
| <hr/> <hr/> | | | | | | |

TOWN OF CORTLAND
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

| | | TIF FUND | | | | |
|------------------------|------------------------|---------------|------------|------------|------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <u>INTEREST INCOME</u> | | | | | | |
| 14-8010 | TIF RE TAX RECEIVED | 64,203.96 | 64,203.96 | 485,000.00 | 420,796.04 | 13.2 |
| 14-8011 | INTEREST ON INVESTMENT | 4,322.88 | 4,322.88 | 25,000.00 | 20,677.12 | 17.3 |
| | TOTAL INTEREST INCOME | 68,526.84 | 68,526.84 | 510,000.00 | 441,473.16 | 13.4 |
| | TOTAL FUND REVENUE | 68,526.84 | 68,526.84 | 510,000.00 | 441,473.16 | 13.4 |

TOWN OF CORTLAND
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING MAY 31, 2024

Item 1.

TIF FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|------------------------------------|---------------|------------|------------|--------------|--------|
| <u>TIF EXPENSES</u> | | | | | |
| 14-6600-212 ADMINISTRATIVE EXPENSE | .00 | .00 | 9,500.00 | 9,500.00 | .0 |
| 14-6600-591 MISC EXPENSES | .00 | .00 | 500,000.00 | 500,000.00 | .0 |
| | | | | | |
| TOTAL TIF EXPENSES | .00 | .00 | 509,500.00 | 509,500.00 | .0 |
| | | | | | |
| TOTAL FUND EXPENDITURES | .00 | .00 | 509,500.00 | 509,500.00 | .0 |
| | | | | | |
| NET REVENUE OVER EXPENDITURES | 68,526.84 | 68,526.84 | 500.00 | (68,026.84) | 13705. |

| General Fund - Streets and Maintenance | | |
|---|----------------------|----------------------|
| Facility 250 S Halwood | | |
| Loan Date: 12/31/11, Maturity Date: 6/30/30, Loan Amount: \$655,200.00 | | |
| Interest Rate: 7.25%, Semi-Annual P&I due 6/30 and 12/31 | | |
| Beginning Balance 5/1/2024 | | \$ 302,146.61 |
| Principal Paid Fiscal Year 2025: | | \$ - |
| Interest Paid Fiscal Year 2025: | \$ - | |
| Current Balance: | | <u>\$ 302,146.61</u> |
| Remaining Debt Schedule | | |
| | Principal | Interest |
| Fiscal Year Ending 2025 | \$ 38,582.92 | \$ 21,271.08 |
| Fiscal Year Ending 2026 | \$ 41,493.09 | \$ 18,360.91 |
| Future | \$ 222,070.60 | \$ 41,331.63 |
| Total: | <u>\$ 302,146.61</u> | <u>\$ 80,963.61</u> |
| * rate change 3 year variable | | |

| General Fund - IEPA Loan | | |
|---|----------------------|----------------------|
| Wastewater Project: L17-5003 | | |
| Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments | | |
| Beginning Balance 5/1/2024 | | \$ 576,634.88 |
| Principal Paid Fiscal Year 2025: | | \$ - |
| Interest Paid Fiscal Year 2025: | \$ - | |
| Current Balance: | | <u>\$ 576,634.88</u> |
| Remaining Debt Schedule | | |
| | Principal | Interest |
| Fiscal Year Ending 2025 | \$ 50,058.09 | \$ 10,888.69 |
| Fiscal Year Ending 2026 | \$ 51,028.88 | \$ 9,917.90 |
| Future | \$ 475,547.91 | \$ 42,347.17 |
| Total: | <u>\$ 576,634.88</u> | <u>\$ 63,153.76</u> |

Town of Cortland
 Restricted Assets
 May 31, 2024

Item 1.

| | Balance 5/1/2024 | Deposits 5/31/2024 | Expenditures 5/31/2024 | Balance 5/31/2024 |
|--|----------------------|-----------------------|---------------------------|----------------------|
| Customer Deposits | | | | |
| 13-2010 AP | \$ 22.81 | | \$ 22.81 | \$ - |
| 13-2020 Deferred Revenue | \$ - | - | - | - |
| 13-2301 Occupancy Deposits | \$ - | - | - | - |
| 13-2355 Airport Road Security Deposits | \$ - | - | - | - |
| Engineering Deposits | | | | |
| 13-2316 DCUSD #428 | \$ 51,668.29 | \$ - | \$ - | \$ 51,668.29 |
| Land/Cash Contributions | | | | |
| 13-2401 Cortland Fire Protection District | \$ - | \$ 900.00 | | \$ 900.00 |
| 13-2405 Sycamore School District # 427 | \$ - | 898.71 | | 898.71 |
| 13-2406 #428 Schools | \$ 122,882.68 | 3,240.00 | | 126,122.68 |
| 13-2407 Cortland Library | \$ - | 135.00 | | 135.00 |
| Storm Sewer Escrow | | | | |
| 13-2411 Neumann Homes Inc | \$ 75,481.55 | | | \$ 75,481.55 |
| Capital Contributions #428 Schools | | | | |
| 13-2432 DRH Cambridge - Richland Trails | \$ 254,325.16 | | | \$ 254,325.16 |
| Library Building | | | | |
| 13-2452 Library Building | \$ 19,548.32 | \$ 674.08 | \$ - | \$ 20,222.40 |
| Fire Department Building | | | | |
| 13-2461 DRH Cambridge - Richland Trails | \$ 91,144.90 | | | \$ 91,144.90 |
| 13-2462 Montalbano - Chestnut Grove | \$ 25,293.80 | 872.20 | - | \$ 26,166.00 |
| WasteWater Irrigation Land Acquisition | | | | |
| 13-2501 SSA # 4 Connection Fees | \$ 71,500.00 | \$ 8,500.00 | \$ - | \$ 80,000.00 |
| 13-2505 SSA # 8 Connection Fees | \$ - | | - | \$ - |
| 13-2551 Waste Water Irrigation Land Fee | \$ 94,000.00 | 1,500.00 | - | \$ 95,500.00 |
| Cortland Events Committee | | | | |
| 13-2900 Festival Parade | \$ - | \$ - | \$ - | \$ - |
| 13-2350 Road Improvements | \$ - | \$ - | | \$ - |
| 13-2352 Administrative Fund | \$ 99,423.32 | - | - | 99,423.32 |
| 13-2354 Punch List Follow Up Items | \$ 12,072.46 | - | - | 12,072.46 |
| Capital Contributions - Town Use (By Purpose) | | | | |
| 13-3100 McPhillips Park Improvements | \$ 13,961.76 | \$ - | \$ - | \$ 13,961.76 |
| 13-4096 Town Services | \$ - | - | - | - |
| 13-4167 Road Improvements - DC Trash Agreement | \$ 87,017.36 | 5,197.50 | - | 92,214.86 |
| 13-4168 Airport Road Property Rent | \$ 17,161.25 | | - | 17,161.25 |
| 13-4170 Airport Road Farm Rent | \$ 106,953.83 | | - | 106,953.83 |
| 13-4161 Parks Improvements | \$ 256.00 | | - | 256.00 |
| 13-4171 Park Development Fees | \$ 9,200.00 | 100.00 | - | 9,300.00 |
| 13-4201 Public Works Facility | \$ 19,680.57 | 1,009.26 | - | 20,689.83 |
| 13-4202 Police Facility | \$ 16,123.88 | 805.56 | - | 16,929.44 |
| 13-4203 Emergency Siren | \$ 3,089.19 | 23.14 | - | 3,112.33 |
| 13-4204 Town Hall | \$ 38,605.57 | 1,809.26 | - | 40,414.83 |
| 13-4205 Sports Complex | \$ 177,478.93 | 1,319.44 | - | 178,798.37 |
| 13-4206 Capital Improvements | \$ 191,294.76 | 8,053.71 | - | 199,348.47 |
| 13-4206 SCADA - Chestnut Grove | \$ 2,425.60 | | - | 2,425.60 |
| 13-8101 Transfers from Other Funds - Town Loan | \$ 157,239.89 | | - | 157,239.89 |
| 13-8701 InvestForeclosures (Dep less Ltr of Credit) | \$ - | - | - | - |
| 13-8702 Performance Bond - Nature's Crossing | \$ - | - | - | - |
| | \$ 840,488.59 | \$ 18,317.87 | \$ - | \$ 858,806.46 |

| | | | | |
|---|---------------|--|----------------------------|-----------------|
| "FUND BAL" | \$ 835,504.39 | | | |
| Reserve for McPhillips | \$ 13,961.76 | | | |
| YTD Revs over Exps | \$ 18,317.87 | | | |
| Fund Equity | \$ 867,784.02 | | | |
| | | | Total Assets | \$ 1,801,844.49 |
| | | | Total Liabilities & Equity | \$ 1,801,844.49 |
| Account Interest | \$ 8,053.71 | | | \$ - |
| 13-8011 | | | | |
| * Account Interest posted to Capital Improvements | | | | |

**SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:
May 31, 2024**

| | Beginning Balance | Receipts/ Transfers In | Dividends/ Interest | Expenditures/ Transfers Out | Ending Balance |
|--|------------------------------|-----------------------------------|--------------------------------|--|---------------------------|
| SSA #1 Special Tax Refunding Bonds 2017 | | | | | |
| Bond & Interest Fund | \$ 58,719.69 | \$ 10,843.92 | \$ 225.82 | \$ - | 69,789.43 |
| 2017 Reserve Fund | \$ 355,017.18 | - | 1,365.35 | | 356,382.53 |
| Special Redemption Account | \$ 133.49 | | 0.60 | | 134.09 |
| Special Reserve Fund 2017 | \$ 41,916.29 | | 161.18 | | 42,077.47 |
| Administrative Expense Fund | \$ 6,880.09 | | 26.40 | | 6,906.49 |
| Total SSA #1 Refunding Bonds | \$ 462,666.74 | \$ 10,843.92 | \$ 1,779.35 | \$ - | \$ 475,290.01 |
| SSA #4-8 (Sheaffer Project) | | | | | |
| Bond & Interest Fund | \$ 0.00 | \$ - | | | \$ 0.00 |
| Special Redemption Account | \$ - | - | - | - | - |
| Debt Service Reserve Fund | \$ - | - | - | | - |
| Administrative Expense Fund | \$ - | | - | | - |
| Total SSA #4-8 | \$ 0.00 | \$ - | \$ - | \$ - | \$ 0.00 |
| SSA #9 (Richland Trails) | | | | | |
| SSA #9 | | | | | |
| Bond & Interest Fund | \$ 49,817.50 | \$ 15,785.00 | \$ 213.31 | \$ - | \$ 65,815.81 |
| Reserve Fund | \$ 162,049.81 | | 693.88 | | 162,743.69 |
| Improvement Fund | \$ - | | | | - |
| Administrative Expense Fund | \$ 16,759.01 | | 75.33 | | 16,834.34 |
| Total SSA #9 | \$ 228,626.32 | \$ 15,785.00 | \$ 982.52 | \$ - | \$ 245,393.84 |
| Total All SSA | 691,293.06 | 26,628.92 | 2,761.87 | 0.00 | 720,683.85 |



Town of Cortland

Board of Trustees Special Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

July 15, 2024 at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Mark Pietrowski called the special meeting of the Board of Trustees to order at 7:10 p.m. The Pledge of Allegiance was recited, and roll was called showing as present Trustees Doug Corson, Jim Walker, Randi Olson (late arrival 7:13) and Mike Siewierski. Shown as absent were Trustees Brad Stone and Charmaine Fioretto. Quorum was present. Also present were Public Works Director Joel Summerhill, Police Chief Lin Dargis, and Zoning Administrator/Engineer Brandy Williams.

APPROVAL OF AGENDA

Motion made by Trustee Siewierski, seconded by Trustee Walker to approve the agenda as presented.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustee Olson, Trustee Stone and Trustee Fioretto Motion carried.

PUBLIC WISHING TO SPEAK

There was no one from the public wishing to speak.

CONSENT AGENDA

Mayor Pietrowski read the consent agenda into the record.

1. Approve Town Board Minutes of May 13, 2024; Approve Expenditure Reports for March/April 2024 and Accept Treasurer's Reports for March/April 2024

Mayor Pietrowski read the consent agenda into the record. Approve Town Board minutes of May 13, 2024, Approve Expenditure reports of March and April 2024; Accept Treasurer's Reports of March and April 2024.

Motion made by Trustee Walker, seconded by Trustee Corson to approve as presented.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustee Olson, Trustee Stone and Trustee Fioretto. Motion carried.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Motion to Confirm Mayor's Appointment of Lin Dargis as Police Chief in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Motion made by Trustee Corson, seconded by Trustee Siewierski to confirm Mayor's appointment of Lin Dargis as Police Chief in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson

Absent were Trustees Olson, Trustee Stone and Trustee Fioretto. Motion carried.

Approved: _____

3. Motion to Confirm Mayor's Appointment of Brandy Williams as Zoning Administrator in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Motion made by Trustee Siewierski, seconded by Trustee Walker to confirm Mayor's appointment of Brandy Williams as Zoning Administrator in accordance with Title 1 of the Town Code and Town of Cortland Personnel Policy Handbook. This is an annual appointment.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson, Trustee Olson
Absent were Trustee Stone and Trustee Fioretto. Motion carried.

4. Motion to Confirm Mayor's Appointment to Planning Commission of Julie Steadman; term to expire May 2027. This is an appointment which fills a 3-year vacant term.
Motion made by Trustee Siewierski, seconded by Trustee Walker to confirm Mayor's appointment to Planning Commission of Julie Steadman; term to expire May 2027. This is an appointment which fills a 3-year vacant term.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Corson, Trustee Olson
Absent were Trustees Stone and Trustee Fioretto. Motion carried.

5. Ratify Mayor's Authorization of Cortland Flooring Contract \$21,855 for work at 50 W Maple Ave, monies from budget line 14-6600-591 TIF Expenses - FY25 Phase 1 Old School Building. (Demo all old tiles in 4 rooms and hallways and 2 bathrooms; use machine to scrape old glue then prep concrete for new flooring; primer skim coat for concrete)

Motion made by Trustee Walker, seconded by Trustee Siewierski to ratify Mayor's authorization of Cortland Flooring Contract in the amount of \$21,855 for work at 50 W Maple Ave: monies from budget line 14-6600-591 TIF Expenses - FY25 Phase 1 Old School Building. (Demo all old tiles in 4 rooms and hallways and 2 bathrooms; use machine to scrape old glue then prep concrete for new flooring; primer skim coat for concrete)

Discussion ensued regarding the process used to authorize this contract.

Voting Yea: Trustee Siewierski, Trustee Walker, Trustee Olson

Voting Nay: Trustee Corson

Absent were Trustees Stone and Fioretto. Motion carried. **C 2024-06**

PARKS ADVISORY COMMITTEE REPORT

Mayor Pietrowski reported committee progress to the Board. They are working to have paperwork for a public bench program to submit to the Board for consideration after their next meeting. They are working to complete recommended selection of ping pong table and bag games to submit to the Board for consideration. Mr. Summerhill has helped provide suggestions for these items.

DEPARTMENT HEAD REPORTS

Department reports of Police and Permits were included in the packet.

- 6. Police Report of April 2024
- 7. Building Permit Report of May 2024

COMMENTS

Trustee Corson stated he would like the process for contracts discussed at the next meeting.

MAYOR'S REPORT

Mayor Pietrowski reported that police bargaining unit negotiations are ongoing. He also reported that Mr. Summerhill is working with an individual, prior to a finalized public bench program, to install a bench and trash can in town. This project can serve as an example of what the program may look like.

ADJOURNMENT

With no further business a motion was made by Trustee Walker, seconded by Trustee Siewierski. Unanimous voice vote carried the motion. The meeting adjourned at 7:30 p.m.

Transcribed & respectfully submitted,

Cheryl Aldis
Town Clerk

DRAFT

The fiscal year ending April 30, 2024, proved to be busier than the previous year. The library was again open for the entire fiscal year, and continued with all in-person programming. We provided many programs for all ages including preschool story time, preschool playtime, crochet for kids and adults, family story time, craft club, young adult library lounge, book club, movie club for adults and various one time programs such as our "Day of the Dead" celebration and our Summer Reading kick-off party. This year we also added a Homeschool program which has been one of our most attended programs. The Library also makes a point to participate in all other Town activities such as Summerfest, the Cortland Lions Egg hunt, Trunk-or-treat etc. in which we provide crafts, activities and face painting. We love being able to be a part of providing these amazing programs to our community. To the best of our tracking abilities, we served approximately 4,351 people at our various programs. This includes on site and off site programs. One of our smaller, but much appreciated services is the free Daily Chronicles we get for our patrons, we receive 10 a day and they are on a first come first serve basis. We also have many copies every week of the Midweek available.

Our approved levy income for the 2024/2025 fiscal year is \$282,607. This is an increase of \$17,984 over last year. We came in within budget and hope to do some building improvements this year.

I had a full and active library board through April, not always an easy accomplishment, but currently we have a great group of people. I cannot speak highly enough of my staff, they are hardworking, creative and have an amazing love of the library. As most of you know, we lost our beloved Ms. Chrissie in March. Chrissie Donnelly had been with the library for 21 years. This was a heartbreaking loss for our entire library family. In February our Children's Programmer, Shelly Hoshaw gave notice that she would be moving out of state. With my two IMRF position employees gone, it let us navigating some difficult waters for a few months. I am pleased to say that we filled the vacancies, adding an extra staff member and things are going smoothly again. Amanda Johnson is our new Children's Programmer, and Sofia Bryant and Jessica Nava are working the desk, learning of all the different duties required and thankfully are very quick learners!

Total fiscal year patron visits 31,839 up from 25,259

Total circulation- 32,668

Books-23,777

DVD's- 5,847

Audio Books & CD's- 1,039

Other-62

Magazines-364

Electronic materials (downloadable e-books and audiobooks) - 2,743

ILL (Interlibrary loan) - loaned -5,767 borrowed -5,035

A total of 10,802 items transported through our blue bins for the year.

Application for Variance of Town Code

Applicant: Cortland Lions Club

Event: **Cortland Lions Club Cortland Fest**

August 9 & 10, 2024, 5:00 – 11:30 P.M. and NOON to 11:30 P.M.

Cortland Community Park 70 S Llanos Street

Requested Variance: Title 5, Chapter 4, Section 5-4-4 Exemptions: D. Community Events
Exemption to add night hours - until 12:00 a.m. (Section 5-4-2 A & B)

Standards for Variance: 5-4-3

1. The proposed variance of the requirements would result in great practical difficulties or hardship to the applicant;
The purpose of the community event is to celebrate Summerfest
2. Strict application of the requirements would result in great practical difficulties or hardship to the applicant;
Music may play until the end of the event at 11:30 P.M.
3. The proposed variance is the minimum deviation from such requirements that shall alleviate the difficulties/hardship;
13:30 P.M. would be the minimum deviation.
4. The plight of the applicant is due to peculiar circumstances not of his own making;
Holding the event is supported by the Town and hours are reasonable for a community event.
5. The peculiar circumstances engendering the variance request are not applicable to other property within the district, and therefore, that a variance would be a more appropriate remedy than an amendment;
The request only affects this event and therefore, the variance is the appropriate remedy.
6. The variance, if granted, shall not alter the essential character of the area where the premises in question are located.
The variance will not alter the essential character of the area. The variation is not permanent, and the event is consistent with the small-town character the Town Board is attempting to perpetuate.



Applicant Signature, Title

Approved this ___ Day of _____, 2024

Attest:

Mark Pietrowski, Mayor

Cheryl Aldis, Town Clerk

Application for Variance of Town Code

Applicant: Cortland Lions Club

Event: **Cortland Lions Club Sock Hop**
September 9, 2024, 9:00 A.M. – 11:00 P.M.
Cortland Community Park 70 S Llanos Street

Sept 14, 24

Requested Variance: Title 5, Chapter 4, Section 5-4-4 Exemptions: D. Community Events
Exemption to add night hours - until 12:00 a.m. (Section 5-4-2 A & B)

Standards for Variance: 5-4-3

1. The proposed variance of the requirements would result in great practical difficulties or hardship to the applicant;
The purpose of the community event is to support the Lions Clubs
2. Strict application of the requirements would result in great practical difficulties or hardship to the applicant;
Music may play until the end of the event at 11:00 P.M.
3. The proposed variance is the minimum deviation from such requirements that shall alleviate the difficulties/hardship;
11:00 P.M. would be the minimum deviation.
4. The plight of the applicant is due to peculiar circumstances not of his own making;
Holding the event is supported by the Town and hours are reasonable for a community event.
5. The peculiar circumstances engendering the variance request are not applicable to other property within the district, and therefore, that a variance would be a more appropriate remedy than an amendment;
The request only affects this event and therefore, the variance is the appropriate remedy.
6. The variance, if granted, shall not alter the essential character of the area where the premises in question are located.
The variance will not alter the essential character of the area. The variation is not permanent, and the event is consistent with the small-town character the Town Board is attempting to perpetuate.


Applicant Signature, Title

Approved this ___ Day of ____, 2024

Attest:

Mark Pietrowski, Mayor

Cheryl Aldis, Town Clerk

Cortland Lions Club
#524



We Serve

P.O. Box 177
70 S. Llanos St.
Cortland, IL 60112
www.CortlandLions.com

July 17, 2024

Town of Cortland
59 S. Somonauk Rd.
Cortland IL 60112

Dear Town of Cortland Mayor and Trustees,

On behalf of the Cortland Lions Club, I am submitting this request for the \$20,000 donation as previously discussed for the Annual Summerfest event and Fall Parade. We took over these events from the Town last year and are excited to be able to present these events again this year. We currently have a secondary bank account for these events, and all monies go only to these events. If you have any other questions feel free to reach out to me.

Thank You,
Heather Black
Cortland Lions Treasurer
815-739-7739



DeKalb Advancement Technology Authority



DeKalb County's Fiber Optic Network
320 Cardinal Drive, Suite 300 ♦ Saint Charles, IL 60175 ♦ Phone: 630-457-4218 ♦ Fax: 630-457-4240 ♦ www.dekalbcounty.org/DATA

DEKALB COUNTY FIBER OPTIC NETWORK (DATA)

CONSORTIUM MEMBERSHIP AND SERVICES AGREEMENT

DeKalb County Government ("County" received a grant from U.S. Department of Commerce, Broadband Technology Opportunity Program ("Grant"), to acquire a 140 mile, 144 strand fiber optic network throughout DeKalb County, IL and in limited parts of LaSalle and Kane County, IL. In its grant application, County has assured the participation of a number of potential users of the network who, by this Agreement or substantially similar agreements, have committed to participate in County's operation of a fiber optic cable system for the use and benefit of the Participants. The Grant agreement between the U.S. Department of Commerce imposes numerous obligations and requirements on the County, and the County's ability to comply with the Grant provisions is contingent upon each Participant's performance of their respective Participation Agreements. As of January 2021, Syndeo Networks, Inc. has acquired the DATA Network and has taken over operations and management of the DATA Network and its customers.

The Customer named below and Syndeo Networks, Inc ("Syndeo") agree that the terms and conditions of this Services Agreement ("Agreement") govern the provision of the Services specified herein. This Agreement shall be effective as of the Date listed below.

Customer: Town of Cortland, Illinois
Effective Date: January 1, 2025
Services: Data Transport and optional services as shown on Exhibit A

1. SERVICES:

1.1 **Services Provided.** The services provided under this agreement are those shown in Exhibit A, attached hereto.

2. CHARGES, BILLING, AND PAYMENT

2.1 **Charges.** Customer shall pay DATA one hundred percent (100%) of the Custom Installation Fee prior to the installation of Service. Customer further agrees to pay all undisputed charges associated with the Service(s), as set forth or referenced in the applicable Service Order(s). These charges may include, but are not limited to installation charges, monthly recurring service charges, usage charges including without limitation charges for the use of Carrier Equipment, charges for service calls, maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Except as otherwise indicated herein or on the applicable Service Order(s), non-recurring charges for the Service(s) shall not increase during the initial Service Term.

2.2 **Maintenance.** Unless otherwise specified in a relevant Service Order, routine and emergency maintenance on the Network and/or to ensure the proper operation of the Service(s) are provided to Customer at no charge. For maintenance services at Customer's location, or for such other maintenance as may be required by Customer that is outside of DATA's routine or emergency Network maintenance, Customer shall pay for applicable maintenance services at the then-applicable rates.

2.3 **Payment.** Invoices shall be issued annually by Syndeo Networks, Inc.

2.4 **Partial Payment.** Partial payment of any bill will be applied to the Customer's outstanding charges in the amounts and proportions as solely determined by DATA. No acceptance of partial payment(s) by DATA shall constitute a waiver of any rights to collect the full balance owed under the Agreement.

2.5 **Taxes and Fees.** Customer shall be responsible for the payment of any and all applicable local, state, and federal taxes or fees (however designated). Customer will be responsible to pay any Service fees, payment obligations and taxes that become applicable retroactively.

2.6 **Other Government-Related Costs and Fees.** DATA reserves the right to invoice Customer for any fees or payment obligations in connection with the Service(s) imposed by governmental or quasi-governmental bodies in connection with the sale, installation, use, or provision of the Service(s), including, without limitation, applicable franchise fees (if any), regardless of whether DATA or its Affiliates pay the taxes directly or are required by an order, rule, or regulation of a taxing jurisdiction to collect them from Customer.

These obligations may include those imposed on DATA or its affiliates by an order, rule, or regulation of a regulatory body or a court of competent jurisdiction, as well as those that DATA or its Affiliates are required to collect from the Customer or to pay to others in support of statutory or regulatory programs.

2.7 Disputed Invoice. If Customer disputes any portion of an invoice, Customer must pay the undisputed portion of the invoice and submit a written claim, including all documentation substantiating Customer's claim, to DATA for the disputed amount of the invoice by the invoice due date. The Parties shall negotiate in good faith to resolve the dispute. However, should the parties fail to mutually resolve the dispute within sixty (60) days after the dispute was submitted to DATA, all disputed amounts shall become immediately due and payable to DATA.

2.8 Past-Due Amounts. Any undisputed payment not made when due will be subject to a late payment fee equal to the lesser of one and a half percent (1.5%) per month or the maximum rate allowed by law on the unpaid invoice. If Customer's account is delinquent, DATA may refer the account to a collection agency or attorney that may pursue collection of the past due amount and/or any Carrier Equipment that Customer fails to return in accordance with the Agreement. If DATA is required to use a collection agency or attorney to collect any amount owed by Customer or any unreturned Carrier Equipment, Customer agrees to pay all reasonable costs of collection or other action. The remedies set forth herein are in addition to and not in limitation of any other rights and remedies available to DATA under the Agreement or at law or in equity.

2.9 Rejected Payments. Except to the extent otherwise prohibited by law, Customer will be assessed a service charge up to the full amount permitted under applicable law for any check or other instrument used to pay for the Services that has been rejected by the bank or other financial institution.

3. TERM OF AGREEMENT

3.1 Term. The term shall be January 1, 2025 through December 31, 2029

4. TERMINATION

4.1 Termination for Convenience.

Service Orders. Notwithstanding any other term or provision in this Agreement, Customer shall have the right to terminate a Service Order at any time upon notice to DATA. Following termination in accordance with this Section 4.1, Customer will pay all outstanding, undisputed amounts owed for Services already provided and accepted prior to termination and will return the Carrier Equipment.

On-going Services. Customer shall only be able to terminate on-going services provided for under this agreement upon 60 days' notice. Following termination in accordance with this Section 4.1, Customer will pay all outstanding, undisputed amounts owed for Services already provided and accepted prior to termination. If Customer has terminated the Service Order prior to the expiration of the Service Term for convenience, DATA may assess and collect from Customer applicable Termination Charges which are defined in section 4.4. Customer shall return all Carrier Equipment to DATA, or otherwise permit DATA to remove any Carrier Equipment, within sixty (60) days of termination.

4.2 Termination for Cause. The Parties may terminate this Agreement, or a Service Order, in whole or in part, in the following ways:

(i) **Nonpayment.** If Customer is in breach of a payment obligation (including failure to pay a required deposit), and fails to make payment in full within ten (10) days after receipt of notice of default, or has failed to make payments of all undisputed charges on or before the due date on three (3) or more occasions during any twelve (12) month period, DATA may, at its option, terminate this Agreement, terminate the affected Service Orders, suspend Service under the affected Service Orders, and/or require a deposit, advance payment, or other satisfactory assurances in connection with any or all Service Orders as a condition of continuing to provide the Services. DATA will not take any such action as a result of Customer's non-payment of a charge that is the subject of a timely billing dispute, unless the parties have reviewed the dispute and determined in good faith that the charge is correct.

(ii) **Breach.** If either Party breaches any material term of this Agreement and the breach continues without remedy for thirty (30) days after notice of default, the non-defaulting party may terminate for cause any Service Order materially affected by the breach.

(iii) **Insolvency.** A Service Order may be terminated by either Party immediately upon notice if the other Party has become insolvent or involved in liquidation or termination of its business, or adjudicated bankrupt, or been involved in an assignment for the benefit of its creditors.

(iv) **Failure of Services.** If, after notice by Customer and a commercially reasonable opportunity to cure by DATA, not to be less than thirty (30) days, DATA fails to provide any Service(s) in accordance with the minimum Service Levels identified in Section 5.3, and said failure materially adversely affects Customer's ability to use the Service(s) effectively, Customer may terminate this Agreement or terminate the affected Service Order(s) without any obligation to pay the Termination Charges, provided however that Customer shall be liable for any past charges incurred that were due and owing prior to the failure or other event that gave rise to the termination for cause.

(v) **Rights and Remedies.** Termination by either Party of a Service Order does not waive any other rights or remedies that it may have under this Agreement.

4.3 Effect of Termination. Upon the expiration or termination of a Service Order for any reason: (i) DATA may immediately disconnect the applicable Service; (ii) if Customer has terminated the Service Order prior to the expiration of the Service Term for convenience, or if DATA has terminated the Service Order prior to the expiration of the Service Term as a result of material breach by Customer, DATA may assess and collect from Customer applicable Termination Charges; and (iii) Customer shall return or permit DATA access to retrieve from the applicable Service Locations any and all Carrier Equipment (however, if Customer fails to permit access, or if the retrieved Carrier Equipment has been damaged and/or destroyed other than by DATA or its agents, normal wear and tear excepted, DATA may invoice Customer for the full replacement cost of the relevant Carrier Equipment, or in the event of minor damage to the retrieved Carrier Equipment, the cost of repair, which amounts shall be immediately due and payable).

4.4 Early Termination Liability. In the event User terminates any Service Request prior to the end of the Initial Service Term for any reason other than a default by DATA or as otherwise expressly permitted herein, or if DATA terminates the Agreement or any Service Request as the result of an uncured default by User, User shall pay to DATA, as liquidated damages, a termination fee, equal to one hundred percent (100%) of the remaining monthly-recurring charges (then in effect at the time of termination) for the terminated Service(s).

4.5 Regulatory and Legal Changes. The Parties acknowledge that the respective rights and obligations of each Party as set forth in this Agreement upon its execution are based on law and the regulatory environment as it exists on the date of execution of this Agreement. DATA may, in its sole discretion, immediately terminate this Agreement, in whole or in part, in the event there is a material change in any law, rule, regulation, Force Majeure event, or judgment of any court or government agency, and that change affects DATA's ability to provide the Services herein.

5. DELIVERY AND USE OF SERVICES

5.1 Scope of Services. DATA shall provide the Service(s) to Customer subject to availability and operational limitations of Customer's systems, facilities, or equipment. Customer and its Authorized Users shall have the right to use the Service(s) provided by DATA at the relevant Service Location(s). Customer shall be responsible for its Authorized Users use of the Service(s), compliance with this Agreement, and compliance with DATA's Acceptable Use Policy ("AUP"), which is attached hereto as Exhibit B. Customer is responsible for ensuring that any Customer-Provided Equipment is fully operational and compatible with the Service(s). If Customer desires to secure its transmissions in connection with its use of the Service(s), Customer must provide, at its sole cost, encryption software or other transmission protection equipment or services.

5.2 Orders. Customer shall submit to DATA a properly completed Service Order to initiate Service(s) to each Service Location. A Service Order shall become binding on the Parties when (i) it is specifically accepted by DATA in writing, (ii) DATA begins providing the Service(s) described in the Service Order or (iii) DATA begins Custom Installation (as defined in Exhibit C) for delivery of the Service(s) described in the Service Order, whichever is earlier. When a Service Order becomes effective it shall be deemed part of, and shall be subject to, the Agreement.

5.3 Service Levels. DATA shall provide the following Service Levels:

(i) **Speed.** DATA makes no representation regarding the speed of the Service. Actual speeds may vary and are not guaranteed. Many factors affect speed including, without limitation, the number of devices using a single connection, the size and frequency of data to be transmitted, the effectiveness or efficiency of Customer-Provided Equipment, network traffic, and other similar factors. Customers who purchase 100 Mbps Service(s) will be provided data transport services at speeds of up to 100 Mbps. Customers who purchase 1 Gbps Service(s) will be provided data transport services at speeds of up to 1 Gbps. DATA shall use commercially reasonable efforts to provide and maintain data transport speeds as close to the specified Service(s) speed as reasonably possible.

(ii) **Availability.** DATA guarantees a minimum Service Level for the IP transport network that will provide network availability and capability of forwarding IP packets 99.95% of the time, including local loop, as averaged over a calendar month, excluding maintenance windows and other exclusions as specified herein. This equates to not more than 21.6 minutes of downtime per month (based on a 30-day month).

(iii) **Latency.** DATA guarantees a minimum Service Level for the IP transport network that will provide an average round trip packet transit time within the DATA backbone network of 64 milliseconds or less, as measured over a calendar month, excluding maintenance windows and other exclusions as specified herein.

5.4 Access. Customer, at no cost to DATA, shall secure and maintain all necessary rights of access to Service Location(s) for DATA to install and provide the Services, unless DATA has secured such access prior to this Agreement. In addition, Customer shall provide an adequate environmentally controlled space and such electricity as may be required for installation, operation, and maintenance of the Carrier Equipment used to provide the Services within the Service Location(s). DATA and its employees and authorized contractors will require free ingress and egress into and out of the Service Location(s) in connection with the provision of Services. Upon reasonable notice from DATA, Customer shall provide all required access to DATA and its authorized personnel. During the term of the Service(s) provided under this Agreement, Customer grants DATA the right, free of charge, to occupy portions of Customer's facilities and real

property (“Space”) for the placement and maintenance of Carrier Equipment (hereinafter defined) and interconnecting such Carrier Equipment to DATA’s proprietary transport network (the “Network”) for the purpose of providing the Service(s).

5.5 DATA-Provided Equipment (DPE). DATA will provide certain Equipment at Customer’s location which is necessary for access to the DATA network. DPE is and shall remain the property of DATA regardless of where installed within the Service Location(s) and shall not be considered a fixture or an addition to the land or the Service Location(s). At any time, DATA may remove or change the DPE in its sole discretion in connection with providing the Services. Customer shall not move, rearrange, disconnect, remove, attempt to repair, or otherwise tamper with any DPE or permit others to do so, and shall not use the Carrier Equipment for any purpose other than that authorized by the Agreement. DATA shall maintain DPE in good operating condition during the term of this Agreement; provided, however, that such maintenance shall be at DATA’s expense only to the extent that it is related to and/or resulting from the ordinary and proper use of the DPE. Customer is responsible for damage to, or loss of, DPE caused by its acts or omissions, and its noncompliance with this Section, or by fire, theft or other casualty at the Service Location(s), unless caused by the negligence or willful misconduct of DATA. Customer agrees not to take any action that would directly or indirectly impair DATA’s title to the DPE, or expose DATA to any claim, lien, encumbrance, or legal process, except as otherwise agreed in writing by the Parties. Following DATA’s discontinuance of the Services to the Service Location(s), DATA retains the right to remove the DPE including, but not limited to, that portion of the Carrier Equipment located within the Service Location(s). To the extent DATA removes such DPE, it shall be responsible for returning the Service Location(s) to its prior condition, wear and tear excepted. Exhibit “A”, hereto attached details DPE for each level of service being provided to the Customer.

5.6 Service Commencement Date. Upon installation and connection of the necessary facilities and equipment to provide the Services(s), DATA shall notify Customer that the Services are available for use, and the date of such notice shall be called the “Service Commencement Date.” Any failure or refusal on the part of Customer to be ready to receive the Services on the Service Commencement Date shall not relieve Customer of its obligation to pay applicable Service charges.

5.7 Installation of Carrier Equipment. Installation of any Carrier Equipment to create interconnectivity with the Network shall be completed by authorized DATA personnel, consistent with any Customer requirements and/or policies where installed in Customer Space. Where Customer installs any Customer-Provided Equipment necessary to create interconnectivity with the Network, Customer shall bear the sole responsibility and liability for such installation. DATA may change, replace, or remove the Carrier Equipment, regardless of where located, so long as the basic technical parameters of the Services are not altered, and this Agreement constitutes Customer’s consent to such change, replacement, or removal. DATA has no obligation to install, maintain, or repair any Carrier-Provided Equipment. Customer is responsible for ensuring that its equipment does not interfere with the provision of or functionality of Services or Network.

5.8 Syndeo-Owned Fiber Equipment (Routers, Modules and Transceivers). DATA, through a Broadband Technology Opportunity Program Grant, has placed Fiber Routers in the certain customer’ location(s). For the term of this agreement, customer is entitled to use the equipment. DATA has no support in place for this equipment, however, DATA has a small number of spare routers, modules and transceivers that can be used as loaners in case of failure. DATA will allow the customer to use the loaner router until 1) the original router can be repaired or, 2) the Customer can obtain its own router as a permanent replacement. When loaner resources are depleted, or the customer determines the equipment no longer meets the needs of the customer, the customer shall be responsible for replacement, installation and support of its these fiber routers, modules and transceivers. All DATA equipment that is removed from service shall be promptly returned to Syndeo.

5.9 Customer-Provided Equipment (CPE). Customer is responsible for certain equipment necessary for customer’s operations. DATA shall have no obligation to install, operate, or maintain Customer-Provided Equipment. Customer alone shall be responsible for providing maintenance, repair, operation and replacement of all inside wiring and equipment and facilities on the Customer’s side of the modem, router, switch and/or other Ethernet input connection. All Customer-Provided Equipment and wiring that Customer uses in connection with the Services must be fully compatible with the Services. Customer shall be responsible for the payment of all charges for troubleshooting, maintenance or repairs attempted or performed by DATA’s employees or authorized contractors when the difficulty or trouble report results from Customer-Provided Equipment. Exhibit “A”, hereto attached details DPE for each level of service being provided to the Customer. The equipment listed represents the minimum equipment necessary for operation of the services provided by DATA. The customer may choose to provide additional equipment beyond the minimum listed.

5.10 Outside Fiber Plant (OSP). Syndeo owns and is responsible for maintenance of the OSP. Syndeo’s responsibility for the fiber plant ends at the fiber patch panel inside the customer’s building. The existence of fiber plant on the customer’s property is subject to the terms of a separate “Access Agreement”. Customer agrees to call JULIE ahead of any underground activities that might be undertaken near the OSP and assumes responsibility for any damages to OSP from excavation activity. Quotes for requests for relocation or for repairs for damages caused by the customer will be subject to a Syndeo administrative and project management fee.

5.11 Engineering Review. Each Service Order submitted by Customer shall be subject to an engineering review by DATA. The engineering review will determine whether the Network, fiber, cable, or other plant must be extended, built or upgraded (“Custom Installation”) in order to provide the ordered Services at the requested Service Location(s). DATA will provide Customer written notification in the event Service installation at any Service Location will require an additional one-time installation fee (“Custom

Installation Fee”). Customer will have thirty (30) days from receipt of such notice to reject the Custom Installation Fee and terminate, without further liability, the Service Order with respect to the affected Service Location(s).

5.12 Authorized Use. The Service(s) and connections to the Network are for use by Customer and its Authorized Users to which Services are granted. Except as otherwise provided herein or under a separate agreement, connections to the Network may not be shared by any means, including wired or wireless networking or transmission. Customer and its Authorized Users agree not to operate hardware or software that DATA deems harmful, hazardous, or capable of causing interference, congestion, or interruptions to the Network, Carrier Equipment, or Service(s). Customer and its Authorized Users have an affirmative duty under this Agreement to monitor their use of the Network and the Carrier Equipment, and to ensure that any hardware, software, and/or data used or transmitted over or across the Carrier Equipment and/or Network is free of malicious or harmful components, does not present a security risk or vulnerability, and/or does not negatively impact the performance of the Network or cause interference, congestion, or interruptions on the Network or Service(s). To the extent that DATA believes that any Customer or Authorized User hardware, software, or data is harmful, hazardous, or capable of causing interference, congestion, or interruptions to the Network, DATA shall provide Customer with commercially reasonable notice of the same. Customer shall thereafter have fifteen (15) days to cure or discontinue use of the hardware, software, or data that is the subject of the notice, or to otherwise demonstrate that the harmful, hazardous, or interfering component is not present or caused as alleged by DATA in its notice. In instances in which Customer or Authorized User hardware, software, or data presents an immediate threat to the continued operation of the Network, or Carrier Equipment, DATA may require the Customer or Authorized User to immediately discontinue use of the harmful, hazardous, or interfering hardware, software, or data until such time as DATA and the Customer, working collaboratively, can cure, or otherwise verify the absence of, any harmful, hazardous, or interfering component. All use by Customer and Authorized Users shall be consistent with, and in compliance with, the AUP.

6. MAINTENANCE AND REPAIRS

6.1 Generally. DATA reserves the right to schedule regular (in advance with Customer) or emergency maintenance on the Network and/or Carrier Equipment. All routine maintenance and repair functions and emergency maintenance and repair functions, including “one-call” responses, cable locate services, and necessary relocation of the Carrier Equipment, shall be performed by DATA or its designee for a period coterminous with the term of this Agreement.

6.2 Routine Maintenance. Routine Maintenance shall mean any maintenance at the DATA hub to which Customer’s circuit is connected, or maintenance to any Carrier Equipment located at a Service Location. Scheduled Maintenance shall be performed between the hours of 12:00 AM to 6:00 AM local time, unless otherwise required, and upon prior notice to Customer. Routine Maintenance includes (i) upgrades of Network and/or Carrier Equipment hardware and software; (ii) upgrades to capacity of the Network; (iii) correction network activity that may degrade the quality of service or cause service interruptions; and (iv) relocation of fiber required by road or utility construction projects. Additional maintenance may be performed from time to time at DATA’s reasonable discretion, or upon Customer’s request with reasonable advance notice to DATA. DATA’s general policy for scheduling maintenance is to provide Customer with advanced notice, and to perform any repair or maintenance services during non-working or off-peak hours, but circumstances may arise from time-to-time that requires Routine Maintenance to be performed during normal business hours.

6.3 Emergency Maintenance. DATA shall use commercially reasonable efforts to respond to any failure, interruption or impairment in the operation of the Service(s) within a time frame as soon as commercially practicable after receiving a report of any such failure, interruption or impairment, but in any event not to exceed four (4) hours. Customer acknowledges that the foregoing does not confer any right to Customer to have any Emergency Maintenance request or report cured, fixed, resolved, or otherwise remedied within four (4) hours of the request being made. The time to resolve any Emergency Maintenance request or report will depend on the circumstances presented at the time the request or report is made, including but not limited to the severity of any failure, defect, interruption, or other non-conformity in the Network, Carrier Equipment, or Service(s), the availability of DATA’s employees, agents, subcontractors, or other affiliates, the availability of necessary materials, access to and the location of any failure, Customer cooperation, weather, force majeure events, and other similar factors. DATA shall use commercially reasonable efforts to provide Customer with notice of Emergency Maintenance before beginning any repairs or other work, but Customer acknowledges that there may be instances in which circumstances do not allow for Customer to receive notice in advance of Emergency Maintenance.

6.4 Service Levels. Routine Maintenance and any Emergency Maintenance that is required as a result of actions or omissions taken by a third party other than DATA, shall be excluded from the calculation of Services Levels, and DATA cannot be held liable for any losses sustained or allegedly sustained by Customer or its Authorized Users as a result of Routine Maintenance, or Emergency Maintenance not caused by DATA.

7. LIMITATION OF LIABILITY; DISCLAIMER OF WARRANTIES.

7.1 Limitation of Liability. NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES, WHETHER OR NOT FORESEEABLE, OF ANY KIND INCLUDING BUT NOT LIMITED TO ANY LOSS OF REVENUE, LOSS OF USE, LOSS OF BUSINESS OR LOSS OF PROFIT, WHETHER SUCH ALLEGED LIABILITY ARISES IN CONTRACT OR TORT, PROVIDED, HOWEVER, THAT NOTHING HEREIN IS INTENDED TO LIMIT CUSTOMER’S LIABILITY FOR AMOUNTS OWED FOR THE SERVICES, FOR ANY EQUIPMENT, DATA OR FOR EARLY TERMINATION CHARGES. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, THE ENTIRE LIABILITY OF DATA AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AFFILIATES, AGENTS,

SUPPLIERS OR CONTRACTORS FOR LOSS, DAMAGES AND CLAIMS ARISING OUT OF THE DELIVERY OF THE SERVICES INCLUDING, BUT NOT LIMITED TO, DELAY IN THE INSTALLATION OF SERVICES OR THE PERFORMANCE OR NONPERFORMANCE OF THE SERVICES OR THE CARRIER EQUIPMENT SHALL BE LIMITED TO A SUM EQUIVALENT TO THE APPLICABLE OUT-OF-SERVICE CREDIT. REMEDIES UNDER THIS AGREEMENT ARE EXCLUSIVE AND LIMITED TO THOSE EXPRESSLY DESCRIBED IN THIS AGREEMENT. CUSTOMER ASSUMES FULL RESPONSIBILITY AND RISK FOR THE USE OF THE SERVICES AND THE INTERNET, AND IS SOLELY RESPONSIBLE FOR EVALUATING THE ACCURACY, COMPLETENESS, AND USEFULNESS OF ALL SERVICES PROVIDED HEREUNDER. IF CUSTOMER IS DISSATISFIED WITH THE SERVICES(S) OR WITH ANY TERMS, CONDITIONS, RULES, POLICIES, GUIDELINES OR PRACTICES OF DATA IN OPERATING THE SERVICES(S), CUSTOMER' SOLE AND EXCLUSIVE REMEDY IS TO TERMINATE THIS AGREEMENT IN ACCORDANCE WITH SECTION 4, ABOVE, AND DISCONTINUE USING THE SERVICE(S). REPAIR OR REPLACEMENT FOR CARRIER EQUIPMENT IS THE SOLE AND EXCLUSIVE REMEDY AVAILABLE TO CUSTOMER FOR ANY GOODS RECEIVED BY CUSTOMER UNDER THIS AGREEMENT.

7.2 Limited Warranty. EXCEPT AS OTHERWISE PROVIDED IN SECTION 5.3, ABOVE, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT WITH RESPECT TO THE SERVICE(S), CARRIER EQUIPMENT, OR NETWORK. ALL SUCH WARRANTIES ARE HEREBY EXPRESSLY DISCLAIMED TO THE MAXIMUM EXTENT ALLOWED BY LAW. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, DATA DOES NOT WARRANT THAT THE SERVICES, CARRIER EQUIPMENT, OR NETWORK WILL BE UNINTERRUPTED, ERROR-FREE, OR FREE OF LATENCY OR DELAY, OR THAT THE SERVICES, CARRIER EQUIPMENT, OR NETWORK WILL MEET CUSTOMER'S REQUIREMENTS, OR THAT THE SERVICES, CARRIER EQUIPMENT, OR NETWORK WILL BE FREE OF HARMFUL COMPONENTS OR PREVENT UNAUTHORIZED ACCESS BY THIRD PARTIES. IN NO EVENT SHALL DATA, OR ITS AFFILIATES, SUPPLIERS, CONTRACTORS OR LICENSORS BE LIABLE FOR ANY LOSS, DAMAGE OR CLAIM ARISING OUT OF OR RELATED TO: (i) STORED, TRANSMITTED, OR RECORDED DATA, FILES, OR SOFTWARE; (ii) ANY ACT OR OMISSION OF CUSTOMER, ITS USERS OR THIRD PARTIES; (iii) INTEROPERABILITY, INTERACTION OR INTERCONNECTION OF THE SERVICES WITH APPLICATIONS, EQUIPMENT, SERVICES OR NETWORKS PROVIDED BY CUSTOMER OR THIRD PARTIES; OR (iv) LOSS OR DESTRUCTION OF ANY CUSTOMER HARDWARE, SOFTWARE, FILES OR DATA RESULTING FROM ANY VIRUS OR OTHER HARMFUL FEATURE OR FROM ANY ATTEMPT TO REMOVE IT.

7.3 Third Parties. DATA MAKES NO WARRANTIES OR REPRESENTATIONS WITH RESPECT TO THE SERVICES, CARRIER EQUIPMENT, OR NETWORK FOR USE BY THIRD PARTIES.

7.4 Disruption of Service. The Services are not fail-safe and are not designed or intended for use in situations requiring fail-safe performance or in which an error or interruption in the Services could lead to severe injury to business, persons, property or environment. Such uses or activities may include, without limitation, vital business or personal communications, or activities where absolutely accurate data or information is required. Customer expressly assumes the risks of any damages resulting from high risk activities. DATA shall not be liable for any inconvenience, loss, liability, or damage resulting from any interruption of the Services, directly or indirectly caused by, or proximately resulting from, any circumstances, including, but not limited to, causes attributable to Customer or Customer Provided Equipment; inability to obtain access to the Service Locations; loss of use of poles or other utility facilities; strike; labor dispute; riot or insurrection; war; explosion; malicious mischief; fire, flood, lightning, earthquake, wind, ice, extreme weather conditions or other acts of God; failure or reduction of power; or any court order, law, act or order of government restricting or prohibiting the operation or delivery of the Services.

8. MUTUAL INDEMNIFICATION

8.1 Customer Indemnification. Customer shall indemnify, save, hold harmless, and defend DATA and DATA's Affiliates, as well as their respective employees, officers, directors and agents (collectively "Indemnified Parties") from and against any claims, damages, losses, liabilities, suits, actions, demands, proceedings (whether legal or administrative) and expenses (including, but not limited to reasonable attorneys' fees incurred with or without suit, in arbitration or mediation, on appeal or in a bankruptcy or similar proceeding) (collectively "Claims") threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims arise out of or relate to: (i) damages for bodily injury (including death) and damage to real and tangible personal property to the extent that such loss was proximately caused by any person for whose conduct Customer is responsible and which arises from the performance or receipt of work or Services hereunder; (ii) the breach or alleged breach of this Agreement by Customer; (iii) any negligent or tortious act or omission to act of Customer; or (iv) any claim that the data content delivered by Customer via the Services provided by DATA under this Agreement constitutes an infringement of any Confidential Information, trade secret, patent, copyright, trademark, trade name or other legal right of any third party.

8.2 DATA Indemnification. DATA shall indemnify, save, hold harmless and defend Customer, as well as Customer's Indemnified Parties from and against any Claims threatened, asserted, or filed by a third party against any of the Indemnified Parties to the extent that such third party Claims arise out of or relate to: (i) damages for bodily injury (including death) and damage to real and tangible personal property to the extent that such loss was proximately caused by any person for whose conduct DATA is responsible and which arises from the performance or receipt of work or Services hereunder; (ii) any negligent or tortious act or omission to act of DATA; or (iii) any Claim that alleges the Services, Network, or Carrier Equipment provided hereunder infringes any patent, trademark, copyright,

or trade secret, but not in circumstances where the claimed infringement arises out of or relates to: (a) Customer or its Authorized Users' data content, documents, or other information; (b) any modification(s) to the Services, Network, or Carrier Equipment by Customer or its Authorized Users, or other third parties employed by Customer, or the combination of the Services, Network, or Carrier Equipment with any services or products not supplied or provided by DATA; (c) DATA's adherence to Customer's or its Authorized Users' requirements; or (d) use of the Services, Network, or Carrier Equipment in violation of this Agreement.

9 CONFIDENTIAL INFORMATION; PRIVACY

9.1 Disclosure and Use. All Confidential Information shall be kept by the receiving party in strict confidence and shall not be disclosed to any third party without the disclosing party's express written consent. Notwithstanding the foregoing, such information may be disclosed (i) to the receiving party's employees, affiliates, and agents who have a need to know for the purpose of performing this Agreement, using the Services, rendering the Services, and marketing related products and services (provided that in all cases the receiving party shall take appropriate measures prior to disclosure to its employees, affiliates, and agents to assure against unauthorized use or disclosure); or (ii) as otherwise authorized by this Agreement. Each party agrees to treat all Confidential Information of the other in the same manner as it treats its own proprietary information, but in no case using a degree of care less than a reasonable degree of care. This agreement and correlating exhibits are not considered confidential and therefore are subject to FOIA requests.

9.2 Remedies. Notwithstanding any other Section of this Agreement, the non-breaching party shall be entitled to seek equitable relief to protect its interests pursuant to this Section 9, including, but not limited to, injunctive relief.

9.3 DATA Monitoring and Control of Network Traffic. DATA has no obligation to monitor information or material on the Network or transmitted using the Service(s). Customer agrees that DATA has the right to monitor the Network, Service(s), and Carrier Equipment electronically from time to time solely to disclose any information as necessary to satisfy the law, regulation or other governmental request, to operate the Network or Services properly, or to protect itself or its users from service interruption or other inappropriate uses. The purpose of this Section 9.3 is to authorize DATA to monitor and review primarily technical information and other data transmitted on or over the Network to ensure that the Network operates properly and remains secure and free from harmful traffic. DATA shall have the right, but not the obligation, to monitor, examine, control, limit, or otherwise review any and all data using, on, or traveling across the Network to ensure Network integrity, security, and efficient operation. In this regard, DATA may examine, monitor, or control data packets and similar incomplete and/or encoded transport layer files, data streams, and transmissions for malicious, harmful, hazardous, or otherwise interfering components that may threaten or adversely affect the operation or security of the Network, Carrier Equipment, or Services. Customer shall be solely responsible for monitoring, controlling, reviewing, and examining the content of the data, documents, and information that it sends and receives using the Network, and for providing adequate encryption and other security measures to ensure the appropriate level of protection for such data, documents, and information.

10. PROHIBITED USE.

10.1 Resale. Customer may not sell, resell, sublease, assign, license, sublicense, share, provide, or otherwise utilize in conjunction with a third party (including, without limitation, in any joint venture or as part of any outsourcing activity) the Services or any component thereof.

10.2 Use Policies. Customer agrees to ensure that all uses of the Carrier Equipment and/or the Services installed at its premises are legal and appropriate. Specifically, Customer agrees to ensure that all uses by Customer or by any other person, whether authorized by Customer or not, comply with all applicable laws, regulations, and written and electronic instructions for use. Any and all use of the Network, Service(s), and Carrier Equipment by Customer shall be consistent with Section 5.10.

10.3 Violations. Any breach of this Article 10 shall be deemed a material breach of this Agreement. In the event of such material breach, DATA shall have the right to restrict, suspend, or terminate immediately any or all Service Orders, without liability on the part of DATA, and then to notify Customer of the action that DATA has taken and the reason for such action, in addition to any and all other rights and remedies under this Agreement.

11. INSURANCE

11.1 General Coverage. Each Party shall maintain during the Initial Term or any Renewal Term commercial general liability insurance that covers its liability and obligations hereunder including property damage and personal injury.

11.2 Limits. The liability limits under the policies required by Section 11.1 shall be, at a minimum, one million (\$1,000,000) dollars per occurrence, with a combined single limit for bodily injury and property damage liability.

12 MISCELLANEOUS TERMS

12.1 Employee Conduct. DATA acknowledges Customer's obligations to comply with certain laws and regulations as well as the need for DATA's employees and subcontractors to comply with reasonable requests, standard rules, and regulations of Customer regarding personal and professional conduct generally applicable to such facilities. DATA shall provide Customer with reasonable assistance in ensuring DATA employees, subcontractors, and agents comply with (i) laws and regulations affecting Customer's facility and (ii) Customer's facility rules and regulations. DATA shall maintain written agreements with all of its employees, subcontractors, and agents involved during the course of this Agreement in any project under this Agreement, obligating such employees, subcontractors,

and agents upon terms and conditions no less restrictive than contained herein, not to use or disclose any confidential information, proprietary rights, or information learned or acquired during the course of such employment or engagement. DATA shall not employ or contract for services for the work any unfit person or anyone not skilled in the work assigned to him or her, and shall devote personnel reasonably skilled and experienced in the industry to perform any work required under this Agreement.

12.2 Governing Law; Jurisdiction. The validity, interpretation, enforceability, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to choice of law principles. Venue of any action arising out of or related to this Agreement shall be proper in the 23rd Judicial Circuit of the State of Illinois or the United States District Court for the Northern District of Illinois.

12.3 Entire Agreement. This Agreement and its Exhibits constitute the entire understanding of the Parties related to the subject matter hereof. The Agreement supersedes all prior agreements, proposals, representations, statements, or understandings, whether written or oral, concerning the Services or the Parties' rights or obligations relating to the Services. Any prior representations, promises, inducements, or statements of intent regarding the Services that are not expressly provided for in this Agreement are of no effect. Terms or conditions contained in any purchase order, or restrictive endorsements or other statements on any form of payment, shall be void and of no force or effect. Only specifically authorized representatives of DATA may make modifications to this Agreement or this Agreement's form. No modification to the form or this Agreement made by a representative of DATA who has not been specifically authorized to make such modifications shall be binding upon DATA. No subsequent agreement among the Parties concerning the Services shall be effective or binding unless it is executed in writing by authorized representatives of both Parties.

12.4 Assignment. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Customer may not assign this Agreement without the prior written consent of DATA. DATA may assign this Agreement to any affiliate, related entity, or successor in interest without Customer's consent.

12.5 Force Majeure. Neither Party shall be liable to the other Party for any delay, failure in performance, loss, or damage to the extent caused by force majeure conditions including without limitation: fire, lightning, explosion, power surge or failure, water, acts of God, war, revolution, civil commotion or acts of civil or military authorities or public enemies; any law, order, regulation, ordinance, or requirement of any government or legal body or any representative of any such government or legal body; or labor unrest, including strikes, slowdowns, picketing or boycotts; inability to secure raw materials, transportation facilities, fuel or energy shortages, or acts or omissions of other common carriers, unavailability of right-of-way, unavailability of services or materials upon which the Services rely, or other causes beyond the Party's reasonable control, except that Customer's obligation to pay for Services provided shall not be excused.

12.6 Import/Export Control. Customer, not DATA, is responsible for complying with import and export control laws, conventions, and regulations for all equipment, software, or technical information Customer may move or transmit between countries using the Services, whether authorized or unauthorized.

12.7 Headings; Severability. Headings used in this Agreement are for reference purposes only and shall not constitute a part hereof or affect the meaning or interpretation of this Agreement. If any provision of this Agreement shall be held by a court of competent jurisdiction to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.

12.8 Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

12.9 No Waiver. No failure by either Party to enforce any rights hereunder shall constitute a waiver of such right(s).

12.10 Survival. The rights and obligations of either Party that by their nature would continue beyond the expiration or termination of this Agreement or any Service Order, including without limitation representations and warranties, indemnifications, and limitations of liability, shall survive termination or expiration of this Agreement or any Service Order.

12.11 No Third Party Beneficiaries. This Agreement does not expressly or implicitly provide any third party (including users) with any remedy, claim, liability, reimbursement, cause of action, or other right or privilege.

12.12 Independent Contractors. The Parties to this Agreement are independent contractors. Neither Party is an agent, representative, or partner of the other Party. Neither Party shall have any right, power, or authority to enter into any agreement for, or on behalf of, or incur any obligation or liability of, or to otherwise bind, the other Party. This Agreement shall not be interpreted or construed to create an association, agency, joint venture, or partnership between the Parties or to impose any liability attributable to such a relationship upon either Party.

12.13 Remedies Not Exclusive. The remedies provided in this Agreement shall be in addition to all other remedies to which DATA may be entitled at law or in equity, including without limitation the right to recover unpaid amounts with interest at the applicable statutory judgment rate, but accruing from the date initially due.

12.14 Limitations. Any Customer claim or dispute arising out of this Agreement must be filed by Customer within two (2) years after the cause of action arises. Customer waives any statute of limitations to the contrary.

12.15 Definition of Terms. The definition of terms used in this agreement shall be as defined in Exhibit "C", attached hereto.

IN WITNESS WHEREOF, the Parties hereto have caused this Consortium Membership and Services Agreement to be executed and delivered as of the Effective Date written above.

Syndeo Networks, Inc.

By: _____

Name: Amit Patel

Title: CEO

Date: _____

Town of Cortland, Illinois

By: _____

Name: _____

Title: _____

Date: _____



DeKalb Advancement Technology Authority



Item 7.

DeKalb County's Fiber Optic Network
 320 Cardinal Drive, Suite 300 ♦ Saint Charles, IL 60175 ♦ Phone: 630-457-4218 ♦ Fax: 630-457-4240 ♦ www.dekalbcounty.org/DATA

EXHIBIT A - SERVICE ORDER

Customer: **Town of Cortland, IL**
 Contract Term: **January 1, 2025 through December 31, 2029**

Revised: **07/10/24**
 Pricing Expires: **08/09/24**

| Service Location | Service Code | Service Description | DATA-Provided Equipment ¹ | Discount | One-Time Cost ² | Monthly Cost ⁷ | OR | Annual Cost ⁷ |
|---|--------------------------|--|--------------------------------------|----------|----------------------------|-------------------------------|----|--------------------------|
| Cortland Town Hall, 59. S Somonauk Rd, Cortland IL. | DATA-CAI ³ | DATA Membership for Non-Profit to be a Community Anchor Institution (CAI) 1G Transport to Internet Service Provider⁴ (ISP) & DATA Cloud | Fiber end switch & applicable optics | | \$0.00 | \$700.00 ⁷ | | \$8,400.00 ⁷ |
| Cortland Town Hall, 59. S Somonauk Rd, Cortland IL. | DATA-EFS-1G ⁵ | Add-on 1 Gbps Internet Service (Lit Service) Annual cost per service/connection Requires DATA Membership | | 100% | \$0.00 | \$0.00 ⁷ | | \$0.00 ⁷ |
| Cortland Public Works Dept. 250 S Halwood St, Cortland IL | DATA-MEF-1G-EL | Point to Point 1G ELAN (Lit Service) | | | \$0.00 | \$150.00 | | \$1,800.00 |
| Cortland Police Dept, 50 West Maple Avenue, Cortland, IL | DATA-MEF-1G-EL | Point to Point 1G ELAN (Lit Service) | | | \$0.00 | \$150.00 | | \$1,800.00 |
| Cortland Police Dept, 50 West Maple Avenue, Cortland, IL | DATA-MEF-1G-EL | Cortland Police connection to DeKalb County Public Safety Bldg. (1Gb e-line) | | | \$1,887.41 | \$150.00 | | \$1,800.00 |
| | | TOTAL COSTS | | | \$1,887.41 | \$1,150.00⁷ | | \$13,800.00 |

¹ DATA-Provided Equipment* see agreement sections 5.5 and 5.8
² One-Time Cost is the non-recurring charge to splice fiber to connect customer to the DATA Network
³ Full Membership (no deductions) is required to add-on dark fiber or lit services to connect to non-ISP entities.
⁴ Internet Service Provider (ISP) is contracted separately. Current choices on DATA are NIUNet or Syndeo Networks.
⁵ Local facility within the same legal entity & within the DATA network.
⁶ Full Membership (no deductions) is required to add-on DATA/SYNDEO partnered ISP Services
⁷ Customer may opt to pay monthly or annually.

User Requirements:

1. Allow facility access in a timely manner for equipment installations and required maintenance.
2. Provide adequate space, environmental control and power.
3. Provide a network interface point for DATA to connect into the customer network.
4. Provide all CAT6 patch cables.



DeKalb Advancement Technology Authority



DeKalb County's Fiber Optic Network

320 Cardinal Drive, Suite 300 ♦ Saint Charles, IL 60175 ♦ Phone: 630-457-4218 ♦ Fax: 630-457-4240 ♦ www.dekalbcounty.org/DATA

EXHIBIT B- ACCEPTABLE USE POLICY

1. Overview

This Acceptable Use Policy (the "Policy") is a guide to the acceptable use of DATA network facilities and Services, as defined herein and in the Consortium Membership and Services Agreement. Any Customer organization or individual connected to DATA's network in order to use it directly, or to connect to any other network(s), must comply with this policy and the stated purposes and Acceptable Use policies of any other network(s) or host(s) used. Each Customer organization is responsible for the activity of its users and for ensuring that its users are familiar with this policy. In addition, each Customer is encouraged to maintain and enforce its own Acceptable Use policies. The provisions of this Policy govern all use of the Services, including any unsupervised anonymous network access offered by Customer. The following guidelines will be applied to determine whether or not a particular use of the Services is appropriate:

- (1) Users must respect the privacy of others. Users shall not intentionally seek information on, or represent themselves as, another user unless explicitly authorized to do so by that user. Nor shall Users obtain copies of, or modify files, other data, or passwords belonging to others.
- (2) Users must respect the legal protection applied to programs, data, photographs, music, written documents and other material as provided by copyright, trademark, patent, licensure and other proprietary rights mechanisms.

- (3) Users must respect the integrity of other public or private computing and network systems. Users shall not intentionally develop or use programs that harass other users or infiltrate any other computer, computing system or network and/or damage or alter the software components or file systems of a computer, computing system or network.
- (4) Use should be consistent with guiding ethical statements and accepted community standards. Use of the Services for malicious, fraudulent, or misrepresentative purposes is not acceptable.
- (5) The Services may not be used in ways that violate applicable laws or regulations.
- (6) The Services may not be used in a manner that precludes or significantly hampers network access by others. Nor may the Services be used in a manner that significantly impairs access to other networks connected to DATA.
- (7) Connections which create routing patterns that are inconsistent with the effective and shared use of the Services may not be established.
- (8) Users are prohibited from sending unsolicited advertising, whether commercial or informational in nature to addresses that have not specifically requested such material.
- (9) Repeated, unsolicited and/or unwanted communication of an intrusive nature is strictly prohibited. Continuing to send e-mail messages or other communications to an individual or organization after being asked to stop is not acceptable.

(10) Consistent with the Consortium Membership and Services Agreement, Customer may not use the Services to offer for sale, lease, resell, or offer any services for which Customer is reimbursed by the provisioning entity without an appropriate resell agreement approved by DATA.

The intent of this Policy is to identify certain types of uses that are not appropriate, but this Policy does not necessarily enumerate all possible inappropriate uses. Using the guidelines given above, DATA may at any time make a determination that a particular use is not appropriate. DATA will not monitor or judge the content of information transmitted via the Services, but will investigate complaints or abusive data stream patterns of possible inappropriate use. In the course of investigating complaints, DATA staff will safeguard the privacy of all parties and will themselves follow the guidelines given in this policy.

2. Remedial Action

When DATA learns of possible inappropriate use, DATA staff will notify the Customer responsible, who must take immediate remedial action and inform DATA of its action. DATA will assist the Customer in identifying the nature and source of the inappropriate use and in implementing remedial action if requested. Provided the Customer implements remedial action promptly, DATA will take no further action. If DATA is unable to contact the Customer, or if the Customer is unable to implement remedial action, DATA reserves the right to pursue remedial action independently. Wherever possible, DATA will pursue remedial action with the least impact to the overall service for the Customer. Should the situation be considered an emergency, and DATA deems it necessary to prevent further inappropriate activity, DATA may temporarily disconnect a Customer. An emergency is defined as serious security incidents that require immediate attention to prevent harm to an individual, to protect information from loss or damage that would be difficult or impossible to correct or to deal with serious on-going denial of service attacks. If temporary disconnection is deemed necessary by DATA staff, every effort will be made to inform the Customer prior to disconnection, and every effort will be made to re-establish the connection as soon as it is mutually deemed safe.



DeKalb Advancement Technology Authority



DeKalb County's Fiber Optic Network
320 Cardinal Drive, Suite 300 ♦ Saint Charles, IL 60175 ♦ Phone: 630-457-4218 ♦ Fax: 630-457-4240 ♦ www.dekalbcounty.org/DATA

Exhibit "C" Definitions

"Affiliate" means any entity that controls, is controlled by, is under common control with DATA. The term "control," including correlative meanings, such as "controlled by" or "controlling," means the power or authority to direct or cause the direction of the management or policies of the controlled entity or person through at least fifty percent (50%) ownership of voting securities, board or managerial authority, by contract, or otherwise.

"Agreement" means this Master Services Agreement and any appendices, exhibits, addenda, or amendments hereto.

"AUP" means Acceptable Use Policy. The AUP can be found in Exhibit B.

"Authorized User" means any individual employee of Customer, any contractor or other vendor of Customer over which Customer exercises control, or any other person providing services on behalf of Customer at each Service Location. The term "Authorized User" may include an employee of Customer who accesses the Services via a remote connection to a Service Location, but shall not include any other person or entity which accesses the Services Location remotely, whether from a remote location or using any internal Customer network to reach the Service Location.

"Carrier Equipment" means any and all equipment, wiring, or devices provided by DATA or its authorized contractors at the Service Location(s) that is/are used to deliver any of the Services including, but not limited to, all terminals, wires, modems, lines, circuits, ports, routers, gateways, switches,

channel service units, data service units, cabinets, and racks. Notwithstanding the above, internal cabling and/or wiring, whether or not installed by DATA, shall not be considered Carrier Equipment.

"Claims" means damages, losses, liabilities, suits, actions, demands, proceedings (whether legal or administrative) and expenses (including, but not limited to reasonable attorneys' fees incurred with or without suit, in arbitration or mediation, on appeal or in a bankruptcy or similar proceeding)

"Confidential Information" means this Agreement and all documents, data, information, maps, proposals, quotes, rate information, discount information, subscriber information, network upgrade information and schedules, network operation information (including without limitation information about outages and planned maintenance) and invoices, as well as the parties' communications regarding such items, which are disclosed by one Party to the other Party in providing the Services specified herein. Notwithstanding the foregoing, the following information shall not constitute Confidential Information: (i) information that was in a Party's possession prior to disclosure from the other Party; (ii) information that is or becomes a matter of public knowledge or record through no fault of the Party to whom the information was disclose; (iii) information that is rightfully received by a Party from a third party without a duty of confidentiality; (iv) information that is disclosed by the disclosing Party to a third party without a duty of

confidentiality on the third party; and (v) information that can demonstrate that it was developed independently.

“**CPI**” means the Consumer Price Index – All Urban Consumers as reported by the U.S. Bureau of Labor Statistics.

“**Custom Installation**” Network, fiber, cable, or other plant that must be extended, built or upgraded in order to provide the ordered Services at the requested Service Location(s)

“**Custom Installation Fee**” The fee imposed on customer to cover the expenses of a custom installation.

“**Customer-Provided Equipment**” mean any and all facilities, equipment or devices supplied by Customer for use in connection with the Services.

“**Effective Date**” means the date upon which this Agreement becomes binding upon both parties, which date shall be the same as the date written above.

“**Indemnified Parties**” shall have the meaning prescribed in Section 8.1.

“**DATA**” or “**Syndeo**” used interchangeably, means Syndeo Networks, Inc.

“**Network**” A group of computers and other devices that use a set of common communication protocols over digital interconnections for the purpose of sharing resources located on or provided by the network nodes

“**Party**” means a reference to DATA or the Customer, and in the plural, a reference to both.

“**Renewal Term**” means the subsequent period of such duration as may be agreed by the parties following the expiration of the Term

“**Service**” means the service defined above, including but not limited to, data transport, call-center services, VoIP, IPTV and VM, NOC Monitoring Services, and/or broadband services including high speed data transport service that provides end-to-end transmission using Ethernet packet technology at transport speeds up to 1 Gbps.

“**Service Commencement Date**” means the date(s) on which DATA first makes Service available for use by Customer. A single Service Order containing multiple Service Locations or Services may have multiple Service Commencement Dates.

“**Service Credit**” means an amount which will be credited towards the Charges payable by the Customer for the Service in accordance the Service Level Agreement

“**Service Interruption**” means a break in transmission that renders the Service unusable for transmission and reception, or other material non-conformity with a Service Level.

“**Service Order**” means a request for DATA to provide the Service(s) to Service Location(s) submitted by Customer and/or specified on Exhibit A.

“**Service Location(s)**” means the Customer location(s) where DATA provides the Service(s). Each Service Location shall be set forth on a Service Order.

“**Service Term**” means the duration of time (commencing on the Service Commencement Date) for which Services are ordered, as specified in a Service Order.

“**Space**” means portions of Customer’s facilities and real property for the placement and maintenance of Carrier Equipment and interconnecting such Carrier Equipment to DATA’s proprietary transport network for the purpose of providing the Service(s).

“**Termination Charges**” means charges that may be imposed by DATA if, prior to the end of the applicable Service Term (i) DATA terminates Services for cause or (ii) Customer terminates Services without cause. Termination Charges will be invoiced in accordance with Section 4.4.

This Instrument Prepared By/Return To:

Foster, Buick, Conklin,
Lundgren & Gottschalk, LLC
Attorneys at Law
2040 Aberdeen Court
Sycamore, Illinois 60178

* The Above Space for Recorder's Use Only *

**TOWN OF CORTLAND
DEKALB COUNTY, ILLINOIS**

TOWN OF CORTLAND
ORDINANCE NO. 2024-__

AN ORDINANCE ANNEXING 16.73 ACRES OWNED BY
NATURAL POLYMERS, LLC
TO THE TOWN OF CORTLAND, DEKALB COUNTY, ILLINOIS

**ADOPTED BY THE
MAYOR AND BOARD OF TRUSTEES
OF THE TOWN OF CORTLAND**

This ____ day of ____ 2024

Published in pamphlet form by the authority of the President and Board of Trustees of the Town of Cortland,
DeKalb County, Illinois, this ____ day of ____ 2024

ORDINANCE 2024-__

AN ORDINANCE ANNEXING 16.73 ACRES OWNED BY
NATURAL POLYMERS, LLC
TO THE TOWN OF CORTLAND, DEKALB COUNTY, ILLINOIS

WHEREAS, Natural Polymers, LLC has filed a petition for annexation, signed by the legal owner of record of all land within the territory hereinafter described, with the Town Clerk of the Town of Cortland, DeKalb County, Illinois, requesting that said territory be annexed to the Town of Cortland; and,

WHEREAS, there are no electors residing within said territory; and,

WHEREAS, the said territory is not within the corporate limits of any municipality but is contiguous to the Town of Cortland; and,

WHEREAS, legal notices regarding the intention of the Town to annex said property have been or will be sent to all public bodies required to receive such notice by state statute (65 ILCS 5/7-1-1 et seq.); and,

WHEREAS, all petitions, documents, and other necessary legal requirements are in full compliance with the statutes of the State of Illinois, specifically Section 7-1-8 of the Illinois Municipal Code; and,

WHEREAS, it is in the best interest of the Town of Cortland that the territory be annexed thereto.

NOW THEREFORE BE IT ORDAINED by the Board of Trustees of the Town of Cortland, Illinois, as follows:

Section 1. That the following described territory,

PART OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 40 NORTH, RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST QUARTER OF THE SAID NORTHWEST QUARTER; THEN SOUTH ALONG THE EAST LINE OF SAID NORTHWEST QUARTER A DISTANCE OF 1396.71 FEET TO THE NORTHERLY RIGHT OF WAY OF THE CHICAGO AND NORTHWESTERN RAILROAD; THENCE WESTERLY ALONG SAID NORTHERLY RIGHT OF WAY LINE FORMING AN ANGLE OF 79 DEGREES 19 MINUTES 29 SECONDS MEASURED COUNTERCLOCKWISE FROM THE LAST DESCRIBED LINE, 50.88 FEET TO THE POINT OF BEGINNING; THENCE NORTHERLY ALONG A LINE FORMING AN ANGLE OF 79 DEGREES 19 MINUTES 29 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 1086.04 FEET TO A POINT THAT IS 300.00 FEET SOUTH OF THE NORTH LINE OF SAID NORTHWEST QUARTER; THENCE WESTERLY PARALLELED WITH SAID NORTH LINE ALONG A LINE FORMING AN ANGLE OF 89 DEGREES 13 MINUTES 33 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 698.84 FEET; THENCE SOUTHERLY ALONG THE LINE FORMING AN ANGLE OF 92 DEGREES 17 MINUTES 00 SECONDS MEASURED CLOCKWISE FROM THE LAST DESCRIBED COURSE, 932.95 FEET TO THE AFOREMENTIONED NORTHERLY RIGHT OF WAY LINE; THENCE SOUTHEASTERLY ALONG SAID NORTHERLY LINE 736.09 FEET TO THE POINT OF BEGINNING, ALL IN CORTLAND TOWNSHIP, DEKALB COUNTY, ILLINOIS.

Identified as DeKalb County PIN 09-28-100-016, consisting of 16.73 acres of land being indicated on an accurate map of the annexed territory (which is appended to as Exhibit “A” and hereby made a part of this Ordinance), is and shall be annexed to the Town of Cortland, DeKalb County, Illinois.

Section 2. That the Town Clerk is hereby directed to record with the Recorder and to file with the County Clerk a certified copy of this Ordinance, together with the accurate map of the territory annexed appended to the Ordinance and provide any necessary notifications to appropriate public bodies.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage and publication as provided by law.

PASSED BY THE BOARD OF TRUSTEES of the Town of Cortland, Illinois, at a regular meeting thereof held on the ____ day of ____ 2024, and approved by me as Mayor on the same day.

AYE:
NAY:
ABSENT:

Mark Pietrowski
Mayor

ATTEST:

Cheryl Aldis
Town Clerk

Map of territory to be annexed to the Town of Cortland, DeKalb County, Illinois

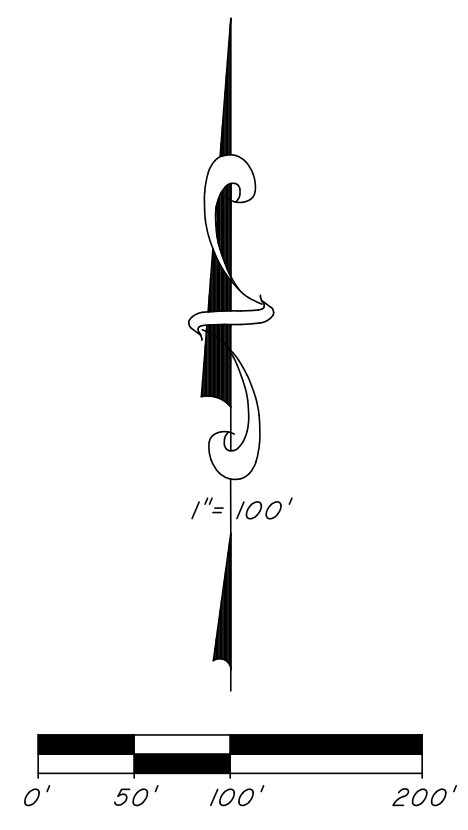
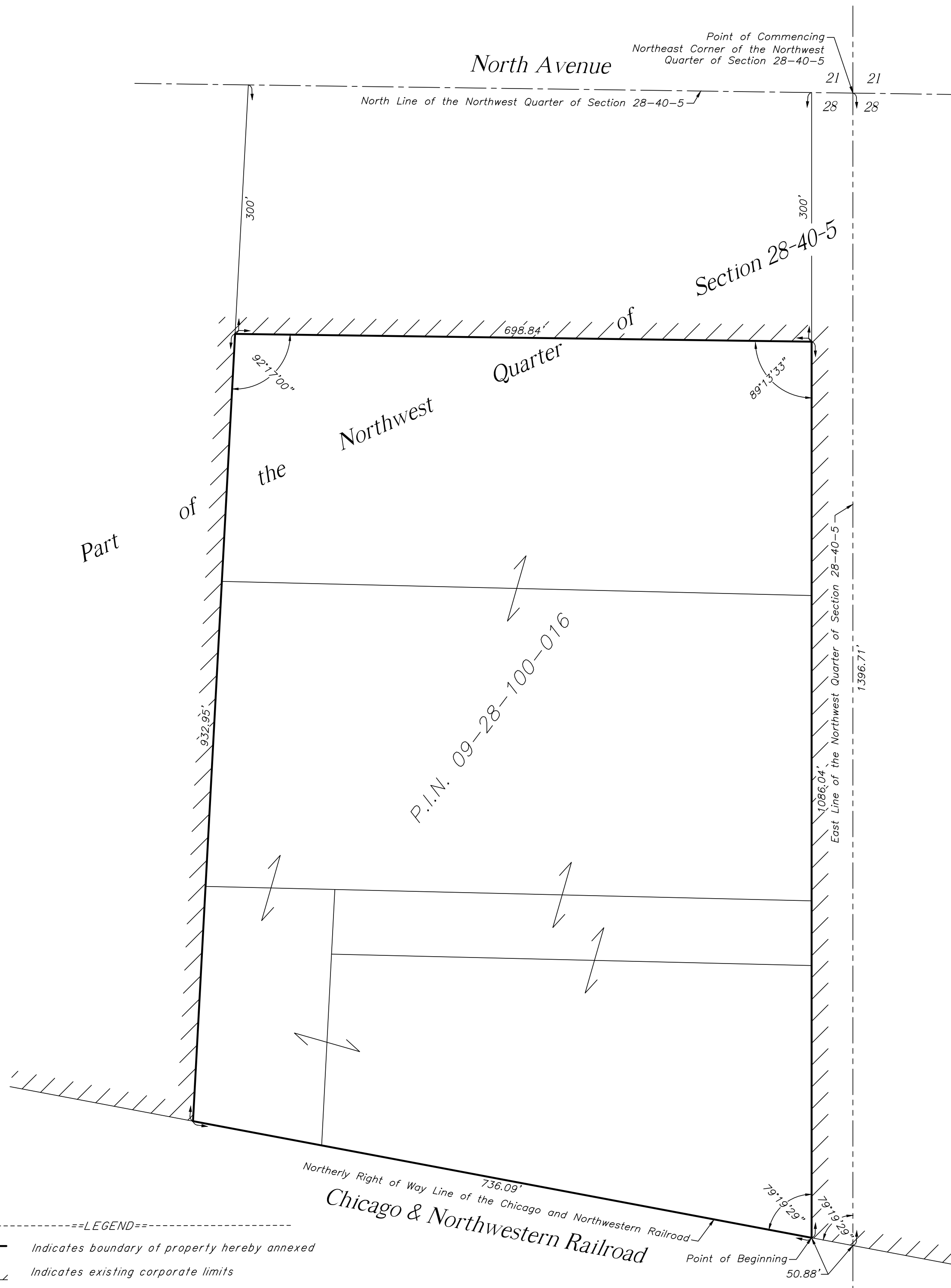
P.I.N. 09-28-100-016
14438 E North Ave., Cortland

Description of property hereby annexed:

Part of the Northwest Quarter of Section 28, Township 40 North, Range 5 East of the Third Principal Meridian, bounded and described as follows:

Commencing at the Northeast corner of the said Northwest Quarter; thence South along the East line of said Northwest Quarter a distance of 1396.71 feet to the Northerly Right of Way of the Chicago and Northwestern Railroad; thence Westerly along said Northerly Right of Way Line forming an angle of 79 Degrees 19 Minutes 29 Seconds measured counterclockwise from the last described line, 50.88 feet to the Point of Beginning; thence Northerly along a line forming an angle of 79 Degrees 19 Minutes 29 Seconds measured clockwise from the last described course, 1086.04 feet to a point that is 300.00 feet South of the North line of said Northwest Quarter; thence Westerly parallel with said North line along a line forming an angle of 89 Degrees 13 Minutes 33 Seconds measured clockwise from the last described course, 698.84 feet; thence Southerly along a line forming an angle of 92 Degrees 17 Minutes 00 Seconds measured clockwise from the last described course, 932.95 feet to the aforementioned Northerly Right of Way line; thence Southeasterly along said Northerly Line 736.09 feet to the Point of Beginning, all in Cortland Township, DeKalb County, Illinois.

EXHIBIT A



Part of

the

Northwest

Quarter

of Section 28-40-5

P.I.N. 09-28-100-016

East Line of the Northwest Quarter of Section 28-40-5

Northerly Right of Way Line of the Chicago and Northwestern Railroad

====LEGEND====
 ————— Indicates boundary of property hereby annexed
 // // // // // Indicates existing corporate limits

State of Illinois }
 County of Kane } This is to certify that I, Carol A. Sweet-Johnson, Illinois Professional Land Surveyor No. 3342 have prepared the attached plat for annexation purposes and that said plat is a true and correct representation of said annexation. All distances shown in feet and decimals thereof.

Prepared for:

Dated at Batavia, Illinois this 1st day of February, A.D., 2024.



AMERICAN NATIONAL
 3465 S Arlington Rd Suite E#183
 Akron, OH 44312

Carol A. Sweet-Johnson
 Carol A. Sweet-Johnson
 Illinois Professional Land Surveyor No. 3342
 License Expiration Date: November 30th, 2024



Exhibit _____

© COPYRIGHT 2024, ASM CONSULTANTS, INC. ALL RIGHTS RESERVED.

CERTIFICATE

STATE OF ILLINOIS)
) SS.
COUNTY OF DEKALB)

I, Cheryl Aldis, certify that I am the duly elected Town Clerk of the Town of Cortland, DeKalb County, Illinois.

I further certify that on _____, 2024, the Corporate Authorities of such municipality passed and approved Ordinance No. 2024-___ entitled **AN ORDINANCE ANNEXING 16.73 ACRES OWNED BY NATURAL POLYMERS, LLC TO THE TOWN OF CORTLAND, DEKALB COUNTY, ILLINOIS** which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2024-__ including the Ordinance and a cover sheet thereof prepared, and a copy of such Ordinance was posted in the Town Hall, commencing on _____. Copies of such Ordinance were also available for public inspection upon request in the office of the Town clerk.

Dated at Cortland, Illinois, this ____ day of _____, 2024.

(SEAL)

Cheryl Aldis, Town Clerk

**TOWN OF CORTLAND
DEKALB COUNTY, ILLINOIS**

TOWN OF CORTLAND
ORDINANCE NO. 2024-__

AN ORDINANCE APPROVING THE REZONING OF CERTAIN PROPERTY
OWNED BY NATURAL POLYMERS, LLC
LOCATED IN THE TOWN OF CORTLAND, DEKALB COUNTY, ILLINOIS

**ADOPTED BY THE
MAYOR AND BOARD OF TRUSTEES
OF THE TOWN OF CORTLAND**

This ____ day of ____ 2024

Published in pamphlet form by the authority of the President and Board of Trustees of the Town of Cortland, DeKalb County, Illinois, this ____ day of ____ 2024

ORDINANCE 2024-__

AN ORDINANCE APPROVING THE REZONING OF CERTAIN PROPERTY OWNED BY
NATURAL POLYMERS, LLC LOCATED IN THE TOWN OF CORTLAND, DEKALB
COUNTY, ILLINOIS

WHEREAS, a request for zoning map amendment came before the Planning & Zoning Commission filed Natural Polymers, LLC (“Owner”), for 16.73 acres of property identified as PIN: 09-28-100-016 located at 14438 North Street, seeking the rezoning of such property upon annexation; and,

WHEREAS, in accordance with Section 9-1-8 of the Town Code, newly annexed territory shall be classified “AG” Agricultural District unless otherwise requested at the time of annexation, and Owner desires “I-1” Light Industrial District zoning for the newly annexed territory; and,

WHEREAS, public notice of a public hearing to consider the request for zoning map amendment was published in the Daily Chronicle on June 27, 2024, and proper notice was sent by mail to proximate property owners in accordance with Sec. 9-9-2.B of the Town Code; and,

WHEREAS, the Planning Commission has recommended approval of the rezoning (zoning map amendment) to “I-1” Light Industrial District in the Town of Cortland upon annexation; and,

WHEREAS, the Board of Trustees of the Town of Cortland, after examining said request and recommendation in accordance with Section 9-9-2 of the Town Code, has determined that all requirements for the zoning map amendment have been met; and,

WHEREAS, the Board of Trustees hereby adopts and incorporates the contents of the Recommendation Letter and Findings of Fact to the Town of Cortland Board of Trustees PC 24-02 attached hereto as Exhibit “A.”

NOW THEREFORE BE IT ORDAINED by the Board of Trustees of the Town of Cortland, Illinois, as follows:

Section 1. That the zoning map amendment request is hereby approved, and upon annexation the subject territory consisting of 16.73 acres located at 14438 North Street and identified as PIN 09-28-100-016, shall be zoned “I-1” Light Industrial District.

Section 2. Effective Date. This Ordinance shall be in full force and effect after its passage and publication as provided by law.

PASSED BY THE BOARD OF TRUSTEES of the Town of Cortland, Illinois, at a regular meeting thereof held on the ____ day of ____ 2024 and approved by me as Mayor on the same day.

AYE:
NAY:
ABSENT:

Mark Pietrowski
Mayor

ATTEST:

Cheryl Aldis
Town Clerk

**FINDINGS OF FACT AND RECOMMENDATION
TO THE TOWN OF CORTLAND BOARD OF TRUSTEES
PC 24-02**

To: Cortland Board of Trustees
From: Cortland Planning Commission
Date: July 19, 2024

Subject: Request to Rezone Property County Zoning MC Commercial with Farm to Town of Cortland I-1 Light Industrial – 14438 North Street Cortland IL, PIN 09-28-100-016

Applicant/ Natural Polymers LLC
Owner: One Owens Corning Parkway
Toledo, OH 43659

The Cortland Planning Commission conducted a Public Hearing on July 18, 2024, at 7:00 p.m. at the Cortland Town Hall, 59 S Somonauk Road, Cortland, Illinois. The purpose of the Public Hearing involved consideration of the request by the applicant for a map amendment of district boundaries in accordance with Title 9, Chapter 3 of the Cortland Town Code regarding property at 14438 North Street Cortland Illinois, PIN 09-28-100-016. The applicant is requesting rezoning of the subject property from County Zoning MC Commercial with Farm to Town of Cortland I-1 Light Industrial.

Public notice was given through publication in the Daily Chronicle.

The Planning Commission reviewed and considered the material and information presented at the public hearing. The Findings of Fact were read into the record by Chair Hedrick. A motion was made and seconded to accept the Findings of Fact. The motion passed. A second motion was made and seconded to recommend that the Town Board approve the rezoning from County Zoning MC Commercial with Farm to Town of Cortland I-1 Light Industrial.

Respectfully Submitted,



Mark Hedrick, Chairman
CORTLAND PLANNING COMMISSION

Findings of Fact

a. Existing use(s) and zoning of the property in question.

The Subject Property is improved with a large industrial building and farmed acreage, zoned County Zoning MC Commercial with Farm.

b. Existing use(s) and zoning of other lots in the vicinity of the property in question.

The land to the west and north are zoned I-1 Light Industrial and used as the LRS facility and Town yard, respectively. The lands to the east are zoned P-1 Recreation and Open Space and used as a drive for the applicant's facility and the Town Wastewater Treatment Plant is zoned P-1 Recreation & Open Space.

c. Suitability of the property in question for uses already permitted under existing regulations.

Due to the annexation petition, existing regulations are not applicable. The subject property current use would not align with the Town's default zoning of agriculture (AG).

d. Suitability of the property in question for the proposed use.

The applicant intends to continue to use the property facilitating the same day to day operation as the past several years. No significant improvements are required to continue such use. The property is suitable for the proposed use.

e. The trend of development in the vicinity of the property in question, including changes (if any) which may have occurred since the property was initially zoned or last rezoned.

There have been no recent changes in zoning or use adjacent to the subject property.

f. The effect the proposed amendment would have on implementation of this Municipality's Comprehensive Plan.

Approval of the rezoning request would be in concurrence with the Future Land Use Map included in the Comprehensive Plan

EASEMENT AGREEMENT FOR INGRESS/EGRESS AND UTILITIES

Prepared By:

Foster, Buick, Conklin, Lundgren & Gottschalk, LLC
2040 Aberdeen Court
Sycamore, Illinois 60178

Return to After Recording:

Town of Cortland
P.O. Box 519m 59 S. Somonauk
Cortland, IL 60112

KNOW ALL BY THESE PRESENTS, that

Natural Polymers LLC, Grantor, of the Town of Cortland in the County of DeKalb and State of Illinois, for good and valuable consideration as stated hereinafter, the receipt and sufficiency of which is hereby acknowledged, hereby gives, grants, conveys and warrants to the **Town of Cortland, an Illinois municipal corporation** ("Grantee"), a permanent non-exclusive easement upon, over, under, through and across that part of the Grantor's property described herein on Group Exhibit "A," for purposes of ingress and egress and for the installation of the following underground utilities: sanitary sewer, storm sewer, water, electric and fiber optic facilities ("Facilities"), including the right to construct, maintain and make all necessary repairs to said Facilities, as may be reasonable and proper, and the right to construct and maintain the necessary appurtenances for said Facilities over, along, upon and through said permanent easement hereinafter described. The permanent easement ("Easement") is more particularly described as follows:

See Attached Group Exhibit "A"

PIN #: 09-28-100-017

Common Address: 520 E. North Ave., Cortland, IL

Depicted: See attached **Group Exhibit A**

All situated in the Township of Cortland, County of DeKalb in the State of Illinois.

Grantor, for itself, its assigns and successors in interest, hereby covenants to and with Grantee, that Grantee's officers, agents, employees or persons under contract with Grantee, may at any and all times, when necessary or convenient to do so, go over and upon the Easement, and do and perform any and all acts necessary or convenient for effectuating the purposes for which this grant is made; that Grantor shall not disturb, injure, or in any manner interfere with any of said Facilities or material for laying, maintaining, operating or repairing the same in, over or upon the Easement.

Grantee hereby covenants and agrees, and the Easement is hereby granted upon the express condition that, care, skill and diligence will be used in constructing and laying said Facilities on the easement aforesaid; that all of the dirt, gravel or stone removed shall be replaced and compacted upon the top of the excavation where the Facilities are laid so as to leave the ground in substantially the same condition that existed before said Facilities were laid, and all surplus dirt or gravel is to be carefully removed from the premises; that all the work of excavation is to be done in such a manner as in no way to endanger or interfere with the use of the property of the Grantor; causing no damage to the buildings or improvements of the Grantor of the Easement nor interfering with or removing the support of the same; that it will save the Grantor harmless from any and all loss or damage

STATE OF ILLINOIS)
) ss.
COUNTY OF DEKALB)

I, the undersigned, a Notary Public in and for said County and State aforesaid, DO HEREBY CERTIFY, that Mark Pietrowski and Cheryl Aldis, the Mayor and Town Clerk, respectively, of the Town of Cortland, an Illinois municipal corporation, and acknowledged that they signed and delivered the said instrument in said capacity, pursuant to authority of the governing body of the Town.

Given under my hand and notarial seal, this ____ day of _____, 2024.

Notary Public (SEAL)

Legal Description of Easement:

Part of the Northwest Quarter of Section 28, Township 40 North, Range 5 East of the Third Principal Meridian, bounded and described as follows:

Beginning at the Northeast corner of the said Northwest Quarter; thence South along the East line of said Northwest Quarter a distance of 300 feet; thence Westerly forming an angle of 90 Degrees measured counterclockwise from the last described line, a distance of 50 feet; thence Northerly along a line forming an angle of 90 Degrees measured clockwise from the last described course, 300 feet to a point on the North Line of the Northwest Quarter of Section 28; thence Easterly along said North line a distance of 50 feet to the Point of Beginning, all in the Town of Cortland, DeKalb County, Illinois.

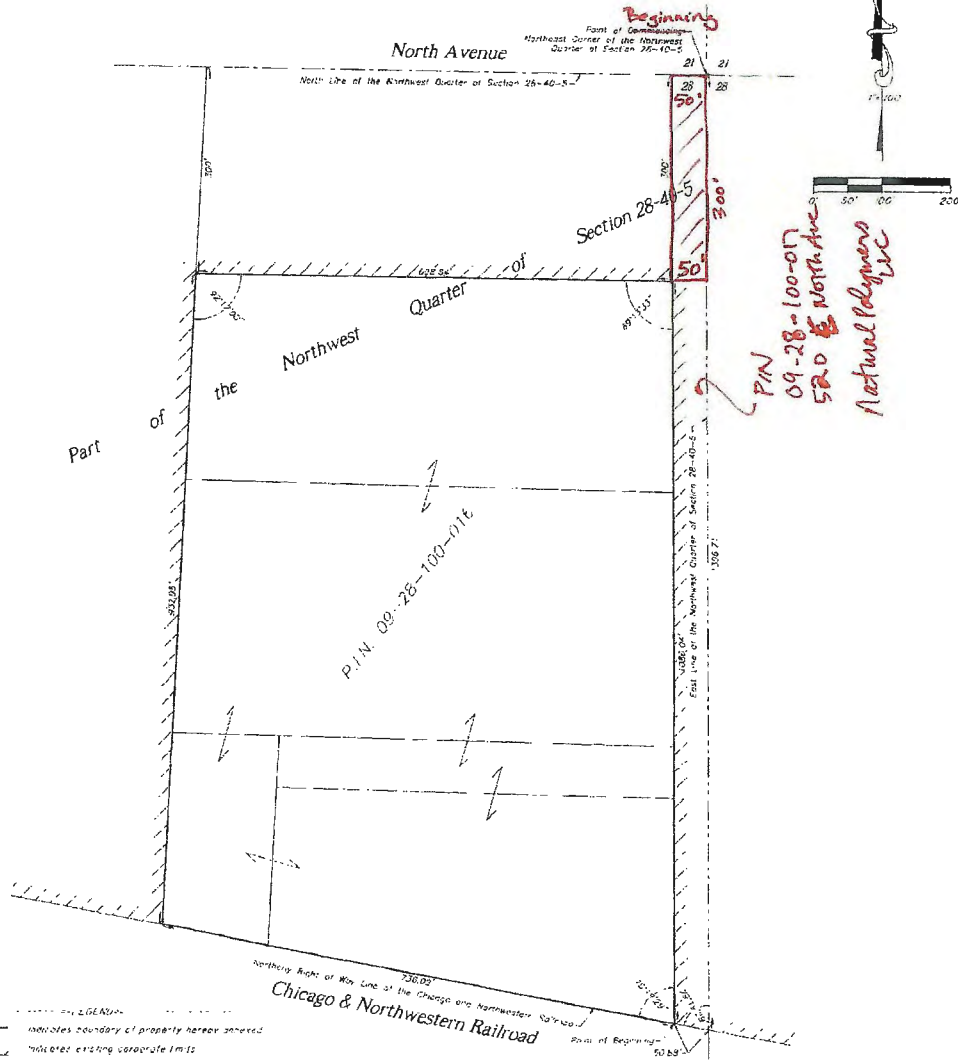
Map of territory to be annexed to the Town of Cortland, DeKalb County, Illinois

P.M. 09-28-100-016
144.32 E North Ave. Cortland

Description of property hereby annexed

Part of the Northwest Quarter of Section 28, Township 40 North Range 5 East of the Third Principal Meridian, Adams and described as follows:

Commencing at the Northwest corner of the said Northwest Quarter, thence South along the East side of said Northwest Quarter a distance of 1392.71 feet to the Northernly Right of Way of the Chicago and Northwestern Railroad, thence Westerly along said Northernly Right of Way Line forming an angle of 79 Degrees 19 Minutes 23 Seconds measured counter-clockwise from the last described line, 50.08 feet to the Point of Beginning, thence Northernly along a line forming an angle of 79 Degrees 19 Minutes 29 Seconds measured clockwise from the last described course, 1766.04 feet to a point that is 300.00 feet South of the North line of said Northwest Quarter, thence Westerly parallel with said North Line along a line forming an angle of 89 Degrees 15 Minutes 53 Seconds measured clockwise from the last described course, 239.94 feet, thence Southernly along a line forming an angle of 32 Degrees 17 Minutes 00 Seconds measured clockwise from the last described course, 532.95 feet to the aforementioned Northernly Right of Way line, thence Southeasterly along said Northernly Line 736.69 feet to the Point of Beginning, all in Cortland Township, DeKalb County, Illinois.



LEGEND
 - - - - - indicates boundary of property hereby annexed
 / / / / / indicates existing corporate limits

I, **Carl A. Seger**, being duly sworn, depose and say that I am a duly Licensed Professional Land Surveyor in the State of Illinois, No. 3362, and that I have prepared the attached plat for annexation purposes and that said plat is a true and correct representation of said annexation. All distances shown in feet and decimals thereof.

Subscribed and sworn to before me this 21 day of February, A.D. 2024.



Carl A. Seger
 Professional Land Surveyor
 1465 S. Arlington Rd Suite E443
 Aurora, IL 60102



**TOWN OF CORTLAND
DEKALB COUNTY, ILLINOIS**

TOWN OF CORTLAND
ORDINANCE NO. 2024-__

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO THE TOWN OF CORTLAND,
FOR GOVERNMENT OFFICES AND BUILDINGS ON A 6.5 ACRE LOT OF LAND
LOCATED AT 50 WEST MAPLE AVENUE, PIN 09-29-176-003, IN THE TOWN OF
CORTLAND, DEKALB COUNTY, ILLINOIS

**ADOPTED BY THE
MAYOR AND BOARD OF TRUSTEES
OF THE TOWN OF CORTLAND**

This ____ day of _____ 2024

Published in pamphlet form by the authority of the President and Board of Trustees of the Town
of Cortland, DeKalb County, Illinois, this ____ day of ____ 2024

ORDINANCE 2024-__

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO THE TOWN OF CORTLAND, FOR GOVERNMENT OFFICES AND BUILDINGS ON A 6.5 ACRE LOT OF LAND LOCATED AT 50 WEST MAPLE AVENUE, PIN 09-29-176-003, IN THE TOWN OF CORTLAND, DEKALB COUNTY, ILLINOIS

WHEREAS, a petition has been filed by the Town of Cortland, for a 6.5-acre lot of land located at 50 West Maple Avenue, PIN 09-29-176-003, Cortland, Illinois, seeking a Special Use Permit to allow for the renovation of an existing building as government offices and buildings on that property; and

WHEREAS, the petition of the Town of Cortland for said special use permit was made in accordance with the provisions of the zoning chapter of the Town Code; and

WHEREAS, public notice of a public hearing to consider the requested Special Use Permit application was published in the *Daily Chronicle* on June 22, 2024, and proper notice was sent by mail to proximate property owners in accordance with Sec. 9-9-2.B of the Town Code; and

WHEREAS, on July 18, 2024, the Planning Commission held a public hearing at which time the Petitioner and other members of the public offered testimony regarding the requested Special Use Permit; and

WHEREAS, the Planning Commission has tendered an updated Finding of Fact and Recommendation to the Cortland Board of Trustees, and recommends approval of the proposed special use subject to conditions, by a vote of 5 aye, 0 nay, and 2 absent; and

WHEREAS, in accordance with Section 9-10-6 of the Town Code, the Board of Trustees hereby accepts the report and Finding of Fact submitted by the Planning Commission and determines that all requirements for the special use have been met; specifically finding that the evidence presented establishes the following:

1. The proposed structure or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community;
2. The proposed structure or use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety and general welfare;
3. The proposed structure or use will be designed, arranged and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations; and

WHEREAS, the Board of Trustees adopts and incorporates the contents of the

Recommendation Letter and Findings of Fact to the Town of Cortland Board of Trustees PC 24-03 attached hereto as Exhibit “A,”.

NOW THEREFORE BE IT ORDAINED by the Board of Trustees of the Town of Cortland, Illinois, as follows:

Section 1. That the Special Use Permit requested by Petitioner shall accordingly be granted to permit renovation of an existing building on the subject site for use as government offices and buildings by the Town of Cortland on 6.5 acres of land located upon parcel denoted as PIN 09-29-176-003, 50 West Maple Avenue, further incorporating in entirety the Recommendation Letter and Finding of Fact to the Town of Cortland Board of Trustees PC 24-03 attached as Exhibit “A” as findings of the Board of Trustees in this Section 1.

Section 2. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. Effective Date. This Ordinance shall be in full force and effect after its passage and publication as provided by law.

PASSED BY THE BOARD OF TRUSTEES of the Town of Cortland, Illinois, at a regular meeting thereof held on the ____ day of ____ 2024 and approved by me as Mayor on the same day.

AYE:
NAY:
ABSENT:

Mark Pietrowski
Mayor

ATTEST:

Cheryl Aldis
Town Clerk

**RECOMMENDATION LETTER AND FINDINGS OF FACT
TO THE TOWN OF CORTLAND BOARD OF TRUSTEES
PC 24-03**

To: Cortland Board of Trustees

From: Cortland Planning Commission

Date: July 19, 2024

Subject: PC 24-03: Request for a Special Use Permit (SUP) – 50 W. Maple Ave, PIN 09-29-176-003
Cortland IL 60112
Public Hearing scheduled for July 18, 2024, 7:00 PM

**Applicant/
Owner:** Brandy Williams
Town of Cortland
59 S. Somonauk Road, PO Box 519
Cortland, IL 60112

The Cortland Planning Commission conducted a Public Hearing on July 18, 2024, at 7:00 p.m. at the Cortland Town Hall, 59 S Somonauk Road, Cortland, Illinois. The purpose of the Public Hearing involved consideration of the request by Town of Cortland, as applicant, for request of a Special Use Permit in accordance with Title 9, Chapter 10, Section 6B of the Cortland Town Code regarding the property located at 50 W. Maple Avenue, Cortland, Illinois PIN 09-29-176-003. The 6.5-acre site is currently zoned R-1 Single Family Residence. The applicant is requesting a Special Use Permit on the subject property to construct, operate, and maintain a government building as set forth in Title 9, Chapter 4, of the Cortland Town Code.

The Planning Commission reviewed and considered the material and information presented at the public hearing. The Standards and Conditions set forth in Title 9, Chapter 10 were evaluated and read into the record by Clerk Aldis. A motion was made and seconded to accept the Standards and Condition. The motion passed. A second motion was made and seconded to recommend that the Town Board conditionally approve the request for a Special Use Permit. The motion passed.

The recommendation of approval with condition of the proposed special use is being forwarded to the Town Board for consideration at its July 22, 2024, meeting.

Respectfully Submitted,



Mark Hedrick, Chairman
CORTLAND PLANNING COMMISSION

REPORT OF FINDINGS

In accordance with 9-10-6. – Procedures, C. Report of Hearing; Within thirty (30) days following the hearing, the Planning Commission shall transmit to the town board a written report giving its findings as to compliance of the proposed special use with the standards governing special uses and giving its recommendation for action to be taken by the town board.

9-10-3. – Standards

A special use permit shall be granted only if evidence is presented to establish that:

A. The proposed structure or use at the particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community;

The Planning Commission concluded the proposed use at the particular location requested is desirable to provide a service or a facility which is in the interest of the public and will contribute to the general welfare of the neighborhood or community by renovating a vacant building.

B. The proposed structure or use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety and general welfare;

The Planning Commission concluded the proposed use will not have a substantial adverse effect upon the adjacent property, the character of the neighborhood, traffic conditions, utility facilities and other matters affecting the public health, safety and general welfare. The proposed use does not require significant infrastructure as the use is similar to the originally intended use, an elementary school.

C. The proposed structure or use will be designed, arranged and operated so as to permit the development and use of neighboring property in accordance with the applicable district regulations.

The Planning Commission concluded this standard would be met.

D. Such other standards and criteria as are established by the ordinance for a particular special use as set forth in section 9-10-4 of this chapter and as applied to planned developments as set forth in chapter 7 of this title (Ord. 2008-03, 1-28-2008)

The Planning Commission deemed this standard not applicable.

9-10-5. – Conditions

The plan commission may recommend, and the town board may impose such conditions or restrictions upon the location, construction, design and operation of a special use including, but not limited to, provisions for off street parking spaces and the duration of such permit, as they shall respectively find necessary or appropriate to secure compliance with the purpose and intent of this title and other standards set forth herein. (Ord. 2008-03, 1-28-2008)

The Planning Commission recommends the following condition be considered. If fencing is required or desired it is recommended that fence be allowed only in the rear yard to the extent required.

**TOWN OF CORTLAND
DEKALB COUNTY, ILLINOIS**

TOWN OF CORTLAND
ORDINANCE NO. 2024-__

AN ORDINANCE APPROVING THE REZONING OF CERTAIN VACANT LOTS
LOCATED IN THE CHESTNUT GROVE-UNIT 1 SUBDIVISION OWNED BY THE TOWN
OF CORTLAND, DEKALB COUNTY, ILLINOIS

**ADOPTED BY THE
MAYOR AND BOARD OF TRUSTEES
OF THE TOWN OF CORTLAND**

This ____ day of ____ 2024

Published in pamphlet form by the authority of the President and Board of Trustees of the Town
of Cortland, DeKalb County, Illinois, this ____ day of ____ 2024

ORDINANCE 2024-__

AN ORDINANCE APPROVING THE REZONING OF CERTAIN VACANT LOTS
LOCATED IN THE CHESTNUT GROVE SUBDIVISION OWNED BY THE TOWN OF
CORTLAND, DEKALB COUNTY, ILLINOIS

WHEREAS, a request for zoning map amendment came before the Planning & Zoning Commission filed by the Town of Cortland (“Owner”), seeking the rezoning of fourteen (14) lots owned by the Town in the Chestnut Grove subdivision, being Lots 196-209 in Chestnut Grove-Unit 1 Subdivision which are currently zoned “R-3,” Two-Family Residence District with a Special Use Permit, consisting of approximately 2.8 acres in total and identified with the following Parcel Identification Numbers: 09-33-181-001, 09-33-181-002, 09-33-181-003, 09-33-181-004, 09-33-181-005, 09-33-181-006, 09-33-181-007, 09-33-181-008, 09-33-181-009, 09-33-181-010, 09-33-181-011, 09-33-181-012, 09-33-181-013, 09-33-181-014; and

WHEREAS, the request of the Owner for such zoning map amendment was made in accordance with the provisions of the Town Code; and

WHEREAS, public notice of a public hearing to consider the request for zoning map amendment was published in the *Daily Chronicle* on June 22, 2024, and proper notice was sent by mail to proximate property owners in accordance with Sec. 9-9-2.B of the Town Code; and

WHEREAS, the Planning Commission has recommended approval of the rezoning (zoning map amendment) from “R-3” Two-Family Residence with SUP to “P-1” Recreation & Open Space District.

WHEREAS, the Board of Trustees of the Town of Cortland, after examining said request, and recommendation in accordance with Section 9-9-2 of the Town Code, has determined that all requirements for the zoning map amendment have been met.

WHEREAS, the Board of Trustees adopts and incorporates the contents of the Recommendation Letter and Findings of Fact to the Town of Cortland Board of Trustees PC 24-04 attached hereto as Exhibit “A,”.

NOW THEREFORE BE IT ORDAINED by the Board of Trustees of the Town of Cortland, Illinois, as follows:

Section 1. That the zoning map amendments are hereby approved and the repealing of the existing “R-3” Two-Family Residence District zoning classification presently ascribed to the Property.

Section 2. The Town of Cortland shall rezone and classify the real estate as set forth below:

(a) Lots 196-209 of Chestnut Grove-Unit 1 Subdivision, according to the plat

thereof recorded February 20, 2007 as Document 2007003009 with the DeKalb County Recorder, PIN: 09-33-181-001 through 09-33-181-014 consisting of a total of 2.8 acres, will be rezoned from “R-3” Two-Family Residence District to “P-1” Recreation & Open Space District.

Section 3. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance. All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance shall be in full force and effect after its passage and publication as provided by law.

PASSED BY THE BOARD OF TRUSTEES of the Town of Cortland, Illinois, at a regular meeting thereof held on the ____ day of _____ 2024 and approved by me as Mayor on the same day.

AYE:
NAY:
ABSENT:

Mark Pietrowski
Mayor

ATTEST:

Cheryl Aldis
Town Clerk

**FINDINGS OF FACT AND RECOMMENDATION
TO THE TOWN OF CORTLAND BOARD OF TRUSTEES
PC 24-04**

To: Cortland Board of Trustees
From: Cortland Planning Commission
Date: July 19, 2024

Subject: Request to Rezone Properties from R-3 Two-Family Residence with a Special Use Permit to P-1 Recreation & Open Space – E. Ashford Avenue, Cortland, IL 60112

**Applicant/
Owner:** Brandy Williams
Town of Cortland
59 S. Somonauk Road, PO Box 519
Cortland, IL 60112

The Cortland Planning Commission conducted a Public Hearing on July 18, 2024, at 7:00 p.m. at the Cortland Town Hall, 59 S Somonauk Road, Cortland, Illinois. The purpose of the Public Hearing involved consideration of the request by the Town of Cortland as applicant and owner. The applicant has filed with the Town of Cortland a request for a map amendment of district boundaries in accordance with Title 9, Chapter 3 of the Cortland Town Code regarding property at E. Ashford Avenue, Cortland Illinois, PINs 09-33-181-001 through 09-33-181-014. The applicant is requesting rezoning of the subject property from R-3 Two-Family Residence with a Special Use Permit to P-1 Recreation & Open Space.

Public notice was given through publication in the Daily Chronicle.

The Planning Commission reviewed and considered the material and information presented at the public hearing. The Findings of Fact were read into the record by Chair Hedrick. A motion was made and seconded to accept the Findings of Fact. The motion passed. A second motion was made and seconded to recommend that the Town Board approve the rezoning from R-3 Two-Family Residence with a Special Use Permit to P-1 Recreation & Open Space.

Respectfully Submitted,



Mark Hedrick, Chairman
CORTLAND PLANNING COMMISSION

Findings of Fact Example

a. Existing use(s) and zoning of the property in question.

The Subject Property is unimproved, zoned R-3 Two-Family Residence with a Special Use Permit (SUP) for the Planned Unit Development (PUD) overlay.

b. Existing use(s) and zoning of other lots in the vicinity of the property in question.

The lands to the west and north, across East Ashford Avenue, are unimproved, zoned R-3 Two-Family Residence with Special Use Permit.

The land to the south and east of the subject property is zoned P-1 Recreation & Open Space and used as a recreational area with open water.

c. Suitability of the property in question for uses already permitted under existing regulations.

Developing the property for residential purposes is appropriate.

d. Suitability of the property in question for the proposed use.

The applicant intends to use the property as an expansion of the immediately adjacent recreation and open space area of Dragon Tail pond and park. The property is suitable for the proposed use. The existing road and driveway will provide any required infrastructure needs.

e. The trend of development in the vicinity of the property in question, including changes (if any) which may have occurred since the property was initially zoned or last rezoned.

The Subject Property has been zoned R-3 Two-Family Residence with SUP since 2007. There have been no recent changes in zoning. The use of the adjacent property changed from strictly storm water basin to the added use of recreational area, Dragon Tail Pond.

f. The effect the proposed amendment would have on implementation of this Municipality's Comprehensive Plan.

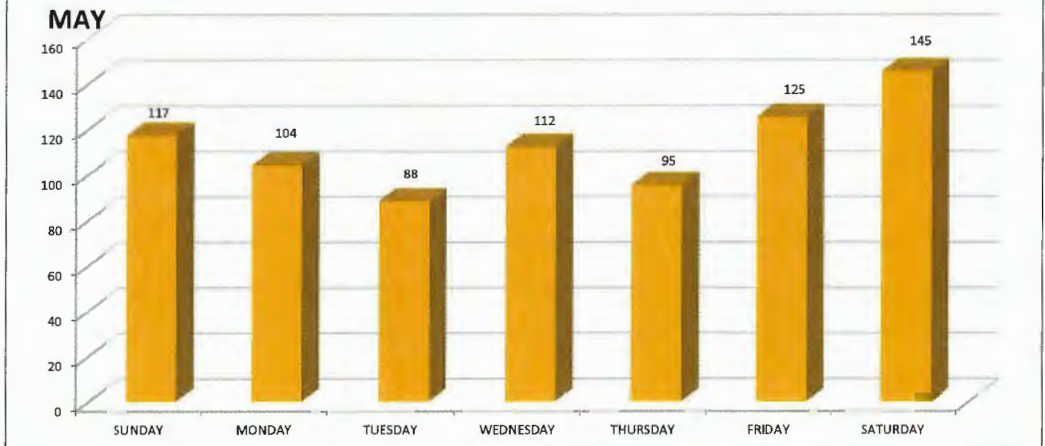
Approval of the rezoning request would be in concurrence with the Future Land Use Map included in the Comprehensive Plan. Granting the request would permit an expanded footprint of an immediately adjacent municipal use.

CORTLAND POLICE DEPARTMENT 2024

| SUMMARY | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---|--------------|------------|------------|------------|--------------|----------|----------|----------|----------|----------|----------|----------|--------------|
| Group A Offenses (NIBRS) | 11 | 9 | 1 | 14 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 43 |
| Mental Health Calls (NIBRS) | 1 | 1 | 0 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Community Contacts | 42 | 28 | 32 | 37 | 69 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 208 |
| Drug Offenses | 1 | 2 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Alcohol Offenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Juvenile Offenses | 1 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Municipal Code | 28 | 1 | 0 | 0 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 49 |
| Traffic Stops | 10 | 16 | 23 | 19 | 23 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 91 |
| Warnings | 9 | 10 | 20 | 12 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 66 |
| Tickets Issued | 7 | 8 | 0 | 6 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 29 |
| Accidents | 4 | 1 | 2 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11 |
| Criminal Arrests | 7 | 5 | 3 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 19 |
| *Warrant Arrests (# also included in Criminal Arrests) | 2 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Calls For Service | 150 | 165 | 136 | 130 | 170 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 751 |
| CAD Events | 710 | 691 | 758 | 648 | 786 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,593 |
| Case Reports | 69 | 32 | 14 | 42 | 51 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 208 |
| Parking Tickets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 1,052 | 969 | 993 | 918 | 1,158 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,090 |

SPECIAL SERVICES FOR MAY 2024

| | |
|-----------------------|-----|
| ASSIST OTHER AGENCIES | 13 |
| ASSIST MOTORISTS | 03 |
| KEYS IN CAR | 03 |
| HOUSE/BUSINESS CHECK | 74 |
| EXTRA PATROL | 234 |
| FOOT PATROL | 00 |
| SCHOOL PATROL | 02 |
| STATIONARY PATROL | 109 |
| CONCENTRATED PATROL | 10 |
| COMMUNITY CONTACT | 69 |



SQUAD CAR MILEAGE as of MAY 2024

| VEHICLE | YEAR | MILES |
|---------------|------|--------|
| Ford Explorer | 2021 | 20106 |
| Ford Explorer | 2017 | 118974 |
| Ford Taurus | 2018 | 62864 |
| Ford Taurus | 2019 | 38579 |
| Chevy Tahoe | 2020 | 41619 |

SQUAD CAR EXPENSES

(01-6200-241)

| | |
|-----------------------|-----------|
| Exxon Mobil Car wash | \$45.00 |
| Napa Auto | \$1190.93 |
| Communications Direct | \$226.65 |
| Belle Tire | \$855.95 |

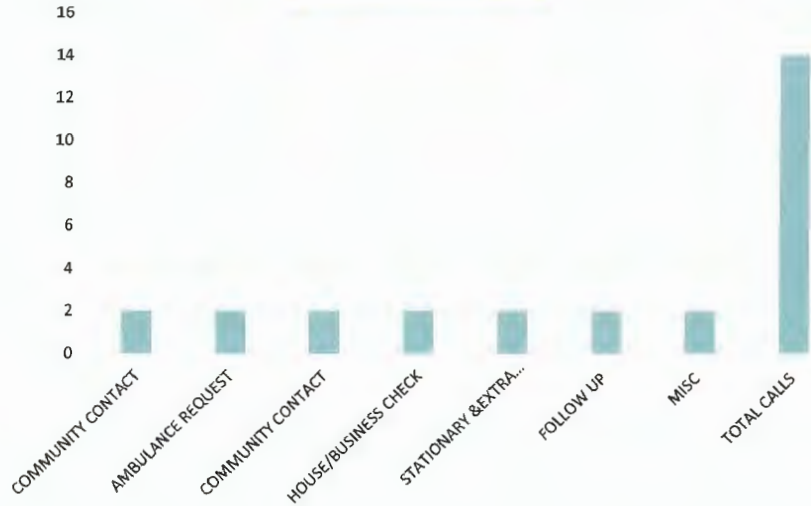
THRU MAY2024

| SUMMARY | DAVENPOR T 9726 | DARGIS 971 | HARRIS 974 | RYDER 976 | HOPKINS 979 | SAWYER 977 | SCHAIBL E 978 | VANWANKU M 972 | TOTAL |
|-------------------|--------------------|---------------|---------------|--------------|----------------|---------------|------------------|-------------------|-------|
| Case Reports | 0 | 1 | 173 | 0 | 19 | 41 | 23 | 13 | 270 |
| Community Contact | 0 | 2 | 44 | 1 | 61 | 78 | 14 | 9 | 209 |
| Warnings | 0 | 1 | 0 | 6 | 0 | 39 | 3 | 0 | 49 |
| Tickets Issued | 0 | 0 | 3 | 0 | 0 | 26 | 0 | 0 | 29 |
| Accidents | 0 | 0 | 2 | 0 | 2 | 2 | 0 | 2 | 8 |
| Criminal Arrests | 0 | 0 | 11 | 0 | 4 | 9 | 2 | 0 | 26 |
| Total Calls | 7 | 52 | 626 | 89 | 435 | 1461 | 667 | 237 | 3574 |
| Traffic Stops | 0 | 0 | 3 | 7 | 0 | 75 | 4 | 1 | 90 |
| Self Initiated | 0 | 13 | 486 | 79 | 392 | 1286 | 528 | 157 | 2941 |
| Parking Tickets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 7 | 69 | 1348 | 182 | 913 | 3017 | 1241 | 419 | 7196 |

COUNTY CALLS AFTER HOURS

| COMMUNITY CONTACT | AMBULANCE REQUEST | COMMUNITY CONTACT | HOUSE/BUSINESS CHECKS | STATIONARY & EXTRA PATROL | FOLLOW UP | MISC | TOTAL CALLS |
|-------------------|-------------------|-------------------|-----------------------|---------------------------|-----------|------|-------------|
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |

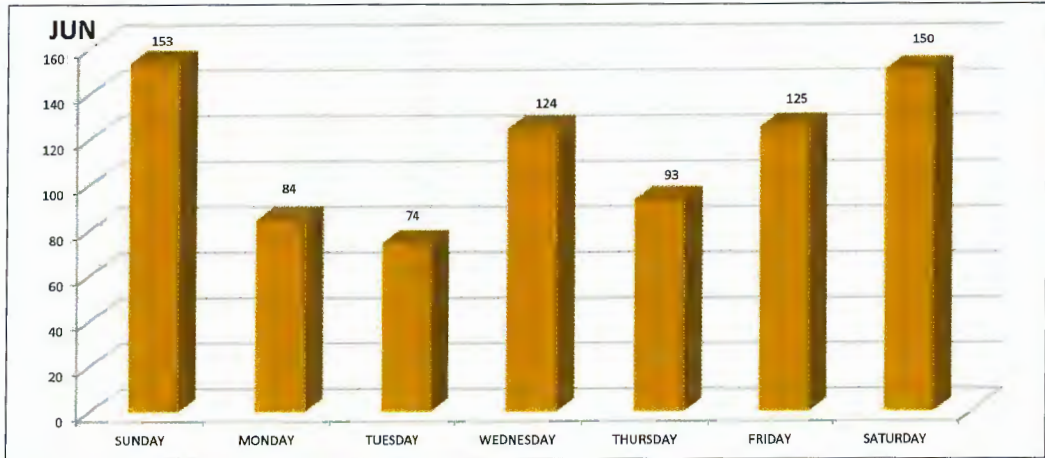
DCSO Cortland Calls



CORTLAND POLICE DEPARTMENT 2024

| SUMMARY | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---|--------------|------------|------------|------------|--------------|--------------|----------|----------|----------|----------|----------|----------|--------------|
| Group A Offenses (NIBRS) | 11 | 9 | 1 | 14 | 8 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 55 |
| Mental Health Calls (NIBRS) | 1 | 1 | 0 | 3 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 9 |
| Community Contacts | 42 | 28 | 32 | 37 | 69 | 56 | 0 | 0 | 0 | 0 | 0 | 0 | 264 |
| Drug Offenses | 1 | 2 | 2 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| Alcohol Offenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Juvenile Offenses | 1 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Municipal Code | 28 | 1 | 0 | 0 | 20 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 57 |
| Traffic Stops | 10 | 16 | 23 | 19 | 23 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 104 |
| Warnings | 9 | 10 | 20 | 12 | 15 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 73 |
| Tickets Issued | 7 | 8 | 0 | 6 | 8 | 13 | 0 | 0 | 0 | 0 | 0 | 0 | 42 |
| Accidents | 4 | 1 | 2 | 1 | 3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 14 |
| Criminal Arrests | 7 | 5 | 3 | 1 | 3 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 25 |
| *Warrant Arrests (# also included in Criminal Arrests) | 2 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Calls For Service | 150 | 165 | 136 | 130 | 170 | 174 | 0 | 0 | 0 | 0 | 0 | 0 | 925 |
| CAD Events | 710 | 691 | 758 | 648 | 786 | 803 | 0 | 0 | 0 | 0 | 0 | 0 | 4,396 |
| Case Reports | 69 | 32 | 14 | 42 | 51 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 258 |
| Parking Tickets | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 1,052 | 969 | 993 | 918 | 1,158 | 1,149 | 0 | 0 | 0 | 0 | 0 | 0 | 6,239 |

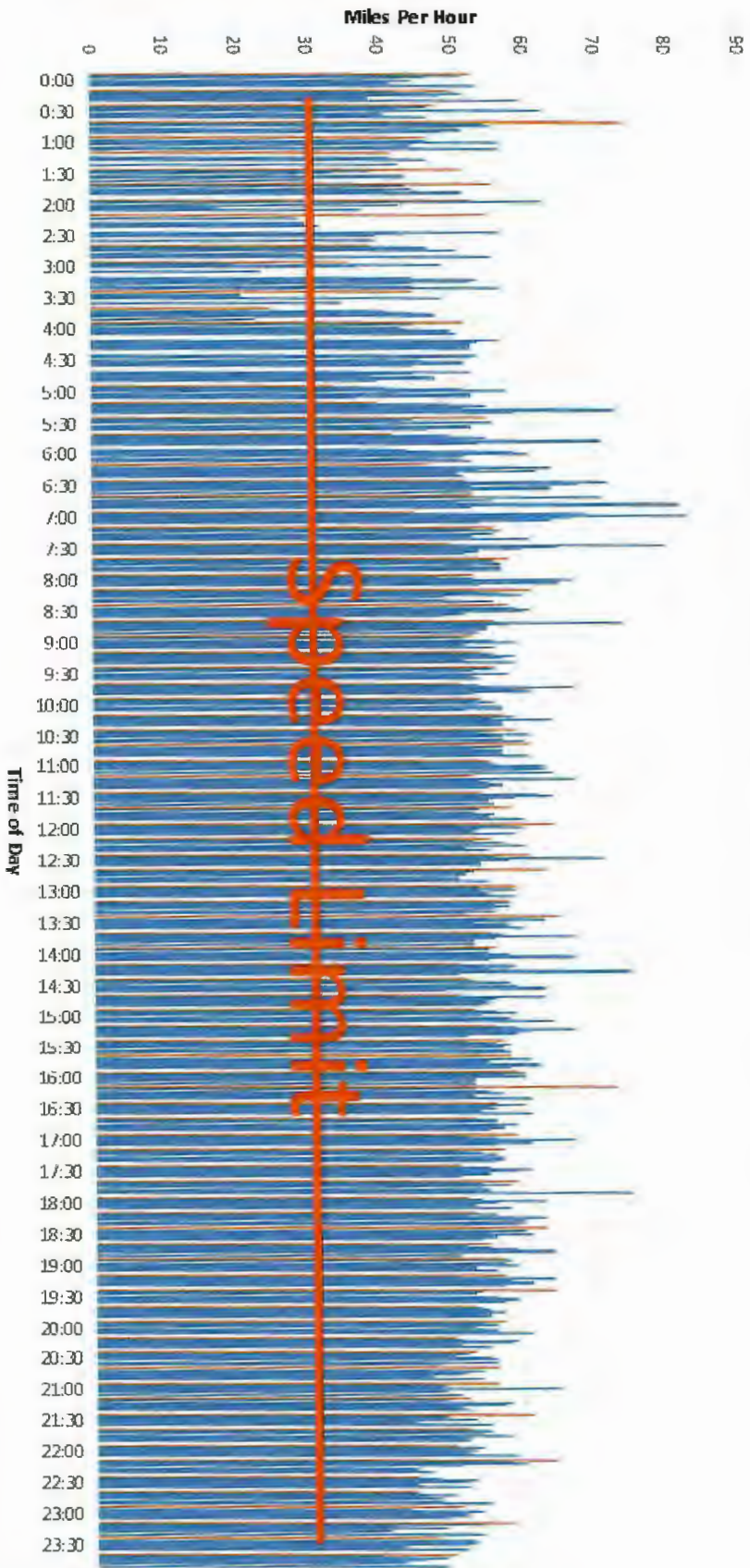
| SPECIAL SERVICES FOR JUN 2024 | |
|-------------------------------|-----|
| ASSIST OTHER AGENCIES | 15 |
| ASSIST MOTORISTS | 03 |
| KEYS IN CAR | 06 |
| HOUSE/BUSINESS CHECK | 84 |
| EXTRA PATROL | 233 |
| FOOT PATROL | 03 |
| SCHOOL PATROL | 02 |
| STATIONARY PATROL | 92 |
| CONCENTRATED PATROL | 9 |
| COMMUNITY CONTACT | 56 |

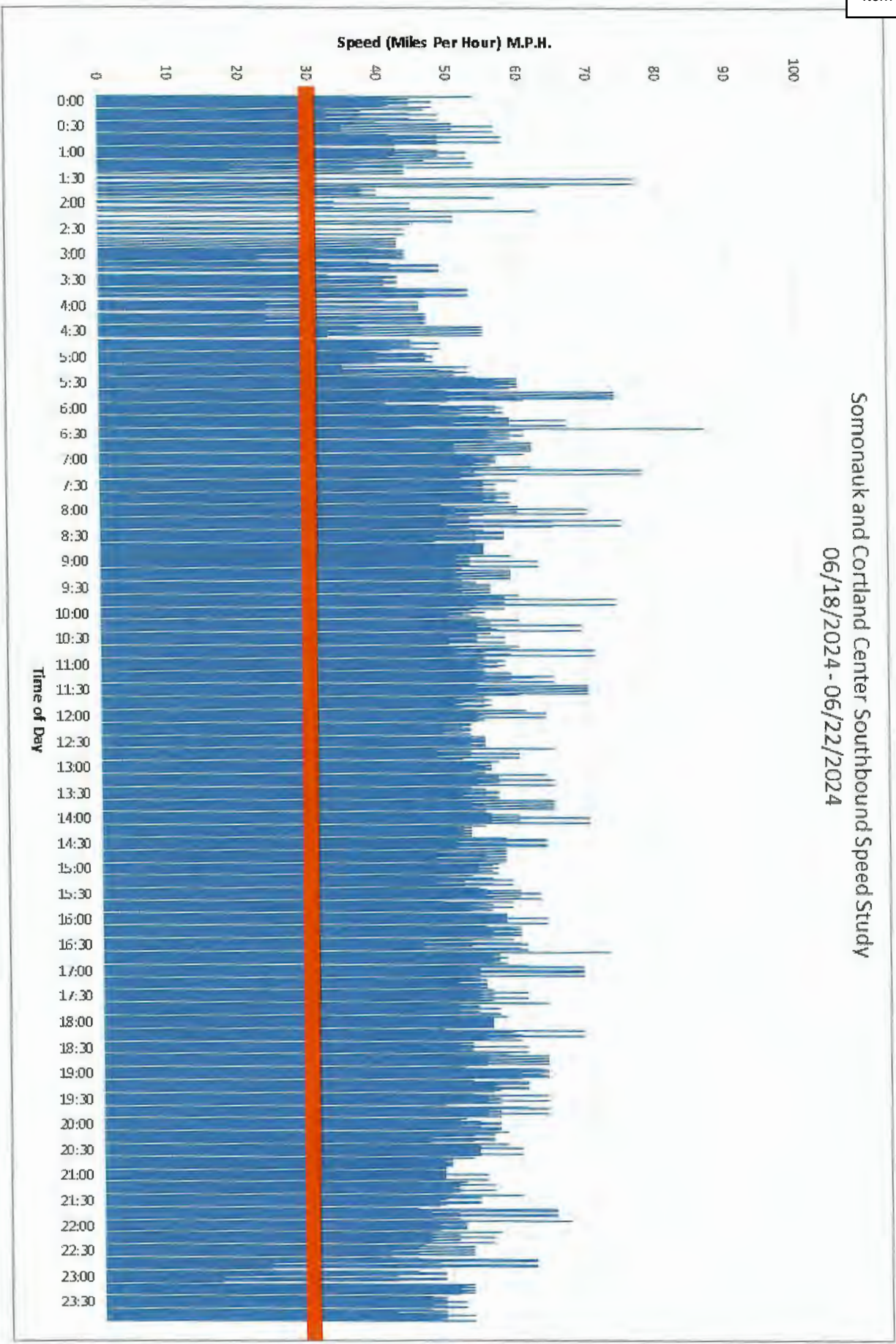


| SQUAD CAR MILEAGE as of MAY 2024 | | |
|----------------------------------|------|--------|
| VEHICLE | YEAR | MILES |
| Ford Explorer | 2021 | 21468 |
| Ford Explorer | 2017 | 120438 |
| Ford Taurus | 2018 | 64439 |
| Ford Taurus | 2019 | 39233 |
| Chevy Tahoe | 2020 | 42727 |

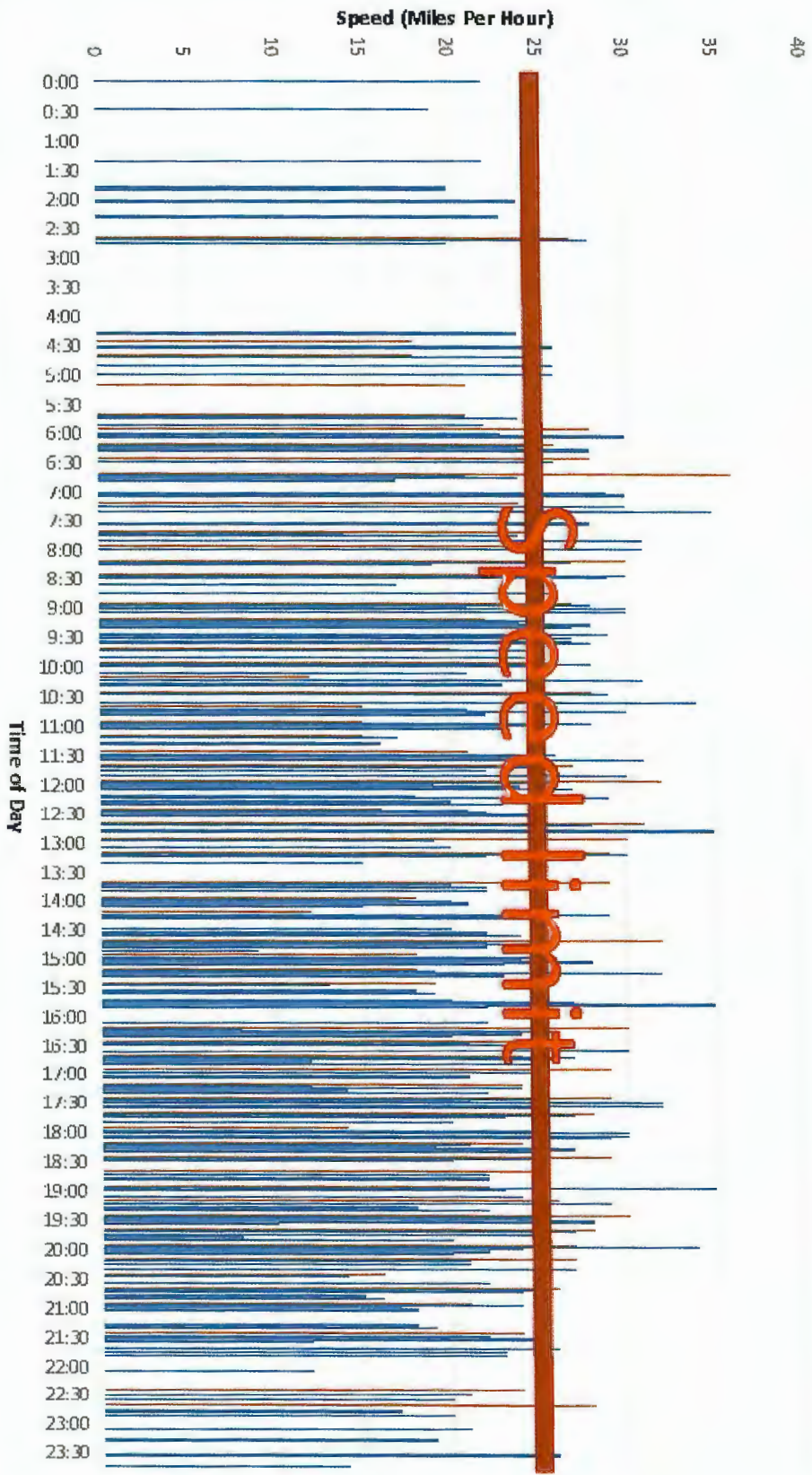
| SQUAD CAR EXPENSES | |
|-----------------------|---------|
| (01-6200-241) | |
| Exxon Mobil Car wash | \$0 |
| Napa Auto | \$45.33 |
| Communications Direct | \$0 |
| Belle Tire | \$0 |

Somonauk Road and Cortland Center Southbound Traffic Study
06/02/2024 through 06/08/2024





Westbound Meadow at Aspen Speed Study
June 24th 2024 through July 1st 2024



| 2024 MONTHLY PERMITS ISSUED | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | Yearly Total |
|------------------------------------|----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|--------------|
| NEW CONSTRUCTION | | | | | | | | | | | | | |
| RESIDENTIAL | 2 | 2 | 2 | 1 | 3 | 2 | | | | | | | 12 |
| INDUSTRIAL / COMMERCIAL BLDG | | | | | | | | | | | | | 0 |
| SALT SHED | | | | | | | | | | | | | 0 |
| REMODELING/RENOVATION | | | | | | | | | | | | | |
| ELECTRICAL / ELEC SERVICE UPGRADE | | 1 | | | 1 | | | | | | | | 2 |
| PLUMBING | | | 2 | 2 | | | | | | | | | 4 |
| HVAC | | | | 1 | 1 | | | | | | | | 2 |
| REMODEL / REPAIR / ALTERATION | | | | | 1 | | | | | | | | 1 |
| REPLACEMENT DOORS | | | | | | | | | | | | | 0 |
| REPLACEMENT WINDOWS | | | 1 | 2 | 3 | | | | | | | | 6 |
| ROOF | | 3 | 8 | 9 | 6 | 11 | | | | | | | 37 |
| SIDING | | | | 2 | 1 | | | | | | | | 3 |
| ADDITION | | | | | 1 | | | | | | | | 1 |
| RADON MITIGATION | | | | | | | | | | | | | 0 |
| DEMOLITION | | | | | | | | | | | | | |
| GARAGE | | | | | | | | | | | | | 0 |
| HOUSE | | | | | | | | | | | | | 0 |
| INDUSTRIAL / COMMERCIAL BLDG | | | | | | | | | | | | | 0 |
| OTHER | | 1 | | | | | | | | | | | 1 |
| MISCELLANEOUS | | | | | | | | | | | | | |
| ELECTRICAL - WATER TOWER | | | | | | | | | | | | | 0 |
| FIRE ALARM SYSTEM | | | | | | | | | | | | | 0 |
| FIRE SPRINKLER SYSTEM | | | | | | 5 | | | | | | | 5 |
| IRRIGATION SYSTEM ELECTRICAL | | | | | | | | | | | | | 0 |
| WATER SERVICE | | | | | 1 | 1 | | | | | | | 2 |
| HOT WATER HEATER | | | | | | | | | | | | | 0 |
| SITE GRADING | | 1 | | | | | | | | | | | 1 |
| ALL OTHER IMPROVEMENTS | | | | | | | | | | | | | |
| DECK | | | | 3 | | 2 | | | | | | | 5 |
| DRIVEWAY / DRIVEWAY EXT | | | | 2 | 2 | 2 | | | | | | | 6 |
| EXCAVATION | | | | | | | | | | | | | 0 |
| FENCE | 1 | 1 | 1 | 3 | 3 | 1 | | | | | | | 10 |
| FIREPLACE | | | | | | | | | | | | | 0 |
| GARAGE | | | | | | | | | | | | | 0 |
| OUTDOOR FIREPLACE/ PATIO WALL | | | | | | | | | | | | | 0 |
| PERGOLA/GAZEBO | | | | | | | | | | | | | 0 |
| PARKING LOT NEW | | | | | | | | | | | | | 0 |
| PARKING LOT ADDITION | | 1 | | | | | | | | | | | 1 |
| PAVING | | | | | | | | | | | | | 0 |
| POOL / HOT TUB | | | | | | 1 | | | | | | | 1 |
| PORCH | | | | 1 | | | | | | | | | 1 |
| RAMP | | | | | | | | | | | | | 0 |
| SHED | | | | | | | | | | | | | 0 |
| SIDEWALK | | | | | | 1 | | | | | | | 1 |
| SIGN | 1 | | | | | 1 | | | | | | | 2 |
| SOLAR PANELS - RESIDENTIAL | | | | | 1 | | | | | | | | 1 |
| SOLAR PANELS - COMMERCIAL | | | | | | | | | | | | | 0 |
| STAIRS & HANDRAILING | | | 1 | | | | | | | | | | 1 |
| CONCRETE STEPS/STOOP | | | | | | | | | | | | | 0 |
| STORAGE BUILDING | | | | | | | | | | | | | 0 |
| UTILITY PERMIT | | | | | | | | | | | | | 0 |
| WHOLE HOUSE GENERATOR | | | | | | | | | | | | | 0 |
| TOTAL | 4 | 10 | 15 | 26 | 24 | 27 | 0 | 0 | 0 | 0 | 0 | 0 | 106 |