



Town of Cortland

Board of Trustees Town Board Meetings

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

October 24, 2022 at 7:00 PM

AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVAL OF AGENDA

PUBLIC WISHING TO SPEAK

CONSENT AGENDA

1. Approval of Town Board Minutes of September 26, 2022; Approval of Executive Session Minutes of September 26, 2022; Approve Expenditure Report for June 2022 and Accept Treasurer's Report for June 2022

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Approval of a Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes following Open Meetings Act requirements.
3. Approve a Resolution Authorizing Jurisdictional Transfer of a Segment of Somonauk Road from DeKalb County, Illinois to the Town of Cortland, Illinois
4. Ratify the action of the Mayor approving a contract with INDEVCON for 50 W Maple Ave; Sample testing for demolition and renovation

FESTIVAL & PARADE COMMITTEE REPORT

PARKS ADVISORY COMMITTEE REPORT

DEPARTMENT HEAD REPORTS

5. Public Works, Engineering/Zoning, Police and Permits Report

COMMENTS

Change of Location for DeKalb Community Garden Food Distribution from 70 S Llanos St (Lions Den) to 85 S Somonauk Rd (Public Parking Lot)

Change of hours for Trick or Treating - now 4-7 p.m.

ADJOURNMENT

TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road
Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
September 26, 2022
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:01 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Doug Corson, Jim Walker and Mike Siewierski. Shown as absent was Trustee Randi Olson. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Bookkeeper, Lauterbach and Amen; Julie Wons, Attorney Kevin Buick and Clerk Cheryl Aldis.

Approval of Agenda

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Walker. Unanimous voice vote carried the motion.

Public Wishing to Speak

No public present.

Consent Agenda

Deputy Clerk Kaity Siewierski read the Consent Agenda into the record. Approve the minutes of August 22, 2022, and September 12, 2022; Approve Expenditures Report of May 2022 and Accept Treasurer's Report of May 2022. Trustee Fioretto commented regarding the minutes of September 12 needing a minor correction. Trustee Stone was not present at this meeting. Trustee Siewierski moved to approve the consent agenda as presented with the minor correction to the minutes of September 12, 2022 (*Adjournment motion by Brad Stone, Trustee Stone was not present at the meeting; motion was by Fioretto*), seconded by Trustee Walker. Unanimous voice vote carried the motion.

New Business for Discussion and Possible Action

FY22 Audit Review- Brian LeFevre, Sikich

Brian LeFevre, Sikich, presented the FY22 Audit Review to the board. He discussed main points of interest in the annual financial report stating how pleased they were with how smooth the audit went and how information was received in a timely fashion. He stated the overall financial position is better than last year. Additional information regarding the audit can be found in the packet.

Approve a Parade Donation of \$500 to Medinah Shriners Mini Choppers Club, monies to be taken from Parade and Festival line

Trustee Stone moved to approve a parade donation of \$500 to Medinah Shriners Mini Choppers Club, seconded by Trustee Corson. Trustee Corson mentioned there will be 12 members of the Shriners mini Choppers Club riding in the parade. Unanimous roll call vote carried the motion.

Jurisdictional Road Transfer- County Resolution No. 2022-212 and the Town of Cortland (Somonauk Rd from pavement south of North Ave to pavement south of Barber Greene Rd.) with Conditions.

Trustee Stone moved to approve a Jurisdictional Road Transfer; County Resolution 2022-212, seconded by Trustee Corson. This will execute a jurisdictional transfer of Somonauk Road from North Avenue to Barber Greene Road with conditions. Unanimous roll call vote carried the motion.

Approved:

Attest: _____

Unfinished Business

TIF Programing: Government use; Government structures; Economic development to develop small businesses.

It was noted that Trustee Stone, who is a resident within the TIF district is prohibited from engaging in discussion or taking action regarding TIF.

Mayor Pietrowski asked the board what specific purposes they would like to see TIF funds be used. The board had mentioned using TIF funds for government uses, government structures and developments to attract small businesses in previous discussions. Mayor Pietrowski mentioned he would like to see the board implement a program which would benefit the residents within the TIF district, outlining of neighborhoods, uplift areas with curbs and driveways to improve values, etc. Trustee Siewierski moved to support the parameters listed with the caveat of adding in residential programs at a later date, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion with Trustee Stone abstaining.

Festival & Parade Committee Report

Trustee Corson mentioned the parade is on Sunday, October 9, 2022. He would like to see board presence and involvement in the parade. There will be an umbrella decorating contest to support the theme, "Don't Rain on our Parade."

Department Head Reports

Public Works Director Joel Summerhill reported that four buildings are completed with the new card system. The next board meeting he would like to have all the board members photos for their town ID card. He reported that the water department received its permit for phosphorus removal and will begin that project soon. All insurance claims for the sewer treatment plant liner repair have been completed.

Trustee Stone asked the Engineer about the status of 50 W Maple Ave, the old elementary school. Ms. Williams replied stating the title work has been delivered and the deed will be recorded with the county. No other reports made.

Comments

Trustee Corson mentioned that October 8, 2022, is Candy Day for the Cortland Lions Club. They will be located on Barber Greene Road., Somonauk Road, and at Casey's General Store.

Trustee Siewierski commented on how good finances look this year versus previous years.

Trustee Stone asked where we were with Food Truck Ordinances and Adjudication? Clerk Aldis replied stating the food truck ordinance has been put on hold until we can get the adjudication process up and running. No other comments made.

Mayors Report

Mayor Pietrowski reported that a town staff member has retired. Following the employees wishes the town did not host a party but the retirement was acknowledged with a card and gift certificates. We wished the individual the best of luck.

Adjourn to Executive Session

Exceptions to Open Meetings Act 5 ILCS 120/2(c)(6); 5 ILCS 120.2(c)(5) and 5 ILCS 120/2 (c)(21)

Trustee Corson moved to adjourn to Executive Session –

Exception to Open Meetings Act 5 ILCS 120/2(c)(6), Setting of a Price for the Sale or Lease of Property Owned by the Public Body and,

Exception to Open Meeting Act 5 ILCS 120.2(c)(5), The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired and,

Exception to Open Meeting Act 5 ILCS 120/2 (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of minutes as mandated by Section 2.06, seconded by Trustee Walker. Unanimous roll call vote carried the motion. The Board of Trustees moved to executive session at 8:05 p.m.

Reconvene to Open session

Trustee Corson moved to reconvene to open session, seconded by Trustee Walker. Unanimous voice vote carried the motion. The regular meeting of the Board of Trustees reconvened at 8:36 p.m.

Possible Action after Executive Session

Authorization of Mayor to Accept Offer for sale of real estate owned by the Town of Cortland (17 lots)

Trustee Corson moved to authorize the Mayor to accept an offer for sale of real estate owned by the Town of Cortland, seconded by Trustee Walker. Unanimous roll call vote carried the motion.

Approval of Executive Session Minutes through motion and possible release of closed Executive Session meeting minutes.

Trustee Corson moved to approve the Executive Session Minutes of May 09, 2022, and August 08, 2022, seconded by Trustee Stone. Unanimous voice vote carried the motion.

Trustee Corson moved to release the Executive Session Minutes of November 08, 2021, May 09, 2022, and August 08, 2022, seconded by Trustee Stone. Unanimous voice vote carried the motion.

Adjournment

Trustee Stone moved to adjourn, seconded by Trustee Walker. Unanimous voice vote carried the motion. Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Kaity Siewierski
Deputy Clerk

TOWN OF CORTLAND

Check Register - Generic: Month (Detail w/ GL Account Title)
 Check Issue Dates: 6/1/2022 - 6/30/2022

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Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
06/01/22	41544	DEKALB COUNTY TREASURER/	060122 09-27-100-010 AIRPORT RD	0927100010.	13-8000-839	AIRPORT ROAD PROPERTY TAXES	2,818.68
06/01/22	41544	DEKALB COUNTY TREASURER/	060122 09-27-276-016 MAPLE PARK R	0927276016.	13-8000-839	AIRPORT ROAD PROPERTY TAXES	2,094.42
06/01/22	41544	DEKALB COUNTY TREASURER/	060122 09-28-100-021 RICHLAND PKW	0928100021.	07-7400-531	REAL ESTATE TAXES	179.88
06/01/22	41545	DEKALB COUNTY TREASURER/	060122 09-27-100-010 AIRPORT RD	0927100010	13-8000-839	AIRPORT ROAD PROPERTY TAXES	2,818.68
06/01/22	41545	DEKALB COUNTY TREASURER/	060122 09-27-276-016 MAPLE PARK R	0927276016	13-8000-839	AIRPORT ROAD PROPERTY TAXES	2,094.42
06/01/22	41545	DEKALB COUNTY TREASURER/	060122 09-28-100-021 RICHLAND PKW	0928100021	07-7400-531	REAL ESTATE TAXES	179.88
06/03/22	41546	4IMPRINT INC	052622 CLOTHING ALLOWANCE-TP/JL	22993060	07-7400-198	UNIFORMS	272.12
06/03/22	41546	4IMPRINT INC	052622 CLOTHING ALLOWANCE-TP/JL	22993060	06-7300-198	UNIFORMS	300.89
06/03/22	41546	4IMPRINT INC	052622 CLOTHING ALLOW-TL/JF/AL/T	22993060	01-6100-198	UNIFORMS	337.42
06/03/22	41547	CDW GOVERNMENT INC	051922 FUJI LTO CLEANING CARTRID	X514235	01-6000-312	OFFICE SUPPLIES	50.57
06/03/22	41548	CITY OF FORT COLLINS	052722 CPTD COURSE-DARGIS	101	01-6200-331	TRAVEL & TRAINING	350.00
06/03/22	41549	COMED	052522 ACCT #3504012009	052522	01-6100-316	UTILITIES	24.17
06/03/22	41549	COMED	052522 ACCT #1565283053	052522	13-8000-840	AIRPORT ROAD UTILITIES	24.46
06/03/22	41549	COMED	052522 ACCT #4188054000	052522	06-7300-221	UTILITIES	23.27
06/03/22	41549	COMED	052522 ACCT #0403167171	052522	01-6100-316	UTILITIES	34.21
06/03/22	41549	COMED	052522 ACCT #0459043031	052522	01-6100-219	ELECTRIC - STREET LIGHTS	62.95
06/03/22	41549	COMED	052522 ACCT #2863057150	052522	01-6100-316	UTILITIES	37.47
06/03/22	41549	COMED	052522 ACCT #2746057001	052522	01-6100-316	UTILITIES	39.23
06/03/22	41550	COPS INC	052322 UNIFORM ITEMS-SCHAIBLE	13076	01-6200-198	UNIFORMS	48.09
06/03/22	41550	COPS INC	053122 GUNSMITHING/MISC-DARGIS	13080	01-6200-240	EQUIPMENT PURCHASES & MAINT	126.00
06/03/22	41551	DARGIS, LIN	052022 NAT'L INST CRIME PREV GAS/	052022	01-6200-331	TRAVEL & TRAINING	1,029.64
06/03/22	41552	DEKALB LAWN & EQUIPMENT C	051822 DAMPER/SCREW/NUT	84662	07-7400-241	M&O: VEH & EQUIP	95.13
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6000-511	INSURANCE EXPENSE	57.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6100-511	INSURANCE EXPENSE	4,815.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6200-511	INSURANCE EXP	2,436.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6300-511	INSURANCE EXP	106.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	06-7300-511	INSURANCE EXPENSE	566.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	07-7400-511	INSURANCE EXPENSE	849.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6100-511	INSURANCE EXPENSE	296.00
06/03/22	41553	ILLINOIS PUBLIC RISK FUND	051322 JULY WORKERS COMPENSATI	72880	01-6000-511	INSURANCE EXPENSE	262.00
06/03/22	41554	KIESLER POLICE SUPPLY, INC	052022 FED AMER EAGLE	IN191185	01-6200-240	EQUIPMENT PURCHASES & MAINT	358.80
06/03/22	41555	MENARDS	050922 COPPER/CUTTER/COUPLING	67051	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	33.48
06/03/22	41555	MENARDS	050922 PETUNIA/FLOWERING ANNUA	67051	03-6500-840	HOLIDAY DECORATIONS	81.27
06/03/22	41556	METRONET	052822 INTERNET 05/28-06/27/22	052822	07-7400-311	OFFICE EXPENSE	49.95
06/03/22	41556	METRONET	052822 INTERNET 05/28-06/27/22	052822	06-7300-311	OFFICE EXPENSE	49.95
06/03/22	41557	METROPOLITAN ALLIANCE OF	053122 UNION DUES FOR JUNE	053122	01-2140	UNION DUES	180.00
06/03/22	41558	NICOR	051722 156 E NORTH AVE	051722	06-7300-221	UTILITIES	184.26
06/03/22	41558	NICOR	051722 250 S HALWOOD ST	051722	01-6100-316	UTILITIES	412.63
06/03/22	41558	NICOR	051922 91 N SPRUCE ST	051922	07-7400-221	UTILITIES	98.39

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06/03/22	41558	NICOR	051922 100 S LLANOS ST	051922	07-7400-221	UTILITIES	260.65
06/03/22	41558	NICOR	051922 227 S SOMONAUK RD	051922	07-7400-221	UTILITIES	115.03
06/03/22	41558	NICOR	051922 59 S SOMONAUK RD	051922	01-6100-316	UTILITIES	116.98
06/03/22	41558	NICOR	051922 54 MARY ALDIS LN	051922	01-6200-316	UTILITIES	159.80
06/03/22	41559	PACE ANALYTICAL SERVICES L	051922 AMMONIA/BOD/ENV FEE/COLI	I9511972	06-7300-345	WASTEWATER TESTING	213.50
06/03/22	41559	PACE ANALYTICAL SERVICES L	052622 AMMONIA/BOD/ENV FEE/COLI	I9512939	06-7300-345	WASTEWATER TESTING	213.50
06/03/22	41560	PRINCIPAL LIFE INSURANCE C	051822 ACCT. 1048895-10001 JUN22	051822	01-2100	HEALTH INS WITHHELD	244.66
06/03/22	41561	RAY O'HERRON CO INC	052722 SHOES-VANWANKUM	2197450	01-6200-198	UNIFORMS	133.19
06/03/22	41562	RK DIXON CO	052322 CONTRACT BASE RATE 05/28-	IN3605204	01-6200-315	COPIES & PRINTING	48.75
06/03/22	41563	SWEDBERG ELECTRIC INC	051322 TEMP-IN NEW FEED TO VFD	11683	06-7300-243	M&O: SEWER PLANT	783.06
06/03/22	41564	WATER PRODUCTS CO	051722 METERS/GASKET RUBBER	0309403	07-7400-341	METER PURCHASES & SUPPLIES	4,745.00
06/03/22	41565	WATER REMEDIATION TECHNO	060122 WATER TREATMENT	020482	07-7400-222	RADIUM REMOVAL PROCESSING	5,941.10
06/03/22	41565	WATER REMEDIATION TECHNO	060122 WATER TREATMENT	020483	07-7400-222	RADIUM REMOVAL PROCESSING	2,596.00
06/08/22	41566	ALDIS, CHERYL	060822 IIMC CONF MILEAGE/MEALS	060722	01-6000-331	TRAVEL & TRAINING	573.87
06/08/22	41567	DIVERSIFIED BENEFIT SERVIC	060322 105-HRA JUN22	356104	01-6000-131	EMPLOYEE HEALTH INSURANCE	104.77
06/08/22	41568	SIEWIERSKI, KAITLYN	060722 IIMC MILEAGE/MEALS/PKG	060722	01-6000-331	TRAVEL & TRAINING	880.39
06/16/22	41569	DEKALB COUNTY TRUSTEE PA	061022 14 LOTS-2015 TAX SALE CERT	061022	03-6500-450	Land Aquisition	11,410.00
06/17/22	41570	2 FROGGY JUMPS	061522 25' ROCK WALL	DEP SUMME	09-7700-218	CONTRACTED GROUPS/EVENTS/LAB	557.00
06/17/22	41571	3-D AUTO REPAIR INC	052722 2005 FORD F550 TURBOCHG	22198	01-6100-241	VEHICLE & EQUIPMENT MAINT.	2,234.77
06/17/22	41571	3-D AUTO REPAIR INC	052522 BLACK TRAILER	22236	01-6100-241	VEHICLE & EQUIPMENT MAINT.	288.49
06/17/22	41571	3-D AUTO REPAIR INC	052522 BLACK TRAILER	22236	07-7400-241	M&O: VEH & EQUIP	288.49
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 SIGNATURE STAMP	1P7G-Y41D-	01-6000-312	OFFICE SUPPLIES	20.93
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BUS PRIME MEMBERSHIP FEE	1P7G-Y41D-	01-6000-321	DUES & SUBSCRIPTIONS	179.00
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 PET MICROCHIP READER	1P7G-Y41D-	01-6200-240	EQUIPMENT PURCHASES & MAINT	225.00
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 VIKTOS MEN'S PANTS-DARGIS	1P7G-Y41D-	01-6200-198	UNIFORMS	85.00
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 VORTEX OPTICS SIGHT	1P7G-Y41D-	01-6200-240	EQUIPMENT PURCHASES & MAINT	197.10
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 VORTEX OPTICS QUICK RELE	1P7G-Y41D-	01-6200-240	EQUIPMENT PURCHASES & MAINT	94.00
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 ENERGIZER LITHIUM COIN BA	1P7G-Y41D-	01-6200-240	EQUIPMENT PURCHASES & MAINT	6.45
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 EPSON INK BLK/COLOR	1P7G-Y41D-	01-6100-312	OFFICE SUPPLIES	74.45
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 PENTEL MECH PENCIL	1P7G-Y41D-	06-7300-311	OFFICE EXPENSE	5.39
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 PENTEL MECH PENCIL	1P7G-Y41D-	07-7400-311	OFFICE EXPENSE	5.39
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 RED PENS	1P7G-Y41D-	06-7300-311	OFFICE EXPENSE	13.14
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 RED PENS	1P7G-Y41D-	07-7400-311	OFFICE EXPENSE	13.14
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLACK MARKERS	1P7G-Y41D-	06-7300-311	OFFICE EXPENSE	53.28
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLACK MARKERS	1P7G-Y41D-	07-7400-311	OFFICE EXPENSE	53.28
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLUE PENS	1P7G-Y41D-	06-7300-311	OFFICE EXPENSE	10.80
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLUE PENS	1P7G-Y41D-	07-7400-311	OFFICE EXPENSE	10.80
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 CLEAR LABEL PROTECTORS	1P7G-Y41D-	01-6000-312	OFFICE SUPPLIES	8.76
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 COPY PRINTER PAPER	1P7G-Y41D-	01-6000-312	OFFICE SUPPLIES	48.99

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06/17/22	41572	AMAZON CAPITAL SERVICES	060122 POS RECEIPT ROLL	1P7G-Y41D-	01-6000-312	OFFICE SUPPLIES	30.94
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLACK PENS	1P7G-Y41D-	06-7300-311	OFFICE EXPENSE	13.26
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 BLACK PENS	1P7G-Y41D-	07-7400-311	OFFICE EXPENSE	13.26
06/17/22	41572	AMAZON CAPITAL SERVICES	060122 VIKTOS PANTS SHIPPING-DAR	1P7G-Y41D-	01-6200-198	UNIFORMS	6.95
06/17/22	41573	ANIMAL QUEST ENTERTAINME	061522 PETTING ZOO/ANIMAL SHOW	DEP SUMME	09-7700-218	CONTRACTED GROUPS/EVENTS/LAB	150.00
06/17/22	41574	ARNDT AUTOMOTIVE	052422 TIRES 2017 FORD INTERCEPT	103608	01-6200-241	VEHICLE MAINTENANCE	1,330.32
06/17/22	41575	AT&T MOBILITY	052522 WIRELESS BILL	06032022	01-6200-314	TELEPHONE	554.23
06/17/22	41576	BANANAS ENTERTAINMENT LL	061522 DEPOSIT-SHOTGUN JANE	DEP SUMME	09-7700-218	CONTRACTED GROUPS/EVENTS/LAB	500.00
06/17/22	41577	BOCKMAN'S TRUCK & FLEET	052622 2015 CHEVY SILVERADO STAT	47771	01-6100-241	VEHICLE & EQUIPMENT MAINT.	47.00
06/17/22	41577	BOCKMAN'S TRUCK & FLEET	052622 2007 KAUFMAN TRLR STATE S	47772	01-6100-241	VEHICLE & EQUIPMENT MAINT.	47.00
06/17/22	41577	BOCKMAN'S TRUCK & FLEET	052722 2006 INTERNAT'L 7400 STATE	47807	06-7300-241	M&O: VEH & EQUIP	35.00
06/17/22	41577	BOCKMAN'S TRUCK & FLEET	052722 2006 INTERNAT'L 7400 STATE	47807	07-7400-241	M&O: VEH & EQUIP	35.00
06/17/22	41578	CASTLE PRINTECH	051222 INSPECTION FORMS	25902	01-6300-315	COPIES & PRINTING	385.00
06/17/22	41579	COMED	051822 ACCT #2371151041	051822	01-6100-219	ELECTRIC - STREET LIGHTS	156.18
06/17/22	41579	COMED	052622 ACCT #4707129051	052622	06-7300-221	UTILITIES	26.60
06/17/22	41579	COMED	052622 ACCT #0723100114	052622	06-7300-221	UTILITIES	81.27
06/17/22	41579	COMED	052622 ACCT #7347065022	052622	06-7300-221	UTILITIES	92.47
06/17/22	41579	COMED	052622 ACCT #3974033034	052622	06-7300-221	UTILITIES	24.60
06/17/22	41579	COMED	052622 ACCT #0993022049	052622	06-7300-221	UTILITIES	8,242.32
06/17/22	41579	COMED	052622 ACCT #0403114054	052622	06-7300-221	UTILITIES	658.52
06/17/22	41579	COMED	052622 ACCT #3567169021	052622	07-7400-221	UTILITIES	4,022.84
06/17/22	41579	COMED	052622 ACCT #2875156024	052622	07-7400-221	UTILITIES	1,136.45
06/17/22	41579	COMED	052622 ACCT #1239090004	052622	07-7400-221	UTILITIES	219.47
06/17/22	41579	COMED	052622 ACCT #5631039010	052622	07-7400-221	UTILITIES	232.51
06/17/22	41579	COMED	060122 ACCT 5715097078	060122	06-7300-221	UTILITIES	171.66
06/17/22	41580	CONSERV FS INC	051722 DIESELEX GOLD ULTRA	121018169	06-7300-371	GAS & PETROLEUM	1,267.48
06/17/22	41580	CONSERV FS INC	052522 DIESELEX GOLD ULTRA	121018235	06-7300-371	GAS & PETROLEUM	1,394.00
06/17/22	41580	CONSERV FS INC	060322 DIESELEX GOLD ULTRA	121018289	06-7300-371	GAS & PETROLEUM	2,004.77
06/17/22	41580	CONSERV FS INC	051822 SOLO BACKPACK SPRAYER	40015452	01-6100-258	FORESTRY	92.40
06/17/22	41581	COPS INC	052322 RIFLE-HARRIS	13077	01-6200-199	UNIFORM ALLOWANCE	1,178.80
06/17/22	41581	COPS INC	061422 GUNSMITHING	13088	01-6200-240	EQUIPMENT PURCHASES & MAINT	160.00
06/17/22	41582	DEKALB LAWN & EQUIPMENT C	050622 BELT/BLADE/ROLLER/ETC	84353	01-6100-241	VEHICLE & EQUIPMENT MAINT.	501.25
06/17/22	41582	DEKALB LAWN & EQUIPMENT C	051822 MOTOMIX	84660	01-6100-241	VEHICLE & EQUIPMENT MAINT.	140.00
06/17/22	41582	DEKALB LAWN & EQUIPMENT C	052522 SPARK PLUG/IGNITION	84831	01-6100-241	VEHICLE & EQUIPMENT MAINT.	77.48
06/17/22	41583	ELBURN NAPA	052522 OIL CHANGE SQUAD #17	822049	01-6200-241	VEHICLE MAINTENANCE	136.83
06/17/22	41583	ELBURN NAPA	052522 HD CREEPER W TRAY	822050	07-7400-346	TOOLS	209.00
06/17/22	41583	ELBURN NAPA	052522 2015 FORD HEADLIGHT SOCK	822052	01-6300-241	VEHICLE & EQUIPMENT MAINT.	12.95
06/17/22	41584	FLEET SAFETY SUPPLY	052722 LEDS	79193	01-6300-241	VEHICLE & EQUIPMENT MAINT.	497.21
06/17/22	41585	FOSTER, BUICK, CONKLIN & LU	051922 GENERAL COUNSEL	43685	09-7700-315	COPIES, PRINTING & ADVERTISING	525.00

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06/17/22	41585	FOSTER, BUICK, CONKLIN & LU	051922 GENERAL COUNSEL	43685	01-6000-211	LEGAL EXPENSE	1,268.75
06/17/22	41585	FOSTER, BUICK, CONKLIN & LU	051922 ORDINANCES & RESOLUTION	43685	01-6000-211	LEGAL EXPENSE	262.50
06/17/22	41585	FOSTER, BUICK, CONKLIN & LU	051922 6 E NORTH AVE ZONING AME	43685	01-6000-210	LEGAL FEES: REIMBURSABLE	262.50
06/17/22	41585	FOSTER, BUICK, CONKLIN & LU	051922 SALE OF TOWN OWNED VACA	43685	09-7700-315	COPIES, PRINTING & ADVERTISING	437.50
06/17/22	41586	FRONTIER C/O MITEL	052022 TOWN HALL	40045380	01-6000-314	TELEPHONE	211.30
06/17/22	41586	FRONTIER C/O MITEL	052022 POLICE & PD ANNEX	40045380	01-6200-314	TELEPHONE	109.53
06/17/22	41586	FRONTIER C/O MITEL	052022 SEWER	40045380	06-7300-314	TELEPHONE	38.70
06/17/22	41586	FRONTIER C/O MITEL	052022 WATER	40045380	07-7400-314	TELEPHONE	38.69
06/17/22	41586	FRONTIER C/O MITEL	052022 PUBLIC WORKS	40045380	01-6100-314	TELEPHONE	24.13
06/17/22	41587	GASHI, KAREN	REFUND OVERPAYMENT	427.00.01	98-1001	UTILITY CASH CLEARING	84.25
06/17/22	41588	GIFFORD, RYAN	REFUND OVERPAYMENT	969.04.03	98-1001	UTILITY CASH CLEARING	20.61
06/17/22	41589	GRAINGER	052522 ASPHALT LUTE/SQ PT SHOVE	9325199777	01-6100-226	TOOLS AND HARDWARE	210.16
06/17/22	41589	GRAINGER	060622 CHEST WADERS	9335658812	06-7300-218	EQUIPMENT	368.14
06/17/22	41590	ILLINOIS LIQUOR CONTROL CO	LIQUOR LICENSE: FESTIVAL AUG22	061322	01-6000-591	MISC EXPENSE	25.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	01-6000-511	INSURANCE EXPENSE	2.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	01-6100-511	INSURANCE EXPENSE	209.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	01-6200-511	INSURANCE EXP	92.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	06-7300-511	INSURANCE EXPENSE	32.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	07-7400-511	INSURANCE EXPENSE	29.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	01-6100-511	INSURANCE EXPENSE	11.00
06/17/22	41591	ILLINOIS PUBLIC RISK FUND	051922 MAY WORKERS COMPENSATI	78843	01-6000-511	INSURANCE EXPENSE	10.00
06/17/22	41592	ILLINOIS RURAL WATER ASSN	051722 MEMBERSHIP DUES 7/1/22-6/3	33107	07-7400-311	OFFICE EXPENSE	242.79
06/17/22	41592	ILLINOIS RURAL WATER ASSN	051722 MEMBERSHIP DUES 7/1/22-6/3	33107	06-7300-311	OFFICE EXPENSE	242.79
06/17/22	41593	JOHNSON TRACTOR	050522 CYLINDER	IR78009	01-6100-241	VEHICLE & EQUIPMENT MAINT.	373.48
06/17/22	41593	JOHNSON TRACTOR	050522 SUPER UDTII DISPLAY	IR78203	01-6100-241	VEHICLE & EQUIPMENT MAINT.	113.43
06/17/22	41593	JOHNSON TRACTOR	051122 SUPER UDTII DISPLAY	IR78452	01-6100-241	VEHICLE & EQUIPMENT MAINT.	226.86
06/17/22	41594	LAUTERBACH & AMEN LLP	060122 MAY FINANCIAL SERVICES	66884	01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38
06/17/22	41594	LAUTERBACH & AMEN LLP	060122 MAY FINANCIAL SERVICES	66884	06-7300-213	OTHER CONSULTING FEES	1,337.45
06/17/22	41594	LAUTERBACH & AMEN LLP	060122 MAY FINANCIAL SERVICES	66884	07-7400-213	OTHER CONSULTING FEES	2,006.17
06/17/22	41595	LE PRINT EXPRESS	052422 41 W AUBURNDALE	37155	01-6000-315	COPIES & PRINTING	6.50
06/17/22	41595	LE PRINT EXPRESS	061322 FINNEY HOMES	37306	01-6000-315	COPIES & PRINTING	11.00
06/17/22	41596	LUEHRING JR, TIMOTHY	REFUND OVERPAYMENT	1133.01.05	98-1001	UTILITY CASH CLEARING	20.38
06/17/22	41597	MENARDS	052722 PLIERS/WRENCHES/HEX SET	68099	01-6100-226	TOOLS AND HARDWARE	234.46
06/17/22	41597	MENARDS	052722 LEDS/CLOROX WIPES	68099	01-6100-351	OFFICE EQUIP & MAINT	202.85
06/17/22	41597	MENARDS	052722 LED/LYSOL TB CLNR	68103	01-6100-351	OFFICE EQUIP & MAINT	18.47
06/17/22	41597	MENARDS	052722 SUN/SHADE SEED	68103	01-6100-258	FORESTRY	33.99
06/17/22	41598	MERRY MAIDS	050622 CLEANING	INV-8491541	01-6100-242	TOWN HALL MAINTENANCE	93.00
06/17/22	41598	MERRY MAIDS	052022 CLEANING	INV-8519849	01-6100-242	TOWN HALL MAINTENANCE	93.00
06/17/22	41599	MP2 ENERGY NE LLC	052722 MP2 CHARGES	NE66111	06-7300-221	UTILITIES	1.66

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06/17/22	41600	NCPERS GROUP LIFE INS	050522 LIFE INSURANCE PREMIUM J	6231062022	01-2130	LIFE INSURANCE WITHHELD	160.00
06/17/22	41600	NCPERS GROUP LIFE INS	LIFE INSURANCE PREMIUM-JULY 202	6231072022	01-2130	LIFE INSURANCE WITHHELD	160.00
06/17/22	41601	PITNEY BOWES GLOBAL FINAN	060222 LEASE 05/30-08/29/22	3105528752	01-6000-351	OFFICE EQUIP & MAINT	263.91
06/17/22	41602	RK DIXON CO	060122 CONTRACT BASE RATE CHG 6	IN3629516	01-6000-351	OFFICE EQUIP & MAINT	95.40
06/17/22	41603	SHAW SUBURBAN MEDIA	051322 RESOLUTION 2022-02	1983496	09-7700-315	COPIES, PRINTING & ADVERTISING	181.66
06/17/22	41603	SHAW SUBURBAN MEDIA	052622 ZONING MAP AMENDMENT	1986904	01-6000-211	LEGAL EXPENSE	125.86
06/17/22	41604	SOFTWATERCITY INC.	053122 06/01-07/31/22	053122	01-6200-312	OFFICE SUPPLIES	27.88
06/17/22	41605	TRAFFIC CONTROL & PROTEC	061022 TRAFFIC CONTROL SIGN(S)	111793	01-6100-231	STREETS	229.75
06/17/22	41605	TRAFFIC CONTROL & PROTEC	061022 TRAFFIC CONTROL SIGN(S)	111794	01-6100-231	STREETS	260.40
06/17/22	41605	TRAFFIC CONTROL & PROTEC	061022 TRAFFIC CONTROL SIGN(S)	111795	01-6100-231	STREETS	1,975.60
06/17/22	41606	UNITED RENTALS (NORTH AME	053122 CELL 4 PUMP	206068208-0	06-7300-243	M&O: SEWER PLANT	8,790.75
06/17/22	41606	UNITED RENTALS (NORTH AME	060722 HYDRAULIC HOSE	206343782-0	06-7300-243	M&O: SEWER PLANT	1,124.73
06/17/22	41607	USABUEBOOK	060222 SPECTROPHOTOMER/REACT	999160	06-7300-812	CAP OUTLAY: EQUIPMENT	8,884.15
06/17/22	41608	VERIZON CONNECT FLEET US	060122 MAY22 VEH TRACKING	3340000267	01-6100-314	TELEPHONE	69.80
06/17/22	41609	VERIZON WIRELESS	060122 ADMIN	9907795927	01-6000-314	TELEPHONE	115.49
06/17/22	41609	VERIZON WIRELESS	060122 ENG/INSP	9907795927	01-6300-314	TELEPHONE	179.47
06/17/22	41609	VERIZON WIRELESS	060122 POLICE	9907795927	01-6200-314	TELEPHONE	65.64
06/17/22	41609	VERIZON WIRELESS	060122 WATER	9907795927	07-7400-314	TELEPHONE	108.28
06/17/22	41609	VERIZON WIRELESS	060122 SEWER	9907795927	06-7300-314	TELEPHONE	63.34
06/17/22	41609	VERIZON WIRELESS	060122 STREETS	9907795927	01-6100-314	TELEPHONE	198.19
06/17/22	41610	WATER PRODUCTS CO	061422 KAMSTRUP METER	0309916	07-7400-341	METER PURCHASES & SUPPLIES	944.80
06/17/22	41611	WELLS FARGO FINANCIAL LEA	060922 LEASE 06/05-07/04/22	5020556134	01-6000-351	OFFICE EQUIP & MAINT	131.85
06/29/22	41548	CITY OF FORT COLLINS	052722 CPTED COURSE-DARGIS	101	01-6200-331	TRAVEL & TRAINING	V 350.00-
06/30/22	4571	DIVERSIFIED BENEFIT SERVIC	060122 105-HRA	061022	01-6000-131	EMPLOYEE HEALTH INSURANCE	1,605.46
06/30/22	4572	DIVERSIFIED BENEFIT SERVIC	105-HRA	061522	01-6000-131	EMPLOYEE HEALTH INSURANCE	489.64
06/30/22	4573	MICROSOFT ONLINE	061122 05/27-06/26/22 SUBSCRIPTION	E0200IXL0U	01-6100-525	TECHNOLOGY UPGRADES	106.18
06/30/22	4574	TAMCO Capital Corporation	051822 Phone Lease	3807412	01-6000-314	TELEPHONE	130.00
06/30/22	4575	US POSTAL SERVICE	061622 CCRS	061622	07-7400-311	OFFICE EXPENSE	326.83
06/30/22	4575	US POSTAL SERVICE	061622 CCRS-WITHDRAWAL FEE	061622	07-7400-311	OFFICE EXPENSE	1.50
06/30/22	4576	CITY OF FORT COLLINS	052722 CPTED COURSE-DARGIS	101	01-6200-331	TRAVEL & TRAINING	350.00
06/30/22	4577	RESOURCE BANK NA	063022 HALWOOD #485393	062922	01-6100-611	PRINCIPAL PAYMENTS	19,278.76
06/30/22	4577	RESOURCE BANK NA	063022 HALWOOD #485393	062922	01-6100-621	INTEREST EXPENSE	6,285.14
06/30/22	4578	DIVERSIFIED BENEFIT SERVIC	062722 HRA REIMBURSEMENT	062722	01-6000-131	EMPLOYEE HEALTH INSURANCE	2,686.02
06/30/22	4579	IL ASSN OF CHIEFS OF POLICE	062722 JOB POSTING PT POLICE OFF	062722	01-6200-321	DUES & SUBSCRIPTIONS	100.00
06/30/22	4580	RESOURCE BANK NA	0061722 RETURNED ITEM CHARGE	061722	01-6000-591	MISC EXPENSE	10.00
06/30/22	4580	RESOURCE BANK NA	062922 STOP PAYMENT FEE	061722	01-6000-591	MISC EXPENSE	20.00
06/30/22	4580	RESOURCE BANK NA	0061722 RETURNED ITEM CHARGE	061722	01-6000-591	MISC EXPENSE	V 10.00-
06/30/22	4580	RESOURCE BANK NA	062922 STOP PAYMENT FEE	061722	01-6000-591	MISC EXPENSE	V 20.00-
06/30/22	999999	HUMANA INSURANCE CO	061922 HEALTH INS. PREMIUMS, JULY	981752001	01-2100	HEALTH INS WITHHELD	12,553.11

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Total 06/22:							168,572.24
Grand Totals:							168,572.24

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

Town of Cortland

Cash Summaries

Month Ending:

June 30, 2022

	<u>General</u>	<u>MFT</u>	<u>CIF</u>	<u>Sewer</u>	<u>Water</u>	<u>Festival & Parade</u>	<u>RAF</u>	<u>TIF</u>	<u>Total</u>
Beginning Cash	<u>\$ 623,435.49</u>	<u>\$ 449,987.51</u>	<u>\$ 233,122.57</u>	<u>\$ 1,934,673.16</u>	<u>\$ 1,012,643.65</u>	<u>\$ 9,040.91</u>	<u>\$ 1,407,853.92</u>	<u>\$ 467,786.25</u>	<u>\$ 6,138,543.46</u>
Revenue over Expenses:	\$ 236,345.64	\$ 14,770.70	\$ 10,337.35	\$ (38,640.00)	\$ (31,624.78)	\$ (1,850.77)	\$ 6,997.69	\$ 102,368.37	\$ 298,704.20
Receivables									
Prev month	\$ 29,431.64	\$ -	\$ -	\$ 62,036.79	\$ 22,308.54	\$ -	\$ 4,540.92	\$ -	\$ 118,317.89
Current month	<u>29,431.64</u>	<u>-</u>	<u>-</u>	<u>38,993.01</u>	<u>6,193.40</u>	<u>-</u>	<u>4,540.92</u>	<u>-</u>	<u>79,158.97</u>
Change in receivables	\$ -	\$ -	\$ -	\$ 23,043.78	\$ 16,115.14	\$ -	\$ -	\$ -	\$ 39,158.92
Less: non-expense AJE for Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payables									
Prev month	\$ 51,651.11	\$ -	\$ 77,238.16	\$ 701,229.38	\$ 70,044.56	\$ -	\$ 922,387.36	\$ -	\$ 1,822,550.57
Current month	<u>52,781.78</u>	<u>-</u>	<u>64,683.22</u>	<u>701,229.38</u>	<u>70,044.56</u>	<u>-</u>	<u>936,560.44</u>	<u>-</u>	<u>1,825,299.38</u>
Change in Payables	\$ 1,130.67	\$ -	\$ (12,554.94)	\$ -	\$ -	\$ -	\$ 14,173.08	\$ -	\$ 2,748.81
Ending Cash	<u>\$ 860,911.80</u>	<u>\$ 464,758.21</u>	<u>\$ 230,904.98</u>	<u>\$ 1,919,076.94</u>	<u>\$ 997,134.01</u>	<u>\$ 7,190.14</u>	<u>\$ 1,429,024.69</u>	<u>\$ 570,154.62</u>	<u>\$ 6,479,155.39</u>
Per Cash									
Trial Balance:	<u>\$ 860,911.80</u>	<u>\$ 464,758.21</u>	<u>\$ 230,904.98</u>	<u>\$ 1,919,076.94</u>	<u>\$ 997,134.01</u>	<u>\$ 7,190.14</u>	<u>\$ 1,429,024.69</u>	<u>\$ 570,154.62</u>	<u>\$ 6,479,155.39</u>

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX</u>					
01-4051 PROPERTY TAX REVENUE	.00	.00	594,000.00	594,000.00	.0
01-4052 RE TAX - CORPORATE LEVY	194,137.68	252,772.41	.00 (252,772.41)	.0
01-4055 PROPERTY TAX-POLICE	49,525.96	64,484.11	124,000.00	59,515.89	52.0
01-4058 RE TAX - IMRF LEVY	22,367.33	29,122.86	.00 (29,122.86)	.0
01-4059 RE TAX - SOC SEC LEVY	20,770.14	27,043.28	.00 (27,043.28)	.0
TOTAL PROPERTY TAX	286,801.11	373,422.66	718,000.00	344,577.34	52.0
<u>FINES & FORFEITURES</u>					
01-4062 COURT FINES	394.27	719.27	9,000.00	8,280.73	8.0
TOTAL FINES & FORFEITURES	394.27	719.27	9,000.00	8,280.73	8.0
<u>ROAD & BRIDGE TAX</u>					
01-4071 ROAD & BRIDGE TAX REV	6,972.21	9,715.37	20,000.00	10,284.63	48.6
TOTAL ROAD & BRIDGE TAX	6,972.21	9,715.37	20,000.00	10,284.63	48.6
<u>BUILDING & ZONING PERMITS</u>					
01-4081 BUILDING & ZONING PERMITS	.00	250.00	37,500.00	37,250.00	.7
01-4082 ZONING PERMITS	250.00	950.00	.00 (950.00)	.0
01-4083 BUILDING PERMITS	2,260.00	4,510.00	.00 (4,510.00)	.0
01-4084 SITE GRADING PLAN REVIEW	300.00	400.00	.00 (400.00)	.0
TOTAL BUILDING & ZONING PERMITS	2,810.00	6,110.00	37,500.00	31,390.00	16.3
<u>INCOME TAX REVENUE</u>					
01-4101 STATE INCOME TAX REVENUE	41,008.94	180,610.93	497,000.00	316,389.07	36.3
TOTAL INCOME TAX REVENUE	41,008.94	180,610.93	497,000.00	316,389.07	36.3
<u>SALES TAX</u>					
01-4122 SALES TAX	29,878.25	.00	455,000.00	455,000.00	.0
01-4123 LOCAL USE TAX	15,021.81	23,738.89	155,000.00	131,261.11	15.3
TOTAL SALES TAX	44,900.06	23,738.89	610,000.00	586,261.11	3.9

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REPLACEMENT TAX - TOWNSHIP</u>					
01-4131 REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
TOTAL REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
<u>REPLACEMENT TAX - STATE</u>					
01-4141 REPLACEMENT TAX - STATE	.00	882.16	4,000.00	3,117.84	22.1
01-4142 VIDEO GAMING TAX - STATE	1,806.33	.00	15,000.00	15,000.00	.0
01-4143 CANNABIS USE TAX - STATE	611.27	.00	6,000.00	6,000.00	.0
TOTAL REPLACEMENT TAX - STATE	2,417.60	882.16	25,000.00	24,117.84	3.5
<u>OTHER PERMITS</u>					
01-4151 OTHER PERMITS	.00	25.00	1,000.00	975.00	2.5
01-4154 PARK RENTAL	250.00	250.00	.00	(250.00)	.0
TOTAL OTHER PERMITS	250.00	275.00	1,000.00	725.00	27.5
<u>FRANCHISE FEES</u>					
01-4181 FRANCHISE FEES	.00	2,093.01	20,000.00	17,906.99	10.5
TOTAL FRANCHISE FEES	.00	2,093.01	20,000.00	17,906.99	10.5
<u>SIMPLIFIED TELECOM TAX (IMF)</u>					
01-4201 SIMPLIFIED TELECOMM TAX (IMF)	504.13	4.52	10,000.00	9,995.48	.1
TOTAL SIMPLIFIED TELECOM TAX (IMF)	504.13	4.52	10,000.00	9,995.48	.1
<u>REIMBURSEMENTS</u>					
01-4901 REIMBURSEMENTS	.00	.00	150,000.00	150,000.00	.0
01-4909 REIMBURSEMENTS - OTHER	.00	4,171.95	.00	(4,171.95)	.0
TOTAL REIMBURSEMENTS	.00	4,171.95	150,000.00	145,828.05	2.8

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
01-4990 MISC REV PD REPORTS	5.00	15.00	500.00	485.00	3.0
01-4991 MISC REVENUE	.00	8.50	5,000.00	4,991.50	.2
01-4996 BUSINESS LICENSES	25.00	50.00	1,250.00	1,200.00	4.0
TOTAL MISCELLANEOUS REVENUE	30.00	73.50	6,750.00	6,676.50	1.1
<u>INTEREST ON INVESTMENT</u>					
01-8011 INTEREST ON INVESTMENT	737.15	1,118.71	3,000.00	1,881.29	37.3
TOTAL INTEREST ON INVESTMENT	737.15	1,118.71	3,000.00	1,881.29	37.3
<u>TRANSFERS FROM OTHER FUNDS</u>					
01-8101 TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
<u>GRANTS</u>					
01-8301 GRANTS	25,000.00	25,000.00	299,931.00	274,931.00	8.3
TOTAL GRANTS	25,000.00	25,000.00	299,931.00	274,931.00	8.3
TOTAL FUND REVENUE	411,825.47	627,935.97	2,550,609.00	1,922,673.03	24.6

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-6000-110 SALARIES - ELECTED OFFICIALS	9,052.77	18,002.33	121,400.00	103,397.67	14.8
01-6000-119 SALARIES - CLERICAL WORKERS	7,302.64	14,167.49	89,600.00	75,432.51	15.8
01-6000-131 EMPLOYEE HEALTH INSURANCE	6,363.71	15,957.38	22,800.00	6,842.62	70.0
01-6000-133 IMRF CONTRIBUTION	1,153.23	2,261.10	14,600.00	12,338.90	15.5
01-6000-193 PAYROLL TAXES	1,244.89	2,448.36	16,200.00	13,751.64	15.1
01-6000-210 LEGAL FEES: REIMBURSABLE	262.50	(350.00)	.00	350.00	.0
01-6000-211 LEGAL EXPENSE	1,657.11	1,657.11	60,000.00	58,342.89	2.8
01-6000-214 AUDIT & ACCOUNTING FEES	8,546.38	8,546.38	114,000.00	105,453.62	7.5
01-6000-312 OFFICE SUPPLIES	160.19	431.23	5,000.00	4,568.77	8.6
01-6000-313 POSTAGE	.00	.00	2,000.00	2,000.00	.0
01-6000-314 TELEPHONE	456.79	918.80	20,000.00	19,081.20	4.6
01-6000-315 COPIES & PRINTING	17.50	17.50	2,000.00	1,982.50	.9
01-6000-321 DUES & SUBSCRIPTIONS	179.00	1,679.00	5,000.00	3,321.00	33.6
01-6000-331 TRAVEL & TRAINING	1,454.26	2,531.85	5,000.00	2,468.15	50.6
01-6000-351 OFFICE EQUIP & MAINT	491.16	816.08	21,000.00	20,183.92	3.9
01-6000-511 INSURANCE EXPENSE	331.00	543.67	7,700.00	7,156.33	7.1
01-6000-531 REAL ESTATE TAXES	(359.76)	(359.76)	3,000.00	3,359.76	(12.0)
01-6000-591 MISC EXPENSE	72.93	72.93	1,000.00	927.07	7.3
01-6000-812 CAP OUTLAY: EQUIP & FURN	.00	8,000.00	52,100.00	44,100.00	15.4
01-6000-908 TRANSFER TO OTHER FUNDS	.00	.00	10,000.00	10,000.00	.0
TOTAL ADMINISTRATION	38,386.30	77,341.45	572,400.00	495,058.55	13.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-6100-118 SALARIES - MAINT WORKERS	19,583.16	38,720.47	261,000.00	222,279.53	14.8
01-6100-131 EMPLOYEE HEALTH INSURANCE	3,144.16	6,288.32	48,500.00	42,211.68	13.0
01-6100-133 IMRF CONTRIBUTION	1,750.72	3,461.60	23,500.00	20,038.40	14.7
01-6100-193 PAYROLL TAXES	1,498.11	2,962.11	20,000.00	17,037.89	14.8
01-6100-197 DRUG/ALCOHOL PROGRAMS	.00	.00	600.00	600.00	.0
01-6100-198 UNIFORMS	337.42	337.42	1,600.00	1,262.58	21.1
01-6100-218 MAINTENANCE - STREET LIGHTS	.00	.00	1,000.00	1,000.00	.0
01-6100-219 ELECTRIC - STREET LIGHTS	219.13	219.13	36,500.00	36,280.87	.6
01-6100-220 ROAD SALT	.00	.00	30,000.00	30,000.00	.0
01-6100-221 ROAD SIGNS	.00	.00	2,000.00	2,000.00	.0
01-6100-222 RAILROAD CROSSING MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-6100-224 STREET REPAIR MATERIALS	.00	.00	24,000.00	24,000.00	.0
01-6100-226 TOOLS AND HARDWARE	444.62	444.62	3,000.00	2,555.38	14.8
01-6100-227 SMALL EQUIPMENT PURCHASES	.00	.00	10,000.00	10,000.00	.0
01-6100-231 STREETS	2,465.75	2,465.75	.00	(2,465.75)	.0
01-6100-232 MAINTENANCE TOWN GARAGE	.00	.00	550.00	550.00	.0
01-6100-235 PARKS - EQUIPMENT MAINTENANCE	33.48	33.48	10,000.00	9,966.52	.3
01-6100-239 NUISANCE MOWING	.00	.00	1,000.00	1,000.00	.0
01-6100-241 VEHICLE & EQUIPMENT MAINT.	4,049.76	4,284.76	15,000.00	10,715.24	28.6
01-6100-242 TOWN HALL MAINTENANCE	186.00	186.00	6,000.00	5,814.00	3.1
01-6100-245 EQUIPMENT RENTAL	.00	.00	13,000.00	13,000.00	.0
01-6100-255 STORM SEWER REPAIRS	.00	.00	6,000.00	6,000.00	.0
01-6100-258 FORESTRY	126.39	126.39	8,000.00	7,873.61	1.6
01-6100-312 OFFICE SUPPLIES	74.45	74.45	.00	(74.45)	.0
01-6100-314 TELEPHONE	273.39	588.83	6,000.00	5,411.17	9.8
01-6100-316 UTILITIES	664.69	664.69	7,900.00	7,235.31	8.4
01-6100-331 TRAVEL AND TRAINING	.00	.00	2,000.00	2,000.00	.0
01-6100-351 OFFICE EQUIP & MAINT	221.32	347.38	2,000.00	1,652.62	17.4
01-6100-371 FUEL	.00	809.34	20,000.00	19,190.66	4.1
01-6100-511 INSURANCE EXPENSE	5,331.00	8,738.33	31,500.00	22,761.67	27.7
01-6100-522 FEES/PERMITS	.00	.00	2,000.00	2,000.00	.0
01-6100-525 TECHNOLOGY UPGRADES	106.18	212.36	.00	(212.36)	.0
01-6100-591 MISC EXPENSE	.00	.00	500.00	500.00	.0
01-6100-611 PRINCIPAL PAYMENTS	19,859.30	19,859.30	39,927.00	20,067.70	49.7
01-6100-621 INTEREST EXPENSE	5,704.60	5,704.60	11,201.00	5,496.40	50.9
01-6100-811 CAP OUTLAY: CONSTRUCT	.00	.00	34,000.00	34,000.00	.0
01-6100-812 CAP OUTLAY: EQUIP & FURN	.00	.00	19,000.00	19,000.00	.0
TOTAL PUBLIC WORKS	66,073.63	96,529.33	698,278.00	601,748.67	13.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
01-6200-114 SALARIES - REGULAR	35,730.61	69,831.06	418,000.00	348,168.94	16.7
01-6200-115 SALARIES - SPECIAL ASSIGNMENT	876.18	1,904.18	25,000.00	23,095.82	7.6
01-6200-116 SALARIES - OVERTIME	.00	1,729.90	5,000.00	3,270.10	34.6
01-6200-119 SALARIES - CLERICAL	177.14	269.93	18,500.00	18,230.07	1.5
01-6200-131 EMPLOYEE HEALTH INS	5,164.96	10,329.92	80,000.00	69,670.08	12.9
01-6200-133 IMRF CONTRIBUTION	3,229.31	6,468.14	38,000.00	31,531.86	17.0
01-6200-193 PAYROLL TAXES	2,641.42	5,295.66	37,500.00	32,204.34	14.1
01-6200-198 UNIFORMS	273.23	273.23	5,000.00	4,726.77	5.5
01-6200-199 UNIFORM ALLOWANCE	1,178.80	1,549.24	7,500.00	5,950.76	20.7
01-6200-211 LEGAL EXPENSE	.00	.00	1,000.00	1,000.00	.0
01-6200-212 ADJUDICATION	.00	.00	5,000.00	5,000.00	.0
01-6200-240 EQUIPMENT PURCHASES & MAINT	1,167.35	2,173.85	14,500.00	12,326.15	15.0
01-6200-241 VEHICLE MAINTENANCE	1,467.15	1,527.15	15,000.00	13,472.85	10.2
01-6200-242 M&O: OFFICE	.00	.00	500.00	500.00	.0
01-6200-261 TELECOMMUNICATIONS SERVICE	.00	.00	64,000.00	64,000.00	.0
01-6200-312 OFFICE SUPPLIES	27.88	31.58	1,000.00	968.42	3.2
01-6200-313 POSTAGE	.00	.00	125.00	125.00	.0
01-6200-314 TELEPHONE	729.40	1,098.80	21,500.00	20,401.20	5.1
01-6200-315 COPIES & PRINTING	48.75	97.50	1,000.00	902.50	9.8
01-6200-316 UTILITIES	159.80	159.80	1,620.00	1,460.20	9.9
01-6200-321 DUES & SUBSCRIPTIONS	100.00	1,120.00	12,000.00	10,880.00	9.3
01-6200-331 TRAVEL & TRAINING	1,379.64	2,251.29	7,500.00	5,248.71	30.0
01-6200-351 OFFICE EQUIP & MAINT	.00	50.45	6,000.00	5,949.55	.8
01-6200-361 DUI PREVENTION EQUIP	.00	.00	3,000.00	3,000.00	.0
01-6200-371 GAS & PETROLEUM	.00	1,609.75	16,000.00	14,390.25	10.1
01-6200-421 COMMUNITY PROGRAMS	.00	.00	1,000.00	1,000.00	.0
01-6200-511 INSURANCE EXP	2,528.00	4,152.00	22,500.00	18,348.00	18.5
01-6200-550 TECHNOLOGY UPGRADES	.00	.00	5,000.00	5,000.00	.0
01-6200-591 MISC EXPENSE	.00	.00	3,000.00	3,000.00	.0
01-6200-812 CAP OUTLAY: EQUIP/FURN	.00	.00	21,000.00	21,000.00	.0
TOTAL POLICE DEPARTMENT	56,879.62	111,923.43	856,745.00	744,821.57	13.1

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING & ZONING</u>					
01-6300-118 SALARIES - CODE OFFICIAL	2,447.72	5,242.98	75,000.00	69,757.02	7.0
01-6300-120 SALARIES - ENGINEER	8,842.30	17,367.31	113,300.00	95,932.69	15.3
01-6300-131 EMPLOYEE HEALTH/LIFE	15.42	30.84	10,000.00	9,969.16	.3
01-6300-133 EMPLOYER IMRF	790.50	1,552.64	17,500.00	15,947.36	8.9
01-6300-193 PAYROLL TAXES	863.71	1,729.72	18,500.00	16,770.28	9.4
01-6300-211 ENGINEERING: NON-REIMBURSABLE	.00	.00	2,500.00	2,500.00	.0
01-6300-213 PLANNING/ZONING/BUILDING	.00	.00	1,500.00	1,500.00	.0
01-6300-241 VEHICLE & EQUIPMENT MAINT.	510.16	510.16	3,000.00	2,489.84	17.0
01-6300-314 TELEPHONE	179.47	358.94	.00	(358.94)	.0
01-6300-315 COPIES & PRINTING	385.00	385.00	.00	(385.00)	.0
01-6300-321 DUES & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
01-6300-331 CONFERENCE AND TRAINING	.00	.00	3,000.00	3,000.00	.0
01-6300-371 GASOLINE	.00	29.42	2,500.00	2,470.58	1.2
01-6300-511 INSURANCE EXP	106.00	176.67	700.00	523.33	25.2
TOTAL ENGINEERING & ZONING	14,140.28	27,383.68	248,500.00	221,116.32	11.0
TOTAL FUND EXPENDITURES	175,479.83	313,177.89	2,375,923.00	2,062,745.11	13.2
NET REVENUE OVER EXPENDITURES	236,345.64	314,758.08	174,686.00	(140,072.08)	180.2

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL TAX REVENUES</u>					
02-4011	MFT APPROPRIATION	14,372.82	14,372.82	175,000.00	160,627.18	8.2
	TOTAL MOTOR FUEL TAX REVENUES	14,372.82	14,372.82	175,000.00	160,627.18	8.2
	<u>REBUILD ILLINOIS</u>					
02-4050	REBUILD ILLINOIS	.00	.00	46,901.63	46,901.63	.0
	TOTAL REBUILD ILLINOIS	.00	.00	46,901.63	46,901.63	.0
	<u>INTEREST ON INVESTMENT</u>					
02-8011	INTEREST ON INVESTMENT	397.88	687.25	500.00	(187.25)	137.5
	TOTAL INTEREST ON INVESTMENT	397.88	687.25	500.00	(187.25)	137.5
	TOTAL FUND REVENUE	14,770.70	15,060.07	222,401.63	207,341.56	6.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL EXPENSES</u>					
02-6400-370	GENERAL MAINTENANCE	.00	.00	365,000.00	365,000.00	.0
	TOTAL MOTOR FUEL EXPENSES	.00	.00	365,000.00	365,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	365,000.00	365,000.00	.0
	NET REVENUE OVER EXPENDITURES	14,770.70	15,060.07	(142,598.37)	(157,658.44)	10.6

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ELECTRICITY</u>					
03-4011	UTILITY TAX - ELECTRICITY	6,684.23	6,684.23	95,000.00	88,315.77	7.0
	TOTAL ELECTRICITY	6,684.23	6,684.23	95,000.00	88,315.77	7.0
	<u>GAS</u>					
03-4021	UTILITY TAX - GAS	6,406.16	6,406.16	45,000.00	38,593.84	14.2
	TOTAL GAS	6,406.16	6,406.16	45,000.00	38,593.84	14.2
	<u>TELEPHONE</u>					
03-4031	SIMPLIFIED TELECOMM TAX (UT)	1,777.00	(4.52)	30,000.00	30,004.52	.0
	TOTAL TELEPHONE	1,777.00	(4.52)	30,000.00	30,004.52	.0
	<u>SALES TAX</u>					
03-4041	NON HOME RULE SALES TAX	20,105.48	.00	375,000.00	375,000.00	.0
	TOTAL SALES TAX	20,105.48	.00	375,000.00	375,000.00	.0
	<u>INTEREST ON INVESTMENTS</u>					
03-8011	INTEREST ON INVESTMENTS	183.07	307.85	400.00	92.15	77.0
	TOTAL INTEREST ON INVESTMENTS	183.07	307.85	400.00	92.15	77.0
	<u>FUNDS FOR GRADE CROSSINGS</u>					
03-8301	GRANTS FUNDS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUNDS FOR GRADE CROSSINGS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUND REVENUE	35,155.94	13,393.72	1,480,400.00	1,467,006.28	.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPR EXPENSES</u>					
03-6500-421 COMMUNITY PROGRAMS	.00	.00	15,000.00	15,000.00	.0
03-6500-450 LAND AQUISITION	11,410.00	11,410.00	12,000.00	590.00	95.1
03-6500-611 DEBT SERVICE PRINCIPAL	12,554.94	12,554.94	.00	(12,554.94)	.0
03-6500-621 INTEREST EXPENSE	772.38	772.38	.00	(772.38)	.0
03-6500-726 DONATIONS- COMMUNITY AGENCIES	.00	2,000.00	5,000.00	3,000.00	40.0
03-6500-824 STREET IMPROVEMENT	.00	.00	800,000.00	800,000.00	.0
03-6500-837 EMERGENCY PREPAREDNESS	.00	1,118.46	.00	(1,118.46)	.0
03-6500-840 HOLIDAY DECORATIONS	81.27	179.85	.00	(179.85)	.0
03-6500-842 SIDEWALKS, NEW CONSTRUCTION	.00	.00	12,000.00	12,000.00	.0
03-6500-846 ELECTRIC POWER TO COMMUNITY PK	.00	.00	135,000.00	135,000.00	.0
03-6500-910 TRANSFERS TO OTHER FUNDS	.00	.00	26,654.64	26,654.64	.0
03-6500-912 LOAN PAYMENTS	.00	.00	51,128.00	51,128.00	.0
03-6500-913 CAPITAL PURCHASE TRANSFERS	.00	.00	92,100.00	92,100.00	.0
TOTAL CAPITAL IMPR EXPENSES	24,818.59	28,035.63	1,148,882.64	1,120,847.01	2.4
TOTAL FUND EXPENDITURES	24,818.59	28,035.63	1,148,882.64	1,120,847.01	2.4
NET REVENUE OVER EXPENDITURES	10,337.35	(14,641.91)	331,517.36	346,159.27	(4.4)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

SEWER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
06-4010	CONNECTION FEES	1,000.00	2,000.00	.00	(2,000.00)	.0
06-4011	SERVICE FEES	576.61	634.00	543,000.00	542,366.00	.1
	TOTAL SERVICE FEES	1,576.61	2,634.00	543,000.00	540,366.00	.5
	<u>LATE CHARGES</u>					
06-4021	LATE CHARGES	(140.00)	7,442.93	30,000.00	22,557.07	24.8
	TOTAL LATE CHARGES	(140.00)	7,442.93	30,000.00	22,557.07	24.8
	<u>BAD CHECK CHARGES</u>					
06-4041	BAD CHECK CHARGES	.00	.00	50.00	50.00	.0
	TOTAL BAD CHECK CHARGES	.00	.00	50.00	50.00	.0
	<u>PERMITS</u>					
06-4051	PERMITS	3,500.00	7,000.00	25,000.00	18,000.00	28.0
	TOTAL PERMITS	3,500.00	7,000.00	25,000.00	18,000.00	28.0
	<u>INTEREST ON INVESTMENT</u>					
06-8011	INTEREST ON INVESTMENT	1,472.50	2,370.23	1,000.00	(1,370.23)	237.0
	TOTAL INTEREST ON INVESTMENT	1,472.50	2,370.23	1,000.00	(1,370.23)	237.0
	<u>LEASE INCOME</u>					
06-8801	LEASE INCOME	.00	9,826.20	10,725.00	898.80	91.6
	TOTAL LEASE INCOME	.00	9,826.20	10,725.00	898.80	91.6
	TOTAL FUND REVENUE	6,409.11	29,273.36	609,775.00	580,501.64	4.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

SEWER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM EXPENSES</u>					
06-7300-118 SALARIES: MAINT WORKERS	5,958.23	11,402.81	75,000.00	63,597.19	15.2
06-7300-131 EMPLOYEE HEALTH INSURANCE	789.70	1,433.16	12,200.00	10,766.84	11.8
06-7300-133 IMRF CONTRIBUTION	532.67	1,019.42	6,800.00	5,780.58	15.0
06-7300-193 PAYROLL TAXES	455.81	872.33	5,700.00	4,827.67	15.3
06-7300-198 UNIFORMS	300.89	300.89	600.00	299.11	50.2
06-7300-211 LEGAL/COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00	.0
06-7300-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
06-7300-213 OTHER CONSULTING FEES	1,337.45	1,337.45	16,000.00	14,662.55	8.4
06-7300-214 AUDIT FEES	.00	.00	4,000.00	4,000.00	.0
06-7300-218 EQUIPMENT	368.14	368.14	3,000.00	2,631.86	12.3
06-7300-221 UTILITIES	9,506.63	9,506.63	110,000.00	100,493.37	8.6
06-7300-241 M&O: VEH & EQUIP	35.00	152.85	3,000.00	2,847.15	5.1
06-7300-243 M&O: SEWER PLANT	10,698.54	10,698.54	40,000.00	29,301.46	26.8
06-7300-311 OFFICE EXPENSE	388.61	1,297.65	6,500.00	5,202.35	20.0
06-7300-312 ANNUAL PERMIT FEES	.00	.00	11,000.00	11,000.00	.0
06-7300-313 TRAINING	.00	.00	2,000.00	2,000.00	.0
06-7300-314 TELEPHONE	102.04	323.39	5,000.00	4,676.61	6.5
06-7300-345 WASTEWATER TESTING	427.00	427.00	17,500.00	17,073.00	2.4
06-7300-371 GAS & PETROLEUM	4,666.25	4,829.22	2,200.00	(2,629.22)	219.5
06-7300-491 GRANT EXPENSE	.00	.00	3,500.00	3,500.00	.0
06-7300-511 INSURANCE EXPENSE	598.00	975.47	4,100.00	3,124.53	23.8
06-7300-591 MISC EXPENSES	.00	.00	500.00	500.00	.0
06-7300-611 DEBT SERVICE PRINCIPAL	.00	.00	47,255.16	47,255.16	.0
06-7300-621 INTEREST EXPENSE	.00	.00	13,691.62	13,691.62	.0
06-7300-811 CAP OUTLAY: CONSTRUCT	.00	.00	15,000.00	15,000.00	.0
06-7300-812 CAP OUTLAY: EQUIPMENT	8,884.15	8,884.15	58,500.00	49,615.85	15.2
06-7300-826 FACILITY PLAN	.00	.00	40,000.00	40,000.00	.0
 TOTAL SEWER SYSTEM EXPENSES	 45,049.11	 53,829.10	 510,546.78	 456,717.68	 10.5
 TOTAL FUND EXPENDITURES	 45,049.11	 53,829.10	 510,546.78	 456,717.68	 10.5
 NET REVENUE OVER EXPENDITURES	 (38,640.00)	 (24,555.74)	 99,228.22	 123,783.96	 (24.8)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
07-4011	SERVICE FEES	379.87	(421.27)	530,000.00	530,421.27	(.1)
	TOTAL SERVICE FEES	379.87	(421.27)	530,000.00	530,421.27	(.1)
	<u>LATE CHARGES</u>					
07-4021	LATE CHARGES	(7.47)	614.61	1,000.00	385.39	61.5
	TOTAL LATE CHARGES	(7.47)	614.61	1,000.00	385.39	61.5
	<u>BAD CHECK CHARGES</u>					
07-4041	BAD CHECK CHARGES	.00	.00	50.00	50.00	.0
	TOTAL BAD CHECK CHARGES	.00	.00	50.00	50.00	.0
	<u>PERMITS</u>					
07-4051	PERMITS	3,800.00	11,100.00	30,000.00	18,900.00	37.0
	TOTAL PERMITS	3,800.00	11,100.00	30,000.00	18,900.00	37.0
	<u>METER SALES</u>					
07-4301	METER SALES	.00	300.00	5,100.00	4,800.00	5.9
	TOTAL METER SALES	.00	300.00	5,100.00	4,800.00	5.9
	<u>MISCELLANEOUS REVENUE</u>					
07-4991	MISC INCOME	.00	.00	1,500.00	1,500.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	1,500.00	1,500.00	.0
	<u>INTEREST ON INVESTMENT</u>					
07-8011	INTEREST ON INVESTMENT	817.23	1,432.08	500.00	(932.08)	286.4
	TOTAL INTEREST ON INVESTMENT	817.23	1,432.08	500.00	(932.08)	286.4

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEASE INCOME</u>					
07-8801 LEASE INCOME	310.00	620.00	3,720.00	3,100.00	16.7
TOTAL LEASE INCOME	310.00	620.00	3,720.00	3,100.00	16.7
TOTAL FUND REVENUE	5,299.63	13,645.42	571,870.00	558,224.58	2.4

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM EXPENSES</u>					
07-7400-118 SALARIES: MAINT WORKERS	8,937.34	17,104.22	111,000.00	93,895.78	15.4
07-7400-131 EMPLOYEE HEALTH INSURANCE	1,184.54	2,149.72	18,330.00	16,180.28	11.7
07-7400-133 IMRF CONTRIBUTION	799.01	1,529.11	10,000.00	8,470.89	15.3
07-7400-193 PAYROLL TAXES	683.70	1,308.46	8,400.00	7,091.54	15.6
07-7400-198 UNIFORMS	272.12	272.12	600.00	327.88	45.4
07-7400-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
07-7400-213 OTHER CONSULTING FEES	2,006.17	2,006.17	24,000.00	21,993.83	8.4
07-7400-214 AUDIT FEES	.00	.00	4,000.00	4,000.00	.0
07-7400-221 UTILITIES	6,085.34	6,085.34	82,000.00	75,914.66	7.4
07-7400-222 RADIUM REMOVAL PROCESSING	8,537.10	17,074.20	105,000.00	87,925.80	16.3
07-7400-241 M&O: VEH & EQUIP	418.62	536.48	5,000.00	4,463.52	10.7
07-7400-243 M&O: WELL SYSTEM	.00	.00	30,000.00	30,000.00	.0
07-7400-311 OFFICE EXPENSE	716.94	1,673.05	11,000.00	9,326.95	15.2
07-7400-314 TELEPHONE	146.97	357.11	5,000.00	4,642.89	7.1
07-7400-331 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
07-7400-341 METER PURCHASES & SUPPLIES	5,689.80	5,689.80	15,000.00	9,310.20	37.9
07-7400-343 CONNECTION EXP	.00	.00	5,000.00	5,000.00	.0
07-7400-345 CHEMICALS & TESTING	.00	1,345.86	20,000.00	18,654.14	6.7
07-7400-346 TOOLS	209.00	382.13	1,250.00	867.87	30.6
07-7400-371 GAS & PETROLEUM	.00	380.29	6,000.00	5,619.71	6.3
07-7400-511 INSURANCE EXPENSE	878.00	1,444.00	6,800.00	5,356.00	21.2
07-7400-531 REAL ESTATE TAXES	359.76	359.76	.00	359.76	.0
07-7400-811 CAP OUTLAY: CONSTRUCT	.00	.00	65,000.00	65,000.00	.0
07-7400-812 CAP OUTLAY: EQUIPMENT	.00	.00	65,500.00	65,500.00	.0
TOTAL WATER SYSTEM EXPENSES	36,924.41	59,697.82	603,380.00	543,682.18	9.9
TOTAL FUND EXPENDITURES	36,924.41	59,697.82	603,380.00	543,682.18	9.9
NET REVENUE OVER EXPENDITURES	(31,624.78)	(46,052.40)	(31,510.00)	14,542.40	(146.2)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

FESTIVAL & PARADE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
09-4961	DONATIONS	500.00	500.00	5,000.00	4,500.00	10.0
	TOTAL DONATIONS	500.00	500.00	5,000.00	4,500.00	10.0
	<u>FUNDRAISERS</u>					
09-4972	FESTIVAL RECEIPTS	.00	.00	22,000.00	22,000.00	.0
	TOTAL FUNDRAISERS	.00	.00	22,000.00	22,000.00	.0
	<u>INTEREST</u>					
09-8011	INTEREST ON INVESTMENT	.39	.82	.00	(.82)	.0
	TOTAL INTEREST	.39	.82	.00	(.82)	.0
	<u>ALLOTMENT FROM GF</u>					
09-8192	FESTIVAL/PARADE TRANSFER	.00	.00	10,000.00	10,000.00	.0
	TOTAL ALLOTMENT FROM GF	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND REVENUE	500.39	500.82	37,000.00	36,499.18	1.4

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

FESTIVAL & PARADE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FESTIVAL & PARADE EXPENSES</u>					
09-7700-218 CONTRACTED GROUPS/EVENTS/LABOR	1,207.00	1,207.00	20,000.00	18,793.00	6.0
09-7700-241 RENTALS	.00	.00	6,000.00	6,000.00	.0
09-7700-312 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
09-7700-313 POSTAGE	.00	.00	100.00	100.00	.0
09-7700-315 COPIES, PRINTING & ADVERTISING	1,144.16	619.16	1,000.00	380.84	61.9
09-7700-571 PRIZES & AWARDS	.00	.00	500.00	500.00	.0
09-7700-591 MISC EXPENSE	.00	.00	150.00	150.00	.0
TOTAL FESTIVAL & PARADE EXPENSES	2,351.16	1,826.16	31,750.00	29,923.84	5.8
TOTAL FUND EXPENDITURES	2,351.16	1,826.16	31,750.00	29,923.84	5.8
NET REVENUE OVER EXPENDITURES	(1,850.77)	(1,325.34)	5,250.00	6,575.34	(25.2)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DONATIONS</u>					
13-4166 CEMETERY RECEIPTS	.00	100.00	2,500.00	2,400.00	4.0
13-4167 WASTE COLLECTION AGREEMENT	.00	.00	17,000.00	17,000.00	.0
TOTAL DONATIONS	.00	100.00	19,500.00	19,400.00	.5
<u>PARK DEVELOPMENT FEES</u>					
13-4170 AIRPORT ROAD FARM RENT	.00	18,229.17	.00	(18,229.17)	.0
13-4171 PARK LOT DEV FEES - GENERAL	.00	.00	1,000.00	1,000.00	.0
TOTAL PARK DEVELOPMENT FEES	.00	18,229.17	1,000.00	(17,229.17)	1822.9
<u>CAPITAL CONTRIBUTIONS: TOWN</u>					
13-4201 CAP CONTRIB: PUBLIC WORKS BLDG	504.63	1,009.26	.00	(1,009.26)	.0
13-4202 CAP CONTRIB: POLICE FACILITY	402.78	805.56	.00	(805.56)	.0
13-4203 CAP CONTRIB: EMERGENCY SIREN	11.57	23.14	.00	(23.14)	.0
13-4204 CAP CONTRIB: TOWN HALL BLDG	729.63	1,459.26	1,000.00	(459.26)	145.9
13-4205 CAP CONTRIB: SPORTS COMPLEX	659.72	1,319.44	.00	(1,319.44)	.0
TOTAL CAPITAL CONTRIBUTIONS: TOWN	2,308.33	4,616.66	1,000.00	(3,616.66)	461.7
<u>INTEREST</u>					
13-8011 INTEREST ON INVESTMENT	1,212.70	2,063.13	1,000.00	(1,063.13)	206.3
TOTAL INTEREST	1,212.70	2,063.13	1,000.00	(1,063.13)	206.3
<u>TRANSFERS</u>					
13-8101 TRANSFERS FROM OTHER FUNDS	13,327.32	13,327.32	26,654.64	13,327.32	50.0
TOTAL TRANSFERS	13,327.32	13,327.32	26,654.64	13,327.32	50.0
TOTAL FUND REVENUE	16,848.35	38,336.28	49,154.64	10,818.36	78.0

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RESTRICTED ASSETS</u>					
13-8000-812 CAP OUTLAY: CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
13-8000-824 CAP O/L: PARK DEV (MCPHILLIPS)	.00	.00	14,000.00	14,000.00	.0
13-8000-839 AIRPORT ROAD PROPERTY TAXES	9,826.20	9,826.20	.00 (9,826.20)	.0
13-8000-840 AIRPORT ROAD UTILITIES	24.46	24.46	.00 (24.46)	.0
13-8000-850 STREET REPAIRS	.00	.00	25,000.00	25,000.00	.0
TOTAL RESTRICTED ASSETS	9,850.66	9,850.66	59,000.00	49,149.34	16.7
TOTAL FUND EXPENDITURES	9,850.66	9,850.66	59,000.00	49,149.34	16.7
NET REVENUE OVER EXPENDITURES	6,997.69	28,485.62	(9,845.36)	(38,330.98)	289.3

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST INCOME</u>						
14-8010	TIF RE TAX RECEIVED	102,003.78	172,125.73	325,000.00	152,874.27	53.0
14-8011	INTEREST ON INVESTMENT	364.59	634.72	400.00	(234.72)	158.7
TOTAL INTEREST INCOME		102,368.37	172,760.45	325,400.00	152,639.55	53.1
TOTAL FUND REVENUE		102,368.37	172,760.45	325,400.00	152,639.55	53.1

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING JUNE 30, 2022

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF EXPENSES</u>						
14-6600-212	ADMINISTRATIVE EXPENSE	.00	.00	427,000.00	427,000.00	.0
	TOTAL TIF EXPENSES	.00	.00	427,000.00	427,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	427,000.00	427,000.00	.0
	NET REVENUE OVER EXPENDITURES	102,368.37	172,760.45	(101,600.00)	(274,360.45)	170.0

General Fund - Streets and Maintenance		
Facility 250 S Halwood		
Loan Date: 12/31/11, Maturity Date: 12/30/20, Loan Amount: \$655,200.00		
Interest Rate: 4.30%, Semi-Annual P&I due 6/30 and 12/31		
Beginning Balance 6/1/2022		\$ 340,817.50
Principal Paid Fiscal Year 2023:		\$ (19,859.30)
Interest Paid Fiscal Year 2023:	\$ 5,704.60	
Current Balance:		<u>\$ 320,958.20</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ 39,926.52	\$ 11,201.28
Fiscal Year Ending 2024	\$ 41,141.97	\$ 9,985.83
Future	\$ 299,675.51	\$ 32,654.99
Total:	<u>\$ 380,744.00</u>	<u>\$ 53,842.10</u>
* rate change 3 year variable		

General Fund - IEPA Loan		
Wastewater Project: L17-5003		
Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments		
Beginning Balance 6/1/2022		\$ 673,912.25
Principal Paid Fiscal Year 2023:		\$ -
Interest Paid Fiscal Year 2023:	\$ -	
Current Balance:		<u>\$ 673,912.25</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ 48,171.59	\$ 12,775.19
Fiscal Year Ending 2024	\$ 49,105.78	\$ 11,841.00
Future	\$ 576,634.88	\$ 123,246.10
Total:	<u>\$ 673,912.25</u>	<u>\$ 147,862.29</u>

Restricted Asset Fund Loan		
North Avenue Road Repairs		
Maturity Date 12/31/2024, Int Rate: 2%, Semi-Annual Payments		
Beginning Balance 6/1/2022		\$ 77,238.16
Principal Paid Fiscal Year 2023:		\$ (12,554.94)
Interest Paid Fiscal Year 2023:	\$ 772.38	
Current Balance:		<u>\$ 64,683.22</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ 25,235.43	\$ 1,419.21
Fiscal Year Ending 2024	\$ 25,742.65	\$ 911.98
Fiscal Year Ending 2025	\$ 26,260.08	\$ 394.55
Total:	<u>\$ 77,238.16</u>	<u>\$ 2,725.74</u>

Town of Cortland
Restricted Assets
June 30, 2022

		Balance 6/1/2022	Deposits 6/30/2022	Expenditures 6/30/2022	Balance 6/30/2022
Customer Deposits					
13-2010	AP		\$ -		\$ -
13-2020	Deferred Revenue	-	-	-	-
13-2301	Occupany Deposits	35,902.00	-	-	35,902.00
13-2355	Airport Road Security Deposits	-	-	-	-
Engineering Deposits					
13-2316	DCUSD #428	\$ 51,668.29	\$ -	\$ -	\$ 51,668.29
Land/Cash Contributions					
13-2401	Cortland Fire Protection District	\$ 300.00	\$ 300.00	\$ -	\$ 600.00
13-2405	Sycamore School District # 427	-	-	-	-
13-2406	#428 Schools	101,639.80	-	-	101,639.80
13-2407	Cortland Library	45.00	45.00	-	90.00
Storm Sewer Escrow					
13-2411	Neumann Homes Inc	\$ 79,850.65	\$ -	\$ -	\$ 79,850.65
Capital Contributions #428 Schools					
13-2432	DRH Cambridge - Richland Trails	\$ 238,427.54	\$ -	\$ -	\$ 238,427.54
Library Building					
13-2452	Library Building	\$ 7,414.88	\$ 337.04	\$ -	\$ 7,751.92
Fire Department Building					
13-2461	DRH Cambridge - Richland Trails	\$ 91,144.90	\$ -		\$ 91,144.90
13-2462	Montalbano - Chestnut Grove	9,594.20	436.10	-	10,030.30
WasteWater Irrigation Land Acquisition					
13-2501	SSA # 4 Connection Fees	\$ 46,000.00	\$ -	\$ -	\$ 46,000.00
13-2505	SSA # 8 Connection Fees	-	-	-	-
13-2551	Waste Water Irrigation Land Fee	69,500.00	500.00	-	\$ 70,000.00
Cortland Events Committee					
13-2900	Festival Parade	\$ -	\$ -	\$ -	\$ -
13-2350	Road Improvements	\$ 79,404.32	\$ -	\$ -	\$ 79,404.32
13-2352	Administrative Fund	99,423.32	-	-	99,423.32
13-2354	Punch List Follow Up Items	12,072.46	-	-	12,072.46

Capital Contributions - Town Use (By Purpose)

13-3100	McPhillips Park Improvements	\$ 14,305.60	\$ -	\$ -	\$ 14,305.60
13-4096	Town Services	-	-	-	-
13-4166	Cemetery Maintenance / Improvements	(10,000.45)	-	-	(10,000.45)
13-4167	Road Improvements - DC Trash Agreement	57,090.86	-	-	57,090.86
13-4168	Airport Road Property Rent	35,894.15	-	9,850.66	26,043.49
13-4170	Airport Road Farm Rent	106,953.83	-	-	106,953.83
13-4161	Parks Improvements	256.00	-	-	256.00
13-4171	Park Development Fees	7,900.00	-	-	7,900.00
13-4201	Public Works Facility	1,513.89	504.63	-	2,018.52
13-4202	Police Facility	1,623.80	402.78	-	2,026.58
13-4203	Emergency Siren	2,672.67	11.57	-	2,684.24
13-4204	Town Hall	11,288.89	729.63	-	12,018.52
13-4205	Sports Complex	153,729.01	659.72	-	154,388.73
13-4206	Capital Improvements	62,486.08	1,212.70	-	63,698.78
13-4206	SCADA - Chestnut Grove	9,520.60	-	-	9,520.60
13-8101	Transfers from Other Funds - Town Loan	37,955.08	13,327.32	-	51,282.40
13-8701	InvestForeclosures (Dep less Ltr of Credit)	-	-	-	-
13-8702	Performance Bond - Nature's Crossing	-	-	-	-
		\$ 493,190.01	\$ 16,848.35	\$ 9,850.66	\$ 500,187.70

"FUND BAL"	\$ 531,452.11		
Reserve for McPhillips	\$ 14,305.60		
YTD Revs over Exps	\$ 28,485.62		
Fund Equity	\$ 574,243.33	Total Assets	\$ 1,498,248.83
		Total Liabilities & Equity	\$ 1,498,248.83
Account Interest	\$ 1,212.70		\$ -
13-8011			
* Account Interest posted to Capital Improvements			

SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:
June 30, 2022

	Beginning Balance	Receipts/ Transfers In	Dividends/ Interest	Expenditures/ Transfers Out	Ending Balance
SSA #1 Special Tax Refunding Bonds 2017					
Bond & Interest Fund	\$ 52,264.69	\$ 172,554.25	\$ 1.29	\$ -	\$ 224,820.23
2017 Reserve Fund	353,072.40	-	20.30	-	353,092.70
Special Redemption Account	-	-	-	-	-
Special Reserve Fund 2017	40,000.89	-	2.29	-	40,003.18
Administrative Expense Fund	6,518.79	-	0.40	4,500.00	2,019.19
Total SSA #1 Refunding Bonds	\$ 451,856.77	\$ 172,554.25	\$ 24.28	\$ 4,500.00	\$ 619,935.30
SSA #4-8 (Sheaffer Project)					
Bond & Interest Fund	\$ 442,399.87	\$ -	\$ 25.43	\$ 437,930.96	\$ 4,494.34
Special Redemption Account	-	-	-	-	-
Debt Service Reserve Fund	0.48	-	-	-	0.48
Administrative Expense Fund	-	-	-	-	-
Total SSA #4-8	\$ 442,400.35	\$ -	\$ 25.43	\$ 437,930.96	\$ 4,494.82
SSA #9 (Richland Trails)					
SSA #9					
Bond & Interest Fund	\$ 36,005.05	\$ 84,276.50	\$ 10.85	\$ -	\$ 120,292.40
Reserve Fund	150,016.97	-	82.87	-	150,099.84
Improvement Fund	-	-	-	-	-
Administrative Expense Fund	16,259.85	-	9.09	3,000.00	13,268.94
Total SSA #9	\$ 202,281.87	\$ 84,276.50	\$ 102.81	\$ 3,000.00	\$ 283,661.18
Total All SSA	1,096,538.99	256,830.75	152.52	445,430.96	908,091.30

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF
AUDIO RECORDING OF CLOSED SESSION MINUTES**

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or the approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. It approves the destruction of a particular recording; and
2. Approves the written minutes of the closed meeting; and

WHEREAS, for the verbatim record by tape of the meetings set forth in paragraph 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in paragraph 1; and

WHEREAS, this governmental body may order the destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

NOW THEREFORE BE IT RESOLVED by the President and the Board of Trustees of the Town of Cortland, DeKalb County, Illinois, as follows:

1. Based upon the statements made within the preamble to this resolution, the Board of Trustees of the Town of Cortland hereby orders the destruction of the verbatim record being an audio tape of the following executive session meetings as listed in Exhibit A.

2. This Resolution shall be in full force and effective immediately upon its passage.

PASSED by the Board of Trustees of the Town of Cortland, DeKalb County, Illinois, at its regular Board meeting held on _____, 2022.

Ayes:

Nays:

Absent:

APPROVED by the Mayor on the ____ day of October 2022.

(SEAL)

Mark Pietrowski, Mayor

ATTEST:

Cheryl Aldis, Town Clerk

EXHIBIT A

Item 2.

Town of Cortland Board of Trustees Meeting Dates, Closed Session Tapes:

January 25, 2021

April 12, 2021

RESOLUTION NO. 2022-__**A RESOLUTION AUTHORIZING JURISDICTIONAL TRANSFER OF A SEGMENT OF SOMONAUK ROAD FROM DEKALB COUNTY, ILLINOIS TO THE TOWN OF CORTLAND, ILLINOIS**

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes cooperative agreements between the State of Illinois and Illinois units of local government; and

WHEREAS, DeKalb County (the “County”) and the Town of Cortland (the “Town”) agreed to transfer the County’s jurisdiction of Somonauk Road from the south edge of the pavement of North Avenue to the south edge of the pavement of Barber Greene Road, a distance of 1.87 miles, to the Town pursuant to the terms of the Jurisdictional Transfer Agreement attached hereto and incorporated herein as Exhibit “A” (the “Agreement”); and

WHEREAS, the Town’s corporate authorities find that approving the Agreement is in the Town’s best interests for the protection of the public health, safety, and welfare; and

BE IT RESOLVED by the Town Board of Trustees of the Town of Cortland, Illinois, as follows:

Section 1: The recitals to this Resolution are adopted and incorporated herein as Section One to this Resolution.

Section 2: The Town’s corporate authorities approve, authorize, and have directed the Mayor to execute the Agreement attached hereto and incorporated herein as Exhibit “A.”

Section 3: The Town’s corporate authorities adopt, approve, and accept the jurisdictional transfer of Somonauk Road from the south edge of the pavement of North Avenue to the south edge of the pavement of Barber Greene Road, a distance of 1.87 miles.

Section 4: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE TOWN BOARD OF TRUSTEES ON THIS ____ DAY OF _____, 2022, pursuant to roll call vote as follows:

AYE:

NAY:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

TOWN CLERK – Cheryl Aldis

MAYOR – Mark Pietrowski

INDEVCON



Independent Environmental Consultants, Inc.

901 N. 1st Street, Suite 11
Phone (815) 758-6896

DeKalb, Illinois 60115
Fax (815) 748-2515

Ms. Brandy Williams, Engineer & Zoning Administrator
TOWN OF CORTLAND
59 S. Somonauk Road
Cortland, IL 60112

October 2, 2022
Proposal No. TC-102203048

RE: SAMPLE TESTING FOR DEMOLITION & RENOVATION AT 50 W. MAPLE AVENUE, CORTLAND, ILLINOIS.

Dear Ms. Williams:

Thank you for providing INDEVCON with the opportunity to provide a quote for the project referenced above. This proposal and contract have been prepared to document the tasks and costs associated with a typical asbestos sampling and testing program for a mid-size government building.

INTRODUCTION & OBSERVED SITE CONDITIONS

The Subject building, a former grade school, was last used as a private facility, but is currently vacant. The older parts of the structure are at least 50 years in age, although the newest addition is reportedly only about 30 years old. There were a few visible asbestos concerns identified during the physical inspection performed on September 29, 2022. These include hard joints, air cell thermal insulation systems (TSI) in the basement and suspect floor tiles and mastic, as well as some ceiling tiles.

SCOPE OF WORK

Based on a brief visual examination of the property by qualified and experienced INDEVCON, Inc. representatives, the following tasks will be performed or implemented by our firm:

- o All activities will be performed or supervised by a licensed Illinois Asbestos Inspector.
- o A comprehensive, non-destructive asbestos sampling program will be performed by a Licensed Asbestos Sampling Professional. Samples will be sent to a properly licensed and certified laboratory for analysis.
- o The results will be forwarded, after review, along with our recommendations as to any abatement that may be necessary prior to demolition. A quote for Asbestos Abatement will be provided upon request, if necessary.

COST ESTIMATE - The tasks detailed in the preceding paragraphs will be performed on a Time & Materials basis, as follows:

- | | |
|--|-------------|
| 1. Asbestos Sampling Professional: Estimate 3 hours @ \$ 150/hour (1 hour minimum) | \$ 450.00 |
| 2. Sample Analysis: Estimate 100 samples @ \$ 15/sample | \$ 1,500.00 |

Total Estimate to Complete Sampling & Analysis \$ 1,950.00

Any additional work that may become necessary will be approved by CLIENT prior to initiating any tasks outside of the estimate fees. Any and all cost savings that may become available will be passed on to the CLIENT.

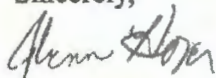
Professional, Practical Environmental Solutions

INDEVCON is available to commence work on this project once we receive a signed copy of the Professional Services Agreement. We will then counter sign the PSA and forward one (1) copy for your records. Work will commence at the CLIENT's convenience. Payment in full is to be made upon project completion.

Item 4.

We appreciate the opportunity to submit this work plan and cost estimate to you. Should there be any questions, or if additional information is required, please call.

Sincerely,



Glenn Hofer

CES No. 12988

PROFESSIONAL SERVICES AGREEMENT

COMPENSATION. The estimated total Time & Materials cost to perform the work outlined in Proposal No. TC-102203048, herein become a part of this agreement by reference and attachment, is \$ 1,950.00. The actual cost will be determined by the number of samples analyzed and the time spent to obtain them. Any additional costs, outside of sample analysis and time spent on Site, will be approved by CLIENT prior to the performance thereof. Should the costs incurred be less than the estimates, the cost savings will be passed on to the CLIENT. **Work will commence upon receipt of authorization, constituted by a signed copy of this Professional Services Agreement.** The PSA will be countersigned and a copy provided for CLIENT's records. CLIENT agrees to make Final Payment upon project completion.

REPRESENTATIONS & WARRANTIES. CONSULTANT hereby represents and warrants to CLIENT that CONSULTANT has the capability, experience and means required to perform the Services proposed. Such Services will be performed in a manner consistent with generally accepted professional practices, including submittal of documentation which may be used to satisfy Federal, State and Local laws, regulations and ordinances. No other warranty, either express or implied, is given. Site conditions are strictly under the control of the CLIENT &/or the property owner or occupant(s). For this reason, INDEVCON assumes no responsibility or liability for asbestos fiber release from materials left in place, hidden behind walls, ceilings or floors. However, as stated in the proposal, we will make every effort to limit future concerns by seeking to identify potential or actual problem areas for the CLIENT.

SPECIAL PROVISIONS. In the event a breach occurs in this agreement, and either party incurs legal fees, collection costs or other costs associated with interpreting or enforcing this agreement, the prevailing party shall be entitled to recover reasonable costs, including attorney fees, litigation costs, service fees, statutory interests and other similar costs. Liability is strictly limited to the cost of completing this contract. This contract constitutes the complete and entire agreement between parties. Any additional services must be agreed to by written instrument detailing same.

This contractual agreement is hereby entered into as of the date(s) noted by the signatories below.

CLIENT NAME: Ms. Brandy Williams

Date 10-3-2022

TOWN OF CORTLAND ENGINEER & ZONING ADMINISTRATOR

59 S. Somonauk Road
Cortland, IL 60112

Mark Pietrowski
Mayor

ACCEPTED BY: Mr. Glenn Hofer

Date

INDEVCON, Inc.

901 N. 1st Street, Suite 11
DeKalb, IL 60115

Independent Environmental Consultants, Inc.



Public Works Department Monthly Report September 2022

Listed below is a summary of the activities the Public Works Department for September 2022

STREETS, PROPERTIES, AND STORM SEWER

- Patched potholes as needed.
- Completed mowing on all town properties.
- Continued sweeping streets.
- Saw cut and removed sidewalk sections for replacement.
- Removed excess dirt from West St storm sewer project.
- Clean up silt from flooding at the end of Tallgrass Pkwy.
- Added ag lime to the pedestrian path.
- Cored out/framed/prepped and poured 100' of sidewalk for connectivity of Walnut St.
- Repaired vandalized dugout bleacher in Suppeland Park.
- Distributed barricades for a block party.
- Patched the cul-de-sac on Ellwalk.
- Marked one plot for burial at the cemetery.
- Cut down plants and bushes for the winter.



. EQUIPMENT/VEHICLE MAINTENANCE AND REPAIRS

- Squad 20 Replaced both batteries
- Squad 21 Remount gun rack
- Squad 21 Remove arm rest
- Squad 17 Oil Change
- Squad 17 Replace coil packs and spark plugs
- W/WW F250 Repair shift linkage
- The bucket truck controls were safety inspected and hydraulic lines were replaced
- Repaired shorted wiring on the Leaf Vac
- Serviced both zero turn mowers

TRAINING

Started Entry Level CDL driver training for new employees and employees upgrading to a Class A from a Class B CDL

WATER AND WASTEWATER

GENERAL

- Completed work orders for:

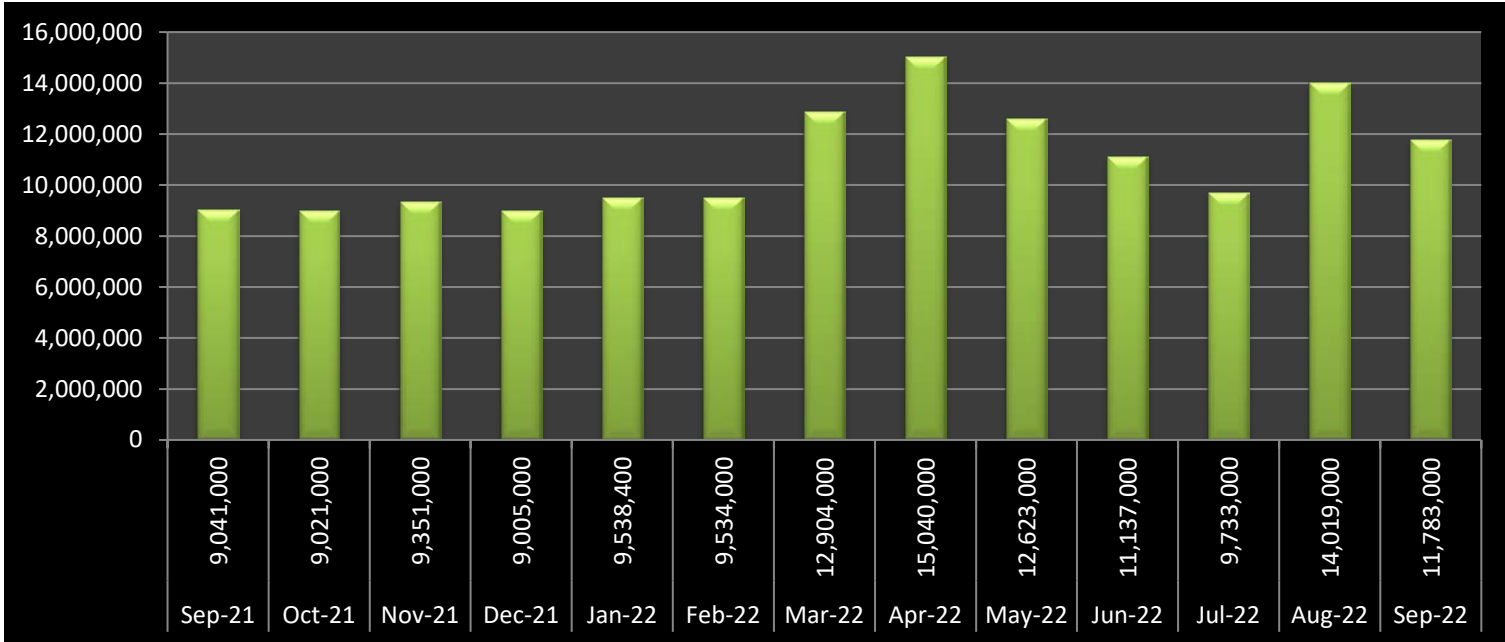
Shut-Off Service:	0
Turn On Service:	0
Final Read:	16
Courtesy Read:	2
Julie Locate Requests:	183
New Meters Installed:	5
Existing Meters Replaced with New Meters:	10
Other:	
Final Inspections:	1
Total Work Orders:	36

Public works employees have started to use the new Town ID's and keyless entry system.

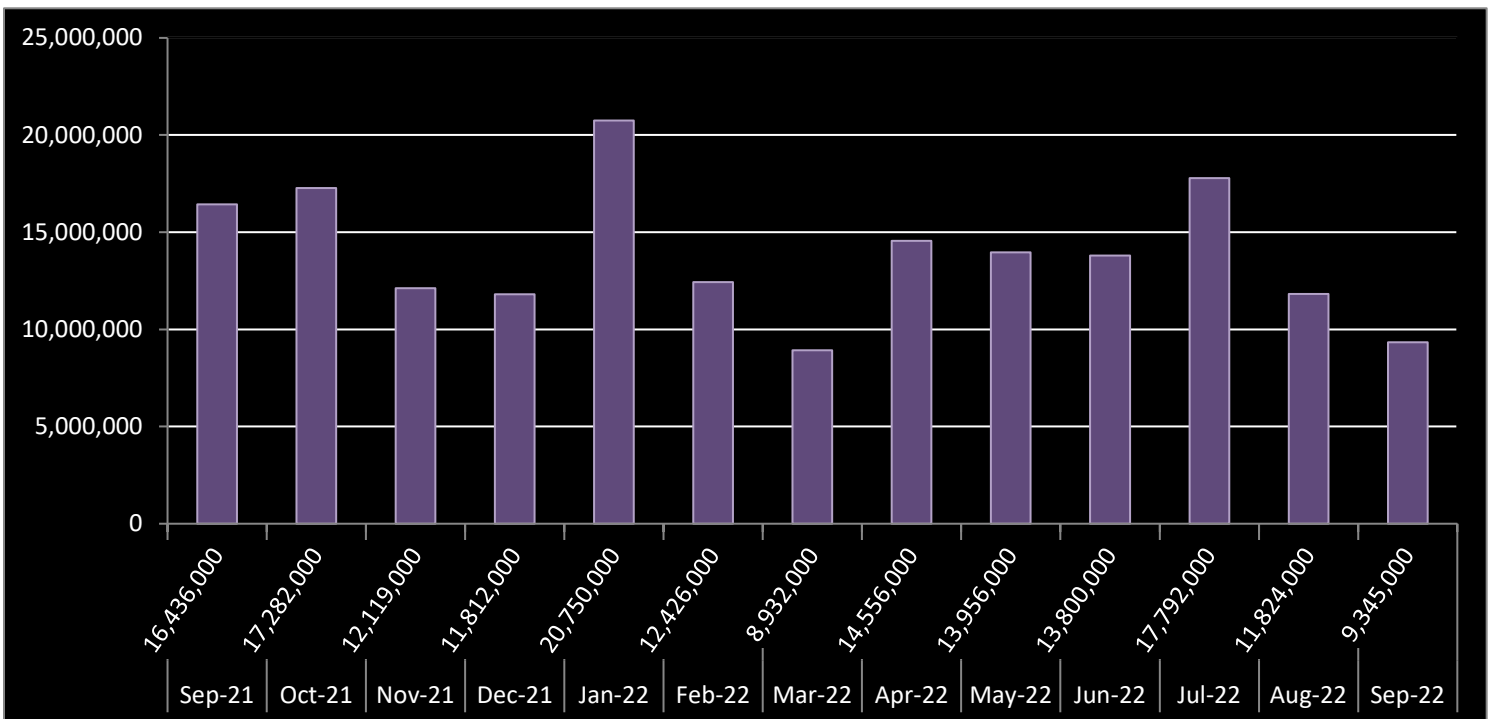
WASTEWATER

- Approx. 11,783,000 gallons flowed into the treatment plant.
- Approx. 9,345,000 gallons were discharged
- The Discharge Monitoring Report (DMR) was completed and filed with the IEPA.
- Completed monthly wastewater sampling
- Completed normal sewer main jetting.

INFLUENT



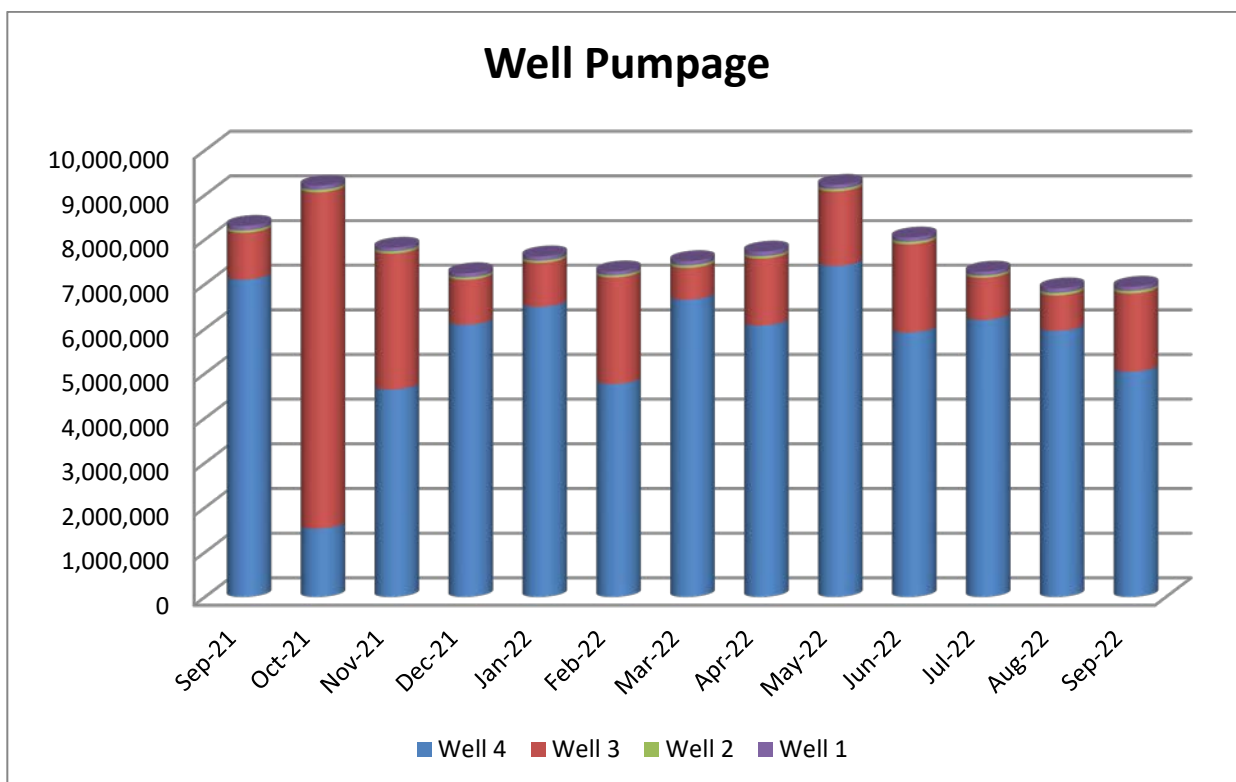
EFFLUENT



WATER

Item 5.

- Completed daily lab samples related to water quality. (pH, Fluoride, Chlorine, Hardness)
- Monthly chemical injection reports were complete and mailed to the IEPA.
- Completed monthly sampling.



Well 1	91,700
Well 2	58,400
Well 3	1,751,000
Well 4	6,942,700

Total pumpage of treated water from wells for September: 6,942,700



Engineering, Zoning, and Building Department Monthly Report October 2022

- An IEPA Construction and Operating Permit has been received for the phosphorus mitigation project. A portion of this work may start as soon as this fall. Some equipment has a lead time of 6 to 9 months. Nearly all this project is being funded through the DeKalb County's ARPA funds which they dedicated to the various municipalities. The total available funds of \$100,000 have been requested. The County Board votes on the authorization October 19th.
- Staff has provided comments on the first draft version of the comprehensive plan. Public Workshops and Board discussion are anticipated for this fall.
- Two real estate closings on the Richland Trails lots are scheduled for early November. The first building permit application is expected this winter with home building starting in the spring when weather breaks.
- A prescribed burn is scheduled for the Richland Trails Park on Saturday, October 29th and Sunday, October 30th. While this is not town property, the town is aware of the plan and has offered certain assistance by the Public Works Department.
- The annual dam inspections at the Wastewater Treatment Plant have been completed. This is a requirement of the Illinois Department of Natural Resources. All conditions are good and no changes to operations or maintenance are needed.
- Environmental sampling has been completed at 50 W. Maple Avenue. A small amount of abatement will be required and is planned for this fall.
- Engineering Department has been working with developers to get two projects off the ground. One is a restaurant in the downtown commercial district. Architectural plans are in the works. The second is a mixed-use building in the residential/special use district. This project may break ground in early spring.
- Building Permit review. Several building, fence and accessory structure permits were issued.

CORTLAND POLICE DEPARTMENT 2022 (THRU SEPTEMBER)

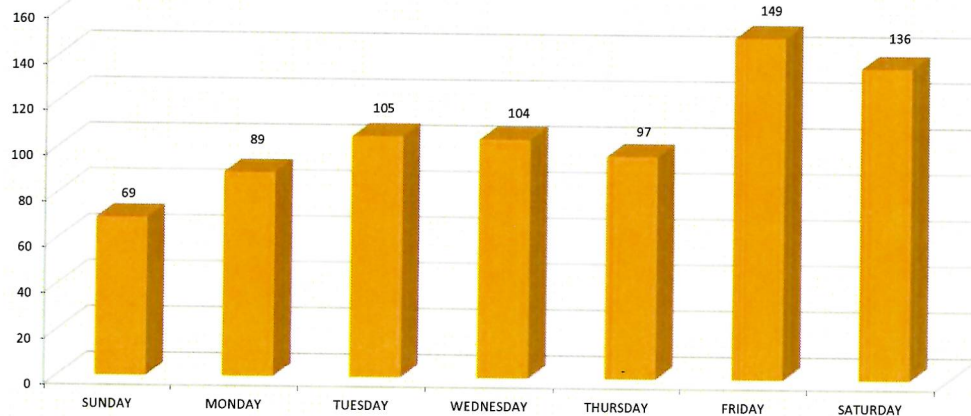
Item 5.

SUMMARY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Group A Offenses (NIBRS)	8	12	12	5	12	9	2	11	9				80
Drug Offenses	0	1	0	1	0	2	0	1	1				6
Alcohol Offenses	0	0	0	0	0	0	0	0	0				0
Juvenile Offenses	1	1	0	4	3	0	0	1	4				14
Municipal Code	2	1	2	1	10	8	4	10	13				51
Traffic Stops	6	4	4	11	5	8	23	16	6				83
Warnings	5	4	0	7	0	6	20	10	6				58
Tickets Issued	4	1	4	8	8	3	10	5	2				45
Accidents	2	1	2	2	5	2	3	3	2				22
Criminal Arrests	6	1	0	2	2	3	11	6	3				34
*Warrant Arrests (# also included in Criminal Arrests)	2	0	0	0	0	1	1	1	0				5
Calls For Service	97	90	136	129	127	119	139	157	112				1,106
CAD Events	707	633	617	517	722	575	734	798	749				6,052
Case Reports	37	42	57	41	54	42	38	49	46				406
Parking Tickets	48	2	1	1	0	0	0	0	0				52
Total	925	793	835	729	948	778	985	1,068	953	0	0	0	8,014

SPECIAL SERVICES FOR SEPTEMBER

ASSIST OTHER AGENCIES	8
ASSIST MOTORISTS	5
KEYS IN CAR	5
HOUSE/BUSINESS CHECK	174
EXTRA PATROL	235
FOOT PATROL	0
SCHOOL PATROL	3
STATIONARY PATROL	44
CONCENTRATED PATROL	5
COMMUNITY CONTACT	018

SEPTEMBER



SQUAD CAR MILEAGE as of SEP 2022

VEHICLE	YEAR	MILES
Ford Explorer	2021	5,836
Ford Explorer	2017	102692
Ford Taurus	2018	42,570
Ford Taurus	2019	43896
Chevy Tahoe	2020	32798

SQUAD CAR EXPENSES

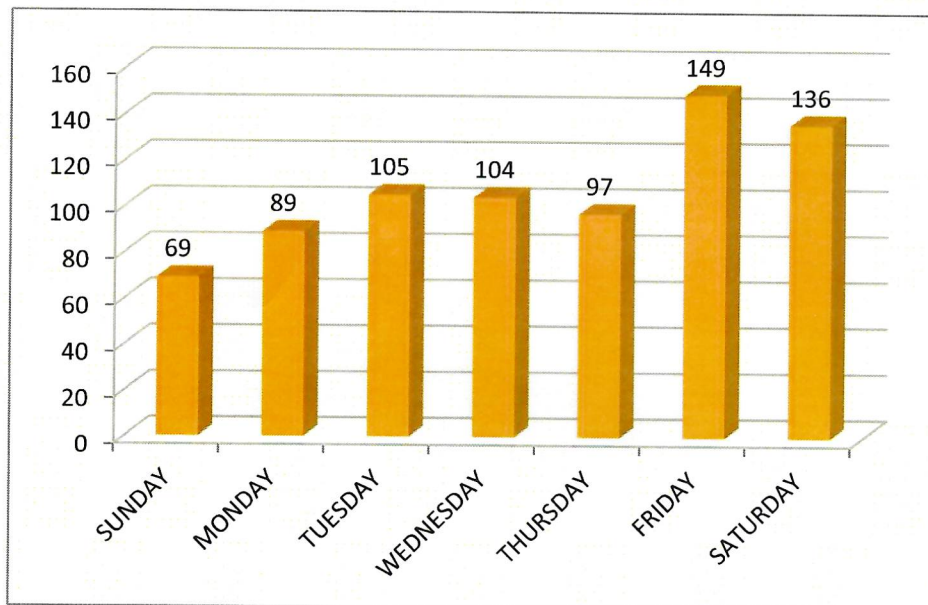
(September 01-6200-241)

3D Auto Repair	\$363.09
DeKalb NAPA	\$429.62

THRU SEPTEMBER

Item 5.

SUMMARY	DAVENPORT	DARGIS	FRENCH	HARRIS	HOFFSTEAD	HOPKINS	MELHOUSE	SAWYER	SCHAIBLE	VANWANKUM	TOTAL
Case Reports	0	10	3	171	1	49	1	65	71	32	403
Warnings	0	0	0	6	0	0	0	51	0	0	57
Tickets Issued	0	0	0	0	8	2	0	26	9	0	45
Accidents	0	1	0	1	0	3	0	4	7	3	19
Criminal Arrests	0	0	0	8	1	1	0	16	7	1	34
Total Calls	31	80	18	1857	19	292	27	518	577	12	3431
Traffic Stops	0	0	0	14	8	0	2	17	2	0	43
Self Initiated	22	21	5	1615	8	87	20	449	409	10	2646
Parking Tickets	0	0	12	19	0	12	0	0	6	4	53
Total	53	112	38	3691	45	446	50	1146	1088	62	6731



SEPTEMBER

SUNDAY	69
MONDAY	89
TUESDAY	105
WEDNESD/	104
THURSDAY	97
FRIDAY	149
SATURDAY	136

749



2022 MONTHLY PERMITS ISSUED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
NEW CONSTRUCTION													
RESIDENTIAL			5	6	1	1	2	3	1				19
INDUSTRIAL / COMMERCIAL BLDG													0
SALT SHED													0
REMODELING/RENOVATION													
ELECTRICAL / ELEC SERVICE UPGRADE	1					1	1		2				5
PLUMBING		2					1						3
FURNACE			1			1							2
REMODEL / REPAIR / ALTERATION	1												1
REPLACEMENT DOORS	1					1		1					3
REPLACEMENT WINDOWS	3			1	3		1	3					11
ROOF					5	4	7	1	8				25
ROOF OVER PORCH/BACK DOOR COVER													0
SIDING				2		1							3
ADDITION						1							1
RADON MITIGATION													0
DEMOLITION													
GARAGE													0
HOUSE													0
INDUSTRIAL / COMMERCIAL BLDG													0
OTHER													0
MISCELLANEOUS													
ELECTRICAL - WATER TOWER													0
FIRE ALARM SYSTEM													0
FIRE SPRINKLER SYSTEM								3	5				8
IRRIGATION SYSTEM ELECTRICAL													0
LIFT STATION													0
WATER SERVICE	2				1								3
HOT WATER HEATER													0
SEWER REPAIR													0
DUMPSTER ENCLOSURES													0
Reactivate Permit to Receive Final Occ Cert													0
SITE GRADING													0
WIRELESS CELL ANTENNA													0
ALL OTHER IMPROVEMENTS													
AES FIRE RADIO													0
AIR CONDITIONER													0
DECK			1		1	1	2		1				6
DECK/PATIO - PRIVACY WALL													0
DIESEL CANOPY													0
DRIVEWAY / DRIVEWAY EXT				1	1	2		1					5
EXCAVATION													0
FENCE		4		3	4	2	4	2	3				22
FIREPLACE													0
GARAGE													0
GARAGE HEATER													0
GAS LINE FOR POOL					1								1
GRAVEL LOT EXTENSION													0
OUTDOOR FIREPLACE/ PATIO WALL													0
PERGOLA/GAZEBO													0
PARKING LOT NEW													0
PARKING LOT ADDITION													0
PAVING													0
POOL / HOT TUB				1		1	1	1	2				6
PORCH													0
RAMP							1						1
SHED				1	1		1	1	1				5
SIGN	1								1				2
SOLAR PANELS		1				1							2
CONCRETE STEPS/STOOP							1						1
STORAGE BUILDING													0
UTILITY PERMIT			3	2		1			1				7
WHOLE HOUSE GENERATOR		1					1						2
TOTAL	9	8	10	17	18	18	23	16	25	0	0	0	144