



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

October 23, 2023 at 7:00 PM

AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVAL OF AGENDA

PUBLIC WISHING TO SPEAK

CONSENT AGENDA

1. Approve Town Board Minutes of September 25, 2023; Approve Expenditure report and Accept Treasurer's report of September 2023

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Preliminary Draft of Town of Cortland and Cortland Community Library Combined Tax Levy
3. Consideration of a motion to accept and sign proposal from Gjovik Ford for the purchase of two 2024 Ford F-350 trucks (with plows) in the amount of \$124,854 (*Expenditure has been included in the budget, Capital Outlay Equipment, line 06-7300-812, 07-7400-812 and 01-6100-812*)
4. Consideration of a motion to approve purchase of two solar light pole units from Fonroche Lighting America in the amount of \$12,261 (Robinson Farm Subdivision, Capital Outlay, line 01-6100-811)
5. Consideration of a motion to approve a Supplemental Resolution for Improvement under the Illinois Highway Code in the amount of \$30,000 (*from Motor Fuel Tax Rebuild Illinois Funds - Prairiefield Ave Project*)

DEPARTMENT HEAD REPORTS

6. Public Works and Permit Reports

COMMENTS

MAYOR'S REPORT

ADJOURNMENT



Town of Cortland
Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

September 25, 2023, at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Mike Siewierski and Randi Olson. Shown as absent were Trustees Jim Walker and Doug Corson. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Officer Steve Schaible, Clerk Cheryl Aldis and Attorney Kevin Buick.

APPROVAL OF AGENDA

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Olson. Voice vote carried the motion.

PUBLIC WISHING TO SPEAK

No public wishing to speak.

CONSENT AGENDA

1. Approve Town Board Minutes of September 11, 2023; Approve Expenditure report and Accept Treasurer's report of August 2023.

Deputy Clerk Kaity Siewierski read the consent agenda into the record. Approve Town Board Minutes of September 11, 2023; Approve Expenditure report and Accept Treasurer's report of August 2023. Trustee Stone moved to approve the Town Board Minutes of September 11, 2023; Approve Expenditure report and Accept Treasurer's report of August 2023, seconded by Trustee Siewierski.

Voting Yea: Trustees Stone, Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson and Walker

Roll call vote carried the motion.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. IDOT Compliance Review #63 for period May 1, 2019 – April 30, 2022

Clerk Aldis noted for the record that the IDOT Compliance Review was received on September 21, 2023 and presented to the Board of Trustees September 25, 2023. This is for the period of 2019-2022.

3. Consideration of a Motion to Approve an Ordinance Amending the Comprehensive Plan for the Town of Cortland (*If approved this ordinance will replace the existing Comprehensive Plan*)

Trustee Fioretto moved to Approve an Ordinance Amending the Comprehensive Plan for the Town of Cortland (*If approved this ordinance will replace the existing Comprehensive Plan*), seconded by Trustee Olson.

Ms Williams stated the Comprehensive Plan has gone before the Planning Commission with no public comment or input. Attorney Buick stated that this document sets the future course and works as a guide.

Voting Yea: Trustees Stone, Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson and Walker

Roll call vote carried the motion.

4. Consideration of a Motion to Approve a Resolution Approving the Plat for the Penelope Almay Subdivision – Unit 3 within Chestnut Grove – Unit 1 Subdivision (*Resubdivision of Lot 14 Chestnut Grove Subdivision Unit 1*)

Trustee Olson moved to approve a Resolution Approving the Plat for the Penelope Almay Subdivision – Unit 3 within the Chestnut Grove – Unit 1 Subdivision (*Resubdivision of Lot 14 Chestnut Grove Subdivision Unit 1*), seconded by Trustee Fioretto.

Voting Yea: Trustee Stone, Siewierski, Fioretto and Olson

Voting Nay: None

Absent: Trustees Corson and Walker

Roll call vote carried the motion.

5. Consideration of a Motion to Approve an Ordinance Approving the Final Plat for Robinson Farm PUD Unit 3 Resubdivision Lot 208 in the Town of Cortland, DeKalb County, Illinois (*This is the final step in the process for fee simple units*)

Trustee Fioretto moved to Approve an Ordinance Approving the Final Plat for Robinson Farm PUD Unit 3 Resubdivision Lot 208 in the Town of Cortland, DeKalb County, Illinois (*This is the final step in the process for fee simple units*), seconded by Trustee Siewierski.

Voting Yea: Trustee Stone, Siewierski, Fioretto and Olson

Voting Nay: None

Absent: Trustees Corson and Walker

Roll call vote carried the motion.

COMMENTS

Trustee Siewierski and Trustee Fioretto commented that Prairiefeld Avenue looks great, and the contractors did a wonderful job.

DEPARTMENT HEAD REPORTS

6. Public Works, Police Department, Engineer/Zoning and Monthly Permit Reports

The question was asked if Public Works will begin the remaining path work.

Mr. Summerhill stated that public works just started doing JULIE locates and clearing obstructions. They should start digging this week, weather permitting. He also mentioned that other projects are getting finished.

Brush Pick up will begin the second week in October and leaf pickup will begin towards the end of October.

MAYOR'S REPORT

Mayor Pietrowski reported the Lions Club will be hosting the Annual Parade on October 8, 2023. Please see the lions club website for more information.

ADJOURNMENT

Trustee Siewierski moved to adjourn, seconded by Trustee Stone. Unanimous voice vote carried the motion. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Kaitly Siewierski
Deputy Clerk

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
09/08/23	42647	3-D AUTO REPAIR INC	090523 TIRE REPAIR	25311	06-7300-241	M&O: VEH & EQUIP	30.00
09/08/23	42648	4IMPRINT INC	082223 CLOTHING ALLOWANCE-JOEL	25683193	07-7400-198	UNIFORMS	266.16
09/08/23	42649	AT&T MOBILITY	082523 WIRELESS SERVICE	2872972642	01-6200-314	TELEPHONE	555.11
09/08/23	42650	BONNELL INDUSTRIES INC	081723 YOKE, TAILGATE LINKAGE	0211122-IN	01-6100-241	VEHICLE & EQUIPMENT MAINT.	106.43
09/08/23	42651	COMED	082323 ACCT #3683145005	082323	01-6100-219	ELECTRIC - STREET LIGHTS	13.29
09/08/23	42652	COMED	082423 ACCT #3567169021	082423	07-7400-221	UTILITIES	3,225.52
09/08/23	42653	COMED	082423 ACCT #1239090004	082423-#900	07-7400-221	UTILITIES	234.84
09/08/23	42654	COMED	082423 ACCT #0993022049	082423-#220	06-7300-221	UTILITIES	6,013.38
09/08/23	42655	COMED	082423 ACCT #2875156024	082423-#560	07-7400-221	UTILITIES	1,376.25
09/08/23	42656	COMED	082423 ACCT #5631039010	082423-#390	07-7400-221	UTILITIES	238.33
09/08/23	42657	COMED	082323 ACCT #4188054000	082323-#540	06-7300-221	UTILITIES	23.34
09/08/23	42658	COMED	082423 ACCT #0403114054	082423-#140	06-7300-221	UTILITIES	667.15
09/08/23	42659	COMED	082423 ACCT #5715097078	082423-#970	06-7300-221	UTILITIES	116.93
09/08/23	42660	COMED	082423 ACCT #7347065022	082423-#650	06-7300-221	UTILITIES	106.51
09/08/23	42661	COMED	082423 ACCT #4707129051	082423-#290	06-7300-221	UTILITIES	23.13
09/08/23	42662	COMED	082423 ACCT #0723100114	082423-#001	06-7300-221	UTILITIES	63.66
09/08/23	42663	COMED	082323 ACCT #2863057150	082323-#571	01-6100-316	UTILITIES	38.96
09/08/23	42664	COMED	082323 ACCT #2746057001	082323-#570	01-6100-316	UTILITIES	38.27
09/08/23	42665	COMED	082323 ACCT #3504012009	082323-#120	01-6100-316	UTILITIES	24.90
09/08/23	42666	COMED	082323 ACCT #1565283053	082323-#830	13-8000-840	AIRPORT ROAD UTILITIES	19.68
09/08/23	42667	COMED	082423 ACCT #3974033034	082423-#330	06-7300-221	UTILITIES	24.69
09/08/23	42668	COMED	081623 ACCT #2371151041	081623-#510	01-6100-219	ELECTRIC - STREET LIGHTS	156.80
09/08/23	42669	COMED	082423 ACCT #0419047171	082423-#471	06-7300-221	UTILITIES	165.24
09/08/23	42670	CONSERV FS INC	082823 DIESELEX GOLD ULTRA LS CL	121021347	01-6100-371	FUEL	1,790.22
09/08/23	42671	CRESCENT ELECTRIC SUPPLY	080823 381-DC BRIDGEPORT 1/2	S511642114.	07-7400-243	M&O: WELL SYSTEM	4.79
09/08/23	42671	CRESCENT ELECTRIC SUPPLY	082523 BLINE 150 OIL-TIGHT HOLE SE	S511691962.	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	20.66
09/08/23	42672	DAVID G ETERNO, ATTORNEY A	083123 OFF SITE DOCKET REVIEW, O	10334	01-6200-212	ADJUDICATION	437.50
09/08/23	42673	DEKALB LAWN & EQUIPMENT C	072023 SPARK PLUG, AIR CLEANER	91818	01-6100-241	VEHICLE & EQUIPMENT MAINT.	31.31
09/08/23	42673	DEKALB LAWN & EQUIPMENT C	072623 SPARK PLUG, V BELT	91944	06-7300-241	M&O: VEH & EQUIP	69.32
09/08/23	42673	DEKALB LAWN & EQUIPMENT C	072623 SPARK PLUG, V BELT	91951	06-7300-241	M&O: VEH & EQUIP	5.25
09/08/23	42674	FOSTER & BUICK	090823 GENERAL COUNSEL, PLAN C	50371	01-6000-211	LEGAL EXPENSE	1,531.25
09/08/23	42674	FOSTER & BUICK	090823 GENERAL COUNSEL, PLAN C	50371	01-6200-212	ADJUDICATION	175.00
09/08/23	42675	FRONTIER C/O MITEL	082023 BROADBAND & CELL SERVICE	44477035	01-6000-314	TELEPHONE	212.62
09/08/23	42675	FRONTIER C/O MITEL	082023 BROADBAND & CELL SERVICE	44477035	01-6200-314	TELEPHONE	84.11
09/08/23	42675	FRONTIER C/O MITEL	082023 BROADBAND & CELL SERVICE	44477035	06-7300-314	TELEPHONE	38.95
09/08/23	42675	FRONTIER C/O MITEL	082023 BROADBAND & CELL SERVICE	44477035	07-7400-314	TELEPHONE	38.96
09/08/23	42675	FRONTIER C/O MITEL	082023 BROADBAND & CELL SERVICE	44477035	01-6100-314	TELEPHONE	24.30
09/08/23	42676	GRAINGER	082223 COGGED V-BELT, CONCRETE	9813177152	06-7300-243	M&O: SEWER PLANT	361.08
09/08/23	42676	GRAINGER	082223 COGGED V-BELT, CONCRETE	9813177152	01-6100-224	STREET REPAIR MATERIALS	989.84

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
09/08/23	42676	GRAINGER	082423 PRESSURE TRANSMITTER, B	9815995759	06-7300-243	M&O: SEWER PLANT	221.44
09/08/23	42676	GRAINGER	082423 PRESSURE TRANSMITTER, B	9815995759	07-7400-243	M&O: WELL SYSTEM	282.72
09/08/23	42677	GRIFFIN, MARTIN	090623 FIREARMS TRAINING	090623	01-6200-331	TRAVEL & TRAINING	112.00
09/08/23	42678	HI STONE & SONS INC	083123 ENGINEER TO REPLACE VFD	32593	07-7400-812	CAP OUTLAY: EQUIPMENT	36,420.00
09/08/23	42678	HI STONE & SONS INC	083123 ENGINEER TO REPLACE VFD	32594	07-7400-243	M&O: WELL SYSTEM	996.08
09/08/23	42679	HOLIDAY OUTDOOR DECOR	063023 TOWN OF CORTLAND BANNE	INV9573	03-6500-840	HOLIDAY DECORATIONS	2,170.00
09/08/23	42679	HOLIDAY OUTDOOR DECOR	071723 BANNERS	INV9655	03-6500-840	HOLIDAY DECORATIONS	2,080.00
09/08/23	42680	ICRMT	081723 PROPERTY & LIABILITY PREMI	RCB0000000	01-6000-511	INSURANCE EXPENSE	7,878.00
09/08/23	42680	ICRMT	081723 PROPERTY & LIABILITY PREMI	RCB0000000	01-6100-511	INSURANCE EXPENSE	8,465.00
09/08/23	42680	ICRMT	081723 PROPERTY & LIABILITY PREMI	RCB0000000	01-6200-511	INSURANCE EXP	13,168.00
09/08/23	42680	ICRMT	081723 PROPERTY & LIABILITY PREMI	RCB0000000	06-7300-511	INSURANCE EXPENSE	1,655.00
09/08/23	42680	ICRMT	081723 PROPERTY & LIABILITY PREMI	RCB0000000	07-7400-511	INSURANCE EXPENSE	3,313.00
09/08/23	42681	JOHNSON TRACTOR	062723 KUBOTA TRACTOR RENTAL	062723	01-6100-245	EQUIPMENT RENTAL	880.00
09/08/23	42681	JOHNSON TRACTOR	090523 CREDIT FOR INV #IR90942	IR91676	01-6100-241	VEHICLE & EQUIPMENT MAINT.	121.58-
09/08/23	42682	KSDDisplays	081523 CLOTHING ALLOWANCE-JEFF,	0023107	01-6100-198	UNIFORMS	340.00
09/08/23	42682	KSDDisplays	081523 CLOTHING ALLOWANCE-JEFF,	0023107	06-7300-198	UNIFORMS	150.00
09/08/23	42682	KSDDisplays	081523 CLOTHING ALLOWANCE-JEFF,	0023107	07-7400-198	UNIFORMS	100.00
09/08/23	42682	KSDDisplays	083123 3 x 3 STICKERS	0023117	01-6200-351	OFFICE EQUIP & MAINT	126.00
09/08/23	42683	LAUTERBACH & AMEN LLP	090523 PROFESSIONAL SERVICES A	82165	01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38
09/08/23	42683	LAUTERBACH & AMEN LLP	090523 PROFESSIONAL SERVICES A	82165	06-7300-213	OTHER CONSULTING FEES	1,337.45
09/08/23	42683	LAUTERBACH & AMEN LLP	090523 PROFESSIONAL SERVICES A	82165	07-7400-213	OTHER CONSULTING FEES	2,006.17
09/08/23	42684	MENARDS	081423 MF-DPIMPSKT, LESS REBATE	96975	01-6100-226	TOOLS AND HARDWARE	4.00
09/08/23	42684	MENARDS	081723 SPGXT BUSH, SXT MALE ADA	97182	07-7400-243	M&O: WELL SYSTEM	33.16
09/08/23	42685	METRONET	082823 FIBER SPEED INTERNET	082823	06-7300-311	OFFICE EXPENSE	49.95
09/08/23	42685	METRONET	082823 FIBER SPEED INTERNET	082823	07-7400-311	OFFICE EXPENSE	49.95
09/08/23	42686	MIKE'S BIKES	082523 2ND BIKE TUNE UP	2023-17	01-6200-240	EQUIPMENT PURCHASES & MAINT	75.00
09/08/23	42687	NICOR	081623 250 S HALWOOD ST	081623	01-6100-316	UTILITIES	164.36
09/08/23	42687	NICOR	081623 156 E NORTH AVE	081623	06-7300-221	UTILITIES	167.86
09/08/23	42687	NICOR	081823 238 E CORTLAND CENTER RD	081823	06-7300-221	UTILITIES	57.97
09/08/23	42687	NICOR	081823 59 S SOMONAUK RD	081823	01-6100-316	UTILITIES	68.55
09/08/23	42687	NICOR	081823 91 N SPRUCE ST	081823	07-7400-221	UTILITIES	65.84
09/08/23	42687	NICOR	081823 100 S LLANOS ST	081823	07-7400-221	UTILITIES	195.20
09/08/23	42687	NICOR	081823 227 S SOMONAUK RD	081823	07-7400-221	UTILITIES	61.96
09/08/23	42687	NICOR	081823 54 MARY ALDIS LN	081823	01-6200-316	UTILITIES	81.90
09/08/23	42688	PACE ANALYTICAL SERVICES L	083123 FLOURIDE, AMMONIA, FECAL,	I9566695	06-7300-345	WASTEWATER TESTING	2,112.70
09/08/23	42688	PACE ANALYTICAL SERVICES L	083123 FLOURIDE, AMMONIA, FECAL,	I9566695	07-7400-345	CHEMICALS & TESTING	350.90
09/08/23	42689	PRINCIPAL LIFE INSURANCE C	081823 ACCT. 1048895-10001 LIFE INS	081823	01-2100	HEALTH INS WITHHELD	261.36
09/08/23	42690	REVERE ELECTRIC SUPPLY	081523 ANCHOR BOLT, AB TEMPLATE	S4963792.00	01-6100-218	MAINTENANCE - STREET LIGHTS	92.50
09/08/23	42690	REVERE ELECTRIC SUPPLY	081823 LED RETROFIT ASSEMBLY	S4963792.00	01-6100-218	MAINTENANCE - STREET LIGHTS	791.25

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
09/08/23	42690	REVERE ELECTRIC SUPPLY	082323 POLE	S4963792.01	01-6100-218	MAINTENANCE - STREET LIGHTS	3,035.00
09/08/23	42691	RK DIXON CO	082423 CONTRACT BASE RATE 8/28/2	IN4668339	01-6200-315	COPIES & PRINTING	48.75
09/08/23	42692	UNIFORM DEN EAST, INC.	082323 MENS UA MG VALSETZ MID W	88022	01-6200-198	UNIFORMS	128.50
09/08/23	42693	USABBLUEBOOK	080923 EDTA CARTRIDGE, POWDER P	INV0010014	07-7400-345	CHEMICALS & TESTING	983.60
09/08/23	42694	WATER PRODUCTS CO	082423 5/8X3/4 FLOW IQ	0318064	07-7400-341	METER PURCHASES & SUPPLIES	4,900.00
09/08/23	42695	WATER REMEDIATION TECHNO	090123 BASE TREATMENT CHARGE-	022208	07-7400-222	RADIUM REMOVAL PROCESSING	6,373.89
09/08/23	42695	WATER REMEDIATION TECHNO	090123 BASE TREATMENT CHARGE-	022209	07-7400-222	RADIUM REMOVAL PROCESSING	2,773.00
09/08/23	42696	Wilson Window Cleaning	090123 TOWN HALL WINDOWS & SCR	090123	01-6100-242	TOWN HALL MAINTENANCE	150.00
09/08/23	42697	XEROX FINANCIAL SERVICES	082923 COPIER LEASE-PD	4726600	01-6200-315	COPIES & PRINTING	24.72
09/22/23	42698	AMAZON CAPITAL SERVICES	073123 RETURN MOTIVATIONAL STRE	112-0579342	01-6200-421	COMMUNITY PROGRAMS	39.99-
09/22/23	42698	AMAZON CAPITAL SERVICES	082523 BANKERS BOX	112-3519982	01-6200-312	OFFICE SUPPLIES	64.12
09/22/23	42698	AMAZON CAPITAL SERVICES	082523 SMEAD FILE JACKETS	112-3889343	01-6200-312	OFFICE SUPPLIES	34.93
09/22/23	42698	AMAZON CAPITAL SERVICES	081723 VERBATIM DVD RECORDABLE	112-879512-	01-6200-312	OFFICE SUPPLIES	23.60
09/22/23	42698	AMAZON CAPITAL SERVICES	081523 DOUBLE RUBBER SEALED BA	114-1398099	01-6100-241	VEHICLE & EQUIPMENT MAINT.	33.75
09/22/23	42698	AMAZON CAPITAL SERVICES	082323 STAINLESS STEEL BOTTLE FI	114-2026807	01-6100-242	TOWN HALL MAINTENANCE	1,175.90
09/22/23	42698	AMAZON CAPITAL SERVICES	082323 STAINLESS STEEL BOTTLE FI	114-2026807	01-6100-232	MAINTENANCE TOWN GARAGE	1,175.90
09/22/23	42698	AMAZON CAPITAL SERVICES	081423 AMERICAN FLAG PATCHES	114-2464567	01-6200-198	UNIFORMS	95.52
09/22/23	42698	AMAZON CAPITAL SERVICES	081523 GOPLUS 2 TON FOLDING ENG	114-2553124	06-7300-241	M&O: VEH & EQUIP	369.00
09/22/23	42698	AMAZON CAPITAL SERVICES	082823 NYLON TACTICAL BELT KEEP	114-2678315	01-6200-198	UNIFORMS	13.99
09/22/23	42698	AMAZON CAPITAL SERVICES	082823 NITRILE SAFETY WORK GLOV	114-2678315	01-6200-240	EQUIPMENT PURCHASES & MAINT	10.98
09/22/23	42698	AMAZON CAPITAL SERVICES	082223 LENS WIPES ANTI STREAK	114-3654372	01-6200-331	TRAVEL & TRAINING	37.76
09/22/23	42699	BANNER UP SIGNS	090823 NEW CONTROLLER & 3 YR EX	81137	03-6500-820	CHESTNUT PARKING LOT	4,170.00
09/22/23	42700	BLACK, DANIEL	091323 REFUND LIQUOR LICENSE FO	091323	01-4153	LIQUOR LICENSES	100.00
09/22/23	42701	BRAD MANNING FORD INC	083123 HOSE	223543	01-6200-241	VEHICLE MAINTENANCE	93.75
09/22/23	42702	CARROLL CONSTRUCTION SU	083023 '2'X3' BRICK RED REPLACEAB	AU068057	03-6500-842	SIDEWALKS, NEW CONSTRUCTION	2,208.00
09/22/23	42703	COMED	090623 ACCT #10711-16045	090623-#160	01-6100-219	ELECTRIC - STREET LIGHTS	5,047.51
09/22/23	42704	DEKALB LAWN & EQUIPMENT C	080823 BELT-V	92169	06-7300-241	M&O: VEH & EQUIP	173.64
09/22/23	42704	DEKALB LAWN & EQUIPMENT C	081623 MOTOMIX GAL	92302	06-7300-241	M&O: VEH & EQUIP	120.00
09/22/23	42704	DEKALB LAWN & EQUIPMENT C	082823 MOTOMIX GAL	92504	06-7300-241	M&O: VEH & EQUIP	140.00
09/22/23	42704	DEKALB LAWN & EQUIPMENT C	082823 10W-40 SYNTHETIC	92505	06-7300-241	M&O: VEH & EQUIP	25.70
09/22/23	42705	DIVERSIFIED BENEFIT SERVIC	090523 105-HRA ADMIN SERVICES &	389902	01-6000-131	EMPLOYEE HEALTH INSURANCE	111.93
09/22/23	42706	ELBURN NAPA	080123 '16 F350 AIR FILTER, OIL, EXA	870494	06-7300-241	M&O: VEH & EQUIP	189.71
09/22/23	42706	ELBURN NAPA	081423 ENVIROSHIELD AIR FILTER	871941	01-6100-241	VEHICLE & EQUIPMENT MAINT.	144.66
09/22/23	42706	ELBURN NAPA	081823 OIL, BRAKE PAD, WTHRSTRP,	872473	07-7400-243	M&O: WELL SYSTEM	263.12
09/22/23	42706	ELBURN NAPA	081823 '05 F250 FUEL FILTER, AC FUE	872475	07-7400-243	M&O: WELL SYSTEM	30.12
09/22/23	42706	ELBURN NAPA	082223 OIL, DEX COOL RTU COOLAN	872817	01-6200-241	VEHICLE MAINTENANCE	62.30
09/22/23	42706	ELBURN NAPA	083023 SYNTHETIC MOTOR OIL, LUB	873805	01-6300-241	VEHICLE & EQUIPMENT MAINT.	80.99
09/22/23	42706	ELBURN NAPA	083023 CANISTER PURGE VALVE	873807	01-6200-241	VEHICLE MAINTENANCE	40.77
09/22/23	42706	ELBURN NAPA	083023 CREDIT ON INV #873805	873809	01-6300-241	VEHICLE & EQUIPMENT MAINT.	27.96-

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09/22/23	42706	ELBURN NAPA	083123 RETURN OF CANISTER PURG	873926	01-6200-241	VEHICLE MAINTENANCE	40.77-
09/22/23	42706	ELBURN NAPA	083123 PANEL FILTER	873927	01-6200-241	VEHICLE MAINTENANCE	17.00
09/22/23	42707	FLOW TECHNIKS INC	090523 RS FIELD, SHOP SUPPLIES	INV0000104	06-7300-243	M&O: SEWER PLANT	750.00
09/22/23	42708	GAMETIME	082123 PLAYGROUND EQUIPMENT	PJI-0215867	03-6500-857	DeKalb Cty Community Grant Exp	19,508.74
09/22/23	42709	LE PRINT EXPRESS	091523 SCANS	41462	01-6000-315	COPIES & PRINTING	15.00
09/22/23	42710	MELINS LOCK & KEY	091523 L1054 & KEY TAGS	091523	01-6000-591	MISC EXPENSE	4.70
09/22/23	42711	MENARDS	082823 INSTANT WATERSTOP	97882	01-6100-255	STORM SEWER REPAIRS	122.88
09/22/23	42711	MENARDS	083123 2X4 GREEN TRTD, 4X8 TRT, E	98076	01-6100-242	TOWN HALL MAINTENANCE	78.69
09/22/23	42711	MENARDS	090723 WASHERS, CLEANERS, TUBIN	98480	07-7400-222	RADIUM REMOVAL PROCESSING	25.57
09/22/23	42711	MENARDS	090723 DROP EAR BALLVALVE, TAPC	98483	07-7400-222	RADIUM REMOVAL PROCESSING	52.43
09/22/23	42711	MENARDS	0908523 MIP ADAPTERS, HOUSE FLT	98546	07-7400-222	RADIUM REMOVAL PROCESSING	78.93
09/22/23	42712	MERRY MAIDS	090523 CLEANING-TOWN HALL	090523	01-6100-242	TOWN HALL MAINTENANCE	186.00
09/22/23	42713	MID-CITY OFFICE PRODUCTS I	083123 CLIP BINDERS, SHREDDER OI	663453-0	01-6000-312	OFFICE SUPPLIES	86.51
09/22/23	42713	MID-CITY OFFICE PRODUCTS I	090523 PAPER ROLLS	663453-1	01-6000-312	OFFICE SUPPLIES	4.75
09/22/23	42714	NIMCA	082323 MEMBERSHIP DUES 2023-202	082323	01-6000-321	DUES & SUBSCRIPTIONS	110.00
09/22/23	42715	PITNEY BOWES GLOBAL FINAN	083023 EQUIPMENT LEASE 08/30/23-1	3106241229	01-6000-351	OFFICE EQUIP & MAINT	263.91
09/22/23	42716	REVERE ELECTRIC SUPPLY	083123 BANNER ARMS	S4963792.01	01-6100-218	MAINTENANCE - STREET LIGHTS	1,420.00
09/22/23	42717	RK DIXON CO	090123 CONTRACT BASE RATE 9/27/2	IN4688772	01-6000-351	OFFICE EQUIP & MAINT	90.86
09/22/23	42718	SUN LIFE ASSURANCE COMPA	091523 EMPLOYEE DENTAL INSURAN	091523	01-2100	HEALTH INS WITHHELD	585.88
09/22/23	42719	TOM & JERRY'S	090823 ANNUAL PARADE CATERING	10082023	01-6200-591	MISC EXPENSE	334.06
09/22/23	42720	UNIFORM DEN EAST, INC.	090723 B VANWANKUM-SHIRTS & TR	88015	01-6200-199	UNIFORM ALLOWANCE	290.05
09/22/23	42720	UNIFORM DEN EAST, INC.	090723 B VANWANKUM-SHIRTS & TR	88015	01-6200-198	UNIFORMS	11.99
09/22/23	42721	VERIZON CONNECT FLEET US	090523 VEHICLE TRACKING SUBSCRI	3080000441	01-6100-314	TELEPHONE	87.25
09/22/23	42722	VERIZON WIRELESS	090123 MOBILE BROADBAND SERVIC	9943351637	01-6000-314	TELEPHONE	121.31
09/22/23	42722	VERIZON WIRELESS	090123 MOBILE BROADBAND SERVIC	9943351637	01-6300-314	TELEPHONE	185.11
09/22/23	42722	VERIZON WIRELESS	090123 MOBILE BROADBAND SERVIC	9943351637	07-7400-314	TELEPHONE	114.06
09/22/23	42722	VERIZON WIRELESS	090123 MOBILE BROADBAND SERVIC	9943351637	06-7300-314	TELEPHONE	69.21
09/22/23	42722	VERIZON WIRELESS	090123 MOBILE BROADBAND SERVIC	9943351637	01-6100-314	TELEPHONE	185.11
09/22/23	42723	WELLS FARGO FINANCIAL LEA	090823 XEROX COPIER VERSALINK	5026663844	01-6000-351	OFFICE EQUIP & MAINT	131.85
09/22/23	42724	WEX BANK	091523 GASOLINE-PD	91772904	01-6200-371	GAS & PETROLEUM	1,660.63
09/22/23	42724	WEX BANK	091523 SERVICE-PD	91772904	01-6200-241	VEHICLE MAINTENANCE	40.00
09/22/23	42724	WEX BANK	091523 GASOLINE-PW	91772904	01-6100-371	FUEL	826.57
09/22/23	42724	WEX BANK	091523 GASOLINE-ENGINEERING	91772904	01-6300-371	GASOLINE	177.25
09/22/23	42724	WEX BANK	091523 GASOLINE-SEWER	91772904	06-7300-371	GAS & PETROLEUM	236.88
09/22/23	42724	WEX BANK	091523 GASOLINE-WATER	91772904	07-7400-371	GAS & PETROLEUM	552.72
09/22/23	42725	WILLIAMS, BRANDY	061523 SW AIRLINES-SAN DIEGO	061523	01-6300-331	Conference and Training	301.92
09/22/23	42725	WILLIAMS, BRANDY	083023 SAN DIEGO MARRIOTT MARIN	083023	01-6300-331	Conference and Training	1,494.50
09/22/23	999999	WATER PRODUCTS CO	090823 3/4 METER COUPLING NO LEA	0318379	07-7400-341	METER PURCHASES & SUPPLIES	413.40
09/30/23	4754	DIVERSIFIED BENEFIT SERVIC	092223 105-HRA REIMBURSEMENTS	092223	01-6000-131	EMPLOYEE HEALTH INSURANCE	294.12

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
09/30/23	4755	ILLINOIS ENVIRONMENTAL PR	092523 IEPA LOAN WASTEWATER PR	092523	06-7300-611	DEBT SERVICE PRINCIPAL	24,434.99
09/30/23	4755	ILLINOIS ENVIRONMENTAL PR	092523 IEPA LOAN WASTEWATER PR	092523	06-7300-621	INTEREST EXPENSE	6,038.40
09/30/23	4756	INTERMEDIA	090123 EXCHANGE & ARCHIVING-SEP	2309417489	01-6000-351	OFFICE EQUIP & MAINT	417.60
09/30/23	4757	MICROSOFT ONLINE	091123 ONLINE SERVICES	E0200OTOR	01-6000-321	DUES & SUBSCRIPTIONS	107.25
09/30/23	4758	DIVERSIFIED BENEFIT SERVIC	091523 105-HRA REIMBURSEMENTS	091523	01-6000-131	EMPLOYEE HEALTH INSURANCE	4,977.94
09/30/23	4759	DIVERSIFIED BENEFIT SERVIC	092923 105-HRA REIMBURSEMENT	092923	01-6000-131	EMPLOYEE HEALTH INSURANCE	952.70
09/30/23	4760	IL DEPT OF FINANCIAL & PROF	092723 LICENSING-BRANDY WILLIAM	092723	01-6300-321	DUES & SUBSCRIPTIONS	61.35
09/30/23	4761	SPARTAN ARMOR SYSTEMS	092623 BODY ARMR SHOOTERS CUT	092623	01-6200-240	EQUIPMENT PURCHASES & MAINT	325.68
09/30/23	4762	EASTERN ILLINOIS UNIVERSIT	090123 ONLINE COURSE REGISTRATI	090123	01-6000-331	TRAVEL & TRAINING	600.00
09/30/23	4762	EASTERN ILLINOIS UNIVERSIT	090823 ONLINE COURSE REGISTRATI	090823	01-6000-331	TRAVEL & TRAINING	500.00
09/30/23	4763	RAMAKER & ASSOCIATES, INC.	090823 2023 CIMS USER GROUP CON	090823	01-6000-331	TRAVEL & TRAINING	60.00
09/30/23	4764	WILDERNESS RESORT	090823 CHERYL ALDIS	090823	01-6000-331	TRAVEL & TRAINING	122.36
09/30/23	4765	ADOBE EXPORT PDF	092823 ACROBAT PRO	092823	01-6200-351	OFFICE EQUIP & MAINT	21.24
09/30/23	4766	BACKBLAZE	092323 B2 CLOUD STORAGE	092623	01-6000-351	OFFICE EQUIP & MAINT	.74
09/30/23	999999	HUMANA INSURANCE CO	081923 HEALTH INS. PREMIUMS-SEPT	981752025	01-2100	HEALTH INS WITHHELD	15,366.81
Total 09/23:							233,417.09
Grand Totals:							233,417.09

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

Town of Cortland
Cash Summaries
Month Ending:
September 30, 2023

	<u>General</u>	<u>MFT</u>	<u>CIF</u>	<u>Sewer</u>	<u>Water</u>	<u>Festival & Parade</u>	<u>RAF</u>
Beginning Cash	<u>\$ 731,634.23</u>	<u>\$ 703,698.46</u>	<u>\$ 1,104,569.52</u>	<u>\$ 2,408,637.04</u>	<u>\$ 1,246,162.54</u>	<u>\$ 0.00</u>	<u>\$ 1,535,744.00</u>
Revenue over							
Expenses:	\$ 101,044.33	\$ 3,942.07	\$ (38,059.92)	\$ (43,072.11)	\$ (74,435.11)	\$ -	\$ 19,901.00
Receivables							
Prev month	\$ 124,159.91	\$ -	\$ 68,455.38	\$ 39,185.01	\$ 26,853.04	\$ -	\$ 4,372.00
Current month	<u>-</u>	<u>(15,625.24)</u>	<u>-</u>	<u>19,225.39</u>	<u>10,423.06</u>	<u>-</u>	<u>346.00</u>
Change in receivables	\$ 124,159.91	\$ 15,625.24	\$ 68,455.38	\$ 19,959.62	\$ 16,429.98	\$ -	\$ 4,026.00
Less: non-expense							
AJE for Audit		\$ -	\$ (20,577.39)			\$ -	\$ -
Payables							
Prev month	\$ 93,389.77	\$ -	\$ 52,002.73	\$ 710,554.82	\$ 113,693.49	\$ -	\$ 908,598.00
Current month	<u>\$ 54,404.53</u>	<u>\$ -</u>	<u>\$ 52,002.73</u>	<u>\$ 710,554.82</u>	<u>\$ 113,693.49</u>	<u>\$ -</u>	<u>\$ 910,217.00</u>
Change in Payables	\$ (38,985.24)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,618.00
Ending Cash	<u>\$ 917,853.23</u>	<u>\$ 723,265.77</u>	<u>\$ 1,114,387.59</u>	<u>\$ 2,385,524.55</u>	<u>\$ 1,188,157.41</u>	<u>\$ 0.00</u>	<u>\$ 1,561,289.00</u>
Per Cash							
Trial Balance:	<u>\$ 917,853.23</u>	<u>\$ 723,265.77</u>	<u>\$ 1,114,387.59</u>	<u>\$ 2,385,524.55</u>	<u>\$ 1,188,157.41</u>	<u>\$ -</u>	<u>\$ 1,561,289.00</u>

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX</u>						
01-4051	PROPERTY TAX REVENUE	.00	.00	606,000.00	606,000.00	.0
01-4052	RE TAX - CORPORATE LEVY	209,120.79	481,650.27	.00 (481,650.27)	.0
01-4055	PROPERTY TAX-POLICE	62,600.54	144,182.55	150,000.00	5,817.45	96.1
01-4058	RE TAX - IMRF LEVY	22,958.99	52,879.50	.00 (52,879.50)	.0
01-4059	RE TAX - SOC SEC LEVY	21,702.95	49,986.55	.00 (49,986.55)	.0
	TOTAL PROPERTY TAX	316,383.27	728,698.87	756,000.00	27,301.13	96.4
<u>FINES & FORFEITURES</u>						
01-4062	COURT FINES	602.00	5,316.42	6,000.00	683.58	88.6
01-4063	ADJUDICATION REVENUE	.00	.00	2,500.00	2,500.00	.0
	TOTAL FINES & FORFEITURES	602.00	5,316.42	8,500.00	3,183.58	62.6
<u>ROAD & BRIDGE TAX</u>						
01-4071	ROAD & BRIDGE TAX REV	6,268.65	16,172.73	18,600.00	2,427.27	87.0
	TOTAL ROAD & BRIDGE TAX	6,268.65	16,172.73	18,600.00	2,427.27	87.0
<u>BUILDING & ZONING PERMITS</u>						
01-4081	BUILDING & ZONING PERMITS	.00	250.00	40,000.00	39,750.00	.6
01-4082	ZONING PERMITS	225.00	2,175.00	.00 (2,175.00)	.0
01-4083	BUILDING PERMITS	3,875.00	24,055.12	.00 (24,055.12)	.0
01-4084	SITE GRADING PLAN REVIEW	100.00	1,900.00	.00 (1,900.00)	.0
	TOTAL BUILDING & ZONING PERMITS	4,200.00	28,380.12	40,000.00	11,619.88	71.0
<u>INCOME TAX REVENUE</u>						
01-4101	STATE INCOME TAX REVENUE	39,427.56	304,362.08	726,000.00	421,637.92	41.9
	TOTAL INCOME TAX REVENUE	39,427.56	304,362.08	726,000.00	421,637.92	41.9
<u>SALES TAX</u>						
01-4122	SALES TAX	(10,194.21)	91,415.14	385,000.00	293,584.86	23.7
01-4123	LOCAL USE TAX	(8,163.31)	47,687.25	180,000.00	132,312.75	26.5
	TOTAL SALES TAX	(18,357.52)	139,102.39	565,000.00	425,897.61	24.6

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REPLACEMENT TAX - STATE</u>					
01-4141	REPLACEMENT TAX - STATE	.00	1,529.85	3,900.00	2,370.15	39.2
01-4142	VIDEO GAMING TAX - STATE	(1,477.77)	4,912.86	15,000.00	10,087.14	32.8
01-4143	CANNABIS USE TAX - STATE	(557.19)	1,666.96	6,500.00	4,833.04	25.7
	<u>TOTAL REPLACEMENT TAX - STATE</u>	<u>(2,034.96)</u>	<u>8,109.67</u>	<u>25,400.00</u>	<u>17,290.33</u>	<u>31.9</u>
	<u>OTHER PERMITS</u>					
01-4151	OTHER PERMITS	50.00	275.00	1,000.00	725.00	27.5
01-4153	LIQUOR LICENSES	(100.00)	.00	.00	.00	.0
01-4155	NON-HIGHWAY VEHICLES PERMIT	.00	400.00	1,000.00	600.00	40.0
01-4156	SOLICITORS PERMIT	.00	250.00	.00	(250.00)	.0
	<u>TOTAL OTHER PERMITS</u>	<u>(50.00)</u>	<u>925.00</u>	<u>2,000.00</u>	<u>1,075.00</u>	<u>46.3</u>
	<u>DONATIONS</u>					
01-4166	CEMETERY RECEIPTS	100.00	100.00	500.00	400.00	20.0
	<u>TOTAL DONATIONS</u>	<u>100.00</u>	<u>100.00</u>	<u>500.00</u>	<u>400.00</u>	<u>20.0</u>
	<u>FRANCHISE FEES</u>					
01-4181	FRANCHISE FEES	.00	7,155.38	25,000.00	17,844.62	28.6
	<u>TOTAL FRANCHISE FEES</u>	<u>.00</u>	<u>7,155.38</u>	<u>25,000.00</u>	<u>17,844.62</u>	<u>28.6</u>
	<u>SIMPLIFIED TELECOM TAX (IMF)</u>					
01-4201	SIMPLIFIED TELECOMM TAX (IMF)	(489.34)	2,402.44	6,750.00	4,347.56	35.6
	<u>TOTAL SIMPLIFIED TELECOM TAX (IMF)</u>	<u>(489.34)</u>	<u>2,402.44</u>	<u>6,750.00</u>	<u>4,347.56</u>	<u>35.6</u>
	<u>REIMBURSEMENTS</u>					
01-4901	REIMBURSEMENTS	.00	.00	150,000.00	150,000.00	.0
01-4909	REIMBURSEMENTS - OTHER	.00	375.00	.00	(375.00)	.0
	<u>TOTAL REIMBURSEMENTS</u>	<u>.00</u>	<u>375.00</u>	<u>150,000.00</u>	<u>149,625.00</u>	<u>.3</u>

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
01-4990 MISC REV PD REPORTS	10.00	50.00	100.00	50.00	50.0
01-4991 MISC REVENUE	65.50	451.75	3,000.00	2,548.25	15.1
01-4996 BUSINESS LICENSES	.00	25.00	1,250.00	1,225.00	2.0
TOTAL MISCELLANEOUS REVENUE	75.50	526.75	4,350.00	3,823.25	12.1
<u>INTEREST ON INVESTMENT</u>					
01-8011 INTEREST ON INVESTMENT	3,673.06	15,665.43	35,000.00	19,334.57	44.8
TOTAL INTEREST ON INVESTMENT	3,673.06	15,665.43	35,000.00	19,334.57	44.8
<u>TRANSFERS FROM OTHER FUNDS</u>					
01-8101 TRANSFERS FROM OTHER FUNDS	.00	.00	(51,128.00)	(51,128.00)	.0
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	(51,128.00)	(51,128.00)	.0
TOTAL FUND REVENUE	349,798.22	1,257,292.28	2,311,972.00	1,054,679.72	54.4

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-6000-110 SALARIES - ELECTED OFFICIALS	13,124.78	50,012.48	119,100.00	69,087.52	42.0
01-6000-119 SALARIES - CLERICAL WORKERS	10,743.78	39,326.68	95,000.00	55,673.32	41.4
01-6000-131 EMPLOYEE HEALTH INSURANCE	8,603.96	29,640.83	31,000.00	1,359.17	95.6
01-6000-133 IMRF CONTRIBUTION	1,688.85	6,183.90	14,900.00	8,716.10	41.5
01-6000-193 PAYROLL TAXES	1,822.10	6,861.31	16,400.00	9,538.69	41.8
01-6000-211 LEGAL EXPENSE	1,531.25	10,721.15	60,000.00	49,278.85	17.9
01-6000-214 AUDIT & ACCOUNTING FEES	8,546.38	44,991.57	121,000.00	76,008.43	37.2
01-6000-311 OFFICE EXPENSE	.00	310.00	.00 (310.00)	.0
01-6000-312 OFFICE SUPPLIES	91.26	999.14	5,000.00	4,000.86	20.0
01-6000-313 POSTAGE	.00	396.78	2,800.00	2,403.22	14.2
01-6000-314 TELEPHONE	333.93	6,207.13	23,000.00	16,792.87	27.0
01-6000-315 COPIES & PRINTING	15.00	31.25	2,000.00	1,968.75	1.6
01-6000-318 ADVERTISING	.00	653.14	1,500.00	846.86	43.5
01-6000-321 DUES & SUBSCRIPTIONS	217.25	7,303.19	16,000.00	8,696.81	45.6
01-6000-331 TRAVEL & TRAINING	1,282.36	4,697.10	7,000.00	2,302.90	67.1
01-6000-351 OFFICE EQUIP & MAINT	904.96	20,979.65	16,000.00 (4,979.65)	131.1
01-6000-421 COMMUNITY PROGRAMS	.00	20,000.00	.00 (20,000.00)	.0
01-6000-511 INSURANCE EXPENSE	7,878.00	11,938.00	13,500.00	1,562.00	88.4
01-6000-531 REAL ESTATE TAXES	(118.28)	1,539.41	12,826.00	11,286.59	12.0
01-6000-591 MISC EXPENSE	4.70	109.70	1,600.00	1,490.30	6.9
01-6000-812 CAP OUTLAY: EQUIP & FURN	.00	13,590.00 (29,000.00)	(42,590.00)	46.9
01-6000-908 TRANSFER TO OTHER FUNDS	.00 (10.30)	20,000.00	20,010.30 (.1)
TOTAL ADMINISTRATION	56,670.28	276,482.11	549,626.00	273,143.89	50.3

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-6100-118 SALARIES - MAINT WORKERS	25,295.33	80,274.39	194,000.00	113,725.61	41.4
01-6100-131 EMPLOYEE HEALTH INSURANCE	3,936.33	13,222.16	41,000.00	27,777.84	32.3
01-6100-133 IMRF CONTRIBUTION	2,013.32	6,673.60	17,100.00	10,426.40	39.0
01-6100-151 UNEMPLOYMENT BENEFITS	.00	3,330.00	.00	(3,330.00)	.0
01-6100-193 PAYROLL TAXES	1,935.10	6,202.57	14,850.00	8,647.43	41.8
01-6100-197 DRUG/ALCOHOL PROGRAMS	.00	84.00	800.00	716.00	10.5
01-6100-198 UNIFORMS	340.00	340.00	1,600.00	1,260.00	21.3
01-6100-218 MAINTENANCE - STREET LIGHTS	5,338.75	5,338.75	5,000.00	(338.75)	106.8
01-6100-219 ELECTRIC - STREET LIGHTS	5,217.60	13,497.91	36,500.00	23,002.09	37.0
01-6100-220 ROAD SALT	.00	.00	30,000.00	30,000.00	.0
01-6100-221 ROAD SIGNS	.00	4,340.75	5,000.00	659.25	86.8
01-6100-222 RAILROAD CROSSING MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-6100-224 STREET REPAIR MATERIALS	989.84	2,234.73	24,000.00	21,765.27	9.3
01-6100-226 TOOLS AND HARDWARE	4.00	548.96	3,000.00	2,451.04	18.3
01-6100-227 SMALL EQUIPMENT PURCHASES	.00	8,586.99	10,000.00	1,413.01	85.9
01-6100-232 MAINTENANCE TOWN GARAGE	1,175.90	1,175.90	2,000.00	824.10	58.8
01-6100-235 PARKS - EQUIPMENT MAINTENANCE	20.66	2,730.12	12,000.00	9,269.88	22.8
01-6100-236 PARKS - GENERAL MAINTENANCE	.00	204.93	.00	(204.93)	.0
01-6100-239 NUISANCE MOWING	.00	.00	1,000.00	1,000.00	.0
01-6100-241 VEHICLE & EQUIPMENT MAINT.	194.57	29,973.75	25,000.00	(4,973.75)	119.9
01-6100-242 TOWN HALL MAINTENANCE	1,590.59	2,148.59	6,000.00	3,851.41	35.8
01-6100-245 EQUIPMENT RENTAL	880.00	880.00	20,000.00	19,120.00	4.4
01-6100-255 STORM SEWER REPAIRS	122.88	1,145.38	7,000.00	5,854.62	16.4
01-6100-258 FORESTRY	.00	.00	8,000.00	8,000.00	.0
01-6100-312 OFFICE SUPPLIES	.00	156.03	1,000.00	843.97	15.6
01-6100-314 TELEPHONE	296.66	1,678.38	6,000.00	4,321.62	28.0
01-6100-316 UTILITIES	335.04	1,968.56	8,125.00	6,156.44	24.2
01-6100-331 TRAVEL AND TRAINING	.00	1,147.04	2,000.00	852.96	57.4
01-6100-351 OFFICE EQUIP & MAINT	.00	21.99	2,000.00	1,978.01	1.1
01-6100-371 FUEL	2,616.79	7,979.76	25,000.00	17,020.24	31.9
01-6100-511 INSURANCE EXPENSE	8,465.00	27,000.00	31,500.00	4,500.00	85.7
01-6100-522 FEES/PERMITS	.00	.00	2,000.00	2,000.00	.0
01-6100-525 TECHNOLOGY UPGRADES	.00	.00	500.00	500.00	.0
01-6100-591 MISC EXPENSE	.00	.00	500.00	500.00	.0
01-6100-592 CEMETERY EXPENSE	.00	.00	2,000.00	2,000.00	.0
01-6100-611 PRINCIPAL PAYMENTS	.00	20,452.53	41,142.00	20,689.47	49.7
01-6100-621 INTEREST EXPENSE	.00	5,111.37	9,986.00	4,874.63	51.2
01-6100-811 CAP OUTLAY: CONSTRUCT	.00	.00	15,000.00	15,000.00	.0
01-6100-812 CAP OUTLAY: EQUIP & FURN	.00	25,500.00	120,000.00	94,500.00	21.3
TOTAL PUBLIC WORKS	60,768.36	273,949.14	731,603.00	457,653.86	37.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>						
01-6200-114	SALARIES - REGULAR	56,228.11	202,019.81	451,000.00	248,980.19	44.8
01-6200-115	SALARIES - SPECIAL ASSIGNMENT	3,673.02	11,685.82	20,000.00	8,314.18	58.4
01-6200-116	SALARIES - OVERTIME	1,402.37	3,576.05	8,000.00	4,423.95	44.7
01-6200-119	SALARIES - CLERICAL	1,873.40	7,672.55	19,500.00	11,827.45	39.4
01-6200-131	EMPLOYEE HEALTH INS	8,928.18	31,549.88	90,075.00	58,525.12	35.0
01-6200-133	IMRF CONTRIBUTION	5,107.31	18,216.58	42,000.00	23,783.42	43.4
01-6200-193	PAYROLL TAXES	4,598.51	16,435.50	38,100.00	21,664.50	43.1
01-6200-198	UNIFORMS	250.00	2,160.97	4,000.00	1,839.03	54.0
01-6200-199	UNIFORM ALLOWANCE	290.05	2,609.07	7,500.00	4,890.93	34.8
01-6200-211	LEGAL EXPENSE	.00	175.00	1,000.00	825.00	17.5
01-6200-212	ADJUDICATION	612.50	656.25	5,000.00	4,343.75	13.1
01-6200-240	EQUIPMENT PURCHASES & MAINT	411.66	1,799.44	14,500.00	12,700.56	12.4
01-6200-241	VEHICLE MAINTENANCE	213.05	5,462.95	13,500.00	8,037.05	40.5
01-6200-242	M&O: OFFICE	.00	1,099.00	500.00	(599.00)	219.8
01-6200-261	TELECOMMUNICATIONS SERVICE	10,876.66	65,260.00	66,000.00	740.00	98.9
01-6200-312	OFFICE SUPPLIES	122.65	462.41	.00	(462.41)	.0
01-6200-313	POSTAGE	.00	39.66	150.00	110.34	26.4
01-6200-314	TELEPHONE	639.22	4,175.92	15,500.00	11,324.08	26.9
01-6200-315	COPIES & PRINTING	73.47	812.06	1,000.00	187.94	81.2
01-6200-316	UTILITIES	81.90	317.15	2,850.00	2,532.85	11.1
01-6200-317	BUSINESS FORMS EXPENSE	.00	559.80	2,500.00	1,940.20	22.4
01-6200-321	DUES & SUBSCRIPTIONS	.00	12,753.32	25,000.00	12,246.68	51.0
01-6200-331	TRAVEL & TRAINING	149.76	3,912.79	8,500.00	4,587.21	46.0
01-6200-351	OFFICE EQUIP & MAINT	147.24	253.44	4,000.00	3,746.56	6.3
01-6200-361	DUI PREVENTION EQUIP	.00	.00	3,000.00	3,000.00	.0
01-6200-371	GAS & PETROLEUM	1,660.63	7,908.99	18,000.00	10,091.01	43.9
01-6200-421	COMMUNITY PROGRAMS	(39.99)	522.26	1,000.00	477.74	52.2
01-6200-511	INSURANCE EXP	13,168.00	20,777.00	25,500.00	4,723.00	81.5
01-6200-550	TECHNOLOGY UPGRADES	.00	195.00	5,000.00	4,805.00	3.9
01-6200-591	MISC EXPENSE	334.06	334.06	3,000.00	2,665.94	11.1
01-6200-812	CAP OUTLAY: EQUIP/FURN	.00	8,246.00	8,300.00	54.00	99.4
TOTAL POLICE DEPARTMENT		110,801.76	431,648.73	903,975.00	472,326.27	47.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING & ZONING</u>					
01-6300-118 SALARIES - CODE OFFICIAL	2,361.64	10,010.68	35,000.00	24,989.32	28.6
01-6300-119 ENGINEERING INTERN	.00	.00	12,000.00	12,000.00	.0
01-6300-120 SALARIES - ENGINEER	13,465.26	49,307.26	116,700.00	67,392.74	42.3
01-6300-131 EMPLOYEE HEALTH/LIFE	23.13	84.81	204.00	119.19	41.6
01-6300-133 EMPLOYER IMRF	1,179.57	4,319.36	10,300.00	5,980.64	41.9
01-6300-193 PAYROLL TAXES	1,210.73	4,537.76	9,850.00	5,312.24	46.1
01-6300-211 ENGINEERING: NON-REIMBURSABLE	.00	3,237.50	150,000.00	146,762.50	2.2
01-6300-213 PLANNING/ZONING/BUILDING	.00	.00	1,500.00	1,500.00	.0
01-6300-215 ZONING ADM: REIMBURSABLE	.00	1,400.00	.00 (1,400.00)	.0
01-6300-216 ZONING ADMINISTRATION FEES	.00	11,000.00	.00 (11,000.00)	.0
01-6300-241 VEHICLE & EQUIPMENT MAINT.	53.03	53.03	3,000.00	2,946.97	1.8
01-6300-312 OFFICE SUPPLIES	.00	235.61	3,000.00	2,764.39	7.9
01-6300-313 POSTAGE	.00	.00	100.00	100.00	.0
01-6300-314 TELEPHONE	185.11	907.15	2,160.00	1,252.85	42.0
01-6300-315 COPIES & PRINTING	.00	428.50	500.00	71.50	85.7
01-6300-321 DUES & SUBSCRIPTIONS	61.35	829.35	1,000.00	170.65	82.9
01-6300-331 CONFERENCE AND TRAINING	1,796.42	2,625.42	5,000.00	2,374.58	52.5
01-6300-351 OFFICE EXPENSE	.00	1,364.10	5,000.00	3,635.90	27.3
01-6300-371 GASOLINE	177.25	1,253.84	2,500.00	1,246.16	50.2
01-6300-511 INSURANCE EXP	.00	391.00	800.00	409.00	48.9
TOTAL ENGINEERING & ZONING	20,513.49	91,985.37	358,614.00	266,628.63	25.7
TOTAL FUND EXPENDITURES	248,753.89	1,074,065.35	2,543,818.00	1,469,752.65	42.2
NET REVENUE OVER EXPENDITURES	101,044.33	183,226.93	(231,846.00)	(415,072.93)	79.0

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

MOTOR FUEL TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR FUEL TAX REVENUES</u>					
02-4011 MFT APPROPRIATION	714.04	48,790.50	177,000.00	128,209.50	27.6
TOTAL MOTOR FUEL TAX REVENUES	714.04	48,790.50	177,000.00	128,209.50	27.6
<u>INTEREST ON INVESTMENT</u>					
02-8011 INTEREST ON INVESTMENT	3,228.03	15,669.90	12,000.00	(3,669.90)	130.6
TOTAL INTEREST ON INVESTMENT	3,228.03	15,669.90	12,000.00	(3,669.90)	130.6
TOTAL FUND REVENUE	3,942.07	64,460.40	189,000.00	124,539.60	34.1

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL EXPENSES</u>					
02-6400-237	REBUILD ILLINOIS EXPENSES	.00	.00	55,000.00	55,000.00	.0
02-6400-370	GENERAL MAINTENANCE	.00	49,243.60	200,000.00	150,756.40	24.6
	<u>TOTAL MOTOR FUEL EXPENSES</u>	<u>.00</u>	<u>49,243.60</u>	<u>255,000.00</u>	<u>205,756.40</u>	<u>19.3</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>.00</u>	<u>49,243.60</u>	<u>255,000.00</u>	<u>205,756.40</u>	<u>19.3</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>3,942.07</u>	<u>15,216.80</u>	<u>(66,000.00)</u>	<u>(81,216.80)</u>	<u>23.1</u>

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ELECTRICITY</u>					
03-4011	UTILITY TAX - ELECTRICITY	3,872.53	33,923.88	95,000.00	61,076.12	35.7
	TOTAL ELECTRICITY	3,872.53	33,923.88	95,000.00	61,076.12	35.7
	<u>GAS</u>					
03-4021	UTILITY TAX - GAS	(3,635.25)	13,278.74	70,000.00	56,721.26	19.0
	TOTAL GAS	(3,635.25)	13,278.74	70,000.00	56,721.26	19.0
	<u>TELEPHONE</u>					
03-4031	SIMPLIFIED TELECOMM TAX (UT)	(1,746.39)	8,446.82	20,000.00	11,553.18	42.2
	TOTAL TELEPHONE	(1,746.39)	8,446.82	20,000.00	11,553.18	42.2
	<u>SALES TAX</u>					
03-4041	NON HOME RULE SALES TAX	(11,304.56)	60,317.48	225,000.00	164,682.52	26.8
	TOTAL SALES TAX	(11,304.56)	60,317.48	225,000.00	164,682.52	26.8
	<u>MISCELLANEOUS REVENUE</u>					
03-4991	MISCELLANEOUS INCOME	.00 (250.00)		.00	250.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00 (250.00)		.00	250.00	.0
	<u>INTEREST ON INVESTMENTS</u>					
03-8011	INTEREST ON INVESTMENTS	4,890.49	22,977.20	15,000.00	(7,977.20)	153.2
	TOTAL INTEREST ON INVESTMENTS	4,890.49	22,977.20	15,000.00	(7,977.20)	153.2
	<u>FUNDS FOR GRADE CROSSINGS</u>					
03-8301	GRANT FUNDS	.00	79,597.01	935,000.00	855,402.99	8.5
03-8302	DEKALB CTY COMMUNITY FDN GRANT	.00	19,200.00	.00	(19,200.00)	.0
	TOTAL FUNDS FOR GRADE CROSSINGS	.00	98,797.01	935,000.00	836,202.99	10.6
	TOTAL FUND REVENUE	(7,923.18)	237,491.13	1,360,000.00	1,122,508.87	17.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPR EXPENSES</u>					
03-6500-421 COMMUNITY PROGRAMS	.00	.00	15,000.00	15,000.00	.0
03-6500-522 NPDES PERMIT FEE	.00	1,000.00	.00	(1,000.00)	.0
03-6500-726 DONATIONS- COMMUNITY AGENCIES	.00	2,000.00	5,000.00	3,000.00	40.0
03-6500-820 CHESTNUT PARKING LOT	4,170.00	4,170.00	.00	(4,170.00)	.0
03-6500-824 STREET IMPROVEMENT	.00	.00	800,000.00	800,000.00	.0
03-6500-837 EMERGENCY PREPAREDNESS	.00	3,068.52	.00	(3,068.52)	.0
03-6500-840 HOLIDAY DECORATIONS	4,250.00	4,465.28	15,000.00	10,534.72	29.8
03-6500-842 SIDEWALKS, NEW CONSTRUCTION	2,208.00	2,208.00	50,000.00	47,792.00	4.4
03-6500-846 SPLASH PAD	.00	130,339.52	135,000.00	4,660.48	96.6
03-6500-857 DEKALB CTY COMMUNITY GRANT EXP	19,508.74	19,508.74	.00	(19,508.74)	.0
03-6500-910 TRANSFERS TO OTHER FUNDS	.00	13,327.32	(26,655.00)	(39,982.32)	50.0
03-6500-912 LOAN PAYMENTS	.00	.00	(51,128.00)	(51,128.00)	.0
03-6500-913 CAPITAL PURCHASE TRANSFERS	.00	.00	(172,300.00)	(172,300.00)	.0
TOTAL CAPITAL IMPR EXPENSES	30,136.74	180,087.38	769,917.00	589,829.62	23.4
TOTAL FUND EXPENDITURES	30,136.74	180,087.38	769,917.00	589,829.62	23.4
NET REVENUE OVER EXPENDITURES	(38,059.92)	57,403.75	590,083.00	532,679.25	9.7

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

SEWER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
06-4010	CONNECTION FEES	1,000.00	11,000.00	10,000.00	(1,000.00)	110.0
06-4011	SERVICE FEES	479.77	140,988.68	552,000.00	411,011.32	25.5
	TOTAL SERVICE FEES	1,479.77	151,988.68	562,000.00	410,011.32	27.0
	<u>LATE CHARGES</u>					
06-4021	LATE CHARGES	(120.00)	14,124.16	28,000.00	13,875.84	50.4
	TOTAL LATE CHARGES	(120.00)	14,124.16	28,000.00	13,875.84	50.4
	<u>BAD CHECK CHARGES</u>					
06-4041	BAD CHECK CHARGES	.00	(19.99)	25.00	44.99	(80.0)
	TOTAL BAD CHECK CHARGES	.00	(19.99)	25.00	44.99	(80.0)
	<u>PERMITS</u>					
06-4051	PERMITS	3,500.00	38,500.00	35,000.00	(3,500.00)	110.0
	TOTAL PERMITS	3,500.00	38,500.00	35,000.00	(3,500.00)	110.0
	<u>INTEREST ON INVESTMENT</u>					
06-8011	INTEREST ON INVESTMENT	10,488.84	51,109.70	50,000.00	(1,109.70)	102.2
	TOTAL INTEREST ON INVESTMENT	10,488.84	51,109.70	50,000.00	(1,109.70)	102.2
	<u>LEASE INCOME</u>					
06-8801	LEASE INCOME	.00	.00	10,725.00	10,725.00	.0
	TOTAL LEASE INCOME	.00	.00	10,725.00	10,725.00	.0
	TOTAL FUND REVENUE	15,348.61	255,702.55	685,750.00	430,047.45	37.3

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

SEWER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM EXPENSES</u>					
06-7300-118 SALARIES: MAINT WORKERS	9,558.02	35,498.31	97,500.00	62,001.69	36.4
06-7300-131 EMPLOYEE HEALTH INSURANCE	1,285.71	4,714.27	18,000.00	13,285.73	26.2
06-7300-133 IMRF CONTRIBUTION	837.27	3,109.64	8,650.00	5,540.36	36.0
06-7300-193 PAYROLL TAXES	731.19	2,715.66	7,200.00	4,484.34	37.7
06-7300-198 UNIFORMS	150.00	150.00	1,000.00	850.00	15.0
06-7300-211 LEGAL/COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00	.0
06-7300-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
06-7300-213 OTHER CONSULTING FEES	1,337.45	5,679.38	16,000.00	10,320.62	35.5
06-7300-214 AUDIT FEES	.00	3,150.00	4,000.00	850.00	78.8
06-7300-218 EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
06-7300-221 UTILITIES	7,429.86	26,937.70	110,000.00	83,062.30	24.5
06-7300-241 M&O: VEH & EQUIP	1,122.62	1,428.24	3,000.00	1,571.76	47.6
06-7300-243 M&O: SEWER PLANT	1,332.52	3,441.10	40,000.00	36,558.90	8.6
06-7300-311 OFFICE EXPENSE	49.95	2,401.92	6,500.00	4,098.08	37.0
06-7300-312 ANNUAL PERMIT FEES	.00	7,500.00	11,000.00	3,500.00	68.2
06-7300-313 TRAINING	.00	.00	2,000.00	2,000.00	.0
06-7300-314 TELEPHONE	108.16	1,131.66	5,000.00	3,868.34	22.6
06-7300-345 WASTEWATER TESTING	2,112.70	3,339.00	17,500.00	14,161.00	19.1
06-7300-371 GAS & PETROLEUM	236.88	1,021.25	2,200.00	1,178.75	46.4
06-7300-511 INSURANCE EXPENSE	1,655.00	2,994.00	4,100.00	1,106.00	73.0
06-7300-591 MISC EXPENSES	.00	30.05	500.00	469.95	6.0
06-7300-611 DEBT SERVICE PRINCIPAL	24,434.99	24,434.99	49,106.00	24,671.01	49.8
06-7300-621 INTEREST EXPENSE	6,038.40	6,038.40	11,841.00	5,802.60	51.0
06-7300-811 CAP OUTLAY: CONSTRUCT	.00	85,871.00	15,000.00	(70,871.00)	572.5
06-7300-812 CAP OUTLAY: EQUIPMENT	.00	.00	58,500.00	58,500.00	.0
TOTAL SEWER SYSTEM EXPENSES	58,420.72	221,586.57	499,097.00	277,510.43	44.4
TOTAL FUND EXPENDITURES	58,420.72	221,586.57	499,097.00	277,510.43	44.4
NET REVENUE OVER EXPENDITURES	(43,072.11)	34,115.98	186,653.00	152,537.02	18.3

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
07-4011	SERVICE FEES	655.90	146,038.19	520,000.00	373,961.81	28.1
	TOTAL SERVICE FEES	655.90	146,038.19	520,000.00	373,961.81	28.1
	<u>LATE CHARGES</u>					
07-4021	LATE CHARGES	(4.87)	925.48	1,500.00	574.52	61.7
	TOTAL LATE CHARGES	(4.87)	925.48	1,500.00	574.52	61.7
	<u>BAD CHECK CHARGES</u>					
07-4041	BAD CHECK CHARGES	.00	75.00	25.00	(50.00)	300.0
	TOTAL BAD CHECK CHARGES	.00	75.00	25.00	(50.00)	300.0
	<u>PERMITS</u>					
07-4051	PERMITS	3,800.00	41,800.00	50,000.00	8,200.00	83.6
	TOTAL PERMITS	3,800.00	41,800.00	50,000.00	8,200.00	83.6
	<u>METER SALES</u>					
07-4301	METER SALES	.00	.00	5,000.00	5,000.00	.0
	TOTAL METER SALES	.00	.00	5,000.00	5,000.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
07-4991	MISC INCOME	.00	900.00	1,500.00	600.00	60.0
	TOTAL MISCELLANEOUS REVENUE	.00	900.00	1,500.00	600.00	60.0
	<u>INTEREST ON INVESTMENT</u>					
07-8011	INTEREST ON INVESTMENT	5,242.82	25,619.76	25,000.00	(619.76)	102.5
	TOTAL INTEREST ON INVESTMENT	5,242.82	25,619.76	25,000.00	(619.76)	102.5

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEASE INCOME</u>					
07-8801	LEASE INCOME	310.00	1,550.00	3,720.00	2,170.00	41.7
	TOTAL LEASE INCOME	310.00	1,550.00	3,720.00	2,170.00	41.7
	TOTAL FUND REVENUE	10,003.85	216,908.43	606,745.00	389,836.57	35.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM EXPENSES</u>					
07-7400-118 SALARIES: MAINT WORKERS	14,336.97	53,247.39	142,500.00	89,252.61	37.4
07-7400-131 EMPLOYEE HEALTH INSURANCE	1,928.61	7,071.57	2,700.00	(4,371.57)	261.9
07-7400-133 IMRF CONTRIBUTION	1,255.93	4,664.47	21,000.00	16,335.53	22.2
07-7400-193 PAYROLL TAXES	1,096.78	4,073.36	17,950.00	13,876.64	22.7
07-7400-198 UNIFORMS	366.16	366.16	900.00	533.84	40.7
07-7400-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
07-7400-213 OTHER CONSULTING FEES	2,006.17	8,519.05	24,075.00	15,555.95	35.4
07-7400-214 AUDIT FEES	.00	3,150.00	4,000.00	850.00	78.8
07-7400-221 UTILITIES	5,397.94	20,394.28	75,000.00	54,605.72	27.2
07-7400-222 RADIUM REMOVAL PROCESSING	9,303.82	47,214.38	111,510.00	64,295.62	42.3
07-7400-241 M&O: VEH & EQUIP	.00	75.91	5,000.00	4,924.09	1.5
07-7400-243 M&O: WELL SYSTEM	1,609.99	2,260.53	30,000.00	27,739.47	7.5
07-7400-311 OFFICE EXPENSE	49.95	5,271.88	11,000.00	5,728.12	47.9
07-7400-314 TELEPHONE	153.02	1,360.00	5,000.00	3,640.00	27.2
07-7400-331 TRAVEL & TRAINING	.00	138.75	2,000.00	1,861.25	6.9
07-7400-341 METER PURCHASES & SUPPLIES	5,313.40	5,313.40	15,000.00	9,686.60	35.4
07-7400-343 CONNECTION EXP	.00	.00	5,000.00	5,000.00	.0
07-7400-344 ACCESS SUPPLY PURCH	.00	.00	2,000.00	2,000.00	.0
07-7400-345 CHEMICALS & TESTING	1,334.50	12,887.01	20,000.00	7,112.99	64.4
07-7400-346 TOOLS	.00	.00	1,250.00	1,250.00	.0
07-7400-371 GAS & PETROLEUM	552.72	2,382.96	8,000.00	5,617.04	29.8
07-7400-511 INSURANCE EXPENSE	3,313.00	5,341.00	6,800.00	1,459.00	78.5
07-7400-531 REAL ESTATE TAXES	.00	236.56	.00	(236.56)	.0
07-7400-811 CAP OUTLAY: CONSTRUCT	.00	5,740.00	25,000.00	19,260.00	23.0
07-7400-812 CAP OUTLAY: EQUIPMENT	36,420.00	36,420.00	100,000.00	63,580.00	36.4
07-7400-826 CAP OUTLAY: ENG STUDY	.00	.00	50,000.00	50,000.00	.0
TOTAL WATER SYSTEM EXPENSES	84,438.96	226,128.66	688,185.00	462,056.34	32.9
TOTAL FUND EXPENDITURES	84,438.96	226,128.66	688,185.00	462,056.34	32.9
NET REVENUE OVER EXPENDITURES	(74,435.11)	(9,220.23)	(81,440.00)	(72,219.77)	(11.3)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

FESTIVAL & PARADE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
09-4961	DONATIONS	.00	.00	5,000.00	5,000.00	.0
	TOTAL DONATIONS	.00	.00	5,000.00	5,000.00	.0
	<u>FUNDRAISERS</u>					
09-4972	FESTIVAL RECEIPTS	.00	.00	17,500.00	17,500.00	.0
	TOTAL FUNDRAISERS	.00	.00	17,500.00	17,500.00	.0
	<u>INTEREST</u>					
09-8011	INTEREST ON INVESTMENT	.00	.04	60.00	59.96	.1
	TOTAL INTEREST	.00	.04	60.00	59.96	.1
	<u>ALLOTMENT FROM GF</u>					
09-8192	FESTIVAL/PARADE TRANSFER	.00	(10.30)	20,000.00	20,010.30	(.1)
	TOTAL ALLOTMENT FROM GF	.00	(10.30)	20,000.00	20,010.30	(.1)
	TOTAL FUND REVENUE	.00	(10.26)	42,560.00	42,570.26	.0

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

FESTIVAL & PARADE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FESTIVAL & PARADE EXPENSES</u>					
09-7700-218 CONTRACTED GROUPS/EVENTS/LABOR	.00	6,565.68	20,000.00	13,434.32	32.8
09-7700-241 RENTALS	.00	.00	4,500.00	4,500.00	.0
09-7700-312 SUPPLIES	.00	.00	4,500.00	4,500.00	.0
09-7700-313 POSTAGE	.00	.00	100.00	100.00	.0
09-7700-315 COPIES, PRINTING & ADVERTISING	.00	.00	1,500.00	1,500.00	.0
09-7700-571 PRIZES & AWARDS	.00	.00	750.00	750.00	.0
09-7700-591 MISC EXPENSE	.00	.00	500.00	500.00	.0
TOTAL FESTIVAL & PARADE EXPENSES	.00	6,565.68	31,850.00	25,284.32	20.6
TOTAL FUND EXPENDITURES	.00	6,565.68	31,850.00	25,284.32	20.6
NET REVENUE OVER EXPENDITURES	.00	(6,575.94)	10,710.00	17,285.94	(61.4)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

RESTRICTED ASSETS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
13-4167	WASTE COLLECTION AGREEMENT	10,891.50	10,891.50	17,000.00	6,108.50	64.1
	TOTAL DONATIONS	10,891.50	10,891.50	17,000.00	6,108.50	64.1
	<u>PARK DEVELOPMENT FEES</u>					
13-4171	PARK LOT DEV FEES - GENERAL	.00	.00	1,000.00	1,000.00	.0
	TOTAL PARK DEVELOPMENT FEES	.00	.00	1,000.00	1,000.00	.0
	<u>CAPITAL CONTRIBUTIONS: TOWN</u>					
13-4201	CAP CONTRIB: PUBLIC WORKS BLDG	504.63	5,550.93	.00 (5,550.93)	.0
13-4202	CAP CONTRIB: POLICE FACILITY	402.78	4,430.58	.00 (4,430.58)	.0
13-4203	CAP CONTRIB: EMERGENCY SIREN	11.57	127.27	.00 (127.27)	.0
13-4204	CAP CONTRIB: TOWN HALL BLDG	729.63	8,025.93	.00 (8,025.93)	.0
13-4205	CAP CONTRIB: SPORTS COMPLEX	659.72	7,256.92	.00 (7,256.92)	.0
13-4206	CAP CONTRIB: CAPITAL EQUIPMENT	.00	.00	18,000.00	18,000.00	.0
	TOTAL CAPITAL CONTRIBUTIONS: TOWN	2,308.33	25,391.63	18,000.00 (7,391.63)	141.1
	<u>INTEREST</u>					
13-8011	INTEREST ON INVESTMENT	6,721.21	32,871.36	35,000.00	2,128.64	93.9
	TOTAL INTEREST	6,721.21	32,871.36	35,000.00	2,128.64	93.9
	<u>TRANSFERS</u>					
13-8101	TRANSFERS FROM OTHER FUNDS	.00	13,327.32	26,655.00	13,327.68	50.0
	TOTAL TRANSFERS	.00	13,327.32	26,655.00	13,327.68	50.0
	TOTAL FUND REVENUE	19,921.04	82,481.81	97,655.00	15,173.19	84.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RESTRICTED ASSETS</u>					
13-8000-350 ROAD IMPROVEMENTS	.00	27,617.95	35,000.00	7,382.05	78.9
13-8000-813 CAP OUTLAY: TOWN HALL	.00	.00	5,000.00	5,000.00	.0
13-8000-814 CAP OUTLAY: SSA#4	.00	.00	50,000.00	50,000.00	.0
13-8000-815 CAPITAL OUTLAY SPLASH PAD NEUM	.00	.00	79,851.00	79,851.00	.0
13-8000-824 CAP O/L: PARK DEV (MCPHILLIPS)	.00	.00	14,305.00	14,305.00	.0
13-8000-833 CAP OUTLAY: PUBL WKS FACILITY	.00	.00	5,000.00	5,000.00	.0
13-8000-839 AIRPORT ROAD PROPERTY TAXES	.00	8,471.72	.00	(8,471.72)	.0
13-8000-840 AIRPORT ROAD UTILITIES	19.68	80.94	.00	(80.94)	.0
TOTAL RESTRICTED ASSETS	19.68	36,170.61	189,156.00	152,985.39	19.1
TOTAL FUND EXPENDITURES	19.68	36,170.61	189,156.00	152,985.39	19.1
NET REVENUE OVER EXPENDITURES	19,901.36	46,311.20	(91,501.00)	(137,812.20)	50.6

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST INCOME</u>						
14-8010	TIF RE TAX RECEIVED	176,147.95	440,294.58	355,000.00	(85,294.58)	124.0
14-8011	INTEREST ON INVESTMENT	3,946.01	17,066.83	15,000.00	(2,066.83)	113.8
	TOTAL INTEREST INCOME	180,093.96	457,361.41	370,000.00	(87,361.41)	123.6
	TOTAL FUND REVENUE	180,093.96	457,361.41	370,000.00	(87,361.41)	123.6

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING SEPTEMBER 30, 2023

Item 1.

TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TIF EXPENSES</u>					
14-6600-212	ADMINISTRATIVE EXPENSE	.00	1,719.95	.00	(1,719.95)	.0
14-6600-591	MISC EXPENSES	.00	23,502.20	427,000.00	403,497.80	5.5
	<u>TOTAL TIF EXPENSES</u>	<u>.00</u>	<u>25,222.15</u>	<u>427,000.00</u>	<u>401,777.85</u>	<u>5.9</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>.00</u>	<u>25,222.15</u>	<u>427,000.00</u>	<u>401,777.85</u>	<u>5.9</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>180,093.96</u>	<u>432,139.26</u>	<u>(57,000.00)</u>	<u>(489,139.26)</u>	<u>758.1</u>

General Fund - Streets and Maintenance		
Facility 250 S Halwood		
Loan Date: 12/31/11, Maturity Date: 6/30/30, Loan Amount: \$655,200.00		
Interest Rate: 7.25%, Semi-Annual P&I due 6/30 and 12/31		
Beginning Balance 5/1/2023		\$ 340,817.46
Principal Paid Fiscal Year 2024:		\$ (20,452.53)
Interest Paid Fiscal Year 2024:	\$ 5,111.37	
Current Balance:		<u>\$ 320,364.93</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 18,218.32	\$ 11,708.68
Fiscal Year Ending 2025	\$ 38,582.92	\$ 21,271.08
Future	\$ 263,563.69	\$ 59,692.54
Total:	<u>\$ 320,364.93</u>	<u>\$ 92,672.30</u>
* rate change 3 year variable		

General Fund - IEPA Loan		
Wastewater Project: L17-5003		
Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments		
Beginning Balance 5/1/2023		\$ 625,740.66
Principal Paid Fiscal Year 2024:		\$ (24,434.99)
Interest Paid Fiscal Year 2024:	\$ 6,038.40	
Current Balance:		<u>\$ 601,305.67</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 24,670.79	\$ 5,802.60
Fiscal Year Ending 2025	\$ 50,058.09	\$ 10,888.69
Future	\$ 526,576.79	\$ 52,265.07
Total:	<u>\$ 601,305.67</u>	<u>\$ 68,956.36</u>

Restricted Asset Fund Loan		
North Avenue Road Repairs		
Maturity Date 12/31/2024, Int Rate: 2%, Semi-Annual Payments		
Beginning Balance 5/1/2023		\$ 52,002.73
Principal Paid Fiscal Year 2024:		\$ (12,807.29)
Interest Paid Fiscal Year 2024:	\$ 520.03	
Current Balance:		<u>\$ 39,195.44</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 12,935.36	\$ 391.95
Fiscal Year Ending 2025	\$ 26,260.08	\$ 394.55
Total:	<u>\$ 39,195.44</u>	<u>\$ 786.50</u>

		Balance 9/1/2023	Deposits 9/30/2023	Expenditures 9/30/2023	Balance 9/30/2023
<u>Customer Deposits</u>					
13-2010	AP	\$ -			\$ -
13-2020	Deferred Revenue	\$ -	-	-	-
13-2301	Occupany Deposits	\$ -	-		-
13-2355	Airport Road Security Deposits	\$ -	-	-	-
<u>Engineering Deposits</u>					
13-2316	DCUSD #428	\$ 51,668.29	\$ -	\$ -	\$ 51,668.29
<u>Land/Cash Contributions</u>					
13-2401	Cortland Fire Protection District	\$ 3,900.00	\$ 300.00		\$ 4,200.00
13-2405	Sycamore School District # 427	\$ 2,363.69			2,363.69
13-2406	#428 Schools	\$ 105,648.75			105,648.75
13-2407	Cortland Library	\$ 585.00	45.00		630.00
<u>Storm Sewer Escrow</u>					
13-2411	Neumann Homes Inc	\$ 79,850.65		\$ -	\$ 79,850.65
<u>Capital Contributions #428 Schools</u>					
13-2432	DRH Cambridge - Richland Trails	\$ 246,288.85			\$ 246,288.85
<u>Library Building</u>					
13-2452	Library Building	\$ 15,840.88	\$ 337.04	\$ -	\$ 16,177.92
<u>Fire Department Building</u>					
13-2461	DRH Cambridge - Richland Trails	\$ 91,144.90			\$ 91,144.90
13-2462	Montalbano - Chestnut Grove	\$ 20,496.70	436.10	-	20,932.80
<u>WasteWater Irrigation Land Acquisition</u>					
13-2501	SSA # 4 Connection Fees	\$ 54,500.00		\$ -	\$ 54,500.00
13-2505	SSA # 8 Connection Fees	\$ -		-	\$ -
13-2551	Waste Water Irrigation Land Fee	\$ 85,000.00	500.00	-	\$ 85,500.00
<u>Cortland Events Committee</u>					
13-2900	Festival Parade	\$ -	\$ -	\$ -	\$ -
13-2350	Road Improvements	\$ 39,815.43	\$ -		\$ 39,815.43
13-2352	Administrative Fund	\$ 99,423.32	-	-	99,423.32
13-2354	Punch List Follow Up Items	\$ 12,072.46	-	-	12,072.46
<u>Capital Contributions - Town Use (By Purpose)</u>					
13-3100	McPhillips Park Improvements	\$ 14,305.60	\$ -	\$ -	\$ 14,305.60
13-4096	Town Services	\$ -	-	-	-
13-4167	Road Improvements - DC Trash Agreement	\$ 67,148.36	10,891.50	-	78,039.86
13-4168	Airport Road Property Rent	\$ 17,304.96	-	19.68	17,285.28
13-4170	Airport Road Farm Rent	\$ 106,953.83		-	106,953.83
13-4161	Parks Improvements	\$ 256.00	-	-	256.00
13-4171	Park Development Fees	\$ 8,500.00		-	8,500.00
13-4201	Public Works Facility	\$ 14,129.64	504.63	-	14,634.27
13-4202	Police Facility	\$ 11,693.30	402.78	-	12,096.08
13-4203	Emergency Siren	\$ 2,961.92	11.57	-	2,973.49
13-4204	Town Hall	\$ 29,879.64	729.63	-	30,609.27
13-4205	Sports Complex	\$ 170,222.01	659.72	-	170,881.73
13-4206	Capital Improvements	\$ 133,194.23	6,721.21	-	139,915.44
13-4206	SCADA - Chestnut Grove	\$ 9,520.60	-	-	9,520.60
13-8101	Transfers from Other Funds - Town Loan	\$ 77,937.04		-	77,937.04
13-8701	InvestForeclosures (Dep less Ltr of Credit)	\$ -	-	-	-
13-8702	Performance Bond - Nature's Crossing	\$ -	-	-	-
		\$ 664,007.13	\$ 19,921.04	\$ 19.68	\$ 683,908.49
		"FUND BAL"	\$ 642,805.51		
		Reserve for McPhillips	\$ 14,305.60		
		YTD Revs over Exps	\$ 46,311.20		
		Fund Equity	\$ 703,422.31		
				Total Assets	\$ 1,613,639.37
				Total Liabilities & Equity	\$ 1,613,639.37
					\$ -
		Account Interest	\$ 6,721.21		
		13-8011			
* Account Interest posted to Capital Improvements					

SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:
September 30, 2023

	Beginning Balance	Receipts/ Transfers In	Dividends/ Interest	Expenditures/ Transfers Out	Ending Balance
SSA #1 Special Tax Refunding Bonds 2017					
Bond & Interest Fund	\$ 249,159.47	\$ 210,825.97	\$ 1,012.17	\$ 57,461.25	403,536.36
2017 Reserve Fund	\$ 359,525.88	-	1,437.42	7,899.80	353,063.50
Special Redemption Account	\$ -	-	-	-	-
Special Reserve Fund 2017	\$ 40,732.82	-	162.85	895.67	40,000.00
Administrative Expense Fund	\$ 5,612.06		11.93		5,623.99
Total SSA #1 Refunding Bonds	\$ 655,030.23	\$ 210,825.97	\$ 2,624.37	\$ 66,256.72	\$ 802,223.85
SSA #4-8 (Sheaffer Project)					
Bond & Interest Fund	\$ 0.00	\$ -			\$ 0.00
Special Redemption Account	\$ -	-	-	-	-
Debt Service Reserve Fund	\$ -	-	-		-
Administrative Expense Fund	\$ -		-		-
Total SSA #4-8	\$ 0.00	\$ -	\$ -	\$ -	\$ 0.00
SSA #9 (Richland Trails)					
SSA #9					
Bond & Interest Fund	\$ 144,056.66				\$ 144,056.66
Reserve Fund	\$ 156,489.94				156,489.94
Improvement Fund	\$ -				-
Administrative Expense Fund	\$ 14,931.10				14,931.10
Total SSA #9	\$ 315,477.70	\$ -	\$ -	\$ -	\$ 315,477.70
Total All SSA	970,507.93	210,825.97	2,624.37	66,256.72	1,117,701.55

TOWN OF CORTLAND 2023 TAX LEVY REQUEST

	2022 TAXABLE VALUATION			2023 ESTIMATED ** TAXABLE VALUATION				
DeKalb County	<u>\$84,861,520</u> \$84,861,520			<u>\$93,110,728</u> \$93,110,728			9.72% Increase in EAV New Construction of \$1,184,294	
	2022 Levy Request	2022 Actual	2022 Actual Rate	2023 Levy Request	2023 Calculated Rate	Max Rate	% increase	\$ increase
Town of Cortland								
Corporate	\$ 500,000	\$ 499,087.57	0.5881%	500,000	0.5370%	1.000%	0.18%	\$ 912
IMRF	55,000	54,913.89	0.0647%	55,000	0.0591%		0.16%	86
Police	150,000	149,729.67	0.1764%	194,000	0.2084%	0.600%	29.57%	44,270
Social Security	52,000	51,909.79	0.0612%	52,000	0.0558%		0.17%	90
Total Town Levy	757,000	755,640.92	0.8904%	801,000	0.8603%		6.00%	45,359
Cortland Library								
Operations and Maint	5,000	4,972.89	0.0059%	5,000	0.0054%	0.200%	0.55%	27
IMRF	10,500	10,463.43	0.0123%	10,500	0.0113%		0.35%	37
Library	230,825	229,855.91	0.2709%	247,000	0.2653%	0.600%	7.46%	17,144
Audit	2,000	1,994.25	0.0024%	2,000	0.0021%		0.29%	6
Tort	5,000	4,989.86	0.0059%	5,000	0.0054%		0.20%	10
Social Security	12,000	11,956.99	0.0141%	12,000	0.0129%		0.36%	43
Total Library Levy	265,325	264,233.33	0.3114%	281,500	0.3023%		6.53%	17,267
Total Town & Library	1,022,325	1,019,874.25	1.2018%	1,082,500	1.1626%		6.14%	62,626
SSA #1	430,002	430,001.50	0.5067%	442,902	* 0.4757%		3.00%	12,900
SSA #9	201,388	201,388.00	0.2373%	207,430	* 0.2228%		3.00%	6,042
Total	\$ 1,621,559	\$ 1,651,264	1.9458%	\$ 1,732,831	1.8610%		4.94%	\$ 81,567

*Recapture - Town
*Recapture - Library

1,094.00
382.00

* SSA tax levies estimated until final tax reports are
received from Muni-Cap and DTA.



Town of Cortland

Agenda Request

Item 3.

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☒ **RESOLUTION** ☐ **ORDINANCE** ☐ **INFORMATION** ☐ **OTHER**

DATE PREPARED: 10-17-2023

FOR MEETING ON: 10-23-2023

DESCRIPTION/TITLE:

Purchase 2 Ford F350 trucks with plows.

REQUIRED ACTION:

Accept and sign the proposal from Gjovik Ford for the purchase of 2 Ford F-350 trucks with plows in the amount of \$124,854.00.

STAFF/COMMITTEE RECOMMENDATION:

Accept and sign the proposal from Gjovik Ford for the purchase of 2 Ford F-350 trucks with plows in the amount of \$124,854.00.

STATEMENT OF CONCERN/SUMMARY:

Funds have been approved in the current budget.

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: Joel Summerhill

Approved by:

Date 10/17/2023

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SPECIFICATIONS

MODEL: 2024 Super Duty F-350 SRW XL 4WD Regular Cab Long Bed
(F3B)

POWER: 6.8L 2V DEVCT NA PFI V8 Gas with 10-speed Transmission
Electronic Locking 3.73 Axle Ratio (X3E)

COLOR: Oxford White (Z1)

TIRES: LT275/70Rx18E BSW A/T (4) (TDX)

SEAT TYPE: Medium Dark Slate HD Vinyl 40/20/40 (AS)

ADDITIONAL EQUIPMENT/PACKAGES:

410 Amp Dual Alternators (67B) Snowplow Prep Package (473)
Front Splash Guards (61S) Rear Splash Guards (62S)
LED Roof Clearance Lights (592) Interior Works Surface (52S)
Amber 360 Degree LED Strobes (91S) Tough Bed Spray In
Bedliner (85S) Ford Pro Upfit Integration System (18A)
Aluminum Cross bed Toolbox Matte Black Weather Guard (19J)
Platform Running Boards (18B) Dual Battery (86M)
Spare Tire and Wheel Delete (51X)

SNOWPLOW: 8'-10' Western Wide-Out installed with handheld control,
rubber snow deflector and LED head lights

REGISTRATION: Municipal plates and registration shall be included in
proposal

2024 Ford F350 Pick Up Trucks with Plows

The Town of Cortland sought proposals from Ford dealerships for the purchase of 2 new identical trucks with plows.

4 proposals were received.

Gjovik Ford

\$62,427.00 per vehicle

\$124,854.00 Total

Rock River Block Ford

\$64,320.15 per vehicle

\$128,640.30 Total

Riverview Ford

\$65,814.00 per vehicle

\$131,628.00 Total

Hawk Ford

\$71,525.26 per vehicle

\$143,050.52 Total



Purchase Agreement

Keegan Gjovik
Gjovik Ford
12950 EAST U.S. 34
Plano, IL 60545

Buyer	Co-Buyer	Vehicle
Town Of Cortland Joel Summerhill 100 South Llanos Cortland, IL 60112 C: (815) 756-9684 water-sewer@cortlandil.org		2024 Ford F-350 XL VIN: Stock #: Mileage: Color:

Purchase Details	
Sales Price:	\$50,998.00
Accessories:*	\$11,254.00
Service Contract:	\$0.00
Government Fees:	\$175.00
Proc/Doc :	\$0.00
Total Taxes:	\$0.00
Total Sales Price:	\$62,427.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$62,427.00

X

Customer Signature

Date

X

Manager Signature

Date

* Accessories: PLOW WIDE OUT: \$11,254.00

Disclaimer:

On approved credit.

Printed 10/11/23 5:24 PM



Town of Cortland

Agenda Request

Item 4.

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☐ RESOLUTION ☐ ORDINANCE ☐ INFORMATION ☒ OTHER

DATE PREPARED: 10/16/23

FOR MEETING ON: 10/23/23

DESCRIPTION/TITLE: AUTHORIZATION TO PURCHASE 2 (TWO) SOLAR LIGHT POLE UNITS

REQUIRED ACTION: MOTION FOR BOARD APPROVAL AND AUTHORIZATION FOR MAYOR TO EXECUTE QUOTE (ACTION ITEM)

STAFF RECOMMENDATION: ENGINEER RECOMMENDS THE BOARD CONSIDER THE PURCHASE

STATEMENT OF SUMMARY: SEVERAL RESIDENTS HAVE REQUESTED ADDITIONAL LIGHTING ALONG ROBINSON AVENUE. FOR OVER A YEAR, THE TOWN HAS BEEN IN COMMUNICATION WITH COMED REGARDING POSSIBLE INSTALLATION OF TWO LIGHTS POLES ALONG ROBINSON AVENUE AT THE INTERSECTIONS WITH WALNUT AND LLANOS STREETS. LAST YEAR'S AND THE CURRENT YEAR'S BUDGET HAVE INCLUDED \$15,000 FOR THE INSTALLATION OF TWO POLES. DUE TO ADDITIONAL WORK AND COSTS ASSOCIATED WITH THE INSTALLATION OF POLES SIMILAR TO THE EXISTING POLES, STAFF HAS RESEARCHED SOLAR POWERED LIGHT POLES.

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: BCW

Approved by:

Date

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Opportunity Owner	Austin Brennan	Quote Number	00082120
Payment Terms	50% deposit, 50% Net 30 from Ship Date-contingent on credit approval	Quote Name	G7140-Cortland IL-Robinson Ave Intersections-RevA
Shipping Terms	Prices are FOB Origin	Quote Date	9/26/2023
		Quote Expiration Date	12/26/2023
		Est. Lead Time	12-14 Weeks
		Ship To Name	Town of Cortland
		Ship To	United States

Beware of Fraud: Any advance payment request will only be made on the basis of a proforma invoice sent by Fonroche Lighting America.

Shipping and Handling Not Included - Request estimate.

Fonroche Model Number	Fonroche Product Description	Price System	Quantity	Amount
[CK16B-4K-T4] [P310F-4P]HW-MC POLE: 20Ft. Round Tapered Pole-Anchor Base-1-4FT Arm Fixture Color - BK	SmartLight Assembly with 1248Wh-24V NiMH Battery , special extreme temperature (from -40°C to +70°C), 310W solar module with Top of Pole assembly and Intelligent management/control system. Provisioned for Single Fixture configuration. Single CK16B Fixture 4K Color Temp.-Type 4 - . Power Assembly color is black. High wind and enhanced marine coating. 20Ft. Round Tapered Pole-Anchor Base-1-4FT Arm 5 Year Warranty All Night Lighting 365 Days a Year - Full Battery Replacement Assumes No Shading Tilt optimized for snow conditions 45 Degrees Tilt 100% =30 Watts worst case conditions.All Night at 100%	USD 5,159	2.00	USD 10,318
Total Line Items				USD 10,318
Shipping & Handling Est.				USD 2,043
Quote Total				USD 12,361

This quotation is subject to the following terms and conditions

Seller's Terms and Conditions of Sale in effect on the date of this order shall apply to this quote and are hereby incorporated by reference. Seller's Terms and Conditions of Sale may be viewed at <https://www.fonrochesolarlighting.com/about-us/terms/>.

Pricing is based on Fonroche Lighting America's Standard Terms & Conditions and any additional terms stipulated herein. It is the Representative's responsibility to convey these terms to the customer. Without prior written approval from Fonroche Lighting America's Sales Director, any deviation from these terms may constitute a change in this pricing at the time of order. In the event that Fonroche Lighting America is unable recuperate difference in pricing from end customer, it may deduct the difference from representative's commission.

APPLICATION DESIGN

Robinson Ave Intersections Cortland - IL



River Landing - West Chapel, FL

Project Number:	<u>G7140</u>
Date:	9/26/2023
Written by:	Cuong VU
Version :	A

The global leader in solar lighting

Fonroche Lighting America is proud to be part of Fonroche Lighting, the global leader in off-grid solar street lighting. The deep resources and broader scope of an established market leader lets us take solar lighting even further, from the State Treasury in Salem, Oregon to the West African Republic of Senegal. Over 150,000 Fonroche SmartLight systems have been deployed worldwide.

With five offices in the USA and installations across the country, Fonroche is never far away. Some solution providers enter the solar lighting market—then move on. We're a reliable partner that sticks around. You get the responsive support and smart answers that you need now—and the confidence that we'll be here for you far in the future. And we can take on projects of any size, from local to national. That's why so many municipalities, military and federal facilities, tribes, commercial properties, and developers trust us to deliver the full promise of solar lighting.



Olton City Park – Olton, TX

The **3** key benefits for your project

- OFF-GRID

100% solar, not connected to the utility grid. No outages.

365 nights of light a year – guaranteed.

- POWERFUL

Powerful illumination, on a par with grid-connected systems.

- COST-EFFICIENT

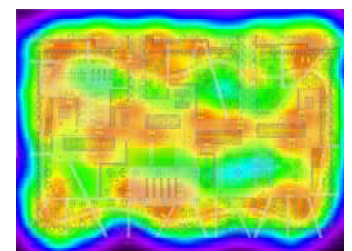
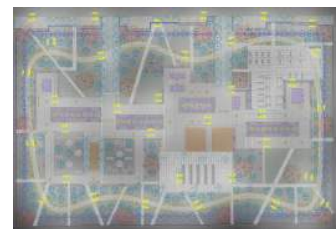
No maintenance for the first 10 years. Rapid installation. No operating costs.

Feasibility of your solar lighting project

To guarantee powerful, cost-effective off-grid lighting, Fonroche operates its own **design offices**.

We assess the feasibility of each project in four stages:

- 1.** First, we define your **lighting requirements**.
- 2.** Next, we analyze the last 10 years of **local weather data** to determine how much energy our PV panels will generate.
- 3.** On this basis, we **calculate** what size and how many products we need to install.
- 4.** Finally, our sales team draws up a **cost estimate**.



1 Project = 1 Study



1



10-Year Analysis of local weather data

We use the **PVsyst** software suite and **Meteonorm** historical time series irradiation data to calculate the real-world operating conditions — orientation and tilt angle of the panel, shadow, etc. — and external parameters, such as direct and diffuse irradiation, temperature and the solar calendar.

2



Simulation of product(s) over a typical year

Our teams have developed a solar sizing software application, which we use to determine which products will best meet your needs. We then simulate how these products operate over a typical year, based on the average conditions for **the last decade**.

3



Sizing the project to your needs

We use a set of key criteria to optimally specify your project:

- Average battery charge level over the year
- Minimum charge level
- Comparative analysis of energy generated by the panel vs. energy used by the system
- Worst-case scenario (lowest irradiation, longest night)

4



Results

Based on our experience, we propose the **optimal solution** in terms of lighting **performance** and **cost effectiveness**.

Autonomy of
365
nights of lighting /year

SMARTLIGHT SYSTEM CONFIGURATION



Non pro-rated

Project-Specific System Specifications

PHOTOVOLTAIC MODULE

PV panel power rating 310 Wp

PV panel tilt angle 45°



POWER 365: SMART STORAGE AND MANAGEMENT

Battery capacity (Must be NiMH) 1248 Wh



LED LIGHT UNIT

Lighting power 30 W nominal

LED light unit specification 4000K - 180 Lm/w



POLE & CROSSPIECE

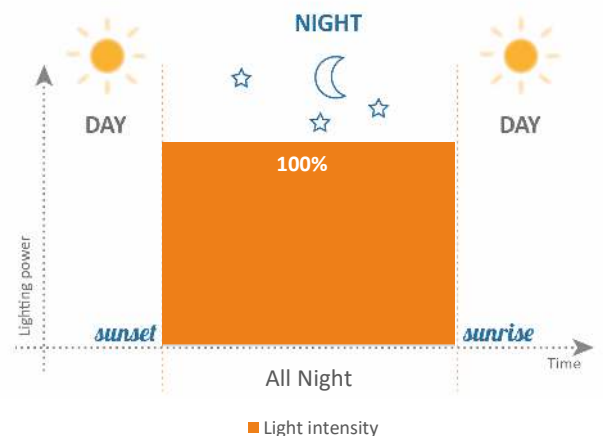
Pole height 20'

Protective treatment Powder Coated

POWER 365
Ultimate Solar Lighting Technology by Fonroche



Chosen lighting profile for your project



PHOTOMETRIC STUDY

**Note: these results are only valid if the Smartlight PV panel is at an azimuth angle of zero degrees and is completely free of shadow.*

***These results are subject to change due to technological or regulatory advances. This technical report is valid for 60 days from the date you receive it.*

Robinson Ave Intersections

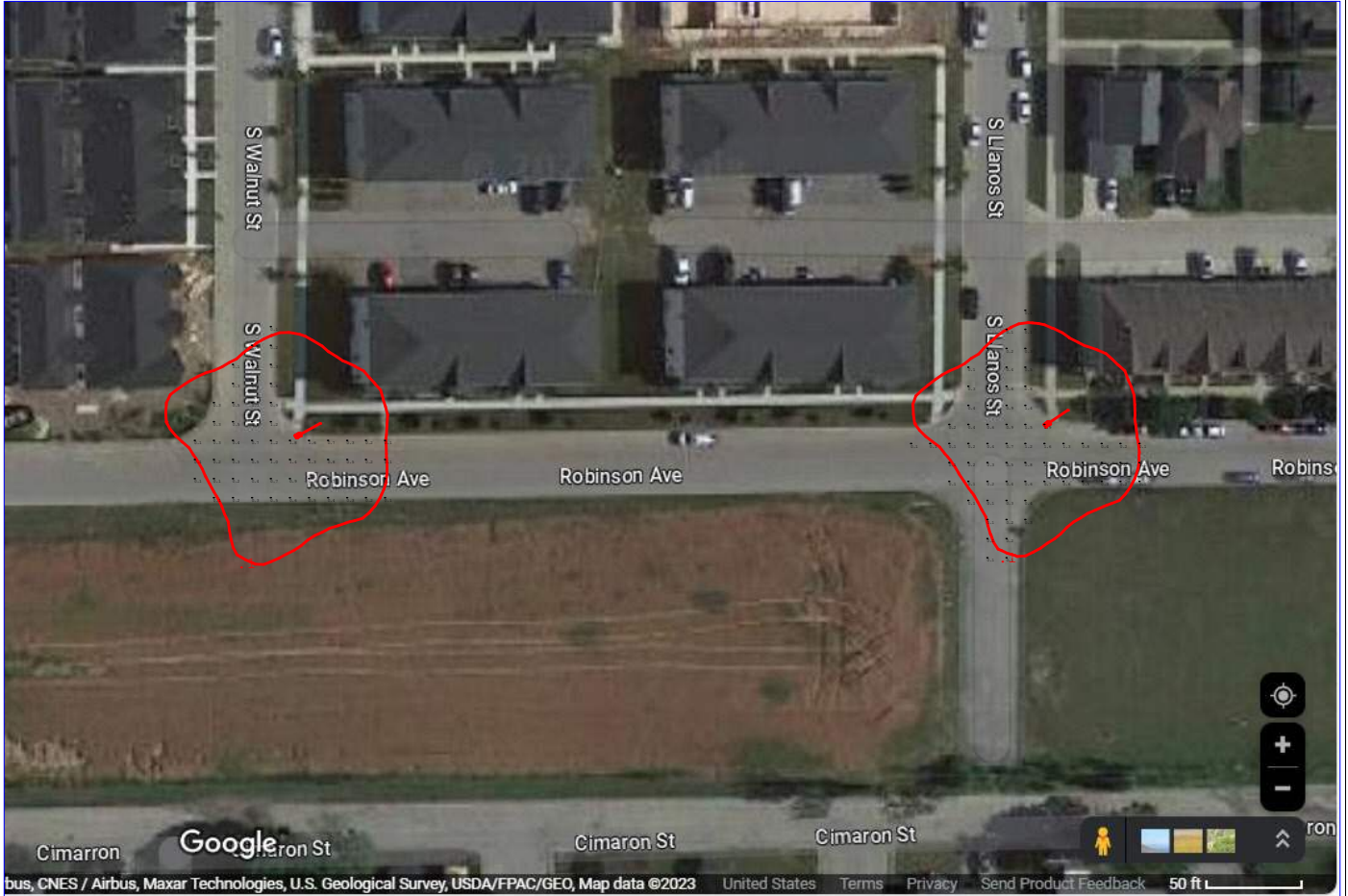


Lighting Plan Rev A

Project Number: G7140

By: Cuong Vu
cuong.vu@fonroche.us
Date: 9/26/2023

4900 David Strickland Road
Forest Hill, TX 76119 | USA
Phone Number: (339) 225 4530
www.fonrochesolarlighting.com



Luminaire Schedule						
Symbol	Qty	Label	Arrangement	Total Lamp Lumens	LLF	Description
	2	T4-CK16B-4K-30W-20'	Single	5400	0.900	YTR215964

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Intersection - Left	Illuminance	Fc	0.49	1.8	0.1	4.90	18.00
Intersection - Right	Illuminance	Fc	0.45	1.9	0.1	4.50	19.00

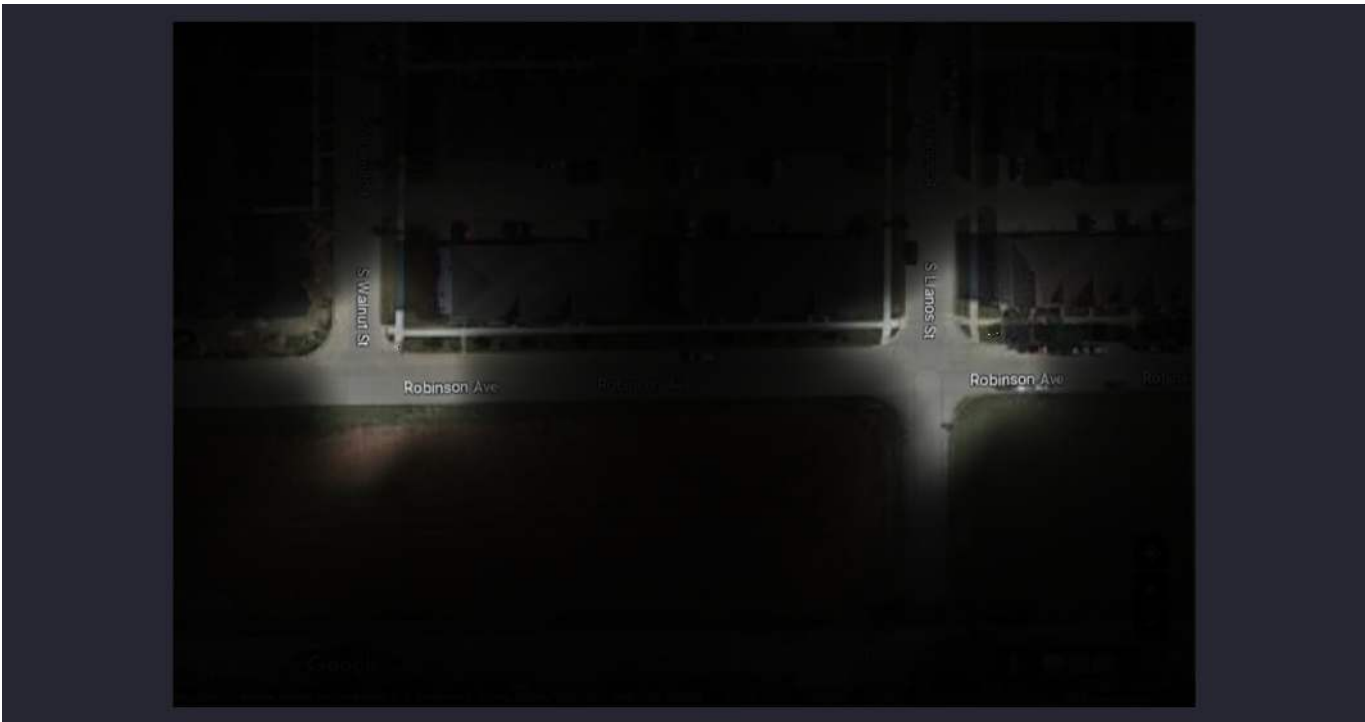
Robinson Ave Intersections



Lighting Plan Rev A
Project Number: G7140

By: Cuong Vu
cuong.vu@fonroche.us
Date:9/26/2023

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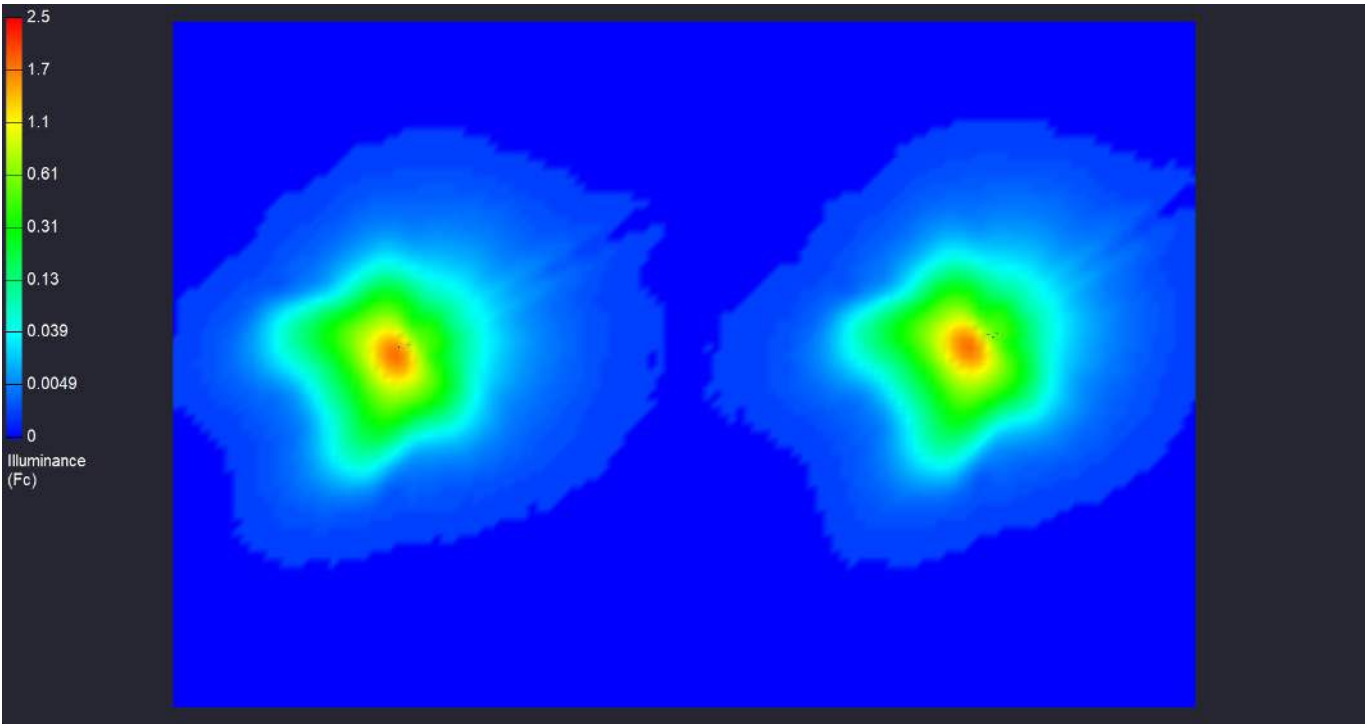
Robinson Ave Intersections



Lighting Plan Rev A
Project Number: G7140

By: Cuong Vu
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Date:9/26/2023

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A few examples



Melissa, TX - Country Ridge Park



Fort Worth - TX



Brushy Creek - Cedar Park TX



Marana, AZ



Solar lighting

Your commitment to sustainability

Contact us

Austin Brennan

Inside Sales Representative

P: (339) 225-4530 x207

E: Austin.brennan@fonroche.us

FIND OUT MORE AT

www.FonrocheSolarLighting.com

FONROCHE LIGHTING AMERICA | 4900 David Strickland Road
Forest Hill, TX 76119 | USA
Telephone : 339-225-4530



Town of Cortland

Agenda Request

Item 5.

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☒ **RESOLUTION** ☐ **ORDINANCE** ☐ **INFORMATION** ☐ **OTHER**

DATE PREPARED: 10/18/23

FOR MEETING ON: 10/23/23

DESCRIPTION/TITLE: SUPPLEMENTAL RESOLUTION FOR REBUILD ILLINOIS (RBI) FUNDS FOR PRAIRIEFIELD AVENUE ROAD PROJECT

REQUIRED ACTION: MOTION FOR BOARD APPROVAL OF RESOLUTION (ACTION ITEM)

STAFF RECOMMENDATION: ENGINEER RECOMMENDS THE BOARD APPROVE THE RESOLUTION

STATEMENT OF SUMMARY: ADDITIONAL CONCRETE WORK WAS REQUESTED BY THE TOWN AS PART OF THE ROAD PROJECT. THE ORIGINAL RESOLUTION WAS FOR \$190,000. THE ORIGINAL CONTRACT WAS \$172,215.05. THE FINAL PAY ESTIMATE IS ANTICIPATED TO BE \$216,486.34. THE SUPPLEMENTAL RESOLUTION WOULD ALLOW THE OVERAGE TO BE PAID FOR BY WITH RBI FUNDS.

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: BCW

Approved by:

Date

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Resolution for Improvement Under the Illinois Highway Code

Item 5.

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Supplemental

Resolution Number

Res 2023-

Section Number

22-00009-00-RS

BE IT RESOLVED, by the Board of the Town

Governing Body Type

Local Public Agency Type

of Town of Cortland

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
West Prairiefield Avenue	0.45		North Loves Road	North Longmeadow Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Mill and HMA overlay and other incidental work

2. That there is hereby appropriated the sum of Thirty thousand and 00/100

Dollars (\$30,000.00) for the improvement of

said section from the Local Public Agency's allotment of ~~Motor Fuel Tax~~ funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cheryl Aldis

Name of Clerk

Town

Local Public Agency Type

Clerk in and for said Town

Local Public Agency Type

of Town of Cortland

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board of Town of Cortland at a meeting held on October 23, 2023

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ .

(SEAL)

Clerk Signature

Date

--	--

Approved

Regional Engineer

Department of Transportation

Date

--	--



Public Works Department Monthly Report September 2023

Listed below is a summary of the activities of the Public Works Department for September

STREETS, PROPERTIES, AND STORM SEWER

- Patched potholes as needed.
- Mowed Town property
- Swept all streets.
- Trimmed parkway trees
- Completed street sign replacements in Chestnut Grove
- Winterized the splash pad.
- Started installation of bike racks in various parks
- Completed installation of the inclusive play equipment and safety surface



EQUIPMENT/VEHICLE MAINTENANCE AND REPAIRS

- Squad 21 Re-attach lose light bar.
- Squad 18 Replace EVAP purge valve.

TRAINING

Public works staff completed State of Illinois mandated Cyber Security Training

Public Works staff also complete training on the Vermeer Chipper.

WATER AND WASTEWATER

GENERAL

- Completed work orders for:

Shut-Off Service:	0
Turn On Service:	0
Final Read:	12
Courtesy Read:	0
Julie Locate Requests:	122
New Meters Installed:	4
Existing Meters Replaced with New Meters:	9
Other:	
Final Inspections:	2
Total Work Orders:	28

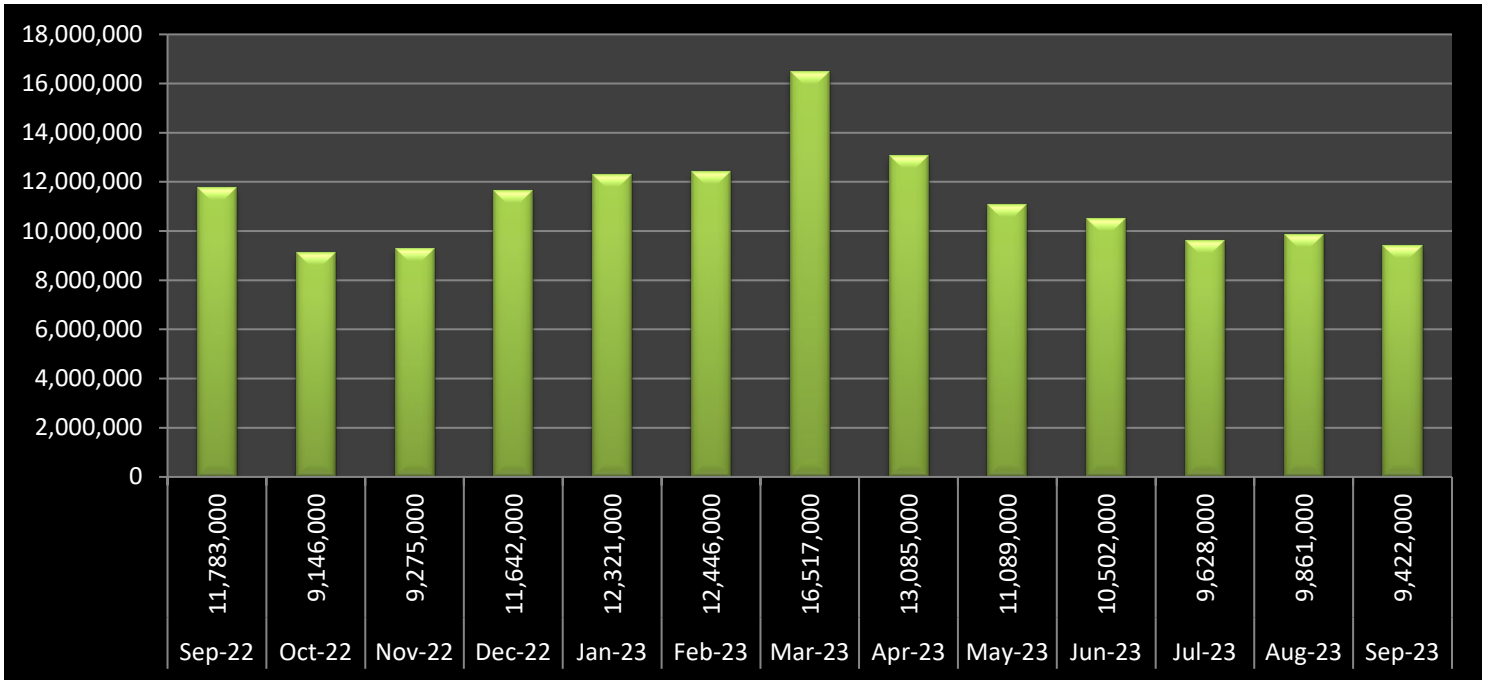
WASTEWATER

- Approx. 9,422,000 gallons flowed into the treatment plant.
- Approx. 33,000 gallons were discharged.
- The Discharge Monitoring Report (DMR) was completed and filed with the IEPA.
- Completed monthly wastewater sampling.
- Completed normal sewer main jetting.
- Continued with maintenance overhaul of all the process equipment at STP and disc filters.
- Trimmed around all hydrants and valves in ditches.
- Hosted a tour of Well 4 for Aqua store

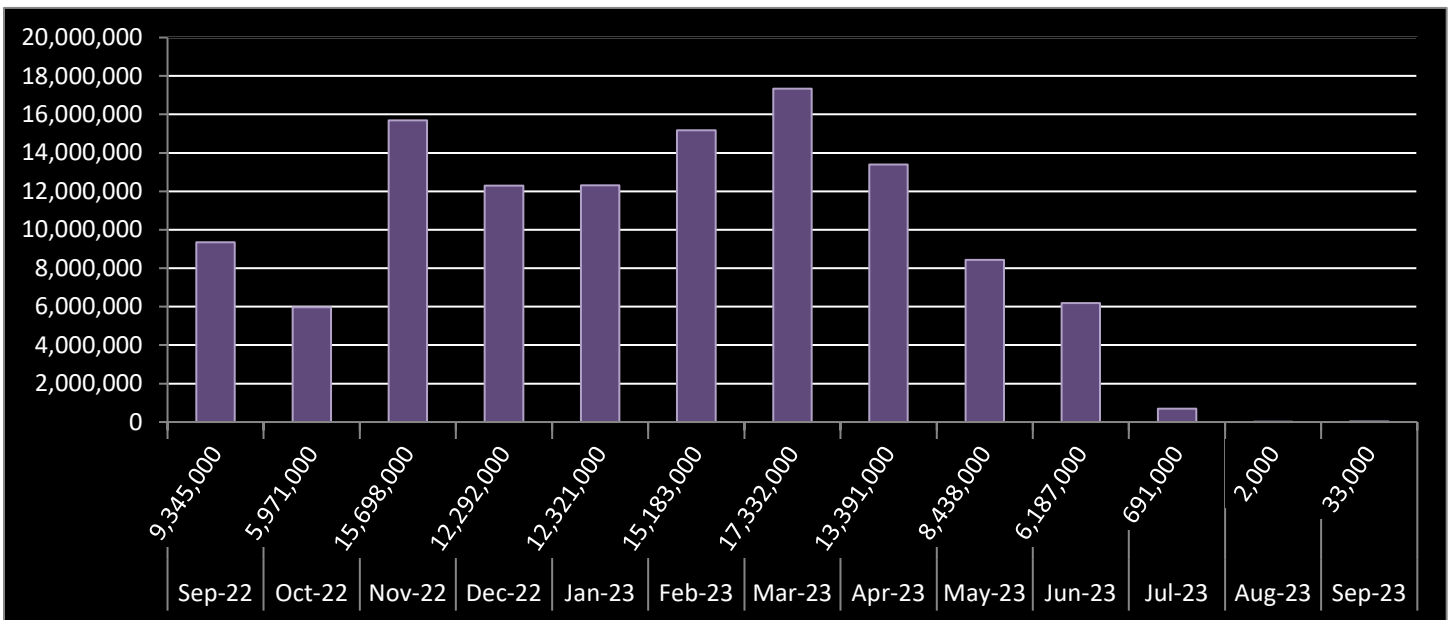
WATER

- Completed daily lab samples related to water quality. (pH, Fluoride, Chlorine, Hardness)
- Monthly chemical injection reports were complete and mailed to the IEPA.
- Completed monthly sampling.

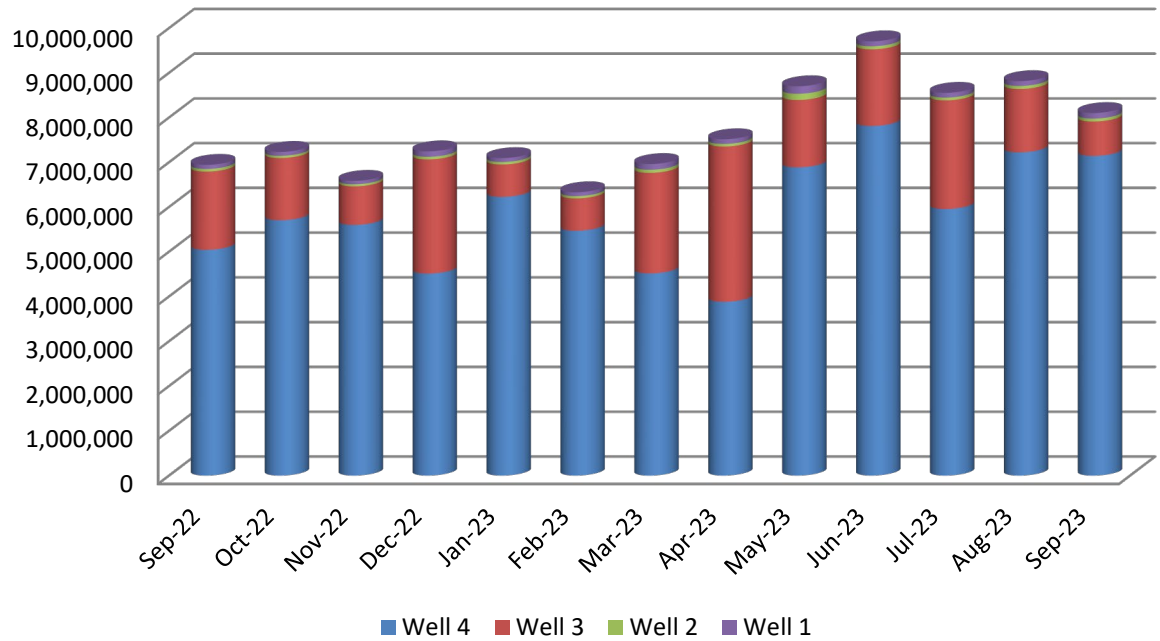
INFLUENT



EFFLUENT



Well Pumpage



Well 1 124,300
 Well 2 65,400
 Well 3 770,000
 Well 4 7,141,700

Total pumpage of treated water from wells for September 2023: 8,101,400 gallons

2023 MONTHLY PERMITS ISSUED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
NEW CONSTRUCTION													
RESIDENTIAL	1	2	3	3	3	2	1	3	1				19
INDUSTRIAL / COMMERCIAL BLDG													0
SALT SHED													0
REMODELING/RENOVATION													
ELECTRICAL / ELEC SERVICE UPGRADE		1			1		2						4
PLUMBING			1	1	1		1	1					5
HVAC	4	1						1					6
REMODEL / REPAIR / ALTERATION					1		1						2
REPLACEMENT DOORS	1				1	1	1		1				5
REPLACEMENT WINDOWS	1	2	1	1	1	1	1	2	2				12
ROOF	1	1	1	3	3	2	6	3	16				36
ROOF OVER PORCH/BACK DOOR COVER													0
SIDING							1	1					2
ADDITION					1								1
RADON MITIGATION													0
DEMOLITION													
GARAGE													0
HOUSE													0
INDUSTRIAL / COMMERCIAL BLDG													0
OTHER						1							1
MISCELLANEOUS													
ELECTRICAL - WATER TOWER													0
FIRE ALARM SYSTEM													0
FIRE SPRINKLER SYSTEM							5						5
IRRIGATION SYSTEM ELECTRICAL													0
LIFT STATION													0
WATER SERVICE													0
HOT WATER HEATER					2		2						4
SEWER REPAIR													0
DUMPSTER ENCLOSURES													0
SITE GRADING	1					1							2
WIRELESS CELL ANTENNA													0
ALL OTHER IMPROVEMENTS													
AES FIRE RADIO													0
AIR CONDITIONER									1				1
DECK		1		1		1							3
DECK/PATIO - PRIVACY WALL													0
DIESEL CANOPY													0
DRIVEWAY / DRIVEWAY EXT				3	3	1	3	1					11
EXCAVATION													0
FENCE	2	2	2	7	5	4	14	10	2				48
FIREPLACE													0
GARAGE								1					1
GARAGE HEATER													0
GAS LINE FOR POOL													0
GRAVEL LOT EXTENSION													0
OUTDOOR FIREPLACE/ PATIO WALL													0
PERGOLA/GAZEBO													0
PARKING LOT NEW													0
PARKING LOT ADDITION													0
PAVING													0
POOL / HOT TUB								1					1
PORCH													0
RAMP													0
SHED				1	1		1		1				4
SIGN	1					1							2
SOLAR PANELS	1	1	1			2	1	3	2				11
CONCRETE SLAB							1						1
CONCRETE STEPS/STOOP					1								1
STORAGE BUILDING													0
UTILITY PERMIT		1	1	1	1				2				6
WHOLE HOUSE GENERATOR				1		1	1		2				5

TOTAL	13	12	10	22	25	18	42	27	30	0	0	0	199
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