



## Town of Cortland

### Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

January 22, 2024 at 7:00 PM

#### AGENDA

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#### CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

#### APPROVAL OF AGENDA

#### PUBLIC WISHING TO SPEAK

#### CONSENT AGENDA

1. A. Approval of Town Board Minutes of December 11, 2023, December 21, 2023, and January 8, 2024  
B. Approve Executive Session Minutes of September 11, 2023  
C. Approve Expenditure reports and Accept Treasurer reports of November 2023  
D. Approval of Cash Farm Lease between the Town of Cortland and Steve Swanson for a One Year Term; 144.08 Acres

#### NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Discussion Only – Request for Infrastructure Connections – Cortland Mobile Home Park
3. Discussion Only – Pre-Annexation Agreement by and Between the Town of Cortland and TPE IL DE425, LLC. 44 acres, Parcel No. 09-27-400-005
4. Consideration of a motion to approve Ordinance No. 2024-XX Granting a Zoning Map Amendment for Property Located at E. North Ave, Cortland Illinois. *(This Ordinance, if passed, would grant a zoning map amendment to property located at E North Ave, parcel number 09-28-200-007 from R-1 Single Family Residence with a Special Use Permit to I-1 Light Industrial.)*
5. Discussion Only – Town Hall Entry Upgrades

#### PARKS ADVISORY COMMITTEE REPORT

#### DEPARTMENT HEAD REPORTS

6. Public Works, Engineering/Zoning, Police, and Building Permit Reports

#### COMMENTS

#### MAYOR'S REPORT

7. Acknowledgement of Public Works  
Acknowledgement of Cortland Police Department

**EXECUTIVE SESSION** – Exception to Open Meeting Act 5 ILCS 120/2 (c) (6))  
*The setting of a price for sale or lease of property owned by the public body.*

#### POSSIBLE ACTION RESULTING FROM EXECUTIVE SESSION

#### ADJOURNMENT



## Town of Cortland

### Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

December 11, 2023, at 7:00 PM

### MINUTES

#### CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Mike Siewierski, Randi Olson, and Brad Stone who arrived at 7:27p.m. Absent were Trustee Doug Corson and Jim Walker. Quorum was present with the mayor. Also, present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Clerk Cheryl Aldis, Police Chief Lin Dargis and Attorney Kevin Buick.

#### APPROVAL OF AGENDA

Trustee Siewierski moved to approve the agenda as presented, seconded by Trustee Fioretto. Unanimous voice vote carried the motion.

#### PUBLIC WISHING TO SPEAK

No public wishing to speak.

#### PRESENTATION

1. Dekalb County Visitors Bureau

Due to a time misunderstanding, prior to the board meeting, the Dekalb County Visitors Bureau presented to department heads and the mayor about what DCVB is and how they can advertise town events. The mayor recapped the presentation with the board afterwards.

#### PUBLIC HEARING

2. Tax Levy, Truth in Taxation Combined Levy for all corporate purposes for the Town of Cortland and for the Cortland Community Library, DeKalb County, Illinois, for the fiscal year beginning May 1, 2023, and ending April 30, 2024

Due to lack of proper notice and publication, the public hearing was postponed to a date to be determined.

#### CONSENT AGENDA

3. Approve Town Board Minutes of November 13, 2023; Accept Treasurer's Report and Approve Expenditure Report of October 2023

Trustee Siewierski moved to approve Town Board Minutes of November 13, 2023; Accept Treasurers Report and Approve Expenditure report of October 2023, seconded by Trustee Olson. Roll call vote carried the motion.

Voting Yea: Trustee Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson, Stone, and Walker.

Not Approved

Attest:

# **NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

4. Approval of Annual Tax Levy Ordinances – Julie Wons, Lauterbach & Amen  
Combined Town and Library

SSA #1 – NeuCort Lakes Tax Abatement and Levy

SSA #9 – Richland Trails Tax Abatement and Levy

Due to lack of proper notice and publication, the approval of the Tax Levy Ordinances was postponed to a later date to be determined.

Trustee Siewierski made a motion to hold a special meeting on Thursday December 21, 2023, at 6:00 p.m. for the purpose of the Truth in Taxation combined Levy for all corporate purposes for the Town of Cortland and the Cortland Community Library, and the approval of the Annual Tax Levy Ordinances, seconded by Trustee Fioretto. Unanimous voice vote carried the motion.

5. Ratify Mayor's Approval of General Liability Insurance Renewals for December 1, 2023 (ICRMT), Government Crime Proposal (Hannover Insurance Group), Cyber Insurance (Assurance Agency), Envision Health Care HRA

Trustee Siewierski moved to Ratify Mayor's Approval of General Liability Insurance Renewals for December 1, 2023 (ICRMT), Government Crime Proposal (Hannover Insurance Group), Cyber Insurance (Assurance Agency), Envision Health Care HRA, seconded by Trustee Fioretto. Roll call vote carried the motion.

Voting Yea: Trustee Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson, Stone, and Walker

6. Approval of annual Service Fee by Assurance Agency in the amount of \$6,400 (*this is an annual fee for maintaining the town's liability insurances*)

Trustee Olson moved to approve an annual Service Fee by Assurance Agency in the amount of \$6,400, seconded by Trustee Siewierski. Roll call vote carried the motion.

Voting Yea: Trustee Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson, Stone, and Walker.

7. Illinois Public Risk Fund (IPRF) Workers' Compensation renewal \$35,287 (*This is an Annual Renewal, January 1, 2024-January 1, 2025*)

Trustee Siewierski moved to approve the Illinois Public Risk Fund (IPRF) Workers' Compensation renewal \$35,287 (*This is an Annual Renewal, January 1, 2024-January 1, 2025*), seconded by Trustee Fioretto. Roll call vote carried the motion.

Voting Yea: Trustee Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustees Corson Stone and Walker.

8. Consideration of a motion to approve a resolution approving the plat for the Penelope Almayd Subdivision – Unit 4 within Chestnut Grove – Unit 1 Subdivision  
(*Resubdivision of Lot 13 Chestnut Grove Subdivision Unit 1*)

Trustee Fioretto moved to approve a resolution approving the plat for the Penelope Almayd Subdivision – Unit 4 within Chestnut Grove – Unit 1 Subdivision  
(*Resubdivision of Lot 13 Chestnut Grove Subdivision Unit 1*), seconded by Trustee Olson. Roll call vote carried the motion.

Voting Yea: Trustee Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustee Corson, Stone, and Walker.

9. Approval of Town of Cortland Personnel Policy Handbook Amendments

Trustee Siewierski moved to approve the Town of Cortland Personnel Policy Handbook amendments, seconded by Trustee Fioretto.

Clerk Aldis reviewed the amendments with the board. She stated that these amendments would clean up the policy manual and keep compliance with the Paid Leave for all Workers Act.

Trustee Stone Arrived at 7:27 p.m.

Voting Yea: Trustees Fioretto, Olson, Siewierski and Stone.

Voting Nay: None.

Absent: Trustees Corson and Walker.

Roll call vote carried the motion.

10. Consideration of a motion to approve an Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Town of Cortland (*This ordinance, if approved creates compliance with the Paid Leave for All Workers Act.*)

Trustee Siewierski moved to approve an Ordinance Regarding the Illinois Paid Leave for All Workers Act for the Town of Cortland (*This ordinance if approved creates compliance with the Paid Leave for All Workers Act.*), seconded by Trustee Olson.

Roll call vote carried the motion.

Voting Yea: Trustees Stone, Siewierski, Fioretto, and Olson

Voting Nay: None

Absent: Trustee Corson and Walker

11. Appointment of Lucinda Brunner as a Police Department FOIA Officer and Kaitlyn Siewierski as a general FOIA Officer

Trustee Siewierski moved to appoint Lucinda Brunner as a Police Department FOIA Officer and Kaitlyn Siewierski as a general FOIA Officer, seconded by Trustee Stone. Roll call vote carried the motion.

Voting Yea: Trustees Fioretto, Olson, Stone and Siewierski.

Voting Nay: None

Absent: Trustee Corson and Walker.

12. Consideration of an Ordinance Regarding Certain Variation Requests for Property Located at 73 W Elm St. *(This ordinance, if passed, would grant variation requests from applicant Ryan O'Donnell to certain regulations associated with hard surface paving requirements for Parcel 09-29-128-011 at 73 W Elm St. The hearing officer report, along with exhibits and staff report from the hearing, is attached as an exhibit. The Town Board May 1.) pass the ordinance, 2.) modify the ordinance, or 3.) fail to pass the ordinance (which would represent denial of the requests.))*

Trustee Stone moved to approve an Ordinance Regarding Certain Variation Requests for Property Located at 73 W Elm St. *(This ordinance, if passed, would grant variation requests from applicant Ryan O'Donnell to certain regulations associated with hard surface paving requirements for Parcel 09-29-128-011 at 73 W Elm St.)*, seconded by Trustee Fioretto. Roll call vote carried the motion.

Voting Yea: Trustees Fioretto, Olson, and Stone.

Voting Nay: Trustee Siewierski

Absent: Trustees Corson and Walker.

13. Consideration of an Ordinance Amending Title 7, "Public Ways and Property," Chapter 1, "Streets, Sidewalks and Public Ways," Section 10, "Garbage, Refuse and Injurious Materials Prohibited." *(If approved, this ordinance deletes current code language and replaces with new language.)*

Trustee Fioretto moved to approve an Ordinance Amending Title 7, "Public Ways and Property," Chapter 1, "Streets, Sidewalks and Public Ways," Section 10, "Garbage, Refuse and Injurious Materials Prohibited.", seconded by Trustee Stone. Roll call vote carried the motion.

Voting Yea: Trustee Stone, Siewierski, Fioretto, and Olson.

Voting Nay: None

Absent: Trustees Corson and Walker.

14. Consideration of a motion to approve contract from B&F Construction Code Services Inc. for Plan Review and Building Inspection Services.

Trustee Stone moved to approve contract from B&F Construction Code Services Inc. for Plan Review and Building Inspection Services, seconded by Trustee Siewierski.

Discussion ensued between the trustees.

Voting Yea: Trustee Fioretto

Voting Nay: Trustees Olson, Stone and Siewierski.

Absent: Trustee Corson and Walker.

Motion Failed.

## **PARKS ADVISORY COMMITTEE REPORT – LAISION CHARMAINE FIORETTO**

Parks Advisory Committee Liasion, Trustee Fioretto reported the committee has been working on ideas for the unnamed parks within the town. The next meeting will be held December 12, 2023, at 6:30 p.m.

## **DEPARTMENT HEAD REPORTS**

### 15. Public Works, Engineering/Zoning, Police, and Building Permit Reports

No reports made.

## **COMMENTS**

Both Trustees Stone and Siewierski commented on public works and their leaf pick up. They both appreciated the service.

## **MAYOR'S REPORT**

Mayor Pietrowski reported the Coffee with the Mayor and Police Chief went well. Only a few patrons joined. He also stated the Spaghetti with Santa went very well.

Mayor Pietrowski stated that there will be an open house on Saturday December 16, 2023, from 3-5 for kids and their families with the santa parade to follow.

## **ADJOURNMENT**

Trustee Siewierski moved to adjourn, seconded by Trustee Olson. Roll call vote carried the motion. Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kaity Siewierski  
Deputy Clerk



## Town of Cortland

### Board of Trustees Town Board Special Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

December 21, 2023, at 6:00 PM

#### MINUTES

#### CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Clerk Aldis called the Special Meeting of the Board of Trustees to order at 6:00 p.m. Deputy Clerk Kaity Siewierski called roll showing as present; Trustees Doug Corson, Charmaine Fioretto, Brad Stone Mike Siewierski and Jim Walker. Shown as absent was Trustee Randi Olson and Mayor Mark Pietrowski. Also, Present were Public Works Director Joel Summerhill, Engineer/ Zoning Administrator Brandy Williams, Attorney Kevin Buick and Julie Wons, Lauterbach & Amen.

Trustee Corson made a motion to appoint Trustee Siewierski as Mayor Pro Tem, seconded by Trustee Stone. Voice vote carried the motion.

#### APPROVAL OF AGENDA

Trustee Walker made a motion to approve the agenda as presented, seconded by Trustee Corson. Voice vote carried the motion.

#### PUBLIC WISHING TO SPEAK

No public wishing to speak.

#### PUBLIC HEARING

1. Tax Levy, Truth in Taxation Combined Levy for all corporate purposes for the Town of Cortland and for the Cortland Community Library, DeKalb County, Illinois for the fiscal year beginning May 1, 2024, and ending April 30, 2025

Trustee Siewierski opened the public hearing at 6:02 p.m. Deputy Clerk Kaity Siewierski read the public notice into the record. The public notice was published December 13, 2023, in the *Daily Chronicle* in accordance with the law.

Ms. Wons, Lauterbach and Amen, recapped the tax levy information with the Trustees. The information available is the same information presented at the previous meeting. No changes have been made. There was a scrivners error noted, the dates should read May 1, 2024, and ending April 30, 2025.

No other comments made.

The public hearing closed at 6:06 p.m.

#### NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Approval of Annual Tax Levy Ordinances – Julie Wons, Lauterbach & Amen
  - i. Combined Town and Library **ORD2023-10**
  - ii. SSA #1 – NeuCort Lakes Tax Abatement and Levy **ORD2023-11**
  - iii. SSA #9 – Richland Trails Tax Abatement and Levy **ORD2023-12**

Trustee Corson made a motion to Approve the Annual Tax Levy Ordinances; Combined Town and Library, SSA # 1 – NeuCort Lakes Tax Abatement and Levy and SSA # 9 Richland Trails Tax Abatement and Levy, seconded by Trustee Stone.

Approved:

Attest:

Roll call vote carried the motion.

Voting Yea: Trustees Corson, Fioretto, Stone, Siewierski and Walker

Voting Nay: None

Absent: Trustee Olson

3. Possible motion to reconsider vote regarding contract with B&F Construction Code Services Inc. for Plan Review and Building Inspections services  
*(Requires motion from prevailing side of previous vote)*

Trustee Stone made a motion to reconsider B& F Construction Code Services Inc. for Plan Review and Building Inspection Services, seconded by Trustee Fioretto.

Roll call vote carried the motion.

Voting Yea: Trustee Fioretto, Stone, Siewierski and Walker

Voting Nay: Trustee Corson

Absent: Trustee Olson.

4. Consideration of motion to approve contract from B&F Construction Code Services Inc. for Plan Review and Building Inspection services *(If Motion to Reconsider successfully passes, this motion, if approved, would authorize the mayor to enter into a contract with B&F to provide support regarding plan review and inspection services on an as-needed basis)*

Trustee Stone made a motion to approve contract from B&F Construction Code Services Inc. for Plan Review and Building Inspection services, seconded by Trustee Stone.

Discussion ensued between Trustees.

Roll call vote carried the motion

**C2023-10**

Voting Yea: Trustees Fioretto, Siewierski, Stone and Walker

Voting Nay: Trustee Corson

Absent: Trustee Olson

## COMMENTS

Trustee Corson requested the town outsource for zoning services.

Trustee Stone suggested bringing options to the table.

## ADJOURNMENT

Trustee Stone moved to adjourn, seconded by Trustee Fioretto. Voice vote carried the motion.  
Meeting Adjourned at 6:28 p.m.

Respectively Submitted,

Kaity Siewierski  
Deputy Clerk





## Town of Cortland

### Board of Trustees Town Board Meeting

Cortland Fire Department, 30 W North Ave. Cortland, IL 60112

January 08, 2024, at 7:00 PM

#### MINUTES

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:03 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present; Mayor Mark Pietrowski; Trustees Charmaine Fioretto, Mike Siewierski and Randi Olson. Shown as absent were Trustees Jim Walker, Brad Stone, and Doug Corson. Quorum was present with the mayor. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Chief Lin Dargis, Attorney Kevin Buick, and Cortland Fire Department Staff.

#### **APPROVAL OF AGENDA**

Trustee Siewierski made a motion to approve the agenda as presented, seconded by Trustee Fioretto. Voice vote carried the motion.

#### **PUBLIC WISHING TO SPEAK**

Mayor Pietrowski stated to those wishing to speak on behalf of 45 W Chestnut, the application for rezoning has been withdrawn by the applicant.

Janthinia Besinaiz stated she is a local resident and is excited to have her local ministry hosted at the "Churchless Church (45 W Chestnut)." She is hopeful that the church could become a community center or a place to provide resources to the community.

Heather Black thanked Janthinia for her effort and hard work at keeping the church a church. She gave kudos to those who listened. Heather stated she is excited for what is to come out of the church.

#### **NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

1. Consideration of an Ordinance Granting a Zoning Map Amendment for Property Located at 45 W. Chestnut Ave, Cortland Illinois. *(This ordinance, if passed, would grant an amendment to the zoning map from applicant Brian Blazyk from R-1 Single Family Residence with Special Use to C-1 Limited Retail Business for Parcel 09-29-130-008 at 45 W Chestnut Ave.)*

The application for the rezoning of 45 W Chestnut has been withdrawn. No action was taken.

2. Consideration of a motion to approve a quote from SciCorp Biologic for the purchase of Biological SR2 Treatment Additive Solution not to exceed \$27,000.00 *(for biological treatment to mitigate phosphorus at the Sewer Treatment Plant)*

Trustee Siewierski made a motion to approve a quote from SciCorp Biologic for the purchase of Biological SR2 Treatment Additive Solution not to exceed \$27,000.00, seconded by Trustee Fioretto. Roll call vote carried the motion.

Voting Yea: Trustees Siewierski, Fioretto and Olson

Voting Nay: None

Absent: Trustees Corson, Stone, and Walker.

3. Consideration of a motion to approve a Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes (*This would approve the destruction of May 09, 2022, audio tape*)

Trustee Olson made a motion to approve the Resolution Authorizing the Destruction of Audio Recording of Closed Session Minutes (*This would approve the destruction of May 09, 2022, audio tape*) seconded by Trustee Siewierski. Roll call vote carried the motion.

Voting Yea: Trustees Siewierski Olson and Fioretto.

Voting Nay: None

Absent: Trustees Corson, Stone, and Walker

### **PARKS ADVISORY COMMITTEE REPORT**

Trustee Fioretto reported the Parks Advisory Committee will be working on the names for the three unnamed parks within town. The January meeting has been cancelled.

### **COMMENTS**

Trustee Olson thanked those who came. She is excited the church will be staying a church.

No other comments made.

### **DEPARTMENT HEAD REPORTS**

Mr. Summerhill reported the plows will be out at 2 a.m. for the upcoming winter storm.

### **MAYOR'S REPORT**

Mayor Piotrowski reminded those of the 2 Inch Ordinance. After two inches, cars need to be off the street or risk of tow or ticket.

### **ADJOURNMENT**

Trustee Siewierski moved to Adjourn, seconded by Trustee Olson. Voice vote carried the motion. Meeting Adjourned at 7:23 p.m.

Respectively Submitted,

Kaity Siewierski  
Deputy Clerk

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
11/03/23	42819	ADVANCED AUTOMATION AND	103023 W4 TOUCH PANEL, VFD INTEG	23-4127	07-7400-243	M&O: WELL SYSTEM	1,265.00
11/03/23	42819	ADVANCED AUTOMATION AND	103023 W4 TOUCH PANEL, VFD INTEG	23-4127	06-7300-243	M&O: SEWER PLANT	1,150.00
11/03/23	42820	ALDIS, CHERYL	101323 MCI ACADEMY-BLOOMINGTO	101323	01-6000-331	TRAVEL & TRAINING	420.39
11/03/23	42821	BELLE TIRE	101223 '17 TRUCK EZ SENSOR	42032721	01-6200-240	EQUIPMENT PURCHASES & MAINT	140.00
11/03/23	42821	BELLE TIRE	101923 '17 INTERCEPTOR SCHRADER	42040477	01-6200-240	EQUIPMENT PURCHASES & MAINT	140.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103023 '15 SILVERADO IL SAFETY STI	54627	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103023 IL SAFETY STICKER	54628	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103123 '17 FREIGHTLINER IL SAFETY	54643	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103123 WORKSTAR 7400 IL SAFETY S	54646	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103123 '10 WORKSTAR 7400 IL SAFET	54648	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42822	BOCKMAN'S TRUCK & FLEET	103123 '01 INTERNTL 4900 IL SAFETY	54651	01-6100-241	VEHICLE & EQUIPMENT MAINT.	55.00
11/03/23	42823	COMED	102323 ACCT #1565283053	102323	13-8000-840	AIRPORT ROAD UTILITIES	24.30
11/03/23	42824	COMED	102323 ACCT #3683145005	102323-5005	01-6100-219	ELECTRIC - STREET LIGHTS	16.94
11/03/23	42825	COMED	102323 ACCT #2863057150	102323-7150	01-6100-316	UTILITIES	38.07
11/03/23	42826	COMED	102323 ACCT #0403167171	102323-7171	01-6100-316	UTILITIES	36.67
11/03/23	42827	COMED	102323 ACCT #0459043031	102323-3031	01-6100-219	ELECTRIC - STREET LIGHTS	88.80
11/03/23	42828	COMED	102323 ACCT #3504012009	102323-2009	01-6100-316	UTILITIES	24.60
11/03/23	42829	COMED	102323 ACCT #2746057001	102323-7001	01-6100-316	UTILITIES	23.91
11/03/23	42830	COMED	101623 ACCT #2371151041	101623-1041	01-6100-219	ELECTRIC - STREET LIGHTS	168.01
11/03/23	42831	COMED	102523 ACCT #0419047171	102523	06-7300-221	UTILITIES	152.96
11/03/23	42832	COMED	102423 ACCT #5631039010	102423	07-7400-221	UTILITIES	246.10
11/03/23	42833	COMED	102423 ACCT #4707129051	102423-9051	06-7300-221	UTILITIES	23.14
11/03/23	42834	COMED	1020423 ACCT #4188054000	102423-4000	06-7300-221	UTILITIES	26.90
11/03/23	42835	COMED	102423 ACCT #3974033034	102423-3034	06-7300-221	UTILITIES	24.76
11/03/23	42836	COMED	102423 ACCT #0723100114	102420114	06-7300-221	UTILITIES	58.10
11/03/23	42837	COMED	102423 ACCT #7347065022	102423-5022	06-7300-221	UTILITIES	119.47
11/03/23	42837	COMED	102423 ACCT #5715097078	102423-7078	06-7300-221	UTILITIES	139.56
11/03/23	42838	COMED	102423 ACCT #0993022049	102423-2049	06-7300-221	UTILITIES	6,002.10
11/03/23	42839	COMED	102423 ACCT #0403114054	102423-4054	06-7300-221	UTILITIES	730.46
11/03/23	42840	COMED	102423 ACCT #3567169021	102423-9021	07-7400-221	UTILITIES	3,640.31
11/03/23	42841	COMED	102423 ACCT #1239090004	102423-0004	07-7400-221	UTILITIES	228.29
11/03/23	42842	CONSERV FS INC	102323 DIESELEX GOLD & FUEL OIL U	121021766	01-6100-371	FUEL	2,060.77
11/03/23	42843	CRESCENT ELECTRIC SUPPLY	101723 MAT ELECTRONIC PHOTO CO	S511836274.	01-6100-218	MAINTENANCE - STREET LIGHTS	69.61
11/03/23	42844	CSF FBO AFFILIATED RTIC CO	103123 30 ENGRAVED TUMBLERS	Q211463	01-6000-318	ADVERTISING	512.45
11/03/23	42845	DEL'S FAMILY LANDSCAPING C	102323 LANDSCAPING SUPPELAND P	341/2023-2	03-6500-846	SPLASH PAD	1,570.70
11/03/23	42846	DOTY & SONS CONCRETE PRO	102423 3-6 LITER RECEPTACLES, SEA	70438	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	2,052.00
11/03/23	42847	FOSTER & BUICK	102023 GENERAL COUNSEL & ADMIN	51390	01-6000-211	LEGAL EXPENSE	1,457.50
11/03/23	42847	FOSTER & BUICK	102023 GENERAL COUNSEL & ADMIN	51390	01-6200-212	ADJUDICATION	175.00
11/03/23	42848	FRONTIER	100623 YEALINK OFFICE PHONES-815	100623	01-6200-314	TELEPHONE	187.67

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
11/03/23	42848	FRONTIER	100623 815-756-3030-090623-5	100623	01-6000-314	TELEPHONE	415.31
11/03/23	42848	FRONTIER	101023 YEALINK OFFICE PHONES	101023	01-6000-314	TELEPHONE	109.96
11/03/23	42848	FRONTIER	101023 YEALINK OFFICE PHONES	101023	06-7300-314	TELEPHONE	55.90
11/03/23	42848	FRONTIER	101023 YEALINK OFFICE PHONES	101023	01-6200-314	TELEPHONE	91.26
11/03/23	42849	FRONTIER C/O MITEL	102023 BROADBAND & CELL SERVICE	44978075	06-7300-314	TELEPHONE	86.92
11/03/23	42849	FRONTIER C/O MITEL	102023 BROADBAND & CELL SERVICE	44978075	07-7400-314	TELEPHONE	86.93
11/03/23	42850	MENARDS	101223 3.5G RECYCLE A BAG WHT	793	01-6300-351	OFFICE EXPENSE	13.98
11/03/23	42851	METRONET	102823 FIBER SPEED INTERNET	102823	07-7400-311	OFFICE EXPENSE	49.95
11/03/23	42851	METRONET	102823 FIBER SPEED INTERNET	102823	06-7300-311	OFFICE EXPENSE	49.95
11/03/23	42852	MID-CITY OFFICE PRODUCTS I	100223 PAPER, POST-ITS, TABS	666818-0	01-6000-312	OFFICE SUPPLIES	193.02
11/03/23	42853	NICOR	101623 250 S HALWOOD ST	101623	01-6100-316	UTILITIES	182.96
11/03/23	42853	NICOR	101623 250 S HALWOOD ST	101623	06-7300-221	UTILITIES	169.99
11/03/23	42853	NICOR	101923 54 MARY ALDIS LN	101923	01-6200-241	VEHICLE MAINTENANCE	93.86
11/03/23	42853	NICOR	101923 59 S SOMONAUK RD	101923	01-6100-316	UTILITIES	74.27
11/03/23	42853	NICOR	101923 227 S SOMONAUK RD	101923	07-7400-221	UTILITIES	62.01
11/03/23	42853	NICOR	101923 100 S LLANOS ST	101923	07-7400-221	UTILITIES	199.00
11/03/23	42853	NICOR	101923 91 N SPRUCE ST	101923	07-7400-221	UTILITIES	66.65
11/03/23	42853	NICOR	101923 238 E CORTLAND CENTER RD	101923	06-7300-221	UTILITIES	57.54
11/03/23	42854	PRINCIPAL LIFE INSURANCE C	101823 ACCT. 1048895-10001 NOVEM	101823	01-2100	HEALTH INS WITHHELD	294.76
11/03/23	42855	RK DIXON CO	102323 CONTRACT BASE RATE 10/27-	IN4798409	01-6000-351	OFFICE EQUIP & MAINT	90.86
11/03/23	42856	SCHAIBLE, STEPHEN	102323 CLASS IN DIXON-MILEAGE &	102323	01-6200-331	TRAVEL & TRAINING	59.78
11/03/23	42857	SUN LIFE ASSURANCE COMPA	101823 DENTAL INSURANCE	101823	01-2100	HEALTH INS WITHHELD	585.88
11/03/23	42858	SUPERION, LLC	102223 RENEWAL 2024	Q-150073	01-6200-321	DUES & SUBSCRIPTIONS	2,408.92
11/03/23	42859	SUPERIOR DIESEL INC. 2	101723 OIL FILLER ASSEMBLY	1-18967	01-6100-241	VEHICLE & EQUIPMENT MAINT.	31.53
11/03/23	42859	SUPERIOR DIESEL INC. 2	102523 '10 WORKSTAR 74 OIL PAN	W1-25677	01-6100-241	VEHICLE & EQUIPMENT MAINT.	2,170.05
11/03/23	42860	USABLUBOOK	101323 OD NATURAL HDPE COILS, W	INV0016423	07-7400-243	M&O: WELL SYSTEM	850.62
11/03/23	42861	VIKING CHEMICAL COMPANY	101823 HYDROFLUOSILICIC ACID, SO	153820	07-7400-345	CHEMICALS & TESTING	1,596.65
11/03/23	42862	WATER REMEDIATION TECHNO	110123 BASE TREATMENT CHARGE-W	22422	07-7400-222	RADIUM REMOVAL PROCESSING	6,373.89
11/03/23	42862	WATER REMEDIATION TECHNO	110123 BASE TREATMENT CHARGE-W	22423	07-7400-222	RADIUM REMOVAL PROCESSING	2,773.00
11/15/23	42821	BELLE TIRE	101223 '17 TRUCK EZ SENSOR	42032721	01-6200-240	EQUIPMENT PURCHASES & MAINT	V 140.00-
11/15/23	42821	BELLE TIRE	101923 '17 INTERCEPTOR SCHRADER	42040477	01-6200-240	EQUIPMENT PURCHASES & MAINT	V 140.00-
11/17/23	42863	AT&T MOBILITY	102523 WIRELESS	2872972642	01-6200-314	TELEPHONE	555.99
11/17/23	42864	BELLE TIRE	101023 '17 FORD TRUCK INTRCPTR TI	41984141	01-6200-241	VEHICLE MAINTENANCE	1,356.94
11/17/23	42864	BELLE TIRE	101023 ALIGNMENT CREDIT	42018021-1	01-6200-241	VEHICLE MAINTENANCE	189.98-
11/17/23	42864	BELLE TIRE	101223 CREDIT ON TPMS EZ SENSOR	42032721-1	01-6200-240	EQUIPMENT PURCHASES & MAINT	140.00-
11/17/23	42864	BELLE TIRE	101923 '17 INTERCEPTOR SCHRADER	42040477	01-6200-240	EQUIPMENT PURCHASES & MAINT	140.00
11/17/23	42865	BOCKMAN'S TRUCK & FLEET	103123 IL SAFETY STICKER '06 INTER	54639	07-7400-241	M&O: VEH & EQUIP	82.00
11/17/23	42866	COMED	102723 ACCT #2875156024	102723	07-7400-221	UTILITIES	1,257.82
11/17/23	42867	COMED	111323 ACCT #1071116045	111323	01-6100-219	ELECTRIC - STREET LIGHTS	2,538.94

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Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
11/17/23	42868	CSR BOBCAT INC	102023 RENTAL-T770 LOADER	01-13936	01-6100-245	EQUIPMENT RENTAL	1,125.00
11/17/23	42869	DAVID G ETERNO, ATTORNEY A	102323 ON SITE HEARINGS	10372	01-6200-212	ADJUDICATION	262.50
11/17/23	42870	DEKALB COUNTY TREASURER	110823 ENGINEERING FEES-'23 SEAL	110823	02-6400-370	GENERAL MAINTENANCE	2,462.18
11/17/23	42871	DEKALB MECHANICAL INC	110123 FALL MAINTENANCE-FURNAC	86269	01-6200-242	M&O: OFFICE	233.50
11/17/23	42872	DIVERSIFIED BENEFIT SERVIC	110223 105-HRA ADMIN SERVICES &	394593	01-6000-131	EMPLOYEE HEALTH INSURANCE	108.78
11/17/23	42873	ELBURN NAPA	100523 FLUID & FUEL FILTERS	877707	01-6100-241	VEHICLE & EQUIPMENT MAINT.	15.46
11/17/23	42873	ELBURN NAPA	101223 QRT 5W20	878483	01-6100-241	VEHICLE & EQUIPMENT MAINT.	23.73
11/17/23	42873	ELBURN NAPA	101223 LED STOP LAMP, PLUG	878553	01-6100-241	VEHICLE & EQUIPMENT MAINT.	47.50
11/17/23	42873	ELBURN NAPA	102023 FLUID FILTER RETURNED	879506	07-7400-241	M&O: VEH & EQUIP	13.48-
11/17/23	42873	ELBURN NAPA	102623 FLUID FILTER & SYNTHETIC O	880220	01-6200-240	EQUIPMENT PURCHASES & MAINT	47.53
11/17/23	42874	FRONTIER	110623 #815-756-2558	110623	01-6200-314	TELEPHONE	115.70
11/17/23	42875	FRONTIER	110623 ACCT#815-756-3030	110623-1	01-6000-314	TELEPHONE	250.12
11/17/23	42876	GARZO TIRE INC	110223 LRO ON INTERNATIONAL 4900	63426	01-6100-241	VEHICLE & EQUIPMENT MAINT.	1,100.00
11/17/23	42877	HERITAGE CASTING & IRONWO	111723 OUTDOOR LUMINARIES LED K	61863	01-6100-218	MAINTENANCE - STREET LIGHTS	1,705.00
11/17/23	42878	HOLIDAY OUTDOOR DECOR	102323 PRESIDENTIAL SNOWFLAKES	INV10889	03-6500-840	HOLIDAY DECORATIONS	8,621.00
11/17/23	42879	ILLINOIS MUNICIPAL LEAGUE	110823 2024 MEMBERSHIP	2024	01-6000-321	DUES & SUBSCRIPTIONS	191.67
11/17/23	42879	ILLINOIS MUNICIPAL LEAGUE	110823 2024 MEMBERSHIP	2024	01-1350	PREPAIDS	383.33
11/17/23	42880	LANG'S EQUIPMENT COMPANY	101223 55 GAL SCHAFFER 7000	3907	01-6100-241	VEHICLE & EQUIPMENT MAINT.	1,686.60
11/17/23	42881	LAUTERBACH & AMEN LLP	110723 PROFESSIONAL SERVICES-O	84582	01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38
11/17/23	42881	LAUTERBACH & AMEN LLP	110723 PROFESSIONAL SERVICES-O	84582	06-7300-213	OTHER CONSULTING FEES	1,337.45
11/17/23	42881	LAUTERBACH & AMEN LLP	110723 PROFESSIONAL SERVICES-O	84582	07-7400-213	OTHER CONSULTING FEES	2,006.17
11/17/23	42882	MENARDS	102623 PVC MALE ADAPTER, UNION,	1692	07-7400-243	M&O: WELL SYSTEM	41.57
11/17/23	42882	MENARDS	102623 ENGINE DEGREASER, RUBBE	1693	01-6100-226	TOOLS AND HARDWARE	89.60
11/17/23	42882	MENARDS	103023 PVC UNION	1878	07-7400-243	M&O: WELL SYSTEM	23.58
11/17/23	42882	MENARDS	110323 UTILITY HEATER, BATTERIES,	2185	07-7400-243	M&O: WELL SYSTEM	203.70
11/17/23	42883	MERRY MAIDS	110223 CLEANING-TOWN HALL	110223	01-6100-242	TOWN HALL MAINTENANCE	186.00
11/17/23	42883	MERRY MAIDS	110223 CLEANING-PD	110223-PD	01-6200-242	M&O: OFFICE	324.00
11/17/23	42884	MUNICIPAL CLERKS OF IL	110823 2024 MEMBERSHIP DUES-C A	2024	01-6000-331	TRAVEL & TRAINING	55.00
11/17/23	42884	MUNICIPAL CLERKS OF IL	110823 2024 MEMBERSHIP DUES-K SI	2024	01-6000-331	TRAVEL & TRAINING	55.00
11/17/23	42885	NCPERS GROUP LIFE INS	111723 LIFE INSURANCE PREMIUM-N	6231112023	01-2130	LIFE INSURANCE WITHHELD	128.00
11/17/23	42886	OZINGA READY MIX CONCRET	102423 83 PCC 197Z FULL AE	ARI0083087	01-6100-224	STREET REPAIR MATERIALS	1,137.50
11/17/23	42887	PACE ANALYTICAL SERVICES L	103123 AMMONIA, CHLORIDE, NITRAT	I9573751	07-7400-345	CHEMICALS & TESTING	691.50
11/17/23	42887	PACE ANALYTICAL SERVICES L	103123 AMMONIA, CHLORIDE, NITRAT	I9573751	06-7300-345	WASTEWATER TESTING	2,342.00
11/17/23	42888	RK DIXON CO	102423 CONTRACT BASE RATE 10/28/	IN4802240	01-6200-240	EQUIPMENT PURCHASES & MAINT	48.75
11/17/23	42888	RK DIXON CO	110123 CONTRACT BASE RATE 114/27	IN4822488	01-6000-351	OFFICE EQUIP & MAINT	90.86
11/17/23	42889	SAUBER MANUFACTURING CO	110823 AERIAL & POWER UNIT INSPE	PS1227189	01-6100-241	VEHICLE & EQUIPMENT MAINT.	318.00
11/17/23	42890	SCHAIBLE, STEPHEN	110323 MILEAGE & MEAL	110323	01-6200-331	TRAVEL & TRAINING	68.95
11/17/23	42891	SHAW MEDIA	103123 TREASURERS REPORT	1023100251	01-6000-211	LEGAL EXPENSE	437.10
11/17/23	42892	SHELL ENERGY SOLUTIONS N	102623 METER AT IRR RIG	NE00000001	06-7300-221	UTILITIES	.46

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11/17/23	42893	TESTING SERVICE CORPORATI	093023 MATERIALS TESTER, ENGINE	IN128696	02-6400-237	REBUILD ILLINOIS EXPENSES	738.00
11/17/23	42894	USABBLUEBOOK	102323 DEIONIZED WATER, HARDNES	INV0017365	07-7400-345	CHEMICALS & TESTING	1,042.88
11/17/23	42894	USABBLUEBOOK	103023 PLANTPRO FAST PH2 TESTER	INV0018098	06-7300-243	M&O: SEWER PLANT	464.92
11/17/23	42895	VERIZON CONNECT FLEET US	110123 VEHICLE TRACKING SUBSCRI	6340000484	01-6100-314	TELEPHONE	87.25
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	01-6000-314	TELEPHONE	83.36
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	01-6000-351	OFFICE EQUIP & MAINT	768.98
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	01-6300-314	TELEPHONE	185.28
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	07-7400-314	TELEPHONE	114.16
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	06-7300-314	TELEPHONE	69.24
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	01-6100-314	TELEPHONE	228.37
11/17/23	42896	VERIZON WIRELESS	110123 MOBILE BROADBAND SERVIC	9948205517	01-6100-351	OFFICE EQUIP & MAINT	768.97
11/17/23	42897	XEROX FINANCIAL SERVICES	102923 COPIER LEASE-PD	4975553	01-6200-315	COPIES & PRINTING	24.72
11/20/23	42898	ICRMT	111723 PREMIUM FOR 12/1/23-12/1/24	R3-1001066-	01-6000-511	INSURANCE EXPENSE	8,711.00
11/20/23	42898	ICRMT	111723 PREMIUM FOR 12/1/23-12/1/24	R3-1001066-	01-6100-511	INSURANCE EXPENSE	9,359.00
11/20/23	42898	ICRMT	111723 PREMIUM FOR 12/1/23-12/1/24	R3-1001066-	01-6200-511	INSURANCE EXP	14,560.00
11/20/23	42898	ICRMT	111723 PREMIUM FOR 12/1/23-12/1/24	R3-1001066-	06-7300-511	INSURANCE EXPENSE	1,830.00
11/20/23	42898	ICRMT	111723 PREMIUM FOR 12/1/23-12/1/24	R3-1001066-	07-7400-511	INSURANCE EXPENSE	3,664.00
11/30/23	4786	AMAZON CAPITAL SERVICES	103123 COPY PRINTER PAPER	112-6705198	01-6200-312	OFFICE SUPPLIES	44.99
11/30/23	4787	DIVERSIFIED BENEFIT SERVIC	110323 105-HRA REIMBURSEMENT	110323	01-6000-131	EMPLOYEE HEALTH INSURANCE	554.25
11/30/23	4788	INTERMEDIA	110223 EXCHANGE & ARCHIVING	110223	01-6000-351	OFFICE EQUIP & MAINT	417.60
11/30/23	4789	TAC 1 SYSTEMS	103123 KENWOOD VP5430 ANTENNA	103123	01-6200-550	TECHNOLOGY UPGRADES	148.50
11/30/23	4790	US POSTAL SERVICE	110223 UTILITY BILL CARDS POSTAG	110223	06-7300-311	OFFICE EXPENSE	375.11
11/30/23	4790	US POSTAL SERVICE	110223 UTILITY BILL CARDS POSTAG	110223	07-7400-311	OFFICE EXPENSE	375.10
11/30/23	4791	DIVERSIFIED BENEFIT SERVIC	111023 105-HRA REIMBURSEMENTS	111023	01-6000-131	EMPLOYEE HEALTH INSURANCE	282.76
11/30/23	4792	DIVERSIFIED BENEFIT SERVIC	111723 105-HRA REIMBURSEMENT	111723	01-6000-131	EMPLOYEE HEALTH INSURANCE	157.77
11/30/23	4793	HOME GOODS	110923 SEASONAL DECORATIONS	110923	01-6000-591	MISC EXPENSE	999.99
11/30/23	4794	METROPOLITAN ALLIANCE OF	110923 UNION DUES FOR OCTOBER '	110923	01-2140	UNION DUES	180.00
11/30/23	4795	MICROSOFT ONLINE	111123 ONLINE SERVICES	E0200PM4IN	01-6000-321	DUES & SUBSCRIPTIONS	107.25
11/30/23	4796	ALPHA CARD SYSTEMS, LLC	112223 CLOUDBADGING-TIER 2 ANNU	CC7183186	06-7300-311	OFFICE EXPENSE	119.94
11/30/23	4796	ALPHA CARD SYSTEMS, LLC	112223 CLOUDBADGING-TIER 2 ANNU	CC7183186	07-7400-311	OFFICE EXPENSE	119.94
11/30/23	4797	AMAZON CAPITAL SERVICES	112923 3 INK CARTRIDGES	112-4563680	06-7300-311	OFFICE EXPENSE	106.91
11/30/23	4797	AMAZON CAPITAL SERVICES	112923 3 INK CARTRIDGES	112-4563680	07-7400-311	OFFICE EXPENSE	106.90
11/30/23	4798	DIVERSIFIED BENEFIT SERVIC	120123 105-HRA REIMBURSEMENTS	120123	01-6000-131	EMPLOYEE HEALTH INSURANCE	307.40
11/30/23	4799	METROPOLITAN ALLIANCE OF	112823 UNION DUES FOR NOV 23	112823	01-2140	UNION DUES	180.00
11/30/23	4800	TARGET - DEKALB	112723 LAMINT SUP	112723	01-6000-312	OFFICE SUPPLIES	4.99
11/30/23	4801	WATER PRODUCTS CO	101223 AMI METER, METER GASKET	0319050	07-7400-341	METER PURCHASES & SUPPLIES	4,945.00
11/30/23	4801	WATER PRODUCTS CO	101223 AMI METER, METER GASKET	0319050	07-7400-341	METER PURCHASES & SUPPLIES	V 4,945.00-
11/30/23	4801	WATER PRODUCTS CO	101823 CORRUGATED STEEL PIPE, S	0319145	01-6100-255	STORM SEWER REPAIRS	1,105.00
11/30/23	4801	WATER PRODUCTS CO	101823 CORRUGATED STEEL PIPE, S	0319145	01-6100-255	STORM SEWER REPAIRS	V 1,105.00-

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Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
11/30/23	4801	ADOBE EXPORT PDF	112823 ACROBAT PRO	2616562778	01-6200-351	OFFICE EQUIP & MAINT	21.24
11/30/23	4801	ADOBE EXPORT PDF	112823 ACROBAT PRO	2616562778	01-6200-351	OFFICE EQUIP & MAINT	V 21.24-
11/30/23	4802	BACKBLAZE	112623 B2 CLOUD STORAGE	112623	01-6000-351	OFFICE EQUIP & MAINT	.94
11/30/23	4803	ILLINOIS TOLLWAY	111523 TOLL PURCHASE	111523	01-6000-331	TRAVEL & TRAINING	27.60
11/30/23	4804	ADOBE EXPORT PDF	112823 ACROBAT PRO	2616562778	01-6200-351	OFFICE EQUIP & MAINT	21.24
11/30/23	4805	WATER PRODUCTS CO	101223 AMI METER, METER GASKET	0319050	07-7400-341	METER PURCHASES & SUPPLIES	4,945.00
11/30/23	4806	WATER PRODUCTS CO	101823 CORRUGATED STEEL PIPE, S	0319145	01-6100-255	STORM SEWER REPAIRS	1,105.00
11/30/23	999999	HUMANA INSURANCE CO	101923 HEALTH INS. PREMIUMS FOR	981752023	01-2100	HEALTH INS WITHHELD	14,823.12
Total 11/23:							152,671.77
Grand Totals:							152,671.77

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

**Town of Cortland**

## Cash Summaries

Month Ending:

November 30, 2023

	<u>General</u>	<u>MFT</u>	<u>CIF</u>	<u>Sewer</u>	<u>Water</u>	<u>Festival &amp; Parade</u>	<u>RAF</u>	<u>TIF</u>	<u>Total</u>
<b>Beginning Cash</b>	<u>\$ 883,386.28</u>	<u>\$ 744,021.74</u>	<u>\$ 1,200,684.05</u>	<u>\$ 2,379,990.91</u>	<u>\$ 1,172,482.02</u>	<u>\$ 0.00</u>	<u>\$ 1,591,251.21</u>	<u>\$ 1,035,577.39</u>	<u>\$ 9,007,393.60</u>
<b>Revenue over Expenses:</b>	\$ (43,590.29)	\$ 15,742.10	\$ 33,634.97	\$ 6,416.02	\$ (26,007.57)	\$ -	\$ 11,859.29	\$ 45,120.16	\$ 43,174.68
<b>Receivables</b>									
Prev month	\$ 4,187.50	\$ (15,625.24)	\$ -	\$ 152,168.95	\$ 151,407.62	\$ -	\$ 346.69	\$ -	\$ 292,485.52
Current month	<u>4,570.83</u>	<u>(15,625.24)</u>	<u>-</u>	<u>41,256.63</u>	<u>30,344.67</u>	<u>-</u>	<u>346.69</u>	<u>-</u>	<u>60,893.58</u>
<b>Change in receivables</b>	\$ (383.33)	\$ -	\$ -	\$ 110,912.32	\$ 121,062.95	\$ -	\$ -	\$ -	\$ 231,591.94
Less: non-expense									
AJE for Audit		\$ -				\$ -	\$ -	\$ -	\$ -
<b>Payables</b>									
Prev month	\$ 53,572.87	\$ -	\$ 52,002.73	\$ 710,554.82	\$ 113,693.49	\$ -	\$ 923,697.05	\$ -	\$ 1,853,520.96
Current month	<u>\$ 52,069.92</u>	<u>\$ -</u>	<u>\$ 52,002.73</u>	<u>\$ 710,554.82</u>	<u>\$ 113,693.49</u>	<u>\$ -</u>	<u>\$ 935,098.33</u>	<u>\$ -</u>	<u>\$ 1,863,419.29</u>
<b>Change in Payables</b>	\$ (1,502.95)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,401.28	\$ -	\$ 9,898.33
<b>Ending Cash</b>	<u>\$ 837,909.71</u>	<u>\$ 759,763.84</u>	<u>\$ 1,234,319.02</u>	<u>\$ 2,497,319.25</u>	<u>\$ 1,267,537.40</u>	<u>\$ 0.00</u>	<u>\$ 1,614,511.78</u>	<u>\$ 1,080,697.55</u>	<u>\$ 9,292,058.55</u>
<b>Per Cash</b>									
<b>Trial Balance:</b>	<u>\$ 837,909.71</u>	<u>\$ 759,763.84</u>	<u>\$ 1,234,319.02</u>	<u>\$ 2,497,319.25</u>	<u>\$ 1,267,537.40</u>	<u>\$ -</u>	<u>\$ 1,614,511.78</u>	<u>\$ 1,080,697.55</u>	<u>\$ 9,292,058.55</u>



TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX</u>					
01-4051 PROPERTY TAX REVENUE	.00	.00	606,000.00	606,000.00	.0
01-4052 RE TAX - CORPORATE LEVY	17,752.59	499,402.86	.00 (	499,402.86)	.0
01-4055 PROPERTY TAX-POLICE	5,314.25	149,496.80	150,000.00	503.20	99.7
01-4058 RE TAX - IMRF LEVY	1,949.02	54,828.52	.00 (	54,828.52)	.0
01-4059 RE TAX - SOC SEC LEVY	1,842.40	51,828.95	.00 (	51,828.95)	.0
TOTAL PROPERTY TAX	26,858.26	755,557.13	756,000.00	442.87	99.9
<u>FINES &amp; FORFEITURES</u>					
01-4062 COURT FINES	439.69	6,686.11	6,000.00 (	686.11)	111.4
01-4063 ADJUDICATION REVENUE	.00	.00	2,500.00	2,500.00	.0
TOTAL FINES & FORFEITURES	439.69	6,686.11	8,500.00	1,813.89	78.7
<u>ROAD &amp; BRIDGE TAX</u>					
01-4071 ROAD & BRIDGE TAX REV	1,013.73	17,186.46	18,600.00	1,413.54	92.4
TOTAL ROAD & BRIDGE TAX	1,013.73	17,186.46	18,600.00	1,413.54	92.4
<u>BUILDING &amp; ZONING PERMITS</u>					
01-4081 BUILDING & ZONING PERMITS	250.00	950.00	40,000.00	39,050.00	2.4
01-4082 ZONING PERMITS	225.00	2,700.00	.00 (	2,700.00)	.0
01-4083 BUILDING PERMITS	5,289.24	34,271.61	.00 (	34,271.61)	.0
01-4084 SITE GRADING PLAN REVIEW	300.00	2,500.00	.00 (	2,500.00)	.0
TOTAL BUILDING & ZONING PERMITS	6,064.24	40,421.61	40,000.00 (	421.61)	101.1
<u>INCOME TAX REVENUE</u>					
01-4101 STATE INCOME TAX REVENUE	51,336.85	431,912.25	726,000.00	294,087.75	59.5
TOTAL INCOME TAX REVENUE	51,336.85	431,912.25	726,000.00	294,087.75	59.5
<u>SALES TAX</u>					
01-4122 SALES TAX	36,122.19	157,313.52	385,000.00	227,686.48	40.9
01-4123 LOCAL USE TAX	13,354.25	75,120.87	180,000.00	104,879.13	41.7
TOTAL SALES TAX	49,476.44	232,434.39	565,000.00	332,565.61	41.1

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
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Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REPLACEMENT TAX - STATE</u>					
01-4141 REPLACEMENT TAX - STATE	.00	2,058.60	3,900.00	1,841.40	52.8
01-4142 VIDEO GAMING TAX - STATE	1,763.68	8,485.09	15,000.00	6,514.91	56.6
01-4143 CANNABIS USE TAX - STATE	548.02	2,754.04	6,500.00	3,745.96	42.4
TOTAL REPLACEMENT TAX - STATE	2,311.70	13,297.73	25,400.00	12,102.27	52.4
<u>OTHER PERMITS</u>					
01-4151 OTHER PERMITS	100.00	375.00	1,000.00	625.00	37.5
01-4155 NON-HIGHWAY VEHICLES PERMIT	.00	400.00	1,000.00	600.00	40.0
01-4156 SOLICITORS PERMIT	100.00	350.00	.00	( 350.00)	.0
TOTAL OTHER PERMITS	200.00	1,125.00	2,000.00	875.00	56.3
<u>DONATIONS</u>					
01-4166 CEMETERY RECEIPTS	.00	100.00	500.00	400.00	20.0
TOTAL DONATIONS	.00	100.00	500.00	400.00	20.0
<u>FRANCHISE FEES</u>					
01-4181 FRANCHISE FEES	1,433.90	10,869.16	25,000.00	14,130.84	43.5
TOTAL FRANCHISE FEES	1,433.90	10,869.16	25,000.00	14,130.84	43.5
<u>SIMPLIFIED TELECOM TAX (IMF)</u>					
01-4201 SIMPLIFIED TELECOMM TAX (IMF)	559.46	3,452.38	6,750.00	3,297.62	51.2
TOTAL SIMPLIFIED TELECOM TAX (IMF)	559.46	3,452.38	6,750.00	3,297.62	51.2
<u>REIMBURSEMENTS</u>					
01-4901 REIMBURSEMENTS	.00	.00	150,000.00	150,000.00	.0
01-4909 REIMBURSEMENTS - OTHER	250.00	625.00	.00	( 625.00)	.0
TOTAL REIMBURSEMENTS	250.00	625.00	150,000.00	149,375.00	.4

TOWN OF CORTLAND  
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
01-4990 MISC REV PD REPORTS	35.00	100.00	100.00	.00	100.0
01-4991 MISC REVENUE	.00	451.75	3,000.00	2,548.25	15.1
01-4996 BUSINESS LICENSES	625.00	750.00	1,250.00	500.00	60.0
TOTAL MISCELLANEOUS REVENUE	660.00	1,301.75	4,350.00	3,048.25	29.9
<u>INTEREST ON INVESTMENT</u>					
01-8011 INTEREST ON INVESTMENT	3,479.69	22,938.84	35,000.00	12,061.16	65.5
TOTAL INTEREST ON INVESTMENT	3,479.69	22,938.84	35,000.00	12,061.16	65.5
<u>TRANSFERS FROM OTHER FUNDS</u>					
01-8101 TRANSFERS FROM OTHER FUNDS	.00	.00	( 51,128.00)	( 51,128.00)	.0
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	( 51,128.00)	( 51,128.00)	.0
TOTAL FUND REVENUE	144,083.96	1,537,907.81	2,311,972.00	774,064.19	66.5

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Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>						
01-6000-110	SALARIES - ELECTED OFFICIALS	9,233.14	68,478.76	119,100.00	50,621.24	57.5
01-6000-119	SALARIES - CLERICAL WORKERS	6,924.35	53,507.84	95,000.00	41,492.16	56.3
01-6000-131	EMPLOYEE HEALTH INSURANCE	3,013.70	35,070.70	31,000.00	( 4,070.70)	113.1
01-6000-133	IMRF CONTRIBUTION	1,105.03	8,423.08	14,900.00	6,476.92	56.5
01-6000-193	PAYROLL TAXES	1,233.47	9,353.69	16,400.00	7,046.31	57.0
01-6000-211	LEGAL EXPENSE	1,894.60	14,004.50	60,000.00	45,995.50	23.3
01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38	62,084.33	121,000.00	58,915.67	51.3
01-6000-311	OFFICE EXPENSE	.00	367.90	.00	( 367.90)	.0
01-6000-312	OFFICE SUPPLIES	198.01	1,412.96	5,000.00	3,587.04	28.3
01-6000-313	POSTAGE	.00	493.18	2,800.00	2,306.82	17.6
01-6000-314	TELEPHONE	858.75	11,652.17	23,000.00	11,347.83	50.7
01-6000-315	COPIES & PRINTING	.00	31.25	2,000.00	1,968.75	1.6
01-6000-318	ADVERTISING	512.45	1,165.59	1,500.00	334.41	77.7
01-6000-321	DUES & SUBSCRIPTIONS	298.92	7,709.36	16,000.00	8,290.64	48.2
01-6000-331	TRAVEL & TRAINING	557.99	6,889.47	7,000.00	110.53	98.4
01-6000-351	OFFICE EQUIP & MAINT	1,369.24	22,899.23	16,000.00	( 6,899.23)	143.1
01-6000-421	COMMUNITY PROGRAMS	.00	20,000.00	.00	( 20,000.00)	.0
01-6000-511	INSURANCE EXPENSE	8,711.00	20,649.00	13,500.00	( 7,149.00)	153.0
01-6000-531	REAL ESTATE TAXES	.00	1,539.41	12,826.00	11,286.59	12.0
01-6000-591	MISC EXPENSE	1,045.69	1,155.39	1,600.00	444.61	72.2
01-6000-812	CAP OUTLAY: EQUIP & FURN	.00	13,590.00	( 29,000.00)	( 42,590.00)	46.9
01-6000-908	TRANSFER TO OTHER FUNDS	.00	( 10.30)	20,000.00	20,010.30	( .1)
TOTAL ADMINISTRATION		45,502.72	360,467.51	549,626.00	189,158.49	65.6

TOWN OF CORTLAND  
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Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-6100-118 SALARIES - MAINT WORKERS	20,523.45	118,724.91	194,000.00	75,275.09	61.2
01-6100-131 EMPLOYEE HEALTH INSURANCE	2,634.50	18,491.16	41,000.00	22,508.84	45.1
01-6100-133 IMRF CONTRIBUTION	1,797.86	10,041.87	17,100.00	7,058.13	58.7
01-6100-151 UNEMPLOYMENT BENEFITS	.00	3,330.00	.00	( 3,330.00)	.0
01-6100-193 PAYROLL TAXES	1,570.03	9,144.03	14,850.00	5,705.97	61.6
01-6100-197 DRUG/ALCOHOL PROGRAMS	.00	594.00	800.00	206.00	74.3
01-6100-198 UNIFORMS	.00	340.00	1,600.00	1,260.00	21.3
01-6100-218 MAINTENANCE - STREET LIGHTS	1,774.61	6,705.61	5,000.00	( 1,705.61)	134.1
01-6100-219 ELECTRIC - STREET LIGHTS	2,812.69	19,061.56	36,500.00	17,438.44	52.2
01-6100-220 ROAD SALT	.00	.00	30,000.00	30,000.00	.0
01-6100-221 ROAD SIGNS	.00	7,728.05	5,000.00	( 2,728.05)	154.6
01-6100-222 RAILROAD CROSSING MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
01-6100-224 STREET REPAIR MATERIALS	1,137.50	4,140.64	24,000.00	19,859.36	17.3
01-6100-226 TOOLS AND HARDWARE	89.60	1,875.48	3,000.00	1,124.52	62.5
01-6100-227 SMALL EQUIPMENT PURCHASES	.00	8,586.99	10,000.00	1,413.01	85.9
01-6100-232 MAINTENANCE TOWN GARAGE	.00	1,746.90	2,000.00	253.10	87.4
01-6100-235 PARKS - EQUIPMENT MAINTENANCE	2,052.00	9,085.81	12,000.00	2,914.19	75.7
01-6100-236 PARKS - GENERAL MAINTENANCE	.00	204.93	.00	( 204.93)	.0
01-6100-239 NUISANCE MOWING	.00	.00	1,000.00	1,000.00	.0
01-6100-241 VEHICLE & EQUIPMENT MAINT.	5,722.87	39,222.91	25,000.00	( 14,222.91)	156.9
01-6100-242 TOWN HALL MAINTENANCE	186.00	2,570.54	6,000.00	3,429.46	42.8
01-6100-245 EQUIPMENT RENTAL	1,125.00	2,005.00	20,000.00	17,995.00	10.0
01-6100-255 STORM SEWER REPAIRS	1,105.00	4,830.19	7,000.00	2,169.81	69.0
01-6100-258 FORESTRY	.00	39.98	8,000.00	7,960.02	.5
01-6100-312 OFFICE SUPPLIES	.00	156.03	1,000.00	843.97	15.6
01-6100-314 TELEPHONE	315.62	2,271.33	6,000.00	3,728.67	37.9
01-6100-316 UTILITIES	380.48	2,688.55	8,125.00	5,436.45	33.1
01-6100-331 TRAVEL AND TRAINING	.00	1,147.04	2,000.00	852.96	57.4
01-6100-351 OFFICE EQUIP & MAINT	768.97	790.96	2,000.00	1,209.04	39.6
01-6100-371 FUEL	2,060.77	10,615.99	25,000.00	14,384.01	42.5
01-6100-511 INSURANCE EXPENSE	9,359.00	36,359.00	31,500.00	( 4,859.00)	115.4
01-6100-522 FEES/PERMITS	.00	.00	2,000.00	2,000.00	.0
01-6100-525 TECHNOLOGY UPGRADES	.00	.00	500.00	500.00	.0
01-6100-591 MISC EXPENSE	.00	.00	500.00	500.00	.0
01-6100-592 CEMETERY EXPENSE	.00	.00	2,000.00	2,000.00	.0
01-6100-611 PRINCIPAL PAYMENTS	.00	20,452.53	41,142.00	20,689.47	49.7
01-6100-621 INTEREST EXPENSE	.00	5,111.37	9,986.00	4,874.63	51.2
01-6100-811 CAP OUTLAY: CONSTRUCT	.00	.00	15,000.00	15,000.00	.0
01-6100-812 CAP OUTLAY: EQUIP & FURN	.00	33,840.00	120,000.00	86,160.00	28.2
TOTAL PUBLIC WORKS	55,415.95	381,903.36	731,603.00	349,699.64	52.2

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
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Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
01-6200-114 SALARIES - REGULAR	37,926.70	276,290.02	451,000.00	174,709.98	61.3
01-6200-115 SALARIES - SPECIAL ASSIGNMENT	2,141.69	15,096.21	20,000.00	4,903.79	75.5
01-6200-116 SALARIES - OVERTIME	140.24	3,786.41	8,000.00	4,213.59	47.3
01-6200-119 SALARIES - CLERICAL	1,135.09	10,043.18	19,500.00	9,456.82	51.5
01-6200-131 EMPLOYEE HEALTH INS	5,952.12	43,454.12	90,075.00	46,620.88	48.2
01-6200-133 IMRF CONTRIBUTION	3,368.40	24,808.76	42,000.00	17,191.24	59.1
01-6200-193 PAYROLL TAXES	3,007.99	22,265.89	38,100.00	15,834.11	58.4
01-6200-198 UNIFORMS	.00	2,160.97	4,000.00	1,839.03	54.0
01-6200-199 UNIFORM ALLOWANCE	.00	2,702.13	7,500.00	4,797.87	36.0
01-6200-211 LEGAL EXPENSE	.00	175.00	1,000.00	825.00	17.5
01-6200-212 ADJUDICATION	437.50	1,400.00	5,000.00	3,600.00	28.0
01-6200-240 EQUIPMENT PURCHASES & MAINT	96.28	1,920.47	14,500.00	12,579.53	13.2
01-6200-241 VEHICLE MAINTENANCE	1,251.82	6,974.37	13,500.00	6,525.63	51.7
01-6200-242 M&O: OFFICE	557.50	2,284.50	500.00	( 1,784.50)	456.9
01-6200-261 TELECOMMUNICATIONS SERVICE	.00	65,260.00	66,000.00	740.00	98.9
01-6200-312 OFFICE SUPPLIES	44.99	523.40	.00	( 523.40)	.0
01-6200-313 POSTAGE	.00	46.71	150.00	103.29	31.1
01-6200-314 TELEPHONE	950.62	7,342.04	15,500.00	8,157.96	47.4
01-6200-315 COPIES & PRINTING	24.72	913.48	1,000.00	86.52	91.4
01-6200-316 UTILITIES	.00	399.73	2,850.00	2,450.27	14.0
01-6200-317 BUSINESS FORMS EXPENSE	.00	559.80	2,500.00	1,940.20	22.4
01-6200-321 DUES & SUBSCRIPTIONS	2,408.92	15,292.24	25,000.00	9,707.76	61.2
01-6200-331 TRAVEL & TRAINING	53.73	4,484.79	8,500.00	4,015.21	52.8
01-6200-351 OFFICE EQUIP & MAINT	21.24	295.92	4,000.00	3,704.08	7.4
01-6200-361 DUI PREVENTION EQUIP	.00	.00	3,000.00	3,000.00	.0
01-6200-371 GAS & PETROLEUM	.00	9,070.39	18,000.00	8,929.61	50.4
01-6200-421 COMMUNITY PROGRAMS	.00	606.16	1,000.00	393.84	60.6
01-6200-511 INSURANCE EXP	14,560.00	35,337.00	25,500.00	( 9,837.00)	138.6
01-6200-550 TECHNOLOGY UPGRADES	148.50	343.50	5,000.00	4,656.50	6.9
01-6200-591 MISC EXPENSE	.00	334.06	3,000.00	2,665.94	11.1
01-6200-812 CAP OUTLAY: EQUIP/FURN	.00	8,246.00	8,300.00	54.00	99.4
 TOTAL POLICE DEPARTMENT	 74,228.05	 562,417.25	 903,975.00	 341,557.75	 62.2

TOWN OF CORTLAND  
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Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING &amp; ZONING</u>					
01-6300-118 SALARIES - CODE OFFICIAL	1,730.51	18,113.54	35,000.00	16,886.46	51.8
01-6300-119 ENGINEERING INTERN	.00	.00	12,000.00	12,000.00	.0
01-6300-120 SALARIES - ENGINEER	8,976.84	67,260.94	116,700.00	49,439.06	57.6
01-6300-131 EMPLOYEE HEALTH/LIFE	15.42	115.65	204.00	88.35	56.7
01-6300-133 EMPLOYER IMRF	786.38	5,892.12	10,300.00	4,407.88	57.2
01-6300-193 PAYROLL TAXES	819.12	6,531.10	9,850.00	3,318.90	66.3
01-6300-211 ENGINEERING: NON-REIMBURSABLE	.00	3,237.50	150,000.00	146,762.50	2.2
01-6300-213 PLANNING/ZONING/BUILDING	.00	.00	1,500.00	1,500.00	.0
01-6300-215 ZONING ADM: REIMBURSABLE	.00	1,400.00	.00	( 1,400.00)	.0
01-6300-216 ZONING ADMINISTRATION FEES	.00	11,000.00	.00	( 11,000.00)	.0
01-6300-241 VEHICLE & EQUIPMENT MAINT.	.00	88.29	3,000.00	2,911.71	2.9
01-6300-312 OFFICE SUPPLIES	.00	235.61	3,000.00	2,764.39	7.9
01-6300-313 POSTAGE	.00	.00	100.00	100.00	.0
01-6300-314 TELEPHONE	185.28	1,277.43	2,160.00	882.57	59.1
01-6300-315 COPIES & PRINTING	.00	843.50	500.00	( 343.50)	168.7
01-6300-321 DUES & SUBSCRIPTIONS	.00	829.35	1,000.00	170.65	82.9
01-6300-331 CONFERENCE AND TRAINING	.00	2,899.10	5,000.00	2,100.90	58.0
01-6300-351 OFFICE EXPENSE	13.98	1,378.08	5,000.00	3,621.92	27.6
01-6300-371 GASOLINE	.00	1,437.63	2,500.00	1,062.37	57.5
01-6300-511 INSURANCE EXP	.00	391.00	800.00	409.00	48.9
TOTAL ENGINEERING & ZONING	12,527.53	122,930.84	358,614.00	235,683.16	34.3
TOTAL FUND EXPENDITURES	187,674.25	1,427,718.96	2,543,818.00	1,116,099.04	56.1
NET REVENUE OVER EXPENDITURES	( 43,590.29)	110,188.85	( 231,846.00)	( 342,034.85)	47.5

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL TAX REVENUES</u>					
02-4011	MFT APPROPRIATION	15,535.89	81,638.82	177,000.00	95,361.18	46.1
	TOTAL MOTOR FUEL TAX REVENUES	15,535.89	81,638.82	177,000.00	95,361.18	46.1
	<u>INTEREST ON INVESTMENT</u>					
02-8011	INTEREST ON INVESTMENT	3,406.39	22,519.83	12,000.00	( 10,519.83)	187.7
	TOTAL INTEREST ON INVESTMENT	3,406.39	22,519.83	12,000.00	( 10,519.83)	187.7
	TOTAL FUND REVENUE	18,942.28	104,158.65	189,000.00	84,841.35	55.1



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Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL EXPENSES</u>					
02-6400-237	REBUILD ILLINOIS EXPENSES	738.00	738.00	55,000.00	54,262.00	1.3
02-6400-370	GENERAL MAINTENANCE	2,462.18	51,705.78	200,000.00	148,294.22	25.9
	TOTAL MOTOR FUEL EXPENSES	3,200.18	52,443.78	255,000.00	202,556.22	20.6
	TOTAL FUND EXPENDITURES	3,200.18	52,443.78	255,000.00	202,556.22	20.6
	NET REVENUE OVER EXPENDITURES	15,742.10	51,714.87	( 66,000.00)	( 117,714.87)	78.4

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
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Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ELECTRICITY</u>					
03-4011	UTILITY TAX - ELECTRICITY	6,747.85	48,986.81	95,000.00	46,013.19	51.6
	TOTAL ELECTRICITY	6,747.85	48,986.81	95,000.00	46,013.19	51.6
	<u>GAS</u>					
03-4021	UTILITY TAX - GAS	3,380.05	19,361.50	70,000.00	50,638.50	27.7
	TOTAL GAS	3,380.05	19,361.50	70,000.00	50,638.50	27.7
	<u>TELEPHONE</u>					
03-4031	SIMPLIFIED TELECOMM TAX (UT)	1,972.05	12,147.75	20,000.00	7,852.25	60.7
	TOTAL TELEPHONE	1,972.05	12,147.75	20,000.00	7,852.25	60.7
	<u>SALES TAX</u>					
03-4041	NON HOME RULE SALES TAX	26,228.65	106,403.47	225,000.00	118,596.53	47.3
	TOTAL SALES TAX	26,228.65	106,403.47	225,000.00	118,596.53	47.3
	<u>MISCELLANEOUS REVENUE</u>					
03-4991	MISCELLANEOUS INCOME	.00 (	250.00)	.00	250.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00 (	250.00)	.00	250.00	.0
	<u>INTEREST ON INVESTMENTS</u>					
03-8011	INTEREST ON INVESTMENTS	5,498.07	33,781.26	15,000.00 (	18,781.26)	225.2
	TOTAL INTEREST ON INVESTMENTS	5,498.07	33,781.26	15,000.00 (	18,781.26)	225.2
	<u>FUNDS FOR GRADE CROSSINGS</u>					
03-8301	GRANT FUNDS	.00	130,339.52	935,000.00	804,660.48	13.9
03-8302	DEKALB CTY COMMUNITY FDN GRANT	.00	19,200.00	.00 (	19,200.00)	.0
	TOTAL FUNDS FOR GRADE CROSSINGS	.00	149,539.52	935,000.00	785,460.48	16.0
	TOTAL FUND REVENUE	43,826.67	369,970.31	1,360,000.00	990,029.69	27.2

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPR EXPENSES</u>					
03-6500-421 COMMUNITY PROGRAMS	.00	.00	15,000.00	15,000.00	.0
03-6500-522 NPDES PERMIT FEE	.00	1,000.00	.00 (	1,000.00)	.0
03-6500-726 DONATIONS- COMMUNITY AGENCIES	.00	2,000.00	5,000.00	3,000.00	40.0
03-6500-820 CHESTNUT PARKING LOT	.00	4,170.00	.00 (	4,170.00)	.0
03-6500-824 STREET IMPROVEMENT	.00	.00	800,000.00	800,000.00	.0
03-6500-837 EMERGENCY PREPAREDNESS	.00	3,068.52	.00 (	3,068.52)	.0
03-6500-840 HOLIDAY DECORATIONS	8,621.00	13,086.28	15,000.00	1,913.72	87.2
03-6500-842 SIDEWALKS, NEW CONSTRUCTION	.00	2,208.00	50,000.00	47,792.00	4.4
03-6500-846 SPLASH PAD	1,570.70	134,266.27	135,000.00	733.73	99.5
03-6500-857 DEKALB CTY COMMUNITY GRANT EXP	.00	19,508.74	.00 (	19,508.74)	.0
03-6500-910 TRANSFERS TO OTHER FUNDS	.00	13,327.32	( 26,655.00)	( 39,982.32)	50.0
03-6500-912 LOAN PAYMENTS	.00	.00	( 51,128.00)	( 51,128.00)	.0
03-6500-913 CAPITAL PURCHASE TRANSFERS	.00	.00	( 172,300.00)	( 172,300.00)	.0
TOTAL CAPITAL IMPR EXPENSES	10,191.70	192,635.13	769,917.00	577,281.87	25.0
TOTAL FUND EXPENDITURES	10,191.70	192,635.13	769,917.00	577,281.87	25.0
NET REVENUE OVER EXPENDITURES	33,634.97	177,335.18	590,083.00	412,747.82	30.1

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

SEWER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
06-4010	CONNECTION FEES	2,000.00	15,000.00	10,000.00	( 5,000.00)	150.0
06-4011	SERVICE FEES	97.73	281,848.46	552,000.00	270,151.54	51.1
	TOTAL SERVICE FEES	2,097.73	296,848.46	562,000.00	265,151.54	52.8
	<u>LATE CHARGES</u>					
06-4021	LATE CHARGES	7,123.94	21,248.10	28,000.00	6,751.90	75.9
	TOTAL LATE CHARGES	7,123.94	21,248.10	28,000.00	6,751.90	75.9
	<u>BAD CHECK CHARGES</u>					
06-4041	BAD CHECK CHARGES	( 10.00)	( 39.99)	25.00	64.99	(160.0)
	TOTAL BAD CHECK CHARGES	( 10.00)	( 39.99)	25.00	64.99	(160.0)
	<u>PERMITS</u>					
06-4051	PERMITS	10,500.00	56,000.00	35,000.00	( 21,000.00)	160.0
	TOTAL PERMITS	10,500.00	56,000.00	35,000.00	( 21,000.00)	160.0
	<u>INTEREST ON INVESTMENT</u>					
06-8011	INTEREST ON INVESTMENT	10,125.18	72,139.74	50,000.00	( 22,139.74)	144.3
	TOTAL INTEREST ON INVESTMENT	10,125.18	72,139.74	50,000.00	( 22,139.74)	144.3
	<u>LEASE INCOME</u>					
06-8801	LEASE INCOME	.00	.00	10,725.00	10,725.00	.0
	TOTAL LEASE INCOME	.00	.00	10,725.00	10,725.00	.0
	TOTAL FUND REVENUE	29,836.85	446,196.31	685,750.00	239,553.69	65.1

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

SEWER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM EXPENSES</u>					
06-7300-118 SALARIES: MAINT WORKERS	6,073.27	47,954.50	97,500.00	49,545.50	49.2
06-7300-131 EMPLOYEE HEALTH INSURANCE	857.14	6,428.55	18,000.00	11,571.45	35.7
06-7300-133 IMRF CONTRIBUTION	532.02	4,200.80	8,650.00	4,449.20	48.6
06-7300-193 PAYROLL TAXES	464.62	3,668.59	7,200.00	3,531.41	51.0
06-7300-198 UNIFORMS	.00	150.00	1,000.00	850.00	15.0
06-7300-211 LEGAL/COLLECTION EXPENSE	.00	.00	5,000.00	5,000.00	.0
06-7300-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
06-7300-213 OTHER CONSULTING FEES	1,337.45	8,354.28	16,000.00	7,645.72	52.2
06-7300-214 AUDIT FEES	.00	3,150.00	4,000.00	850.00	78.8
06-7300-218 EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
06-7300-221 UTILITIES	7,505.44	40,206.34	110,000.00	69,793.66	36.6
06-7300-241 M&O: VEH & EQUIP	.00	1,638.73	3,000.00	1,361.27	54.6
06-7300-243 M&O: SEWER PLANT	1,614.92	21,048.99	40,000.00	18,951.01	52.6
06-7300-311 OFFICE EXPENSE	651.91	3,129.14	6,500.00	3,370.86	48.1
06-7300-312 ANNUAL PERMIT FEES	.00	7,500.00	11,000.00	3,500.00	68.2
06-7300-313 TRAINING	.00	1,049.17	2,000.00	950.83	52.5
06-7300-314 TELEPHONE	212.06	1,468.90	5,000.00	3,531.10	29.4
06-7300-345 WASTEWATER TESTING	2,342.00	5,947.80	17,500.00	11,552.20	34.0
06-7300-371 GAS & PETROLEUM	.00	1,160.16	2,200.00	1,039.84	52.7
06-7300-511 INSURANCE EXPENSE	1,830.00	4,824.00	4,100.00	( 724.00)	117.7
06-7300-591 MISC EXPENSES	.00	30.05	500.00	469.95	6.0
06-7300-611 DEBT SERVICE PRINCIPAL	.00	24,434.99	49,106.00	24,671.01	49.8
06-7300-621 INTEREST EXPENSE	.00	6,038.40	11,841.00	5,802.60	51.0
06-7300-811 CAP OUTLAY: CONSTRUCT	.00	85,871.00	15,000.00	( 70,871.00)	572.5
06-7300-812 CAP OUTLAY: EQUIPMENT	.00	.00	58,500.00	58,500.00	.0
TOTAL SEWER SYSTEM EXPENSES	23,420.83	278,254.39	499,097.00	220,842.61	55.8
TOTAL FUND EXPENDITURES	23,420.83	278,254.39	499,097.00	220,842.61	55.8
NET REVENUE OVER EXPENDITURES	6,416.02	167,941.92	186,653.00	18,711.08	90.0

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
07-4011	SERVICE FEES	35.00	294,138.97	520,000.00	225,861.03	56.6
	TOTAL SERVICE FEES	35.00	294,138.97	520,000.00	225,861.03	56.6
	<u>LATE CHARGES</u>					
07-4021	LATE CHARGES	531.27	1,456.75	1,500.00	43.25	97.1
	TOTAL LATE CHARGES	531.27	1,456.75	1,500.00	43.25	97.1
	<u>BAD CHECK CHARGES</u>					
07-4041	BAD CHECK CHARGES	25.00	125.00	25.00	( 100.00)	500.0
	TOTAL BAD CHECK CHARGES	25.00	125.00	25.00	( 100.00)	500.0
	<u>PERMITS</u>					
07-4051	PERMITS	11,100.00	60,500.00	50,000.00	( 10,500.00)	121.0
	TOTAL PERMITS	11,100.00	60,500.00	50,000.00	( 10,500.00)	121.0
	<u>METER SALES</u>					
07-4301	METER SALES	300.00	600.00	5,000.00	4,400.00	12.0
	TOTAL METER SALES	300.00	600.00	5,000.00	4,400.00	12.0
	<u>MISCELLANEOUS REVENUE</u>					
07-4991	MISC INCOME	.00	1,435.00	1,500.00	65.00	95.7
	TOTAL MISCELLANEOUS REVENUE	.00	1,435.00	1,500.00	65.00	95.7
	<u>INTEREST ON INVESTMENT</u>					
07-8011	INTEREST ON INVESTMENT	5,680.98	36,737.84	25,000.00	( 11,737.84)	147.0
	TOTAL INTEREST ON INVESTMENT	5,680.98	36,737.84	25,000.00	( 11,737.84)	147.0

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEASE INCOME</u>					
07-8801	LEASE INCOME	310.00	2,170.00	3,720.00	1,550.00	58.3
	TOTAL LEASE INCOME	310.00	2,170.00	3,720.00	1,550.00	58.3
	TOTAL FUND REVENUE	17,982.25	397,163.56	606,745.00	209,581.44	65.5

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM EXPENSES</u>					
07-7400-118 SALARIES: MAINT WORKERS	9,109.91	71,931.65	142,500.00	70,568.35	50.5
07-7400-131 EMPLOYEE HEALTH INSURANCE	1,285.74	9,643.05	2,700.00	( 6,943.05)	357.2
07-7400-133 IMRF CONTRIBUTION	798.03	6,301.21	21,000.00	14,698.79	30.0
07-7400-193 PAYROLL TAXES	696.90	5,502.68	17,950.00	12,447.32	30.7
07-7400-198 UNIFORMS	.00	366.16	900.00	533.84	40.7
07-7400-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
07-7400-213 OTHER CONSULTING FEES	2,006.17	12,531.39	24,075.00	11,543.61	52.1
07-7400-214 AUDIT FEES	.00	3,150.00	4,000.00	850.00	78.8
07-7400-221 UTILITIES	5,700.18	31,659.57	75,000.00	43,340.43	42.2
07-7400-222 RADIUM REMOVAL PROCESSING	9,146.89	65,508.16	111,510.00	46,001.84	58.8
07-7400-241 M&O: VEH & EQUIP	68.52	256.63	5,000.00	4,743.37	5.1
07-7400-243 M&O: WELL SYSTEM	2,384.47	8,879.13	30,000.00	21,120.87	29.6
07-7400-311 OFFICE EXPENSE	651.89	6,146.64	11,000.00	4,853.36	55.9
07-7400-314 TELEPHONE	201.09	1,675.10	5,000.00	3,324.90	33.5
07-7400-331 TRAVEL & TRAINING	.00	902.00	2,000.00	1,098.00	45.1
07-7400-341 METER PURCHASES & SUPPLIES	4,945.00	10,258.40	15,000.00	4,741.60	68.4
07-7400-343 CONNECTION EXP	.00	.00	5,000.00	5,000.00	.0
07-7400-344 ACCESS SUPPLY PURCH	.00	.00	2,000.00	2,000.00	.0
07-7400-345 CHEMICALS & TESTING	3,331.03	17,703.74	20,000.00	2,296.26	88.5
07-7400-346 TOOLS	.00	558.03	1,250.00	691.97	44.6
07-7400-371 GAS & PETROLEUM	.00	2,707.09	8,000.00	5,292.91	33.8
07-7400-511 INSURANCE EXPENSE	3,664.00	9,005.00	6,800.00	( 2,205.00)	132.4
07-7400-531 REAL ESTATE TAXES	.00	236.56	.00	( 236.56)	.0
07-7400-811 CAP OUTLAY: CONSTRUCT	.00	5,740.00	25,000.00	19,260.00	23.0
07-7400-812 CAP OUTLAY: EQUIPMENT	.00	36,420.00	100,000.00	63,580.00	36.4
07-7400-826 CAP OUTLAY: ENG STUDY	.00	.00	50,000.00	50,000.00	.0
TOTAL WATER SYSTEM EXPENSES	43,989.82	307,082.19	688,185.00	381,102.81	44.6
TOTAL FUND EXPENDITURES	43,989.82	307,082.19	688,185.00	381,102.81	44.6
NET REVENUE OVER EXPENDITURES	( 26,007.57)	90,081.37	( 81,440.00)	( 171,521.37)	110.6



TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

FESTIVAL & PARADE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
09-4961	DONATIONS	.00	.00	5,000.00	5,000.00	.0
	TOTAL DONATIONS	.00	.00	5,000.00	5,000.00	.0
	<u>FUNDRAISERS</u>					
09-4972	FESTIVAL RECEIPTS	.00	.00	17,500.00	17,500.00	.0
	TOTAL FUNDRAISERS	.00	.00	17,500.00	17,500.00	.0
	<u>INTEREST</u>					
09-8011	INTEREST ON INVESTMENT	.00	.04	60.00	59.96	.1
	TOTAL INTEREST	.00	.04	60.00	59.96	.1
	<u>ALLOTMENT FROM GF</u>					
09-8192	FESTIVAL/PARADE TRANSFER	.00 (	10.30)	20,000.00	20,010.30 (	.1)
	TOTAL ALLOTMENT FROM GF	.00 (	10.30)	20,000.00	20,010.30 (	.1)
	TOTAL FUND REVENUE	.00 (	10.26)	42,560.00	42,570.26	.0

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

FESTIVAL & PARADE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FESTIVAL &amp; PARADE EXPENSES</u>					
09-7700-218 CONTRACTED GROUPS/EVENTS/LABOR	.00	6,565.68	20,000.00	13,434.32	32.8
09-7700-241 RENTALS	.00	.00	4,500.00	4,500.00	.0
09-7700-312 SUPPLIES	.00	.00	4,500.00	4,500.00	.0
09-7700-313 POSTAGE	.00	.00	100.00	100.00	.0
09-7700-315 COPIES, PRINTING & ADVERTISING	.00	.00	1,500.00	1,500.00	.0
09-7700-571 PRIZES & AWARDS	.00	.00	750.00	750.00	.0
09-7700-591 MISC EXPENSE	.00	.00	500.00	500.00	.0
TOTAL FESTIVAL & PARADE EXPENSES	.00	6,565.68	31,850.00	25,284.32	20.6
TOTAL FUND EXPENDITURES	.00	6,565.68	31,850.00	25,284.32	20.6
NET REVENUE OVER EXPENDITURES	.00	( 6,575.94)	10,710.00	17,285.94	( 61.4)

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DONATIONS</u>					
13-4167 WASTE COLLECTION AGREEMENT	.00	15,241.50	17,000.00	1,758.50	89.7
TOTAL DONATIONS	.00	15,241.50	17,000.00	1,758.50	89.7
<u>PARK DEVELOPMENT FEES</u>					
13-4171 PARK LOT DEV FEES - GENERAL	.00	100.00	1,000.00	900.00	10.0
TOTAL PARK DEVELOPMENT FEES	.00	100.00	1,000.00	900.00	10.0
<u>CAPITAL CONTRIBUTIONS: TOWN</u>					
13-4201 CAP CONTRIB: PUBLIC WORKS BLDG	1,009.26	7,569.45	.00 (	7,569.45)	.0
13-4202 CAP CONTRIB: POLICE FACILITY	805.56	6,041.70	.00 (	6,041.70)	.0
13-4203 CAP CONTRIB: EMERGENCY SIREN	23.14	173.55	.00 (	173.55)	.0
13-4204 CAP CONTRIB: TOWN HALL BLDG	1,459.26	11,294.45	.00 (	11,294.45)	.0
13-4205 CAP CONTRIB: SPORTS COMPLEX	1,319.44	9,895.80	.00 (	9,895.80)	.0
13-4206 CAP CONTRIB: CAPITAL EQUIPMENT	350.00	350.00	18,000.00	17,650.00	1.9
TOTAL CAPITAL CONTRIBUTIONS: TOWN	4,966.66	35,324.95	18,000.00 (	17,324.95)	196.3
<u>INTEREST</u>					
13-8011 INTEREST ON INVESTMENT	6,916.93	46,868.32	35,000.00 (	11,868.32)	133.9
TOTAL INTEREST	6,916.93	46,868.32	35,000.00 (	11,868.32)	133.9
<u>TRANSFERS</u>					
13-8101 TRANSFERS FROM OTHER FUNDS	.00	13,327.32	26,655.00	13,327.68	50.0
TOTAL TRANSFERS	.00	13,327.32	26,655.00	13,327.68	50.0
TOTAL FUND REVENUE	11,883.59	110,862.09	97,655.00 (	13,207.09)	113.5

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RESTRICTED ASSETS</u>					
13-8000-350 ROAD IMPROVEMENTS	.00	27,617.95	35,000.00	7,382.05	78.9
13-8000-813 CAP OUTLAY: TOWN HALL	.00	.00	5,000.00	5,000.00	.0
13-8000-814 CAP OUTLAY: SSA#4	.00	.00	50,000.00	50,000.00	.0
13-8000-815 CAPITAL OUTLAY SPLASH PAD NEUM	.00	.00	79,851.00	79,851.00	.0
13-8000-824 CAP O/L: PARK DEV (MCPHILLIPS)	.00	.00	14,305.00	14,305.00	.0
13-8000-833 CAP OUTLAY: PUBL WKS FACILITY	.00	.00	5,000.00	5,000.00	.0
13-8000-839 AIRPORT ROAD PROPERTY TAXES	.00	8,471.72	.00	( 8,471.72)	.0
13-8000-840 AIRPORT ROAD UTILITIES	24.30	120.66	.00	( 120.66)	.0
TOTAL RESTRICTED ASSETS	24.30	36,210.33	189,156.00	152,945.67	19.1
TOTAL FUND EXPENDITURES	24.30	36,210.33	189,156.00	152,945.67	19.1
NET REVENUE OVER EXPENDITURES	11,859.29	74,651.76	( 91,501.00)	( 166,152.76)	81.6

TOWN OF CORTLAND  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST INCOME</u>						
14-8010	TIF RE TAX RECEIVED	40,316.31	480,610.89	355,000.00	( 125,610.89)	135.4
14-8011	INTEREST ON INVESTMENT	4,803.85	26,450.70	15,000.00	( 11,450.70)	176.3
TOTAL INTEREST INCOME		45,120.16	507,061.59	370,000.00	( 137,061.59)	137.0
TOTAL FUND REVENUE		45,120.16	507,061.59	370,000.00	( 137,061.59)	137.0

TOWN OF CORTLAND  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 7 MONTHS ENDING NOVEMBER 30, 2023

Item 1.

TIF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF EXPENSES</u>					
14-6600-212 ADMINISTRATIVE EXPENSE	.00	4,549.90	.00 (	4,549.90)	.0
14-6600-591 MISC EXPENSES	.00	23,502.20	427,000.00	403,497.80	5.5
14-6600-599 LOCAL MATCH - SOMONAUK RD	.00	2,952.00	.00 (	2,952.00)	.0
TOTAL TIF EXPENSES	.00	31,004.10	427,000.00	395,995.90	7.3
TOTAL FUND EXPENDITURES	.00	31,004.10	427,000.00	395,995.90	7.3
NET REVENUE OVER EXPENDITURES	45,120.16	476,057.49	( 57,000.00)	( 533,057.49)	835.2

General Fund - Streets and Maintenance		
Facility 250 S Halwood		
Loan Date: 12/31/11, Maturity Date: 6/30/30, Loan Amount: \$655,200.00		
Interest Rate: 7.25%, Semi-Annual P&I due 6/30 and 12/31		
Beginning Balance 5/1/2023		\$ 340,817.46
Principal Paid Fiscal Year 2024:		\$ (20,452.53)
Interest Paid Fiscal Year 2024:	\$ 5,111.37	
Current Balance:		<u>\$ 320,364.93</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 18,218.32	\$ 11,708.68
Fiscal Year Ending 2025	\$ 38,582.92	\$ 21,271.08
Future	\$ 263,563.69	\$ 59,692.54
Total:	<u>\$ 320,364.93</u>	<u>\$ 92,672.30</u>
* rate change 3 year variable		

General Fund - IEPA Loan		
Wastewater Project: L17-5003		
Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments		
Beginning Balance 5/1/2023		\$ 625,740.66
Principal Paid Fiscal Year 2024:		\$ (24,434.99)
Interest Paid Fiscal Year 2024:	\$ 6,038.40	
Current Balance:		<u>\$ 601,305.67</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 24,670.79	\$ 5,802.60
Fiscal Year Ending 2025	\$ 50,058.09	\$ 10,888.69
Future	\$ 526,576.79	\$ 52,265.07
Total:	<u>\$ 601,305.67</u>	<u>\$ 68,956.36</u>

Restricted Asset Fund Loan		
North Avenue Road Repairs		
Maturity Date 12/31/2024, Int Rate: 2%, Semi-Annual Payments		
Beginning Balance 5/1/2023		\$ 52,002.73
Principal Paid Fiscal Year 2024:		\$ (12,807.29)
Interest Paid Fiscal Year 2024:	\$ 520.03	
Current Balance:		<u>\$ 39,195.44</u>
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2024	\$ 12,935.36	\$ 391.95
Fiscal Year Ending 2025	\$ 26,260.08	\$ 394.55
Total:	<u>\$ 39,195.44</u>	<u>\$ 786.50</u>

		Balance 11/1/2023	Deposits 11/30/2023	Expenditures 11/30/2023	Balance 11/30/2023
<b>Customer Deposits</b>					
13-2010	AP	\$ -			\$ -
13-2020	Deferred Revenue	\$ -	-	-	-
13-2301	Occupany Deposits	\$ -	-		-
13-2355	Airport Road Security Deposits	\$ -	-	-	-
<b>Engineering Deposits</b>					
13-2316	DCUSD #428	\$ 51,668.29	\$ -	\$ -	\$ 51,668.29
<b>Land/Cash Contributions</b>					
13-2401	Cortland Fire Protection District	\$ 5,100.00	\$ 900.00		\$ 6,000.00
13-2405	Sycamore School District # 427	\$ 3,262.40			3,262.40
13-2406	#428 Schools	\$ 105,648.75	3,084.98		108,733.73
13-2407	Cortland Library	\$ 765.00	135.00		900.00
<b>Storm Sewer Escrow</b>					
13-2411	Neumann Homes Inc	\$ 79,850.65		\$ -	\$ 79,850.65
<b>Capital Contributions #428 Schools</b>					
13-2432	DRH Cambridge - Richland Trails	\$ 246,288.85	\$ 4,735.02		\$ 251,023.87
<b>Library Building</b>					
13-2452	Library Building	\$ 16,852.00	\$ 674.08	\$ -	\$ 17,526.08
<b>Fire Department Building</b>					
13-2461	DRH Cambridge - Richland Trails	\$ 91,144.90			\$ 91,144.90
13-2462	Montalbano - Chestnut Grove	\$ 21,805.00	872.20	-	22,677.20
<b>WasteWater Irrigation Land Acquisition</b>					
13-2501	SSA # 4 Connection Fees	\$ 63,000.00		\$ -	\$ 63,000.00
13-2505	SSA # 8 Connection Fees	\$ -		-	\$ -
13-2551	Waste Water Irrigation Land Fee	\$ 87,000.00	1,000.00	-	\$ 88,000.00
<b>Cortland Events Committee</b>					
13-2900	Festival Parade	\$ -	\$ -	\$ -	\$ -
13-2350	Road Improvements	\$ 39,815.43	\$ -		\$ 39,815.43
13-2352	Administrative Fund	\$ 99,423.32	-	-	99,423.32
13-2354	Punch List Follow Up Items	\$ 12,072.46	-	-	12,072.46
<b>Capital Contributions - Town Use (By Purpose)</b>					
13-3100	McPhillips Park Improvements	\$ 14,305.60	\$ -	\$ -	\$ 14,305.60
13-4096	Town Services	\$ -	-	-	-
13-4167	Road Improvements - DC Trash Agreement	\$ 82,389.86		-	82,389.86
13-4168	Airport Road Property Rent	\$ 17,269.86		24.30	17,245.56
13-4170	Airport Road Farm Rent	\$ 106,953.83		-	106,953.83
13-4161	Parks Improvements	\$ 256.00		-	256.00
13-4171	Park Development Fees	\$ 8,600.00		-	8,600.00
13-4201	Public Works Facility	\$ 15,643.53	1,009.26	-	16,652.79
13-4202	Police Facility	\$ 12,901.64	805.56	-	13,707.20
13-4203	Emergency Siren	\$ 2,996.63	23.14	-	3,019.77
13-4204	Town Hall	\$ 32,418.53	1,459.26	-	33,877.79
13-4205	Sports Complex	\$ 172,201.17	1,319.44	-	173,520.61
13-4206	Capital Improvements	\$ 146,995.47	6,916.93	-	153,912.40
13-4206	SCADA - Chestnut Grove	\$ 9,520.60	350.00	-	9,870.60
13-8101	Transfers from Other Funds - Town Loan	\$ 77,937.04		-	77,937.04
13-8701	InvestForeclosures (Dep less Ltr of Credit)	\$ -	-	-	-
13-8702	Performance Bond - Nature's Crossing	\$ -	-	-	-
		\$ 700,389.76	\$ 11,883.59	\$ 24.30	\$ 712,249.05

"FUND BAL" \$ 642,805.51  
Reserve for McPhillips \$ 14,305.60  
YTD Revs over Exps \$ 74,651.76  
Fund Equity \$ 731,762.87

Total Assets \$ 1,666,861.20  
Total Liabilities & Equity \$ 1,666,861.20

Account Interest \$ 6,916.93

13-8011

\* Account Interest posted to Capital Improvements



**SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:**  
**November 30, 2023**

	<b>Beginning Balance</b>	<b>Receipts/ Transfers In</b>	<b>Dividends/ Interest</b>	<b>Expenditures/ Transfers Out</b>	<b>Ending Balance</b>
<b>SSA #1 Special Tax Refunding Bonds 2017</b>					
Bond & Interest Fund	\$ 404,757.21	\$ 12,371.63	\$ 1,624.69		418,753.53
2017 Reserve Fund	\$ 354,439.19	-	1,422.67		355,861.86
Special Redemption Account	\$ -	-	-	-	-
Special Reserve Fund 2017	\$ 40,155.83	-	161.16		40,316.99
Administrative Expense Fund	\$ 5,645.89		22.63		5,668.52
Total SSA #1 Refunding Bonds	<b>\$ 804,998.12</b>	<b>\$ 12,371.63</b>	<b>\$ 3,231.15</b>	<b>\$ -</b>	<b>\$ 820,600.90</b>
<b>SSA #4-8 (Sheaffer Project)</b>					
Bond & Interest Fund	\$ 0.00	\$ -			\$ 0.00
Special Redemption Account	\$ -	-	-	-	-
Debt Service Reserve Fund	\$ -	-	-		-
Administrative Expense Fund	\$ -		-		-
Total SSA #4-8	<b>\$ 0.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0.00</b>
<b>SSA #9 (Richland Trails)</b>					
<b>SSA #9</b>					
Bond & Interest Fund	\$ 183,871.17	\$ 457.70	\$ 819.41		\$ 185,148.28
Reserve Fund	\$ 157,864.35		703.49		158,567.84
Improvement Fund	\$ -				-
Administrative Expense Fund	\$ 11,062.67		57.78		11,120.45
Total SSA #9	<b>\$ 352,798.19</b>	<b>\$ 457.70</b>	<b>\$ 1,580.68</b>	<b>\$ -</b>	<b>\$ 354,836.57</b>
Total All SSA	1,157,796.31	12,829.33	4,811.83	0.00	1,175,437.47

## **CASH FARM LEASE**

This lease is entered into the 1<sup>st</sup> day of March, 2024, between **Town of Cortland**, Landlord, and **Steven J. Swanson**, Tenant.

The Landlord, in consideration of the agreements set forth in this Lease to be kept and performed by the Tenant, rents, and leases to the Tenant, to occupy and to use for agricultural purposes only, the following real estate located in the County of DeKalb and State of Illinois, described as follows:

- PIN: 09-27-226-005; 12.8 acres (12.0 tillable) on Airport Road, Cortland, IL
- PIN: 09-27-276-014; 46.44 acres (45.0 tillable) on Airport Road, Cortland, IL
- PIN: 09-26-100-002; 28 acres (18.0 tillable) on Maple Park Road, Cortland, IL
- PIN: 09-27-100-011; 18.07 acres (17.0 tillable), Cortland, IL
- PIN: 09-27-100-012; 13.17 acres (8 tillable) including the buildings to store his equipment
- PIN: 09-28-200-007; 25.6 acres (23 tillable) on North Avenue, Cortland, IL

consisting of approximately 144.08 surveyed acres, of which there are 123.0 tillable acres.

The term of this lease shall be from the 1<sup>st</sup> day of March, 2024, to the 28<sup>th</sup> of February, 2025.

The terms of this lease shall be binding on the heirs, executors, administrators, and assigns of both Landlord and Tenant in like manner as upon the original parties, except by mutual agreement otherwise.

### **SECTION 1. AMOUNT OF RENT AND TIME OF PAYMENT:**

The Tenant agrees to pay the Landlord as annual cash rent for the above-described farm the sum of \$34,755.00 which shall be paid as follows:

\$34,755.00 due on or before March 1, 2024

Rent is calculated as:

123.0 tillable acres at \$185.00 per acre; Access to and use of buildings at \$1000.00 per month.

Payment is to be made at Town of Cortland Office, 59 S. Somonauk Road, Cortland, Illinois 60112.

### **SECTION 2. LANDLORD'S INVESTMENT AND EXPENSE:**

Tenant agrees to reimburse Landlord for the real estate taxes.

### **SECTION 3. TENANT'S INVESTMENT AND EXPENSES:**

The Tenant agrees to furnish the property and to pay the items of expenses described below:

- A. All machinery, equipment, fuel, and labor necessary to operate the farm properly.
- B. The taxes and insurance as he elects to carry on property owned by him.
- C. All operating expenses or the portion of expenses not furnished or paid by the Landlord as provided in this lease.

- D. Obtain liability insurance of at least \$1,000,000 and provide the Landlord or his Agent with a copy of the declaration page of this policy.
- E. Electric fence units are owned by Tenant.

#### **SECTION 4. TENANT'S DUTIES IN OPERATING FARM:**

In addition to the agreements covered by the foregoing articles of this lease, the Tenant further agrees that he will perform and carry out the stipulation represented in the following clauses:

- A. To faithfully cultivate the farm in a timely, thorough, and businesslike manner.
- B. Not to assign this lease to any person or persons or sublet any part of the premises without the written consent of the Landlord.
- C. To keep the buildings, fences, and other improvements on said premises in as good repair and condition as they may be put by the Landlord during the term of the lease, ordinary wear, loss by fire, or unavoidable destruction excepted.
- D. To take proper care of all trees, vines, and shrubs, and to prevent injury to the same.
- E. Not to cut live trees except by permission of the Landlord.
- F. Not to allow noxious weeds to go to seed on said premises, but to destroy the same and keep the sprouts, brush, weeds, and grass cut on the roads adjoining the land as often as needed each year.
- G. To investigate and report any broken tile and keep outlets open. Tenant shall not operate tillage equipment through grass waterways, or other low places that will permit open ditches eroding across fields.
- H. To prevent all unnecessary waste, or loss, or damage to the property of the Landlord.
- I. The Tenant agrees to follow such crop rotation, tillage practices, fertilizer programs, conservation measures, and arrangements as are worked out with the Landlord or his Agent, for the best interest of all concerned
- J. To keep the farm neat and orderly.

#### **SECTION 5. MANAGEMENT AND BUSINESS PROCEDURES:**

The Landlord and Tenant agree that they will observe the following provisions:

- A. Except when mutually decided otherwise, the land use and cropping system shall be approximately as follows:

123.0 acres, more or less, to be used for rotated crops

- B. If the Town terminates the Lease after Tenant has prepared the property for farming, and the Town agrees to reimbursement for dry lime and fertilizer Tenant used to prepare for farming, the Town will reimburse Tenant for the amount of product used.

#### **SECTION 6. DEFAULT, COMPENSATION FOR DAMAGE, METHOD OF SETTLEMENT ARBITRATION, RIGHT OF ENTRY:**

- A. Tenant is not to erect or permit to be erected upon said premises, any structure, building, fence or sign of any' kind whatsoever, except by the written consent of the Landlord, nor to purchase any materials or incur any expenses for the account of the Landlord without its approval and will not make a claim for labor at any time unless Landlord has given written permission at a previous date.

- B. Tenant is not to add electrical wiring, plumbing, or heating without permission of the Landlord, and when same is given such is to pass inspection of both power and insurance companies. Said additions shall immediately become part of the property against which the Tenant will have no further claim unless otherwise agreed in writing.
- C. Nothing in this lease shall confer upon the Tenant any right to minerals underlying said land or any part thereof, but the same are hereby expressly reserved by the Landlord together with the full right and liberty to them, to enter upon the premises and to bore, search and excavate for same, to work and remove the same, and to deposit excavated rubbish, and with full liberty to pass over said premises with vehicles and lay down and work any such railroad track or tracks, tanks, pipelines, powers and structures as may be necessary or convenient for the above purpose. Said Landlord, however, agrees to deduct from the annual rent, pro-rata, for the land so taken by him or his assigns for said uses when the rental of such land is cash, and to reimburse the said Tenant for any actual damage he may suffer for crops destroyed where such land is on grain rent and to release Tenant from the obligation to continue farming this property when the development of resources interferes materially with Tenant's ability to make a satisfactory return.
- D. Landlord shall in no way be liable in damages for failure of water supply or any damage by the elements or otherwise, to any of the improvements, nor any loss or damage while improvements are under construction or repair, nor for any failure to repair or alter or replace any buildings or improvement.
- E. Tenant takes possession of the leased premises subject to the hazards of operating a farm and assumes all risk of accidents to himself, his family, his employees, or agents in pursuance of his farming operations, or in performing repairs to the buildings, fences, and other improvements.
- F. Right of Entry - The Landlord or his Agent shall be entitled to free access to the premises at all times and may make any repairs and improvements thereon. If this lease is terminated, the Landlord or his Agent shall be entitled to fall till, fertilize or otherwise prepare the ground and plant in the proper season for the following year's crops.
- G. The Landlord's lien provided by law shall be the security for the rent herein specified. If the Tenant shall, from any cause, fail to comply with all his agreements herein, the Landlord may at any time when such failure occurs after giving five days written notice of his intention to do so, take active possession of said premises and buildings thereon which the Tenant agrees to surrender, and employ other persons to tend said crop and perform all the agreements of the Tenant as herein contained as fully as the same is contemplated in this agreement and after deducting all monies advanced, or monies or grain due for the rent and the expense of attending such crop as aforesaid, to pay the residue, if any, to the Tenant. If the Tenant shall fail to pay the cash rent and advances, or shall fail to keep any of the agreements of this lease, all costs, and attorney's fees of the Landlord in enforcing collection or performance, shall be added to and become a part of the obligations payable by the Tenant hereunder.
- H. Yielding Possession - The Tenant agrees that at the expiration of the term of this lease, he will yield up possession of the premises to the Landlord without further demand or notice, in as good order and condition as when same is entered upon by the Tenant, loss by fire or tornado, and ordinary wear excepted. The Tenant shall pay to the Landlord a reasonable compensation for any damage to the property above the aforementioned exceptions.

## **SECTION 7. ENVIRONMENTAL CONCERNS:**

- A. The Tenant is to use prudence and care in transporting, storing, handling, and applying all fertilizers, pesticides, herbicides, and other chemicals and similar substances, and to read and

follow instructions on the labels for the use of such materials to avoid injury or damages to persons or property or both on the leased premises and adjoining areas.

- B. Any chemicals for weed or insect control or other use, when used, should be applied at levels not to exceed the manufacturer's recommendation for the soil types involved. The Tenant agrees to provide the Landlord annually, a written report indicating the product name, amount, date of application, and location of application of all pesticides and fertilizers used on the farm.
- C. No chemicals will be stored on the property. When chemicals or petroleum products are on the farm, they will be only those planned to be used on the farm and they will be in closed, tight containers above ground and clearly marked. No chemicals or chemical containers will be disposed of on the property.
- D. Both Landlord and Tenant affirm the goals of minimizing soil erosion losses and preserving the productivity of the land in ways that are consonant with their needs and desires for acceptable current returns to their individual inputs on the leased premises. To these ends, they agree to implement as far as possible the best management practices recommended by the NRCS and to cooperate with that agency's soil and water conservation programs.
- E. No sewage, sludge lime, or sludge to be applied to the farm.

#### **SECTION 8. ADDITIONAL AGREEMENTS:**

- A. Tenant will certify acres at DeKalb County FSA Office.
- B. It is understood that this is a one-year lease and no termination notice is needed.
- C. No hunting or shooting allowed on the property. No subleasing of any acreage to hunters, hunt clubs, etc.
- D. East building site and the outer area around main farm south buildings, roadsides, and lanes to be mowed regularly to the best of Tenant's ability.

In Witness Whereof, we affix our signatures this \_\_\_\_ day of January, 2024.

LANDLORD:

TENANT

Town of Cortland

\_\_\_\_\_  
Steven J. Swanson

\_\_\_\_\_  
Mark Pietrowski, Mayor

ATTEST:

\_\_\_\_\_  
Cheryl Aldis, Town Clerk

## ORDINANCE NO. \_\_\_\_\_

**PRE-ANNEXATION AGREEMENT BY AND BETWEEN  
THE TOWN OF CORTLAND AND  
TPE IL DE425, LLC**

This Pre-Annexation Agreement (hereinafter the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the “Effective Date”), by and between the **TOWN OF CORTLAND**, an Illinois municipal corporation (the “Town”) and **TPE IL DE425, LLC**, a Delaware limited liability company (the “Developer”). Developer and the Town are collectively referred to herein as the “Parties.”

**WHEREAS**, Developer is the lessor of certain real property on parcel 09-27-400-005 (hereinafter the “Property”), comprising approximately 44 acres, as more fully described in Exhibit A attached hereto and made a part hereof, which is not presently contiguous to the Town’s corporate limits;

**WHEREAS**, Developer intends to develop a solar energy generation facility on the Property (the “Solar Project”);

**WHEREAS**, the Parties hereto desire that the Property be annexed to the Town on the terms and conditions set forth in this Agreement;

**WHEREAS**, on \_\_\_\_\_, 20\_\_\_\_, notice having been properly given, the Town Board of the Town did consider this Agreement at a public hearing;

**WHEREAS**, the Mayor and the Town Board have determined that it is the best interest of the Town to enter into the Agreement with Developer to permit the sound planning and development of the Town and to otherwise enhance and promote the health, safety and general welfare of the Town; and

**WHEREAS**, by means of this Agreement and pursuant to the provisions of Chapter 65, Illinois Compiled Statutes, Section 5/11-15.1-1, *et seq.*, the Parties intend to set forth the terms and conditions by which the Property will be annexed to the Town.

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements contained herein, the Parties hereto agree as follows:

1. Recitals. The foregoing Recitals are incorporated herein as though fully set forth herein.

2. Annexation. Pursuant to the applicable provisions of state law, the Town agrees to cause the Property to be fully and validly annexed to the Town as promptly as practicable after execution of this Agreement when (i) the Property becomes contiguous to the Town, and (ii) Developer has filed a petition for annexation with the Town. After this Agreement is executed,

and as soon as the Property becomes contiguous to the Town, Developer agrees to petition the Town for annexation in accordance with the provisions of the Illinois Municipal Code.

3. Legal conformation with law. This Agreement is made pursuant to, and in accordance with, the provisions of the Town Zoning Regulations and with the applicable provisions of the Illinois Compiled Statutes and the Illinois Constitution.

4. Rezoning. Upon annexation, the Property shall cease being zoned “A-1” by DeKalb County, Illinois and shall commence being zoned by the Town as “AG Agriculture.” After this Agreement is signed, the Property becomes contiguous to the Town, and Developer files a petition for annexation with the Town, the present use of this Property shall be permitted to continue, and the Town agrees to designate this Property as “AG Agricultural” upon annexation unless Developer requests a different zoning classification.

5. Ordinance applicable. Developer agrees that all ordinances of the Town shall apply to the Property to the extent allowed by law, except as follows:

a. The equipment height requirements in Title 9, Chapter 4, Section 9-4-34(B)(1)(e) of the Town Zoning Regulations shall not apply to the Solar Project.

b. The Solar Project shall adhere to the following replacement requirement with respect to equipment height: All equipment for a ground or pole mounted solar energy system shall not exceed fifteen feet (15') in height as measured when the system is oriented at its maximum tilt, excluding any and all poles owned by Commonwealth Edison (“ComEd”).

c. Commencing on the Solar Project’s commercial operations date and terminating upon completion of the Solar Project’s decommissioning, Developer shall pay the applicable tax rate to the applicable Cortland TIF district, the Town of Cortland, the Cortland Fire Department, and the Cortland Community Library. Developer shall provide written notice to the Town of the Solar Project’s commercial operations date and of the date that decommissioning is completed.

6. Development and construction standards. Any future development of or construction on the Property shall be in full compliance with the Town Zoning Regulations and other ordinances, codes, rules and regulations of the Town pertaining to the development of the Property to be annexed, except as may be specifically amended pursuant to the terms of this Agreement.

7. Utilities and public improvements. As a condition of this Agreement, Developer is not requesting connection to, and service from, any Town utilities and public improvements. Developer understands that any future connection to these Town utilities and public improvements shall be done in accordance with the Town’s engineering standards and with the Town Zoning Regulations. Such extension of the Town’s utilities and public improvements to the Property, and all costs related thereto, shall be the responsibility of Developer. The Town agrees and acknowledges that Developer and/or ComEd may request construction, access, utility, or other real

estate rights within public rights-of-way under the Town's jurisdiction, in connection with interconnecting the Solar Project to the grid. The Town agrees to grant any such requests without unreasonable conditions or delay.

8. Term. The terms of this Agreement shall be for twenty (20) years from the date of the execution hereof, provided, however, if any of the terms of this Agreement or the annexation of the Property are challenged in a court proceeding, then the period of time during which this litigation is pending shall not, to the extent permitted by law, be included in calculating said twenty-year period or any extension thereof.

9. Covenant running with the land. Nothing herein contained shall be construed to restrict or limit the right of the Developer to sell, encumber, convey, or mortgage all or any portions of the Property, either before or after the same shall be improved, provided that each buyer or grantee and the Town shall be bound by the provisions of this Agreement and any Ordinance hereafter enacted implementing the same. Any such buyer or grantee shall have and enjoy the same rights and the same obligations under this Agreement with respect to the portion of the Property sold or conveyed by Developer. A memorandum may be recorded by the Town in the chain of title of the Property giving constructive notice of the existence of this Agreement.

10. Enforceability; severability. This Agreement shall be enforceable in any court of competent jurisdiction by any of the Parties or by an appropriate action at law or in equity to secure the performance of the terms that are herein contained. If any provision of this Agreement is held to be invalid by any court of competent jurisdiction, such provision shall be deemed to be excised herefrom and the invalidity thereof is not to affect any of the other provisions contained herein.

11. Non-waiver. Failure to enforce compliance with any term of this Agreement does not constitute waiver of any rights or obligations set forth in this Agreement.

12. No other agreements. All of the agreements and understandings of the Parties are contained and fully integrated in the terms of this Agreement, which supersedes all prior oral or written agreements and merges all contemporaneous discussions of the Parties.

13. Amendments. This Agreement may be amended by the mutual consent of the Parties hereto by the adoption of an ordinance by the Town. No amendment to the Agreement shall be needed as a part of the approval of any subdivision plat or development plan for any portion of the Property, where such plat or plan is processed and approved consistent with the otherwise applicable codes, laws, or ordinances of the Town or State of Illinois and any applicable provisions of this Agreement.

[signature page follows]



IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have caused this Agreement to be executed on the Effective Date.

**TOWN OF CORTLAND****DEVELOPER**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **EXHIBIT A**

### **Legal Description of the Property**

**TOWN OF CORTLAND  
DEKALB COUNTY, ILLINOIS**

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**ORDINANCE NO. 2024-XX  
AN ORDINANCE GRANTING A ZONING MAP AMENDMENT FOR PROPERTY  
LOCATED AT E. NORTH AVENUE, CORTLAND, ILLINOIS**

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**ADOPTED BY THE  
MAYOR AND BOARD OF TRUSTEES  
OF THE  
TOWN OF CORTLAND  
THIS \_\_\_\_ DAY OF JANUARY 2024  
EFFECTIVE DATE:**

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Published in pamphlet form by authority of the Mayor and Board of Trustees of the Town of Cortland, DeKalb County, Illinois this \_\_\_\_ day of January 2024.

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## ORDINANCE NO. 2024-XX

### AN ORDINANCE GRANTING A ZONING MAP AMENDMENT FOR PROPERTY LOCATED AT E. NORTH AVENUE, CORTLAND, ILLINOIS

**WHEREAS**, a hearing before the Planning Commission was requested by the Town of Cortland, owner of E. North Avenue located in the Town of Cortland, seeking to rezone the property to “I-1” Light Industrial; said property being legally described as follows:

All that part of the East One Half of Northeast Quarter of Section 28 lying Northerly of the Northerly Right of Way line of the Union Pacific Railroad (Formerly the Chicago & Northwestern Railroad),

Excepting therefrom any portion lying in the following described tract: Beginning at the North Quarter Corner of Section 28; thence East along the North Line of the Northeast Quarter of Section 28, a distance of 1300 feet; thence South perpendicular to said North Line, a distance 1075 feet; thence East parallel with the North Line of the Northeast Quarter of Section 28, to a point that is 690 feet measured perpendicularly and Southwesterly from the centerline of the Natural Gas Pipeline Easement of Guardian Pipeline LLC; thence Southeasterly parallel to said centerline, to a point that is 325 feet measured perpendicularly and Northeasterly from the Right of Way of the Union Pacific Railroad (Formerly Chicago and Northwestern Railroad); thence Southwesterly perpendicular to said Right of Way, a distance of 325 feet to said Right of Way; thence Northwesterly along said Right of Way to the West line of the Northeast Quarter of Section 28; thence North along said West Line, a distance of 1396.71 feet, to the Point of Beginning,.

Also excepting therefrom any portion lying in the following described tract: Being a part of the Northwest Quarter and the Northeast Quarter of Section 27 along with the Northeast Quarter of Section 28 all in Township 40 North, Range 5 East of the Third Principal Meridian, County of DeKalb, State of Illinois described as follows: Beginning at the Northeast corner of said Northeast Quarter of Section 28; thence South 89 degrees 14 minutes 51 seconds West (assumed bearing) on and along the North line of said Northeast Quarter of Section 28, a distance of 251.66 feet; thence South 00 degrees 44 minutes 59 seconds East a distance of 1,074.02 feet; thence South 37 degrees 23 minutes 06 seconds East a distance of 792.29 feet; thence South 78 degrees 42 minutes 15 seconds East a distance of 2431.59 feet to a point on the East line of said Northwest Quarter of Section 27; thence North 00 degrees 29 minutes 27 seconds East on and along last named line, a distance of 484.18 feet to the Northwest corner of the South 58.5 acres of said Northeast Quarter of Section 27; thence North 89 degrees 47 minutes 05 seconds East on and along the North line of said 58.5 acres, a distance of 15.46 feet to the centerline of Union Ditch; thence on and along said centerline the following courses and distances, North 23 degrees 21 minutes 47 seconds East, a distance of 69.44 feet, North 01 degrees 58 minutes 06 seconds East, a distance of 229.43 feet, North 03 degrees 38 minutes 19 seconds East, a distance of 171.18 feet, North 28 degrees 16 minutes 18 seconds East, a distance of 149.73 feet, North 48 degrees 36 minutes 09 seconds East, a distance of 133.94 feet, North 67 degrees 23 minutes 43 seconds East, a distance of 113.89, North 73 degrees 47 minutes 40 seconds East, a distance of

157.69 feet, North 45 degrees 46 minutes 08 seconds East, a distance of 281.84 feet to a point in the centerline of Airport Road; thence North 45 degrees 25 minutes 29 seconds West on and along last named centerline, a distance of 725.52 feet; thence Northwesterly on and along said centerline a curved path concaved Northeasterly with an arc length of 178.32 feet, a radius of 2,283.71 feet, a chord bearing of North 43 degrees 44 minutes 29 seconds West and a chord distance of 178.28 feet; thence South 48 degrees 07 minutes 42 seconds West, a distance of 37.64 feet to a point 10 feet normally distant to the East line of said Northwest Quarter of Section 27; thence South 00 degrees 29 minutes 27 seconds West on and along a line 10 feet normally distance and parallel to said East line of the Northwest Quarter of Section 27, a distance of 860.98 feet; thence South 89 degrees 58 minutes 09 seconds West, a distance of 585.00 feet; thence North 00 degrees 29 minutes 27 seconds East, a distance of 980.00 feet to a point on the North line of said Northwest Quarter of Section 27; thence South 89 degrees 57 minutes 36 seconds West on and along last named line, a distance of 2,071 .68 feet to the Point of Beginning.

All situated in Township 40 North, Range 5 East, of the Third Principal Meridian, the County of DeKalb and the State of Illinois.

PIN: 09-28-200-007

**WHEREAS**, the application of the Applicant for such **zoning map amendment** was made in accordance with the provisions of the Cortland Town Code; and

**WHEREAS**, pursuant to the required published notice and proper notification by the Applicant of adjacent property owners, the Planning Commission held a public hearing on January 4, 2024; and

**WHEREAS**, the Planning Commission has recommended approval of the rezoning (zoning map amendment) for the parcel to “I-1” Light Industrial by a 5-0-0 vote; and

**WHEREAS**, the Town of Cortland Board of Trustees, after examining said application and recommendation, along with the Advisory Report in accordance with Section 9-9-2. B of the Town Code, has determined that all requirements for the zoning map amendment have been met; and

**WHEREAS**, the corporate authorities of the Town of Cortland are authorized by the Illinois Municipal Code, 65 ILCS 5/11-13-5, to vary the application of zoning regulations relating to the use, construction, or alteration of buildings or structures or use of land within the Town; and

**NOW THEREFORE, BE IT ORDAINED** by the Corporate Authorities of the Town of Cortland, DeKalb County, Illinois as follows:

**SECTION 1:** That the **zoning map amendment** is hereby approved, and the property described above shall henceforth be zoned I-1 Light Industrial and shall be so depicted on the Town’s official zoning map. Further, that the Findings of Facts and Recommendation of the Cortland Planning Commission dated January 16, 2024, is attached hereto and incorporated herein as Exhibit “A.”

**SECTION 2:** That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THIS BOARD OF TRUSTEES** of the Town of Cortland, Illinois, at a regular meeting thereof held on the \_\_\_\_\_ day of January 2024 and approved by me as Mayor on the same day.

AYE:

NAY:

ABSENT:

\_\_\_\_\_  
Mark Pietrowski, Mayor

**ATTEST:**

\_\_\_\_\_  
Cheryl Aldis, Town Clerk

**FINDINGS OF FACT AND RECOMMENDATION  
TO THE TOWN OF CORTLAND BOARD OF TRUSTEES  
PC 23-02**

**To:** Cortland Board of Trustees  
**From:** Cortland Planning Commission  
**Date:** January 16, 2024

**Subject:** Request to Rezone Property from R-1 Single Family Residence with a Special Use Permit to I-1 Light Industrial – E. North Avenue, Cortland, IL 60112

**Applicant/  
Owner:** Brandy Williams  
Town of Cortland  
59 S. Somonauk Road, PO Box 519  
Cortland, IL 60112

The Cortland Planning Commission conducted a Public Hearing on January 4, 2024, at 7:00 p.m. at the Cortland Town Hall, 59 S Somonauk Road, Cortland, Illinois. The purpose of the Public Hearing involved consideration of the request by the Town of Cortland as applicant and owner. The applicant has filed with the Town of Cortland a request for a map amendment of district boundaries in accordance with Title 9, Chapter 3 of the Cortland Town Code regarding his property at E. North Avenue, Cortland Illinois, PIN 09-28-200-007. The applicant is requesting rezoning of the subject property from R-1 Single Family Residence with a Special Use Permit to I-1 Light Industrial.

Public notice was given through publication in the Daily Chronicle.

The Planning Commission reviewed and considered the material and information presented at the public hearing. The Findings of Fact were read into the record by Chair Hedrick. A motion was made and seconded to accept the Findings of Fact. The motion passed. A second motion was made and seconded to recommend that the Town Board approve the rezoning from R-1 Single Family Residence with a Special Use Permit to I-1 Light Industrial.

Respectfully Submitted,



Mark Hedrick, Chairman  
CORTLAND PLANNING COMMISSION

## Findings of Facts

### **a. Existing use(s) and zoning of the property in question.**

The Subject Property is unimproved, used for agricultural purposes which is a legal non-conforming use in the R-1 Single Family Residence with a Special Use Permit (SUP) for the Planned Unit Development (PUD) overlay.

### **b. Existing use(s) and zoning of other lots in the vicinity of the property in question.**

The lands to the east and north, across North Avenue, are unimproved, used for agricultural purposes. The property to the west and south consist of the Town's wastewater treatment plant with a building, equipment, and dams to facilitate operations.

The land to the east of the subject property is also zoned R-1 Single Family Residence with a Special Use Permit (SUP) for the Planned Unit Development (PUD) overlay. The property to the north, across North Avenue, is not annexed to the Town. The lands to the south and west are zoned P-1 Recreation and Open Space.

### **c. Suitability of the property in question for uses already permitted under existing regulations.**

Developing the property for residential purposes is appropriate. No infrastructure exists to support such a purpose. An entire network of roads and utilities would need to be constructed to serve any residential development. Proximity to a wastewater treatment plant could be considered less desirable.

### **d. Suitability of the property in question for the proposed use.**

The applicant intends to use the property as a relocated materials yard. The property is suitable for the proposed use due to lack of nearby structures and the compatible adjacent uses. The existing road and driveway will provide any required infrastructure needs.

### **e. The trend of development in the vicinity of the property in question, including changes (if any) which may have occurred since the property was initially zoned or last rezoned.**

The Subject Property has been zoned R-1 Single Family Residence with SUP since 2004. There have been no recent changes in zoning or use adjacent to the subject property.

### **f. The effect the proposed amendment would have on implementation of this Municipality's Comprehensive Plan.**

Approval of the rezoning request would be a deviation from the Future Land Use Map included in the Comprehensive Plan. However, the granting of the request would permit an expanded footprint of an immediately adjacent municipal use.





## **Public Works Department Monthly Report November 2023**

Listed below is a summary of the activities of the Public Works Department for November

### **STREETS, PROPERTIES, AND STORM SEWER**

- Patched potholes as needed.
- Curbside leaf pick up.
- Completed PED path extension along Loves Rd.
- Installed signage for PED path extension.
- Installed holiday décor.
- Swept streets in Neucort Lakes.

### **SNOWPLOWING AND SALTING**

- 221 Miles were driven during the one event in November.
- 11 Tons of salt was used during the one event in November.

### **EQUIPMENT/VEHICLE MAINTENANCE AND REPAIRS**

- Squad 20 Oil Change for Check engine light

### **TRAINING**

No training occurred.

## WATER AND WASTEWATER

Item 6.

### GENERAL

- Completed work orders for:

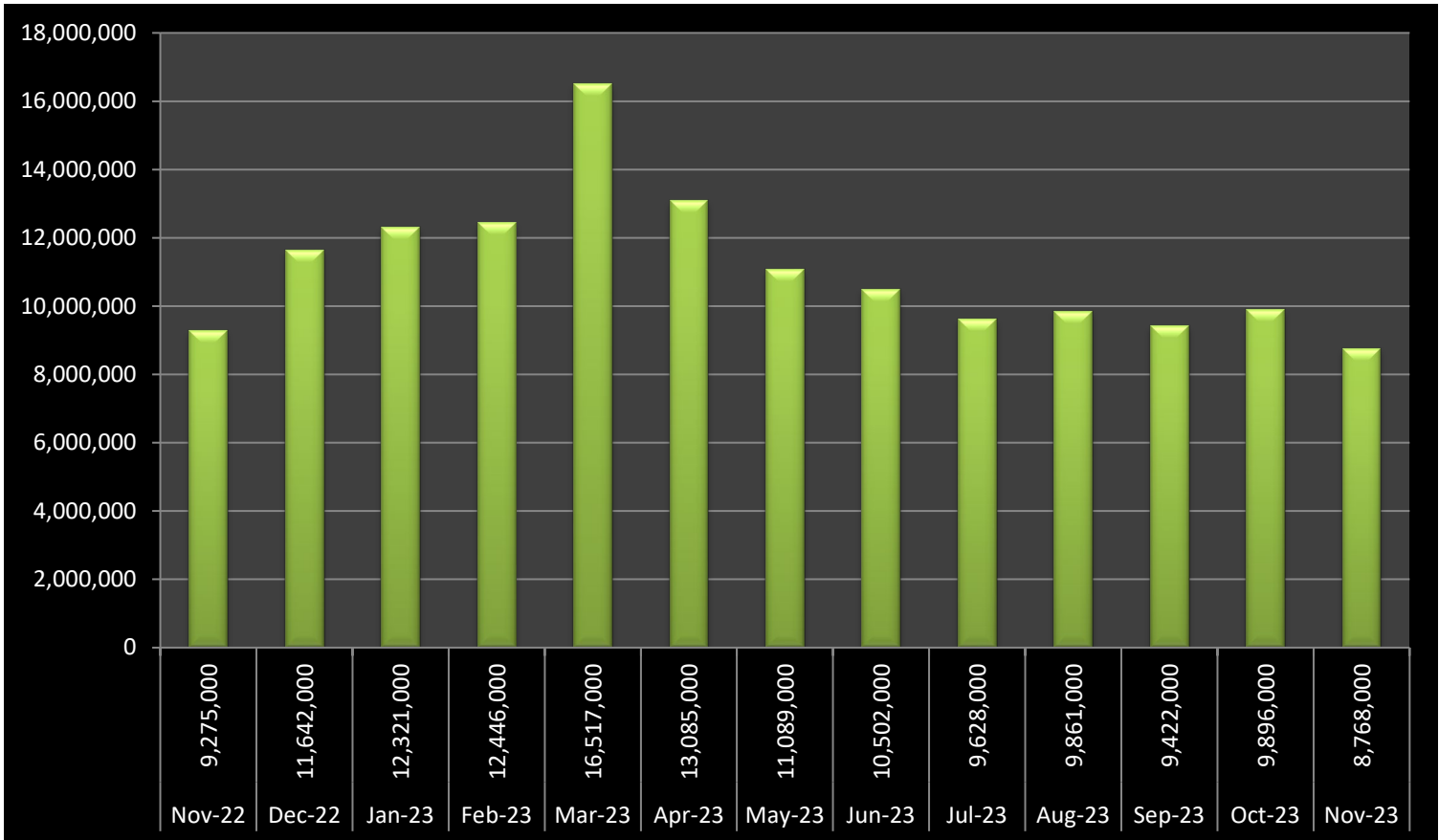
Shut-Off Service:	0
Turn On Service:	0
Final Read:	7
Courtesy Read:	1
Julie Locate Requests:	72
New Meters Installed:	1
Existing Meters Replaced with New Meters:	5
Other:	
Final Inspections:	3
Total Work Orders:	17

### WASTEWATER

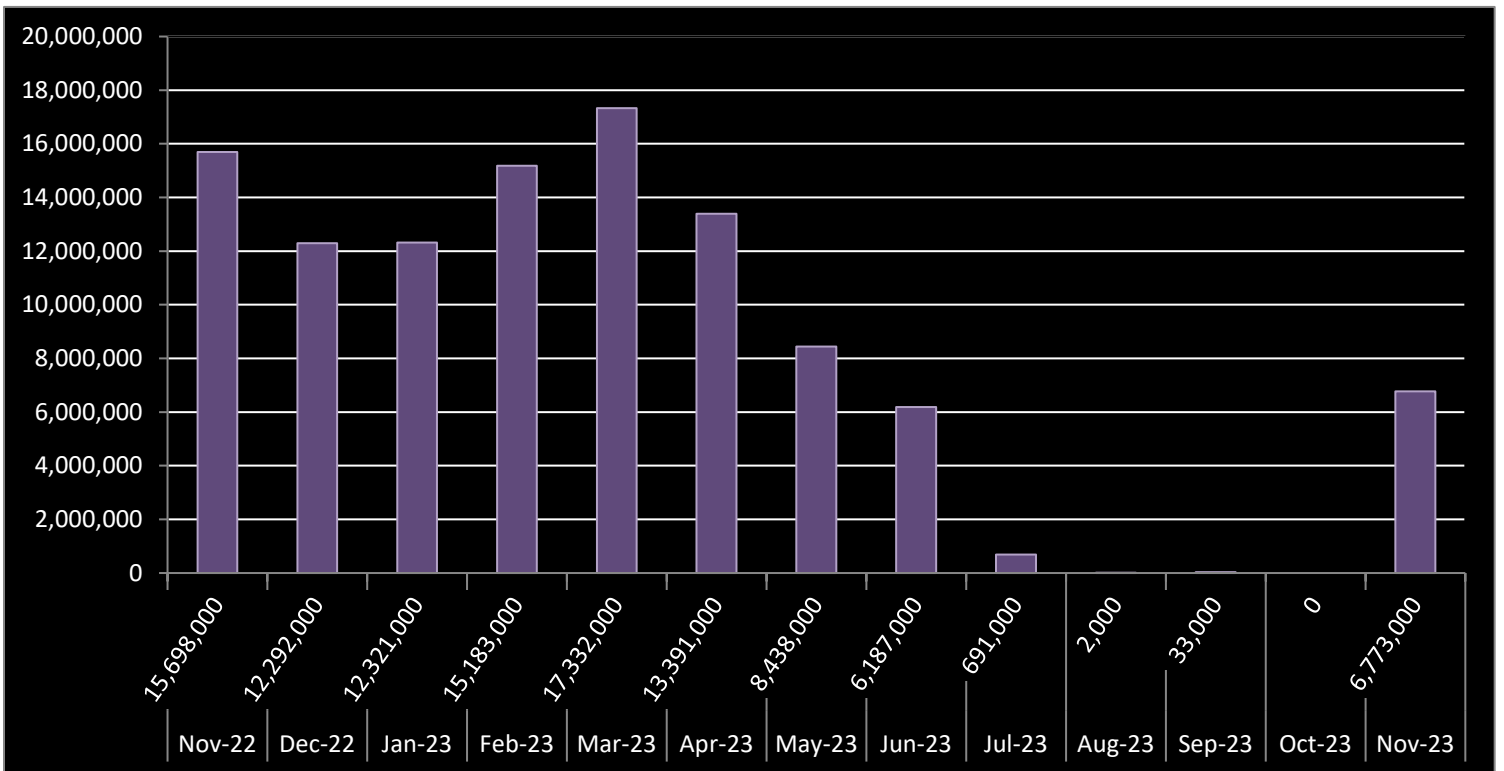
- Approx. 8,768,000 gallons flowed into the treatment plant.
- Approx. 6,773,000 gallons were discharged.
- The Discharge Monitoring Report (DMR) was completed and filed with the IEPA.
- Completed monthly wastewater sampling.
- Completed normal sewer main jetting.
- The old PD blower has been removed and the new Turbo Blower is being installed.
- STP air compressor had a new compressor motor installed.
- The STP has been completely cleaned for the upcoming December IEPA inspection.

## INFLUENT

Item 6.



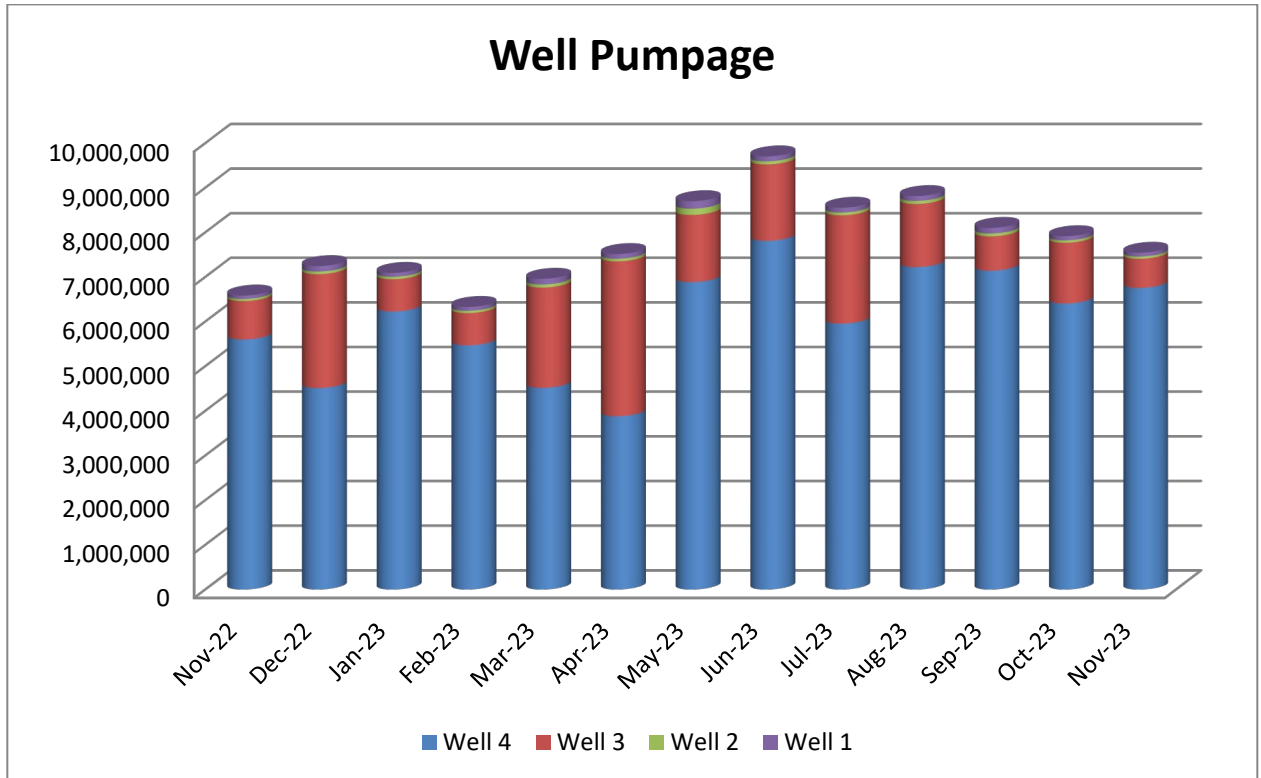
## EFFLUENT



## WATER

Item 6.

- Completed daily lab samples related to water quality. (pH, Fluoride, Chlorine, Hardness)
- Monthly chemical injection reports were complete and mailed to the IEPA.
- Completed monthly sampling.



Well 1	84,500
Well 2	50,500
Well 3	653,000
Well 4	6,756,300

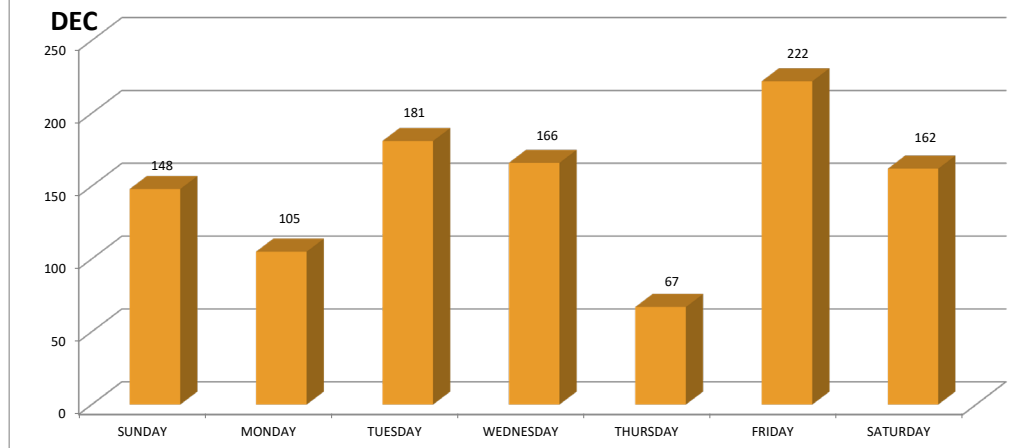
Total pumpage of treated water from wells for November 2023: 7,544,300

# CORTLAND POLICE DEPARTMENT 2023 (THRU DEC)

SUMMARY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Group A Offenses (NIBRS)	3	11	6	6	10	10	9	12	12	12	18	13	122
Mental Health Calls (NIBRS)	6	1	3	1	1	2	1	2	2	3	4	1	27
Community Contacts	88	171	48	66	127	60	84	97	75	34	22	26	898
Drug Offenses	1	0	2	1	1	2	2	2	2	3	4	1	21
Alcohol Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvenile Offenses	0	0	4	1	2	1	1	0	3	1	1	0	14
Municipal Code	1	1	1	1	13	8	4	6	0	1	2	1	39
Traffic Stops	4	11	28	24	35	28	56	23	28	25	27	25	314
Warnings	4	5	10	21	18	17	44	15	18	19	18	17	206
Tickets Issued	1	2	14	10	26	12	22	9	15	17	21	15	164
Accidents	3	1	1	3	4	2	4	4	3	6	9	1	41
Criminal Arrests	1	9	4	6	15	10	8	14	7	8	12	12	106
*Warrant Arrests (# also included in Criminal Arrests)	0	2	0	0	1	4	0	1	0	1	2	1	12
Calls For Service	143	120	144	140	159	185	180	176	150	133	137	131	1,798
CAD Events	1,122	1049	1058	1098	1189	1115	1270	1122	1143	775	676	1051	12,668
Case Reports	39	30	38	35	59	56	48	49	45	41	47	47	534
Parking Tickets	27	4	0	1	0	1	0	0	0	0	1	1	35
<b>Total</b>	<b>1,443</b>	<b>1,417</b>	<b>1,361</b>	<b>1,414</b>	<b>1,660</b>	<b>1,513</b>	<b>1,733</b>	<b>1,532</b>	<b>1,503</b>	<b>1,079</b>	<b>1,001</b>	<b>1,343</b>	<b>16,999</b>

## SPECIAL SERVICES FOR DEC 2023

ASSIST OTHER AGENCIES	11
ASSIST MOTORISTS	04
KEYS IN CAR	03
HOUSE/BUSINESS CHECK	205
EXTRA PATROL	316
FOOT PATROL	01
SCHOOL PATROL	08
STATIONARY PATROL	56
CONCENTRATED PATROL	54
COMMUNITY CONTACT	26



## SQUAD CAR MILEAGE as of December 2023

VEHICLE	YEAR	MILES
Ford Explorer	2021	15420
Ford Explorer	2017	115903
Ford Taurus	2018	58581
Ford Taurus	2019	36673
Chevy Tahoe	2020	38181

## SQUAD CAR EXPENSES

(01-6200-241)

Exxon Mobil Car wash	\$75
Napa Auto	\$124.01
Communications Direct	\$226.65

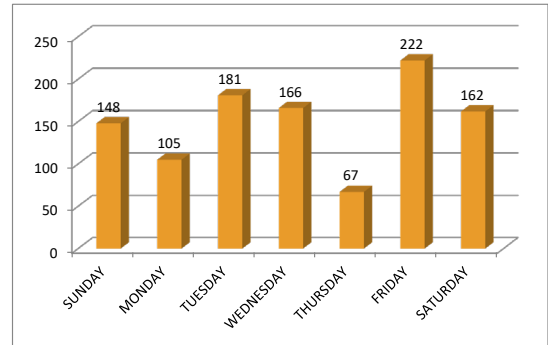
THRU DECEMBER 2023

SUMMARY	DAVENPORT T 9726	DARGIS 971	FRENCH 975	HARRIS 974	RYDER 976	HOPKINS 979	SAWYER 977	SCHAIBL E 978	VANWANKU M 972	TOTAL
Case Reports	0	22	11	169	7	65	149	94	53	570
Community Contacts	3	14	18	521	1	53	159	22	21	812
Warnings	0	0	2	40	0	0	156	6	0	204
Tickets Issued	0	0	3	9	1	2	136	18	0	169
Accidents	0	0	0	8	0	10	8	8	3	37
Criminal Arrests	0	0	1	36	0	3	55	8	1	104
Total Calls	24	221	108	5471	103	965	3545	1749	626	12812
Traffic Stops	0	0	5	36	0	2	230	16	1	290
Self Initiated	12	102	61	5141	73	743	3155	1339	369	10995
Parking Tickets	0	1	10	8	0	0	7	1	7	34
Total	39	360	219	11439	185	1843	7600	3261	1081	26027



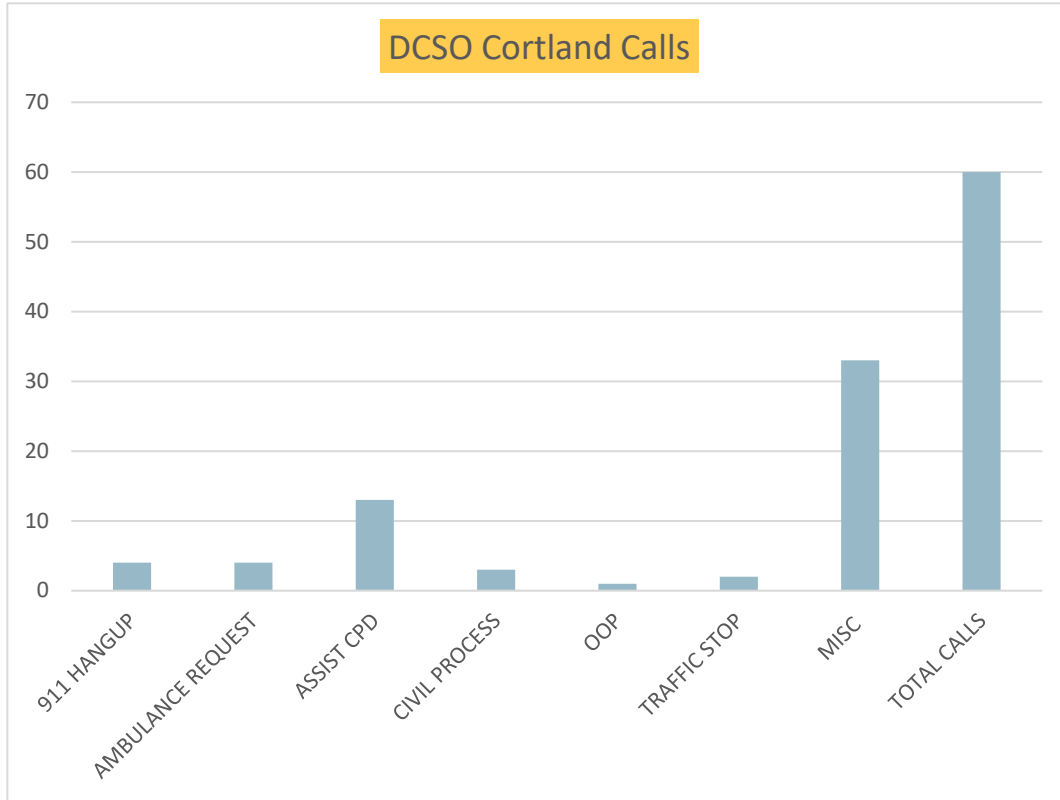
<b>NOVEMBER</b>	
SUNDAY	148
MONDAY	105
TUESDAY	181
WEDNESD.	166
THURSDAY	67
FRIDAY	222
SATURDAY	162

1051

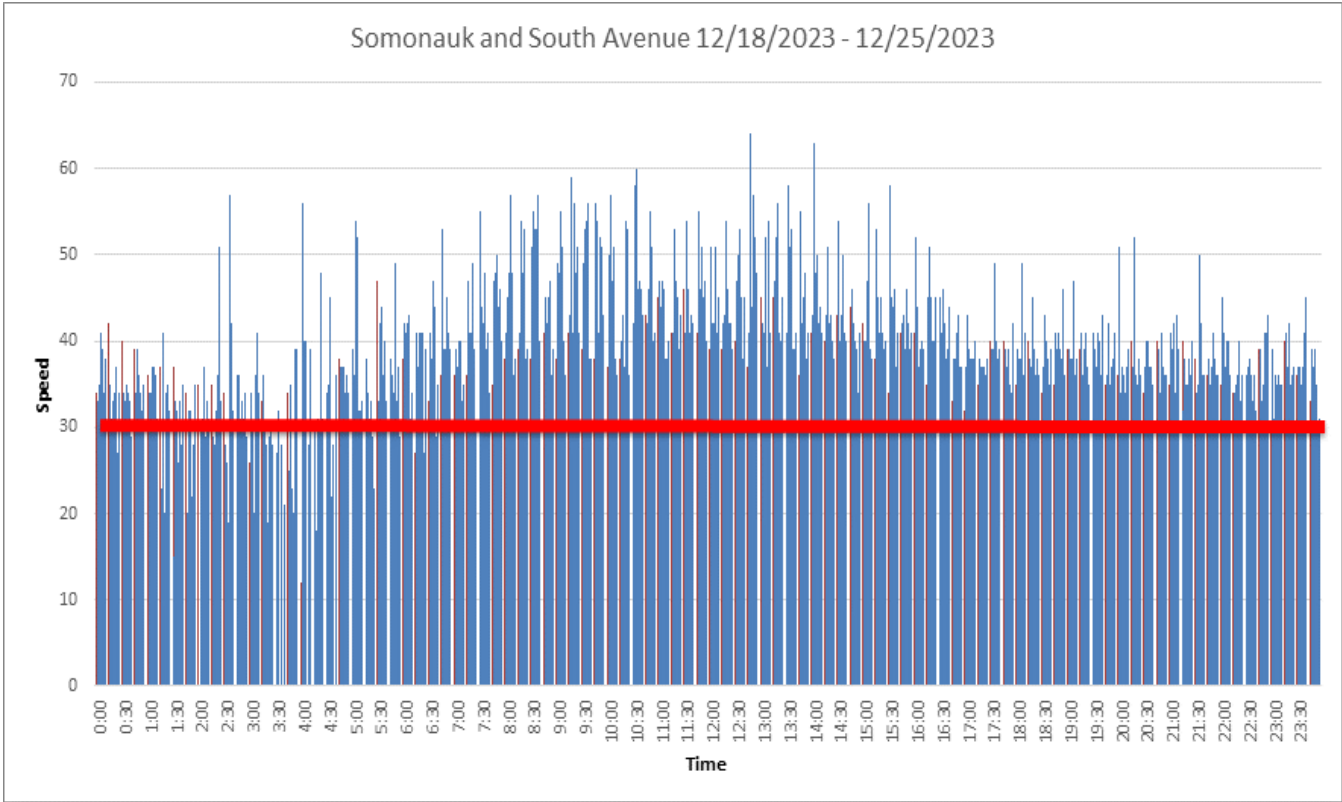


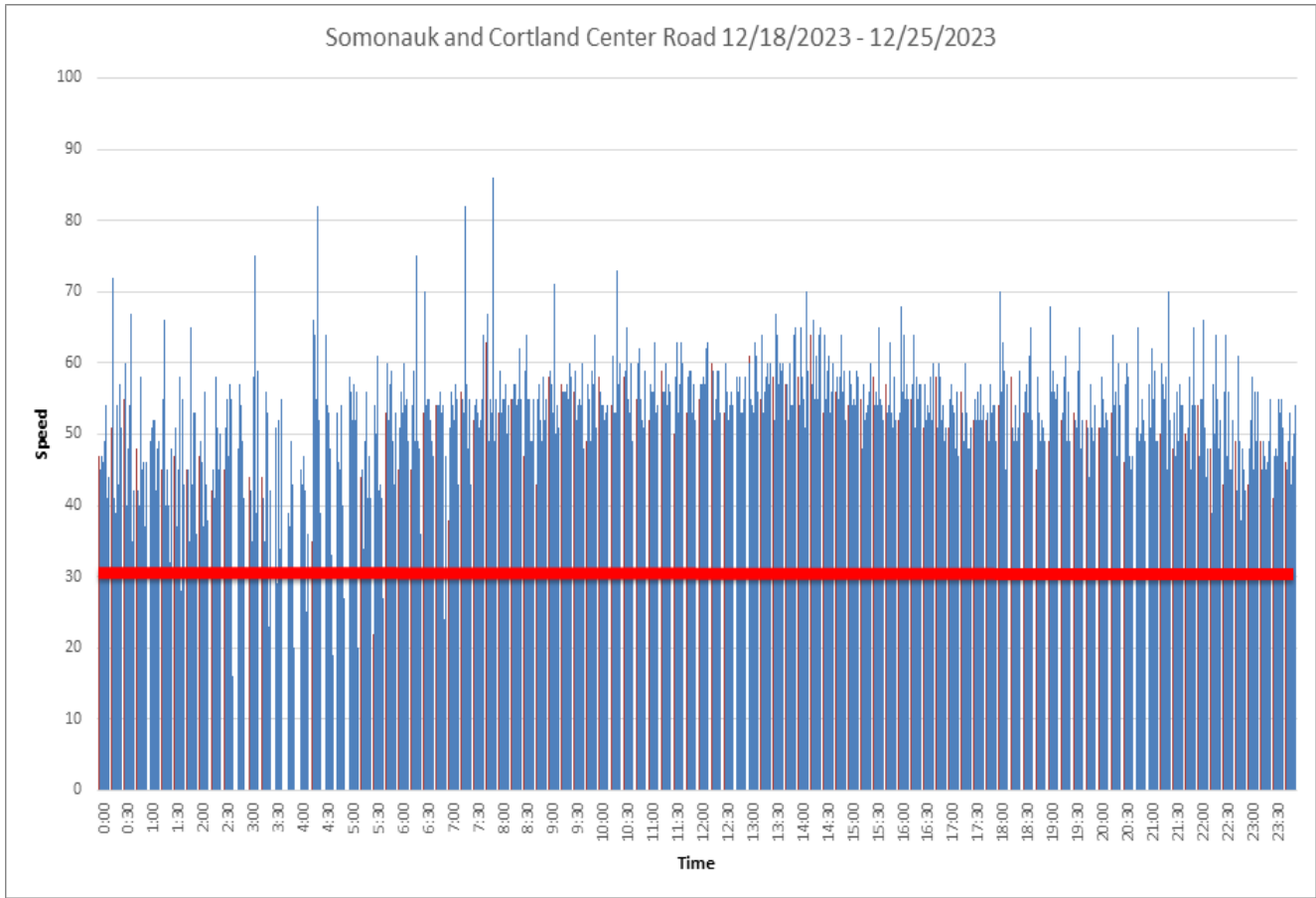
COUNTY CALLS AFTER HOURS

911 HANGUP	AMBULA NCE REQUEST	ASSIST CPD	CIVIL PROCESS	OOP	TRAFFIC STOP	MISC	TOTAL CALLS
4	4	13	3	1	2	33	60









2023 MONTHLY PERMITS ISSUED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
NEW CONSTRUCTION													
RESIDENTIAL	1	2	3	3	3	2	1	3	1	3	4	6	32
INDUSTRIAL / COMMERCIAL BLDG													0
SALT SHED													0
REMODELING/RENOVATION													
ELECTRICAL / ELEC SERVICE UPGRADE		1			1		2				1		5
PLUMBING			1	1	1		1	1					5
HVAC	4	1						1					6
REMODEL / REPAIR / ALTERATION					1		1			1			3
REPLACEMENT DOORS	1				1	1	1		1	1	3		9
REPLACEMENT WINDOWS	1	2	1	1	1	1	1	2	2		12	2	26
ROOF	1	1	1	3	3	2	6	3	16	4			40
ROOF OVER PORCH/BACK DOOR COVER													0
SIDING							1	1					2
ADDITION					1								1
RADON MITIGATION													0
DEMOLITION													
GARAGE													0
HOUSE													0
INDUSTRIAL / COMMERCIAL BLDG													0
OTHER						1							1
MISCELLANEOUS													
ELECTRICAL - WATER TOWER													0
FIRE ALARM SYSTEM													0
FIRE SPRINKLER SYSTEM							5						5
IRRIGATION SYSTEM ELECTRICAL													0
LIFT STATION													0
WATER SERVICE													0
HOT WATER HEATER					2		2						4
SEWER REPAIR													0
DUMPSTER ENCLOSURES													0
SITE GRADING	1					1							2
WIRELESS CELL ANTENNA													0
ALL OTHER IMPROVEMENTS													
AES FIRE RADIO													0
AIR CONDITIONER									1				1
DECK		1		1		1					1		4
DECK/PATIO - PRIVACY WALL													0
DIESEL CANOPY													0
DRIVEWAY / DRIVEWAY EXT				3	3	1	3	1					11
EXCAVATION													0
FENCE	2	2	2	7	5	4	14	10	2	4		1	53
FIREPLACE													0
GARAGE								1					1
GARAGE HEATER													0
GAS LINE FOR POOL													0
GRAVEL LOT EXTENSION													0
OUTDOOR FIREPLACE/ PATIO WALL													0
PERGOLA/GAZEBO													0
PARKING LOT NEW													0
PARKING LOT ADDITION													0
PAVING													0
POOL / HOT TUB								1					1
PORCH													0
RAMP													0
SHED				1	1		1		1				4
SIGN	1					1				1			3
SOLAR PANELS	1	1	1			2	1	3	2	1	2	2	16
CONCRETE SLAB							1						1
CONCRETE STEPS/STOOP					1								1
STORAGE BUILDING													0
UTILITY PERMIT		1	1	1	1				2	2			8
WHOLE HOUSE GENERATOR				1		1	1		2			1	6
TOTAL	13	12	10	22	25	18	42	27	30	17	23	12	251