Town of Cortland

Board of Trustees Town Board Meetings

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

June 13, 2022 at 7:00 PM

AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

APPROVAL OF AGENDA

PUBLIC WISHING TO SPEAK

UNFINISHED BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

1. Festival & Parade Committee Report- Doug Corson
2. Approval of Events and Locations

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

3. Support of Cortland Fire Protection District Referendum
4. Approve Town Board Minutes of May 09, 2022
5. Approve Purchase of Two TC400 Battery Powered Radar Speed Signs (Not to exceed $7,345.00)
6. Approve Purchase Agreement for Illinois Valley Document Destruction
7. Approve Resolution for Improvement Under Illinois Highway Code in the Amount of $190,000 using Rebuild Illinois Funds
8. Approve Variance of Town Code for Cortland Firemans Association
9. Approve Variance of Town Code for Cortland Summer Fest
10. Approve Quote for Acess Controls Installation by Pines Computer Consulting, inc.
11. Summer Fest Contracts

INFORMATION

12. Updated Street Signs and Traffic Schedules
13. Review Applications for Liquor License

COMMENTS / CONCERNS

MAYOR'S REPORT

ADJOURNMENT

PRELIMINARY EVENT CHECKLIST

GENERAL INFORMATION GATHERING

Event Name: Touch A Truck

Event Date(s) June 18th

Event Location Cortland Community Park

Event Duration 3 hrs

Date of Board approval _____

Point of Contact Day Cotton Phone No. 630-452 6775

Purpose and outcome:

Community Event

Type of vendors anticipated? Times Tacos, Monster Shack
Food Vendors

Number of volunteers needed and assignments anticipated?

5-10

Public Works level of involvement? Dates/times work for the department? Y / N

Minor Set up

Police Department level of involvement? Dates/times work for the department? Y / N

Presence

Special needs to be considered.

None

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PRELIMINARY EVENT CHECKLIST

GENERAL INFORMATION GATHERING

Event Name: Cortland Summer fest

Event Date(s) Aug 5, 6

Event Location Cortland Community Park

Event Duration FRI 5-11 SAT 11-11

Date of Board approval _____

Point of Contact Doug Corson Phone No. 630 452-6725

Purpose and outcome:

Community Event.

Type of vendors anticipated? Food / BAND

Number of volunteers needed and assignments anticipated?

Approx 30 - 50 Volunteers

Public Works level of involvement? Dates/times work for the department? Y / N

Setup

Police Department level of involvement? Dates/times work for the department? Y / N

Additional Support on Event Days

Special needs to be considered.

Liquor licence for Town

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TOWN OF CORTLAND
Town Hall
59 S. Somonauk Road, Cortland, IL 60112
BOARD OF TRUSTEES
Town Board Meeting
Monday, May 09, 2022
7:00 P.M.

Call to Order / Pledge of Allegiance / Roll Call
Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7 p.m. The Pledge of Allegiance was recited. Deputy Clerk Kaity Siewierski called roll showing as present: Trustees Brad Stone, Charmaine Fioretto, Jim Walker, Randi Olson, Doug Corson and Mike Siewierski. Quorum was present. Also present were, Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Town Clerk Cheryl Aldis, Deputy Clerk Kaity Siewierski, Police Chief Lin Dargis, and Attorney Kevin Buick.

Approval of Agenda
Trustee Corson moved to approve the agenda as presented, seconded by Trustee Walker. Unanimous voice vote carried the motion.

Public Wishing to Speak
There was no public present.

Consent Agenda
Deputy Clerk Siewierski read the Consent Agenda into the record, Approve Town Board Minutes of April 25, 2022; Approve Expenditure Reports of March 2022 and Accept Treasurers Reports of March 2022. Trustee Siewierski moved to approve consent agenda as presented, seconded by Trustee Stone. Unanimous roll call vote carried the motion.

Unfinished Business
Terra Firma Equity Group, LLC (Attorney Richard Larson) request for Town letter of approval supporting rezoning 13567 Illinois Route 38 in DeKalb County zoning map proceeding
Attorney Richard Larson spoke to the Board on behalf of his client John Mapes. Mapes is petitioning the county to re-zone the area for his usage which will allow the combination of two different zoning types. He is looking to continue having UHAUL trucks and trailers, but also include a storage area for RVs and mobile homes. He would be adding a new office area. The county requires fencing of the area, the likely outcome would be a chain link fence with slats. After speaking with IDOT, they are receptive to the idea if Mapes eliminates the western driveway on Rt. 38. On behalf of John Mapes, Richard Larson is asking for a letter of support from the Town to allow the rezoning of the area described in the packet.
Trustee Corson moved to approve a letter of support from the Town of Cortland to re-zone 13567 IL Rt. 38 in DeKalb County, seconded by Trustee Walker. Roll call vote carried the motion with Trustee Stone abstaining.

Festival & Parade Committee Report – Doug Corson
Trustee Corson mentioned to the Board that this weekend will be the Cortland wide garage sales, vendor show and Taco Fest which is being held in Cortland Community Park. Taco Fest will include five trucks: three professional and two amateurs. He would like to see members there to support.

Approved:
Attest: _____

New Business for Discussion and Possible Action

A Resolution (R2022-02) Authorizing the Sale of Surplus Real Estate Located Within Nature's Crossing Subdivision (1 Single Family Lot G-4 09-17-329-004). (*If passed, this resolution would authorize the Town's sale of a lot within the Nature's Crossing subdivision in accordance with the requirements of 65 ILCS 5/11-76-4.1)*

Trustee Walker moved to Authorize the sale of Surplus Real Estate Located Within Natures Crossing Subdivision, seconded by Trustee Olson. Attorney Buick informed the board that this is the only lot owned by the Town in Natures Crossing. This will allow town staff to sell after approval and publication. The contract offered must not be less than 80% of the appraised value of lots. Unanimous roll call vote carried the motion. ***(R2022-02)***

A Resolution Requesting the County of DeKalb to Transfer Certain Tax Delinquent Lots to the Town of Cortland (*If passed, this resolution would request the County of DeKalb's transfer of certain lots located on Ashford Drive in the Chestnut Grove subdivision to the Town of Cortland and authorize the Town's payment of the necessary administrative fees to acquire these 14 lots.)*

Trustee Corson moved to Request the County of Dekalb to Transfer Certain Tax Delinquent Lots to the Town of Cortland, seconded by Trustee Siewierski. Unanimous roll call vote carried the motion. ***(R2022-03)***

A Resolution for Maintenance Under the Illinois Highway Code (*This resolution, if passed, would appropriate Rebuild Illinois Funds in the amount of $190,000 for the purpose of maintaining certain streets (W Prairiefield) in the Town of Cortland.)*

Trustee Siewierski moved to Approve a Resolution for Maintenance Under the Illinois Highway Code in the amount of $190,000, using Rebuild Illinois Funds, seconded by Trustee Fioretto. Unanimous roll call vote carried the motion. ***(R2022-04)***

A Resolution for Maintenance Under the Illinois Highway Code to Appropriate Motor Fuel Tax Funds in the Amount of $130,000 (*This resolution, if passed, would authorize transfer of MFT funds for the purpose of maintaining streets in the NeuCort Subdivision.)*

Trustee Corson moved to acknowledge a correction of Resolution 2022-01 funding source from Rebuild Illinois Funds to Motor Fuel Tax Funds for Maintenance Under the Illinois Highway Code in the Amount of $130,000, seconded by Trustee Siewierski. This is a revision clarification from the previous Town Board Meeting of April 25, 2022. Unanimous Roll call vote carried the motion. ***(R2022-01)***

Authorization to Purchase a 6000 Series Toro 72-inch Zero Turn Mower in an Amount not to Exceed $14,804 (DeKalb *Lawn & Equipment Co. Inc*.) (waiving formal bidding requirements by 2/3 vote)

Trustee Corson Moved to Authorize the Purchase of a 6000 Series Toro 72-inch Zero Turn Mower in an amount not to exceed $14,804, seconded by Trustee Walker. Mayor Pietrowski asked if there is a warranty that comes with the purchase. Public Works Director Joel Summerhill stated there is only a 1-year warranty, but public works will be doing all necessary maintenance. Unanimous roll call vote carried the motion.

Annual Police Report 2021

This report represents a summary of events and statistical data for the 2021 year. Detailed information is in the packet.

Department Head Reports

Department head reports are in the packet. Police Chief Dargis mentioned there have been speed signs placed around town. Sycamore kindly let the town borrow theirs for the time being. This is due to a few residential complaints. He also mentioned that the Police department recently purchased two

new speed signs. In addition, as a part of the Child Safe Program he also received a supply of covid at home tests from the state as well as child safe locks and bicycle lights to be distributed to those who may be in need within the community. No other reports were made.

Comments/ Concerns
Trustee Stone had asked about the burning requirements in town, if the town has a ban or an ordinance. Both Police Chief and Zoning Administrator Brandy Williams stated that there is an ordinance prohibiting burning hay, straw or any combustibles in the streets or streets rights of way. (*Title 4, Chapter 1, Section 3: BURNING RESTRICTIONS: No hay, straw or other combustible material shall be burned in any of the streets or street rights of way of the town without written permission from the director of public works nor on any lot in the town within thirty feet (30') of any building. Any person violating any provision of this section shall be guilty of a misdemeanor.) (Title 4 Chapter 2 Section 1D-4: Burning Of Lawn Refuse: To burn lawn clippings and lawn refuse (not to include refuse from trees)).* This will also be tied in with Adjudication and more discussion on this topic will be held in the later June Board meeting.

Mayors Report
Mayor Pietrowski reported he is hopeful for good weather this weekend for Cortland Community Garage Sales and Taco Fest.

Adjourn to Executive Session Under 5 ILCS 120/2(c)(6), Setting of a Price for the Sale or Lease of Property Owned by the Public Body
Trustee Corson made a motion to adjourn to Executive Session. (Exception to Open Meetings Act Under 5 ILCS 120/2(c)(6), Setting of a Price for the Sale or Lease of Property Owned by the Public Body, seconded by Trustee Siewierski. Unanimous roll call vote carried the motion. The Board of Trustees moved to Executive Session at 7:37 p.m.

Reconvene to Open session
Trustee Walker moved to reconvene to open session, seconded by Trustee Siewierski. Unanimous voice vote carried the motion. The regular meeting of the Board of Trustees reconvened at 7:50 p.m.

Authorization of Mayor to Accept Offer for Sale of Real Estate Owned by the Town of Cortland
Trustee Walker moved to Authorize the Mayor to Accept an Offer for Sale of Real Estate Owned by the Town of Cortland Contingent Upon Publication of the Resolution to Sell the Remaining Lot in Natures Crossing, seconded by Trustee Stone. Roll call vote carried the motion with Trustee Corson abstaining.

Adjournment
Trustee Siewierski moved to adjourn, seconded by Trustee Stone. Unanimous voice vote carried the motion. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Kaity Siewierski
Deputy Clerk

Approved:
Attest: _____

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MAKING ROADS SAFER

Quotation

Date: 6/8/2022

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:	
Name	Paul Kenney
Phone	(678) 965-4814 Ext. 116 M: (404) 403-9826
Email	pkenney@radarsign.com

Cloud Admin:	
Phone:	
Email:	

PROPOSED TO / BILL TO:	SHIP TO:	
Town of Cortland	Town of Cortland	Account
250 S. Halwood Street	250 S. Halwood Street	Address
Cortland, IL 60122	Cortland, IL 60122	City, ST, Zip
815-756-2558	(815) 756-2558	Phone
cortlandchief@cortlandil.org	cortlandchief@cortlandil.org	Email
Chief Lin Dargis	Chief Lin Dargis	Attention

P. O. NUMBER	TERMS

LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	2	TC-400	**Modular Battery Power Radar Sign - 11" Display**	$2,995.00	$5,990.00
			11" LED display area - superbright amber with est. 100,000 hour life	Included	
			RB034 Two 12V 20 amp hour Lithium Iron batteries, provides +/- 14 days operation	Included	
			AA080 AC battery charger (8-10 hours for full charge)	Included	
			K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet	Included	
			RS010 24"w x 21"h YOUR SPEED faceplate with 3" lettering on one line, white reflective	Included	
			Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included	Included	
			AA044 Universal GoBracket mount accepts bolting, banding or strapping to existing poles	Included	
			Bashplate (provides the ultimate in vandal protection of sign)	Included	
			Standard timers allow up to 5 settings per day	Included	
			Possum Switch' allows sign to go dark for 30 minutes if assaulted with force	Included	
			Wi-Fi wireless transmitter, communication range up to 300 feet, No internet required	Included	
2	4	RB-034	Additional 20 Amp/Hour battery (provides +/- 7 days of operation on a full charge)	$245.00	$980.00
3	2	SS002	Optional: StreetSmart Data Collection Lifetime license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis. **No recurring fees.** Required to access traffic data.	$275.00	$550.00
4	2	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
5	2	SH002	Ground Shipping for TC-400	$95.00	$190.00
6	1	-	**Customer Discount**	($366.00)	($366.00)

Minimum re-stock fee: 15%
*** Quote valid for 30 days. Pricing does not include any international taxes, fees, or duties.**

	TOTAL US$	$7,344.00
Sales Tax Rate:		$0.00
	Grand Total:	$7,344.00
		TOTALS

US State sales tax must be collected unless you provide a sales tax exempt form.

Authorized Signature

Print Name/Title

Date

Certified Quality System
ISO 9001:2015

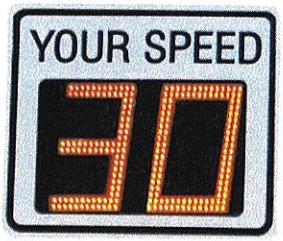
100% MUTCD Compliant
Radar Speed Signs

Proudly Engineered &
Manufactured in the USA

radarsign®

TC-400 | TC-400A
Radar Speed Sign

Display and Radar Specifications



TC-400 with speed alert

TC-400 with speed alert and strobes

YOUR SPEED Faceplate
- 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- Ideal for roads with traffic speeds of 5-55 mph
- Manufactured with highest grade reflectivity backing
- Available in white, fluorescent yellow/green, safety orange, and yellow

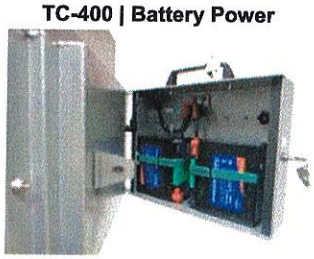
Speed Violator Alert
- 2 speeds of flashing LEDS to notify drivers that are exceeding the speed limit: slow flash or fast flash of actual speed
- *Optional* strobe alert choices include alternating red/blue alert, all red alert, all blue alert, or white alert (can flash as a strobe, or simulate a camera flash)
- Speed display flash rates: MUTCD flash (approx. 55-60 fpm), Slow flash (approx.100 fpm), Fast flash of actual speed (approx.140 fpm)

LEDs
- 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours)
- Laser cut flat black mask enhances visibility of LED display when illuminated, and ensures completely dark display when LEDs are off
- Easily readable up to 400 feet
- Display brightness control: Automatic intensity adjustment to ambient light conditions

Radar
- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

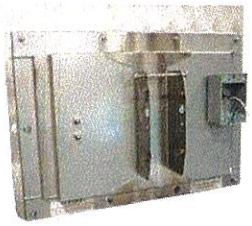
Power Specifications

TC-400 | Battery Power



TC-400 | Battery Power
- Dual 12-volt, 20 amp/hour, lithium iron battery packs with 3A charger
- Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt
- Batteries have internal short circuit, over current, under and over voltage protection
- Field exchangeable battery packs; weight 7 lbs. per pack
- Runs for +/- 2 weeks on two fully charged battery packs; 10 hour recharge period
- Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location
- Battery Status: Check battery charge levels via Wi-Fi

TC-400A | AC Power



TC-400A | AC Power
- Operates 24/7 with AC power supply
- Power Supply: Hard wire to 100V-240V power supply
- Power Consumption:< 2.0 amps in active mode; Idle mode < 1/2 watt
- Circuit Breaker: Multi-circuit, 10 amp fuse
- For parking decks and indoor warehouse use

Electronics
- All power inputs are infused and reversed assembly protected
- All circuit boards are conformally coated for extra protection
- Sign has automatic reset and watch-dog circuitry to return to normal operation without user intervention

Housing Specifications

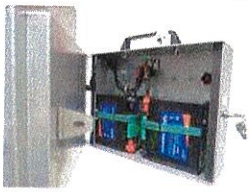
RADAR SPEED SIGN Housing (TC-400 |TC-400A)

- Dimensions: 16.25″H x 22.75″W x 2.375″D
- Thickness: .185″ thick aluminum with silver powder coat finish
- NEMA 3R level compliant; Humidity Maximum: 100%

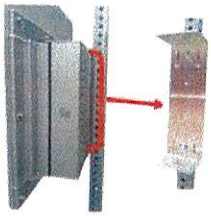
TC-400 BATTERY Housing (attaches to radar speed sign housing)

- 12.5"H x 17"W x 3.625"D
- .1875" thick powder-coated aluminum
- Holds up to two 12 volt battery packs (field exchangeable)
- Detachable front and rear cabinet for maximum ease of use/portability; Allows sign to be locked to pole from inside the sign, providing maximum protection from the elements and vandalism.

TC-400 | Battery power mo

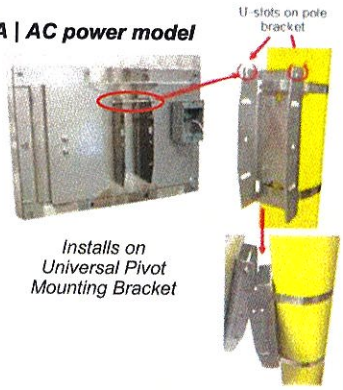


Radar speed sign hinge mounts on battery housing



Installs on Universal Mounting Bracket

TC-400A | AC power model



Installs on Universal Pivot Mounting Bracket

Mounting Brackets

TC-400 Stainless Steel Universal Mounting Bracket

- 12.75"H x 4.5"W x 2.9"D
- Universal design allows strapping, banding, pipe clamps, or bolting to almost any size or style of pole
- When moving the TC-400 from one location to the next, with pre-installed brackets, NO TOOLS are required, and installation takes less than one minute

TC-400A Stainless Steel Universal Pivot Mounting Bracket

- For use in mounting radar speed signs on any pole using bolts or banding; Allows 8 degree forward and back tilt

Bashplate™ with Integrated LED Reflectors

- Thick aluminum shield over LED display to protect components from abuse or vandalism from abuse and vandalism
- Directional beam technology: Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage

Polycarbonate Display Cover

- .25" thick protective sheet covers entire display area ; Abrasion, graffiti and shatter resistant; UV protection

Weight and Operating Temperature

- Weight: TC-400: Radar speed sign and battery housing: 26 lbs. without batteries; TC-400A: Radar speed sign: 20lbs.
- Operating Temperature: -40ºF to +160ºF

Standard Features

Standard Programming

- Setup functions: Easy to follow menu, no mechanical switches to operate
- Daily timers: Allow 4 on/off timer settings per day, also by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff. (Optional Advanced Scheduler available with all models)
- Stealth mode: Display on-off feature allows traffic data collection continue even when the display is off
- "Possum Switch" activation feature allows the sign to "play dead" for 30 minutes if attacked with force
- Maximum speed cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.

Wi-Fi Enabled

- No internet required. Manage your radar speed sign with smart phone, tablet, or laptop.
- Allows for quick and easy sign operation/data download from most web enabled devices
- WPA2 encrypted security; Password protection
- Connection range up to 300 feet from sign
- OTA Software Updates (over-the-air) allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Warranty

- 2 year warranty on parts and labor, 1 year on battery packs. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.

Traffic Data Reporting Option

StreetSmart (optional): Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Traffic Data Storage Capacity: Stores data on up to 5 million vehicles; Retains data for retrieval for 12 months.

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StreetSmart
Traffic Data Reporting Software

StreetSmart traffic data reporting software allows you to report, organize and analyze the speed and traffic data gathered from our radar speed signs. With the data conversion tool in StreetSmart, the information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs with just a few mouse clicks. Each model of our radar speed signs stores the raw data for 12 months (before writing over the oldest data first), allowing customers to go back in time if need be for a specific day, week, or month of information.

Standard reports available include:

Daily reports:

- Number of vehicles & number of violators – 15 minute segments (6 hour view); 30 minute segments (12 hour view); 60 minute segments (24 hour view)
- Percentage of speed violators – 15 minute segments (6 hour view); 30 minute segments (12 hour view); 60 minute segments (24 hour view)
- Average vehicle speeds – 30 minute segments (12 hour view); 60 minute segments (24 hour view)
- Vehicle counts by speed bins (user selectable), based on average vehicle speeds
- Percentage of vehicles by speed bins (user selectable), based on average vehicle speeds
- Average vs. peak vehicle speeds, by speed bins (user selectable)
- School zone report - # vehicles, # speeders, average speeds, per 30 minute segments
- Speed summary based on percentages (includes % of vehicles speeding >5 mph, >10 mph, and >15 mph, based on average and peak speeds
- Number of vehicles speeding >5 mph, >10 mph, and >15 mph over speed limit, based on average and peak speeds

Weekly Summary Reports (can be from 2 to 7 days of data):

- Vehicle and speed violator counts
- Daily average speeds
- Daily average speeds vs. daily 85th percentile speeds
- Percentage of vehicles speeding each day
- Vehicle speed counts by speed bins (user selectable), based on peak vehicle speeds
- Vehicle speed counts by speed bins (user selectable), based on average vehicle speeds
- Percentage of vehicles by speed bins (user selectable), average and peak speed comparison

Extended Trend Charts (up to 30 days of data per chart)

- Number of vehicles and number of violators
- Daily speeds (average speeds and peak vehicle speeds)
- Daily average speeds
- Violator trends: >5 mph, >10 mph, and >15 mph over speed limit (average and peak speeds)

StreetSmart Benefits:

- Pinpoints specific speeding times during the day, providing law enforcement the best information about when to patrol
- Provides a baseline of the actual speeding problem when data is collected with the LED display off in "stealth" mode
- Provides actual data as to how effective the radar sign is at reducing speeds, and lowering the percentage of drivers who speed
- Allows the owner to monitor the traffic calming effectiveness of the radar sign on an ongoing basis

Computer Requirements:

- Windows 7 or newer Operating System (emulation/virtual mode not supported)
- Open USB slot (to transfer files, if not emailed)
- Microsoft Excel 2007 or newer (no other brand of spreadsheet supported)

info@radarsign.com radarsign.com 678-965-4814

Sample Master Data Table: Daily ½ (or ¼) Hour Segments

DAILY 1/2 HOUR SEGMENT RECORDS

Time	# Vehicl	# Violato	Peak MPI	% Violat	AVG. MPH
12:00 AM	6	0	33	0.0%	16.8
12:30 AM	6	0	26	0.0%	17.8
1:00 AM	2	0	27	0.0%	24.0
1:30 AM	0	0	0	0.0%	0.0
2:00 AM	1	0	31	0.0%	24.0
2:30 AM	10	0	28	0.0%	17.3
3:00 AM	2	0	22	0.0%	17.0
3:30 AM	1	0	25	0.0%	16.0
4:00 AM	0	0	0	0.0%	0.0
4:30 AM	1	0	22	0.0%	16.0
5:00 AM	0	0	0	0.0%	0.0
5:30 AM	0	0	0	0.0%	0.0
6:00 AM	4	0	25	0.0%	15.0
6:30 AM	10	0	27	0.0%	18.4
7:00 AM	15	2	36	13.3%	21.9
7:30 AM	19	2	37	10.5%	19.9
8:00 AM	24	7	34	29.2%	20.7
8:30 AM	17	2	31	11.8%	21.5
9:00 AM	35	4	34	11.4%	18.9
9:30 AM	29	3	34	10.3%	19.0
10:00 AM	42	2	36	4.8%	19.1
10:30 AM	38	0	28	0.0%	18.8
11:00 AM	36	1	32	2.8%	18.0
11:30 AM	42	3	28	7.1%	18.9
12:00 PM	29	3	34	10.3%	20.0
12:30 PM	39	2	31	5.1%	18.3
1:00 PM	60	2	32	3.3%	16.7
1:30 PM	52	4	37	7.7%	18.8

SPEED BIN DATA

MPH Bins	# Veh. AVG	Veh. PEAK
5-10 MPH	67	38
11-15 MPH	172	110
16-20 MPH	352	270
21-25 MPH	337	346
26-30 MPH	61	190
31-35 MPH	13	43
36-40 MPH	3	7
41-45 MPH	0	1
46-50 MPH	0	0
51-55 MPH	0	0
56-60 MPH	0	0
61+ MPH	0	0

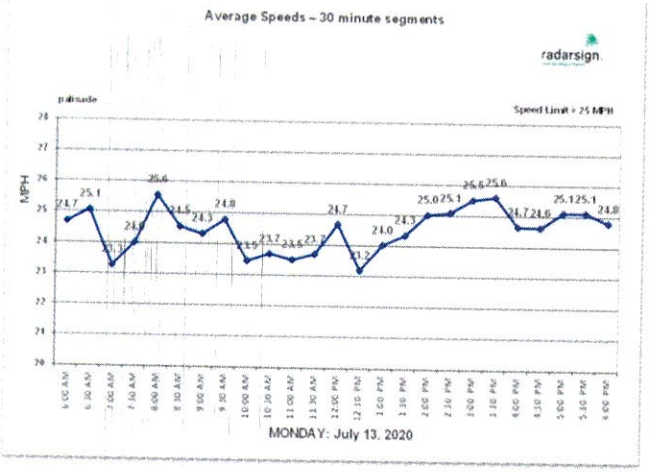
vehicles in speed bin based on **AVERAGE** speed of vehicle

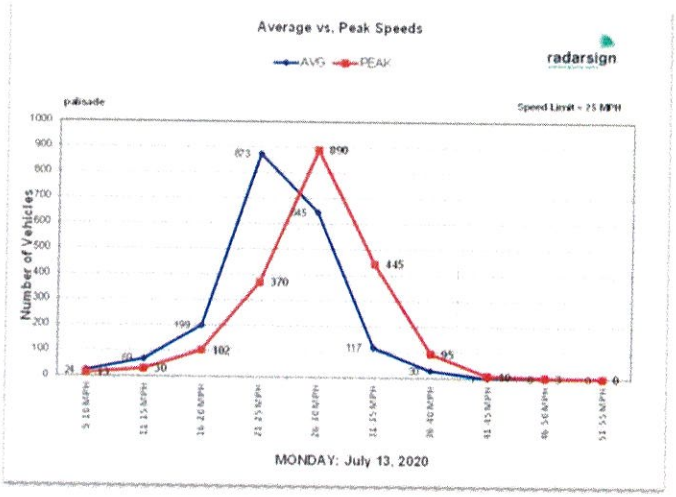
vehicles in speed bin based on **PEAK** speed of vehicle

SUMMARY DATA

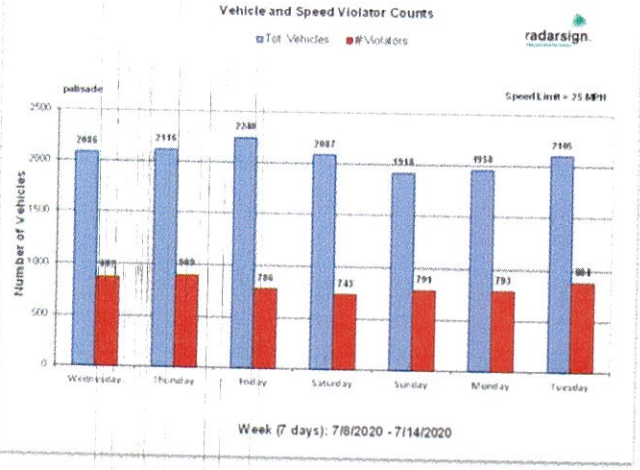
Daily Summary	Totals
Start Date	10/19/2013
Vehicle Count	1005
# Violations AVG	77
% Violations AVG	7.70%
# Violations PK	241
% Violations PK	24.00%
% Violators > 5 MPH AVG	1.60%
% Violators > 10 MPH AVG	0.30%
% Violators > 15 MPH AVG	0.00%
% Violators > 5 MPH PK	5.10%
% Violators > 10 MPH PK	0.80%
% Violators > 15 MPH PK	0.10%
MPH Avg	19.1
Peak Speed	42
50th %tile	n/a
85th %tile	n/a
# Non-Speeders AVG	928
# Non-Speeders PK	764
# Speeders > 5 MPH AVG	16
# Speeders > 10 MPH AVG	3
# Speeders > 15 MPH AVG	0
# Speeders > 5 MPH PK	51
# Speeders > 10 MPH PK	8
# Speeders > 15 MPH PK	1
Calculated Speed Limit	25
Avg. Daily Totals (ADT)	144
Number of Days	7

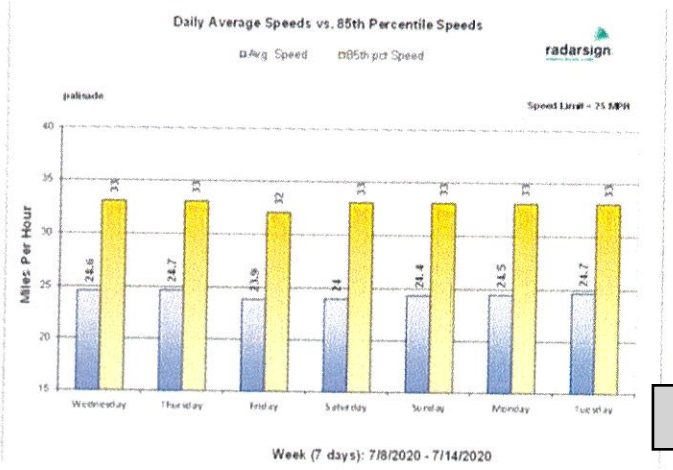
Sample Streetsmart Reports-Daily





Sample Streetsmart Reports-Weekly





radarsign
MAKING ROADS SAFER

What Sets Radarsign Apart

#1. We believe in available and reliable customer service. When you have questions or need technical support, you will speak with a real person. Additionally, our website has Customer Resource Center with software downloads, installation and operation manuals, a troubleshooting guide, repair/upgrade information and forms, product sheets, spec sheets, and more. https://www.radarsign.com/customer-resource-center/

#2. All Radarsign models are Wi-Fi enabled with a range of up to 300 feet, providing a direct connection between our sign and most web enabled devices (Android and iOS | Windows and Apple); Allows for quick and easy sign operation and data download.

All competitive signs are equipped with Bluetooth. Bluetooth is an older technology that requires software or an app to communicate with the sign, has a typical range of only 30 feet, is 10x slower than Wi-Fi, and is not compatible with Apple products.

#2. Our Streetsmart Traffic Data Collection and Reporting software is a LIFETIME license per sign, with a ONE time charge of $275 with NO recurring fee.

Some of our competitors charge an annual fee for their data collection. With their software, you will pay thousands more data collection and reporting for each sign that you own.

#3. All Radarsign models have a protective aluminum Bashplate™ with integrated LED reflector cones and Lexan shield to protect the sign components from abuse or vandalism. Our signs can be hit with a baseball bat or metal rod without any internal damage to the sign.

With some of our competitors signs you can place your fingertips directly on a "contact lens" style cover for each individual LED light. “Contact lens” LEDs are exposed with no protection from abuse, vandalism, or the weather. If a rock or large object were to damage a single LED cover, that becomes a single point of entry for water to penetrate and do damage to the sign. There are literally hundreds of points of failure in a single sign display

#4. We are the only company with a bullet resistant Bashplate™ inside our signs to help protect the internal components of the sign. Would you rather pay just a few hundred dollars to repair a sign that stopped a bullet vs. having to completely replace a sign because a bullet went through the LED board and CPU board?

#5. We are the only company that has a ‘possum mode’ security feature that is activated when someone tries to vandalize the sign. The “Possum Switch” activation feature allows the sign to “play dead” for 30 minutes if attacked with force making the sign appear as though it is no longer functioning.

#6. Our signs are proudly engineered and manufactured in the USA. If for any reason your sign needs to be serviced or sent back to us for repair, all repairs will be done at our corporate headquarters in Marietta GA, not shipped out of the country for repair.

#7. QUALITY The first sign Radarsign ever sold was to Michelin in Anderson, South Carolina in 2004. That same sign is still on site at Michelin and is still working today, almost two decades later.

Radarsign is THE industry leader in manufacturing the highest quality radar speed signs on the market today. Our signs are vandal, weather, and bullet resistant, and are simple to operate.

Illinois Valley Document Destruction, LLC
3650 N 2975th RD
Peru, IL. 61354
815-224-8516 ext.24
IVDocumentDestruction@gmail.com

Purge Service Agreement

Company: Town of Cortland
Location: 59 S. Somonauk Rd., Cortland, IL. 60112
Billing Address: PO Box 519, Cortland, IL. 60112

Contact: Julie Abraham
Phone: 815-756-9041
E-mail: jabraham@cortlandil.org

Scope of Services:
Provide Shred Day services on 7-16-2022 at 100 S. Llanos St., Cortland, IL. 60112
$600 for 2 men and 2 trucks (1 mobile shredder, 1 panel truck) for 4 hours.
$100/hour for each additional hour.
$70 for each 95 gallon tote that is shred.
We'll take the leftover cardboard boxes.
This proposal includes shredding of approximately 50 boxes of documents before the community mobile shred.
We'll provide a Certificate of Destruction for the approximately 50 boxes shred beforehand.

Subject to terms and conditions listed on page 2 of this agreement.

Signature of Acceptance:_____ Date:_____
The undersigned individual signing this agreement on behalf of the customer acknowledges that he/she has read and understands the terms and conditions of this agreement listed on the second page of this agreement, and has the authority to sign on behalf of the customer.

_____ Date:_____
Representative of Illinois Valley Document Destruction, LLC

TERMS AND CONDITIONS

1. Document Destruction Services. Illinois Valley Document Destruction, LLC (IVDD) will: (i) collect the Customer's paper and other agreed upon materials ("CCM") on a mutually agreed basis and (ii) destroy the CCM using a mechanical device (the "Destruction Process"). (iii) IVDD will provide Customer with a Certificate of Destruction if requested by Customer. (iv) IVDD will recycle or otherwise dispose of the CCM. (v) Customer shall not include any hazardous waste, any material that is highly flammable, explosive, toxic, a biohazard, medical waste, or radioactive, or any material that is illegal or unsafe in the CCM.

2. Pricing, Payment Terms. Customer shall pay to IVDD the invoice set forth on page 1("Service Fee's") Customer agrees to pay the invoice due immediately upon completion of the service and in any event no later than fourteen (14) days thereafter. Any payments not received by IVDD when due will be subject to an interest charge on the unpaid balance of 1.0% per month (or the maximum amount allowed by law). All payments must be in immediately available U.S. funds. Customer shall be responsible for any and all applicable taxes. Notwithstanding anything to the contrary, Customer shall pay the Minimum Charge if Customer declines or cancels the Services after IVDD has arrived at Customer's location on the scheduled shredding date.

3. Fuel, Energy, Environmental, Recycling Recovery and/or Other Surcharge. Customer agrees that (a) IVDD *may,* upon notice, at any time and from time to time, impose and adjust a fuel, environmental, metro, recycling recovery and/or other surcharge of any amount for any duration, all in its sole discretion; (b) notice of *any* surcharge may be in the form of an invoice; and (c) any surcharge may, from time to time, result in additional profit for IVDD.

4. Limitation of liability. In no event shall either party be liable for any indirect, exemplary, punitive, special, incidental or consequential damages, or lost profits, lost revenue, lost business opportunities or the cost of substitute items or services under or in connection with this Agreement. IVDD's aggregate liability, if any, arising under this Agreement or the provision of Services to Customer is limited to the amount of the Service Fees received by IVDD from Customer under the Agreement.

5. Confidentiality. Customer agrees to not disclose to any third parties IVDD pricing, policies and procedures. IVDD will keep confidential all CCM and any other confidential information provided to IVDD in connection with this Agreement and will use the same solely for the purposes provided in this Agreement. As used herein, "confidential information" means any information provided to IVDD in confidence that relates to Customer's property, business and/or affairs, other than (i) information that is or has become publicly available due to disclosure by Customer or by a third party having a legal right to make such disclosure and (ii) information previously known to IVDD free of any obligation to keep it confidential prior to receipt of the same from Customer, **except as required by relevant law.**

6. Compliance with Laws and Policies. Each party shall comply with all laws, rules and regulations applicable to its performance hereunder.

7. Miscellaneous. (a) This Agreement constitutes the entire agreement between the parties relating to the subject matter of this Agreement and supersedes any prior agreements and arrangements between the parties. (b) This Agreement may be modified only by a written amendment signed by an authorized representative of each party. (c) This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns, legal representatives and heirs; provided, however, that Customer may not assign its rights or delegate its obligations under this Agreement without the prior written consent of IVDD (d) IVDD's relationship with Customer is that of an independent contractor and nothing in this Agreement shall be construed to designate IVDD as an employee, agent or partner of or a joint venture with Customer. (e) Any dispute arising in connection with or relating to this Agreement or between the parties ("Disputes") that the parties are unable to resolve informally, such as via discussion and negotiation between the parties, shall be resolved in the Circuit Court of LaSalle County, Illinois which shall be the only appropriate form for the resolution of disputes hereunder. (f) No term or condition contained in a Customer purchase order or any other invoice acknowledgment shall be binding upon IVDD unless agreed to by IVDD in writing.

IVDD Initials _____	Customer Initials _____

Item 7.

Illinois Department of Transportation

Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type	Resolution Number	Section Number
Original		

BE IT RESOLVED, by the Board (Governing Body Type) of the Town (Local Public Agency Type) of Town of Cortland (Name of Local Public Agency) Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract (Contract or Day Labor).

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
West Prairiefield Avenue	0.45		North Loves Road	North Longmeadow Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Mill and HMA overlay and other incidental work

2. That there is hereby appropriated the sum of One hundred ninety thousand and 00/100 Dollars ($190,000.00) for the improvement of said section from the Local Public Agency's allotment of ~~Motor Fuel Tax~~ ReBuild Illinois funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Cheryl Aldis (Name of Clerk) Town (Local Public Agency Type) Clerk in and for said Town (Local Public Agency Type) of Town of Cortland (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by Board (Governing Body Type) of Town of Cortland (Name of Local Public Agency) at a meeting held on June 13, 2022 (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of _____ (Month, Year).

(SEAL)

Clerk Signature | Date

Approved

Regional Engineer
Department of Transportation | Date

Application for Variance of Town Code

Applicant: Cortland Community Fireman's Association

Event: **July 9, 2022**
Fire Department 75th Anniversary, 30 W North Ave
Requested Variance: Title 5, Chapter 4, Section 5-4-4 Exemptions: D. Community Events Exemption to add night hours - until 11 p.m. (Section 5-4-2 B)

Standards for Variance:

1. The proposed variance of the requirements would result in great practical difficulties or hardship to the applicant;
   The purpose of the community event is to have live music from 4:30 p.m. to 11:00 a.m. on Saturday, July 9, 2022

2. Strict application of the requirements would result in great practical difficulties or hardship to the applicant;
   The bands may play until event is concluded at 11 p.m.

3. The proposed variance is the minimum deviation from such requirements that shall alleviate the difficulties/hardship;
   11:00 p.m. would be the minimum deviation.

4. The plight of the applicant is due to peculiar circumstances not of his own making;
   Holding the event is supported by the Town and hours are reasonable for a community celebration.

5. The peculiar circumstances engendering the variance request are not applicable to other property within the district, and therefore, that a variance would be a more appropriate remedy than an amendment;
   The request only affects this event and therefore, the variance is the appropriate remedy.

6. The variance, if granted, shall not alter the essential character of the area where the premises in question are located.
   The variance will not alter the essential character of the area. The variation is not permanent and the event is consistent with the small town character the Town Board is attempting to perpetuate.

Approved this ____ Day of _____, 2022 Attest:

_____ _____
Mark Pietrowski, Mayor Cheryl Aldis, Town Clerk

Application for Variance of Town Code

Applicant: Town of Cortland on behalf of the Festival and Parade Committee

Event: **August 5 & 6, 2022**
Summer Fest, Cortland Community Park 70 S Llanos Street
Requested Variance: Title 5, Chapter 4, Section 5-4-4 Exemptions: D. Community Events Exemption to add night hours - until 12:00 a.m. (Section 5-4-2 B)

Standards for Variance:

1. The proposed variance of the requirements would result in great practical difficulties or hardship to the applicant;
   The purpose of the community event is to have live music from 5:00 p.m. to 12:00 a.m. on Friday, August 5, 2022; live music from 12:00 p.m. to 12:00 a.m. on Saturday, August 6, 2022.

2. Strict application of the requirements would result in great practical difficulties or hardship to the applicant;
   The bands may play until festival closes at 12:00 a.m.

3. The proposed variance is the minimum deviation from such requirements that shall alleviate the difficulties/hardship;
   12:00 a.m. would be the minimum deviation.

4. The plight of the applicant is due to peculiar circumstances not of his own making;
   Holding the event is supported by the Town and hours are reasonable for a community festival.

5. The peculiar circumstances engendering the variance request are not applicable to other property within the district, and therefore, that a variance would be a more appropriate remedy than an amendment;
   The request only affects this event and therefore, the variance is the appropriate remedy.

6. The variance, if granted, shall not alter the essential character of the area where the premises in question are located.
   The variance will not alter the essential character of the area. The variation is not permanent and the event is consistent with the small town character the Town Board is attempting to perpetuate.

Approved this ____ Day of _____, 2022 Attest:

_____ _____
Mark Pietrowski, Mayor Cheryl Aldis, Town Clerk

Pines Computer Consulting, Inc.
770 N. Peace Rd. DeKalb, IL 60115
Mobile: 815-757-2080 Office: 815-981-8060 Fax: 866-337-9847
support@pinesconsulting.com

Quote

Date	Number
06/08/2022	1209

Bill To
Town of Cortland P.O. Box 519 Cortland IL 60112-0519

Ship To
Town of Cortland P.O. Box 519 Cortland IL 60112-0519

Qty	Description	Price	Subtotal	Discount	Total
1	Water Dept. - Qty. 2 CDVI High Security 2 Door Reader and Strike Kit (up to 4 doors total), 4 Illuminated Request-to-Exit push button, 2 PoE+ PoE splitter, 2 PoE+ PoE injector	3,895.00	3,895.00		3,895.00
1	Water Tower/Well 4 - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 2 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,990.00	1,990.00		1,990.00
1	Public Works - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector, 1 Rim Mount Strike Fail Secure/Fail Safe	2,360.00	2,360.00		2,360.00
1	Police Department - Qty. 3 CDVI High Security 2 Door Reader and Strike Kit (up to 6 doors total), 6 Illuminated Request-to-Exit push button, 3 PoE+ PoE splitter, 3 PoE+ PoE injector	5,959.00	5,959.00		5,959.00
1	Well 1 - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	Lift Station - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	Town Hall - Qty. 2 CDVI High Security 2 Door Reader and Strike Kit (up to 4 doors total), 4 Illuminated Request-to-Exit push button, 2 PoE+ PoE splitter, 2 PoE+ PoE injector	3,895.00	3,895.00		3,895.00
1	Well 2 - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00

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Quote

Date	Number
06/08/2022	1209

Bill To	Ship To
Town of Cortland P.O. Box 519 Cortland IL 60112-0519	Town of Cortland P.O. Box 519 Cortland IL 60112-0519

Qty	Description	Price	Subtotal	Discount	Total
1	Lift Station 5 - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	North Ave Lift Station - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	Sewer Plant - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	Chestnut Grove Lift Station - Qty. 1 CDVI High Security 2 Door Reader and Strike Kit (up to 2 doors total), 1 Illuminated Request-to-Exit push button, 1 PoE+ PoE splitter, 1 PoE+ PoE injector	1,685.00	1,685.00		1,685.00
1	Fargo 51700 C50 Single Side ID printer, YMCKO cartridge w/cleaning roller, Fargo ID printer cleaning kit, Qty 100 EV2 4K printable ISO card, 18/4 + 22/12 CMR pro cable, access control cable, Cat 6 plenum cable, closers/closing hinges, laptop for programming and maintenance	11,730.00	11,730.00		11,730.00
1	Network switches with PoE as needed	1,260.00	1,260.00		1,260.00
1	misc. conduit, channel, fittings, straps, rings, clamps, ties and other cable mounting hardware	2,100.00	2,100.00		2,100.00
200 hrs.	Computer Service - Pines. 200 hours estimated labor, install all cabling and hardware for access controls at Town sites, configure and test, train users on usage.	100.00	20,000.00		20,000.00

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support@pinesconsulting.com

Quote

Date	Number
06/08/2022	1209

Bill To	Ship To
Town of Cortland P.O. Box 519 Cortland IL 60112-0519	Town of Cortland P.O. Box 519 Cortland IL 60112-0519

Qty	Description	Price	Subtotal	Discount	Total
	Estimated labor hours for each site: Water Dept.-16 Water Tower/Well 4 - 16 Public Works - 32 Police Dept. - 36 Well 1 - 10 Lift Station - 10 Town Hall - 24 Well 2 - 10 Lift Station 5 - 10 North Ave Lift Station - 10 Sewer Plant - 10 Chestnut Grove Lift Station - 10 Install and configure ID printer and laptop computer. - 6				
		Sub Total:	64,984.00		64,984.00
			Total:		**$ 64,984.00**

Thank you for considering Pines Computer Consulting.

Sincerely,
Mike Ryan

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CONTRACT

This is a contract for the services of sound production and lights on the event as described by this agreement between StarLine Audio, Inc., hereinafter referred to "S.A.I." and the Town of Cortland (Cortland Summer Fest), and hereinafter referred to "Purchaser."

1. Name and place of event: Cortland Summer Fest, Cortland Community Park, Cortland, IL
2. Date(s) of event: Friday August 5th – Saturday August 6th 2022
3. Wage agreed upon: $2,200.00 (Two thousand two hundred dollars)
4. All payments shall be made by cash or check payable to: **StarLine Audio, Inc.**
5. Payment in full is expected during event in the amount $2,200.00 (Two thousand two hundred dollars).
6. If Purchaser decides to cancel the event more than fourteen (14) days prior to its scheduled date(s) For any and all reasons, the Purchaser shall pay S.A.I. fifty percent (50%) of the amount payable. However, if the Purchaser decides to cancel the event fourteen (14) days or less prior to its scheduled date(s) for any and all reasons, S.A.I. shall be entitled to payment in full (100%) in accordance with this agreement.
7. This is a rain or shine contract. Regardless of duration of event or how many inclement moments or days causing cancellations during event, S.A.I. shall be entitled to agreed payment in full.
8. In the event of 100% cancellation due to COVID-19 & it's restrictions, purchaser will not be liable for payment(s) per paragraph 6
9. S.A.I. shall provide the necessary sound & lighting equipment to meet requirements of production for event.
10. S.A.I. shall provide the necessary technicians and crew to meet requirements of event.
11. S.A.I. reserves the right (with disclosure to event staff) to decide to discontinue services based on rainy or severe weather. This right is reserved to protect equipment owned or rented by S.A.I. and to protect third parties (i.e. artists, staff, crew, etc.) from electrical injury and/or any injury caused by wet or severe conditions.
12. S.A.I. and its staff shall have full access to stage area and any area(s) in regards to production of sound stage.
13. S.A.I. shall be allowed adequate parking for close-to-stage parking of equipment trailer & any sound personnel vehicles.
14. Purchaser shall provide at their own discretion any necessary security provisions to ensure no damage, theft, or vandalism occurs to equipment left on-site owned or rented by S.A.I. during days of event only during timeframes when S.A.I. staff is not present.
15. If damage or theft does occur to equipment or trailer during days of event when S.A.I. staff is not present, Purchaser shall be liable for replacement or reimbursement of missing or damaged property.
16. Both parties agree to indemnify and hold one another harmless from any and all liability or loss caused by the negligence of the employees or agents of the other party which is sustained in connection with the performance of this contract.
17. Neither party may cancel or change this agreement without written authorization from the other party. Unauthorized change or cancellation shall be considered breach of contract.
18. This contract shall be governed and construed in accordance with the laws of Illinois. If any provision(s) of this contract is held to be invalid or not enforceable under the law, the other provisions will, nevertheless, continue in full force and effect.

WE ACKNOWLEDGE AND CONFIRM THAT WE HAVE READ AND APPROVED THE TERMS AND CONDITIONS SET FORTH HEREIN.

Purchaser Date:	StarLine Audio, Inc. Date:
Representative: Cortland Summer Fest	Representative: Brian Stover – President

The Fun Ones

3755 Swenson Ave, St. Charles , IL 60174
Phone: (630) 495-3200 Fax: (630) 544-2833 Emergency: (630)708-8593
Website: www.thefunones.com Email: fun@thefunones.com

ORDER #:	Public Community Park	Heather	Doug	
76974	Black, Heather	(815)739-7739	(630)452-6775	
BILL TO: Cortland Community Park 70 S Llanos St., Cortland, IL 60112		DATE ORDERED: Fri, Apr, 29, 2022	CONTACT EMAIL ADDRESS: hblack@cortlandlibrary.com	
DELIVER TO: Cortland Community Park 70 S Llanos St., Cortland, IL 60112		SALES PERSON: Cindy	FINAL PAYMENT METHOD: Check	INITIAL DATES:

	DELIVERY ARRIVAL WINDOW:	EVENT START:	EVENT END:	PICKUP ARRIVAL WINDOW:
Delivery	Date: Sat, Aug, 06, 2022 Time: 7am-11:30am	Date: Sat, Aug, 06, 2022 Time: 12:30 pm	Date: Sat, Aug, 06, 2022 Time: 4:30 pm	Date: Sat, Aug, 06, 2022 Time: 4:30pm-6:30pm

Installation Notes:

Setup: Grass // Location: Gate behind Baseball Field - SEE SITEMAP // Obstacles: Drive on grass // Sprinklers: No

CALL HEATHER 815-739-7739 OR DOUG 630-452-6775

Qty	Description	Unit Price	Bill. Days	Total
***NOTES**				
1	NOTE - Fuel Surcharge	$23.00	1	$23.00
1	NOTE - PUBLIC EVENT *Some items on this order require state certification from Illinois Department of Labor (IDOL).*	$25.00	1	$25.00
1	NOTE - Forest Preserve/Park *Customer to obtain any permits or permission needed for the use of the event space*	~~$75.00~~	1	~~$75.00~~
1	NOTE - WAREHOUSE - Grass Surface Setup	$0.00	1	$0.00
1	NOTE - Long Distance *Distance from where drivers have to park to where they are dropping off. Covers time and labor.*	$25.00	1	$25.00
1	NOTE - Customer Notes *Client must provide for equipment - Please check each line item for specific needs/size requirements. Client to also provide full supervision for all equipment. Please cover blowers in the event of rain.*	$0.00	1	$0.00
1	NOTE - TOW - Early Saturday 6AM-11AM	$0.00	1	$0.00
1	NOTE - Early Delivery/Pickup - Saturday 6AM-9AM	$0.00	1	$0.00
MIND WINDER SWING & ATTENDANTS & GENERATOR				
2	ATTENDANT - Travel *Covers attendant travel to and from event.*	$90.00	1	$180.00
2	ATTENDANT - Run Time = 12:30PM-4:30PM	$0.00	1	$0.00
1	CAR - Mind Winder Swing *EQUIPMENT IS STAFFED. Client will provide any additional gas needed for generator. Space required: 32'L x 32'W x 12'H. Additional PREPLANNED hourly rental is $195 / ONSITE is $295.*	$1,595.00	1	$1,595.00
1	POWER - GEN - 10Kw Gas Generator #02 *Supports (4) 20 amp circuits. Generator will run approximately 6-7 hours. Client is responsible for providing additional gas on site for refueling if needed for the duration of the event; including set up time.*	$0.00	1	$0.00
1	ATTENDANT - Weekend - Saturday *1 staff included*	$0.00	1	$0.00

MIND WINDER SWING & ATTENDANTS & GENERATOR

1	ATTENDANT - Weekend - Saturday *$175 for the first hour. $45 for each additional hour up to 4 hours.*	$310.00	1	[illegible]

TOXIC MELTDOWN & ATTENDANTS & GENERATOR

1	EXT - Toxic Meltdown - 8 Person *IDOL22 *EQUIPMENT IS STAFFED. Item requires (2) separate 20 amp circuits of electricity within 80ft. Space required: 35'L x 35'W x 12'H. Additional PREPLANNED hourly rental is $250 / ONSITE is $350.*	$1,495.00	1	$1,495.00
2	ATTENDANT - Run Time = 12:30PM-4:30PM	$0.00	1	$0.00
2	ATTENDANT - Travel *Covers attendant travel to and from event.*	$90.00	1	$180.00
1	ATTENDANT - Weekend - Saturday *1 staff included*	$0.00	1	$0.00
1	POWER - GEN - 6.5Kw Gas Generator #04 *Supports (2) 20 amp circuits. Generator will run approximately 4-5 hours. Client is responsible for providing additional gas on site for refueling if needed for the duration of the event; including set up time.*	$125.00	1	$125.00
1	ATTENDANT - Weekend - Saturday *$175 for the first hour. $45 for each additional hour up to 4 hours.*	$310.00	1	$310.00
1	NOTE - Liability Waiver Required *Only a child's parents/legal guardian can sign the waiver for their child. Client agrees & accepts all liability for any injuries where this liability signature stipulation is violated. The Fun Ones is not responsible verifying child/parent relationships.*	$0.00	1	$0.00

-75.00
No Permit fee

Item Subtotal: $4,343.00
Delivery Fee: $230.00
TOTAL: $4,573.00

Amount Paid: $0.00
Balance Due: $4,573.00

Customer Notes:

Client must be on site for arrival.
Client will provide supervision.
Client will place blower under cover.
Only a child's parents/legal guardian can sign the waiver for their child. Client agrees & accepts all liability for any injuries where this liability signature stipulation is violated. The Fun Ones is not responsible verifying child/parent relationships.

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS OF THIS AGREEMENT, **INCLUDING THE ADDITIONAL TERMS AND CONDITIONS ON ALL PAGES**, AND AGREE TO BE BOUND BY THEM. I FURTHER WARRANT AND REPRESENT THAT I AM EITHER THE CUSTOMER NAMED ABOVE, OR AM AUTHORIZED AND EMPOWERED TO ACCEPT DELIVERY OF THE EQUIPMENT AND TO SIGN THIS AGREEMENT ON THEIR BEHALF AND AS THEIR AGENT. FURTHERMORE, I AGREE THAT I AM ALSO BINDING MYSELF PERSONALLY AS AN ADDITIONAL PARTY TO ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

TIPS APPRECIATED

Customer Signature _____ Date _____

Lessee agrees to be bound by the terms and conditions of this agreement.

TERMS AND CONDITIONS

***NOTE: Driver pick-up time is approximate. Driver may arrive as early as the "end time" of the event or as late as 11 pm to pick up the equipment. Customer is responsible for all equipment until it is picked up by our driver.**

1. General Release/Indemnity/Hold Harmless: I, the undersigned, understand and acknowledge that play on an amusement device entails both known and unknown risks including, but not limited to, physical injury from falling, slipping, crashing, or colliding, emotional injury, paralysis, distress, damage or death to any participant. Customer shall defend, indemnify, and hold The Fun Ones/Lessor harmless against any and all liability, loss, expense, including but not limited to attorney's fees and court costs, or claims for injury or damages, arising out of the performance of this agreement; but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent acts or omissions of the customer, including its officials, agents, employees, volunteers, patrons, participants, and invites. In the event I, the undersigned or any of my participants file a lawsuit against The Fun Ones, it is agreed to do so solely in the State of Illinois. I agree that if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect. I, the undersigned, acknowledge that there is safety and operating instructions on the equipment delivered and agree to read those instructions and operate the equipment, or allow the equipment to be operated or used, in accordance with those instructions. Customer further acknowledges and understands that if The Fun Ones has not agreed to nor have they provided any operators with this rented equipment, the customer is solely responsible for the correct and safe operation of this equipment. Customer understands that children's safety depends upon customer providing AT ALL TIMES correct operation of and the use of the equipment, especially the INFLATABLE Unit. Customer further agrees to keep all equipment

away from swimming pool(s) and customer understands and agrees that they will not operate any electrical equipment near water. In particular, customer will not permit the equipment to be operated by anyone who is not fully qualified and who has not received instruction from customer on the safe operation and use of the equipment, nor shall customer allow any person to use or operate the Equipment when it is in need of repair or when it is in an unsafe condition or situation.

2. Safety: Customer will take all necessary precautions regarding the items rented, and protect all persons and property from injury or damage. Customer acknowledges that they are in charge of the operation and use of the Rental Equipment, and are fully responsible for its safe operation and installation if they picked up the unit as well as the return of the Rental Equipment in good working order. Customer acknowledges and agrees that Lessor is not responsible for any injury occurring to Customer, or any guests of Customer or to any other persons using the Rental Equipment if the Lessor has not provided operators, or to any claims by any other person(s) injured by or on account of the Rental Equipment, while the equipment is in the possession of the Customer. Customer further acknowledges that Lessor is not a food supplier or handler, and that any food related items, such as popcorn, which may be supplied with the Rental Equipment, is a straight pass through by Lessor to Customer. Since this additional service is provided to Customer as a courtesy by Lessor, and so long as Lessor advises Customer, in writing, after Customer requests, with the name and address of the supplier or any specific item, Customer specifically agrees to waive and release, Indemnify and hold Lessor harmless from and against any and all claims of whatever kind or nature arising out of or involved with the food items supplied.

3. Cancellation Policy: All reservations with THE FUN ONES require a NON-REFUNDABLE and NON-TRANSFERABLE deposit in advance of the event. The deposit amount will be applied to the total charges due. The deposit is 50% of the total We do allow cancellations of outdoor equipment, scheduled for use outdoors only. Cancellations must happen between 8am and Noon the day prior to the start of the arrival window if the cancellation is due to inclement weather (greater than 50% chance of rain OR wind speeds higher than 15mph for inflates and 20mph for rides for the hours of the event based on www.weather.com <http://www.weather.com>). At that time, you will have the option to cancel your reservation without loss of your deposit. Cancellations can not be made via email, voicemail or fax. Should you cancel any time after Noon the day prior to the start of the arrival window you will be charged 50% of the full rental fee for the event. Should you cancel once the vehicle containing your order leaves the warehouse, you will be charged the full rental fee for the event. Rescheduling an event is allowed up 1 to 3 weeks prior to your event. Deposit amounts can be used for rescheduling within 12 months of the original event date. Rescheduling less than 7 days before the delivery date will result in a rescheduling fee of the greater of $50 or 10% of the equipment fees. THE FUN ONES will not be responsible for any occurrences of any type outside of THE FUN ONES physical control. No refunds, credits, or discounts will be issued for any occurrences outside of THE FUN ONES physical control resulting in any equipment or service not being able to be used or being cancelled or refused by the customer.

_____ **Initials**

By initialing above I, the renter, understand and agree to abide by the cancellation policy stated above.

ADDITIONAL TERMS AND CONDITIONS

In consideration of the hiring of that certain Rental Equipment described on the first page of this Rental Agreement and General Release and in addition to all of the terms and conditions set forth on the front side of this agreement, the parties do further agree as follows:

4. Identity of parties: For the purposes of this Rental Agreement, "Lessor" or "THE FUN ONES" shall mean THE FUN ONES, it's owners, officers, directors, shareholders, employees, contractors, agents and "Customer" shall mean the person(s) or company listed in the "ordered by" and/or "customer" boxes on the front side of this agreement, as well as the person signing the agreement (if different), and their agents and/or employees.

5. Equipment, Rent, Payment, and Term of Rental Agreement: Customer rents from THE FUN ONES, as Lessor, that certain equipment described on the front side of this Agreement. Lessee understands all pricing is cash pricing which includes payments of cash, check, ACH, and cashiers checks. A 3% convenience charge will be accessed to all credit card payments. The rental fee set forth is payable, in full, in advance, and the rental term shall be that listed as "**Rental Period**" on the front side of this Agreement, but all of Customer's obligations arising under the terms and conditions of this Rental Agreement shall run from actual delivery of the Rental Equipment to the actual pick up of the Rental Equipment by Lessor. Lessor cannot guarantee weather conditions, and if the Equipment is delivered by Lessor and accepted by Customer, then Customer shall not be entitled to any refund whatsoever if weather conditions prohibit safe use of the Equipment, or if Customer otherwise elects not to use the Equipment due to weather or any other causes.

6. Delivery: Lessor shall deliver the Rental Equipment to the street address specified by Customer as listed on the front side of this Agreement. Customer grants to Lessor the right to enter the property at the said street address ("Delivery Address") for delivery, and required set up, if any, and for subsequent pick up of the Rental Equipment and any associated equipment or packing materials at the approximately specified times. Delivery is to ground floor only. Costumer is responsible for moving equipment up and down any stairs. Cashiers Check, Money Order or Cash for the balance is due when the driver arrives to set-up the equipment. If the cashiers check/money order/cash is not ready when the driver arrives, the driver reserves the right to go to their next event and set up your event after they are done with all of their other deliveries, and no guarantees will be made that your equipment will be set up at the start of your event. Although Lessor will endeavor to minimize damage to lessee's lawn, plantings, sprinklers, underground utilities and premises generally (including power failures and other hazards), lessee assumes the risk and release's Lessor from liability for any such damages that may occur. Lessee shall advise Lessor as to the existence and location of any underground cables, sprinklers, pipes conduits, etc.. In the absence of such advice, Lessor can assume that no such underground obstructions exist and releases Lessor from any liability for such damage. **Electricity:** Lessee will provide readily accessible power outlets of sufficient capacity within 80 feet of installation to safely operate all electrical facilities proposed herein.

7. Receipt/Inspection of Rental Equipment: Customer hires the Rental Equipment on an "as is" basis. Customer acknowledges that Customer will inspect the installation of the rental equipment and will personally inspect the rental items prior to its use, and will read the operating/safety instructions prior to use. Customer specifically agrees that such rental items will not be used if Customer finds that it is not suitable for Customer's needs or any damage is found. Furthermore, the Customer agrees to contact the Lessor to report any damages prior to the end of their rental period.

8. Possession/Title: Customer's right to possession of the Rental Equipment begins upon the items being delivered to Customer's premises and terminates on the actual pick up by Lessor. Retention of possession, or any failure to permit the pick up of the item(s) at or after the end of the "**Rental Period**" specified constitutes a material breach of this Agreement. In the event that the Equipment is not returned for any reason, including theft, the Customer is obligated to pay to Lessor the full equipment value for such Equipment as listed on the front side of this Agreement, plus any and all incidental costs associated with the attempted pick up or recovery of the Equipment by Lessor. Title to the rental items is and shall remain in Lessor. Customer agrees to keep the Rental Equipment in his/her/their custody and control from the time of the Lessor's delivery of the items, until Lessor picks up such items. Customer shall not cause nor permit these items, or any of them, to be sublet, rented, sold, or removed from the Delivery Address, or otherwise transfer such items. If rental items are not retuned and/or levied upon for any reason whatsoever, Lessor may retake possession of said items without further notice or legal process and use whatever force is reasonably necessary to do so. Customer hereby agrees to indemnify, defend, and hold Lessor harmless from any and all claims and costs arising from such retaking and/or levy. If rental items are levied upon, or otherwise moved from Delivery Address, Customer shall notify Lessor immediately. For each

Equipment that is the subject of this Rental Agreement and General Release and the fact that it is in good working order.

Cheryl 'Cookie' Aldis

From: Cheryl 'Cookie' Aldis
Sent: Thursday, June 9, 2022 8:21 AM
To: Cindy Vicari
Cc: 'hblack@cortlandlibrary.com'
Subject: RE: 76974

Thank you for checking. Yes, the town does require vendors to provide certificates of insurance showing the Town of Cortland as an additional insured. The event date in the town's park (Cortland Community Park (70-100 S Llanos St, Cortland, IL) is a known event/date. If you would forward the certificate of insurance to townclerk@cortlandil.org it would be greatly appreciated.

Cheryl "Cookie" Aldis
Town Clerk
Town of Cortland
59 S Somonauk Rd, PO Box 519
Cortland, IL 60112-0519
815-756-3030
townclerk@cortlandil.org

From: Cindy Vicari <cindy@thefunones.com>
Sent: Wednesday, June 8, 2022 2:58 PM
To: Cheryl 'Cookie' Aldis <townclerk@cortlandil.org>
Subject: 76974

Good afternoon Cheryl,

This email is regarding a festival at Cortland Community Park, hosted by Heather Black on Saturday August 6th, 2022. I am with one of the vendors for this event and park districts generally require a customer to request permission to use the space at their facility. This may require a permit or to be listed as additionally insured. Please let me know if either of these apply to your event. I hope you have a great rest of your week and hope to hear from you soon!

Kind Regards,

Cindy Vicari

Event Planner
The Fun Ones & Big Tent Events
3755 Swenson Ave. St. Charles, IL. 60174
Main: (630) 495-3200
Direct: (630) 315-5850
Emergency: (630) 708-8593

Item 11.

Cortland Community Library
Something for Everyone

Heather Black <hblack@cortlandlibrary.com>

Your Invoice/Quote from 2 Froggy Jumps LLC - Invoice #14067

1 message

2 Froggy Jumps LLC <receipt@ers-mail.com> Thu, May 12, 2022 at 8:36 PM
Reply-To: Info@2froggyjumps.com
To: HBLACK@cortlandlibrary.com
Cc: 2froggyjumps@gmail.com

2 Froggy Jumps LLC

INVOICE/QUOTE #14067:
Thank you for your interest in our services below is the quote you have requested.
Your Invoice/Quote:
Please Note - This quote is for informational purposes only. The inventory has not been reserved. Please place an order online or call our office to reserve this date. Weekends fill up fast so reserve early for best selection.

650 W Terra Cotta Ave
Crystal Lake, IL 60014
815-566-8686
www.2froggyjumps.com

Important Information - Please Read Below!

TOWN OF CORTLAND
HEATHER BLACK
70 S Llanos St
Cortland, IL 60112
HBLACK@CORTLANDLIBRARY.COM
815-739-7739/815-739-7739
Quote Created by: Office Staff
Comments:

	Sat, Aug 6 12:30 - 4:30 pm
25' Rock Wall	$999.99 x 1 = $999.99

Item 11.

Important Notice! This Item Is Big & Heavy & A Trailer Must Be Allowed to Back In For Setup & Take-Down. Please Call Us If Unsure About Setup/Takedown. x 1

SubTotal		$999.99
Setup Time Restrictions - Yes, must deliver within a one hour window for $75	$75.00	$1,074.99
Delivery & Pickup Travel Fee (39 mi)	$39.00	$1,113.99

Total $1,113.99
Min Deposit Payment Required $557.00
Due $1,113.99

To Pay the Minimum Balance and activate this quote to a live Event Scheduled for you, CLICK BELOW:

(Click here to Complete your Order)

If the items in your quote were already reserved by another Event, you will need to call our office to update those taken item(s) in the cart for available items.

A few tips and reminders: (PLEASE READ BELOW)

1) We accept cash and most credit cards. Drivers don´t carry change. Final payment is due upon setup arrival. Due to the number of returned checks we no longer accept personal checks but we welcome company/organization checks as a form of payment with prior approval from management.

2) Signed contracts are required no later than upon setup arrival. If you will not be present at time of setup please be sure to complete this step prior to your setup date. Crews cannot setup without a prior signed contract.

3) Please call our office if you need to change your setup surface type or have stairs or a slopy and/or uneven backyard, so we can discuss setup options and price.We can set up on most surfaces but not rocks or sticker patches of any kind. Please ask us if you are unsure.

4) All inflatable units MUST be staked in the ground for safety. If this is not possible, we can also use sandbags for indoor, concrete, or other hard surfaces. The unit must be secured on at least 4 corners. Sandbags are not recommended if stakes are an option. *Sandbags are an additional $4.99 each.*

5) We will text you 1-3 days before your event with an estimated set up time. (we sometimes have to arrive very early up to 3 days in advance for tents and up to 2 days in advance for inflatables, to get all of the orders out on time but we do not charge for the extra time)

6) Please call as early as possible if you need to cancel for weather or any other reason. Once we ´ve set up, we do not give refunds for any reason including weather. Please see the FAQ and Policies pages on our web site.

7) Please note that setup of chairs and tables is not included in the rental price. Tables and chairs will be delivered and neatly stacked and should be neatly restacked upon pickup to avoid additional labor fees.

8) If your event will be at a park or other venue or public location and/or you need setup at an exact time, please tell us. *It affects our scheduling and your pricing.* Also, you will need to either provide a dedicated electrical outlet within 50´ for each item you rented (some bigger items like the bulls require 2+) or rent a generator which we can provide at an additional cost.

9) When placing your order you confirmed you agreed to our cancellation and rescheduling policy. As a reminder for all items rented excluding tents, your money is fully refundable (minus a 4% refund processing fee) if you cancel your order at least eight (8) days prior to your rental date for PERSONAL reasons. If you cancel between 2-7 days prior to your rental you will lose the deposit. If the cancellation was WEATHER related (40% chance or higher of rain / snow) and you cancel 2-7 days prior to your rental time and day you will be given a raincheck/credit for a future rental that expires within one year. FOR TENTS: When you reserve a tent and any accessories, we immediately remove them from our inventory and we plan the installation by scheduling your setup crew. The equipment and labor time are committed to you and your event only! Therefore, any cancellation received within 14 days prior to the installation date will be charged 100% of the total rental order with no refunds exchanges or credits eligible. Cancellations over 14 days prior are eligible for a raincheck or a 50% refund minus a 4% processing fee. Please understand that once loading and/or setup has finalized NO REFUND WILL BE GIVEN SINCE LABOR AND/OR SETUP HAS ALREADY TAKEN PLACE.

10) PLEASE NOTE: A governement issued ID must be presented to the delivery crew member(s) at setup or at the time you pickup your items if you have chosen customer pickup. The ID will need to be uploaded to your order as confirmation of receipt of all items. This is required for all orders.

We want your party to go as smoothly as possible. Please email us or call us at (815) 566-8686 if you have any questions. Thanks!

ANIMALQUEST
Education through entertainment

Animal Quest Show Contract

Facility/Company Name: Town of Cortland 12:30-4:30

Date and start time of show: Saturday Aug. 4th 12:30 Show - 3hrs. Zoo

Location address: 70 S. Llanos St. Cortland IL 60112

Type of Event: Town Summer Fest

Contact name & phone number the day of the event: Heather Black 815 739-7739

Total number of people attending: ? Age range of children: All ages

You will get 10 animals from the following list for the show: hedgehog, tortoise (various sizes), ferret, rabbit (flemish giant, lop, jersey wooly, dwarf), turtle, lizard (various sizes), snake (various sizes), tarantula, giant african bullfrog, madagascar hissing cockroaches, chinchilla, coatimundi, duck, skunk, parrot, patagonian cavy, chicken, guinea pig, hairless guinea pig. (Available animals are listed on our website)

Special requests/info: _____

Optional Add-ons:

Animal guarantee ($15 per animal) _____

_____ Mini Petting Zoo (5 pettable animals): $125/ 30 min or $175/ 1 hour. Please circle desired option

_____ Photo Opps (time after the show for people to pose with an animal for photos). $45 per 15 minutes (up to 20 people), or $85 for 30 minutes (15+ people).

How did you hear about Animal Quest? We have had you at events previously

Please describe the area where the show will be held: (ie: indoors, gym, outdoors, backyard)
Outdoors @ Cortland Park

**Will any stairs be involved? (this will determine which animals will be able to come): Yes ____ No X

Payment:

To hold the date and time of your show we require a $150 non-refundable deposit along with a signed copy of this contract. The balance can be paid the day of your show by either a check or cash. Or if you would prefer to use Chase Quick Pay/Zelle or Venmo for the balance that can be done up to the day before your event.
Chase Quick Pay payments can be sent to jessica@animal-show.com Venmo can be sent to @Jessica-Reedy-8

Please make checks payable to: Animal Quest Entertainment Inc.

Please send this contract (along with the FAQ section signed) and deposit to: (signed copies may also be scanned and emailed).

Animal Quest
23946 W Grass Lake Rd
Antioch, IL 60002

Please read and initial beside each of the following:

_____ Animals may be requested, and we will try our best to honor them, however, Animal Quest has the final say in what animals attend. Please see our website for available animals.
_____ We reserve the right to exclude or dismiss any inappropriately behaved attendees from the show.
_____ A $150 non-refundable deposit and signed contract is required to hold your date and time. The balance must be collected prior to event. (We accept checks and cash the day of the event or you can make arrangements to use Chase quick pay up to the day before your event for the balance.
_____ Travel charges of $1.75/mile apply outside a 15 mile radius of 60002
_____ Please make sure there is parking available as close to your home/venue as possible so we can unload/ reload the animals in a timely fashion. If nearby parking is not available there will be a $20 charge.
_____ Please have your guests arrive early as the show will start at the scheduled time regardless if everyone is there or not.
_____ Please have all kids in a different room/area while we are setting up for the show.

Signed:_____Date:_____

Name:_____

Address:_____

Phone:_____alternative phone: _____

Email:_____

FAQ's

The following is a compilation of common inquiries and their associated answers regarding Animal Quest shows. It has been created in order to dispel any confusion with your expectations of the show and its related components. ***We want you and your guests to have a fun time at our show. This will help ensure that everyone has fun, and everyone including the animals stay safe.***

Please read through this document, and **sign** and date where applicable.

1.0 Paperwork

1.1 Animal List

We will bring a variety of animals for your show from the list on the front page. We do not know until the day before your event which specific animals will be coming as there are several factors involved. However if there are certain animals you really want or something you do not want (ie: tarantula or snake), please let us know in the special requests. We will do our best to honor special requests. If there is something you do not want in your show, we will not include it.

The list of animals we load up for the day of a show is determined based on a number of factors, including but not limited to: how many shows we have that day, which animals were requested for ***all the shows that day***, snake feeding schedule, any animals that need time off, any animals that are or may be getting sick, and so on.

1.2 Animal Guarantee

You may wish to guarantee that a certain type of animal is in your show and this can be added for $15 per animal. If for some reason we cannot bring that animal, you will not be charged for it.

Read & Sign: I understand that Animal Quest will do their best to try to accommodate special requests, but also that there may be more than one show on the day of mine, and due to a number of other factors that will determine which animals can come.

Signature:_____ Date: _____

1.3 **Parking**

On the day of the show, please make arrangements to save adequate parking for our vehicle in front of your residence or location. This is especially essential in the case of city parking. Note that this does not mean simply a space to load/unload and then park elsewhere; we require a reasonably close space, preferably directly in front of your venue, that we can leave our vehicle.

Show times are calculated based on show duration, traffic, location, and load & unload time. In order to minimize load times, we require you to help us regulate the only one we can conceivably control, i.e. parking.

Read & Sign: ***I understand that adequate, legal parking space for Animal Quest directly in front of my v is necessary on the day of the show, and I will make the necessary arrangements to provide that space, including any required permits; If I fail to provide parking, a charge will be added to my show's balance; Finally, I will inform any and all guests not to block Animal Quest's vehicle in such a way that it would inhibit their immediate departure at any point while they are at the show appointment, and I understand that the parking fee ($20) will be added if this criteria is not also met.***

Signature:_____Date:_____

1.4 Smoke & Fumes

Our animals are very important to us, and without them, we would not *be* Animal Quest. We will not knowingly allow any harm to come to our animals.

That said, many animals, in particular birds and invertebrates, are highly sensitive to smoke and other fumes in the air, often in such a way that their lives are put in immediate danger. Animal Quest requires that any activity that produces smoke or other fumes, including but not limited to smoking cigars/cigarettes, cooking on a stove or grill (especially with teflon-coated pans), running a bonfire, burning leaves, etc., be ceased entirely immediately before we arrive, during our entire stay, and resumed only after we have left. The only exception to this rule is that if anyone should like to smoke a cigar/cigarette, they may do so as long as they are at least 400 feet away from our animals, and must be outdoors. As a general rule, if *we* can smell it, *the animals can, too*, and that constitutes a breach of this regulation.

Read & Sign: ***I understand and agree to the terms and conditions set forth in section 1.4 Smoke & Fumes.***

Signature:_____Date:_____

1.5 Shelter & Space

For outdoor shows, shelter from the sun, cold, wind, and rain, as well as adequate room to set down our animal crates and move around, is required. Under no circumstances will any of our animals be allowed to bake in the sun, freeze in the cold, or sit out in the rain or other precipitation.

Adequate space is usually about 8 feet by 8 feet. The audience is expected to stay out of this 8 foot by 8 foot area.This is so we don't trip over anyone, so we have room to move around comfortably and safely with the animals.

We can do the shows both indoors or outdoors. If outdoors the temperature needs to be 65 or above and we must have adequate shade for the animals. If indoors, we put a tarp down on your floor.

Please no stairs! Some of our animals and their crates are quite heavy and therefore awkward (and dangerous) to be carrying up and down stairs. Please have an area for us to set up in that is as close to the entrance we will be using as possible with very few to no stairs involved. We will cover your flooring with a tarp. A great alternative is a heated garage if you have that option. If there are any stairs we need to know this ahead of time as that will determine which animals will be able to come.

Read & Sign: ***I understand and agree to the terms and conditions set forth in section 1.5 Shelter & Space.***

Signature:_____Date:_____

1.6 Travel Fee

There will be a travel fee of $1.75 per mile outside a 15 mile radius of 60002. If you would like to know what your fee will be ahead of time, please email or call us with the address of where the party is going to take place. We have the travel fee to help pay for the high cost of gas. Whereas the fee does not entirely cover our gas cost, it does help. We only charge for one way.

Read & Sign: ***I understand and agree to the terms and conditions set forth in section 1.6 Travel Fee***

Signature:_____Date:_____

2.0 The Day of the Show

2.1 Arrival

We try to arrive to your venue roughly 20-30 minutes before the scheduled time, in order to allow adequate time to set up – unless there are stairs, narrow hallways, or insufficient parking, this usually only takes 5-10 minutes. This early arrival is factored in when all of our shows are scheduled to ensure punctuality. Details concerning arrival are as follows:

- We will typically come to the door to introduce ourselves and look for the person listed as our contact. Make sure you are ready to answer and show us the area you had in mind for us to set up and perform the sh
- Please make sure the path to the staging area is clear, with all show attendees out of the room or area until we are set up and ready. This is mainly so we don't have to worry about tripping over or running into children, or navigating through groups of people socializing, all while carrying large crates full of animals.
- We ask that children especially be kept from approaching our staff and the vehicle during set up.This is for theirs and the animals' safety.
- Our schedule is tight; as such, we often cannot wait more that a couple minutes after the scheduled time to start the show. It is because of this that we ask that you ensure that all guests arrive early. Otherwise, whoever arrives late will miss out on any animals we had out before they arrived.
- As discussed in section 1.2, please be sure to make all the necessary arrangements for parking.
- Please be ready to provide payment as soon as the show is concluded. We accept cash and checks the day of the show.

Read & Sign:

***Signature:*_____*Date:*_____**

3.0 **Misc.**

3.1 **If *you* are late**

- If you or your guests are late to the show and you want us to wait for them to show up, we *can* wait – but, the clock for the show will begin counting down from the 45 minutes allotted beginning at the scheduled start time, and whatever time remains when you're ready to start will be all you have for the show to run.
- If there is any confusion about the date or time of your show, please ***call us immediately.***

3.2 **If *we* are late**

- When we calculate possible show times, we take into account, distance from adjacent shows, traffic at the time of day, accessibility (whether major highways can be used to reach your venue), among other things. However, from time to time, our arrival time is taken out of our hands due to accidents, severe weather, etc., causing us to be late. In such circumstances, we still give you the time you've paid for when we arrive. If we are going to be late to your show, we try to call you well ahead of time to let you know, but we may not always be able to give you an accurate estimate of arrival due to the sometimes unpredictability of weather and traffic conditions.

Midwest Tents & Events of DeKalb

1300 SOUTH 7TH STREET
DEKALB, IL 60115, US
8773888368
info@rentmidwesttents.com

Agree

Location: DeKalb

Rental Out: 08/05/2022

EST Rental In: 08/07/2022

QUOTED TO	CONTACT		JOB SITE
Cortland Festival Committee	Name	Travis Lanning	Job # Cortland Summer Festival
PO Box 519	Phone	(815) 970-3774 Ext:	Cortland community Park
Cortland, IL 60112, US	Email	cortlandfestival@cortlandil.org	70 SOUTH LLANOS STREET
(815) 970-3774	Driver License		CORTLAND, IL 60112 60112, US
cortlandfestival@cortlandil.org			
Purchase Order#			

Rental Items

Delivery Notes: **Delivery, at the discretion of Midwest Tents and Events 8/3 or 4/2022. Tables/chairs will be stacked under a tent. Pick up, at the discretion of Midwest Tents and Events, 88 or 9/2022. Please restack tables and chairs to delivery location, for pick up.**

Item No	Description	Quantity	Estimated Amount
1010-2211	20' x 40' Red/White Horizontal Stripe High Peak Pole Tent *$44.00/Additional Day; $440.00/First Day;* *- Note: **1-Check In, 1-Guest Dinning***	2	$1,056.00
1030-1001	10' x 10' Solid White High Peak Frame Tent *$17.50/Additional Day; $175.00/First Day;*	1	$210.00
1030-2101	20' x 40' Solid White High Peak Frame Tent *$72.00/Additional Day; $720.00/First Day;* *- Note: **Beer Trailer***	1	$864.00
1070-1010	White Globe Lighting String 8-Globe 30' *$5.25/Additional Day; $35.00/First Day;*	6	$273.00
2050-1082	8' x 30" Banquet Table *$1.50/Additional Day; $10.00/First Day;*	20	$260.00
2060-1001	Brown Folding Chair *$0.19/Additional Day; $1.25/First Day;*	20	$7.60

Product & Services

Description	Quantity	Price	Total Amount
DAMAGE WAIVER			$267.06
Delivery Charge	1.00	$40.00	$40.00
Pickup Charge	1.00	$40.00	$40.00
Delivery Labor			$320.47

WILL CALL HOURS: MON-FRI 12:00PM-4:00PM | SAT & SUN WAREHOUSE CLOSED
CUSTOMER MAY PICKUP WILL CALL ORDERS DAY BEFORE EVENT AND RETURN DAY AFTER EVENT FOR SINGLE DAY RATE.

Total Rental:	$2,670.60
Total Services:	$667.53
SubTotal:	$3,338.13
Use/Sales Tax:	$0.00
Total:	$3,338.13 (USD)

THERE ARE NO CANCELLATIONS OR REFUNDS ON RESERVATIONS FOR ANY REASON

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS ON BOTH SIDES OF ALL PAGES OF THIS AGREEMENT, AND CERTIFY THAT THOSE PRINTED ON THE OTHER SIDE ARE AGREED TO AS IF PRINTED ABOVE MY SIGNATURE. THERE ARE NO ORAL OR OTHER REPRESENTATIONS NOT INCLUDED HEREIN. UNLESS DECLINED, I ALSO AGREE TO THE DAMAGE WAIVER CHARGES. I HAVE RECEIVED A COPY OF THIS AGREEMENT. BY SIGNING BELOW, I AUTHORIZE MIDWEST TENTS & EVENTS TO MAKE APPROPRIATE CHARGES TO MY CREDIT CARD.

FITNESS FOR A PARTICULAR PURPOSE, FUNCTION, DESIGN, QUALITY, CAPACITY, FREEDOM FROM DEFECTS AND/OR SUBMARKING, COURSE OF DEALING, COURSE OF PERFORMANCE, AND ANY WARRANTY(IES) ARISING FROM OR IN CONNECTION WITH ANY COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE) REGARDING ANY ITEM(S) OR SERVICE(S) REFERENCED IN THIS CONTRACT, NOR DOES CRG OR ANY TPO MAKE ANY WARRANTY(IES) AGAINST INTERFERENCE OR INFRINGEMENT, ALL OF WHICH YOU WAIVE. NO DESCRIPTIONS, SPECIFICATIONS, DEPICTIONS OR ADVERTISEMENTS CONSTITUTE REPRESENTATIONS OR WARRANTIES BY CRG OR ANY TPO. **THERE ARE NO WARRANTIES THAT EXTEND BEYOND THE FACE OF THIS CONTRACT.**

SERVICE(S) REFERENCED IN THIS CONTRACT, AS WELL AS ALL LIABILITIES, CLAIMS, DAMAGES, LOSSES, COSTS AND EXPENSES (INCLUDING ATTORNEYS' FEES) ARISING FROM AND/OR IN CONNECTION WITH THE SELECTION, PROVISION, INSPECTION, DESIGN, MANUFACTURE, USE, LOADING, UNLOADING, TRANSPORTATION, DELIVERY, SETUP, INSTALLATION, DEINSTALLATION, MALFUNCTION, COLLAPSE, STORAGE, SERVICING, CLEANING, CONTAMINATION, DECONTAMINATION, MAINTENANCE, REPAIR, AND/OR RETRIEVAL THEREOF, WHETHER OR NOT YOUR FAULT (COLLECTIVELY, "RISKS"); **(B) RELEASE AND DISCHARGE, AND AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS,** CRG, **EACH TPO**, and their respective owners, shareholders, members, managers, officers, directors, partners, agents, affiliates, employees, insurers, subrogees, representatives, successors and assigns (each, an "Indemnitee" and collectively, the "Indemnitees"), for, from and against all such RISKS, as well as all other liabilities, claims, damages, losses, costs and expenses (including without limitation, attorneys' fees) arising from and/or in connection with the Rented Item(s), this Contract and/or any breach hereof by you, your agents, employees, contractors, guests, invitees, sublessees, successors and/or assigns; and except only as provided in § 5, **(C) WAIVE** all rights and remedies available under the Uniform Commercial Code, as well as all direct, indirect, incidental, consequential, general, special, exemplary and punitive damages, against each and every Indemnitee.

11. You agree to protect, properly maintain and care for each Rented Item at all times, keep it safely and securely stored and locked when not in use, and return it to us on time at the end of the Term, complete, clean, free of contamination, pathogens, burns, cuts, stains, discoloration and debris, and in good condition, properly serviced and maintained, and if applicable, full of the appropriate fuel, fluids and lubricants. If you fail to do so, then in addition to your other obligations arising under this Contract, you will pay us: (a) Rent for each succeeding full rental period until all Rented Item(s) have been returned or replaced as required; and (b) all costs and expenses we incur in connection with such failure (including without limitation, all costs of cleaning, repairs, maintenance and/or replacement(s) of/to the Rented Item(s)). Certain Items may be delivered on pallets, or in crates, cartons or boxes, and may be stacked, bagged, racked, folded, rolled and/or strapped ("Packed"). Upon return, you will ensure that all Rented Items are properly Packed. **YOU AGREE NOT TO PACK ANY RENTED ITEM UNLESS IT IS COMPLETELY DRY. IMPROPER PACKING, OR PACKING ITEMS THAT ARE WET OR DAMP, MAY RESULT IN MOLD, MILDEW OR OTHER DAMAGE, FOR WHICH YOU WILL BE LIABLE.**

12. You agree to maintain all insurance CRG may require, including: (a) public and host liquor liability insurance with minimum limits of $1,000,000 per occurrence; (b) property damage/inland marine insurance covering all Rented Items for the full (new) replacement cost thereof; and (c) workers' compensation and employer's liability insurance. All such policies shall, to the maximum extent possible: (i) name The Curtis Rental Group, Inc. as an additional insured and loss payee; (ii) waive subrogation against CRG; (iii) be primary and non-contributory; (iv) include a severability of interests clause and such other provisions as we may require. You irrevocably appoint The Curtis Rental Group, Inc. as your agent and attorney-in-fact for purposes of submitting, negotiating and settling claims and payments on all such policies.

13. If and ***only if***, we have *offered* the **OPTIONAL LIMITED DAMAGE WAIVER** ("LDW") and you have paid the LDW fee set forth on Page 1 prior to commencement of the Term, then with respect *solely* to the Item(s) covered by LDW ("Covered Items"), you will have no liability to CRG for the cost to repair or replace such Covered Items if and to the extent they suffer physical damage during the Term; provided however, that **you will remain liable to CRG for**: ALL damage to or loss of Covered Item(s) caused in whole or in part by: (i) your breach of this Contract; (ii) theft or any failure to return Covered Item(s); (iii) gross negligence, misuse and/or abuse of any Rented Item(s); (iv) vandalism and malicious mischief, (v) use of alcohol or drugs; and/or (vi) use of any Rented Item in violation of any law, warranty or policy of insurance. You may decline LDW if you provide the property damage/inland marine insurance referenced in § 12). **LDW IS NOT INSURANCE, NOR IS IT A WARRANTY**.

14. We may, without further notice or liability to you, inspect and/or monitor (in person or electronically, including via the use of GPS, Electronic Logging Devices and/or telematics) any Rented Item(s) at any time, and all information thereby obtained will be our property. You consent to such inspection(s) and monitoring and waive all claims with respect thereto. You hereby grant to The Curtis Rental Group, Inc. a perpetual, royalty free, worldwide right and license to create, edit, display and distribute one or more images of your event(s) that include one or more Rented Item(s). If any performance required of us is delayed or impaired as a result of any act or omission of/by you, any Other Provider(s) or any "*Act of God,*" event of *force majeure*, or any other event, fact or circumstance beyond our reasonable control, we will be excused from such performance. You waive the benefits of all statutes of limitations regarding our rights and remedies. All amounts due hereunder but not timely paid will bear interest at the lesser of (a) 18% per annum; or (b) the highest rate permitted under applicable law until paid. You authorize us to submit all amounts due and coming due hereunder to any debit or credit card(s) you provide. You agree to pay us the maximum lawful charge for any check you write which is returned unpaid. Our maximum liability in connection with this Contract is limited to the Rent we actually receive from you hereunder. You agree to pay (and with respect to Illinois use tax, reimburse us for) all sales, use and other taxes, as well as all tolls, fines, fees, assessments and other charges related to the Rented Item(s) and/or this Contract. If any legal action is commenced in connection herewith, we will be entitled to recover from you our associated attorneys' fees, costs and expenses if we prevail. Neither our exercise, nor our failure or delay in the exercise, of any rights or remedies available under or in connection with this Contract will constitute an election of remedies or a waiver of any of our rights or remedies, all of which are cumulative.

15. Your duties hereunder are *unconditional*. If you or any guarantor shall: (a) fail to fully and timely honor, pay, perform or comply with this Contract, any other agreement(s) ("Other Contract(s)") between you and Lessor, and/or any of your obligations arising (t)hereunder or in connection (t)herewith; (b) provide any incorrect or misleading information to us; (c) become insolvent or bankrupt; or (d) die or cease conducting business; if Lessor shall reasonably deem itself insecure; or if any Rented Item(s) shall be lost or, unless covered by LDW per § 13, damaged, you will be in default under this Contract and such Other Contract(s), whereupon, we may with or without legal process or notice (and without liability to you), to the maximum extent permitted under applicable law: (i) cancel the Term and/or the subject Contract(s) (and/or your rights to use and possess the Rented Item(s)); (ii) seek relief from stay; (iii) recover, empty, lock, restrict, shut down, disassemble and/or disable such Item(s) without being guilty of breach, trespass or wrongful interference, or liable for any injuries or property damage (for which you agree to indemnify, defend and hold harmless each Indemnitee); (iv) perform your obligations (t)hereunder on your behalf, without being obligated to do so; (v) purchase replacement Item(s); (vi) recover from you and/or any guarantor our associated direct and indirect damages, losses, costs and expenses (including without limitation, Rent for the entire scheduled Term, overtime, loss of use, interest, attorneys' fees, retrieval/repossession costs, and collection costs); and/or (vii) pursue any one or more other rights and/or remedies available (t)hereunder, at law and/or in equity, all of which are cumulative. This Contract, and any "Addenda" we provide (including our form of Tent Addendum), each of which is incorporated herein, constitute(s) the entire agreement between you and CRG, *superseding* all other agreements and representations. The terms of this Contract are severable. If any provision hereof shall be deemed invalid or unenforceable by any court of competent jurisdiction, such provision will be deleted, and the remainder of this Contract will remain valid and enforceable. This Contract cannot otherwise be modified without our written consent. Time is of the essence. These Terms and Conditions apply to all Item(s) identified on P.1, and to *all other items* you obtain from us at any time (unless we otherwise agree in writing). This Contract shall bind and be enforceable by and against you, The Curtis Rental Group, Inc., the other Indemnitees and their respective insurers, subrogees, successors and permitted assigns (there being no other third-party beneficiaries hereto). At the option of CRG, dispute(s) with respect to this Contract and/or its subject matter shall be submitted to binding arbitration before a single arbitrator at the offices of the American Arbitration Association in a location within the State of Illinois selected by CRG. This Contract shall be interpreted and enforced under the laws of, and proper venue for all other civil legal actions commenced in connection herewith shall lie solely in the federal, state and local courts located nearest to DeKalb, IL (unless waived by CRG). You consent and submit thereto and waive all claims that such venue lies in an inconvenient forum. **YOU HEREBY WAIVE YOUR RIGHT TO TRIAL BY JURY**.

Digital, electronic, photocopied and facsimiled signatures and initials appearing on this Contract and/or any Addenda(um) will be deemed originals.

16. THEFT WARNING: Obtaining property of another by deception or false pretenses, and/or damaging or failing to return rented property, may be deemed theft, resulting in **CIVIL LIABILITY** AND/OR **CRIMINAL PROSECUTION**. See § 720 ILCS 5/16-1 and 3 and § 720 ILCS 5/17 for details.

LESSEE ACKNOWLEDGES THAT A LARGE-PRINT VERSION OF THESE TERMS AND CONDITIONS HAS BEEN MADE AVAILABLE TO LESSEE

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Town of Cortland Festival & Parade Committee
59 South Somonauk Road
P.O. Box 519
Cortland, IL 60112

PERFORMANCE AGREEMENT

The below mentioned Group agrees to perform at Cortland Summer Fest on the following dates and times.

Name of Group: The Elderly Brothers
Date: August 5
Performance Times: 5:30pm - 8:00pm
Defined sets/breaks:
Location of Performance: 70 S. Llanos St, Cortland, IL
Reachable Telephone No.:

Please list all members performing (hereinafter "Group")
Ron Lofton
Chris Cochran
Jason Shreeram
Oz Amaro

The agreed payment for such performance(s) is $ 400 and shall be payable to the order of _____.
The Group is being booked by the Town of Cortland Festival & Parade Committee (hereinafter "Committee").

Music shall not be offensive, vulgar, obscene, or inappropriate for the ambiance and atmosphere of the event. Group shall at all times conduct themselves professionally, courteously and appropriately. Group is solely responsible for properly setting up their equipment and removing equipment. The Town of Cortland is not responsible for the Group's personal property and shall not be liable for any damages, lost, or stolen property. All cords, cables, equipment, etc. must be properly and safely positioned so as not to create a trip hazard for members of the public.

To the fullest extent permitted by law, the individuals identified above shall indemnify and hold harmless the Town of Cortland, its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees, arising out of or resulting from the Group's activities, said individuals shall similarly protect, indemnify and hold and save harmless the Town of Cortland, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Group's breach of any of its obligations under, or Group's default of, any provision of the agreement.

The Committee reserves the right to cancel this agreement at any time for breach of this agreement, or for any reason other than breach of contract upon 7 days' notice provided to Group.

In the event that the Committee cancels any performance for any reason within 60 days of the date of the event up to 30 days before the date of the event, the Group shall be paid not more than 50% of the agreed upon fee to compensate for any possible lost bookings. If the Committee cancels for any reason within 30 days of the date of the event, the Group shall be paid in full. This includes a rained out event.

Dated this ____ day of _____, 20___.

Town of Cortland Festival & Parade Committee

By: _____
Chairperson

Group: R Lofton
Jason Shreeram
Oz Amaro
Chris Cochran

Town of Cortland Festival & Parade Committee
59 South Somonauk Road
P.O. Box 519
Cortland, IL 60112

PERFORMANCE AGREEMENT

The below mentioned Group agrees to perform at Cortland Summer Fest on the following dates and times.

Name of Group: Gretta Sweets
Date: August 5
Performance Times: 8:30pm - 11:30pm
Defined sets/breaks:
Location of Performance: 70 S. Llanos St, Cortland, IL
Reachable Telephone No.:

Please list all members performing (hereinafter "Group")
William McGuire
Walter Crouse
Bernie Meise
Abbie Madere
Mike Hardcastle
Jeff Hardcastle

The agreed payment for such performance(s) is $ 1,200 and shall be payable to the order of _____.
The Group is being booked by the Town of Cortland Festival & Parade Committee (hereinafter "Committee").

Music shall not be offensive, vulgar, obscene, or inappropriate for the ambiance and atmosphere of the event. Group shall at all times conduct themselves professionally, courteously and appropriately. Group is solely responsible for properly setting up their equipment and removing equipment. The Town of Cortland is not responsible for the Group's personal property and shall not be liable for any damages, lost, or stolen property. All cords, cables, equipment, etc. must be properly and safely positioned so as not to create a trip hazard for members of the public.

To the fullest extent permitted by law, the individuals identified above shall indemnify and hold harmless the Town of Cortland, its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees, arising out of or resulting from the Group's activities, said individuals shall similarly protect, indemnify and hold and save harmless the Town of Cortland, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Group's breach of any of its obligations under, or Group's default of, any provision of the agreement.

The Committee reserves the right to cancel this agreement at any time for breach of this agreement, or for any reason other than breach of contract upon 7 days' notice provided to Group.

In the event that the Committee cancels any performance for any reason within 60 days of the date of the event up to 30 days before the date of the event, the Group shall be paid not more than 50% of the agreed upon fee to compensate for any possible lost bookings. If the Committee cancels for any reason within 30 days of the date of the event, the Group shall be paid in full. This includes a rained out event.

Dated this ____ day of _____, 20___.

Town of Cortland Festival & Parade Committee

By: _____
Chairperson

Group: William D. McGuire
Walter E. Crouse
Bernie Meise
Abigail R Madere
Mike Hardcastle
Jeff Hardcastle

Item 11.

ENGAGEMENT AGREE

Fox Valley 920-739-7177
Green Bay 920-964-5483
P.O. Box 5171 De Pere, WI 54115
www.BananasEntertainment.com

PLEASE SIGN AND RETURN THIS COPY AND ANY APPLICABLE DEPOSIT BY MAY 25, 2022
A COPY WILL BE RETURNED FOR YOUR FILES

1. AGREEMENT made this **11** day of **May 2022** between **SHOTGUN JANE** dba: **SHOTGUN JANE** (herein referred to as Artist) and **TOWN OF CORTLAND** (herein referred to as Purchaser)

FOR OFFICE USE ONLY	
Date Received	
$500	
Deposit Amount	Check Number

2. LOCATION, DATE, TIME OF PERFORMANCE: **CORTLAND COMMUNITY PARK, CORTLAND, IL**
SATURDAY AUG 06, 2022
8:00 PM - 11:00 PM
3. PERFORMANCE DESCRIPTION: **FESTIVAL**
4. CONTRACT PRICE **$2,800** **(TWO THOUSAND EIGHT HUNDRED DOLLARS)**
   a. **$500** deposit made payable to **Bananas Entertainment LLC** upon signing of contract.
   b. Balance of **$2300** is payable by one of the following options.
      (1) On date of performance: FESTIVAL CHECK UPON COMPLETION Payable to: SHOTGUN JANE
      Please DO NOT pay ARTIST with a check made out to Bananas Entertainment. **Personal checks are not acceptable on date of performance.**
      (2) Prior to date of performance: Anytime you would prefer to prepay or make additional payments, please forward a check payable to Bananas Entertainment LLC. Please indicate the Artist name and the date of the engagement. We will issue a receipt to both parties showing total paid and current balance due. *Any payments made by credit card are subject to a 4% merchant fee.*
      Prepayments by check cannot be made within 7 days of performance date as to allow sufficient time for receipt notification.
   c. If this engagement is an outdoor event, Artist shall receive full payment rain or shine.
   d. If engagement is cancelled by Purchaser, deposit is non-refundable.
   e. Cancellation by Purchaser within 90 days of performance date will result in liability for entire contract price.
5. ARTIST-INDEPENDENT CONTRACTOR
   a. **SHOTGUN JANE** will arrive **240** minutes prior to contract starting time. Access to the staging area needs to be clear to allow enough time for equipment set-up, sound check, and change of attire. A staging area of 20 feet wide 16 feet deep is needed to accommodate equipment Grounded electrical outlets near staging area are necessary for quality sound and lighting. At times it is not feasible for artist to begin set-up until performance area is cleared by event staff. **If purchaser requests an early set-up, a separate charge will apply.**
   The Artist will not be responsible for make-up time if this situation (or any other) impedes access to the staging area, delaying set-up.
   b. **SHOTGUN JANE** shall at all times have complete supervision, direction, and control over the services of the personnel on this engagement and expressly reserves the right to control the manner, means, and details of the performance of services to fulfill the engagement requirements.
   c. The Artist executes this agreement as an independent contractor, not as an employee of the Purchaser. Responsibility for appropriate payments payroll taxes and charges under applicable federal and local law will be assumed by the Artist(s).
   d. The agreement of Artist(s) to perform is subject to detention, severe sickness, accidents, or any other legitimate conditions beyond their control.
6. AGENT PROVISIONS:
   a. Bananas Entertainment LLC, is acknowledged to have performed upon signing of this agreement and shall not be liable for the default of the Purchaser or the non-performance of the Artist. Artist shall forward commission due to Bananas Entertainment LLC, within seven days of receipt.
   b. If Artist is rebooked into this or any establishment/event owned or controlled by the Purchaser within 366 days from completion of this performance, Artist shall be liable for payments to Bananas Entertainment LLC, commission at the rate due and owing or paid for previous engagement.
7. SPECIAL PROVISIONS:
   PURCHASER WILL PROVIDE COVERED STAGE AREA AND PRODUCTION. PERFORMANCE ADDRESS IS 70 S LLANOS, CORTLAND. ANY FOOD OR BEVERAGE HOSPITALITY GREATLY APPRECIATED. THANK YOU! - - ENCLOSED RIDER IS PART OF CONTRACT - PLEASE SIGN AND RETURN. POWER REQUIREMENT 50 AMPS. STAGING 20' X 16' BAND APPRECIATES CHANGING ROOM, COMPLIMENTARTY BEER, WATER AND SODA. THANK YOU, Cell Phone: (630) 452-6775, Email: dcorson73@gmail.com
8. If any provisions hereof are determined to be void by court of competent jurisdiction, the remaining provisions hereof shall remain in full force.
9. This engagement agreement and any accompanying rider is the entire agreement of the parties and may not be altered or amended unless agreed upon by both parties and Bananas Entertainment LLC.
10. We acknowledge and confirm that we have read and approve the terms and conditions set forth in this contract.
11. Commencement of engagement as described in this agreement is deemed to be an acceptance of all the terms by Purchaser and Artist.

Purchaser Signature _____ Artist Signature _____

Purchaser: TOWN OF CORTLAND
DOUGLAS CORSON
59 S SOMONOK ROAD; PO BOX 519
CORTLAND IL, 60112

Artist: SHOTGUN JANE dba SHOTGUN JANE
81-3865623
c/o Bananas Entertainment LLC
P.O. Box 5171
De Pere, WI 54115

245815

PROPOSED SIGN CHANGES

RECOMMENDED REMOVAL OF SIGNS

"STOP SIGN"

CHARLES STREET

Southbound at Prairiefield Avenue

WILDFLOWER LANE

Northbound at West Auburndale Avenue

Northbound at Winterberry Avenue

WINTERBERRY AVENUE

Northbound at Winterberry Avenue

LONGMEADOW DRIVE

Southbound at Prairiefield Ave

RECOMMENED ADDITION OF SIGNS

"NO TRUCKS"

ROBINSON AVENUE

Eastbound at Somonauk Road

EAST SOUTH AVENUE

Eastbound at Somonauk Road

EAST MAPLE AVENUE

Eastbound at Somonauk Road

EAST CHESTNUT AVENUE

Eastbound at Somonauk Road

EAST RAILROAD AVENUE

Eastbound at Somonauk Road

WEST NORTH AVENUE

Westbound at Somonauk Road

WEST PINE AVENUE

Westbound at Somonauk Road

"CONSTRUCTION TRAFFIC ENTRANCE"

ASPEN AVENUE

Northbound at West Cortland Center Road

CHARLES STREET

Northbound at West Cortland Center Road

"NO CONSTRUCION TRAFFIC"

WEST MEADOW AVENUE

Westbound at Dogwood Street

"NO PARKING THIS SIDE OF STREET"

WEST NORTH AVENUE

Eastbound at Spruce Street

WEST NORTH AVENUE

Westbound at the Fire Station Entrance

TRAFFIC SCHEDULES / PLACEMENT OF SIGNS

ADOPTED _____; LAST REVISED August 28, 2000; August 9, 2007

STOP SIGN PLACEMENT

AMBER AVENUE
- Eastbound at Somonauk Road

ASPEN DRIVE
- Northbound at Carol Avenue
- Southbound at Carol Avenue
- Northbound at Cortland Center Road
- Northbound at Ellen Avenue
- Southbound at Ellen Avenue
- Southbound at Pine Street
- Southbound at West Cortland Center Road
- Northbound at Linda Avenue
- Southbound at Linda Avenue
- Northbound at West Meadow Drive
- Southbound at West Meadow Drive

AUBURNDALE AVENUE
- Eastbound at Longmeadow Street
- Westbound at Wildflower Street

BARBER GREENE ROAD
- Eastbound at Somonauk Road
- Westbound at Somonauk Road

BENSON AVENUE
- Eastbound at King Place
- Westbound at King Place
- Eastbound at Somonauk Road

BLUEBELL AVENUE
- Southbound at Winterberry Avenue

CARDINAL STREET
- Northbound at East Cortland Center Road

CAROL AVENUE
- Eastbound at Aspen Drive
- Westbound at Aspen Drive
- Eastbound at Hickory Street
- Westbound at Hickory Street

Westbound at Loves Road
Eastbound at Somonauk Road

CHARLES STREET
Northbound at Klein Avenue
Southbound at Klein Avenue
Southbound at Pleasant Street
Northbound at West Cortland Center Road
Southbound at Prairiefield Drive
Southbound at West Meadow Drive

CHRISTOPHER AVENUE
Eastbound at Aspen Drive
Westbound at Charles Street

CHESTNUT AVENUE
Eastbound at Somonauk Road
Westbound at Somonauk Road

CLOVER AVENUE
Eastbound at Cardinal Street
Eastbound at Dove Street
Westbound at Dove Street
Westbound at Pampas Drive

CORTLAND CENTER ROAD
Westbound at Loves Road
Eastbound at Somonauk Road
Westbound at Somonauk Road

CRABAPPLE AVENUE
Southbound at PawPaw Avenue
Westbound at Wildflower Avenue

DAISY AVENUE
Eastbound at Dove Street
Westbound at Pampas Drive

DOGWOOD STREET
Westbound at Nina Street
Northbound at Meadow Drive

DOVE STREET
Northbound at East Cortland Center Road
Southbound at Meadow Drive

EDWARD STREET
Southbound at Christopher Avenue
Northbound at Klein Avenue

ELLEN AVENUE
Eastbound at Aspen Drive
Westbound at Aspen Drive
Eastbound at Hickory Street
Westbound at Hickory Street
Eastbound at Dogwood Street

ELM AVENUE
Eastbound at Somonauk Road

FERNGLEN DRIVE
Eastbound at Charles Street

GOLDENROD STREET
Northbound at Tallgrass Parkway
Southbound at Tallgrass Parkway
Southbound at Winterberry Avenue

HAHN DRIVE
Northbound at State Route 38
Southbound at Stratford Avenue
Northbound at Stratford Avenue
Southbound at Lexington Avenue

HALWOOD STREET
Northbound at Benson Avenue
Southbound at Benson Avenue

HAMPSTEAD STREET
Southbound at Lexington Avenue
Northbound at Stratford Avenue

HICKORY STREET
Northbound at Carol Avenue
Southbound at Carol Avenue
Northbound at Ellen Avenue
Southbound at Ellen Avenue
Southbound at Pine Avenue

HUMMINGBIRD AVENUE
Westbound at Pampas Drive
Eastbound at Dove Street

JUNIPER STREET
Northbound at Carol Avenue
Southbound at Carol Avenue

KING STREET
Southbound at Benson Avenue

KEENE AVENUE
Eastbound at Hickory Street
Westbound at Hickory Street
Eastbound at Aspen Drive

KLEIN AVENUE
Eastbound at Charles Street
Westbound at Charles Street
Westbound at Loves Road

LARK AVENUE
Westbound at Dove Street
Eastbound at Cardinal Street

LINDA AVENUE
Eastbound at Dogwood Street

LLANOS STREET
Northbound at North Avenue
Southbound at Railroad Avenue
Northbound at South Avenue
Southbound at South Avenue
Northbound at Robinson Avenue
Southbound at Robinson Avenue

LONGMEADOW STREET
Northbound at Stonegate Drive

LOVES ROAD
Northbound at Pine Avenue
Southbound at Pine Avenue
Northbound at West Cortland Center Road
Southbound at West Cortland Center Road
Southbound at State Route 38
Northbound at Barber Green Road

MAPLE AVENUE
Eastbound at Llanos Street
Eastbound at Somonauk Road
Westbound at Somonauk Road

MARY ALDIS LANE
Southbound at Chestnut Avenue

MEADOW DRIVE
Eastbound at Cardinal Street
Eastbound at Dove Street
Eastbound at Somonauk Road
Westbound at Somonauk Road
Westbound at Aspen Drive
Eastbound at Aspen Drive

NINA STREET
Northbound at Carol Avenue
Southbound at Carol Avenue
Northbound at Ellen Avenue
Southbound at Ellen Avenue
Northbound at Linda Avenue
Northbound at Pine Avenue
Southbound at Pine Avenue

NORTH AVENUE
Eastbound at Prairie Street
Westbound at Prairie Street
Eastbound at Somonauk Road
Westbound at Somonauk Road

OAK STREET
Northbound at Maple Avenue
Northbound at South Avenue
Southbound at South Avenue
Southbound at Robinson Avenue

OTTAWA STREET
Northbound at Chestnut Avenue
Southbound at Chestnut Avenue
Southbound at Maple Avenue

PAMPAS DRIVE
Northbound at North Avenue
Southbound at North Avenue
Southbound at Railroad Avenue
Northbound at East Cortland Center Road
Southbound at Meadow Drive

PAWPAW AVENUE
Westbound at Wildflower Street

PINE AVENUE
Eastbound at Somonauk Road
Westbound at Loves Road

PRAIRIE STREET
Northbound at North Avenue
Southbound at North Avenue

PRAIRIEFIELD DRIVE
Westbound at Charles Street
Eastbound at Charles Street
Westbound at Loves Road
Eastbound at Wildflower Street
Westbound at Wildflower Street
Northbound at Longmeadow Street

PRESTON STREET
Southbound at Lexington Avenue
Northbound at Stratford Avenue

RAILROAD AVENUE
Eastbound at Llanos Street
Westbound at Llanos Street
Westbound at Somonauk Road

ROBINSON AVENUE
Westbound at Somonauk Road

ROBIN AVENUE
Eastbound at Charles Street

SANDALWOOD AVENUE
Westbound at Goldenrod Street

SOMONAUK ROAD
Northbound at Barber Greene Road
Southbound at Barber Greene Road

SOUTH AVENUE
Eastbound at Somonauk Road
Westbound at Somonauk Road

SPRUCE STREET
Northbound at Carol Avenue
Northbound at Pine Avenue
Southbound at Pine Avenue

STEPHENIE DRIVE
Westbound at Loves Road

STONEGATE DRIVE
Eastbound at Somonauk Road
Westbound at Longmeadow Street

STRACK STREET
Northbound at Prairiefield Drive

STRATFORD AVENUE
Eastbound at Hahn Drive
Westbound at Hahn Drive

SUSAN AVENUE
Westbound at Aspen Drive
Eastbound at Nina Street

TALLGRASS PARKWAY
Eastbound at Somonauk Road

WALNUT STREET
Southbound at Robinson Avenue
Northbound at South Avenue

WARBLER AVENUE
Southbound at Meadow Drive
Eastbound at Cardinal Street

WILDFLOWER STREET
Northbound at Prairiefield Avenue
Southbound at Prairiefield Avenue
Northbound at Winterberry Avenue

WINTERBERRY AVENUE
Westbound at Wildflower Street

PLACEMENT OF YIELD SIGNS

AMBER AVENUE
Westbound at Spruce Street

CHESTNUT AVENUE
Eastbound at Llanos Street

EDWARD STREET
Northbound at Klein Avenue
Southbound at Christopher Avenue

ELLEN AVENUE
Westbound at Juniper Street

NINA STREET
Northbound at Amber Avenue
Southbound at Amber Avenue
Northbound at Chestnut Avenue
Southbound at Chestnut Avenue
Northbound at Elm Avenue
Southbound at Maple Avenue
Southbound at North Avenue

OTTAWA STREET
Northbound at Elm Avenue

PAMPAS DRIVE
Northbound at Chestnut Avenue
Southbound at Chestnut Avenue
Southbound at Maple Avenue

SCHOOL SPEED ZONE

HAMPSTEAD STREET
Southbound at Lexington Avenue

HAHN DRIVE
Southbound at Lexington Avenue

PRESTON STREET
Southbound at Lexington Avenue

PARKING RESTRICTIONS

“NO PARKING”

SOMONAUK ROAD
Northbound at Chestnut Avenue

“NO PARKING ANYTIME”

LLANOS STREET
Northbound between 200 feet south of railroad crossing and Railroad Avenue

NORTH AVENUE
Westbound between Somonauk Road and Nina Street

“NO PARKING ON CURVE”

BENSON AVENUE
Westbound on curve to northbound Joslyn Street

JOSLYN STREET
Northbound on curve to eastbound George Avenue

"NO PARKING THIS SIDE"

CARDINAL STREET
Southbound from Cortland Center Road to Meadow Drive

CHESTNUT AVENUE
Eastbound from Mary Aldis Lane to Pampas Drive
Eastbound from Pampas Drive to Llanos Street

CLOVER AVENUE
Eastbound from Pampas Drive to Cardinal Street

DAISY AVENUE
Westbound from Meadow Drive to Pampas Drive

DOGWOOD STREET
Southbound from Linda Avenue to Nina Street

DOVE STREET
Southbound from Cortland Center Road to Meadow Drive

ELLEN AVENUE
Westbound from Dogwood Street to Juniper Street

HUMMINGBIRD AVENUE
Eastbound from Pampas Drive to Cardinal Street

JOSLYN STREET
Southbound from George Avenue to Benson Avenue

LARK AVENUE
Westbound from Cardinal Street to Dove Street

LINDA AVENUE
Westbound from Dogwood Street to Hickory Street

LLANOS STREET
Southbound from railroad tracks to Maple Avenue

MEADOW DRIVE
Eastbound from Somonauk Road to Dove Street along the center median
Westbound from Dove Street to Somonauk Road along the center median

PAMPAS DRIVE
Northbound from Meadow Drive to Cortland Center Road

SOMONAUK ROAD
Northbound north of North Avenue

WARBLER AVENUE
Eastbound from Meadow Drive to Cardinal Street

"NO PARKING THIS SIDE OF STREET"

WEST NORTH AVENUE
Eastbound at Spruce Street

WEST NORTH AVENUE
Westbound at the Fire Station Entrance

"NO PARKING TWO O'CLOCK (2:00) A.M. TO SIX O'CLOCK (6:00) A.M., EXCEPT RESIDENTS"

ELLWALK AVENUE
Westbound from Halwood Street
Eastbound from Halwood Street

ELM AVENUE
Eastbound at west end of Town Hall

SOMONAUK ROAD
Northbound between Chestnut Avenue and railroad tracks
Southbound between railroad tracks and Chestnut Avenue

"RESERVED PARKING" for Handicapped Persons

ELM AVENUE
West of Somonauk Road along North side of the Town Hall.

LLANOS STREET
Northbound at Cortland Community Park

SOMONAUK ROAD
Southbound at Elm Street

"NO PARKING - BUS STOP"
Eastbound Chestnut Avenue and Somonauk Road

<u>ADDITIONAL RESTRICTIONS</u>

"ENTER ONLY" ROADWAYS:

MARY ALDIS LANE
Eastbound at Somonauk Road

"DO NOT ENTER" ROADWAYS:

MARY ALDIS LANE
Northbound at Chestnut Avenue

"NO LEFT TURN":
RAILROAD AVENUE
Westbound at Somonauk Road

ONE-WAY ROADWAYS:
MARY ALDIS LANE
Southbound north of Chestnut Avenue

"4-TON LOAD LIMIT"
MARY ALDIS LANE
Between Chestnut Avenue and Maple Avenue

"5-TON LOAD LIMIT"
PAMPAS DRIVE
Between Chestnut Avenue and Maple Avenue

"NO TRUCKS"

CHESTNUT STREET
Westbound west of Somonauk Rd

LOVES ROAD
Northbound north of Stephanie Drive

ROBINSON AVENUE
Eastbound at Somonauk Road

SOUTH AVENUE
Eastbound at Somonauk Road

MAPLE AVENUE
Eastbound at Somonauk Road

CHESTNUT AVENUE
Eastbound at Somonauk Road

RAILROAD AVENUE
Eastbound at Somonauk Road

NORTH AVENUE
Westbound at Somonauk Road

PINE AVENUE
Westbound at Somonauk Road

"DEAF CHILD PLAYING"

OAK STREET
Northbound between South Avenue and Maple Avenue
Southbound between Maple Avenue and South Avenue

"CHILDREN PLAYING"

Benson and Joslyn

"ROAD CURVES"

Prairie Street at Railroad Street

"DEAD END"

Eastbound on Winterberry Avenue

"NO CONSTRUCTION TRAFFIC"

SOMONAUK ROAD
Westbound at Tallgrass Avenue

LOVES ROAD
Eastbound at Prairiefield Avenue

MEADOW DRIVE
Westbound at Dogwood Street

"CONSTRUCTION TRAFFIC ENTRANCE"

ASPEN AVENUE
Northbound at West Cortland Center Road

CHARLES STREET
Northbound at West Cortland Center Road

Reviewed on the_____day of_____2022

_____	_____
Lin Dargis, Chief of Police	Joel Summerhill, Director of Public Works
_____	_____
Mark Pietrowski, Mayor	Cheryl Aldis, Town Clerk

TOWN OF CORTLAND
DE KALB COUNTY, ILLINOIS

APPLICATION FOR LICENSE FOR RETAIL SALE OF LIQUOR UNDER THE TOWN OF CORTLAND LIQUOR CONTROL ORDINANCE

The undersigned hereby makes application for the issuance of a license to engage in the business of selling alcoholic liquors, as indicated hereafter, pursuant to the provisions of Title 3, Chapter 9, of the Cortland Town Code, as amended, regulating the sale of alcoholic liquor in the Town of Cortland, County of DeKalb and State of Illinois, and amendments thereto now in full force and effect.

1. Applicant's Corporate Name: Cortland Community Firemans Association

2. Name under which business is to be conducted: Cortland Fire Department

3. Date of Incorporation: January 1947

   A. Under law of the State of: ILLinois

   B. If applicable, date authorized to do business in Illinois as a foreign corporation: _____

   C. Objectives or purposes of this corporation: _____

{Note: Copies of Articles of Incorporation and Illinois Secretary of State Certificate of Good Standing must be submitted as Exhibits to this application}

4. Name of establishment for which license is sought: Cortland Fire Department

5. Location of business for which license is sought: 30 W North Ave Cortland, IL 60112

6. Hours of operation: 24 hours 7 Days a Week

7. Full description of establishment, specifying number of floors, rooms, aggregate square feet, number of tables in dining area, number of seats at bar, etc. **{Attach as Exhibit if necessary}**:

   1 Floor 1 room 4500 Sq Ft 20 tables 200 chair

8. Full legal description of premises for which license is sought **{Note: Attach as Exhibit}**
Original town block 12 Lot 8 N. 9

9. Does applicant own premises for which license is sought? **Yes** X **No** ___

10. Does applicant possess a lease on such premises for which license is sought? **Yes** ___ **No** X
{Note: Attach signed copy of lease for full term of the license being sought as an Exhibit to application}

11. Is the proposed location within one hundred [100] feet of any church, school, hospital, home for aged or indigent persons, or for veterans, their wives or children, or any military or naval station?

Yes ___ **No** X

12. State names of all owners, directors, and officers of corporation as indicated, with the required information. If more than two directors, attach separate sheet with required information for additional directors as an Exhibit to this application:

A. President: Trent Moser

Residence address: [redacted]

Cortland IL 60112

[redacted]

Phone number: [redacted] E-mail: ChiefMoser@Cortlandfire.com

Date of Birth: [redacted] Place of Birth: [redacted]

Place and date of naturalization, if applicable: N/A

Social Security No.: N/A

Percentage of stock or interest owned: N/A

B. Vice-President: Zachary Wright

Residence address: [redacted]

DeKalb 60115

Phone number [redacted] E-mail: Zwright@cortlandfire.com

Date of Birth: [redacted] Place of Birth: [redacted]

Place and date of naturalization, if applicable: N/A

Social Security No.: N/A

Percentage of stock or interest owned: N/A

C. Secretary: Melanie Wright

Residence address: [redacted]

DeKalb, IL 60115

Phone number: [redacted] E-mail: M.Yaeger@CortlandFire.Com

Date of Birth: [redacted] Place of Birth [redacted]

Place and date of naturalization, if applicable: N/A

Social Security No.: N/A

Percentage of stock or interest owned: N/A

D. Treasurer: Mark Hedrick

Residence address: [redacted]

Cortland, IL 60112

Phone number: [redacted] E-mail: Mhedrick@CortlandFire.Com

Date of Birth: [redacted] Place of Birth: [redacted]

Place and date of naturalization, if applicable: N/A

Social Security No.: N/A

Percentage of stock or interest owned: N/A

E. Director: Trevor Yaeger

Residence address: [redacted]

DeKalb, IL 60115

Phone number: [redacted] E-mail: tYaeger@CortlandFire.Com

Date of Birth: [redacted] Place of Birth: [redacted]

Place and date of naturalization, if applicable: N/A

Social Security No.: N/A

Percentage of stock or interest owned: N/A

F. Director: N/A

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

13. State names of persons or corporations owning five percent [5%] or more of the stock of applicant or having an ownership interest in the business of applicant other than those named in Section 12, with the required information. If more than two such individuals or entities, attach separate sheet to complete listing as an Exhibit to this application:

A. Name: N/A

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

B. Name: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

Note: should the information in Section 13 disclose that a corporation owns in the aggregate five percent [5%] or more of the stock of the applicant corporation, attach information for that corporation as required by Section 12 as an Exhibit to this application.

14. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted of any felony under any State or Federal law? If so, supply dates, state the offense and give the circumstances thereof:

No

15. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering, or of any other crime or misdemeanor opposed to decency and morality, or of any local, State or Federal gambling offense? If so, supply dates, state the offense and give the circumstances thereof:

No

16. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted a violation of any local, State or Federal liquor law? If so, supply dates, state the offense and give the circumstances thereof:

No

17. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever made a similar application for a similar license on premises other than described in this application? If so, supply address and disposition of such application:

No

18. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever had any license issued by any local, State or Federal authorities revoked? If so, supply dates and reasons therefor:

No

19. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, been issued a Federal Gaming Device Stamp or Federal Wagering Stamp:

Yes ___ **No** X

20. List all existing local and State retail liquor licenses held by applicant:

License Type	Address	City, State, Zip
None		

21. List all prior local and State retail liquor licenses held by applicant:

License Type	Address	City, State, Zip
None		

22. Provide a detailed listing of goods, wares and merchandise on hand at this time **{Note: Attach as Exhibit}**

23. Has any manufacturer, wholesaler, distributor, or importing distributor of alcoholic liquor, or any person connected with or in any way representing, or has any member of the family of such manufacturer, wholesaler, distributor, or importing distributor, or any stockholder in any corporation engaged in manufacturing, wholesaling, or distributing of alcoholic liquor, or any officer, manager, agent or representative of said manufacturer, wholesaler, distributor, or importing distributor, directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed thirty [30] days), or is such person or corporation directly or indirectly interested in the ownership, conduct or operation of the business for which license is sought?

Yes ___ **No** X

24. Is any law enforcing public official, including members of the local liquor control commissions, any mayor, alderman, or member of the city council or commission, a president of the Town board of trustees, any member of a Town board of trustees, or any president or member of a county board, or any other elected official directly or indirectly interested in the business for which license is sought? If so, describe the circumstances thereof:

No

25 Are you, or is any individual or entity identified in the application, or any other person directly or indirectly interested in the business for which license is sought, interested directly or indirectly in the place of business of any law enforcing public official, including members of the local liquor control commissions, any mayor, alderman, or member of the city council or commission, a president of the Town board of trustees, any member of a Town board of trustees, or any president or member of a county board, or any other elected official? If so, describe the circumstances thereof:

No

AFFIDAVIT

STATE OF ILLINOIS)
) SS
COUNTY OF DE KALB)

The undersigned hereby makes application for a Class E Liquor License. I swear that I will not violate any of the ordinances of the Town of Cortland, or the laws of the State of Illinois, or the laws of the United States of America, in the conduct of the place of business described herein; that I have read and understand Title 3, Chapter 9, of the Cortland Town Code; and that the statements contained herein are true and correct to the best of my knowledge.

I acknowledge that the application fee submitted with this application is non-refundable, that upon submission of this application the Local Liquor Control Commissioner will evaluate the application and submit a recommendation to the Town of Cortland Board of Trustees, who may in their discretion authorize the creation of one liquor license of the Class applied for, whereupon the Local Liquor Control Commissioner my issue the license.

Signature of Applicant

Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME

This 8th day of June, 2022.

Notary Public

OFFICIAL SEAL
Mark W. Hedrick
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires May 14, 2024

_____

_____

26. Attach as an Exhibit to this application a copy of the dramshop insurance policy covering the applicant and the premises which is to be operated under such license, shown to be in force during the entire license period.

27. Retailer's Occupation Tax (ROT) registration number: _____

28. Applicant hereby acknowledges receipt of a copy of the ordinance of the Town of Cortland relating to the licensing, sale, distribution and consumption of liquor.

29. Class as described in Section 3-9-14 of the Cortland Town Code for which license is sought:

E

30. Name, address, and telephone number of any manager of the licensed premises:

Signature of Applicant

Signature of Applicant

This 8th day of June, 2022.

TOWN OF CORTLAND
DE KALB COUNTY, ILLINOIS

APPLICATION FOR LICENSE FOR RETAIL SALE OF LIQUOR UNDER THE TOWN OF CORTLAND LIQUOR CONTROL ORDINANCE

The undersigned hereby makes application for the issuance of a license to engage in the business of selling alcoholic liquors, as indicated hereafter, pursuant to the provisions of Title 3, Chapter 9, of the Cortland Town Code, as amended, regulating the sale of alcoholic liquor in the Town of Cortland, County of DeKalb and State of Illinois, and amendments thereto now in full force and effect.

1. Applicant's Corporate Name: Town of Cortland

2. Name under which business is to be conducted: Town of Cortland

3. Date of Incorporation: 1865

   A. Under law of the State of: Illinois

   B. If applicable, date authorized to do business in Illinois as a foreign corporation: _____

   C. Objectives or purposes of this corporation: Municipal Purposes

   On File

   {Note: Copies of Articles of Incorporation and Illinois Secretary of State Certificate of Good Standing must be submitted as Exhibits to this application}

4. Name of establishment for which license is sought: Special Event- Summer Fest

5. Location of business for which license is sought: 59 S. Somonauk Rd

   Event to be held at 70 S Llanos St. Cortland, IL

6. Hours of operation: Friday August 5, 2022 5p.m.-12a.m and Saturday August 6, 2022 12p.m.- 12a.m

7. Full description of establishment, specifying number of floors, rooms, aggregate square feet, number of tables in dining area, number of seats at bar, etc. **{Attach as Exhibit if necessary}**:

   Cortland Community Park-Outdoor Event

8. Full legal description of premises for which license is sought **{Note: Attach as Exhibit}**
Municipal Park- 70 S Llanos St

9. Does applicant own premises for which license is sought? **Yes** X **No** ___

10. Does applicant possess a lease on such premises for which license is sought? **Yes** ___ **No** X
{Note: Attach signed copy of lease for full term of the license being sought as an Exhibit to application}

11. Is the proposed location within one hundred [100] feet of any church, school, hospital, home for aged or indigent persons, or for veterans, their wives or children, or any military or naval station?

Yes ___ **No** X

12. State names of all owners, directors, and officers of corporation as indicated, with the required information. If more than two directors, attach separate sheet with required information for additional directors as an Exhibit to this application:

A. President: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

B. Vice-President: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

C. Secretary: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

D. Treasurer: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

E. Director: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

F. Director: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

13. State names of persons or corporations owning five percent [5%] or more of the stock of applicant or having an ownership interest in the business of applicant other than those named in Section 12, with the required information. If more than two such individuals or entities, attach separate sheet to complete listing as an Exhibit to this application:

A. Name: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

B. Name: _____

Residence address: _____

_____

Phone number: _____ E-mail: _____

Date of Birth: _____ Place of Birth: _____

Place and date of naturalization, if applicable: _____

Social Security No.: _____

Percentage of stock or interest owned: _____

Note: should the information in Section 13 disclose that a corporation owns in the aggregate five percent [5%] or more of the stock of the applicant corporation, attach information for that corporation as required by Section 12 as an Exhibit to this application.

14. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted of any felony under any State or Federal law? If so, supply dates, state the offense and give the circumstances thereof:

_____

_____

_____

15. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted of being the keeper of a house of ill fame, or of pandering, or of any other crime or misdemeanor opposed to decency and morality, or of any local, State or Federal gambling offense? If so, supply dates, state the offense and give the circumstances thereof:

_____

_____

_____

16. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever been convicted a violation of any local, State or Federal liquor law? If so, supply dates, state the offense and give the circumstances thereof:

_____

_____

_____

17. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever made a similar application for a similar license on premises other than described in this application? If so, supply address and disposition of such application:

_____

_____

_____

18. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, ever had any license issued by any local, State or Federal authorities revoked? If so, supply dates and reasons therefor:

_____

_____

_____

19. Has any officer or director of applicant corporation, or any stockholder[s] owning in the aggregate more than five percent [5%] of the stock of such corporation, been issued a Federal Gaming Device Stamp or Federal Wagering Stamp:

Yes ___ **No** ___

20. List all existing local and State retail liquor licenses held by applicant:

License Type	**Address**	**City, State, Zip**

21. List all prior local and State retail liquor licenses held by applicant:

License Type	Address	City, State, Zip
Special Event	70 S Llanos St	Cortland, IL 60112
{2011-2019; 2021}		

22. Provide a detailed listing of goods, wares and merchandise on hand at this time **{Note: Attach as Exhibit}** N/A

23. Has any manufacturer, wholesaler, distributor, or importing distributor of alcoholic liquor, or any person connected with or in any way representing, or has any member of the family of such manufacturer, wholesaler, distributor, or importing distributor, or any stockholder in any corporation engaged in manufacturing, wholesaling, or distributing of alcoholic liquor, or any officer, manager, agent or representative of said manufacturer, wholesaler, distributor, or importing distributor, directly or indirectly paid or agreed to pay for this license, advance money or anything else of value, or any credit (other than merchandising credit in the ordinary course of business for a period not to exceed thirty [30] days), or is such person or corporation directly or indirectly interested in the ownership, conduct or operation of the business for which license is sought?

Yes ___ **No** X

24. Is any law enforcing public official, including members of the local liquor control commissions, any mayor, alderman, or member of the city council or commission, a president of the Town board of trustees, any member of a Town board of trustees, or any president or member of a county board, or any other elected official directly or indirectly interested in the business for which license is sought? If so, describe the circumstances thereof:

No

25 Are you, or is any individual or entity identified in the application, or any other person directly or indirectly interested in the business for which license is sought, interested directly or indirectly in the place of business of any law enforcing public official, including members of the local liquor control commissions, any mayor, alderman, or member of the city council or commission, a president of the Town board of trustees, any member of a Town board of trustees, or any president or member of a county board, or any other elected official? If so, describe the circumstances thereof:

N/A

26. Attach as an Exhibit to this application a copy of the dramshop insurance policy covering the applicant and the premises which is to be operated under such license, shown to be in force during the entire license period. *Requested Certificate of Insurance*

27. Retailer's Occupation Tax (ROT) registration number: Not-For-Profit Government Exemption Letter E9997-6188

28. Applicant hereby acknowledges receipt of a copy of the ordinance of the Town of Cortland relating to the licensing, sale, distribution and consumption of liquor. Yes

29. Class as described in Section 3-9-14 of the Cortland Town Code for which license is sought:

E

30. Name, address, and telephone number of any manager of the licensed premises:

Signature of Applicant

Signature of Applicant

This 10th day of June, 2022.

AFFIDAVIT

STATE OF ILLINOIS)
) SS
COUNTY OF DE KALB)

The undersigned hereby makes application for a Class E Liquor License. I swear that I will not violate any of the ordinances of the Town of Cortland, or the laws of the State of Illinois, or the laws of the United States of America, in the conduct of the place of business described herein; that I have read and understand Title 3, Chapter 9, of the Cortland Town Code; and that the statements contained herein are true and correct to the best of my knowledge.

I acknowledge that the application fee submitted with this application is non-refundable, that upon submission of this application the Local Liquor Control Commissioner will evaluate the application and submit a recommendation to the Town of Cortland Board of Trustees, who may in their discretion authorize the creation of one liquor license of the Class applied for, whereupon the Local Liquor Control Commissioner my issue the license.

Signature of Applicant

Signature of Applicant

SUBSCRIBED AND SWORN TO BEFORE ME

This 10th day of June, 2022.

Notary Public

KAITLYN R SIEWIERS
OFFICIAL SEAL
Notary Public - State of Illinois
My Commission Expires
October 25, 2025