



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

April 24, 2023 at 7:00 PM

AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Swearing In of Newly Elected Trustees – Four-Year Terms

Bradley Stone, Douglas Corson, and Charmaine Fioretto

APPROVAL OF AGENDA

PUBLIC WISHING TO SPEAK

CONSENT AGENDA

1. Approve Town Board Minutes of April 10, 2023; Approve Expenditure Reports for February and March 2023 and Accept Treasures Reports for February and March 2023

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Proclamation Municipal Clerks Week April 30 - May 6, 2023
3. Authorization for Mayor to Execute an Agreement between Pink Moon Film, LLC and the Town of Cortland
4. Discussion Only – Public Safety Building Planning Report for 50 West Maple St
5. Approve Revised Job Descriptions for Public Works Department:
 - General Maintenance Full Time
 - General Maintenance Temporary Seasonal
6. Approve Job Description for Temporary Engineer Intern

COMMENTS

DEPARTMENT HEAD REPORTS

7. DEPARTMENT HEAD REPORTS

MAYOR'S REPORT

ADJOURNMENT



Town of Cortland

Board of Trustees Town Board Meeting

Town Hall, 59 S. Somonauk Road Cortland, IL 60112

April 10, 2023, at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited. Clerk Cheryl Aldis called roll showing as present; Mayor Mark Pietrowski, Trustees Charmaine Fioretto, Brad Stone, Jim Walker, Doug Corson, Randi Olson, and Mike Siewierski. Quorum was present. Also present were Public Works Director Joel Summerhill, Engineer and Zoning Administrator Brandy Williams, Police Chief Lin Dargis and Attorney Kevin Buick.

APPROVAL OF AGENDA

Trustee Corson moved to approve the agenda as presented, seconded by Trustee Siewierski. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

No public wishing to speak.

PUBLIC HEARING - FY24 PROPOSED BUDGET

Mayor Pietrowski opened the public hearing at 7:02 p.m. Clerk Aldis read the notice into the record. The notice was published in the *Daily Chronicle* on March 25, 2023, meeting the requirements of the law. Mayor Pietrowski asked if there was any testimony to be given by the public. Hearing none, he asked if there was any comment from the board or staff. Hearing none, Trustee Siewierski moved to close the public hearing, seconded by Trustee Stone. The public hearing closed at 7:04 p.m.

CONSENT AGENDA

1. Approve Town Board Minutes of February 27, March 13, 2023, and Approve Executive Session Minutes of March 13, 2023

Trustee Siewierski moved to Approve Town Board Minutes of February 27, March 13, 2023, and Approve Executive Session Minutes of March 13, 2023, seconded by Trustee Stone. Unanimous roll call vote carried the motion.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. Review FY24 Proposed Budget with Possible Approval

Julie Wons and Wes Levy, Bookkeepers for Lauterbach & Amen reviewed the FY24 proposed budget with the board.

Mr. Levy reported that the budget process began in January by meeting with the mayor and the department heads. This budget is being presented at summary level this evening.

Ms. Wons reported that, in total, budgeted revenues are \$5,668,155 and budgeted expenses are \$5,692,106. Revenues are flat compared to 2023, while expenses are up \$350,000. There are no COVID grant funds in FY24. In FY23 the general fund had total budgeted revenues of \$2,407,381, total budgeted expenses of \$2,364,923, and included a transfer of \$10,000 to parade and festival. Overall, the FY24 budget has a deficit of \$23,951 - close to a balanced budget. Not included in this proposed budget: new squad car or full-time code enforcement officer.

There was discussion regarding increasing the donation to the Cortland Lions Club for summer fest by an additional \$10,000.

Approved:

Attest:

The town is expected to end FY23 with a 37% reserve attributable to prior years ARPA funds and maintaining the town's fund balance policy. COVID funds helped to achieve this status. Mr. Levy stated that next year revenue projections could be less due to ARPA funds ending and currently good interest rates decreasing. Interest rates are bolstering revenue right now. Overall, the FY24 budget has a deficit of \$23,951 - close to a balanced budget.

Mr. Levy reported that the Cortland Community Library proposed budget shows revenues of \$273,000 and \$277,400 in expenses. They predict a \$4,000 surplus at the end of FY24.

Trustee Corson moved to approve the combined Town and Library Budget as proposed with an amendment to include an additional \$10,000 donation from the Town budget to a total of \$20,000 for the 2023 summer fest; the FY25 budgeted donation is scheduled to be \$10,000, seconded by Trustee Walker. Unanimous roll call vote carried the motion.

3. Approve An Ordinance Authorizing the Sale of Surplus Property Owned by The Town of Cortland, DeKalb County, Illinois *(65 ILCS 5/11-76-4 for the sale of town owned surplus property including Cell Phones, Misc. Work Equipment, Misc. Fencing Materials, Shop Truck Toolboxes W/Crane, Tank, Tree Shear, Pallet Spinner, Axle, Sandblasting Material, Sandblaster, Bridgeport Milling Machine)*

Trustee Corson moved to approve an ordinance as amended to include misc. office chairs and obsolete cellphones, Authorizing the Sale of Surplus Property Owned by The Town of Cortland, DeKalb County, Illinois, seconded by Trustee Siewierski. Unanimous roll call vote carried the motion.

Ord. 2023-03

4. Approve proposal of Administrative Computer Software Conversion Services Agreement from Civic Systems LLC for Casselle Clarity to Casselle Connect, not to exceed \$13,600. *(Accounting software upgrade from Clarity to Connect, for enhanced utility billing features and online bill pay compatibility)*

Trustee Siewierski moved to Approve the proposal of Administrative Computer Software Conversion Services Agreement from Civic Systems LLC for Casselle Clarity to Casselle Connect, not to exceed \$13,600, seconded by Trustee Corson. Unanimous roll call vote carried the motion.

A2023-06

5. Approve Statement of Work (SOW) Agreement by and between Sikich LLP and the Town of Cortland for the FY23 Audit

Trustee Corson moved to Approve a Statement of Work (SOW) Agreement by and between Sikich LLP and the Town of Cortland for the FY23 Audit, seconded by Trustee Olson. Unanimous roll call vote carried the motion.

A2023-07

6. Motion to waive formal bidding requirements in awarding of Vortex Aquatic Structures International contract for purchase of the Town's Splash Pad *(In accordance with 65 ILCS 5/8-9-1 must pass by two-thirds vote)*

Trustee Olson moved to waive formal bidding requirements in awarding Vortex Aquatic Structures International contract for purchase of the Town's Splash Pad (In accordance with 65 ILCS 5/8-9-1 must pass by two-thirds vote), seconded by Trustee Corson. Unanimous roll call vote carried the motion.

7. A Resolution Authorizing the Mayor to Execute a Purchase Contract with Vortex Aquatic Structures International to Begin Implementation of The Town's Splash Pad *(This Resolution authorizes the mayor to execute an agreement with Vortex Aquatic Structures International to begin implementation of the town's splash pad.)*

Trustee Corson moved to approve a Resolution Authorizing the Mayor to Execute a Purchase Contract with Vortex Aquatic Structures International to Begin Implementation of The Town's Splash Pad, seconded by Trustee Walker. Unanimous roll call vote carried the motion.

Res. No. 2023-06

COMMENTS

Mayor Pietrowski commented to the board regarding social media discussion about chickens in town. Consensus of the board at this time is they have not changed their minds about the use.

Trustee Corson informed the board that the church has been purchased, they are renovating it with new flooring and painting. The intention is to leave the structure as is. The owner is aware that rezoning of the property is required. The prevailing use at this time is professional office.

Trustee Stone thanked the Public Works department staff for helping a neighbor who had a flagpole fall during the storm. Trustee Stone also commented on the roof at wellhouse #2.

A comment was made that the residents were pleased with the branch pick-up offered after the storms by the town.

DEPARTMENT HEAD REPORTS

Engineer and Zoning Administrator, Brandy Williams, reported there will be a Public Hearing for variances for 86 S Somonauk Rd. on May 4, 2023. Also, discussion ensued about solar farms on airport and Barber Greene.

MAYOR'S REPORT

Mayor Pietrowski reported Congresswoman Lauren Underwood visited Town Hall. Mayor Pietrowski invited town staff and included the library and Fire Protection District. He is hopeful to see good things come from this.

- Reported that the Easter Egg Hunt had a great turnout.
- Fire department will be hosting their Pancake Breakfast April 30, 2023.
- Clerk Aldis will be attending Lobby Day in Springfield IL.

ADJOURNMENT

Trustee Stone moved to adjourn, seconded by Trustee Walker. Unanimous voice vote carried the motion. Meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Kaity Siewierski
Deputy Clerk

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
02/01/23	42161	DEKALB COUNTY RECORDER	LOT 12 CHESTNUT GROVE - UNIT 1 P	LOT 12 - PLA	01-6000-211	LEGAL EXPENSE	94.00
02/01/23	42161	DEKALB COUNTY RECORDER	LOT 12 CHESTNUT GROVE - UNIT 1 R	LOT 12 - UNI	01-6000-211	LEGAL EXPENSE	55.00
02/10/23	42163	ALDIS, CHERYL	01272023 MCI WINTER SEMINAR-MILE	01272023	01-6000-331	TRAVEL & TRAINING	184.00
02/10/23	42164	CLOVERLEAF CORPORATION	01252023 MEGA-MARKER W/FLEX & B	2330399-IN	01-6100-222	RAILROAD CROSSING MAINTENANCE	845.60
02/10/23	42165	COMED	01262023 ACCT #4188054000	01262023	06-7300-221	UTILITIES	23.26
02/10/23	42165	COMED	01262023 ACCT #0459043031	01262023	01-6100-219	ELECTRIC - STREET LIGHTS	82.92
02/10/23	42165	COMED	01262023 ACCT #0403167171	01262023	01-6100-316	UTILITIES	41.07
02/10/23	42165	COMED	01262023 ACCT #2863057150	01262023	01-6100-316	UTILITIES	32.36
02/10/23	42165	COMED	01262023 ACCT #2746057001	01262023	01-6100-316	UTILITIES	23.26
02/10/23	42165	COMED	01262023 ACCT #3504012009	01262023	01-6100-316	UTILITIES	24.35
02/10/23	42165	COMED	01272023 ACCT#1239090004	01272023	07-7400-221	UTILITIES	214.97
02/10/23	42165	COMED	012742023 ACCT#5631039010	01272023	07-7400-221	UTILITIES	222.90
02/10/23	42165	COMED	012742023 ACCT#3567169021	01272023	07-7400-221	UTILITIES	4,580.43
02/10/23	42165	COMED	012742023 ACCT#2875156024	01272023	07-7400-221	UTILITIES	891.55
02/10/23	42165	COMED	012742023 ACCT#0403114054	01272023	06-7300-221	UTILITIES	536.97
02/10/23	42165	COMED	012742023 ACCT#3974033034	01272023	06-7300-221	UTILITIES	24.18
02/10/23	42165	COMED	012742023 ACCT#0993022049	01272023	06-7300-221	UTILITIES	5,863.84
02/10/23	42165	COMED	012742023 ACCT#7347065022	01272023	06-7300-221	UTILITIES	84.91
02/10/23	42165	COMED	012742023 ACCT#0723100114	01272023	06-7300-221	UTILITIES	60.10
02/10/23	42165	COMED	012742023 ACCT#4707129051	01272023	06-7300-221	UTILITIES	37.55
02/10/23	42165	COMED	012742023 ACCT#5715097078	01272023	06-7300-221	UTILITIES	194.60
02/10/23	42165	COMED	012742023 ACCT#1565283053	01272023	13-8000-840	AIRPORT ROAD UTILITIES	7.95
02/10/23	42166	COMMERCIAL ACCOUNTS REC	012523 NIUNET SERVICES	TEL006658	01-6000-314	TELEPHONE	40.00
02/10/23	42166	COMMERCIAL ACCOUNTS REC	012523 NIUNET SERVICES	TEL006658	01-6100-314	TELEPHONE	40.00
02/10/23	42166	COMMERCIAL ACCOUNTS REC	012523 NIUNET SERVICES	TEL006658	01-6200-314	TELEPHONE	40.00
02/10/23	42166	COMMERCIAL ACCOUNTS REC	012523 NIUNET SERVICES	TEL006658	01-1350	PREPAIDS	240.00
02/10/23	42167	CONSERV FS INC	01242023 DIESELEX GOLD ULTRA LS	121019979	01-6100-371	FUEL	911.22
02/10/23	42167	CONSERV FS INC	01272023 DIESELEX GOLD ULTRA LS	121020012	01-6100-371	FUEL	908.08
02/10/23	42167	CONSERV FS INC	01302023 DIESELEX GOLD ULTRA LS	121020021	01-6100-371	FUEL	854.25
02/10/23	42168	CRESCENT ELECTRIC SUPPLY	011123 SQD TESYS D IEC CONTACTO	S511048300.	06-7300-243	M&O: SEWER PLANT	218.53
02/10/23	42168	CRESCENT ELECTRIC SUPPLY	011223 THERMAL OVERLOAD RELAY	S511048300.	06-7300-243	M&O: SEWER PLANT	63.96
02/10/23	42168	CRESCENT ELECTRIC SUPPLY	011623 SQD TRANSFORMER, TYPE TF	S511055214.	06-7300-243	M&O: SEWER PLANT	294.64
02/10/23	42169	DEKALB LAWN & EQUIPMENT C	120522 6000 SERIES RIDING MOWER	88294	01-6100-812	CAP OUTLAY: EQUIP & FURN	14,803.04
02/10/23	42170	DIVERSIFIED BENEFIT SERVIC	020223 FEB 105-HRA ADMIN ERVICES	373614	01-6000-131	EMPLOYEE HEALTH INSURANCE	106.17
02/10/23	42171	ELBURN NAPA	010723 RETURN RELAY CREDIT	847440	01-6100-241	VEHICLE & EQUIPMENT MAINT.	22.72-
02/10/23	42171	ELBURN NAPA	011023 '06 FORD F350 INSTRUMENT P	847708	01-6100-241	VEHICLE & EQUIPMENT MAINT.	395.51
02/10/23	42171	ELBURN NAPA	020123 BLSTR PK MINIATURE	850036	07-7400-241	M&O: VEH & EQUIP	13.38
02/10/23	42172	FOSTER, BUICK, CONKLIN & LU	011923 GENERAL COUNSEL-2022	011923	01-6000-211	LEGAL EXPENSE	393.75
02/10/23	42172	FOSTER, BUICK, CONKLIN & LU	011923 FOIA ISSUES-2022	011923	01-6200-211	LEGAL EXPENSE	43.75

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02/10/23	42172	FOSTER, BUICK, CONKLIN & LU	011923 GENERAL COUNSEL-2023	011923	01-6000-211	LEGAL EXPENSE	2,012.50
02/10/23	42173	FRONTIER C/O MITEL	012023 BROADBAND & CELL SERVICE	42430323	01-6000-314	TELEPHONE	230.48
02/10/23	42173	FRONTIER C/O MITEL	012023 BROADBAND & CELL SERVICE	42430323	01-6200-314	TELEPHONE	86.52
02/10/23	42173	FRONTIER C/O MITEL	012023 BROADBAND & CELL SERVICE	42430323	06-7300-314	TELEPHONE	40.06
02/10/23	42173	FRONTIER C/O MITEL	012023 BROADBAND & CELL SERVICE	42430323	07-7400-314	TELEPHONE	40.06
02/10/23	42173	FRONTIER C/O MITEL	012023 BROADBAND & CELL SERVICE	42430323	01-6100-314	TELEPHONE	25.01
02/10/23	42174	GRAINGER	012723 STNDRD PROFILE GAS UNIT H	9588969502	07-7400-243	M&O: WELL SYSTEM	1,699.23
02/10/23	42175	IL CEMETERY & FUNERAL HOM	020823 2023 CEMETARY MEMBERSHI	020823	01-1350	PREPAIDS	23.00
02/10/23	42175	IL CEMETERY & FUNERAL HOM	020823 2023 CEMETARY MEMBERSHI	020823	01-6700-321	CEMETERY EXPENSES	12.00
02/10/23	42176	IL DEPARTMENT OF AGRICULT	021023 3 YR PEST CONTROL LICENS	113339	01-6100-331	TRAVEL AND TRAINING	60.00
02/10/23	42177	IL DEPARTMENT OF AGRICULT	021023 3 YR PEST CONTROL LICENS	113343	01-6100-331	TRAVEL AND TRAINING	60.00
02/10/23	42178	ILLINOIS ENVIRONMENTAL PR	01172023 WASTEWATER PROJECT L17-	01172023	06-7300-611	DEBT SERVICE PRINCIPAL	24,201.45
02/10/23	42178	ILLINOIS ENVIRONMENTAL PR	01172023 WASTEWATER PROJECT L17-	01172023	06-7300-621	INTEREST EXPENSE	6,271.94
02/10/23	42179	LE PRINT EXPRESS	02012023 EXISTING LAND USE MAP	39319	01-6300-315	COPIES & PRINTING	42.00
02/10/23	42180	MENARDS	011823 FVP RV MARINE	83394	01-6100-226	TOOLS AND HARDWARE	13.16
02/10/23	42180	MENARDS	012023 27 GAL TOTE, HEAT SHRINK, E	83513	01-6100-226	TOOLS AND HARDWARE	2.72
02/10/23	42181	METRONET	012582023 FIBER SPEED INTERNET	01282023	07-7400-311	OFFICE EXPENSE	99.90
02/10/23	42182	PACE ANALYTICAL SERVICES L	01312023 AMMONIA, OXYGEN, BOD, F	19544662	07-7400-345	CHEMICALS & TESTING	499.90
02/10/23	42182	PACE ANALYTICAL SERVICES L	01312023 AMMONIA, OXYGEN, BOD, F	19544662	06-7300-345	WASTEWATER TESTING	2,268.70
02/10/23	42183	PRINCIPAL LIFE INSURANCE C	011823 ACCT. 1048895-10001 LIFE INS	01182023	01-2100	HEALTH INS WITHHELD	261.36
02/10/23	42184	RK DIXON CO	012523 CONTRACT BASE RATE 1/27/2	IN4193050	01-6000-351	OFFICE EQUIP & MAINT	95.40
02/10/23	42184	RK DIXON CO	020123 CONTRACT BASE RATE 2/27/2	IN4210765	01-6000-351	OFFICE EQUIP & MAINT	95.40
02/10/23	42185	SIEWIERSKI, KAITLYN	012723 MCI WINTER SEMINAR, CHAR	01272023	01-6000-331	TRAVEL & TRAINING	220.08
02/10/23	42186	SUMMERHILL, JOEL	012823 PIZZA DINNER WHEN PLOWIN	012823	01-6100-331	TRAVEL AND TRAINING	58.96
02/10/23	42187	SYNDEO NETWORKS, INC	020623 FIBER OPTIC TRANSPORT CO	DATA005124	01-6000-314	TELEPHONE	5,090.00
02/10/23	42187	SYNDEO NETWORKS, INC	020623 FIBER OPTIC TRANSPORT CO	DATA005124	01-1350	PREPAIDS	3,635.00
02/10/23	42187	SYNDEO NETWORKS, INC	020623 FIBER OPTIC TRANSPORT CO	DATA005124	01-6200-314	TELEPHONE	773.00
02/10/23	42187	SYNDEO NETWORKS, INC	020623 FIBER OPTIC TRANSPORT CO	DATA005124	01-1350	PREPAIDS	552.00
02/10/23	42188	USABBLUEBOOK	011823 PHOSPHATE STANDARD SOL	239589	06-7300-345	WASTEWATER TESTING	80.95
02/10/23	42188	USABBLUEBOOK	012323 TUBE HOUSING, HACH MANV	244390	07-7400-345	CHEMICALS & TESTING	702.24
02/10/23	42189	WATER REMEDIATION TECHNO	020123 BASE TREATMENT CHARGE	021422	07-7400-222	RADIUM REMOVAL PROCESSING	6,373.89
02/10/23	42189	WATER REMEDIATION TECHNO	020123 BASE TREATMENT CHARGE	021423	07-7400-222	RADIUM REMOVAL PROCESSING	2,773.00
02/24/23	42190	ACCURATE TOWING AND REC	080222 TOW ABANDONED '04 MALIBU	080222	01-6200-591	MISC EXPENSE	75.00
02/24/23	42191	AMAZON CAPITAL SERVICES	010223 THE STOIC COP	11331866871	01-6200-331	TRAVEL & TRAINING	15.99
02/24/23	42191	AMAZON CAPITAL SERVICES	010323 CASE W/ CLIP FOR GALAXY-7	11331866871	01-6200-240	EQUIPMENT PURCHASES & MAINT	132.65
02/24/23	42191	AMAZON CAPITAL SERVICES	010423 THE STOIC COP	11331866871	01-6200-331	TRAVEL & TRAINING	15.99
02/24/23	42191	AMAZON CAPITAL SERVICES	010423 THE STOIC COP	11331866871	01-6200-331	TRAVEL & TRAINING	31.98
02/24/23	42191	AMAZON CAPITAL SERVICES	010523 HDMI CABLE, ETHERNET CAB	11331866871	01-6200-351	OFFICE EQUIP & MAINT	37.88
02/24/23	42191	AMAZON CAPITAL SERVICES	010523 TOSHIBA EXTERNAL HARD DR	11331866871	01-6000-312	OFFICE SUPPLIES	59.99

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
02/24/23	42191	AMAZON CAPITAL SERVICES	011023 THE STOIC COP	11331866871	01-6200-331	TRAVEL & TRAINING	15.99
02/24/23	42191	AMAZON CAPITAL SERVICES	011923 VORTEX OPTICS	11331866871	01-6200-240	EQUIPMENT PURCHASES & MAINT	279.99
02/24/23	42191	AMAZON CAPITAL SERVICES	012623 BINDERS FOR SAFETY COMM	11331866871	01-6000-312	OFFICE SUPPLIES	82.44
02/24/23	42191	AMAZON CAPITAL SERVICES	012623 TALL KITCHEN TRASH BAGS	11331866871	01-6000-312	OFFICE SUPPLIES	52.88
02/24/23	42191	AMAZON CAPITAL SERVICES	012823 TABLE N TAB DIVIDERS	11331866871	01-6000-312	OFFICE SUPPLIES	24.84
02/24/23	42191	AMAZON CAPITAL SERVICES	120722 REFUND OF OSCILLATING HE	11331866871	01-6200-591	MISC EXPENSE	31.07-
02/24/23	42191	AMAZON CAPITAL SERVICES	121622 REFUND TACTICAL JEANS	11331866871	01-6200-198	UNIFORMS	85.00-
02/24/23	42191	AMAZON CAPITAL SERVICES	010223 THE STOIC COP	11331866871	01-6200-331	TRAVEL & TRAINING	31.98
02/24/23	42191	AMAZON CAPITAL SERVICES	011923 WATERPROOF BOOT-MIKE RY	11419463416	01-6100-198	UNIFORMS	189.94
02/24/23	42191	AMAZON CAPITAL SERVICES	010323 BASKETBALL RIM	11437231935	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	196.51
02/24/23	42192	AT&T MOBILITY	012523 WIRELESS	2872972642	01-6200-314	TELEPHONE	562.95
02/24/23	42193	CONSERV FS INC	021623 DIESELEX GOLD ULTRA LS CL	121020121	01-6100-371	FUEL	834.04
02/24/23	42193	CONSERV FS INC	022123 DIESELEX GOLD ULTRA LS DY	121020152	01-6100-371	FUEL	1,152.38
02/24/23	42194	COPS INC	020723 HILITE CARRIER & THORSHIE	13166	01-6200-492	IPRF SAFETY GRANT	1,086.71
02/24/23	42195	CRESCENT ELECTRIC SUPPLY	020823 ATC MONITOR RELAY	S511102328.	06-7300-243	M&O: SEWER PLANT	403.16
02/24/23	42196	CRITICAL REACH INC	120621 2022 APBNET ANNUAL SUPPO	1845	01-6200-321	DUES & SUBSCRIPTIONS	100.00
02/24/23	42197	CSR BOBCAT INC	120522 GA-ADAPTER SWIVEL PIPE 90	01-10126	07-7400-241	M&O: VEH & EQUIP	9.25
02/24/23	42198	DARGIS, LIN	021623 DOLLAR GENERAL REIMBURS	021623	01-6200-312	OFFICE SUPPLIES	43.44
02/24/23	42199	DEKALB CNTY LAW ENFORCE	022223 2023 MEMBERSHIP RENEWAL	022223	01-6200-321	DUES & SUBSCRIPTIONS	145.00
02/24/23	42200	DEKALB COUNTY INFORMATIO	012423 ANNUALL CONNECTIVITY FOR	012423	01-6200-321	DUES & SUBSCRIPTIONS	250.00
02/24/23	42200	DEKALB COUNTY INFORMATIO	012423 ANNUALL CONNECTIVITY FOR	012423	01-1350	PREPAIDS	500.00
02/24/23	42200	DEKALB COUNTY INFORMATIO	020923 2023 ANNUAL COMM GIS FEE	2023-CO	01-1350	PREPAIDS	500.00
02/24/23	42200	DEKALB COUNTY INFORMATIO	020923 2023 ANNUAL COMM GIS FEE	2023-CO	01-6000-321	DUES & SUBSCRIPTIONS	250.00
02/24/23	42201	DEKALB LAWN & EQUIPMENT C	020623 COUPLING SLEEVE, CUT OFF	88872	01-6100-255	STORM SEWER REPAIRS	223.18
02/24/23	42201	DEKALB LAWN & EQUIPMENT C	020723 MOTOMIX, BAR OIL, CHAIN LO	88883	01-6100-258	FORESTRY	1,113.91
02/24/23	42202	DEKANE EQUIPMENT CORPOR	012723 BEARING, BA-KUBOTA SNOW	IA87999	01-6100-241	VEHICLE & EQUIPMENT MAINT.	79.05
02/24/23	42203	ELBURN NAPA	021023 021023 ENGINE OIL FILTER, AI	850999	01-6200-241	VEHICLE MAINTENANCE	151.04
02/24/23	42203	ELBURN NAPA	021023 '16 FORD F350 FLEET REAR, P	851000	07-7400-241	M&O: VEH & EQUIP	589.68
02/24/23	42203	ELBURN NAPA	021023 NAPA GOLD OIL FILTER & SYN	851001	01-6300-241	VEHICLE & EQUIPMENT MAINT.	67.49
02/24/23	42204	FRONTIER	021023 BROADBAND CELL SERVICE	021023	01-6000-314	TELEPHONE	252.97
02/24/23	42204	FRONTIER	021023 BROADBAND CELL SERVICE	021023	01-6100-314	TELEPHONE	135.98
02/24/23	42204	FRONTIER	021023 BROADBAND CELL SERVICE	021023	01-6200-314	TELEPHONE	340.43
02/24/23	42204	FRONTIER	021023 BROADBAND CELL SERVICE	021023	07-7400-314	TELEPHONE	113.01
02/24/23	42204	FRONTIER	021023 BROADBAND CELL SERVICE	021023	06-7300-314	TELEPHONE	169.01
02/24/23	42205	GRAINGER	020623 BATTERY, CHARGER, MUD MI	9598677533	01-6100-255	STORM SEWER REPAIRS	750.81
02/24/23	42205	GRAINGER	021023 CRDLSS UNDERHOOD LIGHT	9604612201	07-7400-241	M&O: VEH & EQUIP	348.35
02/24/23	42206	HICKSGAS - DEKALB	121522 TANK RENTAL	039945	06-7300-243	M&O: SEWER PLANT	50.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-1350	PREPAIDS	5,508.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	06-1350	PREPAID INSURANCE	391.00

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02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	07-1350	PREPAID INSURANCE	586.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6000-511	INSURANCE EXPENSE	20.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6100-511	INSURANCE EXPENSE	1,662.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6200-511	INSURANCE EXP	841.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6300-511	INSURANCE EXP	37.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	06-7300-511	INSURANCE EXPENSE	195.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	07-7400-511	INSURANCE EXPENSE	294.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6100-511	INSURANCE EXPENSE	102.00
02/24/23	42207	ILLINOIS PUBLIC RISK FUND	021323 APRIL WC INSURANCE	83362	01-6000-511	INSURANCE EXPENSE	91.00
02/24/23	42208	LARCAL, LLC	072722 REMOVAL & LETTERING CAR	2438	01-6200-240	EQUIPMENT PURCHASES & MAINT	400.00
02/24/23	42209	LAUTERBACH & AMEN LLP	020323 PROFESSIONAL SERVICES F	74496	01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38
02/24/23	42209	LAUTERBACH & AMEN LLP	020323 PROFESSIONAL SERVICES F	74496	06-7300-213	OTHER CONSULTING FEES	1,337.45
02/24/23	42209	LAUTERBACH & AMEN LLP	020323 PROFESSIONAL SERVICES F	74496	07-7400-213	OTHER CONSULTING FEES	2,006.17
02/24/23	42210	LITHO SPECIALISTS	020923 LETTERHEAD-GENERAL	IS32683	01-6000-312	OFFICE SUPPLIES	189.00
02/24/23	42211	MENARDS	013023 PAPER TOWELS, REDUCER, D	84126	07-7400-243	M&O: WELL SYSTEM	74.23
02/24/23	42211	MENARDS	020223 CONCRETE MIX, BOWL BRUS	84338	01-6100-255	STORM SEWER REPAIRS	54.85
02/24/23	42211	MENARDS	020323 WASTEBASKET, DURACLIN EX	84418	07-7400-243	M&O: WELL SYSTEM	91.78
02/24/23	42211	MENARDS	020823 FLEX CARP JEAN-JEFF LEMK	84737	06-7300-198	UNIFORMS	59.98
02/24/23	42211	MENARDS	020823 020823 WASTEBASKET, DRILL	84738	07-7400-811	CAP OUTLAY: CONSTRUCT	2,573.53
02/24/23	42211	MENARDS	020923 BYPASSLOPPER & PRUNER F	84812	01-6100-258	FORESTRY	76.26
02/24/23	42211	MENARDS	020923 TROWELS, STEEL BRICK HAM	84812	01-6100-255	STORM SEWER REPAIRS	193.26
02/24/23	42211	MENARDS	020923 DOUBLE BOX MIXER	84815	01-6100-255	STORM SEWER REPAIRS	9.99
02/24/23	42212	MERRY MAIDS	011823 CLEANING-POLICE DEPT	011823-PD	01-6200-242	M&O: OFFICE	471.00
02/24/23	42213	MID-CITY OFFICE PRODUCTS I	021723 PAPER, STAPLES, REFILL	647486-0	01-6000-312	OFFICE SUPPLIES	76.72
02/24/23	42214	MID-WEST TRUCKERS ASSOCI	021623 ANNUAL RANDOM TESTING	23483	01-6100-197	DRUG/ALCOHOL PROGRAMS	80.00
02/24/23	42215	MUNICIPAL CLERKS OF IL	021523 MCI-I LOVE IT HERE REGISTR	021523	01-6000-331	TRAVEL & TRAINING	75.00
02/24/23	42216	MUNICIPAL ELECTRONICS INC	092622 RADAR CERT-GOLDEN EAGLE	069273	01-6200-240	EQUIPMENT PURCHASES & MAINT	195.00
02/24/23	42217	NCPERS GROUP LIFE INS	020123 LIFE INSURANCE PREMIUM-3/	6231032023	01-2130	LIFE INSURANCE WITHHELD	128.00
02/24/23	42218	NICOR	011823 54 MARY ALDIS LN	011823-1	01-6200-316	UTILITIES	601.86
02/24/23	42218	NICOR	021523 156 E NORTH AVE	021523	06-7300-221	UTILITIES	228.77
02/24/23	42218	NICOR	021623 91 N SPRUCE ST	021623	07-7400-221	UTILITIES	112.50
02/24/23	42218	NICOR	021623 100 S LLANOS ST	021623	07-7400-221	UTILITIES	439.10
02/24/23	42218	NICOR	021623 227 S SOMONAUK RD	021623	07-7400-221	UTILITIES	202.11
02/24/23	42218	NICOR	021623 250 S HALWOOD ST	021623	01-6100-316	UTILITIES	1,219.82
02/24/23	42218	NICOR	021623 59 S SOMONAUK RD	021623	01-6100-316	UTILITIES	174.14
02/24/23	42219	PINES COMPUTER CONSULTIN	021323 ACCESS CONTROLS WATER/	4653	06-7300-811	CAP OUTLAY: CONSTRUCT	4,292.80
02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-ADMIN	021423	01-6000-313	POSTAGE	7.35
02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-BUILD ZONE	021423	01-6300-351	OFFICE EXPENSE	9.45
02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-CLERK	021423	01-6000-313	POSTAGE	2.10

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02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-FINANCE	021423	01-6000-313	POSTAGE	120.78
02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-PD	021423	01-6200-313	POSTAGE	53.56
02/24/23	42220	PITNEY BOWES PURCHASE PO	021423 POSTAGE-WATER	021423	07-7400-311	OFFICE EXPENSE	57.76
02/24/23	42221	REVERE ELECTRIC SUPPLY	013123 P1 STREET LIGHT POLE	S4744755.01	01-6100-224	STREET REPAIR MATERIALS	2,668.29
02/24/23	42221	REVERE ELECTRIC SUPPLY	013123 P2 STREET LIGHT POLE	S4744826.00	01-6100-224	STREET REPAIR MATERIALS	2,668.29
02/24/23	42222	RK DIXON CO	012423 CONTRACT BASE RATE & OVE	IN4189592	01-6200-315	COPIES & PRINTING	77.93
02/24/23	42223	SOFTWATERCITY INC.	013123 WATER RENT & PUP 2/1-3/31	013123	01-6200-312	OFFICE SUPPLIES	28.38
02/24/23	42224	SUBURBAN TIRE AUTO REPAIR	020923 GOODYEAR WRANGLER WOR	9003990	01-6100-241	VEHICLE & EQUIPMENT MAINT.	382.56
02/24/23	42225	SUN LIFE ASSURANCE COMPA	021523 DENTAL INSURANCE-MARCH	021523	01-2100	HEALTH INS WITHHELD	444.27
02/24/23	42226	TRAFFIC CONTROL & PROTEC	020623 24" HIP 080 NOMOTOR VEHICL	113767	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	362.00
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	01-6000-314	TELEPHONE	115.34
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	01-6300-314	TELEPHONE	178.95
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	01-6200-314	TELEPHONE	65.64
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	07-7400-314	TELEPHONE	108.01
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	06-7300-314	TELEPHONE	63.22
02/24/23	42227	VERIZON WIRELESS	020123 MOBILE BROADBAND SERVIC	9926641268	01-6100-314	TELEPHONE	178.94
02/24/23	42228	VERMEER-MIDWEST INC	021023 BLUE STREAK 1/2 DIS	199652	01-6100-258	FORESTRY	182.99
02/24/23	42229	VIKING CHEMICAL COMPANY	020223 FERRIC CHLORIDE	141331	06-7300-345	WASTEWATER TESTING	1,515.00
02/24/23	42229	VIKING CHEMICAL COMPANY	020223 CONTAINER DEPOSIT RETUR	141332	06-7300-345	WASTEWATER TESTING	240.00-
02/24/23	42230	WELLS FARGO FINANCIAL LEA	020723 XEROX COPIER-VERSALINK	5023858195	01-6000-351	OFFICE EQUIP & MAINT	131.85
02/24/23	42231	WEX BANK	021523 GASOLINE-PD	87190171	01-6200-371	GAS & PETROLEUM	1,388.49
02/24/23	42231	WEX BANK	021523 GASOLINE-PD	87190171	01-6200-241	VEHICLE MAINTENANCE	73.00
02/24/23	42231	WEX BANK	021523 GASOLINE-PW	87190171	01-6100-371	FUEL	162.99
02/24/23	42231	WEX BANK	021523 GASOLINE-ENGINEERING	87190171	01-6300-371	GASOLINE	233.55
02/24/23	42231	WEX BANK	021523 GASOLINE-SEWER	87190171	06-7300-371	GAS & PETROLEUM	211.77
02/24/23	42231	WEX BANK	021523 GASOLINE-WATER	87190171	07-7400-371	GAS & PETROLEUM	494.15
02/28/23	4660	ADOBE EXPORT PDF	020823 ANNUAL SUBSCRIPTION-2/23-	020823	01-6000-321	DUES & SUBSCRIPTIONS	353.67
02/28/23	4660	ADOBE EXPORT PDF	020823 ANNUAL SUBSCRIPTION-2/23-	020823	01-1350	PREPAIDS	1,061.00
02/28/23	4661	DIVERSIFIED BENEFIT SERVIC	021023 105-HRA REIMBURSEMENT	021023	01-6000-131	EMPLOYEE HEALTH INSURANCE	4,098.41
02/28/23	4662	ILLINOIS TOLLWAY	020823 IPASS AUTO REPLENISH	020823	01-6000-331	TRAVEL & TRAINING	20.00
02/28/23	4663	MICROSOFT ONLINE	021123 ONLINE SERVICES	E0200M02L6	01-6000-321	DUES & SUBSCRIPTIONS	107.25
02/28/23	4664	US POSTAL SERVICE	020623 MAILING UTILITY BILLING	020623	07-7400-311	OFFICE EXPENSE	102.00
02/28/23	4664	US POSTAL SERVICE	020623 MAILING UTILITY BILLING	020623	06-7300-311	OFFICE EXPENSE	102.00
02/28/23	4665	DIVERSIFIED BENEFIT SERVIC	021723 105-HRA REIMBURSEMENT	021723	01-6000-131	EMPLOYEE HEALTH INSURANCE	151.27
02/28/23	4666	ADOBE EXPORT PDF	022623 ACROBAT PRO-MAR 23	2390279663	01-6200-351	OFFICE EQUIP & MAINT	21.24
02/28/23	4667	DME ELEVATORS & LIFTS	022723 SERVICE-PW	022723	01-6100-242	TOWN HALL MAINTENANCE	535.00
02/28/23	4668	GRAMMARLY	022223 12 MONTH SUBSCRIPTION	022223	01-6200-550	TECHNOLOGY UPGRADES	24.00
02/28/23	4668	GRAMMARLY	022223 12 MONTH SUBSCRIPTION	022223	01-1350	PREPAIDS	120.00
02/28/23	4669	IL DIR OF EMPLOYMENT SECU	020723 UNEMPLOYMENT BENEFITS-1	020723	01-6100-151	UNEMPLOYMENT BENEFITS	1,480.00

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02/28/23	4670	METROPOLITAN ALLIANCE OF	022823 UNION DUES FOR FEB 23	022823	01-2140	UNION DUES	180.00
02/28/23	999999	HUMANA INSURANCE CO	011923 HEALTH INS. PREMIUMS-FEB	981752012	01-2100	HEALTH INS WITHHELD	13,356.90
02/28/23	999999	TAMCO Capital Corporation	021423 PHONE LEASE	4014443	01-6000-314	TELEPHONE	130.00
Total 02/23:							170,445.11
Grand Totals:							170,445.11

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

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03/01/23	42232	ASSURANCE AGENCY LTD	121522 ANNUAL CYBER PREMIUM	225808	01-6000-511	INSURANCE EXPENSE	1,407.00
03/01/23	42232	ASSURANCE AGENCY LTD	121522 ANNUAL CYBER PREMIUM	225808	01-1350	PREPAIDS	2,814.00
03/10/23	42233	ALLIANCE OF ILLINOIS CEMET	030823 ANNUAL MEMBERSHIP FEE	030823	01-6000-321	DUES & SUBSCRIPTIONS	25.00
03/10/23	42234	CIVICPLUS	030123 PREM BUNDLE,CUSTOM BAN	254920	01-6000-321	DUES & SUBSCRIPTIONS	199.17
03/10/23	42234	CIVICPLUS	030123 PREM BUNDLE,CUSTOM BAN	254920	01-1350	PREPAIDS	995.83
03/10/23	42234	CIVICPLUS	022423 MUNICODE BINDERS, TABS, P	255013	01-6200-312	OFFICE SUPPLIES	571.65
03/10/23	42235	COMED	021723 ACCT #2371151041	021723	01-6100-219	ELECTRIC - STREET LIGHTS	130.44
03/10/23	42235	COMED	022423 ACCT #2746057001	022423	01-6100-316	UTILITIES	23.26
03/10/23	42235	COMED	022423 ACCT#3504012009	022423	01-6100-316	UTILITIES	24.02
03/10/23	42235	COMED	022423 ACCT#0403167171	022423	01-6100-316	UTILITIES	40.47
03/10/23	42235	COMED	022423 ACCT#0459043031	022423	01-6100-219	ELECTRIC - STREET LIGHTS	75.79
03/10/23	42235	COMED	022423 ACCT#02863057150	022423	01-6100-316	UTILITIES	33.23
03/10/23	42235	COMED	022423 ACCT#1565283053	022423	13-8000-840	AIRPORT ROAD UTILITIES	15.33
03/10/23	42235	COMED	022423 ACCT#4188054000	022423	06-7300-221	UTILITIES	23.26
03/10/23	42235	COMED	022723 ACCT #4707129051	022723	06-7300-221	UTILITIES	38.74
03/10/23	42235	COMED	022723 ACCT #0723100114	022723	06-7300-221	UTILITIES	75.44
03/10/23	42235	COMED	022723 ACCT #5631039010	022723	07-7400-221	UTILITIES	235.70
03/10/23	42235	COMED	022723 ACCT #3567169021	022723	07-7400-221	UTILITIES	4,454.84
03/10/23	42235	COMED	022723 ACCT #2875156024	022723	07-7400-221	UTILITIES	892.41
03/10/23	42235	COMED	022723 ACCT #1239090004	022723	07-7400-221	UTILITIES	216.93
03/10/23	42235	COMED	022723 ACCT #7347065022	022723	06-7300-221	UTILITIES	104.97
03/10/23	42235	COMED	022723 ACCT #5715097078	022723	06-7300-221	UTILITIES	214.43
03/10/23	42235	COMED	022723 ACCT #3974033034	022723	06-7300-221	UTILITIES	24.13
03/10/23	42235	COMED	022723 ACCT #0403114054	022723	06-7300-221	UTILITIES	563.20
03/10/23	42235	COMED	022723 ACCT #0993022049	022723	06-7300-221	UTILITIES	6,062.52
03/10/23	42236	DARGIS, LIN	013023 FLOWERS FOR TIM HOFFSTE	013023	01-6200-591	MISC EXPENSE	98.65
03/10/23	42237	DIVERSIFIED BENEFIT SERVIC	030123 105-HRA ADMIN SERVICES	375523	01-6000-131	EMPLOYEE HEALTH INSURANCE	107.40
03/10/23	42238	FOSTER, BUICK, CONKLIN & LU	022023 2023 GENERAL COUNSEL, OR	48216	01-6000-211	LEGAL EXPENSE	3,193.75
03/10/23	42239	FRONTIER C/O MITEL	022023 BROADBAND & CELL SERVICE	42732251	01-6000-314	TELEPHONE	224.59
03/10/23	42239	FRONTIER C/O MITEL	022023 BROADBAND & CELL SERVICE	42732251	01-6200-314	TELEPHONE	86.52
03/10/23	42239	FRONTIER C/O MITEL	022023 BROADBAND & CELL SERVICE	42732251	06-7300-314	TELEPHONE	40.06
03/10/23	42239	FRONTIER C/O MITEL	022023 BROADBAND & CELL SERVICE	42732251	07-7400-314	TELEPHONE	40.06
03/10/23	42239	FRONTIER C/O MITEL	022023 BROADBAND & CELL SERVICE	42732251	01-6100-314	TELEPHONE	25.01
03/10/23	42240	HARRIS, ROBERT J., III	022323-MILEAGE & MEALS FOR SUICI	022323	01-6200-331	TRAVEL & TRAINING	42.92
03/10/23	42241	K.B. INDUSTRIES INC	030623 KB FLEXI-PAVE HD&P2000	23079	01-6100-224	STREET REPAIR MATERIALS	3,871.25
03/10/23	42242	LE PRINT EXPRESS	022823 ZONING MAP	39563	01-6300-315	COPIES & PRINTING	36.75
03/10/23	42243	MENARDS	021323 100' STR THHN, WINGNUTS, VI	85052	01-6100-218	MAINTENANCE - STREET LIGHTS	321.81
03/10/23	42243	MENARDS	021323 1X4 16' #3 STANDARD, ROOF	85067	07-7400-811	CAP OUTLAY: CONSTRUCT	626.67
03/10/23	42243	MENARDS	021723 ELAN LEVERS, DEADBOLT SN	85288	07-7400-811	CAP OUTLAY: CONSTRUCT	295.40

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03/10/23	42244	MID-CITY OFFICE PRODUCTS I	021723 FILE, EXP, LTR, HIGHLIGHTER	647487-0	01-6200-315	COPIES & PRINTING	34.93
03/10/23	42244	MID-CITY OFFICE PRODUCTS I	021723 PAPER, ROLL	647488-0	07-7400-311	OFFICE EXPENSE	14.70
03/10/23	42245	PACE ANALYTICAL SERVICES L	022823 CORROSION CONTROL, COLI	19547365	07-7400-345	CHEMICALS & TESTING	525.10
03/10/23	42245	PACE ANALYTICAL SERVICES L	022823 CORROSION CONTROL, COLI	19547365	06-7300-345	WASTEWATER TESTING	534.10
03/10/23	42246	PRINCIPAL LIFE INSURANCE C	022423 ACCT. 1048895-10001 LIFE INS	022423	01-2100	HEALTH INS WITHHELD	261.36
03/10/23	42247	RK DIXON CO	022323 CONTRACT BASE RATE & OVE	IN4269999	01-6200-315	COPIES & PRINTING	112.58
03/10/23	42248	RUSH POWER SYSTEMS LLC	022823 HOSES, COOLANT HEATER-N	1090	06-7300-243	M&O: SEWER PLANT	1,162.58
03/10/23	42248	RUSH POWER SYSTEMS LLC	022823 LABOR & MILEAGE-STREET D	1091	01-6100-241	VEHICLE & EQUIPMENT MAINT.	659.47
03/10/23	42248	RUSH POWER SYSTEMS LLC	022823 ASCO ATS STOCK, ELECTRIC	1092	01-6100-241	VEHICLE & EQUIPMENT MAINT.	4,583.50
03/10/23	42249	SKYLINE SALT SOLUTIONS	022323 23.6 TONS BULK WHITE SALT	2319	01-6100-220	ROAD SALT	2,608.59
03/10/23	42250	SUPERIOR ASPHALT MATERIAL	022423 UPM 3/8"	20230071	01-6100-224	STREET REPAIR MATERIALS	1,047.48
03/10/23	42251	TRAFFIC CONTROL & PROTEC	030123 SCHOOL SPEED LIMIT SIGN	113996	01-6100-221	ROAD SIGNS	121.70
03/10/23	42252	WATER PRODUCTS CO	022423 PE TUBING CTS, COMP CORP	0314616	07-7400-243	M&O: WELL SYSTEM	3,307.89
03/10/23	42252	WATER PRODUCTS CO	022423 FLOW IQ METER, COUPLING,	0314617	07-7400-243	M&O: WELL SYSTEM	1,874.62
03/10/23	42252	WATER PRODUCTS CO	022423 5/8 X 3/4 FLOW IQ 2250 AMI M	0314618	07-7400-812	CAP OUTLAY: EQUIPMENT	2,450.00
03/10/23	42252	WATER PRODUCTS CO	022423 FLOW IQ METER, COUPLING,	0314619	07-7400-341	METER PURCHASES & SUPPLIES	2,495.00
03/10/23	42252	WATER PRODUCTS CO	022423 FLOW IQ METER, COUPLING,	0314619	07-7400-243	M&O: WELL SYSTEM	276.78
03/10/23	42252	WATER PRODUCTS CO	022423 3/4 METER COUPLING NO LEA	0314620	07-7400-812	CAP OUTLAY: EQUIPMENT	381.60
03/10/23	42253	WATER REMEDIATION TECHNO	030123 BASE TREATMENT CHARGE-	021523	07-7400-222	RADIUM REMOVAL PROCESSING	6,373.89
03/10/23	42253	WATER REMEDIATION TECHNO	030123 BASE TREATMENT CHARGE-	021524	07-7400-222	RADIUM REMOVAL PROCESSING	2,773.00
03/10/23	42254	VERIZON CONNECT FLEET US	020123 VEHICLE TRACKING SUBSCRI	3400000378	01-6100-314	TELEPHONE	87.25
03/10/23	42254	VERIZON CONNECT FLEET US	030123 VEHICLE TRACKING SUBSCRI	3820000035	01-6100-314	TELEPHONE	87.25
03/24/23	42255	AMAZON CAPITAL SERVICES	020623 DRY ERASE MARKERS, LEGAL	11304151376	01-6100-351	OFFICE EQUIP & MAINT	109.73
03/24/23	42255	AMAZON CAPITAL SERVICES	020123 RESPIRATOR & LAUNDRY DE	11304726456	01-6200-240	EQUIPMENT PURCHASES & MAINT	30.59
03/24/23	42255	AMAZON CAPITAL SERVICES	020723 PRINTER PAPER	11322607693	01-6200-351	OFFICE EQUIP & MAINT	37.06
03/24/23	42255	AMAZON CAPITAL SERVICES	020623 PRINTER PAPER	11354046017	07-7400-311	OFFICE EXPENSE	26.08
03/24/23	42255	AMAZON CAPITAL SERVICES	020123 BODY WASH & SHAMPOO, HA	11364287255	01-6200-240	EQUIPMENT PURCHASES & MAINT	139.58
03/24/23	42255	AMAZON CAPITAL SERVICES	020723 GEL PENS, 3 RING BINDERS, T	11376172708	01-6200-351	OFFICE EQUIP & MAINT	47.83
03/24/23	42255	AMAZON CAPITAL SERVICES	021723 USB WALL CHARGER, LASER	11378304679	01-6000-312	OFFICE SUPPLIES	98.53
03/24/23	42255	AMAZON CAPITAL SERVICES	020623 DRY ERASE MARKER HOLDE	11388206933	01-6100-351	OFFICE EQUIP & MAINT	7.99
03/24/23	42256	APWA	030223 MEMBERSHIP RENEWAL-6/23-	030223	01-1350	PREPAIDS	229.00
03/24/23	42256	APWA	030223 MEMBERSHIP RENEWAL-6/23-	030223	01-1350	PREPAIDS	229.00
03/24/23	42257	AT&T MOBILITY	022523 WIRELESS	2872972642	01-6200-314	TELEPHONE	555.59
03/24/23	42258	BRAD MANNING FORD INC	030723 SEAT BELT	207229	07-7400-241	M&O: VEH & EQUIP	199.54
03/24/23	42259	BRUNNER, LUCINDA	030923 MILEAGE 2/10/23-3/9/23	030923	01-6200-331	TRAVEL & TRAINING	43.25
03/24/23	42260	CONSERV FS INC	031023 DIESELEX GOLD ULTRA LS CL	121020252	01-6100-371	FUEL	733.43
03/24/23	42261	DEKALB LAWN & EQUIPMENT C	020823 DECOMPRESSION VALVE & G	88898	01-6100-241	VEHICLE & EQUIPMENT MAINT.	172.56
03/24/23	42262	ELBURN NAPA	022223 BLSTR PK MINIATURE	852334	01-6100-241	VEHICLE & EQUIPMENT MAINT.	5.49
03/24/23	42262	ELBURN NAPA	030123 RTU EXT LIFE GAL	853043	01-6200-241	VEHICLE MAINTENANCE	20.12

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
03/24/23	42262	ELBURN NAPA	030123 '17 FORD INTERCEPTOR-THE	853113	01-6200-241	VEHICLE MAINTENANCE	24.93
03/24/23	42262	ELBURN NAPA	031623 '05 FORD SUPERDUTY SILENT	854769	07-7400-241	M&O: VEH & EQUIP	396.94
03/24/23	42262	ELBURN NAPA	031623 GOLD OIL FILTER & OIL	854783	01-6200-241	VEHICLE MAINTENANCE	47.51
03/24/23	42263	FRONTIER	031023 BROADBAND CELL SERVICE	031023	01-6000-314	TELEPHONE	252.97
03/24/23	42263	FRONTIER	031023 BROADBAND CELL SERVICE	031023	01-6100-314	TELEPHONE	135.98
03/24/23	42263	FRONTIER	031023 BROADBAND CELL SERVICE	031023	01-6200-314	TELEPHONE	340.42
03/24/23	42263	FRONTIER	031023 BROADBAND CELL SERVICE	031023	07-7400-314	TELEPHONE	112.61
03/24/23	42263	FRONTIER	031023 BROADBAND CELL SERVICE	031023	06-7300-314	TELEPHONE	168.61
03/24/23	42264	HICKSGAS - DEKALB	022823 BULK FUEL	U218G729	06-7300-221	UTILITIES	368.66
03/24/23	42265	INTL CODE COUNCIL INC	031223 ANNUAL MEMBERSHIP	Q15.0000083	01-1350	PREPAIDS	145.00
03/24/23	42266	LARSON & DARBY GROUP	030723 POLICE & VILLAGE HALL STU	43274	01-6300-211	ENGINEERING: NON-REIMBURSABLE	5,377.71
03/24/23	42267	LAUTERBACH & AMEN LLP	030523 PROFESSIONAL SERVICES-FE	76136	01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38
03/24/23	42267	LAUTERBACH & AMEN LLP	030523 PROFESSIONAL SERVICES-FE	76136	06-7300-213	OTHER CONSULTING FEES	1,337.45
03/24/23	42267	LAUTERBACH & AMEN LLP	030523 PROFESSIONAL SERVICES-FE	76136	07-7400-213	OTHER CONSULTING FEES	2,006.17
03/24/23	42268	LE PRINT EXPRESS	031323 COLOR BLUEPRINTS FOR EXI	39683	01-6300-315	COPIES & PRINTING	17.50
03/24/23	42269	LITHO SPECIALISTS	030223 LASER BILL WITH BACKER	IS32710	07-7400-311	OFFICE EXPENSE	473.00
03/24/23	42270	LOU'S GLOVES INC	031523 NITRILE BLACK GLOVES	052246	06-7300-492	IPRF SAFETY GRANT	655.00
03/24/23	42271	MARK'S MACHINE SHOP INC	030323 RELIEF VALVE, QT OF BOSS O	40705	01-6100-241	VEHICLE & EQUIPMENT MAINT.	112.34
03/24/23	42272	MENARDS	022823 BRONZ VALVE, BLUE TEFLON,	85908	07-7400-243	M&O: WELL SYSTEM	55.55
03/24/23	42272	MENARDS	030323 PALLET JACK, KEROSENE, AN	86133	06-7300-243	M&O: SEWER PLANT	488.40
03/24/23	42272	MENARDS	030923 RUG PAD & GRIPPER TAPE, R	86447	01-6100-242	TOWN HALL MAINTENANCE	99.14
03/24/23	42272	MENARDS	030923 PUTTY KNIFE, PLASTICWOOD	86471	06-7300-243	M&O: SEWER PLANT	11.98
03/24/23	42272	MENARDS	031023 REFRIGERATOR, PAPER TOW	86521	01-6200-812	CAP OUTLAY: EQUIP/FURN	696.94
03/24/23	42273	MERRY MAIDS	030723 CLEANING-TH-FEB '23	030723	01-6100-242	TOWN HALL MAINTENANCE	186.00
03/24/23	42273	MERRY MAIDS	030723 CLEANING-PD-FEB '23	030723	01-6200-242	M&O: OFFICE	314.00
03/24/23	42273	MERRY MAIDS	032023 CLEANING-TH-JAN '23	032023	01-6100-242	TOWN HALL MAINTENANCE	186.00
03/24/23	42273	MERRY MAIDS	032223 CLEANING-PD-JAN '23	032223	01-6200-242	M&O: OFFICE	314.00
03/24/23	42274	MID-CITY OFFICE PRODUCTS I	030823 11x17 PAPER	648778-0	01-6000-312	OFFICE SUPPLIES	21.99
03/24/23	42274	MID-CITY OFFICE PRODUCTS I	030823 COPY PAPER	648779-0	01-6200-312	OFFICE SUPPLIES	58.99
03/24/23	42275	MID-WEST TRUCKERS ASSOCI	031423 ANNUAL RANDOM TESTING	24035	01-6100-197	DRUG/ALCOHOL PROGRAMS	80.00
03/24/23	42276	MUNICIPAL CLERKS OF IL	032423 MCI SPRING REGISTRATION-A	032423	01-6000-331	TRAVEL & TRAINING	150.00
03/24/23	42277	NATIONAL BUSINESS FURNITU	031623 8 MESH BACK ERGONOMIC C	ZK204399-T	01-6000-812	CAP OUTLAY: EQUIP & FURN	3,080.96
03/24/23	42278	NCPERS GROUP LIFE INS	030123 LIFE INSURANCE PREMIUM-4/	2187	01-2130	LIFE INSURANCE WITHHELD	128.00
03/24/23	42279	NICOR	021623 54 MARY ALDIS LN	021623-1	01-6200-316	UTILITIES	401.43
03/24/23	42280	PINES COMPUTER CONSULTIN	031323 HIGH SECURITY 1/2 DOOR AC	4660	01-6000-812	CAP OUTLAY: EQUIP & FURN	7,302.60
03/24/23	42280	PINES COMPUTER CONSULTIN	031323 HIGH SECURITY 1 DOOR ACC	4661	06-7300-811	CAP OUTLAY: CONSTRUCT	2,248.82
03/24/23	42281	PITNEY BOWES GLOBAL FINAN	030223 EQUIPMENT LEASE 3/1/23-5/2	3105982555	01-6000-351	OFFICE EQUIP & MAINT	263.91
03/24/23	42282	Pitney Bowes Inc	022723 E-Z SEAL FLIP TOP BOTTLES	1022627592	01-6000-312	OFFICE SUPPLIES	29.04
03/24/23	42283	PITNEY BOWES PURCHASE PO	031423 POSTAGE-ADMIN	031423	01-6000-313	POSTAGE	5.59

M = Manual Check, V = Void Check

Check Date	Check #	Payee	Description	Invoice #	Invoice GL Account	Invoice GL Account Title	Amount
03/24/23	42283	PITNEY BOWES PURCHASE PO	031423 POSTAGE-CLERK	031423	01-6000-313	POSTAGE	13.28
03/24/23	42283	PITNEY BOWES PURCHASE PO	031423 POSTAGE-FINANCE	031423	01-6000-313	POSTAGE	46.84
03/24/23	42283	PITNEY BOWES PURCHASE PO	031423 POSTAGE-PD	031423	01-6200-313	POSTAGE	3.50
03/24/23	42283	PITNEY BOWES PURCHASE PO	031423 POSTAGE-WATER	031423	07-7400-311	OFFICE EXPENSE	181.79
03/24/23	42284	RK DIXON CO	030123 CONTRACT BASE RATE 3/27/2	IN4283393	01-6000-351	OFFICE EQUIP & MAINT	95.40
03/24/23	42285	SCHAIBLE, STEPHEN	022423 EXP REIMBURSE-MEALS-CLA	022423	01-6200-331	TRAVEL & TRAINING	10.00
03/24/23	42286	SEALMASTER	030923 TENNIS, SPORTMASTER, REA	95958	01-6100-235	PARKS - EQUIPMENT MAINTENANCE	4,046.47
03/24/23	42287	SEILER INSTRUMENT & MANUF	022423 CR-20 LEVELING ROD 10THS,	S02013	01-6300-351	OFFICE EXPENSE	484.64
03/24/23	42288	SUN LIFE ASSURANCE COMPA	031723 DENTAL INSURANCE-APRIL	031723	01-2100	HEALTH INS WITHHELD	538.67
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	01-6000-314	TELEPHONE	115.34
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	01-6300-314	TELEPHONE	178.95
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	01-6200-314	TELEPHONE	65.64
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	07-7400-314	TELEPHONE	108.01
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	06-7300-314	TELEPHONE	63.22
03/24/23	42289	VERIZON WIRELESS	030123 MOBILE BROADBAND SERVIC	9929028411	01-6100-314	TELEPHONE	178.94
03/24/23	42290	WELLS FARGO FINANCIAL LEA	031023 XEROX COPIER-VERSALINK	5024272436	01-6000-351	OFFICE EQUIP & MAINT	131.85
03/24/23	42291	WEX BANK	031523 GASOLINE-PD	87856630	01-6200-371	GAS & PETROLEUM	1,266.46
03/24/23	42291	WEX BANK	031523 GASOLINE-PD	87856630	01-6200-241	VEHICLE MAINTENANCE	80.00
03/24/23	42291	WEX BANK	031523 GASOLINE-PW	87856630	01-6100-371	FUEL	164.95
03/24/23	42291	WEX BANK	031523 GASOLINE-ENGINEERING	87856630	01-6300-371	GASOLINE	291.20
03/24/23	42291	WEX BANK	031523 GASOLINE-SEWER	87856630	06-7300-371	GAS & PETROLEUM	114.60
03/24/23	42291	WEX BANK	031523 GASOLINE-WATER	87856630	07-7400-371	GAS & PETROLEUM	267.41
03/27/23	42292	IL DEPARTMENT OF AGRICULT	032723 SPRAY LICENSE APP-T LANNI	032723	01-6100-331	TRAVEL AND TRAINING	45.00
03/31/23	4671	DIVERSIFIED BENEFIT SERVIC	030323 105-HRA REIMBURSEMENT	030323	01-6000-131	EMPLOYEE HEALTH INSURANCE	4,598.73
03/31/23	4672	MICROSOFT ONLINE	031123 ONLINE SERVICES	E0200MES1	01-6000-321	DUES & SUBSCRIPTIONS	107.25
03/31/23	4673	SIG SAUER	030923 P320 COMPACT, FOXTROT2	101749400	01-6200-240	EQUIPMENT PURCHASES & MAINT	244.35
03/31/23	4674	DIVERSIFIED BENEFIT SERVIC	031023 105-HRA REIMBURSEMENT	031023	01-6000-131	EMPLOYEE HEALTH INSURANCE	239.40
03/31/23	4675	DIVERSIFIED BENEFIT SERVIC	031723 105-HRA REIMBURSEMENT	031723	01-6000-131	EMPLOYEE HEALTH INSURANCE	52.00
03/31/23	4676	DIVERSIFIED BENEFIT SERVIC	032423 105-HRA REIMBURSEMENT	032423	01-6000-131	EMPLOYEE HEALTH INSURANCE	246.78
03/31/23	4677	ADOBE EXPORT PDF	033023 ACROBAT PRO-APR 23	033023	01-6200-351	OFFICE EQUIP & MAINT	21.24
03/31/23	4678	METROPOLITAN ALLIANCE OF	033123 UNION DUES FOR MARCH 202	033123	01-2140	UNION DUES	180.00
03/31/23	4679	RESOURCE BANK NA	033123 STOP PYMT-IL EPA CK#42178	033123	01-6000-591	MISC EXPENSE	35.00
03/31/23	999999	HUMANA INSURANCE CO	021923 HEALTH INS. PREMIUMS-MAR	981752014	01-2100	HEALTH INS WITHHELD	14,090.31
03/31/23	999999	TAMCO Capital Corporation	031423 PHONE LEASE	4041141	01-6000-314	TELEPHONE	130.00
Total 03/23:							127,811.08
Grand Totals:							127,811.08

Funds: #01 = General Fund, #02 = Motor Fuel Tax, #03 = Capital Improvement Fund, #04 = Economic Development Fund, #05 = Special Project Fund, #06 = Sewer System, #07 = Water System, #12 = Police Department, #13 = Restricted Assets Fund, #14 = TIF FUND

General Fund Departments: #01-6000 = Administration, #01-6100 = Operations & Maintenance, #01-6300 = Engineering, Zoning & Building

Town of Cortland

Cash Summaries

Month Ending:

February 28, 2023

	<u>General</u>	<u>MFT</u>	<u>CIF</u>	<u>Sewer</u>	<u>Water</u>	<u>Festival & Parade</u>	<u>RAF</u>	<u>TIF</u>	<u>Total</u>
Beginning Cash	<u>\$ 922,534.04</u>	<u>\$ 627,770.67</u>	<u>\$ 928,074.67</u>	<u>\$ 2,106,918.81</u>	<u>\$ 1,055,479.67</u>	<u>\$ 6,512.19</u>	<u>\$ 1,410,717.31</u>	<u>\$ 599,311.05</u>	<u>\$ 7,657,318.41</u>
Revenue over Expenses:	\$ (55,051.68)	\$ 15,973.12	\$ 33,435.38	\$ 220.82	\$ (26,215.34)	\$ 37.79	\$ 22,198.32	\$ 2,046.15	\$ (7,355.44)
Receivables									
Prev month	\$ 14,666.00	\$ -	\$ -	\$ 169,187.13	\$ 130,902.85	\$ -	\$ 4,540.92	\$ -	\$ 319,296.90
Current month	<u>26,805.00</u>	<u>-</u>	<u>-</u>	<u>69,013.43</u>	<u>42,526.91</u>	<u>-</u>	<u>4,540.92</u>	<u>-</u>	<u>142,886.26</u>
Change in receivables	\$ (12,139.00)	\$ -	\$ -	\$ 100,173.70	\$ 88,375.94	\$ -	\$ -	\$ -	\$ 176,410.64
Less: non-expense AJE for Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payables									
Prev month	\$ 51,807.58	\$ -	\$ 77,238.16	\$ 701,229.38	\$ 70,044.56	\$ -	\$ 878,863.68	\$ -	\$ 1,779,183.36
Current month	<u>51,471.69</u>	<u>-</u>	<u>77,238.16</u>	<u>701,229.38</u>	<u>70,044.56</u>	<u>-</u>	<u>882,099.96</u>	<u>-</u>	<u>1,782,083.75</u>
Change in Payables	\$ (335.89)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,236.28	\$ -	\$ 2,900.39
Ending Cash	<u>\$ 855,007.47</u>	<u>\$ 643,743.79</u>	<u>\$ 961,510.05</u>	<u>\$ 2,207,313.33</u>	<u>\$ 1,117,640.27</u>	<u>\$ 6,549.98</u>	<u>\$ 1,436,151.91</u>	<u>\$ 601,357.20</u>	<u>\$ 7,829,274.00</u>
Per Cash									
Trial Balance:	<u>\$ 855,007.47</u>	<u>\$ 643,743.79</u>	<u>\$ 961,510.05</u>	<u>\$ 2,207,313.33</u>	<u>\$ 1,117,640.27</u>	<u>\$ 6,549.98</u>	<u>\$ 1,436,151.91</u>	<u>\$ 601,357.20</u>	<u>\$ 7,829,274.00</u>

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX</u>					
01-4051 PROPERTY TAX REVENUE	.00	.00	594,000.00	594,000.00	.0
01-4052 RE TAX - CORPORATE LEVY	.00	490,010.87	.00 (490,010.87)	.0
01-4055 PROPERTY TAX-POLICE	.00	125,005.39	124,000.00 (1,005.39)	100.8
01-4058 RE TAX - IMRF LEVY	.00	56,456.00	.00 (56,456.00)	.0
01-4059 RE TAX - SOC SEC LEVY	.00	52,424.62	.00 (52,424.62)	.0
TOTAL PROPERTY TAX	.00	723,896.88	718,000.00 (5,896.88)	100.8
<u>FINES & FORFEITURES</u>					
01-4062 COURT FINES	540.29	2,403.09	9,000.00	6,596.91	26.7
01-4069 POLICE FINES	.00	1,272.88	.00 (1,272.88)	.0
TOTAL FINES & FORFEITURES	540.29	3,675.97	9,000.00	5,324.03	40.8
<u>ROAD & BRIDGE TAX</u>					
01-4071 ROAD & BRIDGE TAX REV	320.62	18,610.69	20,000.00	1,389.31	93.1
TOTAL ROAD & BRIDGE TAX	320.62	18,610.69	20,000.00	1,389.31	93.1
<u>BUILDING & ZONING PERMITS</u>					
01-4081 BUILDING & ZONING PERMITS	100.00	425.00	37,500.00	37,075.00	1.1
01-4082 ZONING PERMITS	200.00	2,850.00	.00 (2,850.00)	.0
01-4083 BUILDING PERMITS	3,325.00	38,302.97	.00 (38,302.97)	.0
01-4084 SITE GRADING PLAN REVIEW	200.00	2,300.00	.00 (2,300.00)	.0
TOTAL BUILDING & ZONING PERMITS	3,825.00	43,877.97	37,500.00 (6,377.97)	117.0
<u>INCOME TAX REVENUE</u>					
01-4101 STATE INCOME TAX REVENUE	64,719.66	610,597.88	497,000.00 (113,597.88)	122.9
TOTAL INCOME TAX REVENUE	64,719.66	610,597.88	497,000.00 (113,597.88)	122.9
<u>SALES TAX</u>					
01-4122 SALES TAX	23,365.84	242,327.91	455,000.00	212,672.09	53.3
01-4123 LOCAL USE TAX	16,663.37	127,921.09	155,000.00	27,078.91	82.5
TOTAL SALES TAX	40,029.21	370,249.00	610,000.00	239,751.00	60.7

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>REPLACEMENT TAX - TOWNSHIP</u>					
01-4131	REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
	TOTAL REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
	<u>REPLACEMENT TAX - STATE</u>					
01-4141	REPLACEMENT TAX - STATE	.00	3,343.32	4,000.00	656.68	83.6
01-4142	VIDEO GAMING TAX - STATE	1,553.00	11,718.62	15,000.00	3,281.38	78.1
01-4143	CANNABIS USE TAX - STATE	556.43	4,532.01	6,000.00	1,467.99	75.5
	TOTAL REPLACEMENT TAX - STATE	2,109.43	19,593.95	25,000.00	5,406.05	78.4
	<u>OTHER PERMITS</u>					
01-4151	OTHER PERMITS	.00	333.00	1,000.00	667.00	33.3
01-4154	PARK RENTAL	.00	110.00	.00	(110.00)	.0
01-4156	SOLICITORS PERMIT	.00	25.00	.00	(25.00)	.0
	TOTAL OTHER PERMITS	.00	468.00	1,000.00	532.00	46.8
	<u>DONATIONS</u>					
01-4166	CEMETERY RECEIPTS	1,475.00	1,475.00	.00	(1,475.00)	.0
	TOTAL DONATIONS	1,475.00	1,475.00	.00	(1,475.00)	.0
	<u>FRANCHISE FEES</u>					
01-4181	FRANCHISE FEES	.00	14,237.88	20,000.00	5,762.12	71.2
	TOTAL FRANCHISE FEES	.00	14,237.88	20,000.00	5,762.12	71.2
	<u>SIMPLIFIED TELECOM TAX (IMF)</u>					
01-4201	SIMPLIFIED TELECOMM TAX (IMF)	499.39	4,122.01	10,000.00	5,877.99	41.2
	TOTAL SIMPLIFIED TELECOM TAX (IMF)	499.39	4,122.01	10,000.00	5,877.99	41.2
	<u>CORTLAND HISTORY BOOK</u>					
01-4851	CORTLAND HISTORY BOOK	.00	85.20	.00	(85.20)	.0
	TOTAL CORTLAND HISTORY BOOK	.00	85.20	.00	(85.20)	.0

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REIMBURSEMENTS</u>					
01-4901 REIMBURSEMENTS	.00	.00	150,000.00	150,000.00	.0
01-4909 REIMBURSEMENTS - OTHER	.00	12,546.95	.00	(12,546.95)	.0
TOTAL REIMBURSEMENTS	.00	12,546.95	150,000.00	137,453.05	8.4
<u>RESTITUTION</u>					
01-4911 RESTITUTION FOR PROP DAMAGE	.00	15,295.66	.00	(15,295.66)	.0
TOTAL RESTITUTION	.00	15,295.66	.00	(15,295.66)	.0
<u>MISCELLANEOUS REVENUE</u>					
01-4990 MISC REV PD REPORTS	10.00	90.00	500.00	410.00	18.0
01-4991 MISC REVENUE	89.00	2,154.56	5,000.00	2,845.44	43.1
01-4996 BUSINESS LICENSES	75.00	1,175.00	1,250.00	75.00	94.0
01-4997 MISC REV-PD OTHER	.00	20.00	.00	(20.00)	.0
TOTAL MISCELLANEOUS REVENUE	174.00	3,439.56	6,750.00	3,310.44	51.0
<u>INTEREST ON INVESTMENT</u>					
01-8011 INTEREST ON INVESTMENT	2,713.40	20,249.79	3,000.00	(17,249.79)	675.0
TOTAL INTEREST ON INVESTMENT	2,713.40	20,249.79	3,000.00	(17,249.79)	675.0
<u>TRANSFERS FROM OTHER FUNDS</u>					
01-8101 TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
<u>GRANTS</u>					
01-8301 GRANTS	.00	334,930.57	299,931.00	(34,999.57)	111.7
TOTAL GRANTS	.00	334,930.57	299,931.00	(34,999.57)	111.7
TOTAL FUND REVENUE	116,406.00	2,197,352.96	2,550,609.00	353,256.04	86.2

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
01-6000-110 SALARIES - ELECTED OFFICIALS	9,011.48	93,896.09	121,400.00	27,503.91	77.3
01-6000-119 SALARIES - CLERICAL WORKERS	7,064.78	75,388.31	89,600.00	14,211.69	84.1
01-6000-131 EMPLOYEE HEALTH INSURANCE	4,602.25	49,504.21	22,800.00	(26,704.21)	217.1
01-6000-133 IMRF CONTRIBUTION	1,106.73	11,920.87	14,600.00	2,679.13	81.7
01-6000-193 PAYROLL TAXES	1,227.31	12,902.93	16,200.00	3,297.07	79.7
01-6000-210 LEGAL FEES: REIMBURSABLE	.00	656.25	.00	(656.25)	.0
01-6000-211 LEGAL EXPENSE	2,461.25	19,516.47	60,000.00	40,483.53	32.5
01-6000-214 AUDIT & ACCOUNTING FEES	8,546.38	89,188.42	114,000.00	24,811.58	78.2
01-6000-312 OFFICE SUPPLIES	485.87	3,562.51	5,000.00	1,437.49	71.3
01-6000-313 POSTAGE	130.23	1,091.67	2,000.00	908.33	54.6
01-6000-314 TELEPHONE	5,858.79	14,850.50	20,000.00	5,149.50	74.3
01-6000-315 COPIES & PRINTING	.00	69.75	2,000.00	1,930.25	3.5
01-6000-321 DUES & SUBSCRIPTIONS	1,560.92	6,457.51	5,000.00	(1,457.51)	129.2
01-6000-331 TRAVEL & TRAINING	499.08	6,947.23	5,000.00	(1,947.23)	138.9
01-6000-351 OFFICE EQUIP & MAINT	322.65	18,854.90	21,000.00	2,145.10	89.8
01-6000-492 GRANT REIMBURSEMENT EXPENSE	.00	25,000.00	.00	(25,000.00)	.0
01-6000-511 INSURANCE EXPENSE	111.00	9,871.47	7,700.00	(2,171.47)	128.2
01-6000-531 REAL ESTATE TAXES	.00	.00	3,000.00	3,000.00	.0
01-6000-558 LEGAL - 6 EAST NORTH AVE	.00	350.00	.00	(350.00)	.0
01-6000-591 MISC EXPENSE	(4.00)	928.34	1,000.00	71.66	92.8
01-6000-812 CAP OUTLAY: EQUIP & FURN	.00	17,744.55	52,100.00	34,355.45	34.1
01-6000-908 TRANSFER TO OTHER FUNDS	.00	10,000.00	10,000.00	.00	100.0
TOTAL ADMINISTRATION	42,984.72	468,701.98	572,400.00	103,698.02	81.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>						
01-6100-118	SALARIES - MAINT WORKERS	16,869.53	201,534.29	261,000.00	59,465.71	77.2
01-6100-131	EMPLOYEE HEALTH INSURANCE	2,619.08	31,232.32	48,500.00	17,267.68	64.4
01-6100-133	IMRF CONTRIBUTION	1,477.78	17,304.08	23,500.00	6,195.92	73.6
01-6100-151	UNEMPLOYMENT BENEFITS	1,480.00	1,480.00	.00	(1,480.00)	.0
01-6100-193	PAYROLL TAXES	1,290.52	15,417.41	20,000.00	4,582.59	77.1
01-6100-197	DRUG/ALCOHOL PROGRAMS	80.00	400.00	600.00	200.00	66.7
01-6100-198	UNIFORMS	189.94	1,217.83	1,600.00	382.17	76.1
01-6100-211	LEGAL EXPENSE	.00	10,050.00	.00	(10,050.00)	.0
01-6100-218	MAINTENANCE - STREET LIGHTS	.00	9,185.54	1,000.00	(8,185.54)	918.6
01-6100-219	ELECTRIC - STREET LIGHTS	82.92	20,708.98	36,500.00	15,791.02	56.7
01-6100-220	ROAD SALT	.00	31,639.74	30,000.00	(1,639.74)	105.5
01-6100-221	ROAD SIGNS	.00	2,139.10	2,000.00	(139.10)	107.0
01-6100-222	RAILROAD CROSSING MAINTENANCE	845.60	845.60	1,000.00	154.40	84.6
01-6100-224	STREET REPAIR MATERIALS	5,336.58	10,785.39	24,000.00	13,214.61	44.9
01-6100-226	TOOLS AND HARDWARE	15.88	2,858.40	3,000.00	141.60	95.3
01-6100-227	SMALL EQUIPMENT PURCHASES	.00	5,476.00	10,000.00	4,524.00	54.8
01-6100-231	STREETS	.00	2,465.75	.00	(2,465.75)	.0
01-6100-232	MAINTENANCE TOWN GARAGE	.00	525.00	550.00	25.00	95.5
01-6100-235	PARKS - EQUIPMENT MAINTENANCE	558.51	2,878.50	10,000.00	7,121.50	28.8
01-6100-239	NUISANCE MOWING	.00	.00	1,000.00	1,000.00	.0
01-6100-241	VEHICLE & EQUIPMENT MAINT.	834.40	37,565.43	15,000.00	(22,565.43)	250.4
01-6100-242	TOWN HALL MAINTENANCE	535.00	6,847.28	6,000.00	(847.28)	114.1
01-6100-245	EQUIPMENT RENTAL	.00	698.70	13,000.00	12,301.30	5.4
01-6100-255	STORM SEWER REPAIRS	1,232.09	2,290.86	6,000.00	3,709.14	38.2
01-6100-258	FORESTRY	1,373.16	1,876.15	8,000.00	6,123.85	23.5
01-6100-312	OFFICE SUPPLIES	.00	148.90	.00	(148.90)	.0
01-6100-314	TELEPHONE	379.93	4,225.45	6,000.00	1,774.55	70.4
01-6100-316	UTILITIES	1,515.00	8,558.96	7,900.00	(658.96)	108.3
01-6100-331	TRAVEL AND TRAINING	178.96	945.65	2,000.00	1,054.35	47.3
01-6100-351	OFFICE EQUIP & MAINT	.00	1,450.50	2,000.00	549.50	72.5
01-6100-371	FUEL	4,822.96	22,774.35	20,000.00	(2,774.35)	113.9
01-6100-511	INSURANCE EXPENSE	1,764.00	31,188.13	31,500.00	311.87	99.0
01-6100-522	FEES/PERMITS	1,000.00	1,048.14	2,000.00	951.86	52.4
01-6100-525	TECHNOLOGY UPGRADES	.00	212.36	.00	(212.36)	.0
01-6100-591	MISC EXPENSE	.00	4,784.41	500.00	(4,284.41)	956.9
01-6100-611	PRINCIPAL PAYMENTS	.00	39,926.53	39,927.00	.47	100.0
01-6100-621	INTEREST EXPENSE	.00	11,201.27	11,201.00	(.27)	100.0
01-6100-811	CAP OUTLAY: CONSTRUCT	.00	4,240.85	34,000.00	29,759.15	12.5
01-6100-812	CAP OUTLAY: EQUIP & FURN	14,803.04	14,803.04	19,000.00	4,196.96	77.9
TOTAL PUBLIC WORKS		59,284.88	562,930.89	698,278.00	135,347.11	80.6

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
01-6200-114 SALARIES - REGULAR	34,503.21	371,847.13	418,000.00	46,152.87	89.0
01-6200-115 SALARIES - SPECIAL ASSIGNMENT	1,396.24	15,768.24	25,000.00	9,231.76	63.1
01-6200-116 SALARIES - OVERTIME	264.60	6,910.28	5,000.00	(1,910.28)	138.2
01-6200-119 SALARIES - CLERICAL	1,520.00	10,587.39	18,500.00	7,912.61	57.2
01-6200-131 EMPLOYEE HEALTH INS	5,613.04	55,128.24	80,000.00	24,871.76	68.9
01-6200-133 IMRF CONTRIBUTION	3,077.04	34,093.41	38,000.00	3,906.59	89.7
01-6200-193 PAYROLL TAXES	2,750.95	29,260.75	37,500.00	8,239.25	78.0
01-6200-198 UNIFORMS	(85.00)	2,629.07	5,000.00	2,370.93	52.6
01-6200-199 UNIFORM ALLOWANCE	.00	2,430.06	7,500.00	5,069.94	32.4
01-6200-211 LEGAL EXPENSE	43.75	131.25	1,000.00	868.75	13.1
01-6200-212 ADJUDICATION	.00	700.00	5,000.00	4,300.00	14.0
01-6200-240 EQUIPMENT PURCHASES & MAINT	1,007.64	6,077.25	14,500.00	8,422.75	41.9
01-6200-241 VEHICLE MAINTENANCE	224.04	10,039.83	15,000.00	4,960.17	66.9
01-6200-242 M&O: OFFICE	471.00	895.79	500.00	(395.79)	179.2
01-6200-261 TELECOMMUNICATIONS SERVICE	.00	63,980.00	64,000.00	20.00	100.0
01-6200-312 OFFICE SUPPLIES	71.82	971.92	1,000.00	28.08	97.2
01-6200-313 POSTAGE	53.56	188.17	125.00	(63.17)	150.5
01-6200-314 TELEPHONE	1,868.54	12,467.13	21,500.00	9,032.87	58.0
01-6200-315 COPIES & PRINTING	77.93	703.55	1,000.00	296.45	70.4
01-6200-316 UTILITIES	601.86	1,627.34	1,620.00	(7.34)	100.5
01-6200-321 DUES & SUBSCRIPTIONS	495.00	22,161.42	12,000.00	(10,161.42)	184.7
01-6200-331 TRAVEL & TRAINING	111.93	7,294.35	7,500.00	205.65	97.3
01-6200-351 OFFICE EQUIP & MAINT	59.12	2,064.34	6,000.00	3,935.66	34.4
01-6200-361 DUI PREVENTION EQUIP	.00	.00	3,000.00	3,000.00	.0
01-6200-371 GAS & PETROLEUM	1,388.49	17,204.43	16,000.00	(1,204.43)	107.5
01-6200-421 COMMUNITY PROGRAMS	.00	570.48	1,000.00	429.52	57.1
01-6200-492 IPRF SAFETY GRANT	1,086.71	1,086.71	.00	(1,086.71)	.0
01-6200-511 INSURANCE EXP	841.00	24,768.80	22,500.00	(2,268.80)	110.1
01-6200-550 TECHNOLOGY UPGRADES	24.00	24.00	5,000.00	4,976.00	.5
01-6200-591 MISC EXPENSE	43.93	1,830.14	3,000.00	1,169.86	61.0
01-6200-812 CAP OUTLAY: EQUIP/FURN	.00	8,284.00	21,000.00	12,716.00	39.5
01-6200-813 CAPITAL OUTLAY-BUILDING	.00	740.00	.00	(740.00)	.0
TOTAL POLICE DEPARTMENT	57,510.40	712,465.47	856,745.00	144,279.53	83.2

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING & ZONING</u>					
01-6300-118 SALARIES - CODE OFFICIAL	869.71	24,831.01	75,000.00	50,168.99	33.1
01-6300-120 SALARIES - ENGINEER	8,715.38	91,448.03	113,300.00	21,851.97	80.7
01-6300-131 EMPLOYEE HEALTH/LIFE	15.42	161.91	10,000.00	9,838.09	1.6
01-6300-133 EMPLOYER IMRF	763.46	8,144.10	17,500.00	9,355.90	46.5
01-6300-193 PAYROLL TAXES	733.27	8,895.46	18,500.00	9,604.54	48.1
01-6300-211 ENGINEERING: NON-REIMBURSABLE	.00	.00	2,500.00	2,500.00	.0
01-6300-213 PLANNING/ZONING/BUILDING	.00	.00	1,500.00	1,500.00	.0
01-6300-241 VEHICLE & EQUIPMENT MAINT.	67.49	2,265.51	3,000.00	734.49	75.5
01-6300-312 OFFICE SUPPLIES	.00	6.49	.00	(6.49)	.0
01-6300-314 TELEPHONE	178.95	1,794.30	.00	(1,794.30)	.0
01-6300-315 COPIES & PRINTING	42.00	479.50	.00	(479.50)	.0
01-6300-321 DUES & SUBSCRIPTIONS	.00	409.00	1,000.00	591.00	40.9
01-6300-331 CONFERENCE AND TRAINING	.00	2,166.72	3,000.00	833.28	72.2
01-6300-351 OFFICE EXPENSE	9.45	2,704.63	.00	(2,704.63)	.0
01-6300-371 GASOLINE	233.55	1,823.09	2,500.00	676.91	72.9
01-6300-511 INSURANCE EXP	37.00	575.67	700.00	124.33	82.2
TOTAL ENGINEERING & ZONING	11,665.68	145,705.42	248,500.00	102,794.58	58.6
<u>CEMETERY</u>					
01-6700-321 CEMETERY EXPENSES	12.00	12.00	.00	(12.00)	.0
TOTAL CEMETERY	12.00	12.00	.00	(12.00)	.0
TOTAL FUND EXPENDITURES	171,457.68	1,889,815.76	2,375,923.00	486,107.24	79.5
NET REVENUE OVER EXPENDITURES	(55,051.68)	307,537.20	174,686.00	(132,851.20)	176.1

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL TAX REVENUES</u>					
02-4011	MFT APPROPRIATION	13,761.35	134,393.16	175,000.00	40,606.84	76.8
	TOTAL MOTOR FUEL TAX REVENUES	13,761.35	134,393.16	175,000.00	40,606.84	76.8
	<u>REBUILD ILLINOIS</u>					
02-4050	REBUILD ILLINOIS	.00	46,901.63	46,901.63	.00	100.0
	TOTAL REBUILD ILLINOIS	.00	46,901.63	46,901.63	.00	100.0
	<u>INTEREST ON INVESTMENT</u>					
02-8011	INTEREST ON INVESTMENT	2,211.77	12,750.86	500.00	(12,250.86)	2550.2
	TOTAL INTEREST ON INVESTMENT	2,211.77	12,750.86	500.00	(12,250.86)	2550.2
	TOTAL FUND REVENUE	15,973.12	194,045.65	222,401.63	28,355.98	87.3

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL EXPENSES</u>					
02-6400-370	GENERAL MAINTENANCE	.00	.00	365,000.00	365,000.00	.0
	TOTAL MOTOR FUEL EXPENSES	.00	.00	365,000.00	365,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	365,000.00	365,000.00	.0
	NET REVENUE OVER EXPENDITURES	15,973.12	194,045.65	(142,598.37)	(336,644.02)	136.1

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ELECTRICITY</u>					
03-4011	UTILITY TAX - ELECTRICITY	7,202.74	70,857.45	95,000.00	24,142.55	74.6
	TOTAL ELECTRICITY	7,202.74	70,857.45	95,000.00	24,142.55	74.6
	<u>GAS</u>					
03-4021	UTILITY TAX - GAS	13,991.03	73,946.68	45,000.00	(28,946.68)	164.3
	TOTAL GAS	13,991.03	73,946.68	45,000.00	(28,946.68)	164.3
	<u>TELEPHONE</u>					
03-4031	SIMPLIFIED TELECOMM TAX (UT)	1,760.31	14,509.08	30,000.00	15,490.92	48.4
	TOTAL TELEPHONE	1,760.31	14,509.08	30,000.00	15,490.92	48.4
	<u>SALES TAX</u>					
03-4041	NON HOME RULE SALES TAX	19,532.90	153,788.92	375,000.00	221,211.08	41.0
	TOTAL SALES TAX	19,532.90	153,788.92	375,000.00	221,211.08	41.0
	<u>INTEREST ON INVESTMENTS</u>					
03-8011	INTEREST ON INVESTMENTS	3,275.72	12,635.60	400.00	(12,235.60)	3158.9
	TOTAL INTEREST ON INVESTMENTS	3,275.72	12,635.60	400.00	(12,235.60)	3158.9
	<u>SOURCE 820</u>					
03-8201	SALE OF PROPERTY	.00	428,259.00	.00	(428,259.00)	.0
	TOTAL SOURCE 820	.00	428,259.00	.00	(428,259.00)	.0
	<u>FUNDS FOR GRADE CROSSINGS</u>					
03-8301	GRANTS FUNDS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUNDS FOR GRADE CROSSINGS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUND REVENUE	45,762.70	753,996.73	1,480,400.00	726,403.27	50.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPR EXPENSES</u>					
03-6500-421 COMMUNITY PROGRAMS	.00	.00	15,000.00	15,000.00	.0
03-6500-450 LAND AQUISITION	.00	11,760.00	12,000.00	240.00	98.0
03-6500-522 NPDES PERMIT FEE	(1,000.00)	.00	.00	.00	.0
03-6500-726 DONATIONS- COMMUNITY AGENCIES	.00	3,000.00	5,000.00	2,000.00	60.0
03-6500-824 STREET IMPROVEMENT	.00	.00	800,000.00	800,000.00	.0
03-6500-837 EMERGENCY PREPAREDNESS	.00	1,118.46	.00	(1,118.46)	.0
03-6500-840 HOLIDAY DECORATIONS	.00	5,463.03	.00	(5,463.03)	.0
03-6500-842 SIDEWALKS, NEW CONSTRUCTION	.00	2,592.38	12,000.00	9,407.62	21.6
03-6500-846 SPLASH PAD	.00	.00	135,000.00	135,000.00	.0
03-6500-910 TRANSFERS TO OTHER FUNDS	13,327.32	26,654.64	26,654.64	.00	100.0
03-6500-912 LOAN PAYMENTS	.00	.00	51,128.00	51,128.00	.0
03-6500-913 CAPITAL PURCHASE TRANSFERS	.00	.00	92,100.00	92,100.00	.0
TOTAL CAPITAL IMPR EXPENSES	12,327.32	50,588.51	1,148,882.64	1,098,294.13	4.4
TOTAL FUND EXPENDITURES	12,327.32	50,588.51	1,148,882.64	1,098,294.13	4.4
NET REVENUE OVER EXPENDITURES	33,435.38	703,408.22	331,517.36	(371,890.86)	212.2

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

SEWER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
06-4010	CONNECTION FEES	2,000.00	12,000.00	.00	(12,000.00)	.0
06-4011	SERVICE FEES	29.96	417,107.11	543,000.00	125,892.89	76.8
	TOTAL SERVICE FEES	2,029.96	429,107.11	543,000.00	113,892.89	79.0
	<u>LATE CHARGES</u>					
06-4021	LATE CHARGES	7,217.26	28,236.27	30,000.00	1,763.73	94.1
	TOTAL LATE CHARGES	7,217.26	28,236.27	30,000.00	1,763.73	94.1
	<u>BAD CHECK CHARGES</u>					
06-4041	BAD CHECK CHARGES	(10.00)	(15.00)	50.00	65.00	(30.0)
	TOTAL BAD CHECK CHARGES	(10.00)	(15.00)	50.00	65.00	(30.0)
	<u>PERMITS</u>					
06-4051	PERMITS	7,000.00	59,500.00	25,000.00	(34,500.00)	238.0
	TOTAL PERMITS	7,000.00	59,500.00	25,000.00	(34,500.00)	238.0
	<u>INTEREST ON INVESTMENT</u>					
06-8011	INTEREST ON INVESTMENT	6,800.49	42,256.90	1,000.00	(41,256.90)	4225.7
	TOTAL INTEREST ON INVESTMENT	6,800.49	42,256.90	1,000.00	(41,256.90)	4225.7
	<u>LEASE INCOME</u>					
06-8801	LEASE INCOME	34,200.00	44,026.20	10,725.00	(33,301.20)	410.5
	TOTAL LEASE INCOME	34,200.00	44,026.20	10,725.00	(33,301.20)	410.5
	TOTAL FUND REVENUE	57,237.71	603,111.48	609,775.00	6,663.52	98.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

SEWER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM EXPENSES</u>					
06-7300-118 SALARIES: MAINT WORKERS	6,447.85	64,494.26	75,000.00	10,505.74	86.0
06-7300-131 EMPLOYEE HEALTH INSURANCE	857.14	8,280.49	12,200.00	3,919.51	67.9
06-7300-133 IMRF CONTRIBUTION	564.83	5,743.03	6,800.00	1,056.97	84.5
06-7300-193 PAYROLL TAXES	493.27	4,933.84	5,700.00	766.16	86.6
06-7300-198 UNIFORMS	59.98	420.85	600.00	179.15	70.1
06-7300-211 LEGAL/COLLECTION EXPENSE	.00	240.62	5,000.00	4,759.38	4.8
06-7300-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
06-7300-213 OTHER CONSULTING FEES	1,337.45	12,037.05	16,000.00	3,962.95	75.2
06-7300-214 AUDIT FEES	.00	4,000.00	4,000.00	.00	100.0
06-7300-218 EQUIPMENT	.00	368.14	3,000.00	2,631.86	12.3
06-7300-221 UTILITIES	7,054.18	55,677.75	110,000.00	54,322.25	50.6
06-7300-241 M&O: VEH & EQUIP	.00	2,347.45	3,000.00	652.55	78.3
06-7300-243 M&O: SEWER PLANT	1,030.29	21,192.06	40,000.00	18,807.94	53.0
06-7300-311 OFFICE EXPENSE	102.00	6,594.91	6,500.00	(94.91)	101.5
06-7300-312 ANNUAL PERMIT FEES	.00	10,500.00	11,000.00	500.00	95.5
06-7300-313 TRAINING	.00	1,348.53	2,000.00	651.47	67.4
06-7300-314 TELEPHONE	272.29	2,622.17	5,000.00	2,377.83	52.4
06-7300-345 WASTEWATER TESTING	3,624.65	12,353.07	17,500.00	5,146.93	70.6
06-7300-371 GAS & PETROLEUM	211.77	8,100.72	2,200.00	(5,900.72)	368.2
06-7300-491 GRANT EXPENSE	.00	.00	3,500.00	3,500.00	.0
06-7300-511 INSURANCE EXPENSE	195.00	4,248.27	4,100.00	(148.27)	103.6
06-7300-591 MISC EXPENSES	.00	199.52	500.00	300.48	39.9
06-7300-611 DEBT SERVICE PRINCIPAL	24,201.45	48,171.59	47,255.16	(916.43)	101.9
06-7300-621 INTEREST EXPENSE	6,271.94	12,775.19	13,691.62	916.43	93.3
06-7300-811 CAP OUTLAY: CONSTRUCT	4,292.80	13,877.06	15,000.00	1,122.94	92.5
06-7300-812 CAP OUTLAY: EQUIPMENT	.00	8,884.15	58,500.00	49,615.85	15.2
06-7300-826 FACILITY PLAN	.00	.00	40,000.00	40,000.00	.0
TOTAL SEWER SYSTEM EXPENSES	57,016.89	309,410.72	510,546.78	201,136.06	60.6
TOTAL FUND EXPENDITURES	57,016.89	309,410.72	510,546.78	201,136.06	60.6
NET REVENUE OVER EXPENDITURES	220.82	293,700.76	99,228.22	(194,472.54)	296.0

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
07-4011	SERVICE FEES	7.44	387,475.40	530,000.00	142,524.60	73.1
	TOTAL SERVICE FEES	7.44	387,475.40	530,000.00	142,524.60	73.1
	<u>LATE CHARGES</u>					
07-4021	LATE CHARGES	643.73	2,130.36	1,000.00	(1,130.36)	213.0
	TOTAL LATE CHARGES	643.73	2,130.36	1,000.00	(1,130.36)	213.0
	<u>BAD CHECK CHARGES</u>					
07-4041	BAD CHECK CHARGES	.00	25.00	50.00	25.00	50.0
	TOTAL BAD CHECK CHARGES	.00	25.00	50.00	25.00	50.0
	<u>PERMITS</u>					
07-4051	PERMITS	7,600.00	70,100.00	30,000.00	(40,100.00)	233.7
	TOTAL PERMITS	7,600.00	70,100.00	30,000.00	(40,100.00)	233.7
	<u>METER SALES</u>					
07-4301	METER SALES	.00	3,050.00	5,100.00	2,050.00	59.8
	TOTAL METER SALES	.00	3,050.00	5,100.00	2,050.00	59.8
	<u>MISCELLANEOUS REVENUE</u>					
07-4991	MISC INCOME	.00	1,762.00	1,500.00	(262.00)	117.5
	TOTAL MISCELLANEOUS REVENUE	.00	1,762.00	1,500.00	(262.00)	117.5
	<u>INTEREST ON INVESTMENT</u>					
07-8011	INTEREST ON INVESTMENT	3,805.23	23,583.40	500.00	(23,083.40)	4716.7
	TOTAL INTEREST ON INVESTMENT	3,805.23	23,583.40	500.00	(23,083.40)	4716.7

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEASE INCOME</u>					
07-8801	LEASE INCOME	.00	3,100.00	3,720.00	620.00	83.3
	TOTAL LEASE INCOME	.00	3,100.00	3,720.00	620.00	83.3
	TOTAL FUND REVENUE	12,056.40	491,226.16	571,870.00	80,643.84	85.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM EXPENSES</u>					
07-7400-118 SALARIES: MAINT WORKERS	9,671.81	96,741.55	111,000.00	14,258.45	87.2
07-7400-131 EMPLOYEE HEALTH INSURANCE	1,285.74	12,420.71	18,330.00	5,909.29	67.8
07-7400-133 IMRF CONTRIBUTION	847.24	8,614.55	10,000.00	1,385.45	86.2
07-7400-193 PAYROLL TAXES	739.87	7,400.62	8,400.00	999.38	88.1
07-7400-198 UNIFORMS	.00	479.12	600.00	120.88	79.9
07-7400-211 LEGAL/COLLECTION EXP	.00	240.63	.00	(240.63)	.0
07-7400-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
07-7400-213 OTHER CONSULTING FEES	2,006.17	18,055.53	24,000.00	5,944.47	75.2
07-7400-214 AUDIT FEES	.00	4,000.00	4,000.00	.00	100.0
07-7400-221 UTILITIES	6,663.56	45,248.57	82,000.00	36,751.43	55.2
07-7400-222 RADIUM REMOVAL PROCESSING	9,146.89	87,342.58	105,000.00	17,657.42	83.2
07-7400-241 M&O: VEH & EQUIP	960.66	4,213.08	5,000.00	786.92	84.3
07-7400-243 M&O: WELL SYSTEM	1,865.24	13,589.57	30,000.00	16,410.43	45.3
07-7400-311 OFFICE EXPENSE	259.66	9,248.90	11,000.00	1,751.10	84.1
07-7400-314 TELEPHONE	261.08	2,510.72	5,000.00	2,489.28	50.2
07-7400-331 TRAVEL & TRAINING	.00	885.50	2,000.00	1,114.50	44.3
07-7400-341 METER PURCHASES & SUPPLIES	.00	12,786.19	15,000.00	2,213.81	85.2
07-7400-343 CONNECTION EXP	.00	920.35	5,000.00	4,079.65	18.4
07-7400-344 ACCESS SUPPLY PURCH	.00	1,850.00	.00	(1,850.00)	.0
07-7400-345 CHEMICALS & TESTING	1,202.14	14,899.68	20,000.00	5,100.32	74.5
07-7400-346 TOOLS	.00	1,190.60	1,250.00	59.40	95.3
07-7400-371 GAS & PETROLEUM	494.15	6,007.75	6,000.00	(7.75)	100.1
07-7400-511 INSURANCE EXPENSE	294.00	7,249.80	6,800.00	(449.80)	106.6
07-7400-811 CAP OUTLAY: CONSTRUCT	2,573.53	12,157.79	65,000.00	52,842.21	18.7
07-7400-812 CAP OUTLAY: EQUIPMENT	.00	12,385.00	65,500.00	53,115.00	18.9
TOTAL WATER SYSTEM EXPENSES	38,271.74	380,438.79	603,380.00	222,941.21	63.1
TOTAL FUND EXPENDITURES	38,271.74	380,438.79	603,380.00	222,941.21	63.1
NET REVENUE OVER EXPENDITURES	(26,215.34)	110,787.37	(31,510.00)	(142,297.37)	351.6

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

FESTIVAL & PARADE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
09-4961	DONATIONS	.00	7,050.00	5,000.00	(2,050.00)	141.0
	TOTAL DONATIONS	.00	7,050.00	5,000.00	(2,050.00)	141.0
	<u>FUNDRAISERS</u>					
09-4972	FESTIVAL RECEIPTS	.00	13,788.25	22,000.00	8,211.75	62.7
	TOTAL FUNDRAISERS	.00	13,788.25	22,000.00	8,211.75	62.7
	<u>INTEREST</u>					
09-8011	INTEREST ON INVESTMENT	37.79	57.09	.00	(57.09)	.0
	TOTAL INTEREST	37.79	57.09	.00	(57.09)	.0
	<u>ALLOTMENT FROM GF</u>					
09-8192	FESTIVAL/PARADE TRANSFER	.00	10,000.00	10,000.00	.00	100.0
	TOTAL ALLOTMENT FROM GF	.00	10,000.00	10,000.00	.00	100.0
	TOTAL FUND REVENUE	37.79	30,895.34	37,000.00	6,104.66	83.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

FESTIVAL & PARADE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FESTIVAL & PARADE EXPENSES</u>					
09-7700-218 CONTRACTED GROUPS/EVENTS/LABOR	.00	21,724.94	20,000.00	(1,724.94)	108.6
09-7700-241 RENTALS	.00	3,733.00	6,000.00	2,267.00	62.2
09-7700-312 SUPPLIES	.00	4,691.41	4,000.00	(691.41)	117.3
09-7700-313 POSTAGE	.00	.00	100.00	100.00	.0
09-7700-315 COPIES, PRINTING & ADVERTISING	.00	1,567.16	1,000.00	(567.16)	156.7
09-7700-571 PRIZES & AWARDS	.00	644.33	500.00	(144.33)	128.9
09-7700-591 MISC EXPENSE	.00	500.00	150.00	(350.00)	333.3
TOTAL FESTIVAL & PARADE EXPENSES	.00	32,860.84	31,750.00	(1,110.84)	103.5
TOTAL FUND EXPENDITURES	.00	32,860.84	31,750.00	(1,110.84)	103.5
NET REVENUE OVER EXPENDITURES	37.79	(1,965.50)	5,250.00	7,215.50	(37.4)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

RESTRICTED ASSETS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
13-4166	CEMETERY RECEIPTS	(1,475.00)	.00	2,500.00	2,500.00	.0
13-4167	WASTE COLLECTION AGREEMENT	.00	10,057.50	17,000.00	6,942.50	59.2
	TOTAL DONATIONS	(1,475.00)	10,057.50	19,500.00	9,442.50	51.6
	<u>PARK DEVELOPMENT FEES</u>					
13-4170	AIRPORT ROAD FARM RENT	.00	18,229.17	.00	(18,229.17)	.0
13-4171	PARK LOT DEV FEES - GENERAL	.00	600.00	1,000.00	400.00	60.0
	TOTAL PARK DEVELOPMENT FEES	.00	18,829.17	1,000.00	(17,829.17)	1882.9
	<u>CAPITAL CONTRIBUTIONS: TOWN</u>					
13-4201	CAP CONTRIB: PUBLIC WORKS BLDG	1,009.26	6,055.56	.00	(6,055.56)	.0
13-4202	CAP CONTRIB: POLICE FACILITY	805.56	4,833.36	.00	(4,833.36)	.0
13-4203	CAP CONTRIB: EMERGENCY SIREN	23.14	138.84	.00	(138.84)	.0
13-4204	CAP CONTRIB: TOWN HALL BLDG	1,459.26	9,105.56	1,000.00	(8,105.56)	910.6
13-4205	CAP CONTRIB: SPORTS COMPLEX	1,319.44	7,916.64	.00	(7,916.64)	.0
13-4206	CAP CONTRIB: CAPITAL EQUIPMENT	.00	1,750.00	.00	(1,750.00)	.0
	TOTAL CAPITAL CONTRIBUTIONS: TOWN	4,616.66	29,799.96	1,000.00	(28,799.96)	2980.0
	<u>INTEREST</u>					
13-8011	INTEREST ON INVESTMENT	4,887.29	31,392.19	1,000.00	(30,392.19)	3139.2
	TOTAL INTEREST	4,887.29	31,392.19	1,000.00	(30,392.19)	3139.2
	<u>TRANSFERS</u>					
13-8101	TRANSFERS FROM OTHER FUNDS	13,327.32	26,654.64	26,654.64	.00	100.0
	TOTAL TRANSFERS	13,327.32	26,654.64	26,654.64	.00	100.0
	TOTAL FUND REVENUE	21,356.27	116,733.46	49,154.64	(67,578.82)	237.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RESTRICTED ASSETS</u>					
13-8000-352 ADMINISTRATIVE FUNDS	.00	14,655.18	.00 (14,655.18)	.0
13-8000-354 PUNCH LIST/FOLLOW UP ITEMS	.00	2,000.00	.00 (2,000.00)	.0
13-8000-812 CAP OUTLAY: CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
13-8000-824 CAP O/L: PARK DEV (MCPHILLIPS)	.00	.00	14,000.00	14,000.00	.0
13-8000-836 CEMETERY MAINT / IMPROVEMENTS	(850.00)	.00	.00	.00	.0
13-8000-839 AIRPORT ROAD PROPERTY TAXES	.00	9,826.20	.00 (9,826.20)	.0
13-8000-840 AIRPORT ROAD UTILITIES	7.95	178.76	.00 (178.76)	.0
13-8000-850 STREET REPAIRS	.00	.00	25,000.00	25,000.00	.0
TOTAL RESTRICTED ASSETS	(842.05)	26,660.14	59,000.00	32,339.86	45.2
TOTAL FUND EXPENDITURES	(842.05)	26,660.14	59,000.00	32,339.86	45.2
NET REVENUE OVER EXPENDITURES	22,198.32	90,073.32	(9,845.36)	(99,918.68)	914.9

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST INCOME</u>						
14-8010	TIF RE TAX RECEIVED	.00	319,517.68	325,000.00	5,482.32	98.3
14-8011	INTEREST ON INVESTMENT	2,046.15	12,966.01	400.00	(12,566.01)	3241.5
TOTAL INTEREST INCOME		2,046.15	332,483.69	325,400.00	(7,083.69)	102.2
TOTAL FUND REVENUE		2,046.15	332,483.69	325,400.00	(7,083.69)	102.2

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING FEBRUARY 28, 2023

Item 1.

TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TIF EXPENSES</u>					
14-6600-211	LEGAL EXPENSE	.00	23,587.69	.00	(23,587.69)	.0
14-6600-212	ADMINISTRATIVE EXPENSE	.00	104,932.97	427,000.00	322,067.03	24.6
	TOTAL TIF EXPENSES	.00	128,520.66	427,000.00	298,479.34	30.1
	TOTAL FUND EXPENDITURES	.00	128,520.66	427,000.00	298,479.34	30.1
	NET REVENUE OVER EXPENDITURES	2,046.15	203,963.03	(101,600.00)	(305,563.03)	200.8

General Fund - Streets and Maintenance		
Facility 250 S Halwood		
Loan Date: 12/31/11, Maturity Date: 12/30/20, Loan Amount: \$655,200.00		
Interest Rate: 4.30%, Semi-Annual P&I due 6/30 and 12/31		
Beginning Balance 5/1/2022		\$ 380,744.02
Principal Paid Fiscal Year 2023:		\$ (39,926.52)
Interest Paid Fiscal Year 2023:	\$ 11,201.28	
Current Balance:		\$ 340,817.50
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ -	\$ -
Fiscal Year Ending 2024	\$ 41,141.97	\$ 9,985.83
Future	\$ 299,675.51	\$ 32,654.99
Total:	<u>\$ 340,817.48</u>	<u>\$ 42,640.82</u>
* rate change 3 year variable		

General Fund - IEPA Loan		
Wastewater Project: L17-5003		
Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments		
Beginning Balance 5/1/2022		\$ 673,912.25
Principal Paid Fiscal Year 2023:		\$ (23,970.14)
Interest Paid Fiscal Year 2023:	\$ 6,503.25	
Current Balance:		\$ 649,942.11
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ 24,201.45	\$ 6,271.94
Fiscal Year Ending 2024	\$ 49,105.78	\$ 11,841.00
Future	\$ 576,634.88	\$ 129,749.35
Total:	<u>\$ 649,942.11</u>	<u>\$ 147,862.29</u>

Restricted Asset Fund Loan		
North Avenue Road Repairs		
Maturity Date 12/31/2024, Int Rate: 2%, Semi-Annual Payments		
Beginning Balance 5/1/2022		\$ 77,238.16
Principal Paid Fiscal Year 2023:		\$ (25,235.43)
Interest Paid Fiscal Year 2023:	\$ 1,419.21	
Current Balance:		\$ 52,002.73
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ -	\$ -
Fiscal Year Ending 2024	\$ 25,742.65	\$ 911.98
Fiscal Year Ending 2025	\$ 26,260.08	\$ 394.55
Total:	<u>\$ 52,002.73</u>	<u>\$ 1,306.53</u>

Town of Cortland
Restricted Assets
February 28, 2023

	Balance 2/1/2023	Deposits 2/28/2023	Expenditures 2/28/2023	Balance 2/28/2023
Customer Deposits				
13-2010 AP		\$ -		\$ -
13-2020 Deferred Revenue	-	-	-	-
13-2301 Occupancy Deposits	-	-	-	-
13-2355 Airport Road Security Deposits	-	-	-	-
Engineering Deposits				
13-2316 DCUSD #428	\$ 51,668.29	\$ -	\$ -	\$ 51,668.29
Land/Cash Contributions				
13-2401 Cortland Fire Protection District	\$ 4,800.00	\$ 600.00	\$ -	\$ 5,400.00
13-2405 Sycamore School District # 427				-
13-2406 #428 Schools	105,648.75		-	105,648.75
13-2407 Cortland Library	720.00	90.00	-	810.00
Storm Sewer Escrow				
13-2411 Neumann Homes Inc	\$ 79,850.65	\$ -	\$ -	\$ 79,850.65
Capital Contributions #428 Schools				
13-2432 DRH Cambridge - Richland Trails	\$ 238,252.54	\$ -		\$ 238,252.54
Library Building				
13-2452 Library Building	\$ 10,448.24	\$ 674.08	\$ -	\$ 11,122.32
Fire Department Building				
13-2461 DRH Cambridge - Richland Trails	\$ 91,144.90	\$ -		\$ 91,144.90
13-2462 Montalbano - Chestnut Grove	13,519.10	872.20	-	14,391.30
WasteWater Irrigation Land Acquisition				
13-2501 SSA # 4 Connection Fees	\$ 54,500.00		\$ -	\$ 54,500.00
13-2505 SSA # 8 Connection Fees	-	-	-	-
13-2551 Waste Water Irrigation Land Fee	77,000.00	1,000.00	-	78,000.00
Cortland Events Committee				
13-2900 Festival Parade	\$ -	\$ -	\$ -	\$ -
13-2350 Road Improvements	\$ 39,815.43	\$ -		\$ 39,815.43
13-2352 Administrative Fund	99,423.32	-	-	99,423.32
13-2354 Punch List Follow Up Items	12,072.46	-	-	12,072.46

Capital Contributions - Town Use (By Purpose)

13-3100 McPhillips Park Improvements	\$ 14,305.60	\$ -	\$ -	\$ 14,305.60
13-4096 Town Services	-	-	-	-
13-4167 Road Improvements - DC Trash Agreement	67,148.36		-	67,148.36
13-4168 Airport Road Property Rent	25,916.33	-	7.95	25,908.38
13-4170 Airport Road Farm Rent	106,953.83		-	106,953.83
13-4161 Parks Improvements	256.00	-	-	256.00
13-4171 Park Development Fees	8,500.00		-	8,500.00
13-4201 Public Works Facility	5,550.93	1,009.26	-	6,560.19
13-4202 Police Facility	4,846.04	805.56	-	5,651.60
13-4203 Emergency Siren	2,765.23	23.14	-	2,788.37
13-4204 Town Hall	17,475.93	1,459.26	-	18,935.19
13-4205 Sports Complex	159,006.77	1,319.44	-	160,326.21
13-4206 Capital Improvements	80,277.95		-	80,277.95
13-4206 SCADA - Chestnut Grove	9,520.60	-	-	9,520.60
13-8101 Transfers from Other Funds - Town Loan	51,282.40	13,327.32	-	64,609.72
13-8701 InvestForeclosures (Dep less Ltr of Credit)	-	-	-	-
13-8702 Performance Bond - Nature's Crossing	-	-	-	-
	\$ 553,805.97	\$ 17,943.98	\$ 7.95	\$ 571,742.00

"FUND BAL" \$ 531,452.11
Reserve for McPhillips \$ 14,305.60
YTD Revs over Exps \$ 90,073.32

Fund Equity \$ 635,831.03

Total Assets \$ 1,517,930.99

Total Liabilities & Equity \$ 1,517,930.99

Account Interest \$ 4,887.29

13-8011

* Account Interest posted to Capital Improvements

SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:
February 28, 2023

	Beginning Balance	Receipts/ Transfers In	Dividends/ Interest	Expenditures/ Transfers Out	Ending Balance
SSA #1 Special Tax Refunding Bonds 2017					
Bond & Interest Fund	\$ 371,466.36		\$ 1,160.79		\$ 372,627.15
2017 Reserve Fund	\$ 356,737.37	-	1,114.73		357,852.10
Special Redemption Account	\$ -	-	-	-	-
Special Reserve Fund 2017	\$ 40,416.07	-	126.30		40,542.37
Administrative Expense Fund	\$ 11,541.68		36.07		11,577.75
Total SSA #1 Refunding Bonds	\$ 780,161.48	\$ -	\$ 2,437.89	\$ -	\$ 782,599.37
SSA #4-8 (Sheaffer Project)					
Bond & Interest Fund	\$ 0.00	\$ -			\$ 0.00
Special Redemption Account	\$ -	-	-	-	-
Debt Service Reserve Fund	\$ -	-	-		-
Administrative Expense Fund	\$ -		-		-
Total SSA #4-8	\$ 0.00	\$ -	\$ -	\$ -	\$ 0.00
SSA #9 (Richland Trails)					
SSA #9					
Bond & Interest Fund	\$ 153,180.70		\$ 537.65		\$ 153,718.35
Reserve Fund	\$ 152,285.19	-	534.50	-	152,819.69
Improvement Fund	\$ -	-	-	-	-
Administrative Expense Fund	\$ 21,429.02		75.22		21,504.24
Total SSA #9	\$ 326,894.91	\$ -	\$ 1,147.37	\$ -	\$ 328,042.28
Total All SSA	1,107,056.39	0.00	3,585.26	0.00	1,110,641.65

Town of Cortland

Cash Summaries

Month Ending:

March 31, 2023

	<u>General</u>	<u>MFT</u>	<u>CIF</u>	<u>Sewer</u>	<u>Water</u>	<u>Festival & Parade</u>	<u>RAF</u>	<u>TIF</u>	<u>Total</u>
Beginning Cash	\$ 854,757.47	\$ 643,743.79	\$ 961,510.05	\$ 2,207,313.33	\$ 1,117,640.27	\$ 6,549.98	\$ 1,436,151.91	\$ 601,357.20	\$ 7,829,024.00
Revenue over Expenses:	\$ (112,885.92)	\$ 16,685.28	\$ 44,712.38	\$ (4,120.28)	\$ (32,481.45)	\$ 15.70	\$ 8,724.77	\$ 2,384.47	\$ (76,965.05)
Receivables									
Prev month	\$ 29,563.65	\$ -	\$ -	\$ 69,013.43	\$ 42,526.91	\$ -	\$ 4,540.92	\$ -	\$ 145,644.91
Current month	<u>33,976.48</u>	<u>-</u>	<u>-</u>	<u>32,926.28</u>	<u>6,248.16</u>	<u>-</u>	<u>4,540.92</u>	<u>-</u>	<u>77,691.84</u>
Change in receivables	\$ (4,412.83)	\$ -	\$ -	\$ 36,087.15	\$ 36,278.75	\$ -	\$ -	\$ -	\$ 67,953.07
Less: non-expense AJE for Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payables									
Prev month	\$ 51,471.69	\$ -	\$ 77,238.16	\$ 701,229.38	\$ 70,044.56	\$ -	\$ 882,099.96	\$ -	\$ 1,782,083.75
Current month	<u>57,325.34</u>	<u>-</u>	<u>77,238.16</u>	<u>701,229.38</u>	<u>70,044.56</u>	<u>-</u>	<u>894,808.10</u>	<u>-</u>	<u>1,800,645.54</u>
Change in Payables	\$ 5,853.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,708.14	\$ -	\$ 18,561.79
Ending Cash	<u>\$ 743,312.37</u>	<u>\$ 660,429.07</u>	<u>\$ 1,006,222.43</u>	<u>\$ 2,239,280.20</u>	<u>\$ 1,121,437.57</u>	<u>\$ 6,565.68</u>	<u>\$ 1,457,584.82</u>	<u>\$ 603,741.67</u>	<u>\$ 7,838,573.81</u>
Per Cash									
Trial Balance:	\$ 743,312.37	\$ 660,429.07	\$ 1,006,222.43	\$ 2,239,280.20	\$ 1,121,437.57	\$ 6,565.68	\$ 1,457,584.82	\$ 603,741.67	\$ 7,838,573.81

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX</u>					
01-4051 PROPERTY TAX REVENUE	.00	.00	594,000.00	594,000.00	.0
01-4052 RE TAX - CORPORATE LEVY	.00	490,010.87	.00 (490,010.87)	.0
01-4055 PROPERTY TAX-POLICE	.00	125,005.39	124,000.00 (1,005.39)	100.8
01-4058 RE TAX - IMRF LEVY	.00	56,456.00	.00 (56,456.00)	.0
01-4059 RE TAX - SOC SEC LEVY	.00	52,424.62	.00 (52,424.62)	.0
TOTAL PROPERTY TAX	.00	723,896.88	718,000.00 (5,896.88)	100.8
<u>FINES & FORFEITURES</u>					
01-4062 COURT FINES	262.00	2,665.09	9,000.00	6,334.91	29.6
01-4069 POLICE FINES	.00	1,272.88	.00 (1,272.88)	.0
TOTAL FINES & FORFEITURES	262.00	3,937.97	9,000.00	5,062.03	43.8
<u>ROAD & BRIDGE TAX</u>					
01-4071 ROAD & BRIDGE TAX REV	.00	18,610.69	20,000.00	1,389.31	93.1
TOTAL ROAD & BRIDGE TAX	.00	18,610.69	20,000.00	1,389.31	93.1
<u>BUILDING & ZONING PERMITS</u>					
01-4081 BUILDING & ZONING PERMITS	.00	425.00	37,500.00	37,075.00	1.1
01-4082 ZONING PERMITS	225.00	3,075.00	.00 (3,075.00)	.0
01-4083 BUILDING PERMITS	4,389.24	42,442.21	.00 (42,442.21)	.0
01-4084 SITE GRADING PLAN REVIEW	300.00	2,600.00	.00 (2,600.00)	.0
TOTAL BUILDING & ZONING PERMITS	4,914.24	48,542.21	37,500.00 (11,042.21)	129.5
<u>INCOME TAX REVENUE</u>					
01-4101 STATE INCOME TAX REVENUE	38,331.05	648,928.93	497,000.00 (151,928.93)	130.6
TOTAL INCOME TAX REVENUE	38,331.05	648,928.93	497,000.00 (151,928.93)	130.6
<u>SALES TAX</u>					
01-4122 SALES TAX	24,027.42	266,355.33	455,000.00	188,644.67	58.5
01-4123 LOCAL USE TAX	20,156.26	148,077.35	155,000.00	6,922.65	95.5
TOTAL SALES TAX	44,183.68	414,432.68	610,000.00	195,567.32	67.9

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REPLACEMENT TAX - TOWNSHIP</u>					
01-4131 REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
TOTAL REPLACEMENT TAX - TOWNSHIP	.00	.00	200.00	200.00	.0
<u>REPLACEMENT TAX - STATE</u>					
01-4141 REPLACEMENT TAX - STATE	306.12	3,649.44	4,000.00	350.56	91.2
01-4142 VIDEO GAMING TAX - STATE	1,507.56	13,226.18	15,000.00	1,773.82	88.2
01-4143 CANNABIS USE TAX - STATE	544.35	5,076.36	6,000.00	923.64	84.6
TOTAL REPLACEMENT TAX - STATE	2,358.03	21,951.98	25,000.00	3,048.02	87.8
<u>OTHER PERMITS</u>					
01-4151 OTHER PERMITS	25.00	358.00	1,000.00	642.00	35.8
01-4153 LIQUOR LICENSES	4,700.00	4,700.00	.00	(4,700.00)	.0
01-4154 PARK RENTAL	.00	110.00	.00	(110.00)	.0
01-4156 SOLICITORS PERMIT	.00	25.00	.00	(25.00)	.0
TOTAL OTHER PERMITS	4,725.00	5,193.00	1,000.00	(4,193.00)	519.3
<u>DONATIONS</u>					
01-4166 CEMETERY RECEIPTS	300.00	1,775.00	.00	(1,775.00)	.0
TOTAL DONATIONS	300.00	1,775.00	.00	(1,775.00)	.0
<u>FRANCHISE FEES</u>					
01-4181 FRANCHISE FEES	.00	14,237.88	20,000.00	5,762.12	71.2
TOTAL FRANCHISE FEES	.00	14,237.88	20,000.00	5,762.12	71.2
<u>SIMPLIFIED TELECOM TAX (IMF)</u>					
01-4201 SIMPLIFIED TELECOMM TAX (IMF)	459.18	4,581.19	10,000.00	5,418.81	45.8
TOTAL SIMPLIFIED TELECOM TAX (IMF)	459.18	4,581.19	10,000.00	5,418.81	45.8
<u>CORTLAND HISTORY BOOK</u>					
01-4851 CORTLAND HISTORY BOOK	.00	85.20	.00	(85.20)	.0
TOTAL CORTLAND HISTORY BOOK	.00	85.20	.00	(85.20)	.0

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REIMBURSEMENTS</u>					
01-4901 REIMBURSEMENTS	.00	.00	150,000.00	150,000.00	.0
01-4909 REIMBURSEMENTS - OTHER	.00	12,546.95	.00	(12,546.95)	.0
TOTAL REIMBURSEMENTS	.00	12,546.95	150,000.00	137,453.05	8.4
<u>RESTITUTION</u>					
01-4911 RESTITUTION FOR PROP DAMAGE	.00	15,295.66	.00	(15,295.66)	.0
TOTAL RESTITUTION	.00	15,295.66	.00	(15,295.66)	.0
<u>MISCELLANEOUS REVENUE</u>					
01-4990 MISC REV PD REPORTS	.00	90.00	500.00	410.00	18.0
01-4991 MISC REVENUE	213.80	2,368.36	5,000.00	2,631.64	47.4
01-4996 BUSINESS LICENSES	50.00	1,225.00	1,250.00	25.00	98.0
01-4997 MISC REV-PD OTHER	.00	20.00	.00	(20.00)	.0
TOTAL MISCELLANEOUS REVENUE	263.80	3,703.36	6,750.00	3,046.64	54.9
<u>INTEREST ON INVESTMENT</u>					
01-8011 INTEREST ON INVESTMENT	2,657.29	22,907.08	3,000.00	(19,907.08)	763.6
TOTAL INTEREST ON INVESTMENT	2,657.29	22,907.08	3,000.00	(19,907.08)	763.6
<u>TRANSFERS FROM OTHER FUNDS</u>					
01-8101 TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
TOTAL TRANSFERS FROM OTHER FUNDS	.00	.00	143,228.00	143,228.00	.0
<u>GRANTS</u>					
01-8301 GRANTS	3,492.00	338,422.57	299,931.00	(38,491.57)	112.8
TOTAL GRANTS	3,492.00	338,422.57	299,931.00	(38,491.57)	112.8
TOTAL FUND REVENUE	101,946.27	2,299,049.23	2,550,609.00	251,559.77	90.1

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>						
01-6000-110	SALARIES - ELECTED OFFICIALS	12,813.40	106,709.49	121,400.00	14,690.51	87.9
01-6000-119	SALARIES - CLERICAL WORKERS	10,654.17	86,042.48	89,600.00	3,557.52	96.0
01-6000-131	EMPLOYEE HEALTH INSURANCE	7,648.42	57,152.63	22,800.00	(34,352.63)	250.7
01-6000-133	IMRF CONTRIBUTION	1,665.08	13,585.95	14,600.00	1,014.05	93.1
01-6000-193	PAYROLL TAXES	1,791.47	14,694.40	16,200.00	1,505.60	90.7
01-6000-210	LEGAL FEES: REIMBURSABLE	.00	656.25	.00	(656.25)	.0
01-6000-211	LEGAL EXPENSE	3,193.75	22,710.22	60,000.00	37,289.78	37.9
01-6000-214	AUDIT & ACCOUNTING FEES	8,546.38	97,734.80	114,000.00	16,265.20	85.7
01-6000-312	OFFICE SUPPLIES	149.56	3,712.07	5,000.00	1,287.93	74.2
01-6000-313	POSTAGE	65.71	1,157.38	2,000.00	842.62	57.9
01-6000-314	TELEPHONE	722.90	15,573.40	20,000.00	4,426.60	77.9
01-6000-315	COPIES & PRINTING	.00	69.75	2,000.00	1,930.25	3.5
01-6000-321	DUES & SUBSCRIPTIONS	331.42	6,788.93	5,000.00	(1,788.93)	135.8
01-6000-331	TRAVEL & TRAINING	150.00	7,097.23	5,000.00	(2,097.23)	141.9
01-6000-351	OFFICE EQUIP & MAINT	491.16	19,346.06	21,000.00	1,653.94	92.1
01-6000-492	GRANT REIMBURSEMENT EXPENSE	.00	25,000.00	.00	(25,000.00)	.0
01-6000-511	INSURANCE EXPENSE	1,407.00	11,278.47	7,700.00	(3,578.47)	146.5
01-6000-531	REAL ESTATE TAXES	.00	.00	3,000.00	3,000.00	.0
01-6000-558	LEGAL - 6 EAST NORTH AVE	.00	350.00	.00	(350.00)	.0
01-6000-591	MISC EXPENSE	35.00	963.34	1,000.00	36.66	96.3
01-6000-812	CAP OUTLAY: EQUIP & FURN	10,383.56	28,128.11	52,100.00	23,971.89	54.0
01-6000-908	TRANSFER TO OTHER FUNDS	.00	10,000.00	10,000.00	.00	100.0
TOTAL ADMINISTRATION		60,048.98	528,750.96	572,400.00	43,649.04	92.4

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-6100-118 SALARIES - MAINT WORKERS	22,699.24	224,233.53	261,000.00	36,766.47	85.9
01-6100-131 EMPLOYEE HEALTH INSURANCE	3,928.62	35,160.94	48,500.00	13,339.06	72.5
01-6100-133 IMRF CONTRIBUTION	1,988.45	19,292.53	23,500.00	4,207.47	82.1
01-6100-151 UNEMPLOYMENT BENEFITS	.00	1,480.00	.00	(1,480.00)	.0
01-6100-193 PAYROLL TAXES	1,736.51	17,153.92	20,000.00	2,846.08	85.8
01-6100-197 DRUG/ALCOHOL PROGRAMS	80.00	480.00	600.00	120.00	80.0
01-6100-198 UNIFORMS	.00	1,217.83	1,600.00	382.17	76.1
01-6100-211 LEGAL EXPENSE	.00	10,050.00	.00	(10,050.00)	.0
01-6100-218 MAINTENANCE - STREET LIGHTS	321.81	9,507.35	1,000.00	(8,507.35)	950.7
01-6100-219 ELECTRIC - STREET LIGHTS	206.23	20,915.21	36,500.00	15,584.79	57.3
01-6100-220 ROAD SALT	2,608.59	34,248.33	30,000.00	(4,248.33)	114.2
01-6100-221 ROAD SIGNS	121.70	2,260.80	2,000.00	(260.80)	113.0
01-6100-222 RAILROAD CROSSING MAINTENANCE	.00	845.60	1,000.00	154.40	84.6
01-6100-224 STREET REPAIR MATERIALS	4,918.73	15,704.12	24,000.00	8,295.88	65.4
01-6100-226 TOOLS AND HARDWARE	.00	2,858.40	3,000.00	141.60	95.3
01-6100-227 SMALL EQUIPMENT PURCHASES	.00	5,476.00	10,000.00	4,524.00	54.8
01-6100-231 STREETS	.00	2,465.75	.00	(2,465.75)	.0
01-6100-232 MAINTENANCE TOWN GARAGE	.00	525.00	550.00	25.00	95.5
01-6100-235 PARKS - EQUIPMENT MAINTENANCE	4,046.47	6,924.97	10,000.00	3,075.03	69.3
01-6100-239 NUISANCE MOWING	.00	.00	1,000.00	1,000.00	.0
01-6100-241 VEHICLE & EQUIPMENT MAINT.	5,533.36	43,098.79	15,000.00	(28,098.79)	287.3
01-6100-242 TOWN HALL MAINTENANCE	471.14	7,318.42	6,000.00	(1,318.42)	122.0
01-6100-245 EQUIPMENT RENTAL	.00	698.70	13,000.00	12,301.30	5.4
01-6100-255 STORM SEWER REPAIRS	.00	2,290.86	6,000.00	3,709.14	38.2
01-6100-258 FORESTRY	.00	1,876.15	8,000.00	6,123.85	23.5
01-6100-312 OFFICE SUPPLIES	.00	148.90	.00	(148.90)	.0
01-6100-314 TELEPHONE	514.43	4,739.88	6,000.00	1,260.12	79.0
01-6100-316 UTILITIES	120.98	8,679.94	7,900.00	(779.94)	109.9
01-6100-331 TRAVEL AND TRAINING	45.00	990.65	2,000.00	1,009.35	49.5
01-6100-351 OFFICE EQUIP & MAINT	117.72	1,568.22	2,000.00	431.78	78.4
01-6100-371 FUEL	898.38	23,672.73	20,000.00	(3,672.73)	118.4
01-6100-511 INSURANCE EXPENSE	.00	31,188.13	31,500.00	311.87	99.0
01-6100-522 FEES/PERMITS	.00	1,048.14	2,000.00	951.86	52.4
01-6100-525 TECHNOLOGY UPGRADES	.00	212.36	.00	(212.36)	.0
01-6100-591 MISC EXPENSE	.00	4,784.41	500.00	(4,284.41)	956.9
01-6100-611 PRINCIPAL PAYMENTS	.00	39,926.53	39,927.00	.47	100.0
01-6100-621 INTEREST EXPENSE	.00	11,201.27	11,201.00	(.27)	100.0
01-6100-811 CAP OUTLAY: CONSTRUCT	.00	4,240.85	34,000.00	29,759.15	12.5
01-6100-812 CAP OUTLAY: EQUIP & FURN	.00	14,803.04	19,000.00	4,196.96	77.9
TOTAL PUBLIC WORKS	50,357.36	613,288.25	698,278.00	84,989.75	87.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
01-6200-114 SALARIES - REGULAR	52,516.18	424,363.31	418,000.00	(6,363.31)	101.5
01-6200-115 SALARIES - SPECIAL ASSIGNMENT	1,543.22	17,311.46	25,000.00	7,688.54	69.3
01-6200-116 SALARIES - OVERTIME	132.30	7,042.58	5,000.00	(2,042.58)	140.9
01-6200-119 SALARIES - CLERICAL	2,047.50	12,634.89	18,500.00	5,865.11	68.3
01-6200-131 EMPLOYEE HEALTH INS	8,419.56	63,547.80	80,000.00	16,452.20	79.4
01-6200-133 IMRF CONTRIBUTION	4,663.84	38,757.25	38,000.00	(757.25)	102.0
01-6200-193 PAYROLL TAXES	4,104.46	33,365.21	37,500.00	4,134.79	89.0
01-6200-198 UNIFORMS	.00	2,629.07	5,000.00	2,370.93	52.6
01-6200-199 UNIFORM ALLOWANCE	.00	2,430.06	7,500.00	5,069.94	32.4
01-6200-211 LEGAL EXPENSE	.00	131.25	1,000.00	868.75	13.1
01-6200-212 ADJUDICATION	.00	700.00	5,000.00	4,300.00	14.0
01-6200-240 EQUIPMENT PURCHASES & MAINT	414.52	6,491.77	14,500.00	8,008.23	44.8
01-6200-241 VEHICLE MAINTENANCE	172.56	10,212.39	15,000.00	4,787.61	68.1
01-6200-242 M&O: OFFICE	628.00	1,523.79	500.00	(1,023.79)	304.8
01-6200-261 TELECOMMUNICATIONS SERVICE	.00	63,980.00	64,000.00	20.00	100.0
01-6200-312 OFFICE SUPPLIES	630.64	1,602.56	1,000.00	(602.56)	160.3
01-6200-313 POSTAGE	3.50	191.67	125.00	(66.67)	153.3
01-6200-314 TELEPHONE	1,048.17	13,515.30	21,500.00	7,984.70	62.9
01-6200-315 COPIES & PRINTING	147.51	851.06	1,000.00	148.94	85.1
01-6200-316 UTILITIES	401.43	2,028.77	1,620.00	(408.77)	125.2
01-6200-321 DUES & SUBSCRIPTIONS	.00	19,402.77	12,000.00	(7,402.77)	161.7
01-6200-331 TRAVEL & TRAINING	96.17	7,390.52	7,500.00	109.48	98.5
01-6200-351 OFFICE EQUIP & MAINT	106.13	2,170.47	6,000.00	3,829.53	36.2
01-6200-361 DUI PREVENTION EQUIP	.00	.00	3,000.00	3,000.00	.0
01-6200-371 GAS & PETROLEUM	1,266.46	18,470.89	16,000.00	(2,470.89)	115.4
01-6200-421 COMMUNITY PROGRAMS	.00	570.48	1,000.00	429.52	57.1
01-6200-492 IPRF SAFETY GRANT	.00	1,086.71	.00	(1,086.71)	.0
01-6200-511 INSURANCE EXP	.00	24,768.80	22,500.00	(2,268.80)	110.1
01-6200-550 TECHNOLOGY UPGRADES	.00	24.00	5,000.00	4,976.00	.5
01-6200-591 MISC EXPENSE	98.65	1,928.79	3,000.00	1,071.21	64.3
01-6200-812 CAP OUTLAY: EQUIP/FURN	696.94	8,980.94	21,000.00	12,019.06	42.8
01-6200-813 CAPITAL OUTLAY-BUILDING	.00	740.00	.00	(740.00)	.0
TOTAL POLICE DEPARTMENT	79,137.74	788,844.56	856,745.00	67,900.44	92.1

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING & ZONING</u>					
01-6300-118 SALARIES - CODE OFFICIAL	3,399.75	28,230.76	75,000.00	46,769.24	37.6
01-6300-120 SALARIES - ENGINEER	13,073.07	104,521.10	113,300.00	8,778.90	92.3
01-6300-131 EMPLOYEE HEALTH/LIFE	23.13	185.04	10,000.00	9,814.96	1.9
01-6300-133 EMPLOYER IMRF	1,145.19	9,289.29	17,500.00	8,210.71	53.1
01-6300-193 PAYROLL TAXES	1,260.22	10,155.68	18,500.00	8,344.32	54.9
01-6300-211 ENGINEERING: NON-REIMBURSABLE	5,377.71	5,377.71	2,500.00	(2,877.71)	215.1
01-6300-213 PLANNING/ZONING/BUILDING	.00	.00	1,500.00	1,500.00	.0
01-6300-241 VEHICLE & EQUIPMENT MAINT.	.00	2,265.51	3,000.00	734.49	75.5
01-6300-312 OFFICE SUPPLIES	.00	6.49	.00	(6.49)	.0
01-6300-314 TELEPHONE	178.95	1,973.25	.00	(1,973.25)	.0
01-6300-315 COPIES & PRINTING	54.25	533.75	.00	(533.75)	.0
01-6300-321 DUES & SUBSCRIPTIONS	.00	409.00	1,000.00	591.00	40.9
01-6300-331 CONFERENCE AND TRAINING	.00	2,166.72	3,000.00	833.28	72.2
01-6300-351 OFFICE EXPENSE	484.64	3,189.27	.00	(3,189.27)	.0
01-6300-371 GASOLINE	291.20	2,114.29	2,500.00	385.71	84.6
01-6300-511 INSURANCE EXP	.00	575.67	700.00	124.33	82.2
TOTAL ENGINEERING & ZONING	25,288.11	170,993.53	248,500.00	77,506.47	68.8
<u>CEMETERY</u>					
01-6700-321 CEMETERY EXPENSES	.00	12.00	.00	(12.00)	.0
TOTAL CEMETERY	.00	12.00	.00	(12.00)	.0
TOTAL FUND EXPENDITURES	214,832.19	2,101,889.30	2,375,923.00	274,033.70	88.5
NET REVENUE OVER EXPENDITURES	(112,885.92)	197,159.93	174,686.00	(22,473.93)	112.9

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL TAX REVENUES</u>					
02-4011	MFT APPROPRIATION	14,091.02	148,484.18	175,000.00	26,515.82	84.9
	TOTAL MOTOR FUEL TAX REVENUES	14,091.02	148,484.18	175,000.00	26,515.82	84.9
	<u>REBUILD ILLINOIS</u>					
02-4050	REBUILD ILLINOIS	.00	46,901.63	46,901.63	.00	100.0
	TOTAL REBUILD ILLINOIS	.00	46,901.63	46,901.63	.00	100.0
	<u>INTEREST ON INVESTMENT</u>					
02-8011	INTEREST ON INVESTMENT	2,594.26	15,345.12	500.00	(14,845.12)	3069.0
	TOTAL INTEREST ON INVESTMENT	2,594.26	15,345.12	500.00	(14,845.12)	3069.0
	TOTAL FUND REVENUE	16,685.28	210,730.93	222,401.63	11,670.70	94.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

MOTOR FUEL TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR FUEL EXPENSES</u>					
02-6400-370	GENERAL MAINTENANCE	.00	.00	365,000.00	365,000.00	.0
	TOTAL MOTOR FUEL EXPENSES	.00	.00	365,000.00	365,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	365,000.00	365,000.00	.0
	NET REVENUE OVER EXPENDITURES	16,685.28	210,730.93	(142,598.37)	(353,329.30)	147.8

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ELECTRICITY</u>					
03-4011	UTILITY TAX - ELECTRICITY	7,168.78	78,026.23	95,000.00	16,973.77	82.1
	TOTAL ELECTRICITY	7,168.78	78,026.23	95,000.00	16,973.77	82.1
	<u>GAS</u>					
03-4021	UTILITY TAX - GAS	10,939.17	84,885.85	45,000.00	(39,885.85)	188.6
	TOTAL GAS	10,939.17	84,885.85	45,000.00	(39,885.85)	188.6
	<u>TELEPHONE</u>					
03-4031	SIMPLIFIED TELECOMM TAX (UT)	1,618.55	16,127.63	30,000.00	13,872.37	53.8
	TOTAL TELEPHONE	1,618.55	16,127.63	30,000.00	13,872.37	53.8
	<u>SALES TAX</u>					
03-4041	NON HOME RULE SALES TAX	20,793.15	174,582.07	375,000.00	200,417.93	46.6
	TOTAL SALES TAX	20,793.15	174,582.07	375,000.00	200,417.93	46.6
	<u>MISCELLANEOUS REVENUE</u>					
03-4991	MISCELLANEOUS INCOME	250.00	250.00	.00	(250.00)	.0
	TOTAL MISCELLANEOUS REVENUE	250.00	250.00	.00	(250.00)	.0
	<u>INTEREST ON INVESTMENTS</u>					
03-8011	INTEREST ON INVESTMENTS	3,942.73	16,578.33	400.00	(16,178.33)	4144.6
	TOTAL INTEREST ON INVESTMENTS	3,942.73	16,578.33	400.00	(16,178.33)	4144.6
	<u>SOURCE 820</u>					
03-8201	SALE OF PROPERTY	.00	428,259.00	.00	(428,259.00)	.0
	TOTAL SOURCE 820	.00	428,259.00	.00	(428,259.00)	.0

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUNDS FOR GRADE CROSSINGS</u>					
03-8301	GRANTS FUNDS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUNDS FOR GRADE CROSSINGS	.00	.00	935,000.00	935,000.00	.0
	TOTAL FUND REVENUE	44,712.38	798,709.11	1,480,400.00	681,690.89	54.0

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL IMPR EXPENSES</u>					
03-6500-421 COMMUNITY PROGRAMS	.00	.00	15,000.00	15,000.00	.0
03-6500-450 LAND AQUISITION	.00	11,760.00	12,000.00	240.00	98.0
03-6500-726 DONATIONS- COMMUNITY AGENCIES	.00	3,000.00	5,000.00	2,000.00	60.0
03-6500-824 STREET IMPROVEMENT	.00	.00	800,000.00	800,000.00	.0
03-6500-837 EMERGENCY PREPAREDNESS	.00	1,118.46	.00	(1,118.46)	.0
03-6500-840 HOLIDAY DECORATIONS	.00	5,463.03	.00	(5,463.03)	.0
03-6500-842 SIDEWALKS, NEW CONSTRUCTION	.00	2,592.38	12,000.00	9,407.62	21.6
03-6500-846 SPLASH PAD	.00	.00	135,000.00	135,000.00	.0
03-6500-910 TRANSFERS TO OTHER FUNDS	.00	26,654.64	26,654.64	.00	100.0
03-6500-912 LOAN PAYMENTS	.00	.00	51,128.00	51,128.00	.0
03-6500-913 CAPITAL PURCHASE TRANSFERS	.00	.00	92,100.00	92,100.00	.0
TOTAL CAPITAL IMPR EXPENSES	.00	50,588.51	1,148,882.64	1,098,294.13	4.4
TOTAL FUND EXPENDITURES	.00	50,588.51	1,148,882.64	1,098,294.13	4.4
NET REVENUE OVER EXPENDITURES	44,712.38	748,120.60	331,517.36	(416,603.24)	225.7

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

SEWER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
06-4010	CONNECTION FEES	1,000.00	13,000.00	.00	(13,000.00)	.0
06-4011	SERVICE FEES	241.91	417,349.02	543,000.00	125,650.98	76.9
	TOTAL SERVICE FEES	1,241.91	430,349.02	543,000.00	112,650.98	79.3
	<u>LATE CHARGES</u>					
06-4021	LATE CHARGES	(58.00)	28,178.27	30,000.00	1,821.73	93.9
	TOTAL LATE CHARGES	(58.00)	28,178.27	30,000.00	1,821.73	93.9
	<u>BAD CHECK CHARGES</u>					
06-4041	BAD CHECK CHARGES	.00	(15.00)	50.00	65.00	(30.0)
	TOTAL BAD CHECK CHARGES	.00	(15.00)	50.00	65.00	(30.0)
	<u>PERMITS</u>					
06-4051	PERMITS	10,500.00	70,000.00	25,000.00	(45,000.00)	280.0
	TOTAL PERMITS	10,500.00	70,000.00	25,000.00	(45,000.00)	280.0
	<u>INTEREST ON INVESTMENT</u>					
06-8011	INTEREST ON INVESTMENT	8,823.70	51,080.60	1,000.00	(50,080.60)	5108.1
	TOTAL INTEREST ON INVESTMENT	8,823.70	51,080.60	1,000.00	(50,080.60)	5108.1
	<u>GRANTS</u>					
06-8300	GRANT REVENUE	1,746.00	1,746.00	.00	(1,746.00)	.0
	TOTAL GRANTS	1,746.00	1,746.00	.00	(1,746.00)	.0
	<u>LEASE INCOME</u>					
06-8801	LEASE INCOME	.00	44,026.20	10,725.00	(33,301.20)	410.5
	TOTAL LEASE INCOME	.00	44,026.20	10,725.00	(33,301.20)	410.5
	TOTAL FUND REVENUE	22,253.61	625,365.09	609,775.00	(15,590.09)	102.6

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

SEWER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM EXPENSES</u>					
06-7300-118 SALARIES: MAINT WORKERS	9,267.26	73,761.52	75,000.00	1,238.48	98.4
06-7300-131 EMPLOYEE HEALTH INSURANCE	1,285.71	9,566.20	12,200.00	2,633.80	78.4
06-7300-133 IMRF CONTRIBUTION	811.82	6,554.85	6,800.00	245.15	96.4
06-7300-193 PAYROLL TAXES	708.93	5,642.77	5,700.00	57.23	99.0
06-7300-198 UNIFORMS	.00	420.85	600.00	179.15	70.1
06-7300-211 LEGAL/COLLECTION EXPENSE	.00	240.62	5,000.00	4,759.38	4.8
06-7300-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
06-7300-213 OTHER CONSULTING FEES	1,337.45	13,374.50	16,000.00	2,625.50	83.6
06-7300-214 AUDIT FEES	.00	4,000.00	4,000.00	.00	100.0
06-7300-218 EQUIPMENT	.00	368.14	3,000.00	2,631.86	12.3
06-7300-221 UTILITIES	7,475.35	63,153.10	110,000.00	46,846.90	57.4
06-7300-241 M&O: VEH & EQUIP	.00	2,347.45	3,000.00	652.55	78.3
06-7300-243 M&O: SEWER PLANT	1,662.96	22,855.02	40,000.00	17,144.98	57.1
06-7300-311 OFFICE EXPENSE	.00	6,594.91	6,500.00	(94.91)	101.5
06-7300-312 ANNUAL PERMIT FEES	.00	10,500.00	11,000.00	500.00	95.5
06-7300-313 TRAINING	.00	1,348.53	2,000.00	651.47	67.4
06-7300-314 TELEPHONE	271.89	2,894.06	5,000.00	2,105.94	57.9
06-7300-345 WASTEWATER TESTING	534.10	12,887.17	17,500.00	4,612.83	73.6
06-7300-371 GAS & PETROLEUM	114.60	8,215.32	2,200.00	(6,015.32)	373.4
06-7300-491 GRANT EXPENSE	.00	.00	3,500.00	3,500.00	.0
06-7300-492 IPRF SAFETY GRANT	655.00	655.00	.00	(655.00)	.0
06-7300-511 INSURANCE EXPENSE	.00	4,248.27	4,100.00	(148.27)	103.6
06-7300-591 MISC EXPENSES	.00	199.52	500.00	300.48	39.9
06-7300-611 DEBT SERVICE PRINCIPAL	.00	48,171.59	47,255.16	(916.43)	101.9
06-7300-621 INTEREST EXPENSE	.00	12,775.19	13,691.62	916.43	93.3
06-7300-811 CAP OUTLAY: CONSTRUCT	2,248.82	16,125.88	15,000.00	(1,125.88)	107.5
06-7300-812 CAP OUTLAY: EQUIPMENT	.00	8,884.15	58,500.00	49,615.85	15.2
06-7300-826 FACILITY PLAN	.00	.00	40,000.00	40,000.00	.0
TOTAL SEWER SYSTEM EXPENSES	26,373.89	335,784.61	510,546.78	174,762.17	65.8
TOTAL FUND EXPENDITURES	26,373.89	335,784.61	510,546.78	174,762.17	65.8
NET REVENUE OVER EXPENDITURES	(4,120.28)	289,580.48	99,228.22	(190,352.26)	291.8

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>SERVICE FEES</u>					
07-4011	SERVICE FEES	121.25	387,596.65	530,000.00	142,403.35	73.1
	TOTAL SERVICE FEES	121.25	387,596.65	530,000.00	142,403.35	73.1
	<u>LATE CHARGES</u>					
07-4021	LATE CHARGES	(3.94)	2,126.42	1,000.00	(1,126.42)	212.6
	TOTAL LATE CHARGES	(3.94)	2,126.42	1,000.00	(1,126.42)	212.6
	<u>BAD CHECK CHARGES</u>					
07-4041	BAD CHECK CHARGES	125.00	150.00	50.00	(100.00)	300.0
	TOTAL BAD CHECK CHARGES	125.00	150.00	50.00	(100.00)	300.0
	<u>PERMITS</u>					
07-4051	PERMITS	10,800.00	80,900.00	30,000.00	(50,900.00)	269.7
	TOTAL PERMITS	10,800.00	80,900.00	30,000.00	(50,900.00)	269.7
	<u>METER SALES</u>					
07-4301	METER SALES	600.00	3,650.00	5,100.00	1,450.00	71.6
	TOTAL METER SALES	600.00	3,650.00	5,100.00	1,450.00	71.6
	<u>MISCELLANEOUS REVENUE</u>					
07-4991	MISC INCOME	.00	1,762.00	1,500.00	(262.00)	117.5
	TOTAL MISCELLANEOUS REVENUE	.00	1,762.00	1,500.00	(262.00)	117.5
	<u>INTEREST ON INVESTMENT</u>					
07-8011	INTEREST ON INVESTMENT	4,428.55	28,011.95	500.00	(27,511.95)	5602.4
	TOTAL INTEREST ON INVESTMENT	4,428.55	28,011.95	500.00	(27,511.95)	5602.4

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

WATER SYSTEM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LEASE INCOME</u>					
07-8801	LEASE INCOME	620.00	3,720.00	3,720.00	.00	100.0
	TOTAL LEASE INCOME	620.00	3,720.00	3,720.00	.00	100.0
	TOTAL FUND REVENUE	16,690.86	507,917.02	571,870.00	63,952.98	88.8

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

WATER SYSTEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM EXPENSES</u>					
07-7400-118 SALARIES: MAINT WORKERS	13,900.91	110,642.46	111,000.00	357.54	99.7
07-7400-131 EMPLOYEE HEALTH INSURANCE	1,928.61	14,349.32	18,330.00	3,980.68	78.3
07-7400-133 IMRF CONTRIBUTION	1,217.71	9,832.26	10,000.00	167.74	98.3
07-7400-193 PAYROLL TAXES	1,063.39	8,464.01	8,400.00	(64.01)	100.8
07-7400-198 UNIFORMS	.00	479.12	600.00	120.88	79.9
07-7400-211 LEGAL/COLLECTION EXP	.00	240.63	.00	(240.63)	.0
07-7400-212 ENGINEERING EXPENSE	.00	.00	2,500.00	2,500.00	.0
07-7400-213 OTHER CONSULTING FEES	2,006.17	20,061.70	24,000.00	3,938.30	83.6
07-7400-214 AUDIT FEES	.00	4,000.00	4,000.00	.00	100.0
07-7400-221 UTILITIES	5,799.88	51,048.45	82,000.00	30,951.55	62.3
07-7400-222 RADIUM REMOVAL PROCESSING	9,146.89	96,489.47	105,000.00	8,510.53	91.9
07-7400-241 M&O: VEH & EQUIP	596.48	4,809.56	5,000.00	190.44	96.2
07-7400-243 M&O: WELL SYSTEM	5,514.84	19,104.41	30,000.00	10,895.59	63.7
07-7400-311 OFFICE EXPENSE	695.57	9,944.47	11,000.00	1,055.53	90.4
07-7400-314 TELEPHONE	260.68	2,771.40	5,000.00	2,228.60	55.4
07-7400-331 TRAVEL & TRAINING	.00	885.50	2,000.00	1,114.50	44.3
07-7400-341 METER PURCHASES & SUPPLIES	2,495.00	15,281.19	15,000.00	(281.19)	101.9
07-7400-343 CONNECTION EXP	.00	920.35	5,000.00	4,079.65	18.4
07-7400-344 ACCESS SUPPLY PURCH	.00	1,850.00	.00	(1,850.00)	.0
07-7400-345 CHEMICALS & TESTING	525.10	15,424.78	20,000.00	4,575.22	77.1
07-7400-346 TOOLS	.00	1,190.60	1,250.00	59.40	95.3
07-7400-371 GAS & PETROLEUM	267.41	6,275.16	6,000.00	(275.16)	104.6
07-7400-511 INSURANCE EXPENSE	.00	7,249.80	6,800.00	(449.80)	106.6
07-7400-811 CAP OUTLAY: CONSTRUCT	922.07	13,079.86	65,000.00	51,920.14	20.1
07-7400-812 CAP OUTLAY: EQUIPMENT	2,831.60	15,216.60	65,500.00	50,283.40	23.2
TOTAL WATER SYSTEM EXPENSES	49,172.31	429,611.10	603,380.00	173,768.90	71.2
TOTAL FUND EXPENDITURES	49,172.31	429,611.10	603,380.00	173,768.90	71.2
NET REVENUE OVER EXPENDITURES	(32,481.45)	78,305.92	(31,510.00)	(109,815.92)	248.5

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

FESTIVAL & PARADE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DONATIONS</u>					
09-4961	DONATIONS	.00	7,050.00	5,000.00	(2,050.00)	141.0
	TOTAL DONATIONS	.00	7,050.00	5,000.00	(2,050.00)	141.0
	<u>FUNDRAISERS</u>					
09-4972	FESTIVAL RECEIPTS	.00	13,788.25	22,000.00	8,211.75	62.7
	TOTAL FUNDRAISERS	.00	13,788.25	22,000.00	8,211.75	62.7
	<u>INTEREST</u>					
09-8011	INTEREST ON INVESTMENT	15.70	72.79	.00	(72.79)	.0
	TOTAL INTEREST	15.70	72.79	.00	(72.79)	.0
	<u>ALLOTMENT FROM GF</u>					
09-8192	FESTIVAL/PARADE TRANSFER	.00	10,000.00	10,000.00	.00	100.0
	TOTAL ALLOTMENT FROM GF	.00	10,000.00	10,000.00	.00	100.0
	TOTAL FUND REVENUE	15.70	30,911.04	37,000.00	6,088.96	83.5

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

FESTIVAL & PARADE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FESTIVAL & PARADE EXPENSES</u>					
09-7700-218 CONTRACTED GROUPS/EVENTS/LABOR	.00	21,724.94	20,000.00	(1,724.94)	108.6
09-7700-241 RENTALS	.00	3,733.00	6,000.00	2,267.00	62.2
09-7700-312 SUPPLIES	.00	4,691.41	4,000.00	(691.41)	117.3
09-7700-313 POSTAGE	.00	.00	100.00	100.00	.0
09-7700-315 COPIES, PRINTING & ADVERTISING	.00	1,567.16	1,000.00	(567.16)	156.7
09-7700-571 PRIZES & AWARDS	.00	644.33	500.00	(144.33)	128.9
09-7700-591 MISC EXPENSE	.00	500.00	150.00	(350.00)	333.3
TOTAL FESTIVAL & PARADE EXPENSES	.00	32,860.84	31,750.00	(1,110.84)	103.5
TOTAL FUND EXPENDITURES	.00	32,860.84	31,750.00	(1,110.84)	103.5
NET REVENUE OVER EXPENDITURES	15.70	(1,949.80)	5,250.00	7,199.80	(37.1)

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DONATIONS</u>					
13-4166 CEMETERY RECEIPTS	.00	.00	2,500.00	2,500.00	.0
13-4167 WASTE COLLECTION AGREEMENT	.00	10,057.50	17,000.00	6,942.50	59.2
TOTAL DONATIONS	.00	10,057.50	19,500.00	9,442.50	51.6
<u>PARK DEVELOPMENT FEES</u>					
13-4170 AIRPORT ROAD FARM RENT	.00	18,229.17	.00	(18,229.17)	.0
13-4171 PARK LOT DEV FEES - GENERAL	.00	600.00	1,000.00	400.00	60.0
TOTAL PARK DEVELOPMENT FEES	.00	18,829.17	1,000.00	(17,829.17)	1882.9
<u>CAPITAL CONTRIBUTIONS: TOWN</u>					
13-4201 CAP CONTRIB: PUBLIC WORKS BLDG	504.63	6,560.19	.00	(6,560.19)	.0
13-4202 CAP CONTRIB: POLICE FACILITY	402.78	5,236.14	.00	(5,236.14)	.0
13-4203 CAP CONTRIB: EMERGENCY SIREN	11.57	150.41	.00	(150.41)	.0
13-4204 CAP CONTRIB: TOWN HALL BLDG	729.63	9,835.19	1,000.00	(8,835.19)	983.5
13-4205 CAP CONTRIB: SPORTS COMPLEX	659.72	8,576.36	.00	(8,576.36)	.0
13-4206 CAP CONTRIB: CAPITAL EQUIPMENT	700.00	2,450.00	.00	(2,450.00)	.0
TOTAL CAPITAL CONTRIBUTIONS: TOWN	3,008.33	32,808.29	1,000.00	(31,808.29)	3280.8
<u>INTEREST</u>					
13-8011 INTEREST ON INVESTMENT	5,731.77	37,123.96	1,000.00	(36,123.96)	3712.4
TOTAL INTEREST	5,731.77	37,123.96	1,000.00	(36,123.96)	3712.4
<u>TRANSFERS</u>					
13-8101 TRANSFERS FROM OTHER FUNDS	.00	26,654.64	26,654.64	.00	100.0
TOTAL TRANSFERS	.00	26,654.64	26,654.64	.00	100.0
TOTAL FUND REVENUE	8,740.10	125,473.56	49,154.64	(76,318.92)	255.3

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

RESTRICTED ASSETS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RESTRICTED ASSETS</u>					
13-8000-352 ADMINISTRATIVE FUNDS	.00	14,655.18	.00 (14,655.18)	.0
13-8000-354 PUNCH LIST/FOLLOW UP ITEMS	.00	2,000.00	.00 (2,000.00)	.0
13-8000-812 CAP OUTLAY: CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
13-8000-824 CAP O/L: PARK DEV (MCPHILLIPS)	.00	.00	14,000.00	14,000.00	.0
13-8000-839 AIRPORT ROAD PROPERTY TAXES	.00	9,826.20	.00 (9,826.20)	.0
13-8000-840 AIRPORT ROAD UTILITIES	15.33	194.09	.00 (194.09)	.0
13-8000-850 STREET REPAIRS	.00	.00	25,000.00	25,000.00	.0
 TOTAL RESTRICTED ASSETS	 15.33	 26,675.47	 59,000.00	 32,324.53	 45.2
 TOTAL FUND EXPENDITURES	 15.33	 26,675.47	 59,000.00	 32,324.53	 45.2
 NET REVENUE OVER EXPENDITURES	 8,724.77	 98,798.09	 (9,845.36)	 (108,643.45)	 1003.5

TOWN OF CORTLAND
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

		TIF FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST INCOME</u>						
14-8010	TIF RE TAX RECEIVED	.00	319,517.68	325,000.00	5,482.32	98.3
14-8011	INTEREST ON INVESTMENT	2,384.47	15,350.48	400.00	(14,950.48)	3837.6
TOTAL INTEREST INCOME		2,384.47	334,868.16	325,400.00	(9,468.16)	102.9
TOTAL FUND REVENUE		2,384.47	334,868.16	325,400.00	(9,468.16)	102.9

TOWN OF CORTLAND
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MARCH 31, 2023

Item 1.

TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TIF EXPENSES</u>					
14-6600-211	LEGAL EXPENSE	.00	23,587.69	.00	(23,587.69)	.0
14-6600-212	ADMINISTRATIVE EXPENSE	.00	104,932.97	427,000.00	322,067.03	24.6
	TOTAL TIF EXPENSES	.00	128,520.66	427,000.00	298,479.34	30.1
	TOTAL FUND EXPENDITURES	.00	128,520.66	427,000.00	298,479.34	30.1
	NET REVENUE OVER EXPENDITURES	2,384.47	206,347.50	(101,600.00)	(307,947.50)	203.1

General Fund - Streets and Maintenance		
Facility 250 S Halwood		
Loan Date: 12/31/11, Maturity Date: 12/30/20, Loan Amount: \$655,200.00		
Interest Rate: 4.30%, Semi-Annual P&I due 6/30 and 12/31		
Beginning Balance 5/1/2022		\$ 380,744.02
Principal Paid Fiscal Year 2023:		\$ (39,926.52)
Interest Paid Fiscal Year 2023:	\$ 11,201.28	
Current Balance:		\$ 340,817.50
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ -	\$ -
Fiscal Year Ending 2024	\$ 41,141.97	\$ 9,985.83
Future	\$ 299,675.51	\$ 32,654.99
Total:	<u>\$ 340,817.48</u>	<u>\$ 42,640.82</u>
* rate change 3 year variable		

General Fund - IEPA Loan		
Wastewater Project: L17-5003		
Maturity Date 9/25/2034, Int Rate: 1.93%, Semi-Annual Payments		
Beginning Balance 5/1/2022		\$ 673,912.25
Principal Paid Fiscal Year 2023:		\$ (48,171.59)
Interest Paid Fiscal Year 2023:	\$ 12,775.19	
Current Balance:		\$ 625,740.66
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ -	\$ -
Fiscal Year Ending 2024	\$ 49,105.78	\$ 11,841.00
Future	\$ 576,634.88	\$ 63,153.76
Total:	<u>\$ 625,740.66</u>	<u>\$ 74,994.76</u>

Restricted Asset Fund Loan		
North Avenue Road Repairs		
Maturity Date 12/31/2024, Int Rate: 2%, Semi-Annual Payments		
Beginning Balance 5/1/2022		\$ 77,238.16
Principal Paid Fiscal Year 2023:		\$ (25,235.43)
Interest Paid Fiscal Year 2023:	\$ 1,419.21	
Current Balance:		\$ 52,002.73
Remaining Debt Schedule		
	Principal	Interest
Fiscal Year Ending 2023	\$ -	\$ -
Fiscal Year Ending 2024	\$ 25,742.65	\$ 911.98
Fiscal Year Ending 2025	\$ 26,260.08	\$ 394.55
Total:	<u>\$ 52,002.73</u>	<u>\$ 1,306.53</u>

Town of Cortland
Restricted Assets
March 31, 2023

	Balance 3/1/2023	Deposits 3/31/2023	Expenditures 3/31/2023	Balance 3/31/2023
Customer Deposits				
13-2010 AP		\$ -		\$ -
13-2020 Deferred Revenue	-	-	-	-
13-2301 Occupancy Deposits	-	-	-	-
13-2355 Airport Road Security Deposits	-	-	-	-
Engineering Deposits				
13-2316 DCUSD #428	\$ 51,668.29	\$ -	\$ -	\$ 51,668.29
Land/Cash Contributions				
13-2401 Cortland Fire Protection District	\$ 5,400.00	\$ 900.00	\$ -	\$ 6,300.00
13-2405 Sycamore School District # 427		2,363.69		2,363.69
13-2406 #428 Schools	105,648.75		-	105,648.75
13-2407 Cortland Library	810.00	135.00	-	945.00
Storm Sewer Escrow				
13-2411 Neumann Homes Inc	\$ 79,850.65	\$ -	\$ -	\$ 79,850.65
Capital Contributions #428 Schools				
13-2432 DRH Cambridge - Richland Trails	\$ 238,252.54	\$ 8,036.31		\$ 246,288.85
Library Building				
13-2452 Library Building	\$ 11,122.32	\$ 337.04	\$ -	\$ 11,459.36
Fire Department Building				
13-2461 DRH Cambridge - Richland Trails	\$ 91,144.90	\$ -		\$ 91,144.90
13-2462 Montalbano - Chestnut Grove	14,391.30	436.10	-	14,827.40
WasteWater Irrigation Land Acquisition				
13-2501 SSA # 4 Connection Fees	\$ 54,500.00		\$ -	\$ 54,500.00
13-2505 SSA # 8 Connection Fees	-	-	-	-
13-2551 Waste Water Irrigation Land Fee	78,000.00	500.00	-	78,500.00
Cortland Events Committee				
13-2900 Festival Parade	\$ -	\$ -	\$ -	\$ -
13-2350 Road Improvements	\$ 39,815.43	\$ -		\$ 39,815.43
13-2352 Administrative Fund	99,423.32	-	-	99,423.32
13-2354 Punch List Follow Up Items	12,072.46	-	-	12,072.46

Capital Contributions - Town Use (By Purpose)

13-3100 McPhillips Park Improvements	\$ 14,305.60	\$ -	\$ -	\$ 14,305.60
13-4096 Town Services	-	-	-	-
13-4167 Road Improvements - DC Trash Agreement	67,148.36		-	67,148.36
13-4168 Airport Road Property Rent	25,889.19	-		25,889.19
13-4170 Airport Road Farm Rent	106,953.83		-	106,953.83
13-4161 Parks Improvements	256.00	-	-	256.00
13-4171 Park Development Fees	8,500.00		-	8,500.00
13-4201 Public Works Facility	7,064.82	504.63	-	7,569.45
13-4202 Police Facility	6,054.38	402.78	-	6,457.16
13-4203 Emergency Siren	2,799.94	11.57	-	2,811.51
13-4204 Town Hall	19,664.82	729.63	-	20,394.45
13-4205 Sports Complex	160,985.93	659.72	-	161,645.65
13-4206 Capital Improvements	80,277.95	700.00	-	80,977.95
13-4206 SCADA - Chestnut Grove	9,520.60	-	-	9,520.60
13-8101 Transfers from Other Funds - Town Loan	64,609.72		-	64,609.72
13-8701 InvestForeclosures (Dep less Ltr of Credit)	-	-	-	-
13-8702 Performance Bond - Nature's Crossing	-	-	-	-
	\$ 574,031.14	\$ 3,008.33	\$ -	\$ 577,039.47

"FUND BAL" \$ 531,452.11
Reserve for McPhillips \$ 14,305.60
YTD Revs over Exps \$ 98,798.09

Fund Equity \$ 644,555.80

Total Assets \$ 1,539,363.90

Total Liabilities & Equity \$ 1,539,363.90

Account Interest \$ 5,731.77

13-8011

* Account Interest posted to Capital Improvements

SUMMARY OF INCOME AND EXPENSES FOR THE MONTH OF:
March 31, 2023

	Beginning Balance	Receipts/ Transfers In	Dividends/ Interest	Expenditures/ Transfers Out	Ending Balance
SSA #1 Special Tax Refunding Bonds 2017					
Bond & Interest Fund	\$ 372,627.15	\$ 6,532.50	\$ 1,125.46	\$ 351,376.25	\$ 28,908.86
2017 Reserve Fund	\$ 357,852.10	-	1,080.83	5,868.50	353,064.43
Special Redemption Account	\$ -	-	-	-	-
Special Reserve Fund 2017	\$ 40,542.37	-	122.42	664.00	40,000.79
Administrative Expense Fund	\$ 11,577.75		34.96	10,121.28	1,491.43
Total SSA #1 Refunding Bonds	\$ 782,599.37	\$ 6,532.50	\$ 2,363.67	\$ 368,030.03	\$ 423,465.51
SSA #4-8 (Sheaffer Project)					
Bond & Interest Fund	\$ 0.00	\$ -			\$ 0.00
Special Redemption Account	\$ -	-	-	-	-
Debt Service Reserve Fund	\$ -	-	-		-
Administrative Expense Fund	\$ -		-		-
Total SSA #4-8	\$ 0.00	\$ -	\$ -	\$ -	\$ 0.00
SSA #9 (Richland Trails)					
SSA #9					
Bond & Interest Fund	\$ 153,718.35		\$ 517.60	\$ 123,622.00	\$ 30,613.95
Reserve Fund	\$ 152,819.69	-	514.57	-	153,334.26
Improvement Fund	\$ -	-	-	-	-
Administrative Expense Fund	\$ 21,504.24		72.41		21,576.65
Total SSA #9	\$ 328,042.28	\$ -	\$ 1,104.58	\$ 123,622.00	\$ 205,524.86
Total All SSA	1,110,641.65	6,532.50	3,468.25	491,652.03	628,990.37

Proclamation

54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

April 30 - May 6, 2023

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Mark Pietrowski, Mayor of The Town of Cortland, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Cheryl Aldis and Deputy Clerk Kaity Siewierski and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 24th day of April, 2023

Mayor

Attest: _____

PINK MOON FILM LLC LOCATION AGREEMENT

This is the "Location Release Agreement," dated as of _____, between Pink Moon Film, LLC ("Production") and Town of Cortland ("Owner") for your Place of Business, Residence, or Owned Property ("Property") in connection with the company's operations of Pink Moon. The parties agree as follows:

The Owner hereby agrees to permit the Production to use the Property located at the addresses:

59 S. Somonauk Road, Cortland, IL
 50 W. Maple Avenue, Cortland, IL
 250 S. Halwood Street, Cortland, IL
 100 S. Llanos Street, Cortland, IL
 Exterior near 522 East Ashford Avenue, Cortland, IL (Chestnut Grove Lift Station)
 Exterior near Well 4 - East end of East Maple Avenue, Cortland, IL

in connection with the Production for rehearsing, photographing, filming, and recording scenes and sounds for the Production. The Owner consents that the Production and its licenses, sponsors, assigns, and successors may exhibit, advertise and promote the entirety Location within the Production or any portion thereof, whether or not such uses contain audio and/or visual reproductions of the Property and whether or not the Property is identified, in any and all media which currently exists or which may exist in the future in all countries of the world and in perpetuity.

The Owner consents that the Production shall have the right to bring Production personnel and film equipment (including props, lights, and wardrobe) onto the Property and to remove the same after completion of its use of the Property hereunder. Production shall not photograph, film, and use in the Picture the actual name, if any, connected with the Property. If the Production depicts the interior(s) of any structures located on the Property, the Owner agrees that the Production shall not be required to depict such interior(s) in any particular manner in the Picture.

The permission granted hereunder shall be for the period commencing on _____ and continuing until _____. The period may be extended by the Production if there are changes in the production schedule or delays due to weather conditions. The permission within the documentation above shall also apply to future retakes and/or added scenes.

Production agrees that (with Owner's permission) if it becomes necessary to change, alter, or rearrange any equipment on the Property belonging to Owner, Production shall return and restore said equipment to its original place and condition, or repair it, if necessary.

Production agrees to indemnify and hold harmless Owner from and against any and all liabilities, damages and claims of third parties arising from Production's use hereunder of the Property, unless such liabilities, damages or claims arise from breach of Owner's warranty as

set forth in the immediately following sentence, and from any physical damage to the Property proximately caused by Production, or any of its representatives, employees, or agents. Owner warrants that it has the right and authority to enter this Agreement and to grant the rights granted by it herein. Owner agrees to indemnify and hold harmless Production from and against any and all claims relating to breach of its aforesaid warranty. Owner consents that they have 5 business days after the Production leaves the Property to report damages and seek compensation for said damages to the Property. After those 5 business days have passed, the Production is no longer responsible for potential damage caused to Property.

Owner affirms that excepting the total amount paid for the rental of the spaces listed above, neither the Production nor anyone acting for the Production gave or agreed to give anything of monetary value to any member of the production staff, anyone associated with the Production, or any representative of Production, or any television station or network for mentioning or displaying the name of Owner as a shooting location on the Property, except the use of the Property, which was furnished for use solely on or in connection with the Production.

This agreement, made this day of _____ between Pink Moon Film LLC, and the "Owner" _____.

Owner acknowledges that any identification of the Property which the Production may furnish shall be at the Production's sole discretion and in no event shall said identification be beyond that which is reasonably related to the content of the Picture.

Owner releases and discharges the Production, its employees, agents, licensees, successors and assigns from any and all claims, demands or causes of actions that Owner may now have or may from now on have for libel, defamation, invasion of privacy or right of publicity, infringement of copyright or violation of any other right arising out of or relating to any utilization of the rights granted herein.

The undersigned represents that he/she is empowered to execute this Agreement for Owner.

IN WITNESS WHEREOF, the parties have hereunto set their names and signatures:

Pink Moon Film LLC:

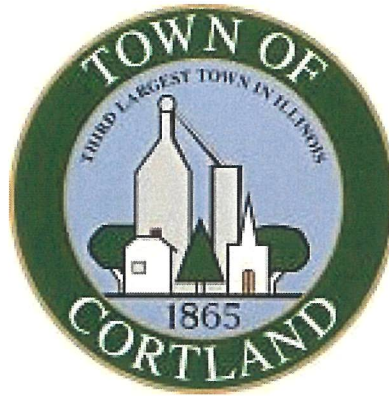
Signature

Date

OWNER:

Signature

Date



TOWN OF CORTLAND, ILLINOIS

Public Safety Building Planning Report

LDG# 2023-001

April 17, 2023

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Project Team

Town of Cortland

Brandy Willams	Engineer and Zoning Administrator
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Larson & Darby Group

Stephen Nelson, AIA, LEED AP	CEO/Architect
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William Waldorf	Structural Engineer
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Alan Hulstedt, AIA, LEED AP	Architect
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Introduction

Larson & Darby Group (LDG) is proud to partner with the Town of Cortland, Illinois to provide a preliminary planning document that will help the Town to determine the potential for utilizing the existing building at 50 West Maple Avenue, formerly the Cortland Elementary School.

This document aims to provide the Town with an understanding of the current structural connections of the building and to identify the portions of the building that can be utilized by the Town for the functions portrayed to LDG; and which portions of the building could be removed and where it should be separated. Furthermore, it will provide a Preliminary Rough Order of Magnitude Professional Opinion of Probable Project Costs for each of the phases identified by Town Staff while including a Preliminary Floor Plan Option.

LDG began the process by meeting with Mrs. Brandy Williams of the Town of Cortland to determine the potential needs of the Town and identify the expected uses of the building. Mrs. Williams stated that the Town of Cortland will be looking to relocate the existing Police department from the Public Works building into this building. After more discussions it was also determined that the Report should evaluate the ability of this Building to house the Town Hall functions as well.

Through the collective efforts of the Town of Cortland, Illinois and the Larson & Darby Group, we have developed this Facility Evaluation Study. This document is intended to be a preliminary reference document to assist the Town with its long-range strategic planning goals with respect to a new Public Safety and Town Hall Facility.

Existing Structural Summary

The current facility consists of an original brick and block schoolhouse with at least 3 large building additions. The identifiable additions are referred to as the Gymnasium Addition, Library Addition, and Classroom Addition in this report. The exact construction date of the Original Building and the Gymnasium Addition was not identified, the Library Addition was built in 1975 and the Classroom Addition was built in the late 1990s.

The Original Building consists of a two-story classroom building of brick and masonry bearing walls over a concrete foundation with an integral concrete slab and beam floor system. There is a concrete wall basement under this portion of the building. A monumental staircase at the North side of the building served as the main entrance to the facility prior to the additions.

The Gymnasium Addition consists of a two-story stairwell of brick and block exterior bearing walls with concrete beams and floors to match the Original Schoolhouse. The classroom and gymnasium portion utilizes brick and block exterior bearing walls with block interior bearing walls and steel roof joists. There is no basement, however there are tunnels for piping under the gymnasium and classrooms. The floor of the Gymnasium Addition aligns with the floor of the Original Building. The stairwell portion of the addition also encloses a ramp and steps down to the exit on the East side of the building.

The Library Addition consists of brick and block exterior walls with steel roof joists on steel beams and interior columns. Portions of the roof framing of this addition have been connected to the Original Building and Gymnasium Addition walls. Multiple floor slab elevation changes are required in this addition to connect the new floor elevation with the floor elevation of the Gymnasium addition. It is believed that this portion is constructed as a slab on grade with foundation walls at the perimeter to extend below frost.

The Classroom Addition consists of brick and block exterior walls with steel bar joists roof structure on interior bearing walls. It is believed that this portion is constructed as a slab on grade with foundation walls at the perimeter to extend below frost and the floor slab aligns with the Library Addition.

Building Demolition Recommendation

In discussions with the Town of Cortland, it was determined that the Original School Building will not be utilized by the Town due to age, condition, layout, and accessibility concerns and therefore should be demolished. In evaluating the ability of the additions to be separated from the Original Building it was determined that it is possible to keep the majority of the Gymnasium and Library Additions intact, however each will have a portion removed to properly separate them from the Original School Building.

The East connection of the Library Addition should be removed back to the first interior column. The portion between the first column and the Gymnasium Addition stairwell has a sloped floor and the roof in this area bears on the south wall of the Original Building and the north wall of the Gymnasium Addition. Therefore, to assist in fully removing the Original Building this portion of the Library Addition should be removed. There are interior columns that will support the remaining Library Addition roof, however a new exterior wall will be required after the Original Building is removed, for frost and column stiffness concerns.

The two-story stairwell of the Gymnasium Addition will need to be removed back to the corridor doors leading to the classrooms. This portion has multiple floor elevation changes while the second floor and roof bear on the south exterior wall of the Original Building. There are interior bearing walls and steel bar joists that will support the remaining portion of the Gymnasium Addition. A new exterior north wall will need to be constructed after the Original Building is removed for frost concerns.

Once the Library and Gymnasium Additions are separated the above grade portion of the Original Building can be removed. The basement walls and foundations should remain in place so not to disturb the foundations of the adjacent building additions. The basement walls should be cut down below grade, the basement floor slab broken up to allow drainage and this area should be filled with material suitable for above grade construction activities. The new construction design team will need to determine if the Original Building can be used for fill in this area.

An new foundation wall will be required to protect the footings of the additions from frost exposure that could damage the building additions to remain.

A phasing plan depicting the demolition area is attached as Appendix A.

Renovation Phases Recommendation

Upon review of the facility and discussions with the Town of Cortland, a preliminary layout of the facility was developed. It was discussed that the Town desired the facility be constructed in phases to allow the use of the building as soon as possible. Therefore, the following phases were developed:

Phase 1 – Renovation of the Classroom Addition to Cortland Police Offices

This phase will house the Cortland Police offices, breakroom, kitchenette, and roll call/meeting room and could be completed with minimal impact on the remainder of the facility. It would allow the Cortland Police to occupy the building further freeing up space elsewhere in the Town. There will be minor impacts to the Occupants during the remaining phases of the project.

Phase 2 – Demolition of the Original School Building

Removal of this portion of the Facility is required prior to renovation of the remaining Additions. This will also include temporary exterior walls for each of the Additions to remain.

Phase 3 – Construction of New Public Entry

Construction of the Entry will need to be completed prior to the first frost after the demolition. This will protect the footings of the additions that were not designed to be exposed to the freezing temperatures. It will also provide one entrance for the public to access Town Services and Police Services once phase 4 and 5 have been completed.

Phase 4 – Renovation of Gymnasium Addition to Cortland Town Hall

The Town Hall wing will include offices for all staff, a Board Room, small meeting room, restrooms, kitchenette, break room, reception space, file storage, and a connection to the new public entry.

Phase 5 – Renovation of Library Addition to Cortland Police Support Spaces

The support spaces will include a sally port, holding cells, locker rooms, evidence storage, interrogation rooms, exercise room, file storage, and reception spaces. This space will connect the office wing with the new public entry.

The preliminary code review determined that the building construction and proposed use of the building will not require any new fire walls to be constructed inside the building and It will not require the existing fire sprinkler system to be operational.

A preliminary floor plan was developed for estimating purposes and is attached as Appendix B. Further development of the plan with Town personnel will be required during the preliminary Design phase of the project. This plan was created to better estimate the interior construction requirements and depict the potential spaces that the Town may be able to utilize.

Rough Order of Magnitude Opinion of Probable Project Costs

The following ROM Opinion of Probable Project Costs have been created using RSMeans Construction Cost Data. RSMeans is the industry leading construction cost estimating data and is updated quarterly. These Opinions have been prepared based on the attached floor plans, using Illinois average costs, and being constructed in quarter two of 2023. While these numbers are updated regularly, they are still a guide and are not actual project costs. There is a twenty percent contingency also added to these figures, as no design decisions have been made at this time that will impact the overall project costs.

April 17, 2023

Cortland, Illinois
New Public Safety Building Study
Project Number #2023-001

PHASE 1 - ROUGH ORDER OF MAGNITUDE
Opinion of Probable Project Costs

		RSMeans data from GBORDIAN ™
Project Type:	Interior renovation	
Location:	Cortland, IL	Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.
Project Area (S.F.):	4500 (Phase 1 - PD Office Area)	
Labor Type:	STD	
Data Release:	Year 2023 Quarter 1	

Division of Work	Cost Per S.F.	Cost
1 General Requirements		\$9,000
2 Existing Conditions		\$98,000
7 Thermal and Moisture Protection		\$153,000
8 Openings		\$133,000
9 Finishes		\$156,000
33 Utilities		\$270,000
SubTotal	\$182.00	\$819,000
Contractor Fees (General Conditions, Overhead, Profit)		\$205,000
Anticipated Construction Costs	\$227.56	\$1,024,000
Design Contingency (20% at Schematic phase)		\$204,800
Furniture, Fixtures, and Equipment		\$133,120
Inflation (7%)		\$71,680
Recommended Construction Budget	\$318.58	\$1,433,600



Cortland, Illinois
New Public Safety Building Study
Project Number #2023-001

PHASE 2 - ROUGH ORDER OF MAGNITUDE
Opinion of Probable Project Costs

		RSMeans data from CORDIAN
Project Type:	Interior renovation	
Location:	Cortland, IL	Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.
Project Area (S.F.):	3700 (Phase 2 - Demolition of Original School)	
Labor Type:	STD	
Data Release:	Year 2023 Quarter 1	

Division of Work	Cost Per S.F.	Cost
1 General Requirements		\$7,000
2 Existing Conditions		\$129,300
7 Thermal and Moisture Protection		\$56,000
32 Exterior Improvements		\$13,300
SubTotal	\$55.57	\$205,600
Contractor Fees (General Conditions, Overhead, Profit)		\$51,400
Anticipated Construction Costs	\$69.46	\$257,000
Design Contingency (20% at Schematic phase)		\$51,400
Inflation (7%)		\$17,990
Recommended Construction Budget	\$88.21	\$326,390



Cortland, Illinois
New Public Safety Building Study
Project Number #2023-001

PHASE 3 - ROUGH ORDER OF MAGNITUDE
Opinion of Probable Project Costs

Project Type:		New Construction: Office,	RSMeans data from CORDIAN
Location:		1 Story with E.I.F.S. / Rigid Steel	Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.
Project Area (S.F.):		Cortland, IL	
Labor Type:		2000 (Phase 3 - Public Entry)	
Data Release:		STD	
		Year 2023 Quarter 1	

Division of Work	Cost Per S.F.	Cost
Substructure		\$63,000
Shell		\$175,400
Interiors		\$64,000
Utilities		\$186,000
SubTotal	\$244.20	\$488,400
Contractor Fees (General Conditions, Overhead, Profit)		\$122,100
Anticipated Construction Costs	\$305.25	\$610,500
Design Contingency (20% at Schematic phase)		\$122,100
Furniture, Fixtures, and Equipment		\$79,365
Inflation (7%)		\$42,735
Recommended Construction Budget	\$427.35	\$854,700



Cortland, Illinois
New Public Safety Building Study
Project Number #2023-001

PHASE 4 - ROUGH ORDER OF MAGNITUDE
Opinion of Probable Project Costs

RSMeans data
from **GBORDIAN**

Project Type: Interior renovation

Location: Cortland, IL

Project Area (S.F.): 7000 (Phase 4 - Town Hall)

Labor Type: STD

Data Release: Year 2023 Quarter 1

Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.

Division of Work	Cost Per S.F.	Cost
1 General Requirements		\$13,000
2 Existing Conditions		\$101,200
5 Structural Steel		\$98,000
7 Thermal and Moisture Protection		\$279,000
8 Openings		\$122,000
9 Finishes		\$574,000
33 Utilities		\$435,000
SubTotal	\$231.74	\$1,622,200
Contractor Fees (General Conditions, Overhead, Profit)		\$405,550
Anticipated Construction Costs	\$289.68	\$2,027,750
Design Contingency (20% at Schematic phase)		\$405,550
Furniture, Fixtures, and Equipment		\$263,608
Inflation (7%)		\$141,943
Recommended Construction Budget	\$405.55	\$2,838,850



Cortland, Illinois
New Public Safety Building Study
Project Number #2023-001

PHASE 5 - ROUGH ORDER OF MAGNITUDE
Opinion of Probable Project Costs

		RSMeans data from GORDIAN
Project Type:	Interior renovation	
Location:	Cortland, IL	Costs are derived from a building model with basic components. Scope differences and market conditions can cause costs to vary significantly.
Project Area (S.F.):	7300 (Phase 5 - PD Support Spaces)	
Labor Type:	STD	
Data Release:	Year 2023 Quarter 1	

Division of Work	Cost Per S.F.	Cost
1 General Requirements		\$14,000
2 Existing Conditions		\$101,100
7 Thermal and Moisture Protection		\$292,000
8 Openings		\$126,000
9 Finishes		\$407,000
33 Utilities		\$425,000
SubTotal	\$187.00	\$1,365,100
Contractor Fees (General Conditions, Overhead, Profit)		\$341,275
Anticipated Construction Costs	\$233.75	\$1,706,375
Design Contingency (20% at Schematic phase)		\$341,275
Furniture, Fixtures, and Equipment		\$221,829
Inflation (7%)		\$119,446
Recommended Construction Budget	\$327.25	\$2,388,925

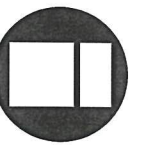


PHASE 5 – POLICE SUPPORT

PHASE 3 - NEW ENTRY

PHASE 4 - TOWN HALL

CORTLAND PUBLIC SAFETY BUILDING PRELIMINARY FLOOR PLAN



Larson & Darby Group
Architecture Engineering Interiors

Rockford Office - 4949 Harrison Ave., Suite 100, Rockford, IL 61108 Tel (815) 484-0739 Fax (815) 229-9867

PUBLIC SAFETY BUILDING PLANNING REPORT
TOWN OF CORTLAND
CORTLAND, ILLINOIS

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Larson & Darby Group

ISSUED FOR:	DATE
DRN	CHK'D
	APPR'D

DATE:	PROJECT NUMBER	2023-001	SHEET NUMBER	DIX B
				87



Town of Cortland

Agenda Request

Item 5.

(SUBMIT FORM TO THE TOWN CLERK NO LATER THAN ONE WEEK BEFORE THE SCHEDULED MEETING)

ALL REQUESTS ARE SUBJECT TO THE APPROVAL OF THE MAYOR

☒ **RESOLUTION** ☐ **ORDINANCE** ☐ **INFORMATION** ☐ **OTHER**

DATE PREPARED: 3-9-2023

FOR MEETING ON: 4-24-2023

DESCRIPTION/TITLE:

Two revised job descriptions for the general maintenance (Full Time) and the general maintenance temporary seasonal (Seasonal) positions within the Public Works Department. These two new revised job descriptions would replace the multiple versions that the Town currently has.

REQUIRED ACTION:

Approve the two revised job descriptions.

STAFF/COMMITTEE RECOMMENDATION:

Approve the two revised job descriptions.

STATEMENT OF CONCERN/SUMMARY:

AGENDA PLACEMENT:

☐ BOARD REVIEW OF PENDING BUSINESS ☒ NEW BUSINESS ☐ CONCERNS ☐ STAFF REPORTS
☐ COMMITTEE OF THE WHOLE ☐ PRESIDENT'S REPORT ☐ CONSENT AGENDA ☐ UNFINISHED BUSINESS
☐ PUBLIC HEARING

Prepared by: Joel Summerhill

Approved by:

Date April 20 2023

k:\town board\agendas\agendas 2023\4b. april 24, 2023\11. agenda request revised job descriptions.doc

TOWN OF CORTLAND

JOB TITLE: **General Maintenance Public Works**

JOB DESCRIPTION APPROVED:

REVISED:

JOB LEVEL:

- ☒ I (Full-Time, 36-40 Hours Per Week, Full Benefits)
- ☐ II (Part-Time, Minimum of 999 Hours Per Year, Maximum of 35 Hours Per Week, Limited Benefits)
- ☐ III (Part-Time, Maximum of 80 Hours Per Month or 999 Hours Per Year, No Benefits)

OVERTIME ELIGIBILITY:

- ☐ Exempt
- ☒ Eligible (Non-Exempt)
- ☐ Not Eligible

SALARY TYPE:

- ☒ Water/Wastewater/Streets and Properties (Public Works)
- ☐ Supervisory
- ☒ Non-Supervisory

QUALIFICATIONS:

Education and Experience:

- A. Graduation from High School or GED equivalent.
- B. Valid State of Illinois driver's license
- C. Two (2) years of responsible maintenance, construction, or repair experience or any equivalent combination of education and experience.
- D. Valid State of Illinois Class B CDL driver's license with air brake endorsement, or the ability to obtain one within six (6) months of employment.

DUTIES/RESPONSIBILITIES: Including but not limited to:

- A. Repairs, replaces, inspects, and patches concrete, bituminous and other street, and sidewalk surfaces.
- B. Repairs, replaces, inspects culverts, storm sewer lines, catch basins, manholes, and other drainage structures.
- C. Be available in case of emergency call out situations.
- D. Cleans, repairs, and erects signs; digs post holes and sets or pulls posts.
- E. Operates, maintains, repairs, and cleans large and small trucks for snow plowing, hauling, and removal or ice and snow control operation.
- F. Maintains Town trees and parkways and parks.
- G. Maintains, cleans, repairs Town streetlights and sidewalks.
- H. Performs semi-skilled labor in connection with the maintenance, construction, and development of open space, buildings, structures, landscaping and Town facilities.
- I. Cares for and maintains turf, trees, shrubs, and flowers.
- J. Trims trees, mows, chips branches, picks up litter/trash, trims weeds as part of turf maintenance.

(Continued)

- K. Responsible for individual and co-worker safety and the maintenance of a safe work environment.
- L. Effectively resolves problems or emergency situations, which arise might arise during completion of tasks.
- M. Performs the operation, cleaning, maintenance, repair and replacement of water mains and wastewater mains and related equipment such as valves, well house, water towers, lift stations, reclamation facilities, pumps, and fire hydrants.
- N. Performs meter maintenance, in-house troubleshooting and repairs, removal, and replacement of meters, reading of commercial and residential accounts, maintenance of b-box and main valve vaults, recording of b-box locations and vault locations.
- O. Performs operation, maintenance, and calibration of pumps, liquid chemical feeders, filters, electric motors and starters, VFD starters and other water and wastewater pumping equipment to ensure Environmental Protection Agency (EPA) requirements and regulations.
- P. Determines locations of Town owned utilities and other utilities before excavation.
- Q. Ensures the proper inspection and routine maintenance of equipment and tools by cleaning and checking equipment after use, reports defects or needed repairs to the Director of Public Works.
- R. Responds in a timely, efficient, and safe manner to all public and Town service requests.
- S. Provides support to other Town departments as needed.

REQUIRMENTS/NECESSARY KNOWLEDGE/SKILLS/ABILITIES:

- A. Knowledge of equipment, facilities, methods and procedures in maintenance, construction, and repair.
- B. Skill in operation of the listed tools and equipment.
- C. Ability to read, write, and understand English.
- D. Ability to work in confined spaces, work in strenuous manual labor conditions for extended periods under unfavorable climatic conditions, ability to lift heavy objects up to 75 pounds, ability to walk and stand for long periods of time; ability to establish and maintain effective working relationships with employees, other departments, supervisors and the public.
- E. Safely work with chemicals such as chlorine and fluoride, taking precautions to guard self, surrounding persons and utilities.
- F. Ability to obtain additional water, wastewater, and other certifications and licenses as assigned.
- G. Ability to effectively and courteously work and communicate with other employees and the general public.
- H. Available 24 hours a day for response to emergency situations, including weekends and holidays.
- I. Submit to pre-employment drug testing and physical examination as condition of employment.
- J. Submit to random drug and alcohol testing.

TOOLS AND EQUIPMENT USED:

Motorized vehicles and equipment, floating work platforms, dump truck, pickup truck, utility truck, backhoe, bobcat, saws, pumps, generators, mowers, chipper, common hand and power tools, detection devices, construction equipment and various lab equipment.

AUTHORITY FOR JOB: Hired by the Mayor.

IMMEDIATE SUPERVISOR: Director of Public Works

Employee Acknowledges Receipt of an Agreement with This Job Description:

Employee's Signature

Date

Supervisor's Signature

Date

PLEASE SUBMIT COPIES OF THE REQUIRED LICENSES AND PERMITS WITH THIS REPORT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

TOWN OF CORTLAND

JOB TITLE: **General Maintenance Public Works Seasonal Temporary**

JOB DESCRIPTION APPROVED:

REVISED:

JOB LEVEL:

- ☐ I (Full-Time, 36-40 Hours Per Week, Full Benefits)
☐ II (Part-Time, Minimum of 999 Hours Per Year, Maximum of 35 Hours Per Week, Limited Benefits)
☒ III (Part-Time, Maximum of 80 Hours Per Month or 999 Hours Per Year, No Benefits)

OVERTIME ELIGIBILITY:

- ☐ Exempt
☐ Eligible (Non-Exempt)
☒ Not Eligible

SALARY TYPE:

- ☒ Water/Wastewater/Streets and Properties (Public Works)
☐ Supervisory
☒ Non-Supervisory

QUALIFICATIONS:

Education and Experience:

- A. Graduation from High School or GED equivalent.
 B. Valid Illinois driver's license

DUTIES/RESPONSIBILITIES: Including but not limited to:

- A. Repairs, replaces, inspects, and patches concrete, bituminous and other street, and sidewalk surfaces.
- B. Repairs, replaces, inspects culverts, storm sewer lines, catch basins, manholes, and other drainage structures.
- C. Cleans, repairs, and erects signs; digs post holes and sets or pulls posts.
- D. Maintains Town trees and parkways and parks.
- E. Maintains, cleans, repairs Town streetlights and sidewalks.
- F. Performs semi-skilled labor in connection with the maintenance, construction, and development of open space, buildings, structures, landscaping and Town facilities.
- G. Cares for and maintains turf, trees, shrubs, and flowers.
- H. Trims trees, mows, chips branches, picks up litter/trash, trims weeds as part of turf maintenance.
- I. Responsible for individual and co-worker safety and the maintenance of a safe work environment.
- J. Performs the operation, cleaning, maintenance, repair and replacement of water mains and wastewater mains and related equipment such as valves, well house, water towers, lift stations, reclamation facilities, pumps, and fire hydrants.
- K. Provides support to other Town departments as needed.

(Continued)

REQUIRMENTS/NECESSARY KNOWLEDGE/SKILLS/ABILITIES:

- A. Ability to read, write, and understand English.
- B. Ability to operate instruments, tools, and equipment that are job-related.
- C. Ability to work in confined spaces, work in strenuous manual labor conditions for extended periods under unfavorable climatic conditions, ability to lift heavy objects up to 75 pounds, ability to walk and stand for long periods of time; ability to establish and maintain effective working relationships with employees, other departments, supervisors, and the public.
- D. Ability to effectively and courteously work and communicate with other employees and the public.
- E. Submit to pre-employment drug testing and physical examination as condition of employment.
- F. Submit to random drug and alcohol testing.

TOOLS AND EQUIPMENT USED:

Motorized vehicles and equipment, floating work platforms, pickup truck, saws, pumps, generators, mowers, chipper, common hand and power tools, detection devices, construction equipment and various lab equipment.

AUTHORITY FOR JOB: Hired by the Mayor.

IMMEDIATE SUPERVISOR: Director of Public Works

Employee Acknowledges Receipt of and Agreement With This Job Description:

Employee's Signature

Date

Supervisor's Signature

Date

PLEASE SUBMIT COPIES OF REQUIRED LICENSES AND PERMITS WITH THIS REPORT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

TOWN OF CORTLAND

JOB TITLE: **Engineer Intern – Temporary**

JOB DESCRIPTION APPROVED:

REVISED:

JOB LEVEL:

- ☐ I (Full-Time, 36-40 Hours Per Week, Full Benefits)
☐ II (Part-Time, Minimum of 999 Hours Per Year, Maximum of 35 Hours Per Week, Limited Benefits)
☒ III (Part-Time, Maximum of 80 Hours Per Month or 999 Hours Per Year, No Benefits)

OVERTIME ELIGIBILITY:

- ☐ Exempt
☐ Eligible (Non-Exempt)
☒ Not Eligible

SALARY TYPE:

- ☒ Engineering, Zoning, and Building Department
☐ Supervisory
☒ Non-Supervisory

QUALIFICATIONS:

Education:

- A. High school diploma or equivalent required.
B. Some college including course work towards an engineering degree preferred.
C. Valid driver's license and good driving required.

Experience:

- A. Previous experience in the engineering field preferred.
B. Working knowledge of MS Office (Word, Excel, Access and PowerPoint) required.

DUTIES/RESPONSIBILITIES: Including but not limited to:

- A. Assists with administering engineering records and reporting.
B. Reviews permit restrictions and requirements.
C. Communicates with applicants on the restrictions or requirements related to the permit request.
D. Follows up with permit applicants and contractors on issues and questions regarding field work.
E. Assists residents with resolving current and/or potential concerns.
F. Collects and tabulates traffic study data for assignments related to traffic studies.
G. Assists with survey and construction staking as a crew member.
H. Performs documentation work, such as measuring and record keeping for construction work.
I. Performs maintenance work on various engineering equipment.
J. Monitors utility contractor activities.

(Continued)

- K. Participates in the preparation of drawings for a variety of plans for street improvements, storm sewers, water mains, property lines, and related physical features of streets and highways.
- L. Coordinates or responds to special projects as assigned.
- M. Assists other Departments as needed.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- A. Ability to read, write, and understand English.
- B. Ability to operate instruments, tools, and equipment that are job-related.
- C. Ability to work independently and handle field assignments with minimal supervision while exercising good judgment and initiative.
- D. Ability to prioritize, organize, report and complete assignments in a timely manner.
- E. Ability to establish and maintain effective working relationships with supervisors, staff members, elected officials, property owners, residents, contractors and the general public.
- F. Must have strong verbal and written communication skills and the ability to understand and follow verbal and written instructions.
- G. Ability to perform basic mathematical calculations.
- H. Submit to pre-employment drug testing and physical examination as condition of employment.
- I. Submit to random drug and alcohol testing.

EQUIPMENT USED:

- A. General office equipment including tablets, personal computers, printers and cellular phones.
- B. Field inspection equipment including binoculars, flashlight, ladders, cameras and equipment that measures sound, light, vibration, and odor.
- C. Personal Protection Equipment (PPE).

AUTHORITY FOR JOB: Hired by the Mayor

IMMEDIATE SUPERVISOR: Town Engineer

Employee Acknowledges Receipt of and Agreement with this Job Description:

Employee's Signature

Date

Supervisor's Signature

Date

SUBMIT COPIES OF THE REQUIRED LICENSES AND PERMITS WITH THIS AGREEMENT.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.



Public Works Department Monthly Report February 2023

Listed below is a summary of the activities of the Public Works Department for February 2023

STREETS, PROPERTIES, AND STORM SEWER

- Patched potholes as needed.
- Repaired string lights
- Started storm sewer inspections.
- Started cutting around inlets for storm sewer repair.
- Continued to grind potential trip hazards on sidewalks.
- Replaced light bulbs at Town Hall.
- Construct temporary sign bases.
- Facilitated the replacement of the generator transfer switch at the PW/Police Station building.
- Removed holiday lighting decorations.
- Picked up downed limbs from the ice storm.

SNOW PLOWING/ SALTING

- Salted and plowed streets
- Applied approx. 123 tons of salt used in February.
- 724 miles were put on plow and salt trucks.

EQUIPMENT/VEHICLE MAINTENANCE AND REPAIRS

- Squad 21 – Replaced power seat switch.
- Squad 20 – Changed oil and Filter, Rotated tires.
- Engineer 15 – Changed oil and Filter, Rotated tires.
- W/WW 2- Changed rear brakes, Rotated tires.
- Greased the Vactor

TRAINING

- All PW staff completed IPRF suggested monthly safety training.
- PW staff attended a JULIE locating class.
- Jeff Lemke has obtained a pesticide spray license.
- Joel Summerhill has obtained a pesticide spray license.

WATER AND WASTEWATER

GENERAL

- Completed work orders for:

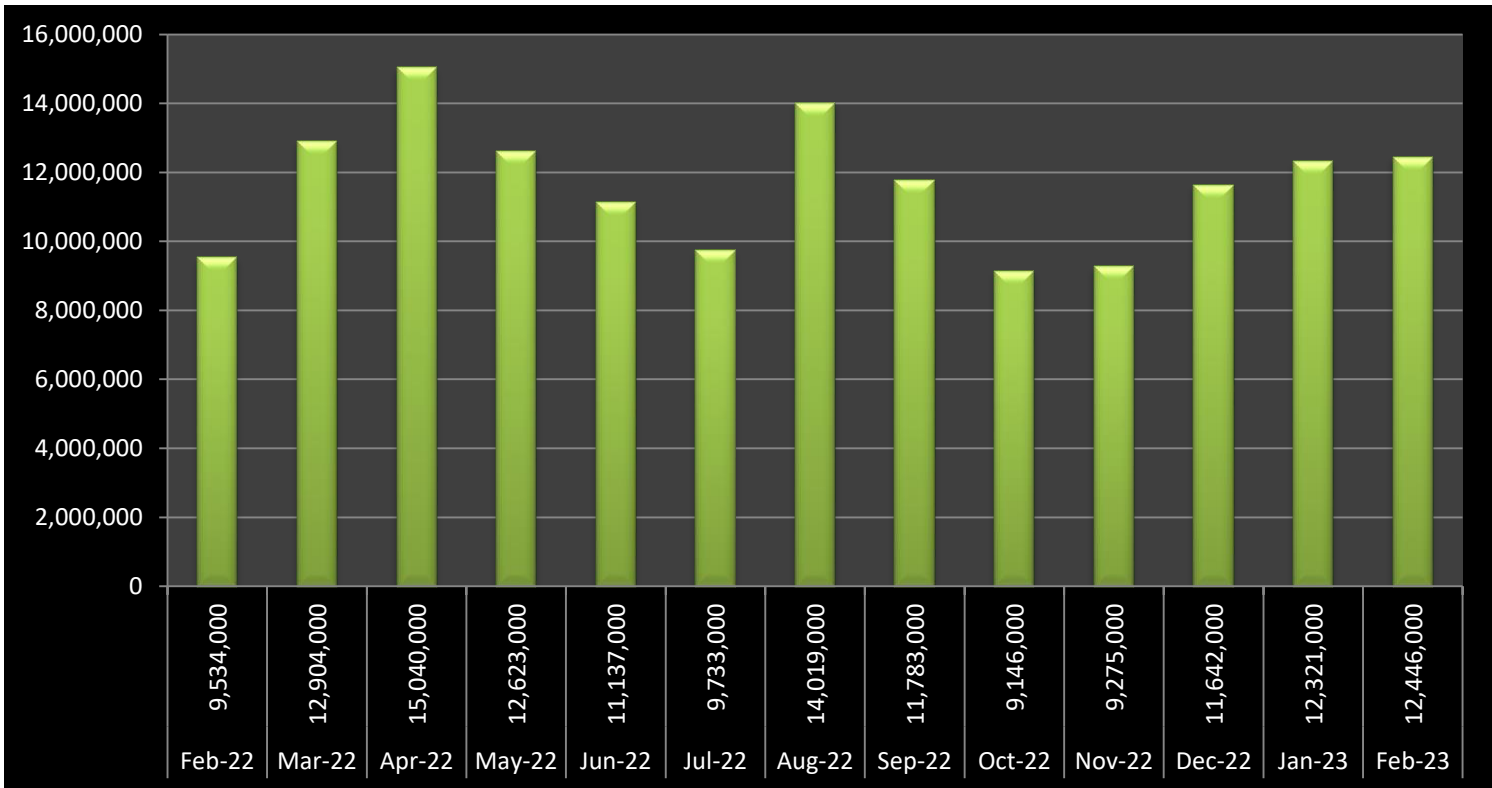
Shut-Off Service:	0
Turn On Service:	0
Final Read:	2
Courtesy Read:	0
Julie Locate Requests:	61
New Meters Installed:	0
Existing Meters Replaced with New Meters:	25
Other:	
Final Inspections:	2
Total Work Orders:	33

WASTEWATER

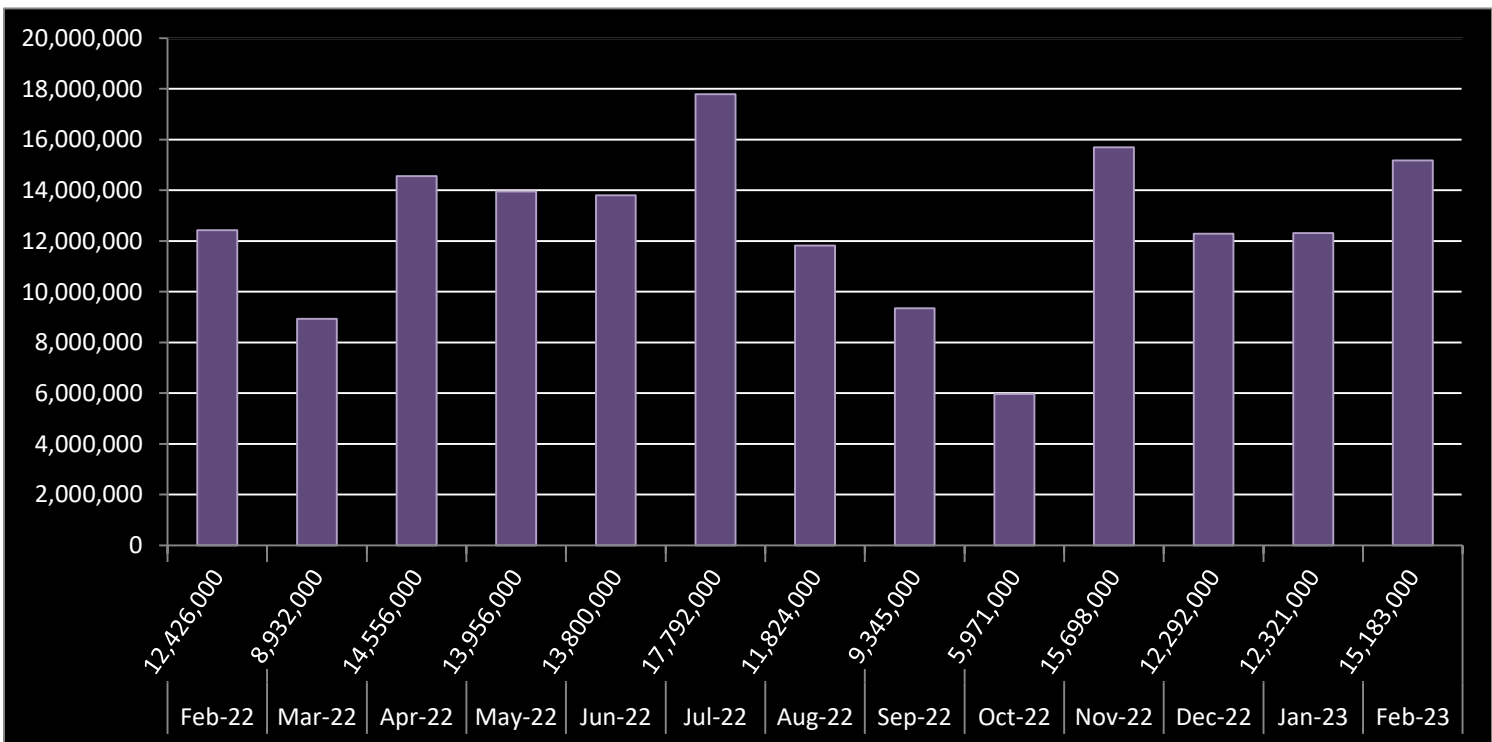
- Approx. 12,446,000 gallons flowed into the treatment plant.
- Approx. 15,183,000 gallons were discharged.
- The Discharge Monitoring Report (DMR) was completed and filed with the IEPA.
- Completed monthly wastewater sampling
- Completed normal sewer main jetting.

INFLUENT

Item 7.



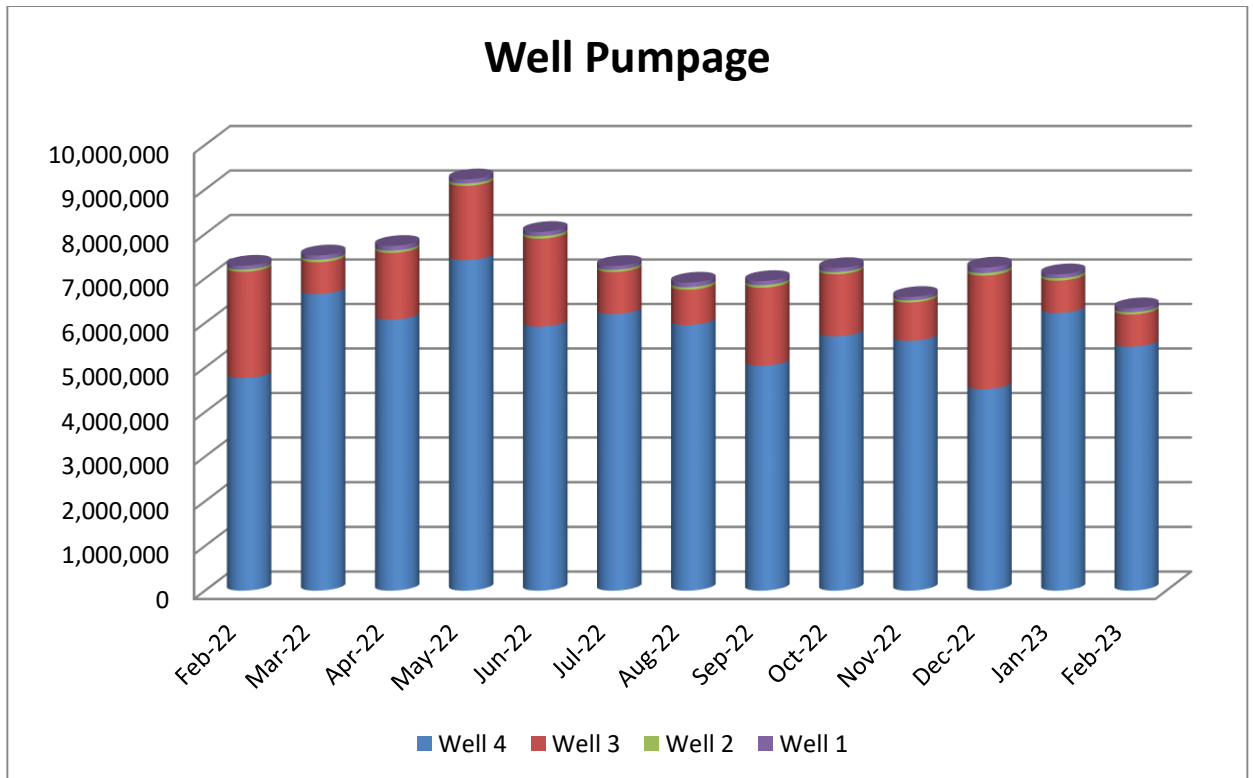
EFFLUENT



WATER

Item 7.

- Completed daily lab samples related to water quality. (pH, Fluoride, Chlorine, Hardness)
- Monthly chemical injection reports were complete and mailed to the IEPA.
- Completed monthly sampling.
- Repainted the containment wall at Well 3
- Distributed tag for water meter replacement



Well 1	86,300
Well 2	51,500
Well 3	724,000
Well 4	5,468,300

Total pumpage of treated water from wells for February: 6,330,100



Public Works Department Monthly Report March 2023

Listed below is a summary of the activities of the Public Works Department for March 2023

STREETS, PROPERTIES, AND STORM SEWER

- Patched potholes as needed.
- Resumed street sweeping.
- Replaced 6 faded street signs in Neucort Lakes.
- Replaced faded railroad warning sign on S. Loves Rd.
- Replaced 3 mailboxes that were damaged during snowplowing operations.
- Repaired wiring defect in the streetlight at Somonauk Rd and Maple Ave.
- Replaced 2 stop signs and posts that were damaged in vehicle accidents.
- Replace the sensor in the streetlight on W Tallgrass and the streetlight on W Meadow.
- Repaired divots from snowplowing operations.
- Added Ag-lime to low areas on the ped path.
- Removed the broken/rotten split rail fence in Cortland Community Park.
- Jetted the storm sewer behind Custom Stone.

SNOW PLOWING/ SALTING

- Salted and plowed streets
- Applied approx. 80 tons of salt in March.
- 404 miles were put on plow and salt trucks.

CEMETERY

- Completed 2 work orders for plot marking.

EQUIPMENT/VEHICLE MAINTENANCE AND REPAIRS

- Replaced the 2 front tires on the street sweeper.
- Rotated tires on trucks #06 and #15.
- Squad 17- Replaced the thermostat.
- Squad 19 – Completed oil change.
- Squad 20 – Completed oil change.
- W/WW 1 – Repaired seatbelt
- W/WW 2 – Completed oil change.

TRAINING

- All PW staff completed IPRF suggested monthly safety training.
- Travys Lanning has passed state testing and will receive a pesticide license.
- Joel S. completed a webinar on utility rate adjustments.

WATER AND WASTEWATER

GENERAL

- Completed work orders for:

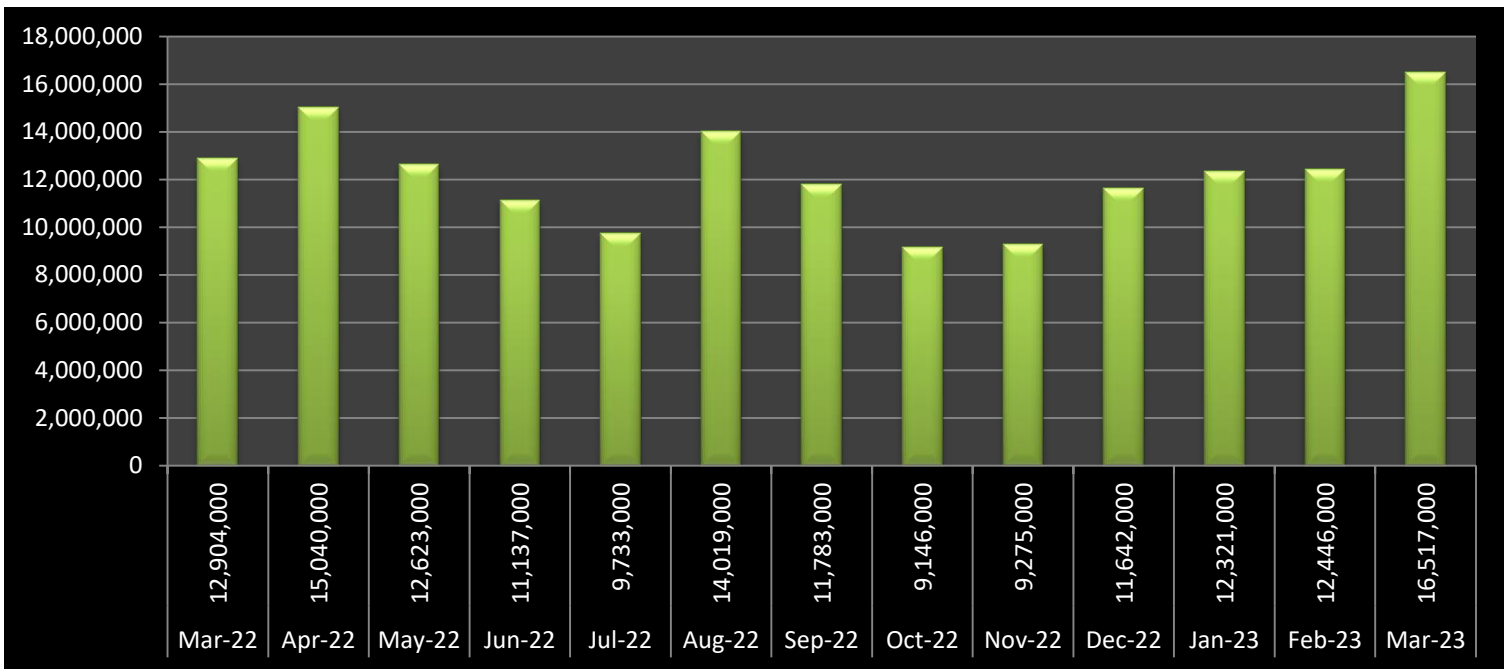
Shut-Off Service:	0
Turn On Service:	0
Final Read:	5
Courtesy Read:	0
Julie Locate Requests:	90
New Meters Installed:	2
Existing Meters Replaced with New Meters:	6
Other:	
Final Inspections:	3
Total Work Orders:	21

WASTEWATER

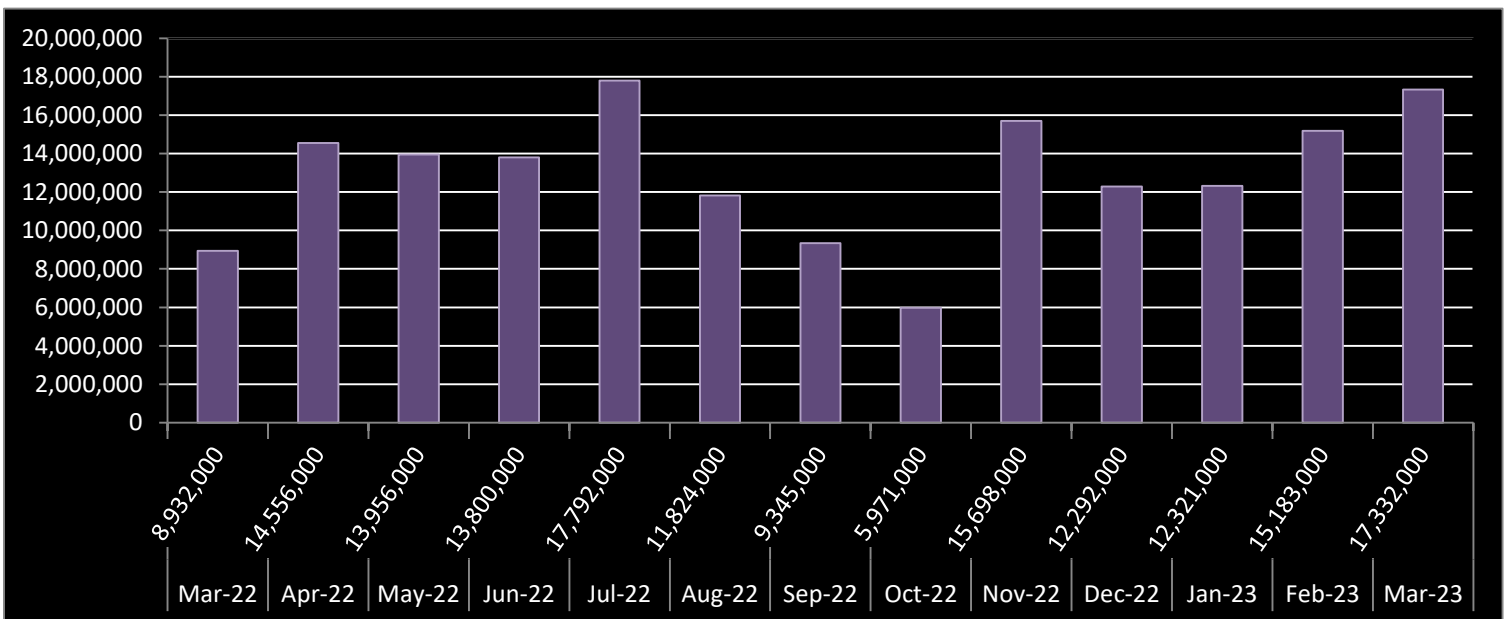
- Approx. 16,517,000 gallons flowed into the treatment plant.
- Approx. 17,332,000 gallons were discharged.
- The Discharge Monitoring Report (DMR) was completed and filed with the IEPA.
- Completed monthly wastewater sampling
- Completed normal sewer main jetting.

INFLUENT

Item 7.



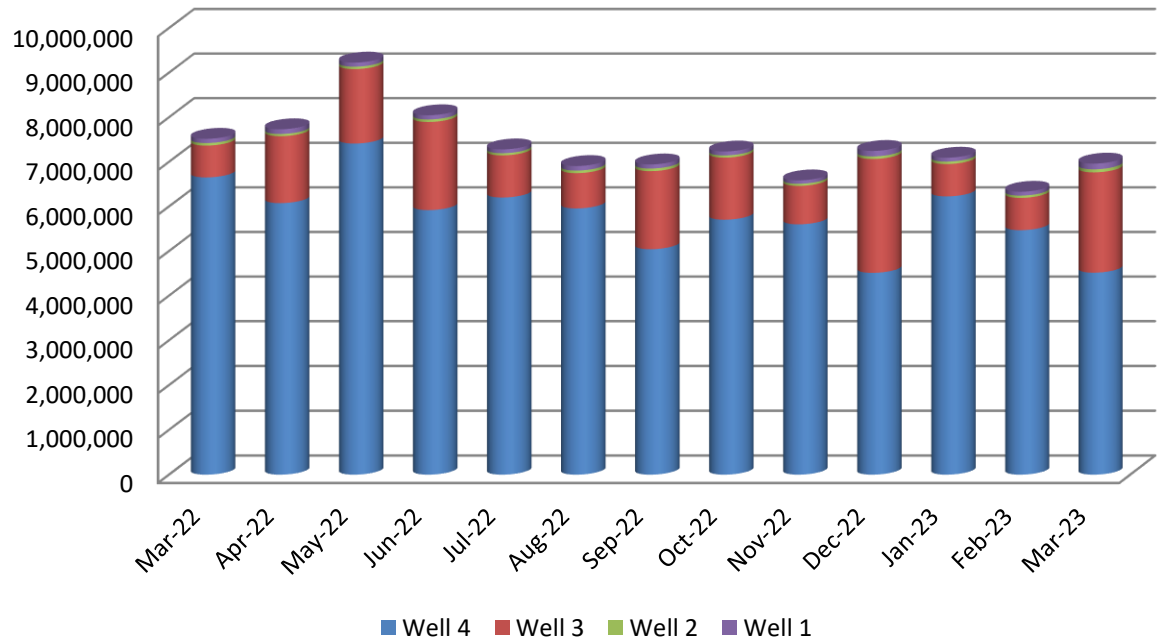
EFFLUENT



WATER

- Completed daily lab samples related to water quality. (pH, Fluoride, Chlorine, Hardness)
- Monthly chemical injection reports were complete and mailed to the IEPA.
- Completed monthly sampling.
- Staff installed a new roof on Well 1.

Well Pumpage



Well 1 128,200
 Well 2 68,500
 Well 3 2,249,000
 Well 4 4,515,500

Total pumpage of treated water from wells for March: 6,961,200



Engineering, Zoning, and Building Department Report

April 2023

- Somonauk Road: Curran Contracting was the low bidder and was awarded the project. Construction is anticipated to begin in early June and last about 6 weeks.
- Comprehensive Plan: Planning Commission and Town Board feedback has been provided. Once revisions have been received, a Public Hearing will be scheduled.
- 50 W. Maple Avenue: The Planning Report has been received. Additional discussion will occur regarding proceeding with the project.
- Splash Pad: The town has ordered the commission of the plans and specifications as well as the equipment. Arrival is expected in mid-June.
- 86 S. Somonauk Road: A Public Hearing is scheduled for May 4th to hear the petition for variances on the property.
- Pedestrian Path: Field work for the next segment of the path, along Loves Road from Cortland Center Road to Pine Avenue, has started. Construction is anticipated to begin in early May.

2023 MONTHLY PERMITS ISSUED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
NEW CONSTRUCTION													
RESIDENTIAL	1	2											3
INDUSTRIAL / COMMERCIAL BLDG													0
SALT SHED													0
REMODELING/RENOVATION													
ELECTRICAL / ELEC SERVICE UPGRADE		1											1
PLUMBING													0
HVAC	4	1											5
REMODEL / REPAIR / ALTERATION													0
REPLACEMENT DOORS	1												1
REPLACEMENT WINDOWS	1	2											3
ROOF	1	1											2
ROOF OVER PORCH/BACK DOOR COVER													0
SIDING													0
ADDITION													0
RADON MITIGATION													0
DEMOLITION													
GARAGE													0
HOUSE													0
INDUSTRIAL / COMMERCIAL BLDG													0
OTHER													0
MISCELLANEOUS													
ELECTRICAL - WATER TOWER													0
FIRE ALARM SYSTEM													0
FIRE SPRINKLER SYSTEM													0
IRRIGATION SYSTEM ELECTRICAL													0
LIFT STATION													0
WATER SERVICE													0
HOT WATER HEATER													0
SEWER REPAIR													0
DUMPSTER ENCLOSURES													0
SITE GRADING	1												1
WIRELESS CELL ANTENNA													0
ALL OTHER IMPROVEMENTS													
AES FIRE RADIO													0
AIR CONDITIONER													0
DECK		1											1
DECK/PATIO - PRIVACY WALL													0
DIESEL CANOPY													0
DRIVEWAY / DRIVEWAY EXT													0
EXCAVATION													0
FENCE	2	2											4
FIREPLACE													0
GARAGE													0
GARAGE HEATER													0
GAS LINE FOR POOL													0
GRAVEL LOT EXTENSION													0
OUTDOOR FIREPLACE/ PATIO WALL													0
PERGOLA/GAZEBO													0
PARKING LOT NEW													0
PARKING LOT ADDITION													0
PAVING													0
POOL / HOT TUB													0
PORCH													0
RAMP													0
SHED													0
SIGN	1												1
SOLAR PANELS	1	1											2
CONCRETE STEPS/STOOP													0
STORAGE BUILDING													0
UTILITY PERMIT		1											1
WHOLE HOUSE GENERATOR													0
TOTAL	13	12	0	0	0	0	0	0	0	0	0	0	25

2023 MONTHLY PERMITS ISSUED	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
NEW CONSTRUCTION													
RESIDENTIAL	1	2	3										6
INDUSTRIAL / COMMERCIAL BLDG													0
SALT SHED													0
REMODELING/RENOVATION													
ELECTRICAL / ELEC SERVICE UPGRADE		1											1
PLUMBING			1										1
HVAC	4	1											5
REMODEL / REPAIR / ALTERATION													0
REPLACEMENT DOORS	1												1
REPLACEMENT WINDOWS	1	2	1										4
ROOF	1	1	1										3
ROOF OVER PORCH/BACK DOOR COVER													0
SIDING													0
ADDITION													0
RADON MITIGATION													0
DEMOLITION													
GARAGE													0
HOUSE													0
INDUSTRIAL / COMMERCIAL BLDG													0
OTHER													0
MISCELLANEOUS													
ELECTRICAL - WATER TOWER													0
FIRE ALARM SYSTEM													0
FIRE SPRINKLER SYSTEM													0
IRRIGATION SYSTEM ELECTRICAL													0
LIFT STATION													0
WATER SERVICE													0
HOT WATER HEATER													0
SEWER REPAIR													0
DUMPSTER ENCLOSURES													0
SITE GRADING	1												1
WIRELESS CELL ANTENNA													0
ALL OTHER IMPROVEMENTS													
AES FIRE RADIO													0
AIR CONDITIONER													0
DECK		1											1
DECK/PATIO - PRIVACY WALL													0
DIESEL CANOPY													0
DRIVEWAY / DRIVEWAY EXT													0
EXCAVATION													0
FENCE	2	2	2										6
FIREPLACE													0
GARAGE													0
GARAGE HEATER													0
GAS LINE FOR POOL													0
GRAVEL LOT EXTENSION													0
OUTDOOR FIREPLACE/ PATIO WALL													0
PERGOLA/GAZEBO													0
PARKING LOT NEW													0
PARKING LOT ADDITION													0
PAVING													0
POOL / HOT TUB													0
PORCH													0
RAMP													0
SHED													0
SIGN	1												1
SOLAR PANELS	1	1	1										3
CONCRETE STEPS/STOOP													0
STORAGE BUILDING													0
UTILITY PERMIT		1	1										2
WHOLE HOUSE GENERATOR													0

TOTAL	13	12	10	0	0	0	0	0	0	0	0	0	35
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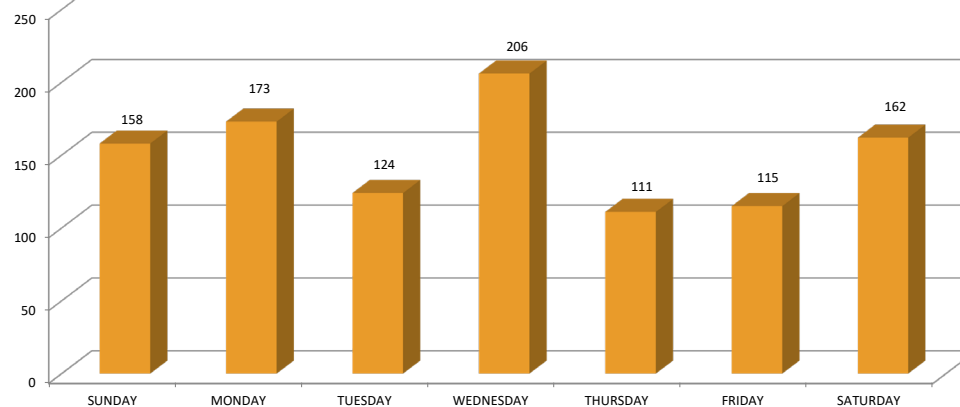
CORTLAND POLICE DEPARTMENT 2023 (THRU FEBRUARY)

SUMMARY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Group A Offenses (NIBRS)	3	11	0	0	0	0	0	0	0	0	0	0	14
Mental Health Calls (NIBRS)	6	1	0	0	0	0	0	0	0	0	0	0	7
Community Contacts	88	171	0	0	0	0	0	0	0	0	0	0	259
Drug Offenses	1	0	0	0	0	0	0	0	0	0	0	0	1
Alcohol Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Juvenile Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Municipal Code	1	1	0	0	0	0	0	0	0	0	0	0	2
Traffic Stops	4	11	0	0	0	0	0	0	0	0	0	0	15
Warnings	4	5	0	0	0	0	0	0	0	0	0	0	9
Tickets Issued	1	2	0	0	0	0	0	0	0	0	0	0	3
Accidents	3	1	0	0	0	0	0	0	0	0	0	0	4
Criminal Arrests	1	1	0	0	0	0	0	0	0	0	0	0	2
*Warrant Arrests (# also included in Criminal Arrests)	0	2	0	0	0	0	0	0	0	0	0	0	2
Calls For Service	143	120	0	0	0	0	0	0	0	0	0	0	263
CAD Events	1,122	1049	0	0	0	0	0	0	0	0	0	0	2,171
Case Reports	39	30	0	0	0	0	0	0	0	0	0	0	69
Parking Tickets	27	31	0	0	0	0	0	0	0	0	0	0	58
Total	1,443	1,436	0	0	0	0	0	0	0	0	0	0	2,879

SPECIAL SERVICES FOR FEBRUARY

ASSIST OTHER AGENCIES	10
ASSIST MOTORISTS	2
KEYS IN CAR	5
HOUSE/BUSINESS CHECK	392
EXTRA PATROL	235
FOOT PATROL	0
SCHOOL PATROL	8
STATIONARY PATROL	27
CONCENTRATED PATROL	13
COMMUNITY CONTACT	83

FEBRUARY



SQUAD CAR MILEAGE as of February 2023

VEHICLE	YEAR	MILES
Ford Explorer	2021	9217
Ford Explorer	2017	107026
Ford Taurus	2018	48490
Ford Taurus	2019	33771
Chevy Tahoe	2020	32083

SQUAD CAR EXPENSES

(01-6200-241)

Exxon Mobil	\$73.00
DeKalb Napa	\$95.74
Communications Direct	\$226.65

THRU FEBRUARY 2023

SUMMARY	DAVENPORT	DARGIS	FRENCH	HARRIS	HOFFSTEAD	HOPKINS	SAWYER	SCHAIBLE	VANWANKUM	TOTAL
Case Reports	0	6	4	29	0	9	13	10	8	79
Community Contacts	3	3	4	142	0	4	16	1	4	177
Warnings	0	0	2	1	0	0	7	0	0	10
Tickets Issued	0	0	0	0	0	0	3	0	0	3
Accidents	0	0	0	0	0	0	2	1	2	5
Criminal Arrests	0	0	0	1	0	0	1	0	0	2
Total Calls	18	42	23	1322	0	55	404	33	65	1962
Traffic Stops	0	0	0	2	0	0	9	0	0	11
Self Initiated	1	17	14	1261	0	23	352	211	29	1908
Parking Tickets	0	0	10	7	0	0	6	1	7	31
Total	22	68	57	2765	0	91	813	257	115	4188



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