



**Town of Cortland**  
**Board of Trustees Town Board Meeting**  
Town Hall, 59 S. Somonauk Road Cortland, IL 60112  
February 26, 2024, at 7:00 PM

**MINUTES**

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**CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**

Mayor Mark Pietrowski called the regular meeting of the Board of Trustees to order at 7:02 p.m. Deputy Clerk Kaity Siewierski called roll showing as present Trustees Charmaine Fioretto, Randi Olson, Brad Stone, and Jim Walker. Quorum was present. Trustee Mike Siewierski arrived at 7:05 p.m and Trustee Corson arrived at 7:15 p.m. Also, present were Public Works Director Joel Summerhill, Engineer/Zoning Administrator Brandy Williams, Police Commander Bruce VanWankum, and Attorney Kevin Buick

**APPROVAL OF AGENDA**

Trustee Walker moved to approve the agenda as presented, seconded by Trustee Stone. Voice vote carried the motion.

**PUBLIC WISHING TO SPEAK**

MaryAnn Kaminski stated her concerns with the SSA in Richland Trails, as well as her concerns with a neighboring issue.

No other public wishing to speak.

**CONSENT AGENDA**

1. Approve Town Board Minutes of January 22, 2024; Accept Treasurer's Reports and Approve Expenditures Reports of December 2023

Trustee Stone moved to Approve Town Board Minutes of January 22, 2024; Accept Treasurer's Reports and Approve Expenditures Reports of December 2023, seconded by Trustee Walker. Roll call vote carried the motion.

Yea: Trustees Fioretto, Olson, Stone, Siewierski and Walker

Nay: None

Absent: Trustee Corson

**NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION**

2. Consideration of a Motion to Approve a Resolution Authorizing the Destruction of Audio Recordings of Closed Session Minutes (*This would approve the destruction of August 08, 2022, audio tape*)

Trustee Walker moved to approve a Resolution Authorizing the Destruction of Audio Recordings of Closed Session Minutes (*This would approve the destruction of August 08, 2022, audio tape*), seconded by Trustee Olson. Roll call vote carried the motion.

**Res. No. 2024-02**

Yea: Trustees Fioretto, Olson, Stone, Siewierski and Walker.

Nay: None

Absent: Trustee Corson

3. Consideration of a Motion to Waive \$250.00 Deposit Fee for Cortland Community Park Shelter Reservation for National Multiple Sclerosis Society to be used as a Rest Stop for Fundraiser

Trustee Stone moved to Waive \$250.00 Deposit Fee for Cortland Community Park Shelter Reservation for National Multiple Sclerosis Society to be used as a Rest Stop for Fundraiser, seconded by Trustee Fioretto. Roll call vote carried the motion.

Yea: Trustees Fioretto, Olson, Stone, Siewierski and Walker.

Nay: None

Absent: Trustee Corson

4. Ratify Pitney Bowes Postage Machine Lease Agreement – *(Renewal of 5-year agreement)*

Trustee Siewierski moved to Ratify Pitney Bowes Postage Machine Lease Agreement, seconded by Trustee Olson. Roll call vote carried the motion. **A2024-02**

Yea: Trustees Fioretto, Olson, Stone, Siewierski and Walker.

Nay: None

Absent: Trustee Corson

5. Ratify Catalis (f/k/a GovOffice) Website Management Agreement *(Renewal of 1-year agreement)*

Trustee Olson moved to Ratify Catalis (f/k/a GovOffice) Website Management Agreement, seconded by Trustee Siewierski. Roll call vote carried the motion. **A2024-03**

Yea: Trustees Fioretto, Olson, Stone, Siewierski and Walker.

Nay: None

Absent: Trustee Corson

6. Consideration of a Motion to Approve the Purchase of Safety Equipment for Town Hall Upgrades. *(Doorbell button access for front door, Door strike for handicap access door not to exceed \$5500) Adding door operator and handicap button/pedestal for automatic door opening of wheelchair lift door; Estimated cost \$9680.*

Trustee Stone moved to approve the Purchase of Safety Equipment for Town Hall Upgrades. *(Doorbell button access for front door, Door strike for handicap access door not to exceed \$5500) Adding door operator and handicap button/pedestal for automatic door opening of wheelchair lift door; Estimated cost \$9680,* seconded by Trustee Siewierski.

Trustees asked the nature of this purchase and why it is necessary. Mayor Pietrowski stated at the previous meeting that this is a necessary upgrade to keep staff safe.

Trustee Siewierski asked where the funding is coming from? The funding source has not been determined yet. Trustee Corson arrived at 7:15 p.m.

Roll call vote carried the motion.

Yea: Trustees Corson, Fioretto, Olson, Stone, Siewierski and Walker.

Nay: None

Absent: None

7. Consideration of a Motion for Approval of Preliminary Event Checklist for Cortland Lions Club Events: Craft & Vendor Fair, Easter Egg Hunt; Sock Hop/Car Show; Parade; Summer Fest; Touch a Truck and Trunk or Treat  
Trustee Corson moved to approve the Preliminary Event Checklist for Cortland Lions Club Events: Craft & Vendor Fair, Easter Egg Hunt; Sock Hop/Car Show; Parade; Summer Fest; Touch a Truck and Trunk or Treat, seconded by Trustee Siewierski. Voice vote carried the motion.
8. Consideration of a Motion to Approve Preliminary Event Checklist for Cortland Library 40<sup>th</sup> Anniversary  
Trustee Corson moved to approve the Preliminary Event Checklist for the Cortland Library 40<sup>th</sup> Anniversary, seconded by Trustee Walker. Voice vote carried the motion.
9. Consideration of a Motion to Approve a Proposal from Wm. Olsen and Sons in the Amount of \$22,660.00 (*Sidewalk work for Pine Ave and Chestnut Ave*)  
Trustee Stone moved to approve a Proposal from Wm. Olsen and Sons in the Amount of \$22,660.00, seconded by Trustee Olson. Roll call vote carried the motion.

**C2024-01**

Yea: Trustees Corson, Fioretto, Olson, Stone, and Trustee Siewierski  
Nay: None  
Abstain: Trustee Walker

10. Consideration of a Motion to Authorize the Use of Grant Funds from DeKalb County Community Foundation Implementation Grant for the Loves Road Pedestrian Path Project in the amount of \$20,000  
Trustee Siewierski moved to Authorize the Use of Grant Funds from DeKalb County Community Foundation Implementation Grant for the Loves Road Pedestrian Path Project in the amount of \$20,000, seconded by Trustee Walker. Roll call vote carried the motion.
- Yea: Trustees Corson, Fioretto, Olson, Stone, Walker and Siewierski  
Nay: None  
Absent: None

11. Discussion Only – Trustee Doug Corson  
An Ordinance Amending Title 8 of the Cortland Town Code.

Trustee Corson presented a draft ordinance for discussion which would add miscellaneous fees to Section 8-1-5 of the Town Code (a new Section C). He stated that he was concerned about the expiration of annexation agreements which currently provide those fees, since most annexation agreements are reaching the end of the twenty-year period where the annexation agreements expire by law. Attorney Buick cautioned that the Town's status as a non-home rule municipality severely limits its ability to create developer exactions through Code provisions like this ordinance. He explained that while certain fees can be agreed to by means of mutual contract with a developer when negotiating an annexation agreement, those same types of fees are not

necessarily permitted as part of a municipal Code enactment. Trustee Corson indicated the item was presented for discussion purposes only and he would speak more with the Town's legal counsel before proceeding further with the ordinance. No action was taken.

### **PARKS ADVISORY COMMITTEE REPORT**

Trustee Fioretto reported that the Parks Advisory Committee is working on a list of potential names for unnamed parks within the Town of Cortland. Once ideas are generated, they will come forward to the board for approval. Trustee Fioretto also discussed the idea of implementing a bench program.

### **DEPARTMENT HEAD REPORTS**

#### **12. Department Head Reports**

Ms. Williams discussed North Ave with the Trustees. North Ave needs crucial repairs. Mayor Pietrowski asked the board if they wanted the road repaired or delay the project for another two years. Ms. Williams stated that with proper reconstruction and the cost increase with inflation, the project could estimate two million dollars which would come out of MFT/TIF funds.

Trustee Corson asked Ms. Williams if the town has used the code service yet. Ms. Williams stated, No.

Trustee Corson also asked Ms. Williams about the potential solar farms. Ms. Williams stated there are two potential solar farms. Off Barber Greene Road and off Airport Road. There will be a public hearing at the regularly scheduled Planning Commission meeting on March 7, 2024.

No other reports were made.

### **COMMENTS**

Mayor Pietrowski asked the trustees if they were interested in lowering the fee for Golf Carts within town. Trustees had brief discussion and came to a consensus to lower the golf cart fee. Further discussion on this item will take place at the next town board meeting.

Deputy Clerk Siewierski reminded the board that Statement of Economic Interest forms are due before May 1, 2024. She also reminded the board about annual Sexual Harrassment Training.


### **MAYOR'S REPORT**

Mayor Pietrowski reported the weather has been excellent and has seen lots of people use the bike path. The path will be extended to connect with Peace Road.

### **ADJOURNMENT**

Trustee Siewierski moved to adjourn, seconded by Trustee Walker. Voice vote carried the motion. Meeting adjourned at 8:02 p.m.

Respectfully submitted,



Kaity Siewierski  
Deputy Clerk