



Town of Cortland
Board of Trustees Town Board Meeting
Town Hall, 59 S. Somonauk Road Cortland, IL 60112
April 22, 2024 at 7:00 PM

MINUTES

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Mark Pietrowski called the regular meeting of the Board of Trustees to order at 7:00 p.m. The Pledge of Allegiance was recited and Clerk Aldis called the roll showing as present Trustees Doug Corson, Brad Stone, Jim Walker, Randi Olson and Mike Siewierski. Shown as absent was Trustee Charmaine Fioretto. Quorum was present. Also present were Police Chief Lin Dargis, Public Works Director Joel Summerhill, Engineer/Zoning Administrator Brandy Williams and Attorney Kevin Buick.

APPROVAL OF AGENDA

Trustee Corson moved to approve the agenda as presented, seconded by Trustee Walker. Unanimous voice vote carried the motion.

PUBLIC WISHING TO SPEAK

There was no public present wishing to speak.

PUBLIC HEARING - TENTATIVE FY 2025 BUDGET

Mayor Pietrowski called the public hearing to order at 7:02 p.m. Clerk Aldis read the notice into the record. The notice was published on March 20, 2024, in the *Daily Chronicle* meeting the requirements of the law. Mayor Pietrowski asked if there was anyone wishing to speak. Hearing no response he closed the public hearing at 7:03 p.m.

CONSENT AGENDA

1. Approve board minutes of March 25 and April 8, 2024; Approve Expenditure Reports for February 2024 and Accept Treasurer's report of February 2024
Clerk Aldis read the Consent Agenda items into the record.
Approve board minutes of March 25 and April 8, 2024; Approve expenditure reports for February 2024 and Accept Treasurer's report of February 2024.
Motion made by Trustee Walker, seconded by Trustee Stone.
Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Corson, and Trustee Olson. Trustee Fioretto was absent. Motion carried.

NEW BUSINESS FOR DISCUSSION AND POSSIBLE ACTION

2. PROCLAMATION MUNICIPAL CLERKS WEEK MAY 5-11, 2024
Mayor Pietrowski read his Proclamation for the 55th Annual Professional Municipal Clerks Week, May 5-11, 2024. **PROC 2024-01**
3. APPROVE AMENDMENT TO PERSONNEL HANDBOOK APPENDIX A (*This amendment adjusts the upper end of select salary levels and includes minor language changes*)

Motion made by Trustee Olson, seconded by Trustee Stone to approve an amendment to Personnel Handbook Appendix A.

Mayor Pietrowski stated that this amendment increases the upper levels of select department categories and clarifies language regarding elected officials.

There was brief discussion as to why the rates were increased to such levels.

Voting Yea: Trustee Stone, Trustee Walker, Trustee Olson

Voting Nay: Trustee Siewierski, and Trustee Corson.

Trustee Fioretto was absent.

Motion carried.

4. APPROVAL OF FY2025 BUDGET

Motion made by Trustee Stone, seconded by Trustee Olson to approve the FY2025 Budget.

There was discussion regarding the budgeted use of TIF funds. It was reported \$500,000 is earmarked for renovation of 50 W Maple Ave. \$300,000 is budgeted in engineering, transfer of funds for Phase 1 with \$200,000 yet to find. Trustee Corson stated that he is opposed to using these funds for this purpose. The dollars were intended to be used to bring development and commercial sites to Town for increased tax revenue.

Trustee Stone stated the money does not seem to make it to the residents.

Mayor Pietrowski stated use of funds is open to residents. They need to be willing partners. Previously discussed projects have been driveways and sidewalks.

Wages were discussed. It was stated that two department heads are scheduled for 20% increases, very large raises. It was noted the Chief of Police received a 6% increase in FY24. These proposed raises seem disproportionate.

It is noted that the bargaining unit is budgeted for a 3% raise.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Corson, and Trustee Olson. Trustee Fioretto was absent. Motion carried.

5. APPROVE A RESOLUTION RATIFYING AND APPROVING TOWN OF CORTLAND PARTICIPATION IN BULK ROCK SALT OR EQUIVALENT THROUGH THE STATE OF ILLINOIS CENTRAL MANAGEMENT JOINT PURCHASING PROGRAM FOR WINTER 2024-2025 SEASON

Motion made by Trustee Corson, seconded by Trustee Walker to approve a resolution ratifying and approving Town of Cortland participation in bulk rock salt or equivalent through the State of Illinois Central Management Joint Purchasing Program for winter 2024-2025 season.

Director Summerhill reported that this is the new standard for joint purchase. This process will be in place going forward.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Corson, and Trustee Olson. Trustee Fioretto was absent. Motion carried. **Res 2024-03**

6. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MINUTES (*This would approve the destruction of September 26 and November 14, 2022.*)

Motion made by Trustee Olson, seconded by Trustee Walker to approve a resolution for destruction of audio recording of closed minutes September 26 and November 14, 2022.

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Corson, and Trustee Olson. Trustee Fioretto was absent. Motion carried. **Res 2024-04**

7. APPROVE A RESOLUTION APPROVING THE PLAT FOR PENELOPE ALMADY SUBDIVISION - UNIT 5 WITHIN CHESTNUT GROVE - UNIT 1 SUBDIVISION (*Resubdivision LOT 15 Chestnut Grove Subdivision Unit 1*)

Motion made by Trustee Walker, seconded by Trustee Olson to approve a resolution approving the plat for the Penelope Almaday Subdivision - Unit 5 within the Chestnut Grove - Unit 1 Subdivision (Resubdivision of Lot 15 Chestnut Grove Subdivision-Unit 1)

Voting Yea: Trustee Stone, Trustee Siewierski, Trustee Walker, Trustee Corson, and Trustee Olson. Trustee Fioretto was absent. Motion carried. **Res 2024-05**

PARKS ADVISORY COMMITTEE REPORT

There was no report provided.

DEPARTMENT HEAD REPORTS

8. Public Works, Police Department, Engineer, Zoning and Building and Permit Reports
The written reports were included in the packet.

Chief Dargis reported the local pornography investigation is expanding, multiple states and possible international connections.

COMMENTS OR CONCERNS

The splash pad will be opening on May 23, 2024, for the season.

MAYOR'S REPORT

Mayor Pietrowski reported that updates to the utility billing program will be announced soon.

The meetings of Tuesday, May 28 and Monday, June 10, 2024, are cancelled.

ADJOURNMENT

Motion made by Trustee Walker, seconded by Trustee Olson for adjournment. Unanimous voice vote carried the motion. The meeting adjourned at 8:47 p.m.

Respectfully submitted,



Cheryl Aldis
Town Clerk