

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL SPECIAL SESSION

Monday, April 18, 2022 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the March 15, 2022, meeting.
2. Consider and act on the Keep Corinth Beautiful financials for March 2022.

D. BUSINESS AGENDA

3. Introduce new Board Member Georgiana McCoig.
4. Adopt-A-Spot Update.
5. Discuss past, present, and future events.
6. Hold a discussion and approve purchasing supplies for future events and workdays.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 14th day of April 2022, at 5:30 P.M., on the bulletin board at Corinth City Hall.

Glen Barker, City Secretary
City of Corinth, Texas



**CITY OF CORINTH
Staff Report**

Meeting Date:	4/18/2022	Title:	Minutes March 15, 2022
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on minutes from the March 15, 2022, meeting.

Item Summary/Background/Prior Action

Attached are the minutes from the March 15, 2022, special session. The minutes are in draft form and are not considered official until formally approved.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION - MINUTES

**Tuesday, March 15, 2022 at 6:00 PM
City Hall | 3300 Corinth Parkway**

**STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH**

On this, the 15th day of March 2022, the Keep Corinth Beautiful Board met in Regular Session at the Corinth City Hall. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members:

Magan Lersch, Vice-Chairman – Present
Amanda Scallon, Chairman – Present – Approx. 6:10pm
Jennifer Olive, Board Member - Present
Christi Sessions, Board Member – Absent
Julie Hill, Board Member - Present

Staff Members:

Glenn Barker, Public Works Director – Present

CALL TO ORDER

Vice-Chairman Lersch called the Regular Session Meeting to order at 6:04 P.M.

CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

There were no comments made.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the February 15, 2022, Keep Corinth Beautiful Regular Session.
2. Consider and act on the Keep Corinth Beautiful financials for February 2022.

The training budget was discussed, as to what training was included. Board Member Hill expressed interest in taking over the financials. Staff member Haley Koehler will be the point of contact for purchases and require board approval prior to purchase.

Motion made by Board Member Olive to approve as presented. Seconded by Board Member Hill.

Voting Yea: Vice-Chair Lersch, Board Member Olive, Board Member Hill

BUSINESS AGENDA

3. Hold a discussion on sponsorships.

Board Member Olive completed the sponsorship presentation.

Evergreen is interested in donating and offering a 3-man crew for a workday. Staff Liaison Barker can have a sign made, in-house, thanking contributors.

The board discussed purchasing QR code stickers that link to the KCB Facebook page/email address.

4. Receive an update on the Adopt-A-Spot Program.

Adopt-A-Spot participants were contacted for renewal. One participant declined, and another applied. The signs will be updated to read 'adopted by' instead of 'maintained by' and a revised map of adopted locations will be added to the website. There was a discussion about the purchase of litter grabbers and buckets.

5. Discuss past, present, and future events.

Board Members Session and Olive will participate in the State of the City on March 19th, from 9 am - noon.

The Butterfly Garden workday will be held on April 30th from 11 am - 1 pm. Kona Ice one Public Works employee will be onsite. H-frame signs will be ordered for directions to the site.

Evergreen will provide KCB with a workday at the garden, tentatively on April 2nd.

Motion made by Chairman Scallon to provide a \$50 budget for Evergreen's workday, \$100 for butterfly direction signs, and \$500 for adopt-a-spot supplies. Seconded by Board Member Olive.

Voting Yea: Vice-Chairman Lersch, Chairman Scallon, Board Member Olive, Board Member Hill

6. Hold a discussion and consider and act on board roles and volunteer hours.

Motion made by Board Member Olive to approve Board Member Lersch's appointment to Chairman and Board Member Scallon to Vice-Chairman. Seconded by Board Member Hill.

Voting Yea: Vice-Chairman Lersch, Chairman Scallon, Board Member Olive, Board Member Hill

REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

Staff liaison Barker notified the members of the facility access.

ADJOURN

Vice-Chairman Lersch adjourned the meeting at 7:11 P.M.

Approved by Keep Corinth Beautiful Board on ____ day of _____.



Glenn Barker, Public Works Director
City of Corinth, Texas

DRAFT



**CITY OF CORINTH
Staff Report**

Meeting Date:	4/18/2022	Title:	Financials KCB - March 2022
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for March 2022.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



Corinth, TX

Section C, Item 2.

Detail vs Budget Report Account Detail

Date Range: 03/01/2022 - 03/31/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL								
Revenue								
401-0000-41200	DONATIONS	0.00	-9,000.00	-5,085.00	-1,000.00	-6,085.00	-2,915.00	-32.39%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
03/28/2022	CLPKT01934	3-28-2022 EE		CLPKT01934			-1,000.00	
401-0000-41410	INTEREST INCOME	0.00	0.00	-73.77	0.00	-73.77	73.77	0.00%
Revenue Totals:		0.00	-9,000.00	-5,158.77	-1,000.00	-6,158.77	-2,841.23	-31.57%
Expense								
401-1004-52000	ADVERTISING	0.00	1,050.00	228.88	0.00	228.88	821.12	78.20%
401-1004-52105	SPECIAL EVENTS	0.00	3,570.00	815.66	0.00	815.66	2,754.34	77.15%
401-1004-52500	DUES & SUBSCRIPTIONS	0.00	850.00	175.00	0.00	175.00	675.00	79.41%
401-1004-53000	GENERAL SUPPLIES	0.00	1,250.00	1,017.54	0.00	1,017.54	232.46	18.60%
401-1004-56000	TRAINING	0.00	740.00	0.00	0.00	0.00	740.00	100.00%
401-1004-56100	TRAVEL/MEALS/LODGING	0.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00%
Expense Totals:		0.00	9,000.00	2,237.08	0.00	2,237.08	6,762.92	-75.14%
401 - KEEP CORINTH BEAUTIFUL Totals:		0.00	0.00	-2,921.69	-1,000.00	-3,921.69	3,921.69	0.00%
Report Total:		0.00	0.00	-2,921.69	-1,000.00	-3,921.69	3,921.69	0.00%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	0.00	-2,921.69	-1,000.00	-3,921.69	3,921.69	
Report Total:	0.00	0.00	-2,921.69	-1,000.00	-3,921.69	3,921.69	



CITY OF CORINTH

Staff Report

Meeting Date:	4/18/2022	Title:	Introduction New Board Member
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Introduce new Board Member Georgiana McCoig.

Item Summary/Background/Prior Action

New Board Member – Georgiana McCoig has joined KCB.

KCB meets at 6:00 p.m. on the 3rd Tuesday of each month and special sessions are called on an as needed basis. Meetings are held in the Council Work Room at City Hall. Chairman Lersch and Vice Chair Scallon will outline objectives and goals, board member guidelines/commitments, roles, documentation, quorum rules.

KCB is a Gold Star Affiliate of Keep Texas Beautiful for 2022. Keep Texas Beautiful (KTB), a statewide grassroots environmental and community improvement non-profit organization, recently named KCB a Gold Star Affiliate, a designation granted to 70 affiliates of KTB’s nearly 300 affiliates. Gold Star recognition is the membership recognition highest status any community affiliate can achieve.

To remain in good standing with KTB, community affiliates must submit a report, pay dues, attend training, and participate in a KTB-endorsed activity annually. To achieve Gold Star status, affiliates must share information on their mission and goals, answer questions about their economic development and diversity and inclusion practices or participate in the Beautify Texas Awards or Governor’s Community Achievement Awards programs and provide a letter of support from their community. KTB formally recognized Corinth during its 54th Annual Conference in June.

Keep Corinth Beautiful is very active in the community with beautification projects and marketing. Because of their increased activity, the City Council agreed to increase the board members from seven to nine beginning this year, 2021-2022. Their mission is to engage with residents, businesses, and collaborate with the Keep Lake Cities Beautiful Boards of Lake Dallas, Shady Shores, and Hickory Creek.

Staff Recommendation/Motion

N/A



**CITY OF CORINTH
Staff Report**

Meeting Date:	4/18/2022	Title:	Updates Adopt-A-Spot
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Adopt-A-Spot Update.

Item Summary/Background/Prior Action

Chairman Lersch will provide an update on the adopt-a-spot program.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	4/18/2022	Title:	Events KCB – Past, Present, Future
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Discuss past, present, and future events.

Item Summary/Background/Prior Action

KCB participates in events with Corinth and with the Lake Cities.

- Follow-up from State of the City Event
- Save the date – shred organization workday – Trailer Inventory
- April 30 – Butterfly Garden Event – Assign roles, supply list

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	4/18/2022	Title:	Purchase KCB – Supplies
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Hold a discussion and approve purchasing supplies for future events and workdays.

Item Summary/Background/Prior Action

The board will discuss and approve purchasing supplies for future events and workdays.

- Directional Signs – need for Butterfly Garden, April 30th event.
- Shelving
- Litter Grabbers
- Table
- Paint and Brushes
- Table Cover (reusable)

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA