

\*\*\*\*PUBLIC NOTICE\*\*\*\*



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**

**Tuesday, July 19, 2022 at 6:00 PM**

**1200 North Corinth Street**

---

**A. CALL TO ORDER**

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the June 21, 2022, meeting.
2. Consider and act on the Keep Corinth Beautiful financials for June 2022.

**D. BUSINESS AGENDA**

3. Marketing Update
4. Adopt-A-Spot Update
5. Hold a discussion regarding purchasing supplies for future events and workdays.
6. Butterfly Garden Update
7. Future Events
8. Keep Texas Beautiful Conference

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

**F. ADJOURN**

Posted on this 15th day of July 2022, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker  
Director of Public Works  
City of Corinth, Texas





## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Minutes   June 21, 2022
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Consider and act on minutes from the June 21, 2022, meeting.

### Item Summary/Background/Prior Action

Attached are the minutes from the June 21, 2022, special session. The minutes are in draft form and are not considered official until formally approved.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

Approve as presented



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**  
**Tuesday, June 21, 2022 at 6:00 PM**  
**1200 North Corinth Street**

---

**A. CALL TO ORDER**

Chairman Olive called the meeting to order at 6:00 p.m.

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the Keep Corinth Beautiful financials for May 2022.

Motion made by Board Member Sessions to approve as presented. Seconded by Board Member Hill.  
Motion carried.

2. Consider and act on minutes from the May 17, 2022, meeting.

Motion made by Board Member Sessions to approve as presented. Seconded by Board Member Hill.  
Motion carried.

**D. BUSINESS AGENDA**

3. Adopt-A-Spot Update

Chairman Olive stated that there was 1 cleanup complete in May. Staff liaison Koehler will update the Adopt-A-Spot application on the city website.

4. Bags to Benches.

The item was presented, and discussion followed.

Board member Hill spoke to Keep Flower Mound Beautiful about the bags to benches program. The board is going to get more information from TREX at the Keep Texas Beautiful conference before committing to the program.

5. Keep Texas Beautiful Conference

Staff liaison Koehler provided Chairman Olive and Board member Hill with their itineraries for the Keep Texas Beautiful Conference.

6. Board Member Roles.

The item was presented, and discussion followed.

Chairman Olive discussed and assigned roles.

Chairman Olive- Adopt-A-Spot, Shed Inventory

Vice-Chair Hill- Communications, Volunteers

Board Member Sessions: Financials, Sponsorships

Board Member McCoig: Butterfly Garden

#### **E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates were provided.

#### **F. ADJOURN**

Chairman Olive adjourned the meeting at 6:55 p.m.

Posted on this 17th day of June 2022, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on \_\_\_\_ day of \_\_\_\_\_



---

Glenn Barker  
City Secretary  
City of Corinth, Texas



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Financials   KCB - June 2022
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

### Item/Caption

Consider and act on the Keep Corinth Beautiful financials for June 2022.

### Item Summary/Background/Prior Action

Each month the board reviews and acts on the board's expenditures.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

Approve as presented



Corinth, TX

Section C, Item 2.

# Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 07/31/2022

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL										
Department: 1004 - GENERAL SERVICES										
Object: 52000 - ADVERTISING										
<a href="#">401-1004-52000</a>	ADVERTISING			1,800.00	1,050.00	0.00	228.88	0.00	821.12	78.20 %
Budget Detail										
Description				Units	Price	Amount				
EVENT MARKETING				1.00	1,800.00	1,800.00				
Budget Adjustments										
Number	Date	Description	Adjustment							
BA0000617	03/01/2022	Cover Budget Overage	-750.00							
Object: 52000 - ADVERTISING Total:				1,800.00	1,050.00	0.00	228.88	0.00	821.12	78.20%
Object: 52105 - SPECIAL EVENTS										
<a href="#">401-1004-52105</a>	SPECIAL EVENTS			3,570.00	3,570.00	0.00	2,722.61	0.00	847.39	23.74 %
Budget Detail										
Description				Units	Price	Amount				
EVENT EXPANSION IDEAS				1.00	3,175.00	3,175.00				
MEALS/SNACKS FOR VOLUNTEERS				1.00	395.00	395.00				
Object: 52105 - SPECIAL EVENTS Total:				3,570.00	3,570.00	0.00	2,722.61	0.00	847.39	23.74%
Object: 52500 - DUES & SUBSCRIPTIONS										
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS			850.00	850.00	0.00	175.00	0.00	675.00	79.41 %
Budget Detail										
Description				Units	Price	Amount				
ARBOR DAY FOUNDATION				1.00	75.00	75.00				
DUES & SUBSCRIPTIONS				1.00	100.00	100.00				
KEEP TEXAS BEAUTIFUL				1.00	175.00	175.00				
MONARCH BUTTERFLY				1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:				850.00	850.00	0.00	175.00	0.00	675.00	79.41%

Budget Report

For Fiscal: 2021-2022 Period

Section C, Item 2.

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 53000 - GENERAL SUPPLIES									
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES		500.00	1,250.00	0.00	1,229.28	0.00	20.72	1.66 %
Budget Detail									
Description			Units	Price	Amount				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)			1.00	500.00	500.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0000617	03/01/2022	Cover Budget Overage	750.00						
Object: 53000 - GENERAL SUPPLIES Total:			500.00	1,250.00	0.00	1,229.28	0.00	20.72	1.66%
Object: 56000 - TRAINING									
<a href="#">401-1004-56000</a>	TRAINING		740.00	740.00	0.00	910.80	0.00	-170.80	-23.08 %
Budget Detail									
Description			Units	Price	Amount				
KCB CONFERENCE X2			1.00	740.00	740.00				
Object: 56000 - TRAINING Total:			740.00	740.00	0.00	910.80	0.00	-170.80	-23.08%
Object: 56100 - TRAVEL, MEALS, LODGING									
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING		1,540.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB ANNUAL CONFERENCE X2			1.00	1,540.00	1,540.00				
Object: 56100 - TRAVEL, MEALS, LODGING Total:			1,540.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00%
Department: 1004 - GENERAL SERVICES Total:			9,000.00	9,000.00	0.00	5,266.57	0.00	3,733.43	41.48%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:			9,000.00	9,000.00	0.00	5,266.57	0.00	3,733.43	41.48%
Report Total:			9,000.00	9,000.00	0.00	5,266.57	0.00	3,733.43	41.48%



Budget Report

For Fiscal: 2021-2022 Period B

Section C, Item 2.

Group Summary

Objec...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 401 - KEEP CORINTH BEAUTIFUL</b>							
<b>Department: 1004 - GENERAL SERVICES</b>							
52000 - ADVERTISING	1,800.00	1,050.00	0.00	228.88	0.00	821.12	78.20%
52105 - SPECIAL EVENTS	3,570.00	3,570.00	0.00	2,722.61	0.00	847.39	23.74%
52500 - DUES & SUBSCRIPTIONS	850.00	850.00	0.00	175.00	0.00	675.00	79.41%
53000 - GENERAL SUPPLIES	500.00	1,250.00	0.00	1,229.28	0.00	20.72	1.66%
56000 - TRAINING	740.00	740.00	0.00	910.80	0.00	-170.80	-23.08%
56100 - TRAVEL, MEALS, LODGING	1,540.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00%
<b>Department: 1004 - GENERAL SERVICES Total:</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>5,266.57</b>	<b>0.00</b>	<b>3,733.43</b>	<b>41.48%</b>
<b>Fund: 401 - KEEP CORINTH BEAUTIFUL Total:</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>5,266.57</b>	<b>0.00</b>	<b>3,733.43</b>	<b>41.48%</b>
<b>Report Total:</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>5,266.57</b>	<b>0.00</b>	<b>3,733.43</b>	<b>41.48%</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
401 - KEEP CORINTH BEAUTIFUL	9,000.00	9,000.00	0.00	5,266.57	0.00	3,733.43	41.48%
Report Total:	9,000.00	9,000.00	0.00	5,266.57	0.00	3,733.43	41.48%



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Updates   Marketing
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Marketing

### Item Summary/Background/Prior Action

Vice-Chairman Hill will provide an update on Keep Corinth Beautiful social media page.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Updates   Adopt-A-Spot
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Adopt-A-Spot Update

### Item Summary/Background/Prior Action

Chairman Olive will provide an update on the adopt-a-spot program.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Misc   KCB – Supplies
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Hold a discussion regarding purchasing supplies for future events and workdays.

### Item Summary/Background/Prior Action

The board will discuss purchasing supplies for future events and workdays.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Discussion   Butterfly Garden
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

### Item/Caption

Butterfly Garden

### Item Summary/Background/Prior Action

Butterfly Garden – Discuss if a work day is needed, and adding a Butterfly Garden sign at the entrance.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA



## CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Event   Future Event
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

### Item/Caption

Future Events

### Item Summary/Background/Prior Action

Pumpkin Palooza – volunteer time slots and activity ideas

Fall Sweep/Recycle Trash-off

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA



# CITY OF CORINTH

## Staff Report

<b>Meeting Date:</b>	7/19/2022	<b>Title:</b>	Discussion   Keep Texas Beautiful Conference
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Keep Texas Beautiful Conference

### Item Summary/Background/Prior Action

Chairman Olive to give a presentation on their learnings from the Keep Texas Beautiful Conference.

### Financial Impact

NA

### Applicable Owner/Stakeholder Policy

NA

### Staff Recommendation/Motion

NA