

## CORINTH ECONOMIC DEVELOPMENT CORPORATION (CEDC) REGULAR SESSION

Monday, October 04, 2021 at 6:00 PM

City Hall | 3300 Corinth Parkway

Pursuant to section 551.127, Texas Government Code, one or more board members or employees may attend this meeting remotely using videoconferencing technology. The videoconferencing technology can be accessed at <a href="www.cityofcorinth.com/remotesession">www.cityofcorinth.com/remotesession</a>. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

## A. CALL TO ORDER, ROLL CALL, AND ANNOUNCE A QUORUM PRESENT

## **B. CITIZENS COMMENTS**

In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to three (3) minutes. Comments about any of the published agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual members thereof. Section 30.041B Code of Ordinance of the City of Corinth.

## C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- 1. Consider and act on minutes from the meeting held on September 12, 2021.
- 2. Consider and act on financial report ending July and August 2021.

#### D. BUSINESS AGENDA

- Receive nominations and election of officers to serve as President, Vice President and Secretary for the CEDC Board.
- 4. Conduct a Board Orientation for the CEDC Board.
- 5. Provide an update to the CEDC Board on recent activities.

#### E. BOARD COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each Board member the opportunity to provide general updates and/or comments to fellow Board members, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Board member may direct that an item be added as a business item to any future agenda.

## F. EXECUTIVE SESSION

If, during the course of the meeting, any discussion of any item on the agenda should need to be held in Executive or Closed Session for the Board to seek advice from the City Attorney as to the posted subject matter of this Board Meeting, the Board will convene in such Executive or Closed Session, in accordance with the

provisions of the Government Code, Title 5, Subchapter D, Chapter 551, to consider one or more matters pursuant to the areas listed below.

After discussion of any matters in Executive Session, any final action or vote taken will be in public by the Board. The Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

**Section 551.087.** To deliberate or discuss regarding commercial or financial information that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

A. Project Agora.

## G. RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON EXECUTIVE SESSION ITEMS

#### H. ADJOURN

As a majority of the Council Members of the City of Corinth may attend the above described meeting, this notice is given in accordance with Chapter 551 of the Texas Government Code. No official action will be taken by the City Council at this meeting.

Posted on this 1st day of October, 2021 at 11:30 AM on the bulletin board at Corinth City Hall.

Katherine Lindsey

City of Corinth, Texas

Katherine Lindsey

Assistant to the City Manager/Deputy City Secretary



<b>Meeting Date:</b>	10/4/2021 <b>Title:</b> Minutes   Septer	mber 12, 2021								
<b>Strategic Goals:</b>	☐ Citizen Engagement ☐ Proactive Gove	ernment   Organizational Development								
<b>Governance Focus:</b>	Sub-Ends:	·								
	☐ Growing Community	☐ Conveniently located								
	□ Delivers Outstanding Service	☐ High-Quality Retail								
	☐ High-Quality Restaurants	☐ High-Quality Entertainment								
	Focus: ⊠ Owner □ Customer	☐ Stakeholder								
	Decision: ⊠ Governance Policy	☐ Ministerial Function								

## **Item/Caption**

Consider and act on minutes from the meeting held on September 12, 2021.

## **Item Summary/Background/Prior Action**

Attached are the minutes from the meeting held on September 12, 2021.

## **Staff Recommendation/Motion**

Staff recommends that the Corinth Economic Development Corporation Board of Directors approve the minutes as presented



## CORINTH ECONOMIC DEVELOPMENT CORPORATION (CEDC) REGULAR SESSION - MINUTES

Monday, September 13, 2021 at 6:00 PM

City Hall | 3300 Corinth Parkway

## STATE OF TEXAS COUNTY OF DENTON CITY OF CORINTH

On this 13<sup>th</sup> day of September 2021, the Corinth Economic Development Corporation (CEDC) of the City of Corinth, Texas, met in Special Session at 6:07 P.M. at Corinth City Hall, located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members, to wit:

## **PRESENT**

Adam Guck Brad Hinson Grady Ray Joan Mazza John Henderson Kimberly Karl

## **NOT PRESENT**

Jerry Blazewicz

## STAFF PRESENT

Elise Back, Director of Economic Development Katherine Lindsey, Assistant to the City Manager/Deputy City Secretary

## **CALL TO ORDER**

Secretary Hinson called the meeting to order at 6:07 P.M.

## CITIZENS COMMENTS

In accordance with the Open Meetings Act, the Board is prohibited from acting on or discussing (other than factual responses to specific questions) any items brought before them at this time. Citizen's comments will be limited to three (3) minutes. Comments about any of the published agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. All remarks and questions addressed to the Board shall be addressed to the Board as a whole and not to any individual members thereof. Section 30.041B Code of Ordinance of the City of Corinth.

There were no citizen comments made.

#### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the meeting held on August 9, 2021.

2. Consider and act on financial report ending June 2021.

Motion made by Guck to approve the consent agenda as presented, Seconded by Henderson. Voting Yea: Guck, Hinson, Ray, Mazza, Henderson, Karl

## **BUSINESS AGENDA**

3. Presentation to the outgoing Board members.

A presentation was made to the outgoing Board members thanking them for their service.

4. Provide an update to the CEDC Board on recent activities.

The item was presented and discussed.

5. Consider and Authorize the President of the Board of Directors of the Corinth Economic Development Corporation to execute a Second Amended and Restated Chapter 380 Economic Development Agreement between the City of Corinth, Texas, the Corinth Economic Development Corporation and 6Q Hospitality, L.L.C. in connection with the construction and operation of a hotel and conference center in the City of Corinth that among other things, clarifies the performance obligations of the parties and extends the dates for meeting certain performance requirements.

The item was presented and discussed.

Motion made by Henderson to approve item as presented, Seconded by Mazza.

Voting Yea: Guck, Hinson, Ray, Mazza, Henderson, Karl

## **BOARD COMMENTS & FUTURE AGENDA ITEMS**

The purpose of this section is to allow each Board member the opportunity to provide general updates and/or comments to fellow Board members, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Board member may direct that an item be added as a business item to any future agenda.

Elise Back notified the Board members that they could volunteer for Pumpkin Palooza, described upcoming changes to Board email addresses and procedures, and said that during next meeting there will be an orientation for the new board members. She also said that in October or November there would be a joint meeting between the CEDC and City Council.

Henderson asked and received clarification of how to respond to members of the public who show interest in economic development opportunities in Corinth.

President Ray apologized for not attending in-person. He thanked everyone for the opportunity to serve Corinth on the CEDC Board, and said he hopes to serve Corinth more in the future. Henderson echoed his statement.

Secretary Hinson recessed the Special Session Meeting at 6:49 P.M., and convened into Executive Session at 6:49 P.M.

#### **EXECUTIVE SESSION**

If, during the course of the meeting, any discussion of any item on the agenda should need to be held in Executive or Closed Session for the Board to seek advice from the City Attorney as to the posted subject matter of this Board Meeting, the Board will convene in such Executive or Closed Session, in accordance with the provisions of the

Government Code, Title 5, Subchapter D, Chapter 551, to consider one or more matters pursuant to the areas listed below.

After discussion of any matters in Executive Session, any final action or vote taken will be in public by the Board. The Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

**Section 551.087.** To deliberate or discuss regarding commercial or financial information that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

A. Project Agora.

Secretary Hinson recessed the Executive Session at 7:26 P.M., reconvened into the Special Session meeting at 7:26 P.M.

## **ADJOURN**

Secretary Hinson adjourned the meeting at 7:27 P.M.

Katherine Lindsey City of Corinth, Texas Assistant to the City Manager/Deputy City Secretary



<b>Meeting Date:</b>	10/4/2021 <b>Title:</b> Financials   July	y and August 2021								
Strategic Goals:	☐ Citizen Engagement ☐ Proactive Gov	ernment   Organizational Development								
<b>Governance Focus:</b>	Sub-Ends:	ıb-Ends:								
	☐ Growing Community	☐ Conveniently located								
	□ Delivers Outstanding Service	☐ High-Quality Retail								
	☐ High-Quality Restaurants	☐ High-Quality Entertainment								
	Focus: ⊠ Owner □ Customer	☐ Stakeholder								
	Decision: ⊠ Governance Policy	☐ Ministerial Function								

## **Item/Caption**

Consider and act on financial report ending July and August 2021.

## **Item Summary/Background/Prior Action**

Attached is the financial report ending for July and August 2021.

## **Staff Recommendation/Motion**

Staff recommends that the Corinth Economic Development Corporation Board of Directors approve the financial ending July and August 2021.

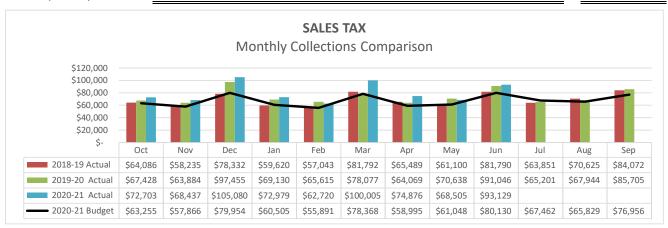
# CORINTH

## **City of Corinth**

## **Corinth Economic Development Corporation**

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited) For the Period Ended July 2021

	Current Fiscal Year, 2020-2021							P	rior Year		
	F	Budget Y 2020-21		July 2021 Actual		Year-to- Date Actual		Y-T-D Variance	Y-T-D % of Budget		Jul-20 Y-T-D Actual
RESOURCES											
Sales Tax (.50¢)	\$	806,260	\$	68,505	\$	625,305		(180,955)	77.6%	\$	576,295
Interest Income		500		38		389		(111)	77.7%		432
Investment Income		15,000		94		1,340		(13,660)	8.9%		11,657
Miscellaneous Income		-		-		2,506		2,506	0.0%		-
Projective Incentive Default		-		-		-		-	0.0%		-
Gain/Loss on Fixed Asset Transfers In	-	635,300		-		635,300		-	100.0% 0.0%		<u> </u>
TOTAL ACTUAL RESOURCES	\$	1,457,060	\$	68,637	\$	1,264,840	\$	(192,220)	86.8%	\$	588,383
Use of Fund Balance		1,231,430		-		1,231,430					
TOTAL RESOURCES	\$	2,688,490	\$	68,637	\$	2,496,270				\$	588,383
EXPENDITURES											
Wages & Benefits	\$	150,431	\$	4,448	\$	113,261	\$	(37,170)	75.3%		118,830
Professional Fees		138,376		9,263		74,795		(63,581)	54.1%		23,461
Maintenance & Operations		196,345		2,979		15,821		(180,524)	8.1%		25,595
Supplies		870		9		210		(660)	24.1%		414
Utilities & Communication		1,908		20		986		(922)	51.7%		1,333
Vehicles/Equipment & Fuel		-		-		-		-	0.0%		-
Training		21,524		-		1,068		(20,456)	5.0%		2,500
Capital Outlay		1,998,171		-		1,998,171		-	100.0%		-
Debt Service		-		-		-		-	0.0%		-
Transfers		180,865		-		180,865		-	100.0%		301,285
TOTAL EXPENDITURES	\$	2,688,490	\$	16,718	\$	2,385,177	\$	(303,313)	88.7%	\$	473,417
EXCESS/(DEFICIT)	\$	=	\$	51,919	\$	111,093				\$	114,966



SALES TAX VARIANCE

Actual to Budget (%)
Actual to Budget (\$)

20.5% \$122,421 Current Yr to Prior Yr (%) Current Yr to Prior Yr (\$) 7.7% \$51,093

## **KEY TRENDS**

## Resources

Sales Tax - As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. July revenues are remitted to the City in September. Sales Tax received in July represents May collections.

#### **Expenditures**

**Transfer Out** includes \$802 to the Technology Replacement Fund for the future purchases of computers, \$50,000 to the Park Development Fund, \$130,063 cost allocation to the General Fund and \$1,817,306 for TXDOT land acquisition within the Tax Increment Reinvestment Zone.



## **Account Summary**

For Fiscal: 2020-2021 Period Ending: 07/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 130 - ECONOMIC	DEVELOPMENT CORP					
Revenue						
Category: 402 - SAI	LES TAXES					
130-0000-40200	SALES TAX	806,260.00	806,260.00	68,505.42	625,305.25	180,954.75
	Category: 402 - SALES TAXES Total:	806,260.00	806,260.00	68,505.42	625,305.25	180,954.75
Category: 414 - INT	TEREST INCOME					
130-0000-41400	INVESTMENT INCOME	15,000.00	15,000.00	93.85	1,340.20	13,659.80
130-0000-41410	INTEREST INCOME	500.00	500.00	37.93	388.72	111.28
	Category: 414 - INTEREST INCOME Total:	15,500.00	15,500.00	131.78	1,728.92	13,771.08
Category: 415 - MIS	SCELLANEOUS		•			-
130-0000-41500	MISCELLANEOUS INCOME	0.00	0.00	0.00	2,506.00	-2,506.00
130-0000-41550	GAIN ON SALE OF FIXED ASSETS	0.00	635,300.00	0.00	635,300.00	0.00
150-0000-41550	Category: 415 - MISCELLANEOUS Total:	0.00	635,300.00	0.00	637,806.00	-2,506.00
	Revenue Total:	821,760.00	1,457,060.00	68,637.20	1,264,840.17	192,219.83
_	nevenue rotui	021,700.00	1,457,000.00	00,037.20	1,204,040.17	132,213.03
Expense	ACEC & DENEFITE					
Category: 500 - WA		112 (77 00	112 (77 00	2 200 00	05 442 05	20 222 45
<u>130-1700-50100</u>	SALARIES	113,677.00	113,677.00	2,290.00	85,443.85	28,233.15
<u>130-1700-50203</u>	LONGEVITY PAY	456.00	456.00	0.00	372.00	84.00
<u>130-1700-50204</u>	CAR ALLOWANCE	4,800.00	4,800.00	0.00	3,000.00	1,800.00
130-1700-50300 130-1700-50301	HEALTH INSURANCE DENTAL INSURANCE	8,511.00 347.00	8,511.00 347.00	1,573.04 85.42	7,485.57 310.96	1,025.43 36.04
130-1700-50301	LIFE & DISABILITY INSURANCE	438.00	438.00	0.00	196.24	241.76
130-1700-50302	BROKER FEES	208.00	208.00	15.56	146.29	61.71
130-1700-50304	PHS FEES	114.00	114.00	9.00	81.00	33.00
130-1700-50305	TMRS EMPLOYER	19,097.00	19,097.00	366.40	14,283.68	4,813.32
130-1700-50310	401A	390.00	390.00	0.00	250.50	139.50
130-1700-50316	EAP	80.00	80.00	7.67	69.03	10.97
130-1700-50317	COBRA ADMINISTRATION FEE	7.00	7.00	0.00	0.00	7.00
130-1700-50320	WORKERS COMP	409.00	409.00	3.17	119.75	289.25
130-1700-50401	MEDICARE EMPLOYER	1,717.00	1,717.00	33.21	1,294.46	422.54
130-1700-50405	TEXAS EMPLOYMENT COMM.	180.00	180.00	64.12	208.12	-28.12
	Category: 500 - WAGES & BENEFITS Total:	150,431.00	150,431.00	4,447.59	113,261.45	37,169.55
Category: 510 - PR	OF. SERV & CONTRACTUAL					
130-1700-51100	PROFESSIONAL SERVICES	105,000.00	134,802.00	9,028.00	72,445.50	62,356.50
130-1700-51400	P&L INSURANCE	3,574.00	3,574.00	235.00	2,349.64	1,224.36
200 2700 32100	Category: 510 - PROF. SERV & CONTRACTUAL Total:	108,574.00	138,376.00	9,263.00	74,795.14	63,580.86
Catagowy 530 MA	• .			2,2233	,	,
٠,	AINTENANCE & OPERATIONS  ADVERTISING	7 500 00	7 500 00	0.00	84.00	7,416.00
<u>130-1700-52000</u> <u>130-1700-52002</u>	POSTAGE	7,500.00 100.00	7,500.00 94.00	0.00 0.00	0.00	94.00
130-1700-52002	PRINTING	400.00	400.00	0.00	0.00	400.00
130-1700-52210	BOARDS & COMMITTEE EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00
130-1700-52215	PROMOTIONAL FEES	19,714.00	19,714.00	0.00	608.30	19,105.70
130-1700-52230	PROJECT INCENTIVES	200,000.00	158,327.00	2,938.99	11,872.99	146,454.01
130-1700-52500	DUES & SUBSCRIPTIONS	9,070.00	9,070.00	0.00	3,215.70	5,854.30
130-1700-52800	HIRING COST	0.00	40.00	40.00	40.00	0.00
	Category: 520 - MAINTENANCE & OPERATIONS Total:	237,984.00	196,345.00	2,978.99	15,820.99	180,524.01
Category E20 CIII		•			•	-
Category: 530 - SUI 130-1700-53001	OFFICE SUPPLIES	1,000.00	870.00	9.00	209.97	660.03
T20-1100-2200T	Category: 530 - SUPPLIES Total:	1,000.00	870.00	9.00	209.97	660.03
	Category. 330 - 30FFLIES Total:	1,000.00	0,0.00	5.00	203.37	000.03

9/17/2021 10:50:44 AM Page 1 o

## For Fiscal: 2020-2021 Period Ending: 07/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category:	540 - UTILITIES					
130-1700-5420	OO CELLPHONE	492.00	628.00	0.00	497.62	130.38
	Category: 540 - UTILITIES Total:	492.00	628.00	0.00	497.62	130.38
Category:	541 - COMMUNICATION					
130-1700-5410	06 AIRCARD	350.00	350.00	19.50	194.98	155.02
130-1700-5410	COMPUTER LICENSING	930.00	930.00	0.00	292.94	637.06
	Category: 541 - COMMUNICATION Total:	1,280.00	1,280.00	19.50	487.92	792.08
Category:	560 - TRAVEL & TRAINING					
130-1700-5600	00 TRAINING	10,575.00	10,535.00	0.00	995.00	9,540.00
130-1700-5610	DO TRAVEL/MEALS/LODGING	10,169.00	10,169.00	0.00	72.95	10,096.05
130-1700-5620	00 MILEAGE	820.00	820.00	0.00	0.00	820.00
	Category: 560 - TRAVEL & TRAINING Total:	21,564.00	21,524.00	0.00	1,067.95	20,456.05
Category:	570 - CAPITAL OUTLAY					
130-1700-5700	OO CAPITAL OUTLAY	1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
	Category: 570 - CAPITAL OUTLAY Total:	1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
Category:	590 - TRANSFERS & COST ALLOC.					
130-1700-5900	COST ALLOCATION OUT-GENERAL FU	130,063.00	130,063.00	0.00	130,063.00	0.00
130-1700-5910	<u>11</u> TRANSFER OUT	50,000.00	50,000.00	0.00	50,000.00	0.00
130-1700-5911	1 TRANSFER OUT - TECH REPLACEMEN	802.00	802.00	0.00	802.00	0.00
	Category: 590 - TRANSFERS & COST ALLOC. Total:	180,865.00	180,865.00	0.00	180,865.00	0.00
	Expense Total:	2,053,190.00	2,688,490.00	16,718.08	2,385,177.04	303,312.96
	Fund: 130 - ECONOMIC DEVELOPMENT CORP Surplus (Deficit):	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	
	Total Surplus (Deficit):	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	

9/17/2021 10:50:44 AM Page 2

For Fiscal: 2020-2021 Period Ending: 07/31/2021

## **Group Summary**

Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 130 - ECONOMIC DEVELOPMENT CORP						
Revenue						
402 - SALES TAXES		806,260.00	806,260.00	68,505.42	625,305.25	180,954.75
414 - INTEREST INCOME		15,500.00	15,500.00	131.78	1,728.92	13,771.08
415 - MISCELLANEOUS		0.00	635,300.00	0.00	637,806.00	-2,506.00
	Revenue Total:	821,760.00	1,457,060.00	68,637.20	1,264,840.17	192,219.83
Expense						
500 - WAGES & BENEFITS		150,431.00	150,431.00	4,447.59	113,261.45	37,169.55
510 - PROF. SERV & CONTRACTUAL		108,574.00	138,376.00	9,263.00	74,795.14	63,580.86
520 - MAINTENANCE & OPERATIONS		237,984.00	196,345.00	2,978.99	15,820.99	180,524.01
530 - SUPPLIES		1,000.00	870.00	9.00	209.97	660.03
540 - UTILITIES		492.00	628.00	0.00	497.62	130.38
541 - COMMUNICATION		1,280.00	1,280.00	19.50	487.92	792.08
560 - TRAVEL & TRAINING		21,564.00	21,524.00	0.00	1,067.95	20,456.05
570 - CAPITAL OUTLAY		1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
590 - TRANSFERS & COST ALLOC.	_	180,865.00	180,865.00	0.00	180,865.00	0.00
	Expense Total:	2,053,190.00	2,688,490.00	16,718.08	2,385,177.04	303,312.96
Fund: 130 - ECONOMIC DEVELOPMENT CORP Su	urplus (Deficit):	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	-111,093.13
Total Sui	rplus (Deficit):	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	

9/17/2021 10:50:44 AM Page 3

Section C, Item 2.

**Income Statement** 

For Fiscal: 2020-2021 Period Ending: 07/31/2021

## **Fund Summary**

	Original	Current			Budget
Fund	<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
130 - ECONOMIC DEVELOPME	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	-111,093.13
Total Surplus (Deficit):	-1,231,430.00	-1,231,430.00	51,919.12	-1,120,336.87	

9/17/2021 10:50:44 AM Page 4

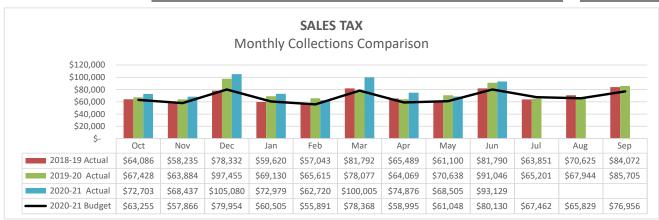
# CORINTH

## **City of Corinth**

## **Corinth Economic Development Corporation**

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited) For the Period Ended August 2021

	Current Fiscal Year, 2020-2021						Prior Year			
	F	Budget Y 2020-21		August 2021 Actual		Year-to- Date Actual	Y-T-D Variance	Y-T-D % of Budget		Aug-20 Y-T-D Actual
RESOURCES										
Sales Tax (.50¢)	\$	806,260	\$	93,129	\$	718,434	(87,826)	89.1%	\$	667,341
Interest Income		500		32		420	(80)	84.1%		493
Investment Income		15,000		190		1,530	(13,470)	10.2%		12,094
Miscellaneous Income		-		-		2,506	2,506	0.0%		-
Projective Incentive Default		-		-		-	-	0.0%		-
Gain/Loss on Fixed Asset		635,300		-		635,300	-	100.0%		-
Transfers In		-		-		-	-	0.0%		-
TOTAL ACTUAL RESOURCES	\$	1,457,060	\$	93,350	\$	1,358,190	\$ (98,870)	93.2%	\$	679,928
Use of Fund Balance		1,231,430		-		1,231,430				
TOTAL RESOURCES	\$	2,688,490	\$	93,350	\$	2,589,620			\$	679,928
<u>EXPENDITURES</u>										
Wages & Benefits	\$	150,431	\$	12,753	\$	126,015	\$ (24,416)	83.8%		130,107
Professional Fees		138,376		235		75,030	(63,346)	54.2%		23,687
Maintenance & Operations		196,345		3,000		18,821	(177,524)	9.6%		25,896
Supplies		870		45		255	(615)	29.3%		459
<b>Utilities &amp; Communication</b>		1,908		85		1,070	(838)	56.1%		1,387
Vehicles/Equipment & Fuel		-		-		-	-	0.0%		-
Training		21,524		-		1,068	(20,456)	5.0%		2,500
Capital Outlay		1,998,171		-		1,998,171	-	100.0%		-
Debt Service		-		-		-	-	0.0%		-
Transfers		180,865		-		180,865	-	100.0%		301,285
TOTAL EXPENDITURES	\$	2,688,490	\$	16,118	\$	2,401,295	\$ (287,195)	89.3%	\$	485,321
EXCESS/(DEFICIT)	\$	-	\$	77,232	\$	188,325			\$	194,607



SALES TAX VARIANCE

Actual to Budget (%)
Actual to Budget (\$)

20.5% \$122,421 Current Yr to Prior Yr (%)
Current Yr to Prior Yr (\$)

7.7% \$51,093

## **KEY TRENDS**

## Resources

Sales Tax - As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. August revenues are remitted to the City in October. Sales Tax received in August represents June collections.

## **Expenditures**

**Transfer Out** includes \$802 to the Technology Replacement Fund for the future purchases of computers, \$50,000 to the Park Development Fund, \$130,063 cost allocation to the General Fund and \$1,817,306 for TXDOT land acquisition within the Tax Increment Reinvestment Zone.



## **Account Summary**

For Fiscal: 2020-2021 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 130 - ECONOMIC	DEVELOPMENT CORP					
Revenue						
Category: 402 - SAL	ES TAXES					
130-0000-40200	SALES TAX	806,260.00	806,260.00	93,129.01	718,434.26	87,825.74
	Category: 402 - SALES TAXES Total:	806,260.00	806,260.00	93,129.01	718,434.26	87,825.74
Category: 414 - INT	FREST INCOME					
130-0000-41400	INVESTMENT INCOME	15,000.00	15,000.00	189.57	1,529.77	13,470.23
130-0000-41410	INTEREST INCOME	500.00	500.00	31.73	420.45	79.55
200 0000 12120	Category: 414 - INTEREST INCOME Total:	15,500.00	15,500.00	221.30	1,950.22	13,549.78
Cotogowy 415 MIC	<b>5</b> ,	,	,		,	.,
Category: 415 - MIS	MISCELLANEOUS INCOME	0.00	0.00	0.00	2 506 00	2 506 00
<u>130-0000-41500</u> 130-0000-41550	GAIN ON SALE OF FIXED ASSETS	0.00	635,300.00	0.00	2,506.00 635,300.00	-2,506.00 0.00
130-0000-41330	Category: 415 - MISCELLANEOUS Total:	0.00	635,300.00	0.00	637,806.00	-2,506.00
	_					•
	Revenue Total:	821,760.00	1,457,060.00	93,350.31	1,358,190.48	98,869.52
Expense						
Category: 500 - WA						
<u>130-1700-50100</u>	SALARIES	113,677.00	113,677.00	9,160.00	94,603.85	19,073.15
<u>130-1700-50203</u>	LONGEVITY PAY	456.00	456.00	0.00	372.00	84.00
<u>130-1700-50204</u>	CAR ALLOWANCE	4,800.00	4,800.00	0.00	3,000.00	1,800.00
<u>130-1700-50300</u>	HEALTH INSURANCE	8,511.00	8,511.00	1,573.04	9,058.61	-547.61
<u>130-1700-50301</u>	DENTAL INSURANCE	347.00	347.00	85.42	396.38	-49.38
130-1700-50302	LIFE & DISABILITY INSURANCE	438.00	438.00	26.18	222.42	215.58
<u>130-1700-50303</u>	BROKER FEES	208.00	208.00	31.12	177.41	30.59
130-1700-50304	PHS FEES	114.00	114.00	9.00	90.00	24.00
130-1700-50305	TMRS EMPLOYER	19,097.00	19,097.00	1,476.00	15,759.68	3,337.32
130-1700-50310	401A	390.00	390.00	50.00	300.50	89.50
130-1700-50316	EAP	80.00	80.00	7.67	76.70	3.30
130-1700-50317	COBRA ADMINISTRATION FEE	7.00	7.00	0.00	0.00	7.00
<u>130-1700-50320</u>	WORKERS COMP	409.00	409.00	13.38	133.13	275.87
<u>130-1700-50401</u>	MEDICARE EMPLOYER	1,717.00	1,717.00	133.76	1,428.22	288.78
<u>130-1700-50405</u>	TEXAS EMPLOYMENT COMM.	180.00 <b>150,431.00</b>	180.00 <b>150,431.00</b>	187.88 <b>12,753.45</b>	396.00 <b>126,014.90</b>	-216.00 <b>24,416.10</b>
	Category: 500 - WAGES & BENEFITS Total:	150,451.00	150,451.00	12,/55.45	120,014.90	24,410.10
• .	OF. SERV & CONTRACTUAL					
<u>130-1700-51100</u>	PROFESSIONAL SERVICES	105,000.00	134,802.00	0.00	72,445.50	62,356.50
<u>130-1700-51400</u>	P&L INSURANCE	3,574.00	3,574.00	235.00	2,584.64	989.36
	Category: 510 - PROF. SERV & CONTRACTUAL Total:	108,574.00	138,376.00	235.00	75,030.14	63,345.86
Category: 520 - MA	INTENANCE & OPERATIONS					
130-1700-52000	ADVERTISING	7,500.00	7,500.00	3,000.00	3,084.00	4,416.00
<u>130-1700-52002</u>	POSTAGE	100.00	94.00	0.00	0.00	94.00
<u>130-1700-52003</u>	PRINTING	400.00	400.00	0.00	0.00	400.00
130-1700-52210	BOARDS & COMMITTEE EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00
130-1700-52215	PROMOTIONAL FEES	19,714.00	19,714.00	0.00	608.30	19,105.70
130-1700-52230	PROJECT INCENTIVES	200,000.00	158,327.00	0.00	11,872.99	146,454.01
<u>130-1700-52500</u>	DUES & SUBSCRIPTIONS	9,070.00	9,070.00	0.00	3,215.70	5,854.30
<u>130-1700-52800</u>	HIRING COST	0.00	40.00	0.00	40.00	0.00
	Category: 520 - MAINTENANCE & OPERATIONS Total:	237,984.00	196,345.00	3,000.00	18,820.99	177,524.01
Category: 530 - SUP	PPLIES					
<u>130-1700-53001</u>	OFFICE SUPPLIES	1,000.00	870.00	45.00	254.97	615.03
	Category: 530 - SUPPLIES Total:	1,000.00	870.00	45.00	254.97	615.03

## For Fiscal: 2020-2021 Period Ending: 08/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category:	: 540 - UTILITIES					
130-1700-542	00 CELLPHONE	492.00	628.00	65.00	562.62	65.38
	Category: 540 - UTILITIES Total:	492.00	628.00	65.00	562.62	65.38
Category:	541 - COMMUNICATION					
130-1700-541	06 AIRCARD	350.00	350.00	19.50	214.48	135.52
130-1700-541	07 COMPUTER LICENSING	930.00	930.00	0.00	292.94	637.06
	Category: 541 - COMMUNICATION Total:	1,280.00	1,280.00	19.50	507.42	772.58
Category:	560 - TRAVEL & TRAINING					
130-1700-560	00 TRAINING	10,575.00	10,535.00	0.00	995.00	9,540.00
130-1700-561	00 TRAVEL/MEALS/LODGING	10,169.00	10,169.00	0.00	72.95	10,096.05
130-1700-562	00 MILEAGE	820.00	820.00	0.00	0.00	820.00
	Category: 560 - TRAVEL & TRAINING Total:	21,564.00	21,524.00	0.00	1,067.95	20,456.05
Category:	570 - CAPITAL OUTLAY					
130-1700-570	00 CAPITAL OUTLAY	1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
	Category: 570 - CAPITAL OUTLAY Total:	1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
Category:	590 - TRANSFERS & COST ALLOC.					
130-1700-590	01 COST ALLOCATION OUT-GENERAL FU	130,063.00	130,063.00	0.00	130,063.00	0.00
130-1700-591	01 TRANSFER OUT	50,000.00	50,000.00	0.00	50,000.00	0.00
130-1700-591	11 TRANSFER OUT - TECH REPLACEMEN	802.00	802.00	0.00	802.00	0.00
	Category: 590 - TRANSFERS & COST ALLOC. Total:	180,865.00	180,865.00	0.00	180,865.00	0.00
	Expense Total:	2,053,190.00	2,688,490.00	16,117.95	2,401,294.99	287,195.01
	Fund: 130 - ECONOMIC DEVELOPMENT CORP Surplus (Deficit):	-1,231,430.00	-1,231,430.00	77,232.36	-1,043,104.51	
	Total Surplus (Deficit):	-1,231,430.00	-1,231,430.00	77,232.36	-1,043,104.51	

For Fiscal: 2020-2021 Period Ending: 08/31/2021

## **Group Summary**

Category		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 130 - ECONOMIC DEVELOPMENT CORP						
Revenue						
402 - SALES TAXES		806,260.00	806,260.00	93,129.01	718,434.26	87,825.74
414 - INTEREST INCOME		15,500.00	15,500.00	221.30	1,950.22	13,549.78
415 - MISCELLANEOUS		0.00	635,300.00	0.00	637,806.00	-2,506.00
R	evenue Total:	821,760.00	1,457,060.00	93,350.31	1,358,190.48	98,869.52
Expense						
500 - WAGES & BENEFITS		150,431.00	150,431.00	12,753.45	126,014.90	24,416.10
510 - PROF. SERV & CONTRACTUAL		108,574.00	138,376.00	235.00	75,030.14	63,345.86
520 - MAINTENANCE & OPERATIONS		237,984.00	196,345.00	3,000.00	18,820.99	177,524.01
530 - SUPPLIES		1,000.00	870.00	45.00	254.97	615.03
540 - UTILITIES		492.00	628.00	65.00	562.62	65.38
541 - COMMUNICATION		1,280.00	1,280.00	19.50	507.42	772.58
560 - TRAVEL & TRAINING		21,564.00	21,524.00	0.00	1,067.95	20,456.05
570 - CAPITAL OUTLAY		1,351,000.00	1,998,171.00	0.00	1,998,171.00	0.00
590 - TRANSFERS & COST ALLOC.		180,865.00	180,865.00	0.00	180,865.00	0.00
E	xpense Total:	2,053,190.00	2,688,490.00	16,117.95	2,401,294.99	287,195.01
Fund: 130 - ECONOMIC DEVELOPMENT CORP Sur	rplus (Deficit):	-1,231,430.00	-1,231,430.00	77,232.36	-1,043,104.51	-188,325.49
Total Surp	olus (Deficit):	-1,231,430.00	-1,231,430.00	77,232.36	-1,043,104.51	

Section C, Item 2.

Income Statement

For Fiscal: 2020-2021 Period Ending: 08/31/2021

## **Fund Summary**

	Original	Current			Budget
Fund	<b>Total Budget</b>	<b>Total Budget</b>	MTD Activity	YTD Activity	Remaining
130 - ECONOMIC DEVELOPME	-1,231,430.00	-1,231,430.00	77,232.36	-1,043,104.51	-188,325.49
Total Surplus (Deficit):	-1.231.430.00	-1.231.430.00	77.232.36	-1.043.104.51	



<b>Meeting Date:</b>	10/4/2021 <b>Title:</b> Election of Board Officers
Strategic Goals:	☐ Citizen Engagement ☐ Proactive Government ☐ Organizational Development
<b>Governance Focus:</b>	Sub-Ends:
	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
	□ Delivers Outstanding Service    □ High-Quality Retail
	Focus: ⊠ Owner □ Customer □ Stakeholder
	Decision: ⊠ Governance Policy □ Ministerial Function

## Item/Caption

Receive nominations and election of officers to serve as President, Vice President and Secretary for the CEDC Board.

## **Item Summary/Background/Prior Action**

Receive nominations and election of officers to serve as President, Vice President and Secretary for the CEDC Board as per the CEDC by-laws.

## **Staff Recommendation/Motion**

The information provided is for discussion purposes only.



<b>Meeting Date:</b>	10/4/2021 <b>Title:</b> CEDC Board O	rientation
Strategic Goals:	☐ Citizen Engagement ☐ Proactive Gove	ernment   Organizational Development
<b>Governance Focus:</b>	Sub-Ends:	
	☐ Growing Community	□ Conveniently located
	□ Delivers Outstanding Service	☐ High-Quality Retail
	☐ High-Quality Restaurants	☐ High-Quality Entertainment
	Focus: ⊠ Owner □ Customer	☐ Stakeholder
	Decision: ⊠ Governance Policy	☐ Ministerial Function

## **Item/Caption**

Conduct a Board Orientation for the CEDC Board.

## **Item Summary/Background/Prior Action**

The Director will facilitate a Board Orientation for the new CEDC Board highlighting such topics as strategic direction, overview of Type B Corporations and Board roles and responsibilities.

## **Staff Recommendation/Motion**

The information provided is for discussion purposes only.



<b>Meeting Date:</b>	10/4/2021 <b>Title:</b> Director's Report
Strategic Goals:	☐ Citizen Engagement ☐ Proactive Government ☐ Organizational Development
<b>Governance Focus:</b>	Sub-Ends:
	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
	□ Delivers Outstanding Service   □ High-Quality Retail
	☐ High-Quality Restaurants ☐ High-Quality Entertainment
	Focus: ⊠ Owner □ Customer □ Stakeholder
	Decision: ⊠ Governance Policy □ Ministerial Function

## **Item/Caption**

Provide an update to the CEDC Board on recent activities.

## **Item Summary/Background/Prior Action**

The Director will highlight recent activities of the CEDC such as economic development tools, ARPA funds, among other updates.

## **Staff Recommendation/Motion.**

The information provided is for discussion purposes only.