



## KEEP CORINTH BEAUTIFUL (KCB) - SPECIAL SESSION

Thursday, August 05, 2021 at 5:45 PM

City Hall | 3300 Corinth Parkway

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### A. CALL TO ORDER

### B. CITIZENS COMMENTS

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

### C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- [1.](#) Consider and act on minutes from the June 15, 2021, meeting.
- [2.](#) Consider and act on financials for the month of June 2021.

### D. BUSINESS AGENDA

- [3.](#) Adopt-A-Spot Update
- [4.](#) Butterfly Garden
- [5.](#) Future Events

### E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

- [6.](#) Board Member Updates

### F. ADJOURN

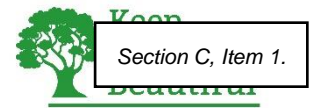
Posted this 30th day of July, 2021, at 11:30 A.M. on the bulletin board at Corinth City Hall.

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Lana Wylie, City Secretary  
City of Corinth, Texas

# CITY OF CORINTH

## Staff Report



<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Minutes   June 15, 2021
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community  <input checked="" type="checkbox"/> Delivers Outstanding Service  <input type="checkbox"/> High-Quality Restaurants         </div> <div> <input type="checkbox"/> Conveniently located  <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Entertainment         </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Consider and act on minutes from the June 15, 2021, meeting.

### Item Summary/Background/Prior Action

Attached are the minutes. The minutes are in draft form and are not considered official until formally approved.

### Staff Recommendation/Motion

Approve as presented.



**KEEP CORINTH BEAUTIFUL  
REGULAR SESSION - MINUTES  
Tuesday, June 15, 2021 at 6:00 PM  
City Hall | 3300 Corinth Parkway**

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**STATE OF TEXAS  
COUNTY OF DENTON  
CITY OF CORINTH**

On this, the 15th day of June 2021, the Keep Corinth Beautiful Board, met in Regular Session at the Corinth City Hall. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

**Members:**

Amanda Scallon, Chairperson – Present  
Magan Lersch, Vice Chairperson – Present  
Kelly Thomas, Board Member – Absent  
Linda Barker, Board Member – Present  
Molly Thornton, Board Member – Present  
Justus Carlile, Board Member – Present

**Staff Members:**

Jason Cao, Public Works Operations Manager – Absent  
Lana Wylie, City Secretary – Present

**A. CALL TO ORDER**

Chairman Scallon called the meeting to order at 6:09 P.M.

**B. CITIZENS COMMENTS**

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

No comments were made.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the May 18, 2021, meeting.
2. Consider and act on financials for the month of May 2021.

Board Member Carlile - motion to approve the consent agenda as presented. Board Member Barker seconded.

Ayes: Lersch, Thomas, Carlile, Thornton, Carlile

**D. BUSINESS AGENDA**

3. Adopt-A-Spot Update

Vice Chairperson Lersch shared that there are no new adoptees and signs have been ordered for existing adoptees. The program which was non-existent the past several years now has 19 adoptees.

4. Butterfly Garden

The CoServ/Lake Cities Chamber event was well attended. Workdays are on hold due to summer heat. Denton County Master Gardeners will provide educational support and plant selection only.

5. Future Events

The board will participate with a marketing table at Pumpkin Palooza. They will host a Fall Sweep at the Butterfly Garden at the end of September. The Annual Trash-Off will be held on November 13th.

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

6. Volunteer Hours

The board members added their volunteer hours.

There was an inquiry about increasing board members from seven to nine.

**F. ADJOURN**

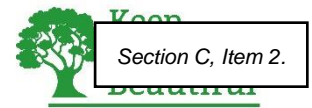
Chairman Scallon adjourned the meeting at 7:04 P.M.

Approved by: \_\_\_\_\_  
Amanda Scallon, Chairperson

Attested by: \_\_\_\_\_  
Lana Wylie, City Secretary

# CITY OF CORINTH

## Staff Report



<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Financials   May 2021
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<i>Sub-Ends:</i> <div> <input type="checkbox"/> Growing Community                      <input type="checkbox"/> Conveniently located  <input checked="" type="checkbox"/> Delivers Outstanding Service              <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Restaurants                      <input type="checkbox"/> High-Quality Entertainment         </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

### Item/Caption

Consider and act on financials for the month of June 2021.

### Item Summary/Background/Prior Action

Attached are KCB expenditures for June 2021.

### Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Section C, Item 2.

# Detail vs Budget Report Account Detail

Date Range: 06/01/2021 - 06/30/2021

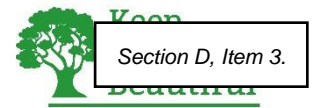
Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>401 - KEEP CORINTH BEAUTIFUL</b>								
<b>Revenue</b>								
<a href="#">401-0000-41200</a>	DONATIONS	0.00	-5,000.00	-6,843.50	0.00	-6,843.50	1,843.50	36.87%
<a href="#">401-0000-41410</a>	INTEREST INCOME	0.00	0.00	-103.43	0.00	-103.43	103.43	0.00%
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-5,000.00</b>	<b>-6,946.93</b>	<b>0.00</b>	<b>-6,946.93</b>	<b>1,946.93</b>	<b>38.94%</b>
<b>Expense</b>								
<a href="#">401-1004-52000</a>	ADVERTISING	0.00	2,000.00	1,354.36	0.00	1,354.36	645.64	32.28%
<a href="#">401-1004-52105</a>	SPECIAL EVENTS	0.00	2,395.00	1,535.60	155.09	1,690.69	704.31	29.41%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
06/30/2021	APPKT01311	LWYLIE 06/21-1	DFT0002722	HOME DEPOT-MULCH FOR BUTTERFLY GAR...	995486 - JP MORGAN CHASE BANK NA		50.55	
06/30/2021	APPKT01311	LWYLIE 06/21-17	DFT0002722	ALDI-CHIPS FOR KCB BUTTERFLY GARDEN W...	995486 - JP MORGAN CHASE BANK NA		4.79	
06/30/2021	APPKT01311	LWYLIE 06/21-18	DFT0002722	CFA-SANDWICHES FOR VOLUNTEER BUTTER...	995486 - JP MORGAN CHASE BANK NA		99.75	
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS	0.00	825.00	250.00	0.00	250.00	575.00	69.70%
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES	0.00	1,000.00	512.83	0.00	512.83	487.17	48.72%
<a href="#">401-1004-56000</a>	TRAINING	0.00	740.00	0.00	0.00	0.00	740.00	100.00%
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING	0.00	540.00	148.39	0.00	148.39	391.61	72.52%
<b>Expense Totals:</b>		<b>0.00</b>	<b>7,500.00</b>	<b>3,801.18</b>	<b>155.09</b>	<b>3,956.27</b>	<b>3,543.73</b>	<b>-47.25%</b>
<b>401 - KEEP CORINTH BEAUTIFUL Totals:</b>		<b>0.00</b>	<b>2,500.00</b>	<b>-3,145.75</b>	<b>155.09</b>	<b>-2,990.66</b>	<b>5,490.66</b>	<b>-219.63%</b>
<b>Report Total:</b>		<b>0.00</b>	<b>2,500.00</b>	<b>-3,145.75</b>	<b>155.09</b>	<b>-2,990.66</b>	<b>5,490.66</b>	<b>-219.63%</b>

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	2,500.00	-3,145.75	155.09	-2,990.66	5,490.66	
Report Total:	0.00	2,500.00	-3,145.75	155.09	-2,990.66	5,490.66	

# CITY OF CORINTH

## Staff Report



<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Updates   Adopt-A-Spot
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<div> <i>Sub-Ends:</i>  <input type="checkbox"/> Growing Community                      <input type="checkbox"/> Conveniently located  <input checked="" type="checkbox"/> Delivers Outstanding Service            <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Restaurants                <input type="checkbox"/> High-Quality Entertainment         </div> <hr/> <div> <i>Focus:</i>    <input checked="" type="checkbox"/> Owner    <input type="checkbox"/> Customer    <input type="checkbox"/> Stakeholder         </div> <hr/> <div> <i>Decision:</i>    <input type="checkbox"/> Governance Policy                      <input checked="" type="checkbox"/> Ministerial Function         </div>		

### Item/Caption

Adopt-A-Spot Update

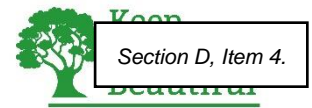
### Item Summary/Background/Prior Action

Board Member Lersch will provide an update on the adopt-a-spot program and discuss purchasing supplies.



# CITY OF CORINTH

## Staff Report



<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Event   Butterfly Garden
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community  <input checked="" type="checkbox"/> Delivers Outstanding Service  <input type="checkbox"/> High-Quality Restaurants         </div> <div> <input type="checkbox"/> Conveniently located  <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Entertainment         </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

### Item/Caption

Butterfly Garden

### Item Summary/Background/Prior Action

Hold a discussion on the next steps for the butterfly garden including the community workday – September 25<sup>th</sup>.

# CITY OF CORINTH

## Staff Report

<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Event   Future Events
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<i>Sub-Ends:</i> <div> <input type="checkbox"/> Growing Community                      <input type="checkbox"/> Conveniently located  <input checked="" type="checkbox"/> Delivers Outstanding Service            <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Restaurants                <input type="checkbox"/> High-Quality Entertainment           </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

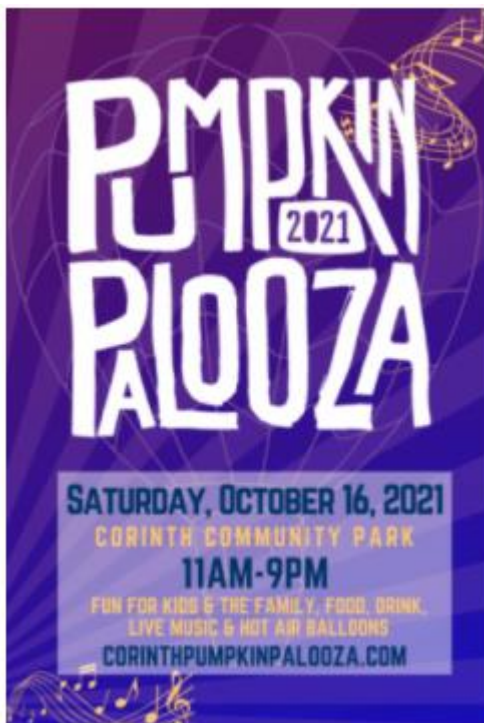
### Item/Caption

Future Events

### Item Summary/Background/Prior Action

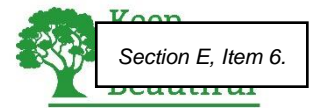
Fall Sweep/Recycle Trash-off Event

Pumpkin Palooza – volunteer time slots and activity ideas.



# CITY OF CORINTH

## Staff Report



<b>Meeting Date:</b>	8/5/2021	<b>Title:</b>	Update   Board Member Updates
<b>Strategic Goals:</b>	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
<b>Governance Focus:</b>	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community  <input checked="" type="checkbox"/> Delivers Outstanding Service  <input type="checkbox"/> High-Quality Restaurants         </div> <div> <input type="checkbox"/> Conveniently located  <input type="checkbox"/> High-Quality Retail  <input type="checkbox"/> High-Quality Entertainment         </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

### Item/Caption

Board Member Updates

### Item Summary/Background/Prior Action

Volunteer hours, including non-board member hours

Shed contents/supplies