

****PUBLIC NOTICE****



FIRE CONTROL, PREVENTION & EMS DISTRICT

Thursday, July 06, 2023 at 5:40 PM

City Hall | 3300 Corinth Parkway

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. BUSINESS AGENDA

1. Consider and act on the minutes from the Fire Control, Prevention, and Emergency Management District meeting on January 19, 2023.
2. Receive a report and hold discussions on the impact, efficiency, and effectiveness of the fire control, prevention, and emergency medical services programs.
3. Conduct a public hearing to consider testimony and act on the fiscal year 2023-2024 budget for the Corinth Fire Control, Prevention, and Emergency Management District Annual Budget.

D. ADJOURN

Posted on this 3rd day of July 2023, at 5:00 P.M., on the bulletin board at Corinth City Hall.

Lana Wylie
City Secretary
City of Corinth, Texas



CITY OF CORINTH

Staff Report

Meeting Date:	7/6/2023	Title:	Minutes Approval – Fire Control, Prevention and Emergency Management District
Strategic Goals:	<div> <div> <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development </div> <div> <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development </div> </div>		

Item/Caption

Consider and act on the minutes from the Fire Control, Prevention, and Emergency Management District meeting on January 19, 2023.

Item Summary/Background/Prior Action

Attached are the minutes, in draft form, and are not considered official until formally approved by the Fire Control, Prevention, and Emergency Management District Board of Directors.

Staff Recommendation/Motion

Staff recommends approval of the minutes as presented.



FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT SPECIAL SESSION - MINUTES

Thursday, January 19, 2023 at 5:40 PM

City Hall | 3300 Corinth Parkway

STATE OF TEXAS COUNTY OF DENTON CITY OF CORINTH

On this, the 19th day of January 2023, the Fire Control, Prevention, & Emergency Medical Services District of the City of Corinth, Texas, met in a Special Session at the Corinth City Hall at 5:40 P.M., located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Council Members Present:

Bill Heidemann, Mayor
Sam Burke, Mayor Pro Tem
Scott Garber, Council Member
Steve Holzwarth, Council Member
Tina Henderson, Council Member
Kelly Pickens, Council Member

Staff Members Present:

Scott Campbell, City Manager
Haley Koehler, Senior Administrative Assistant
Patricia Adams, City Attorney
Jerry Garner, Police Chief
Chad Thiessen, Fire Chief
Lee Ann Bunselmeyer, Director of Finance & Strategic Services
Glenn Barker, Director of Public Works
John Webb, Director of Development Services
Elise Back, Director of Economic Development
Michelle Mixell, Planning Manager
Shea Rodgers, Chief Technology Officer
Lance Stacy, City Marshal

CALL TO ORDER

Mayor Heidemann called the Workshop Meeting to order at 5:40 P.M.

CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No comments were made.

BUSINESS AGENDA

1. Consider and act on the minutes from the Fire Control, Prevention, and Emergency Management District meeting on August 18, 2022.

Motion made by Burke to approve the August 18, 2022, minutes as presented. Seconded by Pickens.

Voting Yea: Heidemann, Pickens, Burke, Garber, Holzwarth, Henderson

2. Consider and act on reviewing and adopting the investment policy for funds for the Corinth Fire Control, Prevention & Emergency Medical Services District and providing an effective date.

Motion made by Henderson to approve the Fire Control, Prevention, and Emergency Medical Services District Investment Policy as presented. Seconded by Garber.

Voting Yea: Heidemann, Pickens, Burke, Garber, Holzwarth, Henderson

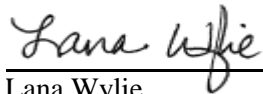
ADJOURN

Mayor Heidemann adjourned the Fire Control, Prevention, and Emergency Medical Services District Special Session at 5:42 P.M.

AYES: All

Meeting adjourned.

Approved by Fire Control, Prevention & EMS District on the ____ day of _____ 2023.



Lana Wylie
City Secretary
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	7/6/2023	Title:	Fire District Chief Report
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Receive a report and hold discussions on the impact, efficiency, and effectiveness of the fire control, prevention, and emergency medical services programs.

Item Summary/Background/Prior Action

The Lake Cities Fire Department is a progressive organization located along the Interstate 35 corridor in Denton County. The Fire District protects the communities of Corinth, Hickory Creek, Lake Dallas, and Shady Shores. The fire district is approximately 30 square miles with a population of about 30,000. Lewisville Lake surrounds the South border, and Denton surrounds the North border. The Fire Department currently operate out of three fire houses and a headquarters building.

The Fire Department provides fire suppression and related investigatory activities, fire prevention and public education services, emergency rescue and extrication services, hazardous materials services, and emergency medical services.

The Fire Prevention Division is responsible for Fire Safety Inspections, Investigations, Construction Plan Reviews, Code Enforcement, Public Education, and Information. This division is an integral part of the city government, responsible for developing and adopting Fire and Life Safety Codes.

The Operations Division supervises response to emergency and non-emergency calls for service, pre-planning of commercial occupancies and public education. This division is also responsible for obtaining and maintaining the department fleet, equipment, and facilities.

The Fire Department is committed to providing progressive, innovative, and high-quality training to meet the current and future demands of the fire service. The function of the Training Division is to plan, coordinate, and deliver training to ensure that the members of the Fire Department operate as safely, effectively, and efficiently as possible. The goal of the Training Division is to meet the 20 hour per member continuing education requirement from the Texas Commission on Fire Protection and the 240 hour per member requirement of the Insurance Service Office (ISO) for Class 1 Fire Departments annually.

Applicable Policy/Ordinance

Per Sec.344.152 of the Texas Local Government Code, the district shall conduct an annual evaluation program to study the impact, efficiency, and effectiveness of new or expanded fire control, prevention, and emergency medical services programs.

Staff Recommendation/Motion

N/A



FIRE SERVICES

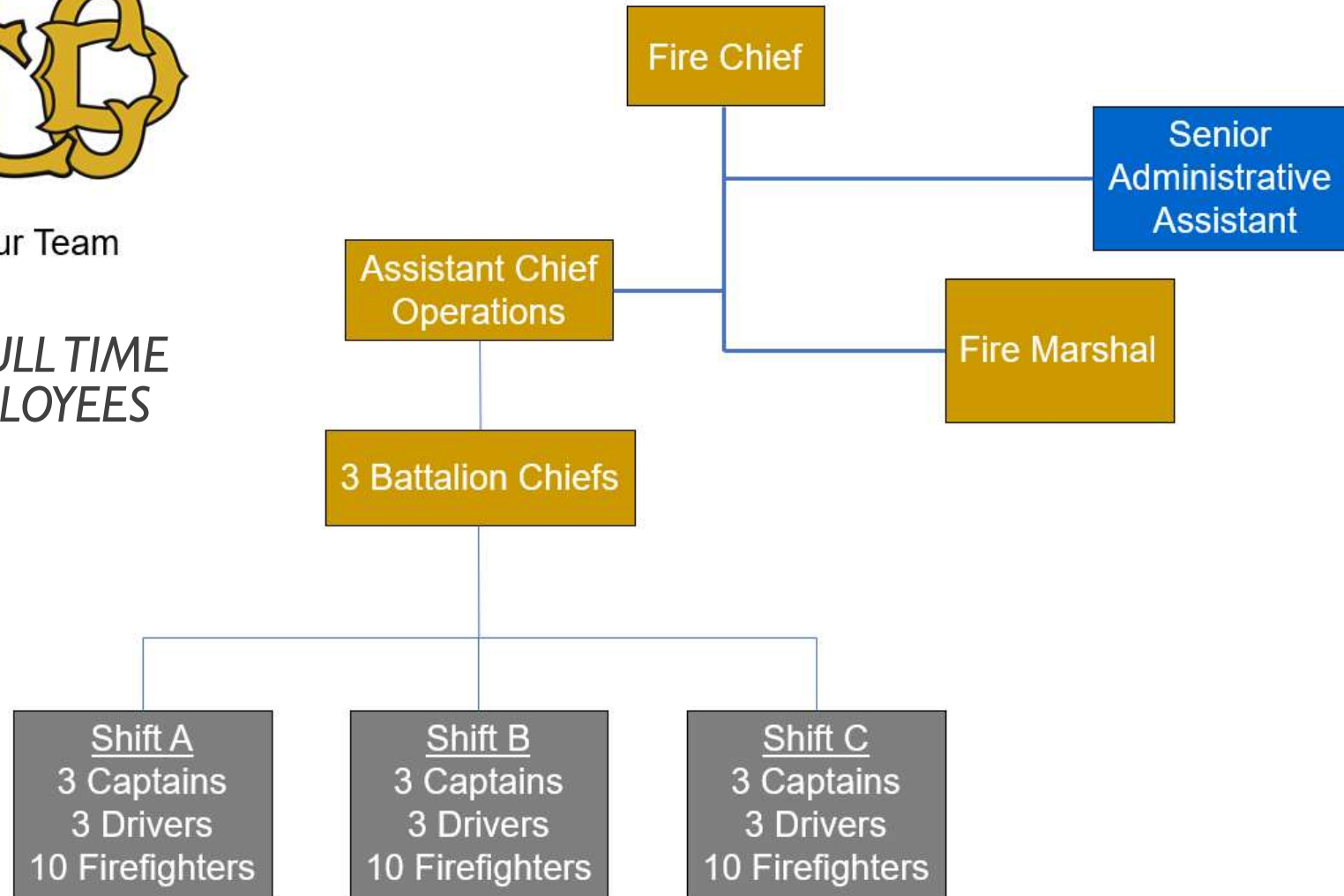
CHAD THIESSEN, FIRE CHIEF

The Fire Department is a recognized leader in delivering professional and innovative emergency and life-safety services. We'll be there – Ready to respond, compassionate in our care, and safe in our work.



Our Team

55 FULL TIME
EMPLOYEES



ACCOMPLISHMENTS

- Expanded Mental Health Awareness and Resources
- Implemented Battalion Chiefs
- Applied for the SAFER Grant (6 additional Firefighters)
- Amended the Fire Department's Strategic plan.
- Reinstated the Public Safety Citizens Academy.
- Training Facility Construction Completed
- Revamped fire prevention program.
- Placed new ambulance into service.
- Renovated Station 2 to accommodate female firefighters
- Secured Training Facility and PSF with fencing and automated gates





Section C, Item 2.

Firehouse No.1

275 W. Main, Lake Dallas

- | <u>Station Staffing:</u> | <u>Equipment</u> |
|--------------------------|------------------|
| ▪ 1 Captain | ▪ Engine 591 |
| ▪ 1 Driver | ▪ Medic 591 |
| ▪ 4 Firefighters | |

Firehouse No.2

2700 W. Shady Shores, Corinth

- | <u>Station Staffing:</u> | <u>Equipment:</u> |
|--------------------------|----------------------------|
| ▪ 1 Captain | ▪ Engine 592 |
| ▪ 1 Driver | ▪ Medic 592 |
| ▪ 4 Firefighters | ▪ Reserve Engine/Medic |
| | ▪ Brush, Fleet Trucks, ATV |

Firehouse No.3

3750 Cliff Oaks, Corinth

- | <u>Station Staffing:</u> | <u>Equipment:</u> |
|--------------------------|-------------------|
| ▪ 1 Batt Chief | ▪ Quint 593, |
| ▪ 1 Captain | ▪ Batt Chief |
| ▪ 1 Driver | Tahoe |
| ▪ 2 Firefighters | |

Minimum Firefighters on duty daily

5

Minimum Firefighters on duty daily

5

Minimum Firefighters on duty daily

4

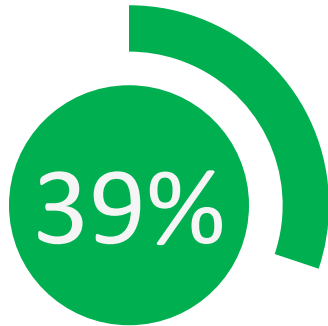
Providing Service to Corinth, Lake Dallas, Hickory Creek and Shady Shores



Calls that required
action on scene



Response time
within 8 minutes

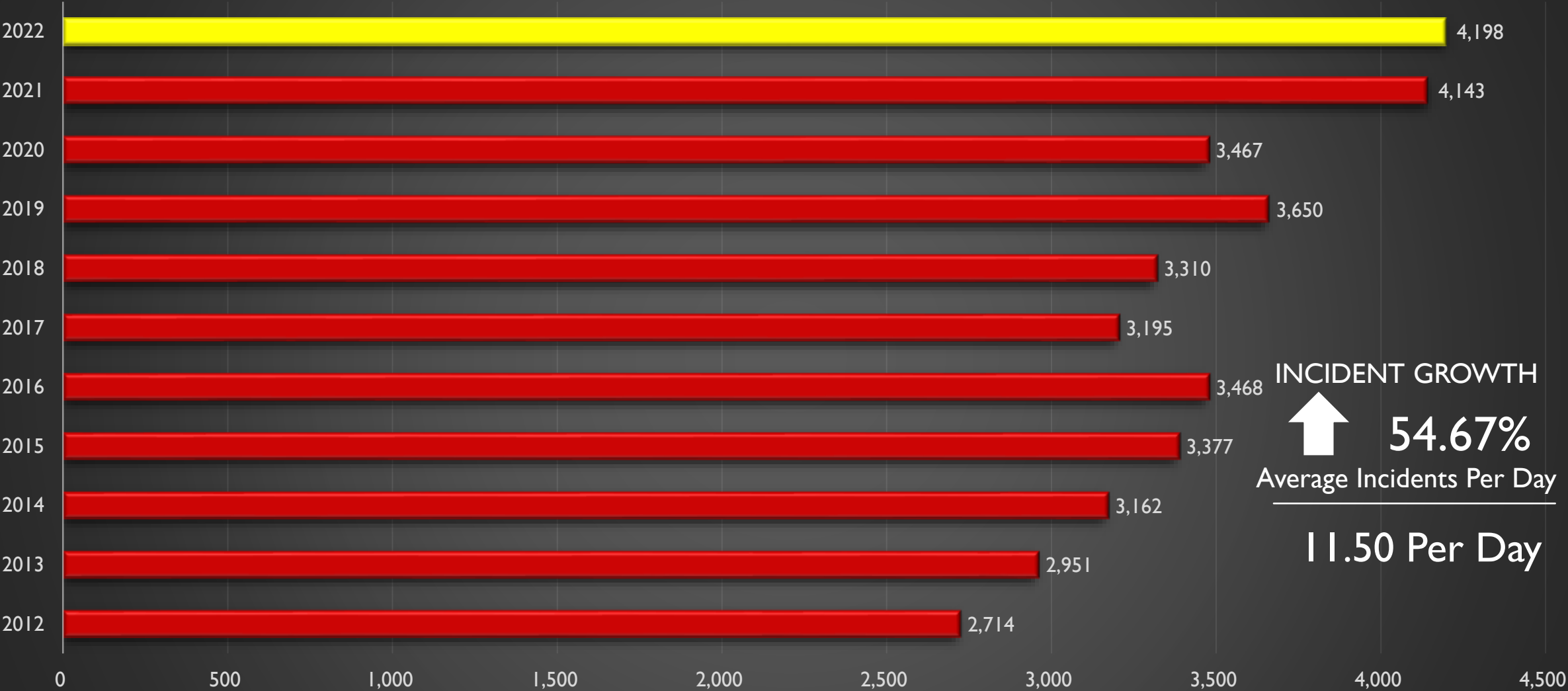


Response time
within 4 minutes

4198, Total Calls for Service District Response Time 6:54 (Including Non-emergent calls)

1	EMS	2,317	2	Rescue/MVA	514	3	Fire Calls	1,367
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Call Volume Trends



	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Calls	2,714	2,951	3,162	3,377	3,468	3,195	3,310	3,650	3,467	4,143	4,198



Fire & Life Safety Education

- Reached approx. 8000 children, pre-K to 3rd grade + 5th grade.
- Included LDISD, DISD, Charter School, and Daycare Facilities
- High School Fire Academy



Commercial Occupancy Inspections

- Inspected 307 businesses
- 289 Annual Inspections and 98 plan reviews.
- 156 Finals, CO's and Alarm Inspections.
- 192 hours for weekly development review and pre-application meetings



Community Support

- 200 public education, public appearances, ride outs, and station tours.



Lake Cities Training Field

Section C, Item 2.

- Joint training between LCFD, Little Elm Fire and NCTC
- 2 Burn Rooms
- 3 Story Class A prop
- Available to other Departments
- Hydrants for water supply
- Technical rescue training

Future Needs

Bathroom/shower Facilities

Confined Space Prop

Additional concrete

OBJECTIVES FOR FY2023-24

- Construct restroom facilities to training field
- Implement tasks books to train members to the next level.
- Train on and place Tiller Truck into service
- Research and develop Firefighter II program step advancement
- Utilize the Fire Training Facility to deliver classes for outside entities.
- NFPA Physicals for Firefighters
- Place new Ambulance into service
- Start contract negotiations with The Lake Cities





CITY OF CORINTH Staff Report

Meeting Date:	7/6/2023	Title:	Fire District Budget
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input checked="" type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Conduct a public hearing to consider testimony and act on the fiscal year 2023-2024 budget for the Corinth Fire Control, Prevention, and Emergency Management District Annual Budget.

Item Summary/Background/Prior Action

The Board for the City of Corinth Fire Control, Prevention & EMS District will hold a public hearing on the Fiscal Year 2023-2024 Fire Control, Prevention & EMS District Budget, on Thursday, July 6, 2023 at 5:30 p.m. in the City Council Chambers at City Hall, located at 3300 Corinth Parkway, Corinth Texas 76208. The meeting will be held for the purpose of receiving community input on the Fire Control, Prevention & EMS District Budget.

In 2020, the Fire Control, Prevention, and Emergency Management Sales Tax District was created under Local Government Code Chapter 344. The district was created to support all costs of fire control, prevention, and emergency services, including costs for personnel, administration, expansion, enhancement, and capital expenditures.

The budget includes new program funding of \$211,424 for the following:

Tiller Apparatus Equipment - \$100,000
Tiller Apparatus Training - \$25,000
Ambulance Loader - \$39,967
SCBA Testing Machine - \$8,570
New Hire Uniforms - \$11,042
New Hire Bunker Gear \$26,845

Financial Impact

The budget projects the sales tax revenue will generate \$593,270. The ending fund balance is estimated at \$75,660 for the 2023-2024 fiscal year.

Applicable Policy/Ordinance

The Texas Local Government Code Sections 344.204 prescribe procedures for adoption of the Fire Control, Prevention & EMS District. The board by rule may adopt alternative procedures for adopting a budget that differ from the procedures outlined in this subchapter. The board must hold at least one public hearing related to the alternative procedures before their adoption.

In July 2021, the Board adopted an order requiring a public hearing on the proposed budget for the District, providing that any resident of the district be entitled to be present and participate in the hearing, and require that a notice of the public hearing be published in a newspaper with general circulation in the district not later than the fifth (5th) day before the date of the hearing. The notice was published on Wednesday, June 28, 2023 in the Denton Record Chronicle

Staff Recommendation/Motion

Staff recommends approval of the FY 2023-2024 Fire Control, Prevention, and Emergency Management District Annual Budget.

FIRE CONTROL, PREVENTION & EMS DISTRICT (133)

SALES TAX FUND

Section C, Item 3.

DESCRIPTION

In 2019, the City enacted special legislation providing authorization to create a Fire Control, Prevention, and Emergency Management Sales Tax District under Local Government Code Chapter 344. The creation of the Fire District Fund was approved by the voters in a Special Election on November 3, 2020, for the purpose of adopting a .25% local sales and use tax for Fire services. The district supports all costs of fire control, prevention, and emergency services, including costs for personnel, administration, expansion, enhancement, and capital expenditures.

RESOURCE SUMMARY	2021-22 ACTUALS	2022-23 BUDGET	2022-23 ESTIMATE	2023-24 PROPOSED
Sales Tax	\$ 469,797	\$ 539,337	\$ 555,517	\$ 593,270
Interest Income	1,130	1,000	4,500	4,800
Miscellaneous	-	-	-	-
Transfers	-	-	-	-
TOTAL REVENUES	\$ 470,927	\$ 540,337	\$ 560,017	\$ 598,070
Use of Fund Balance	-	19,186	-	214,722
TOTAL RESOURCES	\$ 470,927	\$ 559,523	\$ 560,017	\$ 812,792

EXPENDITURE SUMMARY	2021-22 ACTUALS	2022-23 BUDGET	2022-23 ESTIMATE	2023-24 PROPOSED
Wages & Benefits	\$ -	\$ -	\$ -	\$ -
Professional Fees	20,235	65,409	65,409	76,400
Maintenance & Operations	90,367	91,520	91,077	97,001
Supplies	193,806	273,023	273,023	331,346
Utilities	-	-	-	-
Technology	-	-	-	-
Vehicle & Fuel	3,441	42,656	42,656	48,278
Training	24,110	29,915	30,358	54,800
Capital Outlay	-	27,000	27,000	174,967
Capital Lease	-	-	-	-
Transfers	30,000	30,000	30,000	30,000
TOTAL EXPENDITURES	\$ 361,959	\$ 559,523	\$ 559,523	\$ 812,792

PROJECTED FUND BALANCE REVIEW	2021-22 ACTUALS	2022-23 BUDGET	2022-23 ESTIMATE	2023-24 PROPOSED
Beginning Fund Balance	\$ 180,920	\$ 289,888	\$ 289,888	\$ 290,382
Net Income	108,968	-	494	(214,722)
ENDING FUND BALANCE	289,888	\$ 289,888	\$ 290,382	\$ 75,660

NEW PROGRAM FUNDING

Tiller Apparatus Equipment \$100,000; Tiller Apparatus Training \$25,000; Ambulance Loader \$39,967
SCBA Testing Machine \$8,570; New Hire Uniforms \$11,042; New Hire Bunker Gear \$26,845