



KEEP CORINTH BEAUTIFUL (KCB)REGULAR SESSION

Tuesday, September 21, 2021 at 6:00 PM

City Hall | 3300 Corinth Parkway

A. CALL TO ORDER

B. CITIZENS COMMENTS

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the August 5, 2021, meeting.
2. Consider and act on financials for the months of July/August 2021.

D. BUSINESS AGENDA

3. Adopt-A-Spot Update
4. Butterfly Garden
5. Future Events

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

6. Board Member Updates

F. ADJOURN

Posted this 17th day of September 2021, at 11:30 A.M., on the bulletin board at Corinth City Hall.

Lana Wylie, City Secretary
City of Corinth, Texas



KEEP CORINTH BEAUTIFUL SPECIAL SESSION - MINUTES

Tuesday, August 5, 2021, at 5:45 PM

City Hall | 3300 Corinth Parkway

STATE OF TEXAS
COUNTY OF DENTON
CITY OF CORINTH

On this, the 5th day of August 2021, the Keep Corinth Beautiful Board met in Special Session at the Corinth City Hall. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members:

- Amanda Scallon, Chairperson – Present
- Magan Lersch, Vice Chairperson – Present
- Kelly Thomas, Board Member – Present
- Linda Barker, Board Member – Absent
- Molly Thornton, Board Member – Absent
- Justus Carlile, Board Member – Absent

Staff Members:

- Jason Cao, Public Works Operations Manager – Present
- Lana Wylie, City Secretary – Absent

CALL TO ORDER

Chairman Scallon called the meeting to order at 5:45 P.M.

CITIZENS COMMENTS

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

No comments were made.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the June 15, 2021, meeting.
2. Consider and act on financials for the month of June 2021.

Motion made by Lersch to approve the consent agenda as presented. Seconded by Thomas.
Voting Yea: Scallon, Thomas, Lersch

BUSINESS AGENDA

3. Adopt-A-Spot Update

The board discussed to possibility of the Butterfly Garden as an Adopt-A-Spot location in the future. The garden should be more established and/or a sponsor is not overseeing the garden.

Discussion also included research of a rolling pail and a tiered Adopt-A-Spot program that would recognize sponsors who are very committed to cleaning their location. Incentive could include items like the rolling pail.

Board Member Lersch to notify Cao of additional adopted spots that need signs installed.

Additional litter grabbers are needed. It was discussed to only lend out a certain number of grabbers per group in order to maintain KCB's inventory of supplies. Board Member Lersch will draft updated application language to include this as well as requiring groups/families to return their supplies when they no longer want to maintain their spot.

Motion made by Lersch to purchase litter grabbers in an amount not to exceed \$500. Seconded by Thomas.

Voting Yea: Scallon, Thomas, Lersch

4. Butterfly Garden

Tasks for the September 11th workday - pull weeds and cut logs

Tasks for the September 25th event (with volunteers) - mulching, planting, and pulling weeds. The board discussed having a rock painting station and a butterfly puddler station. Chairman Scallon will reach out to the Master Gardeners about the puddler station.

The board discussed building up the SE bed to prevent erosion by using logs and also using weed barrier because cardboard is not working.

Motion made by Lersch to approve Kona Ice for the September 25th workday. Seconded by Thomas.

Voting Yea: Scallon, Thomas, Lersch

Motion made by Lerch to approve the installation of weed barrier in the beds at the butterfly garden. Seconded by Thomas.

Voting Yea: Scallon, Thomas, Lersch

5. Future Events

November Trash-Off - verify with Board Member Carlile about using NCTC parking lot. The board discussed having a table for Lake Dallas Animal Shelter donations with one designated volunteer at the table for the event. Board Member Lersch will contact Adopt-A-Spot families to see if anyone would like to volunteer for this position.

Pumpkin Palooza - Board Member Lersch will create a save the date that includes the November Trash-Off details as well as an invitation to check out the Butterfly Garden for distribution at Pumpkin Palooza. There will be 2 board members per time block. The board will discuss the time blocks during the next meeting.

REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to follow Board Members, the public, and/or staff on any issues or future events.

6. Volunteer Hours

Board member Thomas shared a recent webinar regarding outreach and schools. The Butterfly Garden may be utilized for field trips in the future once it's more established.

Board Member's Thomas and Lersch will provide Chairman Scallon with their training hours from the webinar and the Keep Texas Beautiful Conference respectively.

Cao will purchase new locks for the KCB shed and trailer.

ADJOURN

Chairman Scallon adjourned the meeting at 6:45 P.M.

Approved by: _____
Amanda Scallon, Chairperson

Attested by: _____
Lana Wylie, City Secretary



Corinth, TX

Detail vs Budget Report Account Detail

Section C, Item 2.

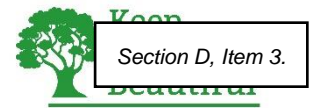
Date Range: 07/01/2021 - 08/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL								
Revenue								
401-0000-41200	DONATIONS	0.00	-5,000.00	-6,843.50	0.00	-6,843.50	1,843.50	36.87%
401-0000-41410	INTEREST INCOME	0.00	0.00	-117.04	-15.53	-132.57	132.57	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2021	GLPKT07249	21126		Bank Interest			-15.53	
Revenue Totals:		0.00	-5,000.00	-6,960.54	-15.53	-6,976.07	1,976.07	39.52%
Expense								
401-1004-52000	ADVERTISING	0.00	2,000.00	1,354.36	10.92	1,365.28	634.72	31.74%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2021	APPKT01352	LWYLIE 07/21-0	DFT0002920	WALMART-BASKET/WRAP-KCB DONATION	995486 - JP MORGAN CHASE BANK NA		10.92	
401-1004-52105	SPECIAL EVENTS	0.00	2,395.00	1,690.69	-43.50	1,647.19	747.81	31.22%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/31/2021	GLPKT06930	21091		Misc Reclass - Vendor reimbursement			-43.50	
401-1004-52500	DUES & SUBSCRIPTIONS	0.00	825.00	250.00	0.00	250.00	575.00	69.70%
401-1004-53000	GENERAL SUPPLIES	0.00	1,400.00	512.83	1,050.72	1,563.55	-163.55	-11.68%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/07/2021	APPKT01303	7581	20120	SIGNS-24 ADOPT-A-SPOT	996829 - CLC SIGNS BY DESIGN LLC		840.00	
08/31/2021	APPKT01387	PCUNNINGHAM 08/21-1	DFT0003042	KCB SIGN BRACKETS-28	995486 - JP MORGAN CHASE BANK NA		210.72	
401-1004-56000	TRAINING	0.00	740.00	0.00	0.00	0.00	740.00	100.00%
401-1004-56100	TRAVEL/MEALS/LODGING	0.00	540.00	148.39	0.00	148.39	391.61	72.52%
Expense Totals:		0.00	7,900.00	3,956.27	1,018.14	4,974.41	2,925.59	-37.03%
401 - KEEP CORINTH BEAUTIFUL Totals:		0.00	2,900.00	-3,004.27	1,002.61	-2,001.66	4,901.66	-169.02%
Report Total:		0.00	2,900.00	-3,004.27	1,002.61	-2,001.66	4,901.66	-169.02%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	2,900.00	-3,004.27	1,002.61	-2,001.66	4,901.66	
Report Total:	0.00	2,900.00	-3,004.27	1,002.61	-2,001.66	4,901.66	

CITY OF CORINTH
Staff Report



Meeting Date:	9/21/2021	Title:	Updates Adopt-A-Spot	
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development			
Governance Focus:	<i>Sub-Ends:</i>			
	<input type="checkbox"/> Growing Community			<input type="checkbox"/> Conveniently located
	<input checked="" type="checkbox"/> Delivers Outstanding Service			<input type="checkbox"/> High-Quality Retail
	<input type="checkbox"/> High-Quality Restaurants			<input type="checkbox"/> High-Quality Entertainment
	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder			
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function			

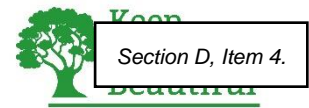
Item/Caption

Adopt-A-Spot Update

Item Summary/Background/Prior Action

Board Member Lersch will provide an update on the adopt-a-spot program.

CITY OF CORINTH
Staff Report



Meeting Date:	9/21/2021	Title:	Event Butterfly Garden
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i>		
	<input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants	<input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment	
	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function			

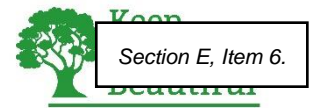
Item/Caption

Butterfly Garden

Item Summary/Background/Prior Action

Hold a discussion on the next steps for the butterfly garden including the community workday – September 25th.

**CITY OF CORINTH
Staff Report**



Meeting Date:	8/5/2021	Title:	Update Board Member Updates	
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development			
Governance Focus:	<i>Sub-Ends:</i> <input type="checkbox"/> Growing Community <input type="checkbox"/> Conveniently located <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Restaurants <input type="checkbox"/> High-Quality Entertainment			
	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder			
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function			

Item/Caption

Board Member Updates

Item Summary/Background/Prior Action

Volunteer hours, including non-board member hours

Shed contents/supplies