

\*\*\*\*PUBLIC NOTICE\*\*\*\*



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**

**Tuesday, October 21, 2025 at 5:45 PM**

**3300 Corinth Parkway | Conference Room 102**

---

**A. CALL TO ORDER**

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. The Board is prohibited from acting on or discussing items brought before them at this time.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair or a Board Member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the minutes from May 20, 2025.
2. Consider and act on the minutes from September 16, 2025.
3. Consider and act on the Keep Corinth Beautiful financials for September 2025.

**D. BUSINESS AGENDA**

4. Consider and act on the election of Chair and Vice Chair of the Keep Corinth Beautiful Commission.
5. Receive a report and hold a discussion on the Parks and Recreation Department.
6. Receive a report, hold a discussion, and act on the Eagle Pass playground design.
7. Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, Bags to Benches, volunteer recruitment and upcoming events.

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

**F. ADJOURN**

Posted on this 14 day of October 2025, at 5 P.M., on the bulletin board at Corinth City Hall.

---

Caroline Seward  
Director of Parks & Recreation  
City of Corinth, Texas





CITY OF CORINTH  
Staff Report

Meeting Date:	10/21/2025	Title:	Minutes   May 20, 2025
Strategic Goals:	<div><input type="checkbox"/> Resident Engagement</div> <div><input checked="" type="checkbox"/> Proactive Government</div> <div><input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health &amp; Safety</div> <div><input type="checkbox"/> Regional Cooperation</div> <div><input type="checkbox"/> Attracting Quality Development</div>		

Item/Caption

Consider and act on the minutes from May 20, 2025.

Item Summary/Background/Prior Action

Attached are the minutes from May 20, 2025, regular session. The minutes are in draft form are not considered official until formally approved.

Staff Recommendation/Motion

Approve as presented.



**PARKS AND RECREATION BOARD SPECIAL SESSION**  
**Tuesday, May 20, 2025 at 6:00 PM**  
**3300 Corinth Parkway | Conference Room 102**

---

**A. CALL TO ORDER**

Chairman Wood called the meeting to order at 6:44 p.m.

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. The Board is prohibited from acting on or discussing items brought before them at this time.

No citizen comments were made.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair or a Board Member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the March 18, 2025, meeting.
2. Consider and act on minutes from the April 08, 2025, meeting.

Board Member Peterson made a motion to approve the meeting minutes as presented. Seconded by Board Member Schadegg.

**D. BUSINESS AGENDA**

3. Hold a discussion on the tree planting locations.

The item was presented, and a discussion followed.

Staff gave a presentation on planting 71 trees throughout the community per Tree City USA requirements.

4. Receive a report and hold a discussion on Special Events.

The item was presented, and a discussion followed.

Staff introduced Special Events team and gave a presentation on a recap of 2024 and 2025 events.

5. Hold a discussion on the playground design for Eagle Pass Park.

The item was presented, and a discussion followed.

Staff gave a presentation on playscape ideas for the upcoming rebuild of Eagle Pass Park. Staff will present to the community at upcoming events to hear what community would like to see.

**E. BOARD COMMENTS & FUTURE ITEMS**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No comments were made.

**F. ADJOURN**

Board member Wood adjourned the meeting at 7:32 p.m.

Posted on this 16th day of May 2025, at 11:00 A.M., on the bulletin board at Corinth City Hall.

A handwritten signature in dark ink, appearing to read "M. Caroli Seward", is written over a horizontal line.

Caroline Seward  
Director of Parks & Recreation  
City of Corinth, Texas



CITY OF CORINTH

Staff Report

Meeting Date:	10/21/2025	Title:	Minutes   September 16, 2025
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on the minutes from September 16, 2025.

Item Summary/Background/Prior Action

Attached are the minutes from September 16, 2025, regular session. The minutes are in draft form are not considered official until formally approved.

Staff Recommendation/Motion

Approve as presented.



## KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, September 16, 2025, at 5:45 PM

3300 Corinth Parkway | Conference Room 102

---

### A. CALL TO ORDER

Chairman Schadeegg called the meeting to order at 5:45 pm

Staff Present

Caroline Seward - Director of Parks and Recreation

Melissa Dolan - Parks and Recreation, Strategic Asset Manager

Cassady Head - Event and Marketing Coordinator

Carin Zeman- Event Coordinator

Board Present-

George Codina

Heath Schadeegg

Linda Barker

Noel Peterson

Carolyn Hayward

Burleigh Wood

Tyler Vertin

### B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. The Board is prohibited from acting on or discussing items brought before them at this time.

No comments

### C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair or a Board Member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

Board member Wood made a motion to approve as presented. Board member Peterson seconded the motion. Motion passed unanimously.

1. Consider and act on the minutes from August 19, 2025.
2. Consider and act on the Keep Corinth Beautiful financials for August 2025.

### D. BUSINESS AGENDA

3. Consider and act on a tree species for the Arbor Day celebration, November 7, 2025.

The item was presented, and a discussion followed.

Board member Schadeegg made a motion to plant a Possumhaw if available, if not Dessert Willow tree.  
Board member Wood seconded the motion. Motion passed unanimously.

4. Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, Bags to Benches, volunteer recruitment and upcoming events.

The item was presented, and a discussion followed.

The volunteer recruitment website was shown to the group.

Adopt-A-Spot; 1 clean-up was held this month with 2 new requests for locations.

Butterfly Garden, clean-up service day recap. Next work day is scheduled for October 4th from 8:00 am - 10:00 am

Bags to benches is at 545 lbs.

Do we want to do a ribbon cutting for the garden? Date TBD

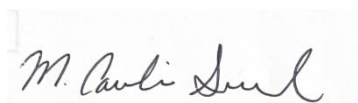
#### **E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

#### **F. ADJOURN**

Chairman Schadeegg adjourned the meeting at 6:46 pm

Approved by Keep Corinth Beautiful Board on \_\_\_\_ day of \_\_\_\_



---

Caroline Seward  
Director of Parks & Recreation  
City of Corinth, Texas





CITY OF CORINTH

Staff Report

Meeting Date:	10/21/2025	Title:	Financials   KCB September 2025
Strategic Goals:	<div><input type="checkbox"/> Resident Engagement    <input checked="" type="checkbox"/> Proactive Government    <input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health &amp; Safety    <input type="checkbox"/> Regional Cooperation    <input type="checkbox"/> Attracting Quality Development</div>		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for September 2025.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Staff Recommendation/Motion

Approve as presented.



Corinth

Budget Report  
Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Revenue							
<a href="#">401-0000-41200</a>	DONATIONS	5,000.00	5,000.00	0.00	6,720.00	1,720.00	134.40 %
<a href="#">401-0000-41300</a>	GRANT REVENUE	0.00	0.00	0.00	747.00	747.00	0.00 %
<a href="#">401-0000-41410</a>	INTEREST INCOME	1,600.00	1,600.00	0.00	1,260.59	-339.41	21.21 %
	Revenue Total:	6,600.00	6,600.00	0.00	8,727.59	2,127.59	32.24%
Expense							
<a href="#">401-1004-52000</a>	ADVERTISING	1,000.00	1,000.00	0.00	275.71	724.29	72.43 %
<a href="#">401-1004-52105</a>	SPECIAL EVENTS	2,500.00	2,500.00	495.00	1,905.15	594.85	23.79 %
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS	1,250.00	1,250.00	0.00	200.00	1,050.00	84.00 %
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES	2,300.00	2,300.00	173.90	1,095.94	1,204.06	52.35 %
<a href="#">401-1004-56000</a>	TRAINING	970.00	970.00	0.00	407.74	562.26	57.96 %
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	641.06	1,293.94	66.87 %
	Expense Total:	9,955.00	9,955.00	668.90	4,525.60	5,429.40	54.54%
Fund: 401 - KEEP CORINTH BEAUTIFUL Surplus (Deficit):		-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99	225.25%
Report Surplus (Deficit):		-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99	225.25%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Remaining
					Favorable (Unfavorable)	
Fund: 401 - KEEP CORINTH BEAUTIFUL						
Revenue	6,600.00	6,600.00	0.00	8,727.59	2,127.59	32.24%
Expense	9,955.00	9,955.00	668.90	4,525.60	5,429.40	54.54%
Fund: 401 - KEEP CORINTH BEAUTIFUL Surplus (Deficit):	-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99	225.25%
Report Surplus (Deficit):	-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99	225.25%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
401 - KEEP CORINTH BEAUTIFUL	-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99
Report Surplus (Deficit):	-3,355.00	-3,355.00	-668.90	4,201.99	7,556.99



# CITY OF CORINTH

## Staff Report

<b>Meeting Date:</b>	10/21/2025	<b>Title:</b>	Election   Chair and Vice Chair
<b>Strategic Goals:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

### Item/Caption

Consider and act on the election of Chair and Vice Chair of the Keep Corinth Beautiful Commission.

### Item Summary/Background/Prior Action

Per Section 33.04 of the City of Corinth Code of Ordinances, the Commission shall hold an organizational meeting in October of each year and shall elect a Chairman and Vice-Chairman from among its members before proceeding to any other matters of business. The officers shall serve for one year.

### Staff Recommendation/Motion

Staff recommends a Chair and Vice Chair be elected.



CITY OF CORINTH

Staff Report

Meeting Date:	10/21/2025	Title:	Overview   Parks and Recreation
Strategic Goals:	<div><input checked="" type="checkbox"/> Resident Engagement</div> <div><input checked="" type="checkbox"/> Proactive Government</div> <div><input type="checkbox"/> Organizational Development</div> <div><input checked="" type="checkbox"/> Health &amp; Safety</div> <div><input type="checkbox"/> Regional Cooperation</div> <div><input type="checkbox"/> Attracting Quality Development</div>		

Item/Caption

Receive a report and hold a discussion on the Parks and Recreation Department.

Item Summary/Background/Prior Action

Staff will present an overview of the department including parks, special events and Keep Corinth Beautiful.



**CITY OF CORINTH**  
**Staff Report**

Meeting Date:	10/21/2025	Title:	Design   Eagle Pass Playground
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input checked="" type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Receive a report, hold a discussion, and act on the Eagle Pass playground design.

**Item Summary/Background/Prior Action**

The playground at Eagle Pass Park is scheduled for replacement in spring 2026. The park currently includes two play areas—one designed for children ages 5–12 and another for children ages 3–5. Playground design options were first presented to the Park Board at its May 20, 2025, meeting. Since that time, staff have conducted community outreach by attending summer events such as Friday Night Flicks and the Agora Music Fest to gather public input and votes on the new playground design. In addition, staff hosted a “Popsicles in the Park” event at Eagle Pass Park on August 27 and made the designs available online to encourage additional community participation. The votes were:

Design 1	43	Brava Swing	31
Design 2	40	Disc Swing	6
Design 3	29	Glider Swing	21

**Staff Recommendation/Motion**

Staff recommends approval of design 1 and the brava swing.



# CITY OF CORINTH

## Staff Report

<b>Meeting Date:</b>	10/21/2025	<b>Title:</b>	Current Initiatives   October 2025
<b>Strategic Goals:</b>	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input checked="" type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

### Item/Caption

Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, Bags to Benches, volunteer recruitment and upcoming events.

### Item Summary/Background/Prior Action

Staff members will provide an update on the Adopt-A-Spot Program, butterfly garden, Bags to Benches, volunteer recruitment and upcoming events.

#### **Adopt-A-Spot**

- Clean Ups Update
- Park flower bed ready for adoption

#### **Butterfly Garden**

- Next workday scheduled for October 4 from 8-10 a.m.
- Ribbon Cutting- possible dates
  - Thursday, September 25, 4 pm
  - Friday, October 3, 10 am

#### **Bags to Benches**

- 540 lbs. collected

#### **Volunteer Recruitment**

- Ideas

#### **Upcoming Events**

- Monthly clean-up first Saturday of the month
- Howl-o-ween- October 25, 2025, 4-9 p.m.
- Arbor Day- November 7, 2025
- Trash-Off- November 15, 2025, 9 a.m.-noon
- Christmas at the Commons- December 20, 2025, 4-8 p.m.
- Greatest American Clean Up- April 25, 2026, time TBD
- Monarch March- October 10, 2026, time TBD