

\*\*\*\*PUBLIC NOTICE\*\*\*\*



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**

**Tuesday, June 18, 2024 at 6:00 PM**  
**1200 North Corinth Street**

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**A. CALL TO ORDER**

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the May 28, 2024, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for May 2024.

**D. BUSINESS AGENDA**

3. Adopt-A-Spot Program Update
4. Butterfly Garden
5. Events
6. Hold a discussion on Board Member Roles.
7. Volunteer Hours

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

**F. ADJOURN**

Posted on this 14th day of June 2024, at 11:00 A.M., on the bulletin board at Corinth City Hall.

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Glenn Barker  
Director of Public Works  
City of Corinth, Texas





# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b> Minutes   May 28, 2024
<b>Strategic Goals:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

**Item/Caption**

Consider and act on minutes from the May 28, 2024, regular session.

**Item Summary/Background/Prior Action**

Attached are the minutes from the May 28, 2024, regular session. The minutes are in draft form are not considered official until formally approved.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

Approve as presented



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**  
**Tuesday, May 28, 2024 at 6:00 PM**  
**1200 North Corinth Street**

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**A. CALL TO ORDER**

Board Member Terkelsen called the meeting to order at 6:00 p.m.

**Board Members Present:**

- Lillian McBeth, Vice-Chair
- Joshua Terkelsen
- Noel Peterson
- Carolyn Hayward
- Jonathon Ward
- Burleigh Wood

**Staff Members Present:**

- Glenn Barker, Director of Public Works
- Melissa Dolan, Parks and Recreation Manager
- Haley Koehler, Senior Administrative Assistant

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No citizens comments were made.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the April 16, 2024, regular session.

Board Member McBeth made a motion to approve as presented. Seconded by Board Member Wood.

2. Consider and act on the Keep Corinth Beautiful financials for April 2024.

Board Member Wood made a motion to approve as presented. Board Member McBeth seconded the motion.

**D. BUSINESS AGENDA**

3. Adopt-A-Spot Program Update

The item was presented, and a discussion followed.

Board Member McBeth stated there were 2 clean-up's in April.

4. Butterfly Garden

The item was presented, and a discussion followed.

There will not be a butterfly Garden Workday on June 1st. Staff Member Dolan advised the board, the benches will be delivered next week and installed in the middle of June.

5. Events

The item was presented, and a discussion followed.

Staff Member Koehler discussed upcoming events, and what is needed for Agora Grand Opening.

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates were made.

**F. ADJOURN**

Chairman Terkelsen adjourned the meeting at 6:23 p.m.

Approved by Keep Corinth Beautiful Board on \_\_\_ day of \_\_\_\_\_



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Glenn Barker  
Director of Public Works  
City of Corinth, Texas



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b> Financials   KCB – May 2024
<b>Strategic Goals:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

**Item/Caption**

Consider and act on the Keep Corinth Beautiful financials for May 2024.

**Item Summary/Background/Prior Action**

Each month the board reviews and acts on the board’s expenditures.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

Approve as presented.



Corinth

# Budget Report

## Account Summary

For Fiscal: 2023-2024 Period Ending: 06/30/2024

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 401 - KEEP CORINTH BEAUTIFUL</b>									
<b>Department: 1004 - FACILITIES MANAGEMENT</b>									
<b>Object: 52000 - ADVERTISING</b>									
<a href="#">401-1004-52000</a>	ADVERTISING		1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00 %
<b>Budget Detail</b>									
<b>Description</b>									
	EVENT MARKETING	<b>Units</b>	<b>Price</b>	<b>Amount</b>					
		1.00	1,000.00	1,000.00					
<b>Object: 52000 - ADVERTISING Total:</b>			<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>	<b>850.00</b>	<b>85.00%</b>
<b>Object: 52105 - SPECIAL EVENTS</b>									
<a href="#">401-1004-52105</a>	SPECIAL EVENTS		2,500.00	2,500.00	0.00	1,445.96	0.00	1,054.04	42.16 %
<b>Budget Detail</b>									
<b>Description</b>									
	EVENT EXPANSION IDEAS	<b>Units</b>	<b>Price</b>	<b>Amount</b>					
		1.00	2,500.00	2,500.00					
<b>Object: 52105 - SPECIAL EVENTS Total:</b>			<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>1,445.96</b>	<b>0.00</b>	<b>1,054.04</b>	<b>42.16%</b>
<b>Object: 52500 - DUES &amp; SUBSCRIPTIONS</b>									
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS		850.00	850.00	0.00	200.00	0.00	650.00	76.47 %
<b>Budget Detail</b>									
<b>Description</b>									
	ARBOR DAY FOUNDATION	<b>Units</b>	<b>Price</b>	<b>Amount</b>					
	DUES & SUBSCRIPTIONS	1.00	75.00	75.00					
	KEEP TEXAS BEAUTIFUL	1.00	100.00	100.00					
	MONARCH BUTTERFLY	1.00	175.00	175.00					
		1.00	500.00	500.00					
<b>Object: 52500 - DUES &amp; SUBSCRIPTIONS Total:</b>			<b>850.00</b>	<b>850.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>650.00</b>	<b>76.47%</b>
<b>Object: 53000 - GENERAL SUPPLIES</b>									
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES		1,700.00	1,700.00	0.00	331.89	0.00	1,368.11	80.48 %
<b>Budget Detail</b>									
<b>Description</b>									
	BUTTERFLY GARDEN SEEDS/PLANTS	<b>Units</b>	<b>Price</b>	<b>Amount</b>					
	EVENT SUPPLIES (GLOVES TRASH BAGS ETC)	1.00	300.00	300.00					
		1.00	1,400.00	1,400.00					
<b>Object: 53000 - GENERAL SUPPLIES Total:</b>			<b>1,700.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>331.89</b>	<b>0.00</b>	<b>1,368.11</b>	<b>80.48%</b>

**Budget Report**

For Fiscal: 2023-2024 Period E

Section C, Item 2.

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Object: 56000 - TRAINING</b>								
<a href="#">401-1004-56000</a>	TRAINING	970.00	970.00	0.00	0.00	0.00	970.00	100.00 %
<b>Budget Detail</b>								
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>				
KCB CONFERENCE 2 X \$485		1.00	970.00	970.00				
<b>Object: 56000 - TRAINING Total:</b>		<b>970.00</b>	<b>970.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>970.00</b>	<b>100.00%</b>
<b>Object: 56100 - TRAVEL, MEALS, LODGING</b>								
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	39.50	0.00	1,895.50	97.96 %
<b>Budget Detail</b>								
<b>Description</b>		<b>Units</b>	<b>Price</b>	<b>Amount</b>				
KCB ANNUAL CONFERENCE X2		1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS		1.00	395.00	395.00				
<b>Object: 56100 - TRAVEL, MEALS, LODGING Total:</b>		<b>1,935.00</b>	<b>1,935.00</b>	<b>0.00</b>	<b>39.50</b>	<b>0.00</b>	<b>1,895.50</b>	<b>97.96%</b>
<b>Department: 1004 - FACILITIES MANAGEMENT Total:</b>		<b>8,955.00</b>	<b>8,955.00</b>	<b>0.00</b>	<b>2,167.35</b>	<b>0.00</b>	<b>6,787.65</b>	<b>75.80%</b>
<b>Fund: 401 - KEEP CORINTH BEAUTIFUL Total:</b>		<b>8,955.00</b>	<b>8,955.00</b>	<b>0.00</b>	<b>2,167.35</b>	<b>0.00</b>	<b>6,787.65</b>	<b>75.80%</b>
<b>Report Total:</b>		<b>8,955.00</b>	<b>8,955.00</b>	<b>0.00</b>	<b>2,167.35</b>	<b>0.00</b>	<b>6,787.65</b>	<b>75.80%</b>





# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b>	Update   Adopt-A-Spot
<b>Strategic Goals:</b>	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Adopt-A-Spot Program Update

**Item Summary/Background/Prior Action**

Board Member McBeth will provide an update on the Adopt-A-Spot Program.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b>	Discussion   Butterfly Garden
<b>Strategic Goals:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Butterfly Garden

**Item Summary/Background/Prior Action**

Hold a discussion on the Butterfly Garden.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b>	Events   Discuss 2024 Events
<b>Strategic Goals:</b>	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Events

**Item Summary/Background/Prior Action**

Discuss 2024 Events

- Agora Grand Opening – Saturday, June 1, 2024
- Butterfly Garden Workday – Saturday, July 6, 2024 from 8:00 a.m. – 10:00 a.m.
- Butterfly Garden Workday – Saturday, August 3, 2024 from 8:00 a.m. – 10:00 a.m.
- Butterfly Garden Workday – Saturday, September 7, 2024 from 8:00 a.m. – 10:00 a.m.
- Pawtoberfest – Saturday, September 14, 2024 from 2:00 p.m. – 6:00 p.m.
- Monarch March/Butterfly Garden Workday – Saturday, October 5, 2024 from 8:00 a.m. – 10:00 a.m.
- Howl-O-Ween Bash – Saturday, October 19, 2024 from 4:00 p.m. – 9:00 p.m.
- Trash Off – Saturday, November 16, 2024 from 8:00 a.m. - 12:00 p.m.
- Christmas at the Commons – Saturday, December 7, 2024 from 4:00 p.m. – 8:00 p.m.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b>	Discussion   Board Member Roles
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i>	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i>	<input checked="" type="checkbox"/> Governance Policy	<input type="checkbox"/> Ministerial Function

**Item/Caption**

Hold a discussion on Board Member Roles.

**Item Summary/Background/Prior Action**

Hold a discussion on Board Member Roles.

- Chair – Molly Thornton, Create Meeting Agendas, KTB Reports
- Co-Chair – Lillian McBeth, Communications, Adopt-A-Spot Program
- Butterfly Garden – Carolyn Hayward
- Sponsorships –
- Volunteers –
- Shed/Trailer + Supply Inventory -

**Financial Impact**

NA

**Applicable Owner/Stakeholder Policy**

NA

**Staff Recommendation/Motion**

NA.



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	6/18/2024	<b>Title:</b>	Update   Volunteer Hours
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
<b>Governance Focus:</b>	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

**Item/Caption**

Volunteer Hours

**Item Summary/Background/Prior Action**

Hold a discussion on volunteer hours.

**Financial Impact**

NA

**Applicable Owner/Stakeholder Policy**

NA

**Staff Recommendation/Motion**

NA