

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL SPECIAL SESSION

Tuesday, December 14, 2021 at 6:00 PM

City Hall | 3300 Corinth Parkway

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the October 28, 2021, Keep Corinth Beautiful Special Session.
2. Consider and act on the Keep Corinth Beautiful financials for October and November 2021.

D. BUSINESS AGENDA

3. Receive an update on the Adopt-A-Spot Program.
4. Discuss past, present, and future events.
5. Discuss future Butterfly Garden workday(s).
6. Discuss sponsorship for Keep Corinth Beautiful for Fiscal Year 2021-2022.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 10th day of December 2021, at 11:30 A.M., on the bulletin board at Corinth City Hall.

Lana Wylie, City Secretary
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	12/14/2021	Title:	Minutes October 28, 2021
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on minutes from the October 28, 2021, Keep Corinth Beautiful Special Session.

Item Summary/Background/Prior Action

Attached are the minutes. They are in draft form and are not considered official until formally approved.

Staff Recommendation/Motion

Approve as presented.



KEEP CORINTH BEAUTIFUL SPECIAL SESSION - MINUTES

Thursday, October 28, 2021 at 6:00 PM

City Hall | 3300 Corinth Parkway

STATE OF TEXAS COUNTY OF DENTON CITY OF CORINTH

On this, the 28th day of October 2021, the Keep Corinth Beautiful Board met in Regular Session at the Corinth City Hall. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

Members:

Amanda Scallon, Chairperson – Present
Magan Lersch, Vice Chairperson – Present
Kelly Thomas, Board Member – Present
Christi Sessions, Board Member – Present
Jennifer Olive, Board Member – Present
Amanda Larsen, Board Member – Not Present
George Van Hort, Board Member – Not Present

Staff Members:

Lana Wylie, City Manager Secretary – Present
Jason Cao, Operations Manager – Not Present

Chairman Scallon called the meeting to order at 6:02 P.M.

CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No comments were made.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider approval of the KCB Minutes from October 4, 2021.
2. Consider approval of the KCB Financials for the month of September 2021.

Motion made by Board Member Olive, Seconded by Board Member Sessions.

Voting Yea: Chairman Scallon, Vice-Chair Lersch, Board Member Olive, Board Member Sessions.

BUSINESS AGENDA

3. Board selection of a Chairman and Vice-Chairman of the Board.

The item was discussed.

Motion made by Board Member Olive to nominate Chairman Scallon to serve as Chairman for 2021-2022,
Seconded by Board Member Sessions.

Voting Yea: Board Member Olive, Board Member Sessions, Board Member Thomas, and Vice-Chair Lersch.

Motion made by Board Member Thomas to nominate Vice-Chair to serve as Vice-Chair for 2021-2022,
Seconded by Chairman Scallon.

Voting Yea: Board Member Olive, Board Member Sessions, Board Member Thomas, and Chairman Scallon.

4. Conduct a board orientation for the Keep Corinth Beautiful Board.

The item was presented and discussed.

5. Receive an update on the Adopt-A-Spot Program.

The item was presented as discussed.

6. Discuss past, present, and future events.

The board discussed Pumpkin Palooza, the 3rd Annual Texas Recycles/Trash-Off Event, and Egg-Stravanganza.

Motion made by Chairman Scallon to approve a \$300 budget for food and drinks for volunteers. Seconded by Board Member Sessions.

Voting Yea: Chairman Scallon, Vice-Chair Lersch, Board Member Thomas, Board Member Olive, Board Member Sessions.

7. Discuss future Butterfly Garden workday(s).

The item was presented and briefly discussed. A workday was not set at this time.

REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

Staff liaison Wylie provided the Public Release of Information form for those who did not return the document. Also updated the new members about completion of the Open Meetings Act completion.

ADJOURN

Chairman Scallon adjourned the meeting at 7:19 P.M.

Approved by the Keep Corinth Beautiful Board on the _____ day of _____, 2021.

Lana Wylie, City Secretary
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	12/14/2021	Title:	Financials KCB – October/November 2021
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for October and November 2021.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board's expenditures.

Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Detail vs Budget Report Account Detail

Section C, Item 2.

Date Range: 10/01/2021 - 11/30/2021

Account		Name		Encumbrances		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL											
Revenue											
401-0000-41200		DONATIONS		0.00		-9,000.00	0.00	-5,085.00	-5,085.00	-3,915.00	-43.50%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount	
10/31/2021	GLPKT08004	21218		CWD Donation						-5,000.00	
11/04/2021	CLPKT01457	11.04.2021 EE		CLPKT01457						-85.00	
401-0000-41410		INTEREST INCOME		0.00		0.00	0.00	-15.90	-15.90	15.90	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount	
10/31/2021	GLPKT08356	21305		Bank Interest						-15.90	
Revenue Totals:				0.00	-9,000.00	0.00	-5,100.90	-5,100.90	-3,899.10	-43.32%	
Expense											
401-1004-52000		ADVERTISING		0.00		1,800.00	0.00	228.88	228.88	1,571.12	87.28%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount	
11/30/2021	APPKT01541	LWYLIE 11/21-11	DFT0003424	FAST SIGNS-DATE UPDATE FOR RECYCLES/	995486 - JP MORGAN CHASE BANK NA					75.00	
11/30/2021	APPKT01541	LWYLIE 11/21-4	DFT0003424	TAYLOR CREATION-SPONSOR LOGOS ON K	995486 - JP MORGAN CHASE BANK NA					152.00	
11/30/2021	APPKT01541	LWYLIE 11/21-7	DFT0003424	FACEBOOK-KCB ADVERTISING-WORKDAY	995486 - JP MORGAN CHASE BANK NA					1.88	
401-1004-52105		SPECIAL EVENTS		0.00		3,570.00	0.00	445.22	445.22	3,124.78	87.53%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount	
11/24/2021	APPKT01528	42429	224919	SHREDDING TRUCK-TRASH-OFF EVENT 11	994360 - MAGIC SHRED					390.00	
11/30/2021	APPKT01541	LWYLIE 11/21-1	DFT0003424	WALMART-CANDY/DRINKS FOR KCB VOLU	995486 - JP MORGAN CHASE BANK NA					55.22	
401-1004-52500		DUES & SUBSCRIPTIONS		0.00		850.00	0.00	0.00	0.00	850.00	100.00%
401-1004-53000		GENERAL SUPPLIES		0.00		500.00	0.00	971.07	971.07	-471.07	-94.21%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount	
11/30/2021	APPKT01541	JCAO 11/21-2	DFT0003424	5600-5023 RPL IGNITION SWITCH MAINT-	995486 - JP MORGAN CHASE BANK NA					971.07	
401-1004-56000		TRAINING		0.00		740.00	0.00	0.00	0.00	740.00	100.00%

Detail vs Budget Report

Date Range: 10

Section C, Item 2.

 1

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-1004-56100	TRAVEL/MEALS/LODGING	0.00	1,540.00	0.00	0.00	0.00	1,540.00	100.00%
Expense Totals:		0.00	9,000.00	0.00	1,645.17	1,645.17	7,354.83	-81.72%
401 - KEEP CORINTH BEAUTIFUL Totals:		0.00	0.00	0.00	-3,455.73	-3,455.73	3,455.73	0.00%
Report Total:		0.00	0.00	0.00	-3,455.73	-3,455.73	3,455.73	0.00%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	0.00	0.00	-3,455.73	-3,455.73	3,455.73	
Report Total:	0.00	0.00	0.00	-3,455.73	-3,455.73	3,455.73	



CITY OF CORINTH

Staff Report

Meeting Date:	12/14/2021	Title:	Update Adopt-A-Spot
Ends:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Receive an update on the Adopt-A-Spot Program.

Item Summary/Background/Prior Action

Vice-Chairman Lersch will provide an update on the Adopt-A-Spot Program.

Staff Recommendation/Motion

N/A



CITY OF CORINTH

Staff Report

Meeting Date:	12/14/2021	Title:	Events KCB – Past, Present, Future
Ends:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Discuss past, present, and future events.

Item Summary/Background/Prior Action

KCB participates in events with Corinth and with the Lake Cities.

Staff Recommendation/Motion

N/A



CITY OF CORINTH Staff Report

Meeting Date:	12/14/2021	Title:	Workday KCB – Butterfly Garden
Ends:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Discuss future Butterfly Garden workday(s).

Item Summary/Background/Prior Action

Continue discussion and decide the next workday for the Butterfly Garden, including KCB board member assignments, date/time, items needed, budget, staff liaison commitment requirement.

Staff Recommendation/Motion

N/A



CITY OF CORINTH Staff Report

Meeting Date:	12/14/2021	Title:	Budget KCB Sponsorship
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Discuss sponsorship for Keep Corinth Beautiful for Fiscal Year 2021-2022.

Item Summary/Background/Prior Action

The fiscal year 2021-2022 budget includes a donation from Community Waste Disposal and sponsorships from local businesses or donations. This discussion will include fiscal year budget details.

Staff Recommendation/Motion

N/A