

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, April 16, 2024 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the March 19, 2024, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for March 2024.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update
4. Butterfly Garden
5. Events
6. Hold a discussion on Board Member Roles.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 12th day of April 2024, at 3:00 P.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title: Minutes March 19, 2024
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

Item/Caption

Consider and act on minutes from the March 19, 2024, regular session.

Item Summary/Background/Prior Action

Attached are the minutes from the March 19, 2024, regular session. The minutes are in draft form are not considered official until formally approved.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, March 19, 2024 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Chairman Thornton called the meeting to order at 6:01 p.m.

Board Members Present:

- Molly Thornton, Chair
- Lillian McBeth, Vice-Chair
- Heath Schadegg
- Burleigh Wood
- Jesse Knuckles
- Noel Peterson
- Carolyn Hayward
- Jonathon Ward

Staff Members Present:

- Glenn Barker, Director of Public Works
- Melissa Dolan, Parks and Recreation Manager
- Haley Koehler, Senior Administrative Assistant

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No citizens comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the February 20, 2024, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for February 2024.

Board Member Schadegg made a motion to approve the minutes as presented. Seconded by Board Member McBeth.

D. BUSINESS AGENDA

3. New Board Member Introductions

The item was presented, and a discussion followed.

KCB welcomed Jonathon Ward, place 7 to the board. All board members and staff were introduced.

4. Adopt-A-Spot Program Update

The item was presented, and discussion followed.

Board Member McBeth stated there were 3 clean-ups in February. Board Member McBeth is going to make Adopt-A-Spot supply bags.

5. Butterfly Garden

The item was presented, and discussed.

Board Member Hayward to order plants for Butterfly Garden Workday. The Butterfly Garden workday is scheduled for Saturday, April 6th, at 9:00 a.m. Staff Member Koehler to bring supplies, water, and donuts.

6. Future Projects and Goals

The item was presented, and discussed.

The board discussed growing volunteer base in 2024. Chairman Thornton would like to know the Total Number of Adopt-A-Spot locations, number of available adopt-a-spot locations, and adopted locations, at the next meeting.

7. Events

The item was presented, and discussion followed.

The board discussed upcoming events and hours to sign up.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates or comments made.

F. ADJOURN

Chairman Thornton adjourned the meeting at 6:59 p.m.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Glenn Barker
Director of Public Works

City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title:	Financials KCB – March 2024
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for March 2024.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented.



Corinth

Budget Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 04/30/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Department: 1004 - FACILITIES MANAGEMENT							
Object: 52000 - ADVERTISING							
401-1004-52000 ADVERTISING	1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00 %
Budget Detail							
Description	Units	Price	Amount				
EVENT MARKETING	1.00	1,000.00	1,000.00				
Object: 52000 - ADVERTISING Total:	1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00%
Object: 52105 - SPECIAL EVENTS							
401-1004-52105 SPECIAL EVENTS	2,500.00	2,500.00	0.00	966.00	0.00	1,534.00	61.36 %
Budget Detail							
Description	Units	Price	Amount				
EVENT EXPANSION IDEAS	1.00	2,500.00	2,500.00				
Object: 52105 - SPECIAL EVENTS Total:	2,500.00	2,500.00	0.00	966.00	0.00	1,534.00	61.36%
Object: 52500 - DUES & SUBSCRIPTIONS							
401-1004-52500 DUES & SUBSCRIPTIONS	850.00	850.00	0.00	200.00	0.00	650.00	76.47 %
Budget Detail							
Description	Units	Price	Amount				
ARBOR DAY FOUNDATION	1.00	75.00	75.00				
DUES & SUBSCRIPTIONS	1.00	100.00	100.00				
KEEP TEXAS BEAUTIFUL	1.00	175.00	175.00				
MONARCH BUTTERFLY	1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:	850.00	850.00	0.00	200.00	0.00	650.00	76.47%
Object: 53000 - GENERAL SUPPLIES							
401-1004-53000 GENERAL SUPPLIES	1,700.00	1,700.00	0.00	130.64	0.00	1,569.36	92.32 %
Budget Detail							
Description	Units	Price	Amount				
BUTTERFLY GARDEN SEEDS/PLANTS	1.00	300.00	300.00				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)	1.00	1,400.00	1,400.00				
Object: 53000 - GENERAL SUPPLIES Total:	1,700.00	1,700.00	0.00	130.64	0.00	1,569.36	92.32%

Budget Report

For Fiscal: 2023-2024 Period E

Section C, Item 2.

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 56000 - TRAINING								
401-1004-56000	TRAINING	970.00	970.00	0.00	0.00	0.00	970.00	100.00 %
Budget Detail								
Description		Units	Price	Amount				
KCB CONFERENCE 2 X \$485		1.00	970.00	970.00				
Object: 56000 - TRAINING Total:		970.00	970.00	0.00	0.00	0.00	970.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING								
401-1004-56100	TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00 %
Budget Detail								
Description		Units	Price	Amount				
KCB ANNUAL CONFERENCE X2		1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS		1.00	395.00	395.00				
Object: 56100 - TRAVEL, MEALS, LODGING Total:		1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00%
Department: 1004 - FACILITIES MANAGEMENT Total:		8,955.00	8,955.00	0.00	1,446.64	0.00	7,508.36	83.85%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:		8,955.00	8,955.00	0.00	1,446.64	0.00	7,508.36	83.85%
Report Total:		8,955.00	8,955.00	0.00	1,446.64	0.00	7,508.36	83.85%



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title:	Update Adopt-A-Spot
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Adopt-A-Spot Program Update

Item Summary/Background/Prior Action

Board Member McBeth will provide an update on the Adopt-A-Spot Program.

- Total Adopt-A-Spot Locations:
- Adopted Locations:
- Available Locations:

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title:	Discussion Butterfly Garden
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Butterfly Garden

Item Summary/Background/Prior Action

Hold a discussion on the Butterfly Garden, and adding workdays on the 1st Saturday of the Month.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title:	Events Discuss 2024 Events
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Events

Item Summary/Background/Prior Action

Discuss 2024 Events

- Monarch March - Saturday, April 27, 2024 – 9:00 a.m.
- Agora Grand Opening – Saturday, June 1, 2024
- Pawtoberfest – Saturday, September 14, 2024
- Howl-O-Ween Bash – Saturday, October 19, 2024
- Trash Off – Saturday, November 9, 2024
- Christmas at the Commons – Saturday, December 7, 2024

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	4/16/2024	Title:	Discussion Board Member Roles
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i>	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i>	<input checked="" type="checkbox"/> Governance Policy	<input type="checkbox"/> Ministerial Function

Item/Caption

Hold a discussion on Board Member Roles.

Item Summary/Background/Prior Action

Hold a discussion on Board Member Roles.

- Chair – Molly Thornton, Create Meeting Agendas, KTB Reports
- Co-Chair – Lillian McBeth, Communications, Adopt-A-Spot Program
- Butterfly Garden – Carolyn Hayward
- Sponsorships –
- Volunteers -

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA.