

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, September 20, 2022 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the Keep Corinth Beautiful financials for August 2022.
2. Consider and act on minutes from the August 16, 2022, meeting.

D. BUSINESS AGENDA

3. Marketing
4. Adopt-A-Spot
5. Sponsorships
6. Future Events

E. ADJOURN

Posted on this 16th day of September 2022, at 11 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



Corinth, TX

Section C, Item 1.

Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 09/30/2022

				Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL										
Department: 1004 - GENERAL SERVICES										
Object: 52000 - ADVERTISING										
401-1004-52000	ADVERTISING			1,800.00	1,050.00	0.00	228.88	0.00	821.12	78.20 %
Budget Detail										
Description				Units	Price	Amount				
EVENT MARKETING				1.00	1,800.00	1,800.00				
Budget Adjustments										
Number	Date	Description	Adjustment							
BA0000617	03/01/2022	Cover Budget Overage	-750.00							
Object: 52000 - ADVERTISING Total:				1,800.00	1,050.00	0.00	228.88	0.00	821.12	78.20%
Object: 52105 - SPECIAL EVENTS										
401-1004-52105	SPECIAL EVENTS			3,570.00	3,570.00	0.00	2,701.24	0.00	868.76	24.34 %
Budget Detail										
Description				Units	Price	Amount				
EVENT EXPANSION IDEAS				1.00	3,175.00	3,175.00				
MEALS/SNACKS FOR VOLUNTEERS				1.00	395.00	395.00				
Object: 52105 - SPECIAL EVENTS Total:				3,570.00	3,570.00	0.00	2,701.24	0.00	868.76	24.34%
Object: 52500 - DUES & SUBSCRIPTIONS										
401-1004-52500	DUES & SUBSCRIPTIONS			850.00	850.00	0.00	175.00	0.00	675.00	79.41 %
Budget Detail										
Description				Units	Price	Amount				
ARBOR DAY FOUNDATION				1.00	75.00	75.00				
DUES & SUBSCRIPTIONS				1.00	100.00	100.00				
KEEP TEXAS BEAUTIFUL				1.00	175.00	175.00				
MONARCH BUTTERFLY				1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:				850.00	850.00	0.00	175.00	0.00	675.00	79.41%

Budget Report

For Fiscal: 2021-2022 Period

Section C, Item 1.

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 53000 - GENERAL SUPPLIES									
401-1004-53000	GENERAL SUPPLIES		500.00	1,386.00	0.00	1,343.34	0.00	42.66	3.08 %
Budget Detail									
Description			Units	Price	Amount				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)			1.00	500.00	500.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0000617	03/01/2022	Cover Budget Overage	750.00						
BA0000755	08/17/2022	KCB	136.00						
Object: 53000 - GENERAL SUPPLIES Total:			500.00	1,386.00	0.00	1,343.34	0.00	42.66	3.08%
Object: 56000 - TRAINING									
401-1004-56000	TRAINING		740.00	911.00	0.00	910.80	0.00	0.20	0.02 %
Budget Detail									
Description			Units	Price	Amount				
KCB CONFERENCE X2			1.00	740.00	740.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0000755	08/17/2022	KCB	171.00						
Object: 56000 - TRAINING Total:			740.00	911.00	0.00	910.80	0.00	0.20	0.02%
Object: 56100 - TRAVEL, MEALS, LODGING									
401-1004-56100	TRAVEL/MEALS/LODGING		1,540.00	1,233.00	0.00	1,232.97	0.00	0.03	0.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB ANNUAL CONFERENCE X2			1.00	1,540.00	1,540.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0000755	08/17/2022	KCB	-307.00						
Object: 56100 - TRAVEL, MEALS, LODGING Total:			1,540.00	1,233.00	0.00	1,232.97	0.00	0.03	0.00%
Department: 1004 - GENERAL SERVICES Total:			9,000.00	9,000.00	0.00	6,592.23	0.00	2,407.77	26.75%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:			9,000.00	9,000.00	0.00	6,592.23	0.00	2,407.77	26.75%
Report Total:			9,000.00	9,000.00	0.00	6,592.23	0.00	2,407.77	26.75%



CITY OF CORINTH

Staff Report

Meeting Date:	9/20/2022	Title:	Financials KCB – August 2022
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for August 2022.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



CITY OF CORINTH Staff Report

Meeting Date:	9/20/2022	Title:	Minutes August 16, 2022
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on minutes from the August 16, 2022, meeting.

Item Summary/Background/Prior Action

Attached are the minutes from the August 16, 2022, regular session. The minutes are in draft form and are not considered official until formally approved.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, August 16, 2022 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Chairman Olive called the meeting to order at 6:01 p.m.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the Keep Corinth Beautiful financials for July 2022.

Motion made by Board Member McCoig to approve as presented. Seconded by Board Member Sessions. Motion carried.

2. Consider and act on minutes from the July 19, 2022, meeting.

Motion made by Board Member Sessions to approve as presented. Seconded by Vice-Chairman Hill. Motion carried.

D. BUSINESS AGENDA

3. Marketing

The item was presented, and discussion followed.

Vice-Chairman Hill posted on the KCB Facebook page about the Fall Sweep/Trash Off event on November 12th.

4. Adopt-A-Spot Update

The item was presented, and discussion followed.

Chairman Olive had three Adopt-A-Spot groups do clean-ups in July and collected 10 bags of trash. Chairman Olive will send Staff Liaison Koehler supplies that need to be purchased.

5. Sponsorships

The Item was presented, and discussion followed.

Board Member Sessions found a grant through Keep Texas Beautiful, HEB Green Bag Grant. Applications open on September 12, 2022.

6. Future Events

The item was presented, and discussion followed.

9/29- New Board Members will be sworn in by City Council. KCB will hold a special session meeting on October 4, 2022, to discuss volunteer hours for Pumpkin Palooza.

10/15- Pumpkin Palooza - Vice-Chairman Hill will order giveaways. Staff Liasion Koehler to send contact information for shirts.

TBD- Butterfly Garden Workday- Board Member McCoig suggested waiting until September to make sure we aren't still in drought conditions before scheduling a date.

11/5- Hickory Creek Arbor Day - KCB will have a table, need more information on the event hours to make a volunteer schedule.

11/12- Fall Sweep/Recycle Trash Off- Chairman Olive will reach out to NCTC to confirm KCB can have the event in their parking lot. Board Member Sessions suggested reaching out to local businesses for sponsorships. Public Works Director will contact CWD to see if having other sponsorships will be an issue.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

7. Board Member Updates – 2023 Game Plan

Chairman Olive stated that if any board member had ideas for KCB to start researching cost, number of volunteers needed, and timeframe so it can go through the approval process and budget next year accordingly.

F. ADJOURN

Chairman Olive adjourned the meeting at 7:04 p.m.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Glenn Barker
Public Works Director
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	9/20/2022	Title:	Updates Marketing
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Marketing

Item Summary/Background/Prior Action

Vice-Chairman Hill will provide an update on Keep Corinth Beautiful social media page.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

Meeting Date:	9/20/2022	Title:	Updates Sponsorships
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Sponsorships

Item Summary/Background/Prior Action

Board Member Sessions will provide an update on Keep Corinth Beautiful sponsorships.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

Meeting Date:	9/20/2022	Title:	Event Future Event
Ends:	<input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Future Events

Item Summary/Background/Prior Action

9/30- New Board Members Selected

10/15- Pumpkin Palooza – volunteer time slots and activity ideas

TBD – Butterfly Garden Planting Day

11/5 Hickory Creek Arbor Day

11/12- Fall Sweep/Recycle Trash-off

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA