

\*\*\*\*PUBLIC NOTICE\*\*\*\*



**CITY COUNCIL WORKSHOP SESSION**

**Tuesday, March 05, 2024 at 3:00 PM**

**City Hall | 1200 North Corinth Street**

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**A. NOTICE IS HEREBY GIVEN** of a Workshop Session of the Corinth City Council.

**B. CALL TO ORDER**

**C. WORKSHOP AGENDA**

1. Presentation and Discussion Regarding Potential Updates to the City's Strategic Plan.

**D. ADJOURN**

Posted on this 1st day of March 2024, at 11:00 A.M., on the bulletin board at Corinth City Hall.

A handwritten signature in black ink, reading "Lana Wylie", is written over a horizontal line.

Lana Wylie  
City Secretary  
City of Corinth, Texas



CITY OF CORINTH

Staff Report

Meeting Date:	1/16/2024	Title:	Minutes   December 19, 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Consider and act on minutes from the December 19, 2023, regular session.

**Item Summary/Background/Prior Action**

Attached are the minutes from the December 19, 2023, regular session. The minutes are in draft form are not considered official until formally approved.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

Approve as presented



## KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, December 19, 2023 at 6:00 PM

1200 North Corinth Street

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### A. CALL TO ORDER

Staff Member Koehler called the meeting to order at 6:01 p.m.

### B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No citizen's comments were made.

### C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the October 17, 2023, regular session.

Board Member Wood made a motion to approve as presented. Board Member Knuckles seconded.

2. Consider and act on the Keep Corinth Beautiful financials for October and November 2023.

Board Member Thornton made a motion to approve as presented. Board Member Wood seconded.

### D. BUSINESS AGENDA

3. Discuss Trash-Off, November 2023.

The item was presented, and a discussion followed.

Staff Member Koehler informed the board that we collected 34,290 pounds of recycled materials and waste at the 2023 Trash-Off event.

4. Adopt-A-Spot Program Update

The item was presented, and a discussion followed.

Staff Member Koehler provided an update on the Adopt-A-Spot program. There were 3 clean-ups held in October and 2 in November.

5. Butterfly Garden

The item was presented, and discussion followed.

KCB will host a butterfly garden clean-up day on April 6, 2024, from 9:00 a.m. to 11:00 a.m. Hot Chocolate and donuts will be provided to volunteers.

6. Events

The item was presented, and a discussion followed.

Keep Corinth Beautiful will have a booth at the following events: Shamrock and Roll, Pawtoberfest, and Christmas at the Commons. Staff Member Koehler will send out a sign-up genius to sign up for the events.

7. Canvus World - Donated Benches

The item was presented, and a discussion followed.

Staff Member Dolan updated the board that the donated benches will be delivered the first week of January.

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates were given.

**F. ADJOURN**

Staff Member Koehler adjourned the meeting at 6:30 p.m.

Posted on this 15th day of December 2023, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on \_\_\_\_ day of \_\_\_\_\_



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Glenn Barker  
Director of Public Works  
City of Corinth, Texas



CITY OF CORINTH

Staff Report

Meeting Date:	1/16/2024	Title:	Financials   KCB – December 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

**Item/Caption**

Consider and act on the Keep Corinth Beautiful financials for December 2023.

**Item Summary/Background/Prior Action**

Each month the board reviews and acts on the board’s expenditures.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

Approve as presented.



Corinth

# Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 01/31/2024

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL									
Department: 1004 - FACILITIES MANAGEMENT									
Object: 52000 - ADVERTISING									
<a href="#">401-1004-52000</a>	ADVERTISING		1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00 %
Budget Detail									
Description		Units	Price	Amount					
EVENT MARKETING		1.00	1,000.00	1,000.00					
Object: 52000 - ADVERTISING Total:			1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00%
Object: 52105 - SPECIAL EVENTS									
<a href="#">401-1004-52105</a>	SPECIAL EVENTS		2,500.00	2,500.00	0.00	741.00	0.00	1,759.00	70.36 %
Budget Detail									
Description		Units	Price	Amount					
EVENT EXPANSION IDEAS		1.00	2,500.00	2,500.00					
Object: 52105 - SPECIAL EVENTS Total:			2,500.00	2,500.00	0.00	741.00	0.00	1,759.00	70.36%
Object: 52500 - DUES & SUBSCRIPTIONS									
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS		850.00	850.00	0.00	0.00	0.00	850.00	100.00 %
Budget Detail									
Description		Units	Price	Amount					
ARBOR DAY FOUNDATION		1.00	75.00	75.00					
DUES & SUBSCRIPTIONS		1.00	100.00	100.00					
KEEP TEXAS BEAUTIFUL		1.00	175.00	175.00					
MONARCH BUTTERFLY		1.00	500.00	500.00					
Object: 52500 - DUES & SUBSCRIPTIONS Total:			850.00	850.00	0.00	0.00	0.00	850.00	100.00%
Object: 53000 - GENERAL SUPPLIES									
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES		1,700.00	1,700.00	0.00	130.64	0.00	1,569.36	92.32 %
Budget Detail									
Description		Units	Price	Amount					
BUTTERFLY GARDEN SEEDS/PLANTS		1.00	300.00	300.00					
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)		1.00	1,400.00	1,400.00					
Object: 53000 - GENERAL SUPPLIES Total:			1,700.00	1,700.00	0.00	130.64	0.00	1,569.36	92.32%

Budget Report

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 56000 - TRAINING									
<a href="#">401-1004-56000</a>	TRAINING		970.00	970.00	0.00	0.00	0.00	970.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB CONFERENCE 2 X \$485			1.00	970.00	970.00				
Object: 56000 - TRAINING Total:			970.00	970.00	0.00	0.00	0.00	970.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING									
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING		1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB ANNUAL CONFERENCE X2			1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS			1.00	395.00	395.00				
Object: 56100 - TRAVEL, MEALS, LODGING Total:			1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00%
Department: 1004 - FACILITIES MANAGEMENT Total:			8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:			8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%
Report Total:			8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%

Group Summary

Objec...	Original	Current	Period	Fiscal	Encumbrances	Variance	Percent
	Total Budget	Total Budget	Activity	Activity		Favorable (Unfavorable)	
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Department: 1004 - FACILITIES MANAGEMENT							
52000 - ADVERTISING	1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00%
52105 - SPECIAL EVENTS	2,500.00	2,500.00	0.00	741.00	0.00	1,759.00	70.36%
52500 - DUES & SUBSCRIPTIONS	850.00	850.00	0.00	0.00	0.00	850.00	100.00%
53000 - GENERAL SUPPLIES	1,700.00	1,700.00	0.00	130.64	0.00	1,569.36	92.32%
56000 - TRAINING	970.00	970.00	0.00	0.00	0.00	970.00	100.00%
56100 - TRAVEL, MEALS, LODGING	1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00%
Department: 1004 - FACILITIES MANAGEMENT Total:	8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:	8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%
Report Total:	8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%



Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
						Favorable (Unfavorable)	
401 - KEEP CORINTH BEAUTIFUL	8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%
Report Total:	8,955.00	8,955.00	0.00	1,021.64	0.00	7,933.36	88.59%



CITY OF CORINTH  
Staff Report

Meeting Date:	1/16/2024	Title:	Update   Adopt-A-Spot
Strategic Goals:	<div><input checked="" type="checkbox"/> Resident Engagement</div> <div><input type="checkbox"/> Proactive Government</div> <div><input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health &amp; Safety</div> <div><input type="checkbox"/> Regional Cooperation</div> <div><input type="checkbox"/> Attracting Quality Development</div>		

**Item/Caption**

Adopt-A-Spot Program Update

**Item Summary/Background/Prior Action**

Board Member McBeth will provide an update on the Adopt-A-Spot Program.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA



CITY OF CORINTH  
Staff Report

Meeting Date:	1/16/2024	Title:	Discussion   Butterfly Garden
Strategic Goals:	<div><input type="checkbox"/> Resident Engagement   <input checked="" type="checkbox"/> Proactive Government   <input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health &amp; Safety   <input type="checkbox"/> Regional Cooperation   <input type="checkbox"/> Attracting Quality Development</div>		

**Item/Caption**

Butterfly Garden

**Item Summary/Background/Prior Action**

Hold a discussion on the Butterfly Garden.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA



CITY OF CORINTH  
Staff Report

Meeting Date:	1/16/2024	Title:	Events   Discuss 2024 Events
Strategic Goals:	<div><input checked="" type="checkbox"/> Resident Engagement    <input checked="" type="checkbox"/> Proactive Government    <input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health &amp; Safety    <input type="checkbox"/> Regional Cooperation    <input type="checkbox"/> Attracting Quality Development</div>		

**Item/Caption**

Events

**Item Summary/Background/Prior Action**

- Discuss 2024 Events.
- Monarch March/Butterfly Garden Workday – Saturday, April 6, 2024, from 9:00 a.m. – 11:00 a.m.
  - Shamrock and Roll – Saturday, March 16, 2024, from 3:00 p.m. – 9:00 p.m.
  - Pawtoberfest – Saturday, September 14, 2024, from 2:00 p.m. – 6:00 p.m.
  - City of Corinth Annual Trash-Off – Saturday, November 9, 2024, 9:00 a.m. – 12:00 p.m.
  - Christmas at the Commons – Saturday, December 7, 2024, from 4:00 p.m. – 8:00 p.m.

**Financial Impact**

NA

**Applicable Policy/Ordinance**

NA

**Staff Recommendation/Motion**

NA