

\*\*\*\*PUBLIC NOTICE\*\*\*\*



**KEEP CORINTH BEAUTIFUL REGULAR SESSION**

**Tuesday, October 19, 2021 at 6:00 PM**  
**City Hall | 3300 Corinth Parkway**

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**A. CALL TO ORDER**

**B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

**C. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider approval of the KCB Minutes from October 4, 2021.
2. Consider approval of the KCB Financials for the month of September 2021.

**D. BUSINESS AGENDA**

3. Board selection of a Chairman and Vice-Chairman of the Board.
4. Conduct a board orientation for the Keep Corinth Beautiful Board.
5. Receive an update on the Adopt-A-Spot Program.
6. Discuss past, present, and future events.
7. Discuss future Butterfly Garden workday(s).

**E. REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

**F. ADJOURN**

Posted on this 15th day of October 2021, at 11:00 A.M., on the bulletin board at Corinth City Hall.

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Lana Wylie, City Secretary  
City of Corinth, Texas



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Minutes   KCB – October 4 2021
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Consider approval of the KCB Minutes from October 4, 2021.

**Item Summary/Background/Prior Action**

Each month the board reviews and approves the minutes from the previous meeting. The minutes are in draft form and not considered official until formally approved.

**Staff Recommendation/Motion**

Approve as presented.



**KEEP CORINTH BEAUTIFUL (KCB) SPECIAL SESSION - MINUTES**

**Monday, October 04, 2021 at 6:00 PM  
City Hall | 3300 Corinth Parkway**

**STATE OF TEXAS  
COUNTY OF DENTON  
CITY OF CORINTH**

On this, the 4th day of October 2021, the Keep Corinth Beautiful Board met in Regular Session at the Corinth City Hall. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members to wit:

**Members:**

Amanda Scallon, Chairperson – Present  
Magan Lersch, Vice-Chairperson – Present  
Kelly Thomas, Board Member – Present  
Jennifer Olive, Board Member - Present  
Molly Thornton, Board Member – Present  
Christi Sessions, Board Member – Present  
George Van Horn, Board Member - Present

**Staff Members:**

Jason Cao, Public Works Operations Manager – Not Present  
Lana Wylie, City Secretary – Present

**CALL TO ORDER**

Chairman Scallon called the meeting to order at 5:59 P.M.

**CITIZENS COMMENTS**

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

No comments were made.

**CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the September 21, 2021, meeting.

Motion made by Lersch to approve as presented, seconded by Thomas.

Voting Yea: Scallon, Lersch, Thomas, Olive, Thornton, Sessions, Van Horn

**BUSINESS AGENDA**

2. New Board Members Introductions.

Member introductions took place and Chairman Scallon, Vice-Chair Lersch, and Board Member Thomas generally explained KCB programs.

3. Pumpkin Palooza.

Future events were presented and discussed. A schedule will be created for the Pumpkin Palooza event on October 16, 2021.

**REPORTS AND UPDATES**

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

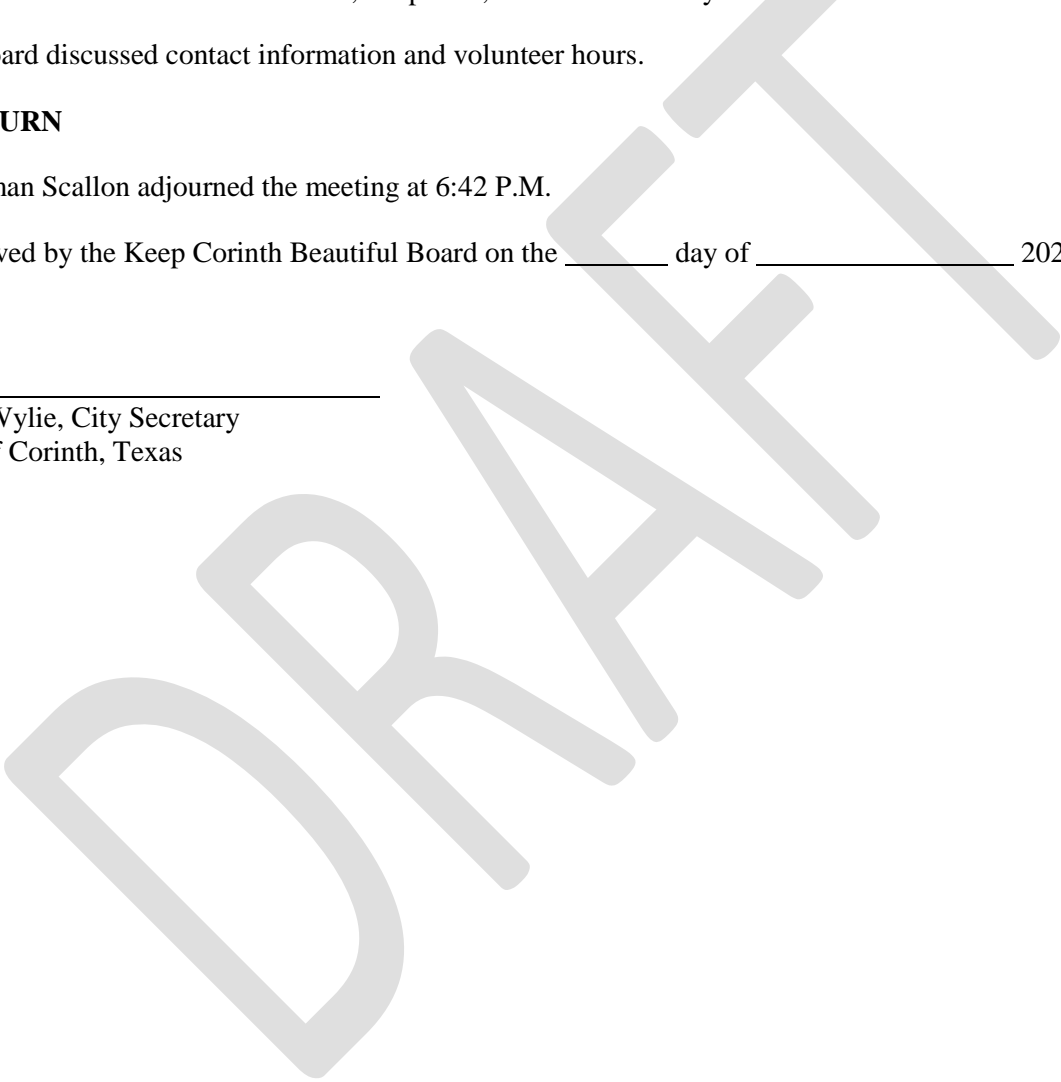
The board discussed contact information and volunteer hours.

**ADJOURN**

Chairman Scallon adjourned the meeting at 6:42 P.M.

Approved by the Keep Corinth Beautiful Board on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Lana Wylie, City Secretary  
City of Corinth, Texas





**CITY OF CORINTH  
Staff Report**

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Financials   KCB – September 2021
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Consider approval of the KCB Financials for the month of September 2021.

**Item Summary/Background/Prior Action**

Each month the board reviews and approves expenditures.

**Staff Recommendation/Motion**

Approve as presented.



Corinth, TX

# Detail vs Budget Report Account Detail

Section C, Item 2.

Date Range: 09/01/2021 - 09/30/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>401 - KEEP CORINTH BEAUTIFUL</b>								
<b>Revenue</b>								
<a href="#">401-0000-41200</a>	DONATIONS	0.00	-5,000.00	-6,843.50	-5,000.00	-11,843.50	6,843.50	136.87%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
09/29/2021	CLPKT01325	09.29.2021 EE		CLPKT01325			-5,000.00	
<a href="#">401-0000-41410</a>	INTEREST INCOME	0.00	0.00	-145.20	0.00	-145.20	145.20	0.00%
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-5,000.00</b>	<b>-6,988.70</b>	<b>-5,000.00</b>	<b>-11,988.70</b>	<b>6,988.70</b>	<b>139.77%</b>
<b>Expense</b>								
<a href="#">401-1004-52000</a>	ADVERTISING	0.00	2,000.00	1,365.28	0.00	1,365.28	634.72	31.74%
<a href="#">401-1004-52105</a>	SPECIAL EVENTS	0.00	2,395.00	1,647.19	0.00	1,647.19	747.81	31.22%
<a href="#">401-1004-52500</a>	DUES & SUBSCRIPTIONS	0.00	825.00	250.00	75.00	325.00	500.00	60.61%
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
09/29/2021	APPKT01430	LWYLIE 09/21-17	DFT0003151	ARBOR DAY FOUNDATION-DUES 11/2021-	995486 - JP MORGAN CHASE BANK NA		75.00	
<a href="#">401-1004-53000</a>	GENERAL SUPPLIES	0.00	1,400.00	1,563.55	0.00	1,563.55	-163.55	-11.68%
<a href="#">401-1004-56000</a>	TRAINING	0.00	740.00	0.00	0.00	0.00	740.00	100.00%
<a href="#">401-1004-56100</a>	TRAVEL/MEALS/LODGING	0.00	540.00	148.39	0.00	148.39	391.61	72.52%
<b>Expense Totals:</b>		<b>0.00</b>	<b>7,900.00</b>	<b>4,974.41</b>	<b>75.00</b>	<b>5,049.41</b>	<b>2,850.59</b>	<b>-36.08%</b>
<b>401 - KEEP CORINTH BEAUTIFUL Totals:</b>		<b>0.00</b>	<b>2,900.00</b>	<b>-2,014.29</b>	<b>-4,925.00</b>	<b>-6,939.29</b>	<b>9,839.29</b>	<b>-339.29%</b>
<b>Report Total:</b>		<b>0.00</b>	<b>2,900.00</b>	<b>-2,014.29</b>	<b>-4,925.00</b>	<b>-6,939.29</b>	<b>9,839.29</b>	<b>-339.29%</b>

### Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	2,900.00	-2,014.29	-4,925.00	-6,939.29	9,839.29	
<b>Report Total:</b>	<b>0.00</b>	<b>2,900.00</b>	<b>-2,014.29</b>	<b>-4,925.00</b>	<b>-6,939.29</b>	<b>9,839.29</b>	



**CITY OF CORINTH  
Staff Report**

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> KCB Election   Chairman and Vice-Chairman
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function

**Item/Caption**

Board selection of a Chairman and Vice-Chairman of the Board.

**Item Summary/Background/Prior Action**

The Board is required to select a Chairman and Vice-Chairman at a meeting in October, proceeding any other matters of business. The officers shall serve for one (1) year.

**Staff Recommendation/Motion**

N/A





**CITY OF CORINTH  
Staff Report**

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Review   KCB Orientation
<b>Ends:</b>	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Conduct a board orientation for the Keep Corinth Beautiful Board.

**Item Summary/Background/Prior Action**

The Chairman will facilitate a board orientation for the members of the board. The orientation will highlight the goals, direction, and board roles and responsibilities.

**Staff Recommendation/Motion**

N/A



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Updates   Adopt-A-Spot
<b>Ends:</b>	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Receive an update on the Adopt-A-Spot Program.

**Item Summary/Background/Prior Action**

Vice-Chairman Lersch will provide an update on the Adopt-A-Spot Program.

**Staff Recommendation/Motion**

N/A



**CITY OF CORINTH  
Staff Report**

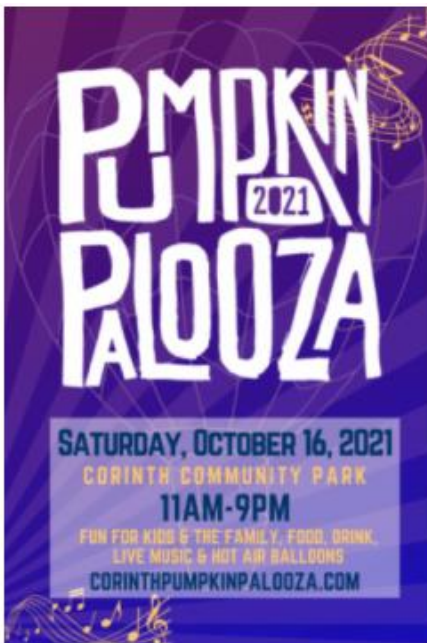
<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Events   KCB – Past, Present, and Future
<b>Ends:</b>	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Discuss past, present, and future events.

**Item Summary/Background/Prior Action**

**Pumpkin Palooza – October 16, 2021**



**3<sup>rd</sup> Annual Lake Cities Recycles/Trash-Off - November 13, 2021**



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**Lake Cities  
Recycles / Trash-Off**

Nov. 13th 9am-Noon  
NCTC Campus Parking Lot  
1500 N. Corinth St.

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**THIS IS A FREE EVENT FOR ALL LAKE CITIES RESIDENTS!**

**SERVICES INCLUDE:**

- Paper Shredding
- Electronic Recycling
- Car/Truck Tire Collection (No Rims)
- Bulk Trash Disposal

We will also be accepting donations for the Lake Dallas Animal Shelter during this event. Please drop off cat/dog food or other items on the shelter's wish list. Visit [cityofcorinth.com/kcb](http://cityofcorinth.com/kcb) for more information.

**Staff Recommendation/Motion**

N/A



# CITY OF CORINTH Staff Report

<b>Meeting Date:</b>	10/19/2021 <b>Title:</b> Workday   KCB – Butterfly Garden
<b>Ends:</b>	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development
<b>Governance Focus:</b>	<i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function

**Item/Caption**

Discuss future Butterfly Garden workday(s).

**Item Summary/Background/Prior Action**

Continue discussion and decide the next workday for the Butterfly Garden, including KCB board member assignments, date/time, items needed, budget, staff liaison commitment requirement.

**Staff Recommendation/Motion**

N/A