

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, February 21, 2023 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the January 17, 2023, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for January 2023.

D. BUSINESS AGENDA

3. Discuss volunteer opportunities with Lake Dallas High School National Honor Society.
4. Adopt-A-Spot Program Update
5. Events – Propose 2023 Event Calendar
6. Parks and Recreation Sub-Committee

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

7. Microsoft Teams Page

F. ADJOURN

Posted on this 17th day of February 2023, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title: Minutes January 17, 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

Item/Caption

Consider and act on minutes from the January 17, 2023, regular session.

Item Summary/Background/Prior Action

Attached are the minutes from the January 17, 2023 regular session. The minutes are in draft form are not considered official until formally approved.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, January 17, 2023 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Vice-Chairman Hill called the meeting to order at 6:17 p.m.

Board Members Present:

- Julie Hill – Vice-Chairman
- Adam Johnson – Place 1
- Jesse Knuckles – Place 6
- Lillian McBeth – Place 8
- Burleigh Wood Jr. – Place 10

Staff Present:

- Glenn Barker – Public Works Director
- Haley Koehler – Senior Administrative Assistant
- Melissa Dolan – Parks and Recreation and Asset Manager

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the December 20, 2022, regular session.

Motion was made by Board Member Johnson to approve as presented, Board member Wood seconded the motion.

2. Consider and act on the Keep Corinth Beautiful financials for December 2022.

Motion was made by Board Member Johnson to approve as presented, Board Member McBeth seconded the motion.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update

The item was presented, and discussion followed.

The adopt-a-spot program had 1 clean-up in December. Gohlke Pools would like to adopt Post Oak Dr from Lake Sharon Dr. to Robinson. Board Member McBeth will give them supplies.

4. Events – Propose 2023 Event Calendar

The item was presented, and discussion followed.

Staff Member Koehler confirmed the 2023 Trash-Off date with Magic Shred, Computer Crushers, and CWD.

5. Receive a report, hold a discussion, and provide staff direction on adding drip irrigation in the Butterfly Garden.

The item was presented, and discussion followed.

Staff Member Dolan provided the board with a quote from Grand Landscapes and Athletics to add drip irrigation at the Butterfly Garden.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No comments were made.

F. ADJOURN

Vice-Chairman Hill adjourned the meeting at 6:40 p.m.

Posted on this 13th day of January 2023, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ____ day of _____

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title:	Financials KCB – January 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for January 2023.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 02/28/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL								
Department: 1004 - GENERAL SERVICES								
Object: 52000 - ADVERTISING								
401-1004-52000	ADVERTISING	1,000.00	1,000.00	0.00	50.00	0.00	950.00	95.00 %
Object: 52000 - ADVERTISING Total:		1,000.00	1,000.00	0.00	50.00	0.00	950.00	95.00%
Object: 52105 - SPECIAL EVENTS								
401-1004-52105	SPECIAL EVENTS	2,500.00	2,500.00	0.00	1,685.25	0.00	814.75	32.59 %
Object: 52105 - SPECIAL EVENTS Total:		2,500.00	2,500.00	0.00	1,685.25	0.00	814.75	32.59%
Object: 52500 - DUES & SUBSCRIPTIONS								
401-1004-52500	DUES & SUBSCRIPTIONS	850.00	850.00	0.00	75.00	0.00	775.00	91.18 %
Object: 52500 - DUES & SUBSCRIPTIONS Total:		850.00	850.00	0.00	75.00	0.00	775.00	91.18%
Object: 53000 - GENERAL SUPPLIES								
401-1004-53000	GENERAL SUPPLIES	1,300.00	1,300.00	0.00	73.94	0.00	1,226.06	94.31 %
Object: 53000 - GENERAL SUPPLIES Total:		1,300.00	1,300.00	0.00	73.94	0.00	1,226.06	94.31%
Object: 56000 - TRAINING								
401-1004-56000	TRAINING	740.00	740.00	0.00	0.00	0.00	740.00	100.00 %
Object: 56000 - TRAINING Total:		740.00	740.00	0.00	0.00	0.00	740.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING								
401-1004-56100	TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	63.90	0.00	1,871.10	96.70 %
Object: 56100 - TRAVEL, MEALS, LODGING Total:		1,935.00	1,935.00	0.00	63.90	0.00	1,871.10	96.70%
Department: 1004 - GENERAL SERVICES Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%
Report Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%



Corinth, TX

Account	Name		Beginning Balance	Total Activity	Ending Balance			
Department: 1004 - GENERAL SERVICES								
Object: 52000 - ADVERTISING								
<u>401-1004-52000</u> ADVERTISING			0.00	228.88	228.88			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2021	APPKT01541	LWYLIE 11/21-11	DFT0003424	FAST SIGNS-DATE UPDATE FOR RECYCLES/...	995486 - JP MORGAN CHASE BANK NA		75.00	75.00
11/30/2021	APPKT01541	LWYLIE 11/21-4	DFT0003424	TAYLOR CREATION-SPONSOR LOGOS ON ...	995486 - JP MORGAN CHASE BANK NA		152.00	227.00
11/30/2021	APPKT01541	LWYLIE 11/21-7	DFT0003424	FACEBOOK-KCB ADVERTISING-WORKDAY	995486 - JP MORGAN CHASE BANK NA		1.88	228.88
Total Object: 52000 - ADVERTISING:			Beginning Balance: 0.00	Total Activity: 228.88			Ending Balance: 228.88	
Object: 52105 - SPECIAL EVENTS								
<u>401-1004-52105</u> SPECIAL EVENTS			0.00	3,941.84	3,941.84			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/24/2021	APPKT01528	42429	224919	SHREDDING TRUCK-TRASH-OFF EVENT 11...	994360 - MAGIC SHRED		390.00	390.00
11/30/2021	APPKT01541	LWYLIE 11/21-1	DFT0003424	WALMART-CANDY/DRINKS FOR KCB VOL...	995486 - JP MORGAN CHASE BANK NA		55.22	445.22
12/31/2021	APPKT01575	LWYLIE 12/21-2	DFT0003544	ALBERTSONS-4 CA WATER-KCB-RECYCLE/...	995486 - JP MORGAN CHASE BANK NA		7.56	452.78
12/31/2021	APPKT01575	LWYLIE 12/21-3	DFT0003544	ALDI-SNACKS-KCB-RECYCLE/TRASH EVENT	995486 - JP MORGAN CHASE BANK NA		7.35	460.13
12/31/2021	APPKT01575	LWYLIE 12/21-4	DFT0003544	WALMART-DRINKS-KCB-RECYCLE/TRASH ...	995486 - JP MORGAN CHASE BANK NA		3.88	464.01
12/31/2021	APPKT01575	LWYLIE 12/21-6	DFT0003544	WATERBUCK VENDING-ICE-KCB-RECYCLE/...	995486 - JP MORGAN CHASE BANK NA		1.75	465.76
12/31/2021	APPKT01575	LWYLIE 12/21-7	DFT0003544	DOMINOS-PIZZA-KCB VOLUNTRS-RECYCLE...	995486 - JP MORGAN CHASE BANK NA		74.90	540.66
12/31/2021	APPKT01575	LWYLIE 12/21-8	DFT0003544	DISCOUNT TIRE-DISPOSAL FEE(10 TIRES) R...	995486 - JP MORGAN CHASE BANK NA		50.00	590.66
01/31/2022	APPKT01620	KLINDSEY 01/22-4	DFT0003702	COMPUTER CRUSHERS RECYCLING - TRAS...	995486 - JP MORGAN CHASE BANK NA		225.00	815.66
05/31/2022	APPKT01798	ABUICE 05/22-1	DFT0004269	MULCH LANDSCAPE PINS LNDSCPE FABR...	995486 - JP MORGAN CHASE BANK NA		504.34	1,320.00
05/31/2022	APPKT01798	GBARKER 05/22-3	DFT0004269	BUTTERFLY GARDEN WORKDAY - PLANTS	995486 - JP MORGAN CHASE BANK NA		54.95	1,374.95
05/31/2022	APPKT01798	GBARKER 05/22-4	DFT0004269	BUTTERFLY GARDEN WORKDAY - PLANTS	995486 - JP MORGAN CHASE BANK NA		339.74	1,714.69
05/31/2022	APPKT01798	HKOEHLER 05/22-10	DFT0004269	MULCH RIVER ROCK	995486 - JP MORGAN CHASE BANK NA		280.35	1,995.04
05/31/2022	APPKT01798	HKOEHLER 05/22-11	DFT0004269	BUTTERFLY GARDEN WORKDAY - PLANTS	995486 - JP MORGAN CHASE BANK NA		385.66	2,380.70
05/31/2022	APPKT01798	HKOEHLER 05/22-15	DFT0004269	BUTTERFLY GARDEN WORKDAY - KONA IC...	995486 - JP MORGAN CHASE BANK NA		250.00	2,630.70
05/31/2022	APPKT01798	HKOEHLER 05/22-5	DFT0004269	EVERGREEN WORKDAY LUNCH 4/7/22	995486 - JP MORGAN CHASE BANK NA		17.97	2,648.67
05/31/2022	APPKT01798	HKOEHLER 05/22-9	DFT0004269	BUCKET - 5 GAL LNDSCPE PINS GARDEN ...	995486 - JP MORGAN CHASE BANK NA		80.04	2,728.71
06/30/2022	APPKT01833	HKOEHLER 06/22-5	DFT0004371	CREDIT SALES TAX CHARGED-LOWES	995486 - JP MORGAN CHASE BANK NA		-6.10	2,722.61
08/04/2022	APPKT01882	HKOEHLER 07/22-2	DFT0004592	CREDIT SALES TAX CHARGED	995486 - JP MORGAN CHASE BANK NA		-21.37	2,701.24
09/30/2022	APPKT02058	HKOEHLER 10/22-10	DFT0004964	PUMPKIN PALOOZA T-SHIRTS	995486 - JP MORGAN CHASE BANK NA		944.10	3,645.34
09/30/2022	APPKT02058	HKOEHLER 10/22-11	DFT0004964	PUMPKIN PALOOZA TOTES	995486 - JP MORGAN CHASE BANK NA		296.50	3,941.84
Total Object: 52105 - SPECIAL EVENTS:			Beginning Balance: 0.00	Total Activity: 3,941.84			Ending Balance: 3,941.84	

Detail Report

Account	Name	Beginning Balance	Total Activity	Ending Balance				
Object: 52500 - DUES & SUBSCRIPTIONS								
401-1004-52500	DUES & SUBSCRIPTIONS	0.00	175.00	175.00				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
02/28/2022	APPKT01693	LWYLIE 02/22-1	DFT0003967	KTB-2022 DUES-KEEP CORINTH BEAUTIFUL	995486 - JP MORGAN CHASE BANK NA		175.00	175.00
Total Object: 52500 - DUES & SUBSCRIPTIONS:		Beginning Balance: 0.00	Total Activity: 175.00			Ending Balance: 175.00		
Object: 53000 - GENERAL SUPPLIES								
401-1004-53000	GENERAL SUPPLIES	0.00	1,573.24	1,573.24				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2021	APPKT01541	JCAO 11/21-2	DFT0003424	5600-5023 RPL IGNITION SWITCH MAINT-...	995486 - JP MORGAN CHASE BANK NA		971.07	971.07
12/01/2021	APPKT01549	589566	224965	TIRE DISPOSAL FEE X 2	991042 - BRISCOE ALIGNMENT & TIRE INC		42.50	1,013.57
12/31/2021	APPKT01575	LWYLIE 12/21-5	DFT0003544	WALMART-CABLE TIES-KCB-RECYCLE/TRA...	995486 - JP MORGAN CHASE BANK NA		3.97	1,017.54
04/30/2022	APPKT01758	HKOEHLER 04/22-10	DFT0004152	CRAYONS FOR MEADOWVIEW PARK EVENT	995486 - JP MORGAN CHASE BANK NA		19.99	1,037.53
05/31/2022	APPKT01798	HKOEHLER 05/22-13	DFT0004269	BUTTERFLY GARDEN SIGNS	995486 - JP MORGAN CHASE BANK NA		191.75	1,229.28
08/04/2022	APPKT01882	HKOEHLER 07/22-5	DFT0004592	PLAQUE - KCB GOLD AWARD	995486 - JP MORGAN CHASE BANK NA		39.13	1,268.41
08/04/2022	APPKT01882	HKOEHLER 07/22-6	DFT0004592	REACHER GRABBER FRGHT	995486 - JP MORGAN CHASE BANK NA		28.93	1,297.34
08/31/2022	APPKT01922	38377	226638	SERVICE AWARD-SCALLON	995324 - DENTON TROPHY HOUSE		46.00	1,343.34
09/30/2022	APPKT02058	HKOEHLER 10/22-8	DFT0004964	GRABBER TOOL - ADOPT-A-SPOT PROGR...	995486 - JP MORGAN CHASE BANK NA		229.90	1,573.24
Total Object: 53000 - GENERAL SUPPLIES:		Beginning Balance: 0.00	Total Activity: 1,573.24			Ending Balance: 1,573.24		
Object: 56000 - TRAINING								
401-1004-56000	TRAINING	0.00	910.80	910.80				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
06/30/2022	APPKT01833	HKOEHLER 06/22-7	DFT0004371	OLIVE HILL KEEP TEXAS BEAUTIFUL CONF...	995486 - JP MORGAN CHASE BANK NA		910.80	910.80
Total Object: 56000 - TRAINING:		Beginning Balance: 0.00	Total Activity: 910.80			Ending Balance: 910.80		
Object: 56100 - TRAVEL, MEALS, LODGING								
401-1004-56100	TRAVEL/MEALS/LODGING	0.00	1,232.97	1,232.97				
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
07/27/2022	APPKT01867	EXP OLIVE & HILL KTB ...	226424	MILEAGE REIMB	996994 - JENNIFER OLIVE		265.58	265.58
07/27/2022	APPKT01867	EXP OLIVE & HILL KTB ...	226424	KTB CONF DINNER (2) 06/28/22	996994 - JENNIFER OLIVE		40.07	305.65
07/27/2022	APPKT01867	EXP OLIVE & HILL KTB ...	226424	KTB CONF DINNER (2) 06/27/22	996994 - JENNIFER OLIVE		54.36	360.01
08/04/2022	APPKT01882	HKOEHLER 07/22-0	DFT0004592	OLIVE - KEEP TEXAS BEAUTIFUL CONFERE...	995486 - JP MORGAN CHASE BANK NA		493.16	853.17
08/04/2022	APPKT01882	HKOEHLER 07/22-1	DFT0004592	HILL - KEEP TEXAS BEAUTIFUL CONFEREN...	995486 - JP MORGAN CHASE BANK NA		379.80	1,232.97
Total Object: 56100 - TRAVEL, MEALS, LODGING:		Beginning Balance: 0.00	Total Activity: 1,232.97			Ending Balance: 1,232.97		
Total Department: 1004 - GENERAL SERVICES:		Beginning Balance: 0.00	Total Activity: 8,062.73			Ending Balance: 8,062.73		
Grand Totals:		Beginning Balance: 0.00	Total Activity: 8,062.73			Ending Balance: 8,062.73		

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
401 - KEEP CORINTH BEAUTIFUL	0.00	8,062.73	8,062.73
Grand Total:	0.00	8,062.73	8,062.73



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title:	Volunteer Opportunities Lake Dallas National Honor Society
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Discuss volunteer opportunities with Lake Dallas High School National Honor Society.

Item Summary/Background/Prior Action

The Lake Dallas High School National Honor Society is interested in collaborating with Keep Corinth Beautiful for a group project to receive volunteer hours.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title:	Update Adopt-A-Spot
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Adopt-A-Spot Program Update

Item Summary/Background/Prior Action

Board Member McBeth will provide an update on the Adopt-A-Spot Program.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title:	Events Propose 2023 Event Calendar
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Events – Propose 2023 Event Calendar

Item Summary/Background/Prior Action

Discuss 2023 Event Calendar and assign duties.

- Easter Extravaganza
- Butterfly Run
- Pumpkin Palooza
- Trash Off

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



**CITY OF CORINTH
Staff Report**

Meeting Date:	2/21/2023	Title:	Update Parks and Recreation Sub-Committee
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Parks and Recreation Sub-Committee

Item Summary/Background/Prior Action

Receive an update from Parks and Recreation Sub-Committee on upcoming projects.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NAC



CITY OF CORINTH Staff Report

Meeting Date:	2/21/2023	Title:	Update Teams Page
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Microsoft Teams Page

Item Summary/Background/Prior Action

All board members should have access to the Keep Corinth Beautiful Microsoft Teams page and KCB email setup.

Financial Impact

Applicable Policy/Ordinance

Staff Recommendation/Motion