

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, October 17, 2023 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the Keep Corinth Beautiful financials for September 2023.
2. Consider and act on minutes from the September 19, 2023, regular session.

D. BUSINESS AGENDA

3. New Board Member Introductions
4. Consider and Act on Board Member Roles
5. Adopt-A-Spot Program Update
6. Canvus World - Donated Benches
7. Butterfly Garden
8. Discuss Trash-Off Planning.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 13th day of October 2023, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH

Staff Report

Meeting Date:	10/17/2023	Title:	Financials KCB – September 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for September 2023.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Section C, Item 1.

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL									
Department: 1004 - FACILITIES MANAGEMENT									
Object: 52000 - ADVERTISING									
401-1004-52000	ADVERTISING		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
EVENT MARKETING			1.00	1,000.00	1,000.00				
Object: 52000 - ADVERTISING Total:			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
Object: 52105 - SPECIAL EVENTS									
401-1004-52105	SPECIAL EVENTS		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
EVENT EXPANSION IDEAS			1.00	2,500.00	2,500.00				
Object: 52105 - SPECIAL EVENTS Total:			2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
Object: 52500 - DUES & SUBSCRIPTIONS									
401-1004-52500	DUES & SUBSCRIPTIONS		850.00	850.00	0.00	0.00	0.00	850.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
ARBOR DAY FOUNDATION			1.00	75.00	75.00				
DUES & SUBSCRIPTIONS			1.00	100.00	100.00				
KEEP TEXAS BEAUTIFUL			1.00	175.00	175.00				
MONARCH BUTTERFLY			1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:			850.00	850.00	0.00	0.00	0.00	850.00	100.00%
Object: 53000 - GENERAL SUPPLIES									
401-1004-53000	GENERAL SUPPLIES		1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
BUTTERFLY GARDEN SEEDS/PLANTS			1.00	300.00	300.00				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)			1.00	1,400.00	1,400.00				
Object: 53000 - GENERAL SUPPLIES Total:			1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	100.00%

Budget Report

For Fiscal: 2023-2024 Period E

Section C, Item 1.

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 56000 - TRAINING									
401-1004-56000	TRAINING		970.00	970.00	0.00	0.00	0.00	970.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB CONFERENCE 2 X \$485			1.00	970.00	970.00				
Object: 56000 - TRAINING Total:			970.00	970.00	0.00	0.00	0.00	970.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING									
401-1004-56100	TRAVEL/MEALS/LODGING		1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB ANNUAL CONFERENCE X2			1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS			1.00	395.00	395.00				
Object: 56100 - TRAVEL, MEALS, LODGING Total:			1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00%
Department: 1004 - FACILITIES MANAGEMENT Total:			8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:			8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%
Report Total:			8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%

Group Summary

Objec...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Department: 1004 - FACILITIES MANAGEMENT							
52000 - ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
52105 - SPECIAL EVENTS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
52500 - DUES & SUBSCRIPTIONS	850.00	850.00	0.00	0.00	0.00	850.00	100.00%
53000 - GENERAL SUPPLIES	1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	100.00%
56000 - TRAINING	970.00	970.00	0.00	0.00	0.00	970.00	100.00%
56100 - TRAVEL, MEALS, LODGING	1,935.00	1,935.00	0.00	0.00	0.00	1,935.00	100.00%
Department: 1004 - FACILITIES MANAGEMENT Total:	8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:	8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%
Report Total:	8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	Percent Remaining
						Favorable (Unfavorable)	
401 - KEEP CORINTH BEAUTIFUL	8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%
Report Total:	8,955.00	8,955.00	0.00	0.00	0.00	8,955.00	100.00%



CITY OF CORINTH

Staff Report

Meeting Date:	10/17/2023	Title:	Minutes September 19, 2023
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on minutes from the September 19, 2023, regular session.

Item Summary/Background/Prior Action

Attached are the minutes from the September 19, 2023, regular session. The minutes are in draft form are not considered official until formally approved.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, September 19, 2023 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Board Member Terkelsen called the meeting to order at 6:03 p.m.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No citizens comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the August 15, 2023, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for August 2023.

Motion was made by Board Member Johnson. Seconded by Board Member Wood.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update

The item was presented, and discussion followed.

Staff Member Koehler stated that there were 4 Adopt-A-Spot clean-up's in August and 1 in September to date.

4. Butterfly Garden

The item was presented, and discussion followed.

Board Member Johnson made a motion to move the fall planting from 10/14/23 to 10/21/23. Board Member Wood seconded the motion.

5. Discuss Trash-Off Planning.

The item was presented, and a discussion followed.

Staff Member Koehler will begin advertising trash-off on social media. Trash-Off signs will be put out throughout the City four weeks prior to the event. Staff member Koehler will confirm with all vendors date/time.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates were made.

F. ADJOURN

Board Member Terkelsen adjourned the meeting at 6:33 p.m.

Posted on this 15th day of September 2023, at 12:00 P.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	10/17/2023	Title:	Introduction New Board Member
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i>	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder
	<i>Decision:</i>	<input checked="" type="checkbox"/> Governance Policy	<input checked="" type="checkbox"/> Ministerial Function

Item/Caption

New Board Member Introductions

Item Summary/Background/Prior Action

New Board Members – Molly Thornton (Place 1) and Heath Schadeegg (Place 3).

KCB meets at 6:00 p.m. on the 3rd Tuesday of each month and special sessions are called on an as needed basis. Meetings are held in the Public Works Conference Room. Chairman will outline objectives and goals, board member guidelines/commitments, roles, documentation, quorum rules.

KCB is a Gold Star Affiliate of Keep Texas Beautiful for 2022. Keep Texas Beautiful (KTB), a statewide grassroots environmental and community improvement non-profit organization, recently named KCB a Gold Star Affiliate, a designation granted to 70 affiliates of KTB's nearly 300 affiliates. Gold Star recognition is the membership recognition highest status any community affiliate can achieve.

To remain in good standing with KTB, community affiliates must submit a report, pay dues, attend training, and participate in a KTB-endorsed activity annually. To achieve Gold Star status, affiliates must share information on their mission and goals, answer questions about their economic development and diversity and inclusion practices or participate in the Beautify Texas Awards or Governor's Community Achievement Awards programs and provide a letter of support from their community. KTB formally recognized Corinth during its 55th Annual Conference in June.

Keep Corinth Beautiful is very active in the community with beautification projects and marketing. Because of their increased activity, the City Council agreed to increase the board members to 10 beginning this year, 2022- 2023. Their mission is to engage with residents, businesses, and collaborate with the Keep Lake Cities Beautiful Boards of Lake Dallas, Shady Shores, and Hickory Creek.

Staff Recommendation/Motion



CITY OF CORINTH

Staff Report

Meeting Date:	4/18/2023	Title:	Vote Board Member Roles
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and Act on Board Member Roles

Item Summary/Background/Prior Action

Consider and act on nominations for Chairman, Vice-Chairman, Board Member Roles, and Appoint Parks and Recreation sub-committee.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

Meeting Date:	10/17/2023	Title:	Update Adopt-A-Spot
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Adopt-A-Spot Program Update

Item Summary/Background/Prior Action

Board Member McBeth will provide an update on the Adopt-A-Spot Program.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	10/17/2023	Title:	Donation Butterfly Garden – Benches
Ends:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Canvas World - Donated Benches

Item Summary/Background/Prior Action

Canvas World partnered with the City of Corinth to donate benches made from wind turbines to the Butterfly Garden. Seven donors have purchased benches to donate.

[Canvas World - Space - Canvas World \(gocanvas.com\)](https://gocanvas.com)

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

Meeting Date:	10/17/2023	Title:	Discussion Butterfly Garden
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Butterfly Garden

Item Summary/Background/Prior Action

Hold a discussion on the Butterfly Garden.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff /Report

Meeting Date:	10/17/2023	Title:	Discussion Annual Trash-Off
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Discuss Trash-Off Planning.

Item Summary/Background/Prior Action

Discuss Annual Trash-Off and Budget

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA