

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, January 17, 2023 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the December 20, 2022, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for December 2022.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update
4. Events – Propose 2023 Event Calendar
5. Receive a report, hold a discussion, and provide staff direction on adding drip irrigation in the Butterfly Garden.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 13th day of January 2023, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	1/17/2023	Title: Minutes December 20, 2022
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

Item/Caption

Consider and act on minutes from the December 20, 2022, regular session.

Item Summary/Background/Prior Action

Attached are the minutes from the December 20, 2022 regular session. The minutes are in draft form are not considered official until formally approved.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, December 20, 2022 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Chairman Olive called the meeting to order at 6:02 p.m.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the November 15, 2022, special session.

Motion was made by Board Member Hill to approve as presented. Board Member Sessions seconded the motion.

2. Consider and act on the Keep Corinth Beautiful financials for November 2022.

Motion was made by Board Member Hill to approve as presented. Board Member Sessions seconded the motion.

D. BUSINESS AGENDA

3. Adopt-A-Spot Update

The item was presented, and a discussion followed.

There were no cleanups. Adopted spots should be maintained once a quarter; adoptees will have 30 days to clean up after being notified of two missed quarters. The spot will become available to adopt if not complete.

4. Events

Item was presented, and a discussion followed.

The board discussed holding two Trash-Off events, one in the spring and one in the fall. Staff Member Koehler will check with vendors on available dates.

5. Parks and Recreation Sub-Committee

The item was presented, and a discussion followed.

Parks and Recreation Manager Melissa Dolan gave the board an update on current projects. The Dog Park Community build was held on December 3rd, and will plan to have a grand opening in the spring. The Parks department is working on field improvements while the fields are closed, and the Fairview Park Community Build is scheduled for the spring.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

There will be no meeting in December 2023.

F. ADJOURN

Chairman Olive adjourned the meeting at 6:48 p.m.

Posted on this 16th day of December 2022, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ___ day of _____



Glenn Barker
Director of Public Works
City of Corinth, Texas



**CITY OF CORINTH
Staff Report**

Meeting Date:	1/17/2023	Title: Financials KCB – December 2022
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for December 2022.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Budget Report Account Summary

For Fiscal: 2022-2023 Period Ending: 01/31/2023

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL								
Department: 1004 - GENERAL SERVICES								
Object: 52000 - ADVERTISING								
401-1004-52000	ADVERTISING	1,000.00	1,000.00	0.00	50.00	0.00	950.00	95.00 %
Object: 52000 - ADVERTISING Total:		1,000.00	1,000.00	0.00	50.00	0.00	950.00	95.00%
Object: 52105 - SPECIAL EVENTS								
401-1004-52105	SPECIAL EVENTS	2,500.00	2,500.00	0.00	1,685.25	0.00	814.75	32.59 %
Object: 52105 - SPECIAL EVENTS Total:		2,500.00	2,500.00	0.00	1,685.25	0.00	814.75	32.59%
Object: 52500 - DUES & SUBSCRIPTIONS								
401-1004-52500	DUES & SUBSCRIPTIONS	850.00	850.00	0.00	75.00	0.00	775.00	91.18 %
Object: 52500 - DUES & SUBSCRIPTIONS Total:		850.00	850.00	0.00	75.00	0.00	775.00	91.18%
Object: 53000 - GENERAL SUPPLIES								
401-1004-53000	GENERAL SUPPLIES	1,300.00	1,300.00	0.00	73.94	0.00	1,226.06	94.31 %
Object: 53000 - GENERAL SUPPLIES Total:		1,300.00	1,300.00	0.00	73.94	0.00	1,226.06	94.31%
Object: 56000 - TRAINING								
401-1004-56000	TRAINING	740.00	740.00	0.00	0.00	0.00	740.00	100.00 %
Object: 56000 - TRAINING Total:		740.00	740.00	0.00	0.00	0.00	740.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING								
401-1004-56100	TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	63.90	0.00	1,871.10	96.70 %
Object: 56100 - TRAVEL, MEALS, LODGING Total:		1,935.00	1,935.00	0.00	63.90	0.00	1,871.10	96.70%
Department: 1004 - GENERAL SERVICES Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%
Report Total:		8,325.00	8,325.00	0.00	1,948.09	0.00	6,376.91	76.60%



Corinth, TX

Account	Name					Beginning Balance	Total Activity	Ending Balance
Department: 1004 - GENERAL SERVICES								
Object: 52000 - ADVERTISING								
<u>401-1004-52000</u> ADVERTISING						228.88	50.00	278.88
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2022	APPKT02094	HKOEHLER 11/22-11	DFT0005091	FB AD - TRASH- OFF	995486 - JP MORGAN CHASE BANK NA		10.00	238.88
11/30/2022	APPKT02094	HKOEHLER 11/22-13	DFT0005091	FB AD - TRASH OFF	995486 - JP MORGAN CHASE BANK NA		10.00	248.88
11/30/2022	APPKT02094	HKOEHLER 11/22-14	DFT0005091	FB AD - TRASH OFF	995486 - JP MORGAN CHASE BANK NA		10.00	258.88
12/31/2022	APPKT02123	HKOEHLER 12/22-1	DFT0005184	LAKE CITIES TRASH-OFF EVENT	995486 - JP MORGAN CHASE BANK NA		15.00	273.88
12/31/2022	APPKT02123	HKOEHLER 12/22-32	DFT0005184	LAKE CITIES TRASH OFF EVENT	995486 - JP MORGAN CHASE BANK NA		5.00	278.88
Total Object: 52000 - ADVERTISING:					Beginning Balance: 228.88	Total Activity: 50.00	Ending Balance: 278.88	
Object: 52105 - SPECIAL EVENTS								
<u>401-1004-52105</u> SPECIAL EVENTS						2,701.24	2,925.85	5,627.09
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/30/2022	APPKT02058	HKOEHLER 10/22-10	DFT0004964	PUMPKIN PALOOZA T-SHIRTS	995486 - JP MORGAN CHASE BANK NA		944.10	3,645.34
09/30/2022	APPKT02058	HKOEHLER 10/22-11	DFT0004964	PUMPKIN PALOOZA TOTES	995486 - JP MORGAN CHASE BANK NA		296.50	3,941.84
11/23/2022	APPKT02071	48376	227236	TRASH OFF-SHRED DOCUMENTS 3 HRS 11...	994360 - MAGIC SHRED		390.00	4,331.84
11/30/2022	APPKT02094	HKOEHLER 11/22-0	DFT0005091	TRASH-OFF BANNER DATE CHANGE	995486 - JP MORGAN CHASE BANK NA		75.00	4,406.84
11/30/2022	APPKT02094	HKOEHLER 11/22-1	DFT0005091	PUMPKIN PALOOZA CANDY	995486 - JP MORGAN CHASE BANK NA		172.42	4,579.26
11/30/2022	APPKT02094	HKOEHLER 11/22-4	DFT0005091	PUMPKIN PALOOZA CANDY	995486 - JP MORGAN CHASE BANK NA		71.02	4,650.28
11/30/2022	APPKT02094	HKOEHLER 11/22-7	DFT0005091	BUTTERFLY GARDEN WORKDAY PLANTS	995486 - JP MORGAN CHASE BANK NA		351.78	5,002.06
11/30/2022	APPKT02094	HKOEHLER 11/22-8	DFT0005091	BUTTERFLY GARDEN WORKDAY PLANTS	995486 - JP MORGAN CHASE BANK NA		255.60	5,257.66
11/30/2022	APPKT02094	HKOEHLER 11/22-9	DFT0005091	BUTTERFLY GARDEN WORKDAY - WATER	995486 - JP MORGAN CHASE BANK NA		16.08	5,273.74
11/30/2022	APPKT02094	JCAO 11/22-5	DFT0005091	MIRACLE GRO - BUTTERFLY GARDEN PLAN...	995486 - JP MORGAN CHASE BANK NA		53.88	5,327.62
11/30/2022	APPKT02094	JSlicker 11/22-1	DFT0005091	ICE - BUTTERFLY GARDEN WORKDAY	995486 - JP MORGAN CHASE BANK NA		17.80	5,345.42
12/31/2022	APPKT02123	HKOEHLER 12/22-5	DFT0005184	TRASH-OFF EVENT - PIZZA	995486 - JP MORGAN CHASE BANK NA		230.67	5,576.09
12/31/2022	APPKT02123	JCAO 12/22-7	DFT0005184	TRASH OFF EVENT - TIRE DISPOSAL	995486 - JP MORGAN CHASE BANK NA		51.00	5,627.09
Total Object: 52105 - SPECIAL EVENTS:					Beginning Balance: 2,701.24	Total Activity: 2,925.85	Ending Balance: 5,627.09	
Object: 52500 - DUES & SUBSCRIPTIONS								
<u>401-1004-52500</u> DUES & SUBSCRIPTIONS						175.00	75.00	250.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
12/31/2022	APPKT02123	HKOEHLER 12/22-28	DFT0005184	ARBOR DAY MEMBERSHIP	995486 - JP MORGAN CHASE BANK NA		75.00	250.00
Total Object: 52500 - DUES & SUBSCRIPTIONS:					Beginning Balance: 175.00	Total Activity: 75.00	Ending Balance: 250.00	

Detail Report

Account	Name					Beginning Balance	Total Activity	Ending Balance
Object: 53000 - GENERAL SUPPLIES								
401-1004-53000	GENERAL SUPPLIES					1,343.34	303.84	1,647.18
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/30/2022	APPKT02058	HKOEHLER 10/22-8	DFT0004964	GRABBER TOOL - ADOPT-A-SPOT PROGR...	995486 - JP MORGAN CHASE BANK NA		229.90	1,573.24
11/30/2022	APPKT02094	HKOEHLER 11/22-3	DFT0005091	PLANT LABELS	995486 - JP MORGAN CHASE BANK NA		73.94	1,647.18
Total Object: 53000 - GENERAL SUPPLIES:						Beginning Balance: 1,343.34	Total Activity: 303.84	Ending Balance: 1,647.18
Object: 56100 - TRAVEL, MEALS, LODGING								
401-1004-56100	TRAVEL/MEALS/LODGING					1,232.97	63.90	1,296.87
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
11/30/2022	APPKT02094	HKOEHLER 11/22-10	DFT0005091	BUTTERFLY GARDEN WORKDAY - BREAKF...	995486 - JP MORGAN CHASE BANK NA		63.90	1,296.87
Total Object: 56100 - TRAVEL, MEALS, LODGING:						Beginning Balance: 1,232.97	Total Activity: 63.90	Ending Balance: 1,296.87
Total Department: 1004 - GENERAL SERVICES:						Beginning Balance: 5,681.43	Total Activity: 3,418.59	Ending Balance: 9,100.02
Grand Totals:						Beginning Balance: 5,681.43	Total Activity: 3,418.59	Ending Balance: 9,100.02

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
401 - KEEP CORINTH BEAUTIFUL	5,681.43	3,418.59	9,100.02
Grand Total:	5,681.43	3,418.59	9,100.02



CITY OF CORINTH Staff Report

Meeting Date:	1/17/2023	Title:	Update Adopt-A-Spot
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Adopt-A-Spot Program Update

Item Summary/Background/Prior Action

Chairman Olive will provide an update on the Adopt-A-Spot Program.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	1/17/2023	Title:	Events Propose 2023 Event Calendar
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Events – Propose 2023 Event Calendar

Item Summary/Background/Prior Action

Discuss 2023 Event Calendar and assign duties.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	1/17/2023	Title:	Discussion Butterfly Garden – Drip Irrigation Quote
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Receive a report, hold a discussion, and provide staff direction on adding drip irrigation in the Butterfly Garden.

Item Summary/Background/Prior Action

Grand Landscapes and Athletics provided a quote to install drip irrigation in the Butterfly Garden.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



January 12, 2023

City of Corinth
3300 Corinth Parkway
Corinth, Tx 76208

PROPOSAL

Project: Butterfly Garden Drip

SCOPE OF WORK:

- Install drip irrigation in approximately 3,000 sq ft. Existing irrigation valves for this area will be located and replaced with drip valves. Find existing lateral line feeding this area. Run feeder lines(pvc) the length of the beds. Tie into the feeder line and run drip irrigation into the beds. Drip will be placed (as best we can with existing plantings) every 18" on center. Existing mulch will be raked back down to the weed barrier. Drip will be installed on top of the existing weed barrier. Once drip is installed the existing mulch will be raked smooth.
- 4 days labor plus materials and trencher

PROPOSAL TOTAL: \$13,160.00

Project Specific Exclusions:

1. Sales and use tax
2. Bonds

Project Conditions:

1. Grand Landscapes to have free and clear access to the work for equipment and materials.
2. Due to the continuing fluctuations in the cost of materials, freight, etc. beyond our control, Grand Landscapes reserves the right to verify and confirm pricing prior to execution of a contract if not awarded within 30 days from the date of this proposal.
3. Warranty replacement for damages to materials caused by Acts of God, theft, vandalism, poor / improper maintenance (including irrigation system; improper watering), or damages caused by other trades. Acts of God include but not limited to; hail, wind, drought, storm damage, flood, freeze, etc.

Thank you for the invitation for bid this project and for your consideration of our proposal. We look forward to working with you soon.

Respectfully,

Stephen Harris

Stephen Harris
(817) 894-4960 - mobile
stephen@grandlandscapesllc.com

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