

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, June 17, 2025 at 5:45 PM

3300 Corinth Parkway | Conference Room 102

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. The Board is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair or a Board Member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- [1.](#) Consider and act on the minutes from May 20, 2025.
- [2.](#) Consider and act on the Keep Corinth Beautiful financials for April and May 2025.

D. BUSINESS AGENDA

- [3.](#) Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, and upcoming events.
- [4.](#) Receive a report and hold a discussion on the landscaping plan for City Hall.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 12 day of June 2025, at 2 P.M., on the bulletin board at Corinth City Hall.

Caroline Seward
Director of Parks & Recreation
City of Corinth, Texas



CITY OF CORINTH
Staff Report

Meeting Date:	6/17/2025	Title:	Minutes May 20, 2025
Strategic Goals:	<div><input type="checkbox"/> Resident Engagement</div> <div><input checked="" type="checkbox"/> Proactive Government</div> <div><input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health & Safety</div> <div><input type="checkbox"/> Regional Cooperation</div> <div><input type="checkbox"/> Attracting Quality Development</div>		

Item/Caption

Consider and act on the minutes from May 20, 2025.

Item Summary/Background/Prior Action

Attached are the minutes from May 20, 2025, regular session. The minutes are in draft form are not considered official until formally approved.

Staff Recommendation/Motion

Approve as presented.



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, May 20, 2025 at 5:45 PM

3300 Corinth Parkway | Conference Room 102

A. CALL TO ORDER

Chairman Schadeegg called the meeting to order at 5:50 p.m.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the agenda items are appreciated by the Board and may be taken into consideration at this time or during that agenda item. The Board is prohibited from acting on or discussing items brought before them at this time.

No citizen comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair or a Board Member desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from March 18, 2025, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for March and April 2025.

Board member Wood made a motion to approve the minutes as presented. Board Member Peterson seconded the motion.

D. BUSINESS AGENDA

3. Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, and upcoming events.

The item was presented, and a discussion followed.

Staff Member Koehler provided an update on Adopt-A Spot clean-up.

4. Consider and act on naming the butterfly garden area at Corinth Community Park.

The item was presented and discussion followed.

Director Seward provided three names for the naming of the Butterfly Garden. Chairman Schadeegg made a motion to approve Corinth Nature Preserve as the name of the Butterfly Garden. Board Member Barker seconded the motion.

5. Consider hosting the Greatest American Cleanup.

The item was presented, and a discussion followed.

Director Seward gave a presentation on holding a Greatest American Clean-up in 2026. The board will add it to their event schedule for the 2026 year.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

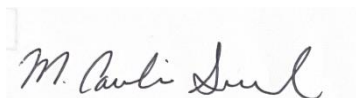
No updates were made.

F. ADJOURN

Chairman Schadeegg adjourned the meeting at 6:38 p.m.

Posted on this 16th day of May 2025, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Caroline Seward
Director of Parks & Recreation
City of Corinth, Texas



CITY OF CORINTH
Staff Report

Meeting Date:	6/17/2025	Title:	Financials KCB April and May 2025
Strategic Goals:	<div><input type="checkbox"/> Resident Engagement</div> <div><input checked="" type="checkbox"/> Proactive Government</div> <div><input type="checkbox"/> Organizational Development</div> <div><input type="checkbox"/> Health & Safety</div> <div><input type="checkbox"/> Regional Cooperation</div> <div><input type="checkbox"/> Attracting Quality Development</div>		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for April and May 2025.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Staff Recommendation/Motion

Approve as presented.



Corinth

Budget Report Account Summary

For Fiscal: 2024-2025 Period Ending: 05/31/2025

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL									
Revenue									
Object: 41200 - DONATIONS									
401-0000-41200	DONATIONS		5,000.00	5,000.00	0.00	6,720.00	0.00	1,720.00	134.40 %
Object: 41200 - DONATIONS Total:			5,000.00	5,000.00	0.00	6,720.00	0.00	1,720.00	34.40%
Object: 41300 - GRANT REVENUE									
401-0000-41300	GRANT REVENUE		0.00	0.00	0.00	747.00	0.00	747.00	0.00 %
Object: 41300 - GRANT REVENUE Total:			0.00	0.00	0.00	747.00	0.00	747.00	0.00%
Object: 41410 - INTEREST INCOME									
401-0000-41410	INTEREST INCOME		1,600.00	1,600.00	0.00	891.19	0.00	-708.81	44.30 %
Object: 41410 - INTEREST INCOME Total:			1,600.00	1,600.00	0.00	891.19	0.00	-708.81	44.30%
Revenue Total:			6,600.00	6,600.00	0.00	8,358.19	0.00	1,758.19	26.64%
Expense									
Object: 52000 - ADVERTISING									
401-1004-52000	ADVERTISING		1,000.00	1,000.00	0.00	275.71	0.00	724.29	72.43 %
Budget Detail									
Description		Units	Price	Amount					
EVENT MARKETING		1.00	1,000.00	1,000.00					
Object: 52000 - ADVERTISING Total:			1,000.00	1,000.00	0.00	275.71	0.00	724.29	72.43%
Object: 52105 - SPECIAL EVENTS									
401-1004-52105	SPECIAL EVENTS		2,500.00	2,500.00	408.74	1,410.15	0.00	1,089.85	43.59 %
Budget Detail									
Description		Units	Price	Amount					
EVENT EXPANSION IDEAS		1.00	2,500.00	2,500.00					
Object: 52105 - SPECIAL EVENTS Total:			2,500.00	2,500.00	408.74	1,410.15	0.00	1,089.85	43.59%

Budget Report

For Fiscal: 2024-2025 Period E

Section C, Item 2.

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 52500 - DUES & SUBSCRIPTIONS							
401-1004-52500 DUES & SUBSCRIPTIONS	1,250.00	1,250.00	0.00	200.00	0.00	1,050.00	84.00 %
Budget Detail							
Description	Units	Price	Amount				
ARBOR DAY FOUNDATION	1.00	75.00	75.00				
DUES & SUBSCRIPTIONS	1.00	500.00	500.00				
KEEP TEXAS BEAUTIFUL	1.00	175.00	175.00				
MONARCH BUTTERFLY	1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:	1,250.00	1,250.00	0.00	200.00	0.00	1,050.00	84.00%
Object: 53000 - GENERAL SUPPLIES							
401-1004-53000 GENERAL SUPPLIES	2,300.00	2,300.00	50.00	863.04	0.00	1,436.96	62.48 %
Budget Detail							
Description	Units	Price	Amount				
BUTTERFLY GARDEN SEEDS/PLANTS	1.00	300.00	300.00				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)	1.00	2,000.00	2,000.00				
Object: 53000 - GENERAL SUPPLIES Total:	2,300.00	2,300.00	50.00	863.04	0.00	1,436.96	62.48%
Object: 56000 - TRAINING							
401-1004-56000 TRAINING	970.00	970.00	0.00	407.74	0.00	562.26	57.96 %
Budget Detail							
Description	Units	Price	Amount				
KCB CONFERENCE 2 X \$485	1.00	970.00	970.00				
Object: 56000 - TRAINING Total:	970.00	970.00	0.00	407.74	0.00	562.26	57.96%
Object: 56100 - TRAVEL, MEALS, LODGING							
401-1004-56100 TRAVEL/MEALS/LODGING	1,935.00	1,935.00	0.00	128.61	0.00	1,806.39	93.35 %
Budget Detail							
Description	Units	Price	Amount				
KCB ANNUAL CONFERENCE X2	1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS	1.00	395.00	395.00				
Object: 56100 - TRAVEL, MEALS, LODGING Total:	1,935.00	1,935.00	0.00	128.61	0.00	1,806.39	93.35%
Expense Total:	9,955.00	9,955.00	458.74	3,285.25	0.00	6,669.75	67.00%
Fund: 401 - KEEP CORINTH BEAUTIFUL Surplus (Deficit):	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94	251.21%
Report Surplus (Deficit):	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94	251.21%

Group Summary

GObject;Level1;Level2;Objec...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Revenue							
41200 - DONATIONS	5,000.00	5,000.00	0.00	6,720.00	0.00	1,720.00	-34.40%
41300 - GRANT REVENUE	0.00	0.00	0.00	747.00	0.00	747.00	0.00%
41410 - INTEREST INCOME	1,600.00	1,600.00	0.00	891.19	0.00	-708.81	44.30%
Revenue Surplus (Deficit):	6,600.00	6,600.00	0.00	8,358.19	0.00	1,758.19	-26.64%
Expense							
52000 - ADVERTISING	1,000.00	1,000.00	0.00	275.71	0.00	724.29	72.43%
52105 - SPECIAL EVENTS	2,500.00	2,500.00	408.74	1,410.15	0.00	1,089.85	43.59%
52500 - DUES & SUBSCRIPTIONS	1,250.00	1,250.00	0.00	200.00	0.00	1,050.00	84.00%
53000 - GENERAL SUPPLIES	2,300.00	2,300.00	50.00	863.04	0.00	1,436.96	62.48%
56000 - TRAINING	970.00	970.00	0.00	407.74	0.00	562.26	57.96%
56100 - TRAVEL, MEALS, LODGING	1,935.00	1,935.00	0.00	128.61	0.00	1,806.39	93.35%
Expense Total:	9,955.00	9,955.00	458.74	3,285.25	0.00	6,669.75	67.00%
Fund: 401 - KEEP CORINTH BEAUTIFUL Surplus (Deficit):	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94	251.21%
Report Surplus (Deficit):	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94	251.21%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
401 - KEEP CORINTH BEAUTIFUL	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94
Report Surplus (Deficit):	-3,355.00	-3,355.00	-458.74	5,072.94	0.00	8,427.94



CITY OF CORINTH

Staff Report

Meeting Date:	6/17/2025	Title:	Current Initiatives June 2025
Strategic Goals:	<div> <input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development </div> <div> <input checked="" type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development </div>		

Item/Caption

Receive a report, hold a discussion, and give input to staff regarding the status of the following Keep Corinth Beautiful initiatives: Adopt-A-Spot, Butterfly Garden, and upcoming events.

Item Summary/Background/Prior Action

Staff members will provide an update on the Adopt-A-Spot Program, butterfly garden, volunteer recruitment and upcoming events.

Adopt-A-Spot

- Clean Ups Update
- Park flower bed ready for adoption

Butterfly Garden

- Next workday scheduled for July 5th from 8-10 a.m.
- Possible locations for benches locations

Volunteer Recruitment

- Ideas

Upcoming Events

- Monthly clean-up first Saturday of the month
- Howl-o-ween- October 25, 2025, 4-9 p.m.
- Arbor Day- November 7, 2025
- Fall Sweep- November 15, 2025, 9 a.m.-noon
- Christmas at the Commons- December 20, 2025, 4-8 p.m.
- Greatest American Clean Up- April 25, 2026, time TBD
- Monarch March- October 10 or 17, 2026, time TBD



CITY OF CORINTH

Staff Report

Meeting Date:	6/17/2025	Title:	City Hall Landscaping
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Receive a report and hold a discussion on the landscaping plan for City Hall.

Item Summary/Background/Prior Action

The landscaping around City Hall and the Public Safety Facility have aged and no longer meets the city’s aesthetic, sustainability, or maintenance goals. In response, staff developed a landscape improvement plan including demolition, site preparation, plant installation, irrigation modifications, and maintenance.

Following a competitive procurement process, Colorful Landscape submitted the lowest responsible bid meeting all specifications and was selected based on qualifications, pricing, and references.

PROJECT SCOPE

Job Site: City Hall & Public Safety Complex

- ☐ Demolition and removal of existing structures and landscape materials
- ☐ Ground preparation and plant material installation
- ☐ Stump grinding
- ☐ Landscape planting and hand-watering of new installations
- ☐ Modification of existing landscape irrigation system

Warranty and Maintenance Services (One Year)

- ☐ Ongoing monitoring of all installed plant material
- ☐ Replacement of any dead or dying plants
- ☐ Adjustments to the irrigation system to ensure plant survivability