

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, May 17, 2022 at 6:00 PM

1200 North Corinth Street

A. CALL TO ORDER

B. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- [1.](#) Consider and act on the Keep Corinth Beautiful financials for April 2022.
- [2.](#) Consider and act on minutes from the April 18, 2022, meeting.

C. BUSINESS AGENDA

- [3.](#) Hold a discussion on volunteer hours and Board Member roles.
- [4.](#) Mayor's Monarch Pledge Webinar
- [5.](#) Keep Texas Beautiful Conference
- [6.](#) Adopt-A-Spot Update
- [7.](#) Discuss past, present, and future events.

D. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

E. ADJOURN

Posted on this 13th day of May 2022, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Glen Barker, Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

| | | | |
|--------------------------|---|---------------|-------------------------------|
| Meeting Date: | 5/17/2022 | Title: | Financials KCB - April 2022 |
| Ends: | <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function | | |

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for April 2022.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board's expenditures.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



Corinth, TX

Section B, Item 1.

Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

| | | | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Encumbrances | Variance Favorable (Unfavorable) | Percent Remaining |
|---|----------------------|----------------------|------------|--------------------------|-------------------------|--------------------|--------------------|--------------|--|----------------------|
| Fund: 401 - KEEP CORINTH BEAUTIFUL | | | | | | | | | | |
| Department: 1004 - GENERAL SERVICES | | | | | | | | | | |
| Object: 52000 - ADVERTISING | | | | | | | | | | |
| 401-1004-52000 | ADVERTISING | | | 1,800.00 | 1,050.00 | 0.00 | 228.88 | 0.00 | 821.12 | 78.20 % |
| Budget Detail | | | | | | | | | | |
| Description | | | | Units | Price | Amount | | | | |
| EVENT MARKETING | | | | 1.00 | 1,800.00 | 1,800.00 | | | | |
| Budget Adjustments | | | | | | | | | | |
| Number | Date | Description | Adjustment | | | | | | | |
| BA0000617 | 03/01/2022 | Cover Budget Overage | -750.00 | | | | | | | |
| Object: 52000 - ADVERTISING Total: | | | | 1,800.00 | 1,050.00 | 0.00 | 228.88 | 0.00 | 821.12 | 78.20% |
| Object: 52105 - SPECIAL EVENTS | | | | | | | | | | |
| 401-1004-52105 | SPECIAL EVENTS | | | 3,570.00 | 3,570.00 | 0.00 | 815.66 | 0.00 | 2,754.34 | 77.15 % |
| Budget Detail | | | | | | | | | | |
| Description | | | | Units | Price | Amount | | | | |
| EVENT EXPANSION IDEAS | | | | 1.00 | 3,175.00 | 3,175.00 | | | | |
| MEALS/SNACKS FOR VOLUNTEERS | | | | 1.00 | 395.00 | 395.00 | | | | |
| Object: 52105 - SPECIAL EVENTS Total: | | | | 3,570.00 | 3,570.00 | 0.00 | 815.66 | 0.00 | 2,754.34 | 77.15% |
| Object: 52500 - DUES & SUBSCRIPTIONS | | | | | | | | | | |
| 401-1004-52500 | DUES & SUBSCRIPTIONS | | | 850.00 | 850.00 | 0.00 | 175.00 | 0.00 | 675.00 | 79.41 % |
| Budget Detail | | | | | | | | | | |
| Description | | | | Units | Price | Amount | | | | |
| ARBOR DAY FOUNDATION | | | | 1.00 | 75.00 | 75.00 | | | | |
| DUES & SUBSCRIPTIONS | | | | 1.00 | 100.00 | 100.00 | | | | |
| KEEP TEXAS BEAUTIFUL | | | | 1.00 | 175.00 | 175.00 | | | | |
| MONARCH BUTTERFLY | | | | 1.00 | 500.00 | 500.00 | | | | |
| Object: 52500 - DUES & SUBSCRIPTIONS Total: | | | | 850.00 | 850.00 | 0.00 | 175.00 | 0.00 | 675.00 | 79.41% |

Budget Report

For Fiscal: 2021-2022 Period E

Section B, Item 1.

| | | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Encumbrances | Variance Favorable (Unfavorable) | Percent Remaining |
|---|----------------------|----------------------|--------------------------|-------------------------|--------------------|--------------------|--------------|--|----------------------|
| Object: 53000 - GENERAL SUPPLIES | | | | | | | | | |
| 401-1004-53000 | GENERAL SUPPLIES | | 500.00 | 1,250.00 | 0.00 | 1,037.53 | 0.00 | 212.47 | 17.00 % |
| Budget Detail | | | | | | | | | |
| Description | | | Units | Price | Amount | | | | |
| EVENT SUPPLIES (GLOVES TRASH BAGS ETC) | | | 1.00 | 500.00 | 500.00 | | | | |
| Budget Adjustments | | | | | | | | | |
| Number | Date | Description | Adjustment | | | | | | |
| BA0000617 | 03/01/2022 | Cover Budget Overage | 750.00 | | | | | | |
| Object: 53000 - GENERAL SUPPLIES Total: | | | 500.00 | 1,250.00 | 0.00 | 1,037.53 | 0.00 | 212.47 | 17.00% |
| Object: 56000 - TRAINING | | | | | | | | | |
| 401-1004-56000 | TRAINING | | 740.00 | 740.00 | 0.00 | 0.00 | 0.00 | 740.00 | 100.00 % |
| Budget Detail | | | | | | | | | |
| Description | | | Units | Price | Amount | | | | |
| KCB CONFERENCE X2 | | | 1.00 | 740.00 | 740.00 | | | | |
| Object: 56000 - TRAINING Total: | | | 740.00 | 740.00 | 0.00 | 0.00 | 0.00 | 740.00 | 100.00% |
| Object: 56100 - TRAVEL, MEALS, LODGING | | | | | | | | | |
| 401-1004-56100 | TRAVEL/MEALS/LODGING | | 1,540.00 | 1,540.00 | 0.00 | 0.00 | 0.00 | 1,540.00 | 100.00 % |
| Budget Detail | | | | | | | | | |
| Description | | | Units | Price | Amount | | | | |
| KCB ANNUAL CONFERENCE X2 | | | 1.00 | 1,540.00 | 1,540.00 | | | | |
| Object: 56100 - TRAVEL, MEALS, LODGING Total: | | | 1,540.00 | 1,540.00 | 0.00 | 0.00 | 0.00 | 1,540.00 | 100.00% |
| Department: 1004 - GENERAL SERVICES Total: | | | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |
| Fund: 401 - KEEP CORINTH BEAUTIFUL Total: | | | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |
| Report Total: | | | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |

Budget Report

For Fiscal: 2021-2022 Period B

Section B, Item 1.

Group Summary

| Objec... | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Encumbrances | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|--------------------|--------------------|--------------|--|----------------------|
| Fund: 401 - KEEP CORINTH BEAUTIFUL | | | | | | | |
| Department: 1004 - GENERAL SERVICES | | | | | | | |
| 52000 - ADVERTISING | 1,800.00 | 1,050.00 | 0.00 | 228.88 | 0.00 | 821.12 | 78.20% |
| 52105 - SPECIAL EVENTS | 3,570.00 | 3,570.00 | 0.00 | 815.66 | 0.00 | 2,754.34 | 77.15% |
| 52500 - DUES & SUBSCRIPTIONS | 850.00 | 850.00 | 0.00 | 175.00 | 0.00 | 675.00 | 79.41% |
| 53000 - GENERAL SUPPLIES | 500.00 | 1,250.00 | 0.00 | 1,037.53 | 0.00 | 212.47 | 17.00% |
| 56000 - TRAINING | 740.00 | 740.00 | 0.00 | 0.00 | 0.00 | 740.00 | 100.00% |
| 56100 - TRAVEL, MEALS, LODGING | 1,540.00 | 1,540.00 | 0.00 | 0.00 | 0.00 | 1,540.00 | 100.00% |
| Department: 1004 - GENERAL SERVICES Total: | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |
| Fund: 401 - KEEP CORINTH BEAUTIFUL Total: | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |
| Report Total: | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Encumbrances | Variance Favorable (Unfavorable) | Percent Remaining |
|------------------------------|--------------------------|-------------------------|--------------------|--------------------|--------------|--|----------------------|
| 401 - KEEP CORINTH BEAUTIFUL | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |
| Report Total: | 9,000.00 | 9,000.00 | 0.00 | 2,257.07 | 0.00 | 6,742.93 | 74.92% |



CITY OF CORINTH Staff Report

| | | | |
|--------------------------|---|---------------|--------------------------|
| Meeting Date: | 5/17/2022 | Title: | Minutes April 18, 2022 |
| Ends: | <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function | | |

Item/Caption

Consider and act on minutes from the April 18, 2022, meeting.

Item Summary/Background/Prior Action

Attached are the minutes from the April 18, 2022, special session. The minutes are in draft form and are not considered official until formally approved.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL SPECIAL SESSION

Monday, April 18, 2022 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Chairman Lersch called the Regular Session Meeting to order at 6:00 P.M.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

There were no comments made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the March 15, 2022, meeting.

Motion made by Board Member Olive to approve as presented. Seconded by Board Member Sessions.

2. Consider and act on the Keep Corinth Beautiful financials for March 2022.

Motion made by Board Member Hill to approve as presented. Seconded by Board Member Olive.

D. BUSINESS AGENDA

3. Introduce new Board Member Georgiana McCoig.

Introductions took place and a discussion of the KCB program. Board Member McCoig introduced herself and expressed her interest in giving back to the community.

4. Adopt-A-Spot Update.

Keep Corinth Beautiful received one new Adopt-A-Spot applicant. There was a discussion about fundraisers.

5. Discuss past, present, and future events.

Chairman Lersch discussed State of the City event - Thanked Board for working.

Board tentatively decided on May 21, 2022, as a shed organization workday.

Chairman Lersch discussed the Butterfly Garden Workday on April 30, 2022. Board Member Olive made a motion not to exceed \$1500 to purchase supplies. Seconded by Board Member Sessions. Public Works will provide three employees to assist during the workday.

6. Hold a discussion and approve purchasing supplies for future events and workdays.

The item was presented, and discussion followed. Staff Member Koehler will purchase directional signs from Fast Signs for Butterfly Garden.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

Staff Member Koehler notified the members that all future KCB Board meetings will be held at the Public Works Building.

F. ADJOURN

Chairman Lersch adjourned the meeting at 7:07 p.m.

Posted on this 14th day of April 2022, at 5:30 P.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Glenn Barker, City Secretary
City of Corinth, Texas



CITY OF CORINTH

Staff Report

| | | | |
|--------------------------|--|---------------|---|
| Meeting Date: | 5/17/2022 | Title: | Update Board Member Volunteer Hours and Roles |
| Ends: | <input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function | | |

Item/Caption

1. Volunteer Hours
2. Board Member Roles

Item Summary/Background/Prior Action

Hold a discussion on volunteer hours and Board Member roles.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

| | | | |
|--------------------------|---|---------------|---|
| Meeting Date: | 5/17/2022 | Title: | Discussion Mayor's Monarch Pledge webinar |
| Ends: | <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function | | |

Item/Caption

Mayor's Monarch Pledge Webinar

Item Summary/Background/Prior Action

Hold a discussion on the Mayor's Monarch Pledge Webinar.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

| | | | |
|--------------------------|---|---------------|--|
| Meeting Date: | 5/17/2022 | Title: | Discussion Keep Texas Beautiful Conference |
| Ends: | <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function | | |

Item/Caption

Keep Texas Beautiful Conference

Item Summary/Background/Prior Action

Hold a discussion regarding Keep Texas Beautiful Conference, June 27, 2022 - June 29, 2022.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH

Staff Report

| | | | |
|--------------------------|---|---------------|------------------------|
| Meeting Date: | 5/17/2022 | Title: | Updates Adopt-A-Spot |
| Ends: | <input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function | | |

Item/Caption

Adopt-A-Spot Update

Item Summary/Background/Prior Action

Chairman Lersch will provide an update on the adopt-a-spot program.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

| | | | |
|--------------------------|--|---------------|--------------------------------------|
| Meeting Date: | 5/17/2022 | Title: | Events KCB – Past, Present, Future |
| Ends: | <input type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development | | |
| Governance Focus: | <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder | | |
| | <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function | | |

Item/Caption

Discuss past, present, and future events.

Item Summary/Background/Prior Action

KCB participates in events with Corinth and with the Lake Cities.

- Follow-up from Butterfly Garden workday – next steps.
- Shed Organization workday.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA