

****PUBLIC NOTICE****



KEEP CORINTH BEAUTIFUL REGULAR SESSION

Tuesday, August 20, 2024 at 6:00 PM

3300 Corinth Pkwy, Corinth, Texas 76208

A. CALL TO ORDER

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the July 16, 2024, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for July 2024.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update
4. Butterfly Garden
5. Events
6. Sponsorships

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

F. ADJOURN

Posted on this 16th day of August 2024, at 11:30 A.M., on the bulletin board at Corinth City Hall.

Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	8/20/2024	Title: Minutes July 16, 2024
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development	

Item/Caption

Consider and act on minutes from the July 16, 2024, regular session.

Item Summary/Background/Prior Action

Attached are the minutes from the July 16, 2024, regular session. The minutes are in draft form are not considered official until formally approved.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented



KEEP CORINTH BEAUTIFUL REGULAR SESSION
Tuesday, July 16, 2024 at 6:00 PM
1200 North Corinth Street

A. CALL TO ORDER

Chairman Thornton called the meeting to order at 6:00 p.m.

B. CITIZENS COMMENTS

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

No citizens comments were made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the June 18, 2024, regular session.
2. Consider and act on the Keep Corinth Beautiful financials for June 2024.

Board member Wood made a motion to approve as presented. Seconded by Board Member Terkelsen.

D. BUSINESS AGENDA

3. Adopt-A-Spot Program Update

The item was presented, and a discussion followed.

Board Member McBeth stated there were two Adopt-A-Spot Clean ups in June. Two Adopt-A-Spot Applications have been received.

4. Butterfly Garden

The item was presented, and a discussion followed.

Butterfly Garden workdays will be held the first Saturday of every month beginning at 7:30 a.m. until October.

5. Events

The item was presented, and discussion followed.

Chairman Thornton asked for board members to sign up to work upcoming events.

6. Hold a discussion regarding purchasing supplies for future events and workdays.

Board Member Wood made a motion to approve to supply purchase not to exceed \$1,375.00. Board Member Terkelsen seconded the motion.

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

No updates were made.

F. ADJOURN

Chairman Thornton adjourned the meeting at 6:34 p.m.

Posted on this 12th day of July 2024, at 11:00 A.M., on the bulletin board at Corinth City Hall.

Approved by Keep Corinth Beautiful Board on ____ day of _____



Glenn Barker
Director of Public Works
City of Corinth, Texas



CITY OF CORINTH Staff Report

Meeting Date:	8/20/2024	Title:	Financials KCB – July 2024
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Consider and act on the Keep Corinth Beautiful financials for July 2024.

Item Summary/Background/Prior Action

Each month the board reviews and acts on the board’s expenditures.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

Approve as presented.



Corinth

Budget Report Account Summary

For Fiscal: 2023-2024 Period Ending: 08/31/2024

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 401 - KEEP CORINTH BEAUTIFUL							
Department: 1004 - FACILITIES MANAGEMENT							
Object: 52000 - ADVERTISING							
401-1004-52000 ADVERTISING	1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00 %
Budget Detail							
Description	Units	Price	Amount				
EVENT MARKETING	1.00	1,000.00	1,000.00				
Object: 52000 - ADVERTISING Total:	1,000.00	1,000.00	0.00	150.00	0.00	850.00	85.00%
Object: 52105 - SPECIAL EVENTS							
401-1004-52105 SPECIAL EVENTS	2,500.00	2,500.00	0.00	1,445.96	0.00	1,054.04	42.16 %
Budget Detail							
Description	Units	Price	Amount				
EVENT EXPANSION IDEAS	1.00	2,500.00	2,500.00				
Object: 52105 - SPECIAL EVENTS Total:	2,500.00	2,500.00	0.00	1,445.96	0.00	1,054.04	42.16%
Object: 52500 - DUES & SUBSCRIPTIONS							
401-1004-52500 DUES & SUBSCRIPTIONS	850.00	850.00	0.00	200.00	0.00	650.00	76.47 %
Budget Detail							
Description	Units	Price	Amount				
ARBOR DAY FOUNDATION	1.00	75.00	75.00				
DUES & SUBSCRIPTIONS	1.00	100.00	100.00				
KEEP TEXAS BEAUTIFUL	1.00	175.00	175.00				
MONARCH BUTTERFLY	1.00	500.00	500.00				
Object: 52500 - DUES & SUBSCRIPTIONS Total:	850.00	850.00	0.00	200.00	0.00	650.00	76.47%

Budget Report

For Fiscal: 2023-2024 Period E

Section C, Item 2.

			Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Object: 53000 - GENERAL SUPPLIES									
401-1004-53000	GENERAL SUPPLIES		1,700.00	3,300.00	0.00	615.89	0.00	2,684.11	81.34 %
Budget Detail									
Description			Units	Price	Amount				
BUTTERFLY GARDEN SEEDS/PLANTS			1.00	300.00	300.00				
EVENT SUPPLIES (GLOVES TRASH BAGS ETC)			1.00	1,400.00	1,400.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0001413	08/13/2024	KCB	1,600.00						
Object: 53000 - GENERAL SUPPLIES Total:			1,700.00	3,300.00	0.00	615.89	0.00	2,684.11	81.34%
Object: 56000 - TRAINING									
401-1004-56000	TRAINING		970.00	970.00	0.00	0.00	0.00	970.00	100.00 %
Budget Detail									
Description			Units	Price	Amount				
KCB CONFERENCE 2 X \$485			1.00	970.00	970.00				
Object: 56000 - TRAINING Total:			970.00	970.00	0.00	0.00	0.00	970.00	100.00%
Object: 56100 - TRAVEL, MEALS, LODGING									
401-1004-56100	TRAVEL/MEALS/LODGING		1,935.00	335.00	0.00	39.50	0.00	295.50	88.21 %
Budget Detail									
Description			Units	Price	Amount				
KCB ANNUAL CONFERENCE X2			1.00	1,540.00	1,540.00				
MEALS/SNACKS FOR VOLUNTEERS			1.00	395.00	395.00				
Budget Adjustments									
Number	Date	Description	Adjustment						
BA0001413	08/13/2024	KCB	-1,600.00						
Object: 56100 - TRAVEL, MEALS, LODGING Total:			1,935.00	335.00	0.00	39.50	0.00	295.50	88.21%
Department: 1004 - FACILITIES MANAGEMENT Total:			8,955.00	8,955.00	0.00	2,451.35	0.00	6,503.65	72.63%
Fund: 401 - KEEP CORINTH BEAUTIFUL Total:			8,955.00	8,955.00	0.00	2,451.35	0.00	6,503.65	72.63%
Report Total:			8,955.00	8,955.00	0.00	2,451.35	0.00	6,503.65	72.63%



CITY OF CORINTH Staff Report

Meeting Date:	8/20/2024	Title:	Update Adopt-A-Spot
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Adopt-A-Spot Program Update

Item Summary/Background/Prior Action

Board will provide an update on the Adopt-A-Spot Program and approve purchase of Adopt-A-Spot signs.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA

fastsigns.com/480

Payment Terms: Cash Customer

Created Date: 8/14/2024

DESCRIPTION: 080 Aluminum - 18x12 & 6x12 - Adopt A Spot Signs

Bill To: City Of Corinth
3300 Corinth Pkwy
Corinth, TX 76208
US

Pickup At: FASTSIGNS Denton
3401 E University Dr
Suite 301
Denton, TX 76210
US

Requested By: Hayley Koehler
Email: haley.koehler@cityofcorinth.com
Work Phone: (940) 498-7501
Tax ID: 75-1453222

Salesperson: Robby Wells
Work Phone: 940-383-1785

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Aluminum 080	10	\$60.50	\$605.00
1.1	Aluminum .080 - Part Qty: 1 Width: 12.00" Height: 18.00" Sides: 1 Text: <Adopt A Spot> 940-498-7501 Notes: ref 62159, 54657 radius corners center holes (2)			
1.2	Laminate - 3 mil UV Matte - Part Qty: 1 Width: 12.00" Height: 18.00"			
2	Aluminum 080	10	\$33.50	\$335.00
2.1	Aluminum .080 - Part Qty: 1 Width: 12.00" Height: 6.00" Sides: 1 Text: <Cleaned By> Notes: ref 62159, 54657 radius corners center holes (2)			

2.2	Laminate - 3 mil UV Matte - Part Qty: 1 Width: 12.00" Height: 6.00"	Section D, Item 3.
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Subtotal:	\$940.00
Taxes:	\$0.00
Grand Total:	\$940.00

Signature: _____ **Date:** _____



CITY OF CORINTH Staff Report

Meeting Date:	8/20/2024	Title:	Discussion Butterfly Garden
Strategic Goals:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Butterfly Garden

Item Summary/Background/Prior Action

Hold a discussion on the Butterfly Garden.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



CITY OF CORINTH Staff Report

Meeting Date:	8/20/2024	Title:	Events Discuss 2024 Events
Strategic Goals:	<input checked="" type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		

Item/Caption

Events

Item Summary/Background/Prior Action

Discuss 2024 Events

- Butterfly Garden Workday – Saturday, September 7, 2024 from 7:30 a.m. – 9:30 a.m. – Canceled
- Pawtoberfest – Saturday, September 14, 2024 from 2:00 p.m. – 6:00 p.m.
- Monarch March/Butterfly Garden Workday – Saturday, October 5, 2024 from 8:00 a.m. – 10:00 a.m.
- Howl-O-Ween Bash – Saturday, October 19, 2024 from 4:00 p.m. – 9:00 p.m.
- Trash Off – Saturday, November 16, 2024 from 8:00 a.m. - 12:00 p.m.
- Christmas at the Commons – Saturday, December 7, 2024 from 4:00 p.m. – 8:00 p.m.

Financial Impact

NA

Applicable Policy/Ordinance

NA

Staff Recommendation/Motion

NA



**CITY OF CORINTH
Staff Report**

Meeting Date:	8/20/2024	Title:	Discussion Sponsorships
Ends:	<input type="checkbox"/> Resident Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development <input type="checkbox"/> Health & Safety <input type="checkbox"/> Regional Cooperation <input type="checkbox"/> Attracting Quality Development		
Governance Focus:	<i>Focus:</i> <input type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Sponsorships

Item Summary/Background/Prior Action

Board Member Peterson will provide an update on Keep Corinth Beautiful sponsorships.

Financial Impact

NA

Applicable Owner/Stakeholder Policy

NA

Staff Recommendation/Motion

NA