

# CORINTH ECONOMIC DEVELOPMENT CORPORATION (CEDC) REGULAR SESSION - CANCELLED

Monday, April 04, 2022 at 6:00 PM

City Hall | 3300 Corinth Parkway

Pursuant to section 551.127, Texas Government Code, one or more board members or employees may attend this meeting remotely using videoconferencing technology. The videoconferencing technology can be accessed at <a href="www.cityofcorinth.com/remotesession">www.cityofcorinth.com/remotesession</a>. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

#### A. CALL TO ORDER

#### **B. CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

#### C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- 1. Consider and act on the minutes from the meeting held on March 7, 2022.
- 2. Consider and act on the financial report ending September 2021 and February 2022.

#### D. BUSINESS AGENDA

- Hold a discussion on Board Governance.
- 4. Receive a report and hold a discussion regarding the Director's monthly update.

## E. BOARD COMMENTS & FUTURE AGENDA ITEMS

The purpose of this section is to allow each Board member the opportunity to provide general updates and/or comments to fellow Board members, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Board member may direct that an item be added as a business item to any future agenda.

#### F. EXECUTIVE SESSION

If, during the course of the meeting, any discussion of any item on the agenda should need to be held in Executive or Closed Session for the Board to seek advice from the City Attorney as to the posted subject matter of this Board Meeting, the Board will convene in such Executive or Closed Session, in accordance with the provisions of the Government Code, Title 5, Subchapter D, Chapter 551, to consider one or more matters pursuant to the areas listed below.

After discussion of any matters in Executive Session, any final action or vote taken will be in public by the Board. The Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

**Section 551.087 - Economic Development.** To deliberate or discuss regarding commercial or financial information that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

a. Project Agora.

# G. RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON EXECUTIVE SESSION ITEMS

#### H. ADJOURN

Posted on this 4th day of April 2022, at 2:00 P.M., on the bulletin board at Corinth City Hall.

Elise Back

City of Corinth, Texas

Corinth Economic Development Director



Meeting Date:	4/4/2022	Title:	Minutes   March	7, 2022
Ends:	□ Residen	t Engagement	□ Proactive Go	vernment
	☐ Health &	& Safety □ R	egional Cooperati	ion
<b>Governance Focus:</b>	Focus:	⊠ Owner	□ Customer	☐ Stakeholder
	Decision:	⊠ Governanc	e Policy	☐ Ministerial Function

# **Item/Caption**

Consider and act on the minutes from the meeting held on March 7, 2022.

# **Item Summary/Background/Prior Action**

Attached are the minutes, in draft form, and are not considered official until formally approved by the CEDC.

# **Staff Recommendation/Motion**

Staff recommends approval of the minutes.



# CORINTH ECONOMIC DEVELOPMENT CORPORATION (CEDC) REGULAR SESSION - MINUTES

Monday, March 07, 2022 at 6:00 PM

City Hall | 3300 Corinth Parkway

# STATE OF TEXAS COUNTY OF DENTON CITY OF CORINTH

On this 7<sup>th</sup> day of March 2022, the Corinth Economic Development Corporation (CEDC) of the City of Corinth, Texas, met in Regular Session at 6:00 PM at Corinth City Hall, located at 3300 Corinth Parkway, Corinth, Texas. The meeting date, time, place, and purpose as required by Title 5, Subtitle A, Chapter 551, Subchapter C, Section 551.041, Government Code, with the following members, to wit:

#### CEDC BOARD MEMBERS PRESENT:

Andrea Brainard – Board Member Kimberly Karl – Board Member Adam Guck – President Bellann Hyten – Secretary Joan Mazza – Vice President John Henderson – Board Member

#### **CEDC BOARD MEMBERS ABSENT:**

Randy Clark – Board Member

## OTHERS PRESENT

Bob Hart – City Manager Elise Back – Director of Economic Development Katherine Lindsey – Assistant to the City Manager/Deputy City Secretary

#### CALL TO ORDER

President Guck called the meeting to order at 6:00 PM.

## **CITIZENS COMMENTS**

Please limit your comments to three minutes. Comments about any of the Council agenda items are appreciated by the Council and may be taken into consideration at this time or during that agenda item. Council is prohibited from acting on or discussing items brought before them at this time.

There were no Citizens Comments.

#### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on the minutes from the meeting held on February 7, 2022.

Motion made by Henderson to approve the Minutes as presented, Seconded by Mazza. Voting Yea: Guck, Mazza, Henderson, Karl, Brainard, Hyten

2. Consider and act on the financial report ending December 2021 and January 2022.

Per request from Board Member Henderson, the item was pulled from the Consent Agenda to be considered separately.

Motion made by Henderson to approve the Financial Reports as presented, Seconded by Hyten. Voting Yea: Guck, Mazza, Henderson, Karl, Brainard, Hyten

#### **BUSINESS AGENDA**

3. Receive a report and hold a discussion regarding the Director's monthly update. Elise Back delivered the monthly report and the item was discussed.

#### **BOARD COMMENTS & FUTURE AGENDA ITEMS**

The purpose of this section is to allow each Board member the opportunity to provide general updates and/or comments to fellow Board members, the public, and/or staff on any issues or future events. Also, in accordance with Section 30.085 of the Code of Ordinances, at this time, any Board member may direct that an item be added as a business item to any future agenda.

Board Member Henderson thanked the Board Members and Staff who made themselves available to attend the May's Eats Ribbon Cutting.

President Guck mentioned allocating FTE's for staff to increase social media presence regarding CEDC. Elise Back responded by saying that Planning has an open position for a Planning and Economic Development technician. This person would help with creating and managing website and social media content for Economic Development initiatives.

Elise Back issued a reminder to Board Members that the State of the City will be held on March  $19^{th}$  from 9:00 AM - 12:00 PM at Corinth City Hall.

President Guck recessed the Regular Session at 6:26 PM, and immediately convened into Executive Session.

## **EXECUTIVE SESSION**

If, during the course of the meeting, any discussion of any item on the agenda should need to be held in Executive or Closed Session for the Board to seek advice from the City Attorney as to the posted subject matter of this Board Meeting, the Board will convene in such Executive or Closed Session, in accordance with the provisions of the Government Code, Title 5, Subchapter D, Chapter 551, to consider one or more matters pursuant to the areas listed below.

After discussion of any matters in Executive Session, any final action or vote taken will be in public by the Board. The Board shall have the right at any time to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

**Section 551.087 - Economic Development.** To deliberate or discuss regarding commercial or financial information that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect.

A. Project Agora.

B. Project Hillside.

# RECONVENE IN OPEN SESSION TO TAKE ACTION, IF NECESSARY, ON EXECUTIVE SESSION ITEMS

President Guck recessed the Executive Session and reconvened into the Regular Session Meeting at 7:04 P.M. There were no actions were taken.

## **ADJOURN**

President Guck ajourned the meeting at 7:06 PM.

Approved by the Corinth Economic Development Corporation on the \_\_\_\_\_ day of \_\_\_\_\_\_ 2022.

Katherine Lindsey City of Corinth, Texas Assistant to the City Manager/Deputy City Secretary



<b>Meeting Date:</b>	4/4/2022	Title:	Financials   Sep	tember 2021 and February 2022
Ends:	□ Residen	t Engagement	□ Proactive Go	vernment
	☐ Health &	& Safety □ R	egional Cooperati	ion
<b>Governance Focus:</b>	Focus:	⊠ Owner	☐ Customer	☐ Stakeholder
	Decision:	⊠ Governanc	e Policy	☐ Ministerial Function

# **Item/Caption**

Consider and act on the financial report ending September 2021 and February 2022.

# **Item Summary/Background/Prior Action**

Attached is the financial report ending for September 2021 and February 2022.

# **Staff Recommendation/Motion**

Staff recommends that the Corinth Economic Development Corporation Board of Directors approve the financial ending September 2021 and February 2022 as presented.



# **City of Corinth**

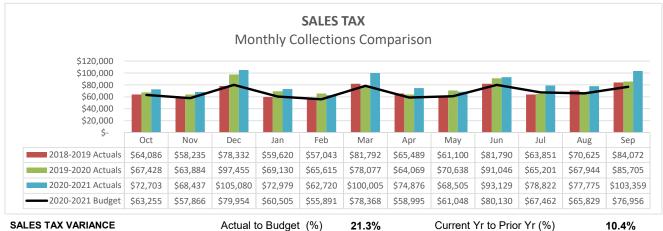
## **Corinth Economic Development Corporation**

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited) For the Period End September 2021

	Current Fiscal Year, 2020-2021								Prior Year		
	Budget FY 2020-2021		Sep-2021 Actual		Year-to- Date Actual		Y-T-D Variance		Y-T-D % of Budget	Sep-2020 Y-T-D Actual	
RESOURCES Sales Tax (.50¢) Interest Income Investment Income Miscellaneous Income Gain/Loss on Fixed Asset Transfers In	\$	806,260 500 15,000 - 635,300	\$	259,956 31 248 (38) (635,300)	\$	978,390 451 1,778 2,468 -	\$	172,130 (49) (13,222) 2,468 -	121.3% 90.3% 11.9% 0.0% 0.0%	\$	886,192 560 11,645 (5) -
TOTAL ACTUAL RESOURCES	\$	1,457,060	\$	(375,103)	\$	983,088	\$	161,328	67.5%	\$	898,392
EXPENDITURES Wages & Benefits Professional Fees Maintenance & Operations Supplies Utilities & Communication Vehicles/Equipment & Fuel Training Capital Outlay Debt Service Transfers	\$	150,431 138,376 196,345 870 1,908 - 21,524 1,998,171 - 180,865	\$	4,326 27,271 6,080 54 85 - 1,283 (1,993,982) -	\$	130,341 102,301 24,901 309 1,155 - 2,350 4,189 - 180,865	\$	(20,090) (36,075) (171,444) (561) (753) - (19,174) (1,993,982) - 0	86.6% 73.9% 12.7% 35.5% 60.5% 0.0% 10.9% 0.2% 0.0% 100.0%		150,981 87,228 31,230 459 1,441 - 3,023 - - 301,285
TOTAL EXPENDITURES	\$	2,688,490	\$	(1,954,884)	\$	446,411	\$	(2,242,079)	16.6%	\$	575,647
EXCESS/(DEFICIT)	\$	(1,231,430)	\$	1,579,781	\$	536,677					#REF!

Unaudited Ending Fund Balance 09/30/2021

883,510



SALES TAX VARIANCE

Actual to Budget (%) Actual to Budget (\$)

21.3% \$172,130 Current Yr to Prior Yr (%) Current Yr to Prior Yr (\$)

\$92,198

## **KEY TRENDS**

#### Resources

Sales Tax - As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. September revenues are remitted to the City in November. Sales Tax received in September represents July collections.

#### **Expenditures**

Transfer Out includes \$802 to the Technology Replacement Fund for the future purchases of computers, \$50,000 to the Park Development Fund, \$130,063 cost allocation to the General Fund and \$1,817,306 for TXDOT land acquisition within the Tax Increment Reinvestment Zone.



# **Income Statement**

# **Account Summary**

For Fiscal: 2020-2021 Period Ending: 09/30/2021

15443		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 130 - ECONOMIC D	EVELOPMENT CORP					
Revenue						
130-0000-40200	SALES TAX	806,260.00	806,260.00	259,955.65	978,389.91	-172,129.91
130-0000-41400	INVESTMENT INCOME	15,000.00	15,000.00	248.30	1,778.07	13,221.93
130-0000-41410	INTEREST INCOME	500.00	500.00	30.96	451.41	48.59
130-0000-41500	MISCELLANEOUS INCOME	0.00	0.00	-37.69	2,468.31	-2,468.31
<u>130-0000-41550</u>	GAIN ON SALE OF FIXED ASSETS	0.00	635,300.00	-635,300.00	0.00	635,300.00
	Revenue Total:	821,760.00	1,457,060.00	-375,102.78	983,087.70	473,972.30
Expense						
130-1700-50100	SALARIES	113,677.00	113,677.00	6,269.20	100,873.05	12,803.95
130-1700-50203	LONGEVITY PAY	456.00	456.00	0.00	372.00	84.00
130-1700-50204	CAR ALLOWANCE	4,800.00	4,800.00	0.00	3,000.00	1,800.00
130-1700-50300	HEALTH INSURANCE	8,511.00	8,511.00	1,573.04	10,631.65	-2,120.65
130-1700-50301	DENTAL INSURANCE	347.00	347.00	85.42	481.80	-134.80
130-1700-50302	LIFE & DISABILITY INSURANCE	438.00	438.00	26.18	248.60	189.40
130-1700-50303	BROKER FEES	208.00	208.00	15.56	192.97	15.03
130-1700-50304	PHS FEES	114.00	114.00	9.00	99.00	15.00
130-1700-50305	TMRS EMPLOYER	19,097.00	19,097.00	-4,178.68	11,581.00	7,516.00
130-1700-50310	401A	390.00	390.00	170.00	470.50	-80.50
130-1700-50316	EAP	80.00	80.00	7.67	84.37	-4.37
130-1700-50317	COBRA ADMINISTRATION FEE	7.00	7.00	0.00	0.00	7.00
130-1700-50320	WORKERS COMP	409.00	409.00	13.31	146.44	262.56
130-1700-50401	MEDICARE EMPLOYER	1,717.00	1,717.00	227.67	1,655.89	61.11
130-1700-50405	TEXAS EMPLOYMENT COMM.	180.00	180.00	108.00	504.00	-324.00
130-1700-51100	PROFESSIONAL SERVICES	105,000.00	134,802.00	27,035.95	99,481.45	35,320.55
130-1700-51400	P&L INSURANCE	3,574.00	3,574.00	235.00	2,819.64	754.36
130-1700-52000	ADVERTISING	7,500.00	7,500.00	300.00	3,384.00	4,116.00
130-1700-52002	POSTAGE	100.00	94.00	0.00	0.00	94.00
130-1700-52003	PRINTING	400.00	400.00	0.00	0.00	400.00
130-1700-52210	BOARDS & COMMITTEE EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00
130-1700-52215	PROMOTIONAL FEES	19,714.00	19,714.00	0.00	608.30	19,105.70
130-1700-52230	PROJECT INCENTIVES	200,000.00	158,327.00	0.00	11,872.99	146,454.01
130-1700-52500	DUES & SUBSCRIPTIONS	9,070.00	9,070.00	5,780.00	8,995.70	74.30
130-1700-52800	HIRING COST	0.00	40.00	0.00	40.00	0.00
130-1700-53001	OFFICE SUPPLIES	1,000.00	870.00	53.87	308.84	561.16
130-1700-54106	AIRCARD	350.00	350.00	19.50	233.98	116.02
130-1700-54107	COMPUTER LICENSING	930.00	930.00	0.00	292.94	637.06
130-1700-54200	CELLPHONE	492.00	628.00	65.00	627.62	0.38
130-1700-56000	TRAINING	10,575.00	10,535.00	1,282.50	2,277.50	8,257.50
130-1700-56100	TRAVEL/MEALS/LODGING	10,169.00	10,169.00	0.00	72.95	10,096.05
130-1700-56200	MILEAGE	820.00	820.00	0.00	0.00	820.00
130-1700-57000	CAPITAL OUTLAY	1,351,000.00	1,998,171.00	-1,998,171.00	0.00	1,998,171.00
130-1700-57500	LOSS ON DISPOSAL	0.00	0.00	4,189.00	4,189.00	-4,189.00
130-1700-59001	COST ALLOCATION OUT-GENERAL FU	130,063.00	130,063.00	0.00	130,063.00	0.00
130-1700-59101	TRANSFER OUT	50,000.00	50,000.00	0.00	50,000.00	0.00
130-1700-59111	TRANSFER OUT - TECH REPLACEMEN	802.00	802.00	0.00	802.00	0.00
	Expense Total:	2,053,190.00	2,688,490.00	-1,954,883.81	446,411.18	2,242,078.82
Fund: 130	) - ECONOMIC DEVELOPMENT CORP Surplus (Deficit):	-1,231,430.00	-1,231,430.00	1,579,781.03	536,676.52	
	Total Surplus (Deficit):	-1,231,430.00	-1,231,430.00	1,579,781.03	536,676.52	

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# CORINTH

# **City of Corinth**

#### **Corinth Economic Development Corporation**

Schedule of Revenues & Expenditures - Budget vs Actual (Unaudited) For the Period End February 2022

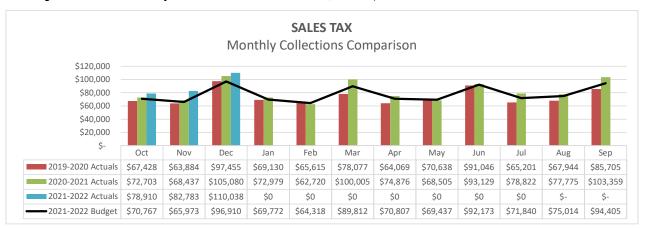
	Current Fiscal Year, 2021-2022									F	Prior Year
	Budget FY 2021-2022		Feb-2022 Actual			Year-to- Date Actual		Y-T-D Variance	Y-T-D % of Budget	Feb-2021 Y-T-D Actual	
DESCUDOES											
RESOURCES Sales Tax (.50¢)	\$	931,230	\$	110,038	\$	271,731	\$	(659,499)	29.2%	\$	246,221
Interest Income	φ	500	φ	62	φ	271,731	φ	(234)	53.2%	φ	240,221
Investment Income		2,500		82		674		(1,826)	27.0%		877
Miscellaneous Income		2,500		-		-		(1,020)	0.0%		2,506
Gain/Loss on Fixed Asset				_		_			0.0%		2,506
Transfers In		_		_		_		_	0.0%		2,300
Transiers in				<del></del>					0.070		
TOTAL ACTUAL RESOURCES	\$	934,230	\$	110,182	\$	272,671	\$	(661,559)	29.2%	\$	249,823
Use of Fund Balance		-		-		-					
TOTAL RESOURCES	\$	934,230	\$	110,182	\$	272,671				\$	249,823
<u>EXPENDITURES</u>											
Wages & Benefits	\$	158,448	\$	12,955	\$	62,838	\$	(95,610)	39.7%		56,993
Professional Fees		66,071		14,619		5,218		(60,853)	7.9%		1,175
Maintenance & Operations		85,264		38		2,412		(82,852)	2.8%		10,240
Supplies		1,000		32		32		(968)	3.2%		201
<b>Utilities &amp; Communication</b>		1,199		85		423		(776)	35.2%		400
Vehicles/Equipment & Fuel		-		-		-		-	0.0%		-
Training		21,760		-		2,058		(19,702)	9.5%		995
Capital Outlay		15,000		-		-		(15,000)	0.0%		-
Debt Service		-		-		-		-	0.0%		-
Transfers		536,646		-		536,646		-	100.0%		1,531,865
TOTAL EXPENDITURES	\$	885,388	\$	27,729	\$	609,627	\$	(275,761)	68.9%	\$	1,601,869
EXCESS/(DEFICIT)	\$	48,842	\$	82,453	\$	(336,956)				\$	(1,352,045)

Beginning Fund Balance As October 2021

\$ 883,510

**Ending Fund Balance As February 2022** 

\$ 546,553



SALES TAX VARIANCE

Actual to Budget (%)
Actual to Budget (\$)

16.3% \$38,080 Current Yr to Prior Yr (%)
Current Yr to Prior Yr (\$)

10.4% \$25,510

**KEY TRENDS** 

Resources

Sales Tax - As required by the Government Accounting Standards Board, sales tax is reported for the month it is collected by the vendor. February revenues are remitted to the City in April. Sales Tax received in February represents December collections.

#### **Expenditures**

**Transfer Out** includes \$928 to the Technology Replacement Fund for the future purchases of computers, \$10,000 to the Community Events Fund, and \$97,337 cost allocation to the General Fund, and \$428,381 to the General Debt Service Fund for their bond debt payment.

Capital Outlay includes \$15,000 for the Salesforce CRM.



# **Budget Report Account Summary**

For Fiscal: 2021-2022 Period Ending: 02/28/2022

						Variance	
		Original	Current	Period	Fiscal	Favorable	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: 130 - ECONOMIC DEVE	ELOPMENT CORP						
Revenue							
<u>130-0000-40200</u>	SALES TAX	931,230.00	931,230.00	110,037.73	271,730.66	-659,499.34	70.82 %
<u>130-0000-41400</u>	INVESTMENT INCOME	2,500.00	2,500.00	81.91	674.26	-1,825.74	73.03 %
<u>130-0000-41410</u>	INTEREST INCOME	500.00	500.00	62.39	266.10	-233.90	46.78 %
	Revenue Total:	934,230.00	934,230.00	110,182.03	272,671.02	-661,558.98	70.81%
Expense							
130-1700-50100	SALARIES	117,688.00	117,688.00	9,434.80	44,311.51	73,376.49	62.35 %
130-1700-50203	LONGEVITY PAY	72.00	72.00	0.00	0.00	72.00	100.00 %
130-1700-50204	CAR ALLOWANCE	4,800.00	4,800.00	0.00	0.00	4,800.00	100.00 %
130-1700-50300	HEALTH INSURANCE	13,511.00	13,511.00	1,681.87	9,409.35	4,101.65	30.36 %
130-1700-50301	DENTAL INSURANCE	810.00	810.00	85.72	428.60	381.40	47.09 %
130-1700-50302	LIFE & DISABILITY INSURANCE	441.00	441.00	26.18	130.90	310.10	70.32 %
130-1700-50303	BROKER FEES	197.00	197.00	15.60	46.81	150.19	76.24 %
130-1700-50304	PHS FEES	108.00	108.00	9.00	45.00	63.00	58.33 %
130-1700-50305	TMRS EMPLOYER	18,762.00	18,762.00	1,443.02	6,979.22	11,782.78	62.80 %
130-1700-50310	401A	0.00	0.00	100.00	480.00	-480.00	0.00 %
130-1700-50316	EAP	92.00	92.00	7.67	38.35	53.65	58.32 %
130-1700-50317	COBRA ADMINISTRATION FEE	48.00	48.00	0.00	0.00	48.00	100.00 %
130-1700-50320	WORKERS COMP	0.00	0.00	13.40	68.04	-68.04	0.00 %
130-1700-50401	MEDICARE EMPLOYER	1,739.00	1,739.00	137.74	648.43	1,090.57	62.71 %
130-1700-50405	TEXAS EMPLOYMENT COMM.	180.00	180.00	0.00	252.00	-72.00	-40.00 %
130-1700-51100	PROFESSIONAL SERVICES	63,000.00	63,000.00	14,375.00	4,000.00	59,000.00	93.65 %
130-1700-51400	P&L INSURANCE	3,071.00	3,071.00	243.65	1,218.25	1,852.75	60.33 %
130-1700-52000	ADVERTISING	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
130-1700-52002	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00 %
130-1700-52003	PRINTING	400.00	400.00	0.00	0.00	400.00	100.00 %
130-1700-52210	BOARDS & COMMITTEE EXPENSE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
130-1700-52215	PROMOTIONAL FEES	19,929.00	19,929.00	0.00	0.00	19,929.00	100.00 %
130-1700-52230	PROJECT INCENTIVES	50,000.00	50,000.00	0.00	1,888.87	48,111.13	96.22 %
130-1700-52500	DUES & SUBSCRIPTIONS	9,135.00	9,135.00	38.00	523.30	8,611.70	94.27 %
130-1700-53001	OFFICE SUPPLIES	1,000.00	1,000.00	32.47	32.47	967.53	96.75 %
130-1700-54106	AIRCARD	350.00	350.00	19.50	97.50	252.50	72.14 %
130-1700-54107	COMPUTER LICENSING	849.00	849.00	0.00	0.00	849.00	100.00 %
130-1700-54200	CELLPHONE	0.00	0.00	65.00	325.00	-325.00	0.00 %
130-1700-56000	TRAINING	10,575.00	10,575.00	0.00	2,057.67	8,517.33	80.54 %
130-1700-56100	TRAVEL/MEALS/LODGING	10,349.00	10,349.00	0.00	0.00	10,349.00	100.00 %
130-1700-56200	MILEAGE	836.00	836.00	0.00	0.00	836.00	100.00 %
130-1700-57000	CAPITAL OUTLAY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
130-1700-59001	COST ALLOCATION OUT-GENERAL F	97,337.00	97,337.00	0.00	97,337.00	0.00	0.00 %
<u>130-1700-59101</u>	TRANSFER OUT	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
<u>130-1700-59101</u> <u>130-1700-59111</u>	TRANSFER OUT - TECH REPLACEME	928.00	928.00	0.00	928.00	0.00	0.00 %
130-1700-59121	TRANSFER OUT - EDC DEBT SERVIC	428,381.00	428,381.00	0.00	428,381.00	0.00	0.00 %
<u> 130 1700 33121</u>	Expense Total:	885,388.00	885,388.00	27,728.62	609,627.27	275,760.73	31.15%
	_						
Fund: 130 - ECONOMIC	C DEVELOPMENT CORP Surplus (Deficit):	48,842.00	48,842.00	82,453.41	-336,956.25	-385,798.25	789.89%
	Report Surplus (Deficit):	48,842.00	48,842.00	82,453.41	-336,956.25	-385,798.25	789.89%

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<b>Meeting Date:</b>	4/4/2022	Title:	Report   Board	Governance
Ends:	☐ Residen	t Engagement	□ Proactive Go	vernment
	☐ Health &	& Safety □ R	egional Cooperati	ion
<b>Governance Focus:</b>	Focus:	⊠ Owner	☐ Customer	☐ Stakeholder
	Decision:	⊠ Governanc	e Policy	☐ Ministerial Function

# **Item/Caption**

Hold a discussion on Board Governance.

# **Item Summary/Background/Prior Action**

The City Manager will discuss the importance of Board Governance and the Boards roles and responsibilities.

# **Staff Recommendation/Motion**

The information provided is for discussion purposes only.



Meeting Date:	4/4/2022	Title:	Report   Directo	or's Monthly Update
Ends:	□ Residen	t Engagement	⊠ Proactive Go	vernment
	☐ Health &	& Safety □ R	egional Cooperat	ion ☐ Attracting Quality Development
<b>Governance Focus:</b>	Focus:	⊠ Owner	☐ Customer	☐ Stakeholder
	Decision:	⊠ Governance	e Policy	☐ Ministerial Function
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# **Item/Caption**

Receive a report and hold a discussion regarding the Director's monthly update.

# **Item Summary/Background/Prior Action**

The Director will provide the Board with a monthly update of the activities held during the month of March.

# **Staff Recommendation/Motion**

The information provided is for discussion purposes only.