



KEEP CORINTH BEAUTIFUL (KCB) REGULAR SESSION

Tuesday, May 18, 2021 at 6:00 PM
City Hall | 3300 Corinth Parkway

A. CALL TO ORDER

B. CITIZENS COMMENTS

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

- [1.](#) Consider and act on minutes from the April 20, 2021 meeting.
- [2.](#) Consider and act on financials for April 2021.

D. BUSINESS AGENDA

- [3.](#) Adopt-A-Spot Update
- [4.](#) Sponsorships
- [5.](#) Butterfly Garden
- [6.](#) Future Event Update

E. REPORTS AND UPDATES

The purpose of this section is to allow each Board Member the opportunity to provide general updates and/or comments to fellow Board Members, the public, and/or staff on any issues or future events.

- [7.](#) Volunteer Hours
- [8.](#) Threat Advice Training

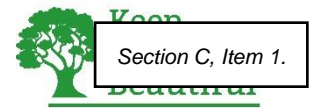
F. ADJOURN

Posted this 14th day of May 2021, at 11:30 AM on the bulletin board at Corinth City Hall.

Lana Wylie, City Secretary
City of Corinth, Texas

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Minutes April 20, 2021
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on minutes from the April 20, 2021 meeting.

Item Summary/Background/Prior Action

The minutes are in draft form and are not considered official until formally approved.

Staff Recommendation/Motion

Approve as presented.



KEEP CORINTH BEAUTIFUL (KCB) REGULAR SESSION

Tuesday, April 20, 2021 at 6:00 PM
City Hall | 3300 Corinth Parkway

Members Present:

Amanda Scallon, Chairperson
Magan Lersch, Vice Chairperson
Justus Carlile, Board Member
Kelli Thomas, Board Member
Linda Barker, Board Member
Molly Thornton, Board Member

Staff Members Present:

Jason Cao, Public Works Operations Manager
Lana Wylie, City Secretary

A. CALL TO ORDER

Chairman Scallon called the meeting to order at 6:04 P.M.

B. CITIZENS COMMENTS

Comments are appreciated and limited to three minutes. The board will receive commentaries at this time or when the agenda item is presented. The board is prohibited from acting on or discussing items during Citizen Comments.

There were no citizen comments made.

C. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted in one motion. Should the Chair, a Board Member, or any citizen desire discussion of any item, that item will be removed from the Consent Agenda and will be considered separately.

1. Consider and act on minutes from the March 24, 2021 meeting.
2. Consider and act on financials for the month of March 2021.

Staff liaison Wylie discussed the budget details with the board.

Board Member Lersch move to approve the Consent Agenda as presented. Board Member Thomas seconded.

All ayes: Lersch, Thomas, Barker, Thomas, Carlile

Noes: None

D. BUSINESS AGENDA

3. Adopt-A-Spot Update

The board discussed signs and vendors. There are 32 adopt-a-spot locations, with 15 spots available for adoption.

4. Sponsorships

The board discussed sponsorship opportunities and a game plan for fiscal year 2021/2022.

5. Arbor Day Wrap-Up

The board discussed the event, the pros and cons. They also discussed future events.

6. Butterfly Garden

The board discussed completion of phase 1 of the monarch way station, formerly known as the butterfly garden. Phase 2 will begin in the near future.

Board Member Updates

7. Volunteer Hours

Board Member Carlile will take over the financials.

Chairman Scallon requested ideas for a clean-up as requested by KIA Subaru.

8. Threat Advice Training

Board Members will complete cybersecurity training by Friday, April 23, 2021.

E. ADJOURN

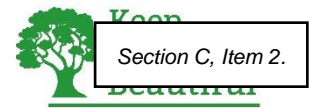
Chairman Scallon adjourned the meeting at 7:10 P.M.

Approved by: _____
Amanda Scallon, Chairperson

Attested by: _____
Lana Wylie, City Secretary

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Financials April 2021
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

Consider and act on financials for April 2021.

Item Summary/Background/Prior Action

Review expenditures for April 2021.

Staff Recommendation/Motion

Approve as presented.



Corinth, TX

Section C, Item 2.

Detail vs Budget Report

Account Detail

Date Range: 10/01/2020 - 09/30/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL								
Revenue								
401-0000-41200	DONATIONS	0.00	-5,000.00	0.00	-6,843.50	-6,843.50	1,843.50	36.87%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/14/2020	GLPKT04627	20556		RCPT 01702642 CWD CONTRACT-2020			-5,000.00	
11/02/2020	GLPKT04821	20686		RCPT 01706572 DFW SWIM IM LLC-DONATI...			-100.00	
11/20/2020	GLPKT05036	20814		RCPT 01710112 TREY PHILLIPS-EAGLE SCOUT...			-593.50	
01/25/2021	CLPKT00445	01.25.2021		CLPKT00445			-250.00	
03/16/2021	CLPKT00612	03.16.20210 EE		CLPKT00612			-400.00	
03/23/2021	CLPKT00637	03.23.2021 EE		CLPKT00637			-500.00	
401-0000-41410	INTEREST INCOME	0.00	0.00	0.00	-75.83	-75.83	75.83	0.00%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/31/2020	GLPKT04956	20777		Bank Interest			-12.55	
11/30/2020	GLPKT05243	20893		Bank Interest			-7.50	
12/31/2020	GLPKT05405	20922		Bank Interest			-11.32	
01/31/2021	GLPKT05622	20950		Bank Interest			-15.21	
02/28/2021	GLPKT05848	20980		Bank Interest			-12.40	
03/31/2021	GLPKT06050	21013		Bank Interest			-16.85	
Revenue Totals:		0.00	-5,000.00	0.00	-6,919.33	-6,919.33	1,919.33	38.39%
Expense								
401-1004-52000	ADVERTISING	0.00	2,000.00	0.00	1,354.36	1,354.36	645.64	32.28%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
10/31/2020	APPKT00964	LWYLIE 10/20-11	DFT0001765	FAST SIGNS-(3) LAKE CITIES RECYCLES SIGNS ...	995486 - JP MORGAN CHASE BANK NA		604.80	
11/30/2020	APPKT01043	LWYLIE 11/20-15	DFT0001988	FACEBOOK-KCB 'LIKE US' CAMPAIGN	995486 - JP MORGAN CHASE BANK NA		25.00	
11/30/2020	APPKT01043	LWYLIE 11/20-16	DFT0001988	FACEBOOK-KCB 'LIKE US' CAMPAIGN	995486 - JP MORGAN CHASE BANK NA		25.00	
11/30/2020	APPKT01043	LWYLIE 11/20-5	DFT0001988	ECOIMPRINT-16 SHIRTS W/KEEP CORINTH B...	995486 - JP MORGAN CHASE BANK NA		649.56	
12/31/2020	APPKT01058	LWYLIE 12/20-0	DFT0002043	FACEBOOK AD (1-WEEK)-KCB-TRASH-OFF	995486 - JP MORGAN CHASE BANK NA		25.00	
12/31/2020	APPKT01058	LWYLIE 12/20-19	DFT0002043	FACEBOOK AD (1-WEEK)-KCB-TRASH-OFF	995486 - JP MORGAN CHASE BANK NA		25.00	
401-1004-52105	SPECIAL EVENTS	0.00	2,395.00	0.00	1,190.13	1,190.13	1,204.87	50.31%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/31/2020	APPKT01058	LWYLIE 12/20-6	DFT0002043	CLEAN&GREEN-TRUCK DETAIL-5600-507 TR...	995486 - JP MORGAN CHASE BANK NA		30.00	
01/06/2021	APPKT01075	REIMB 12/18/20 A.S.	222676	WALMART-COOKIES/COCOA TIRE VENDOR ...	996165 - AMANDA SCALLON		18.36	
01/31/2021	APPKT01108	LWYLIE 01/21-3	DFT0002138	COMPUTER CRUSHER-2ND ANNUAL REYCLE...	995486 - JP MORGAN CHASE BANK NA		225.00	

Detail vs Budget Report

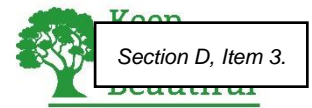
Account		Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401-1004-52105		SPECIAL EVENTS - Continued	0.00	2,395.00	0.00	1,190.13	1,190.13	1,204.87	50.31%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
04/28/2021	APPKT01227	REIMB 04/10/21 A.S.	223461	ICE (2) FOR ARBOR DAY EVENT	996165 - AMANDA SCALLON		3.98		
04/30/2021	APPKT01224	LWYLIE 04/21-0	DFT0002410	HOME DEPOT- KCB BUTTERFLY GARDEN WO...	995486 - JP MORGAN CHASE BANK NA		215.08		
04/30/2021	APPKT01224	LWYLIE 04/21-1	DFT0002410	HOME DEPOT-KCB BUTTERFLY GARDEN WOR...	995486 - JP MORGAN CHASE BANK NA		-139.96		
04/30/2021	APPKT01224	LWYLIE 04/21-10	DFT0002410	HARTWELL NURSERY-KCB BUTTERFLY GARD...	995486 - JP MORGAN CHASE BANK NA		65.00		
04/30/2021	APPKT01224	LWYLIE 04/21-11	DFT0002410	HOME DEPOT-KCB BUTTERFLY GARDEN WO...	995486 - JP MORGAN CHASE BANK NA		-260.96		
04/30/2021	APPKT01224	LWYLIE 04/21-12	DFT0002410	HOME DEPOT-KCB BUTTERFLY GARDEN WO...	995486 - JP MORGAN CHASE BANK NA		275.80		
04/30/2021	APPKT01224	LWYLIE 04/21-16	DFT0002410	AMAZON-KCB BUTTERFLY GARDEN WORKD...	995486 - JP MORGAN CHASE BANK NA		80.84		
04/30/2021	APPKT01224	LWYLIE 04/21-17	DFT0002410	WALMART-KCB BUTTERFLY GARDEN WORK...	995486 - JP MORGAN CHASE BANK NA		7.92		
04/30/2021	APPKT01224	LWYLIE 04/21-2	DFT0002410	TACO CASA-VOLUNTEER LUNCH	995486 - JP MORGAN CHASE BANK NA		38.89		
04/30/2021	APPKT01224	LWYLIE 04/21-3	DFT0002410	HOME DEPOT-KCB BUTTERFLY GARDEN WO...	995486 - JP MORGAN CHASE BANK NA		24.75		
04/30/2021	APPKT01224	LWYLIE 04/21-7	DFT0002410	BREAKAWAY LANDSCAPE-KCB BUTTERFLY G...	995486 - JP MORGAN CHASE BANK NA		566.00		
04/30/2021	APPKT01224	LWYLIE 04/21-8	DFT0002410	WALMART-EGGS&BASKET MARKETING WITH...	995486 - JP MORGAN CHASE BANK NA		23.56		
04/30/2021	APPKT01224	LWYLIE 04/21-9	DFT0002410	WALMART-PAINT & BRUSHES FOR KCB BUTT...	995486 - JP MORGAN CHASE BANK NA		15.87		
401-1004-52500		DUES & SUBSCRIPTIONS	0.00	825.00	0.00	250.00	250.00	575.00	69.70%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
12/31/2020	APPKT01058	LWYLIE 12/20-17	DFT0002043	ARBOR DAY FOUNDATION-KCB 1 YR MEMBE...	995486 - JP MORGAN CHASE BANK NA		75.00		
02/28/2021	APPKT01161	LWYLIE 02/21-15	DFT0002229	KTB-ANNUAL MEMBERSHIP DUES	995486 - JP MORGAN CHASE BANK NA		175.00		
401-1004-53000		GENERAL SUPPLIES	0.00	1,000.00	0.00	192.83	192.83	807.17	80.72%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
10/31/2020	APPKT00964	LWYLIE 10/20-8	DFT0001765	NAME BADGE INTERNATIONAL-REUSABE N...	995486 - JP MORGAN CHASE BANK NA		123.48		
02/28/2021	APPKT01161	LWYLIE 02/21-8	DFT0002229	AMAZON-DIY RAIN BARREL DIVERTER KIT	995486 - JP MORGAN CHASE BANK NA		34.98		
03/31/2021	APPKT01196	LWYLIE 03/21-2	DFT0002355	AMAZON-2 CAN MARKING PAINT&120 FLAG...	995486 - JP MORGAN CHASE BANK NA		34.37		
401-1004-56000		TRAINING	0.00	740.00	0.00	0.00	0.00	740.00	100.00%
401-1004-56100		TRAVEL/MEALS/LODGING	0.00	540.00	0.00	148.39	148.39	391.61	72.52%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
12/31/2020	APPKT01058	LWYLIE 12/20-3	DFT0002043	ALBERTSONS-DRINKS FOR RECYCLES/TRASH ...	995486 - JP MORGAN CHASE BANK NA		41.93		
12/31/2020	APPKT01058	LWYLIE 12/20-4	DFT0002043	ALDI-BREAKFAST FOR RECYCLES/TRASH EVE...	995486 - JP MORGAN CHASE BANK NA		12.60		
12/31/2020	APPKT01058	LWYLIE 12/20-5	DFT0002043	DOMINO'S-LUNCH FOR VOL- RECYCLE/TRAS...	995486 - JP MORGAN CHASE BANK NA		93.86		
Expense Totals:			0.00	7,500.00	0.00	3,135.71	3,135.71	4,364.29	-58.19%
401 - KEEP CORINTH BEAUTIFUL Totals:			0.00	2,500.00	0.00	-3,783.62	-3,783.62	6,283.62	-251.34%
Report Total:			0.00	2,500.00	0.00	-3,783.62	-3,783.62	6,283.62	-251.34%

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
401 - KEEP CORINTH BEAUTIFUL	0.00	2,500.00	0.00	-3,783.62	-3,783.62	6,283.62	
Report Total:	0.00	2,500.00	0.00	-3,783.62	-3,783.62	6,283.62	

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Updates Adopt-A-Spot
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

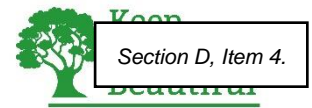
Adopt-A-Spot Update

Item Summary/Background/Prior Action

Board Member Lersch will provide an update on the adopt-a-spot program.

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Sponsorships
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

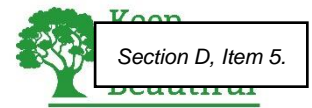
Sponsorships

Item Summary/Background/Prior Action

Hold a discussion on sponsorships for fiscal year 2021 – 2022.

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Event Butterfly Garden
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

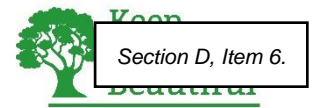
Butterfly Garden

Item Summary/Background/Prior Action

Hold a discussion on the June 4, 2021 workday.

CITY OF CORINTH

Staff Report



Section D, Item 6.

Meeting Date:	5/18/2021	Title:	Event Future Events
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<hr/> <i>Decision:</i> <input checked="" type="checkbox"/> Governance Policy <input type="checkbox"/> Ministerial Function		

Item/Caption

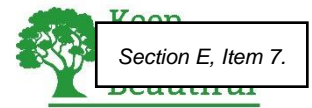
Future Event Update

Item Summary/Background/Prior Action

Hold a discussion on Pumpkin Palooza and the Lake Cities Recycles 2021 events.

CITY OF CORINTH

Staff Report



Meeting Date:	5/18/2021	Title:	Update Board Member Volunteer Hours
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder <hr/> <i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

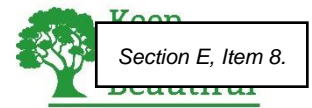
Volunteer Hours

Item Summary/Background/Prior Action

Board members – Please be sure to update your volunteer hours on a regular basis and prior to the meeting.

CITY OF CORINTH

Staff Report



Section E, Item 8.

Meeting Date:	5/18/2021	Title:	Update Board Member Training
Strategic Goals:	<input type="checkbox"/> Citizen Engagement <input checked="" type="checkbox"/> Proactive Government <input type="checkbox"/> Organizational Development		
Governance Focus:	<i>Sub-Ends:</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Growing Community <input checked="" type="checkbox"/> Delivers Outstanding Service <input type="checkbox"/> High-Quality Restaurants </div> <div> <input type="checkbox"/> Conveniently located <input type="checkbox"/> High-Quality Retail <input type="checkbox"/> High-Quality Entertainment </div> </div> <hr/> <i>Focus:</i> <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Customer <input type="checkbox"/> Stakeholder		
	<i>Decision:</i> <input type="checkbox"/> Governance Policy <input checked="" type="checkbox"/> Ministerial Function		

Item/Caption

Threat Advice Training

Item Summary/Background/Prior Action

Threat Advice quarterly training update.