CONFIRE

ADMINISTRATIVE COMMITTEE MEETING
TUESDAY, AUGUST 23, 2022 – 1:30 PM
LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, August 23, 2022 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

a. Flag Salute
b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of July 26, 2022

2. Agreement with Central Square for CAD Consultant

3. Changes to Uniform Policy

4. CONFIRE Financial Statements

   FY2022-23 CONFIRE Operations Statement

   FY2022-23 Fund Balance Report

5. 2022 YTD Call Summary

6. CONFIRE - Billable Incidents

7. 2022 YTD Answering Times

DIRCTOR REPORT

8. Staffing Situation Update

COMMITTEE REPORTS

a. Support Committee Report/MIS Updates - Blessing Ugbo
   -Image Trends Project Update - Blessing Ugbo

b. Ops Chief Committee Report - Chief Bruner

c. CAD to CAD - Mike Bell

OLD BUSINESS

9. Ambulance RFP Update

    -Governance Sub-Committee Report

10. City of Yucaipa - Admission as a Contracting Agency - **ACTION ITEM**

NEW BUSINESS

11. Increased Cost for Tablet Command - **ACTION ITEM**

    Review and approve to pay the additional cost for Tablet Command by way of chargeback or agency Equipment Reserve funds, if available.

12. 2023 Planning Process Kick-Off

ROUND TABLE

CLOSED SESSION

13. Conference with Legal Counsel - Existing Litigation (Government Code section 54956.9(d)(1)) Case No. LA-CE-1561-M

14. Personnel Matter - Director Status

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: September 27, 2022 at 1:30 p.m.

POSTING:

This is to certify that on August 18, 2022, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confire.org

-25541 Barton Rd., Loma Linda, CA

  /s/ Liz Berry

Liz Berry
Administrative Secretary I

ADMINISTRATIVE COMMITTEE MEETING
TUESDAY, JULY 26, 2022 – 1:30 PM
LOMA LINDA EOC, 25541 BARTON RD., LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:
Chief Dan Harker/Chairperson, Loma Linda Fire Department
Chief Rich Sessler/Vice-Chairperson, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District- *Absent*
Chief Dave Williams, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department
Chief Augie Barreda, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire
Chief Brian Fallon, Victorville Fire Department - *Absent*

CALL TO ORDER
    a. Flag Salute
    b. Roll call/Introductions

PUBLIC COMMENT
An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST
Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.
No conflicts were announced.

CONSENT ITEMS
The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.
    1. Approve Administrative Committee Minutes of May 28, 2022
    2. Approve Administrative Committee Minutes of June 28, 2022
    3. 2022 YTD Call Summary
    4. CONFIRE – Billable Incidents

5. YTD Answering Times

Motion to accept all items on Consent

Motion by: Chief Tim McHargue
Second by: Chief Brian Park
Chief Dan Harker (1)-Yes
Chief Rich Sessler (1)-Yes
Chief Buddy Peratt (1)- Absent
Chief Dave Williams (1) – Yes
Chief Mike McCliman (1) – Yes
Chief Dan Munsey (4) - Yes
Chief Brian Fallon (1) - Absent
Yes-10
No-0
Abstain-0
Absent- 2

DIRECTOR REPORT

a. Staffing Situation Update
Dispatch is currently down 10 positions. Hiring and retaining employees continues to be a challenge. Chief Nathan Cooke is actively interviewing dispatch employees to get a feel for what is happening. We will continue to explore new ways to address this issue
.

b. APCO Conference (Aug 7-10 Anaheim)
Invitation made to all who would be interested in attending.

c. Chino Valley FD Recognition of CONFIRE Staff

d. Update of Valley Communications Center
Finalizing plans that will go out to bid. Next step is design bid, hoping to break ground the end of 2023, with a 2-year build expected.

COMMITTEE REPORTS

6. Support Committee Report/MIS Updates - Blessing Ugbo

a. Request for Sole Source justification for contracting with Central Square for CAD Administration assistance – **ACTION ITEM**
CONFIRE currently does not have an executable succession plan to ensure continuity of CAD systems operation without a dedicated CAD Administrator. Adding the CAD consultant resource to the MIS team will ensure that a dedicated resource is always available to support CAD and business operations.

Resource will be dedicated to CONFIRE. They will work remotely with a provision for site visits throughout the contract period.
Fiscal impact is $260,000 with an annual 4% increase. This amount will be billed annually. The Central Square employee will begin with FY 22/23. This will not require additional budgetary funding. CONFIRE will transfer the budget from (2) vacant MIS positions, from Salaries and Benefits (5008) to Professional Services (5010) to fund the CAD consultant position. This budget transfer was approved by the CONFIRE Board of Directors on July 21, 2022.

Motion to approve Central Square consulting service agreement to assign a dedicated CAD Consultant to CONFIRE.

Motion by: Chief Dave Williams
Second by: Chief Dan Munsey
Chief Dan Harker (1)-Yes
Chief Rich Sessler (1)-Yes
Chief Buddy Peratt (1)- Absent
Chief Tim McHargue (1) - Yes
Chief Augie Barreda (1) – Yes
Chief Brian Park (1) – Yes
Chief Brian Fallon (1) - Absent
Yes-10
No-0
Abstain-0
Absent-2

2022/23 MIS Focus is on:
- *Updating network hardware that is at or near end-of-life support.*
- *Working with vendors to assess and identify vulnerabilities and determine solutions to terminate/mitigate risk as identified.*
- *Continue to improve and update Intrusion and End point protection monitoring.*
- *Step up user awareness training-this remains the biggest threat.*

2022/23 Projects:
- *New physical domain controllers*
- *Replacing all MX60 Firewalls*
- *License upgrade for core routers in the vault*
- *New core switches for the vault*
- *Dual authentication remote/VPN user*
- *Redlands refresh*
- *Firewall upgrade (Valley/Desert) – isolate the CAD network*

7. Ops Chief Committee Report - Chief Bruner
   - *Update on ECC Concept - discussion*
     Chiefs gave direction to the OPS group, along with Mike Bell and Nathan Cooke to draft a framework document.

8. CAD to CAD Update – Mike Bell

   a. IE PSOP Executive Committee Meeting (7/25/22)

   b. Update on new agreement with Central Square

OLD BUSINESS

9. RFP #2022-01 for ALS Ambulance Services Update
   Proposals due on August 15th. Evaluation process will commence after that date.

   a. Report on 7/21/22 Board Meeting

   b. Development of an EMS Division governance sub-committee – **ACTION ITEM**

      Motion to approve the development of an EMS Division governance sub-committee.

      Motion by: Chief Brian Park
      Second by: Chief Dan Munsey
      Chief Dan Harker (1)-Yes
      Chief Rich Sessler (1)-Yes
      Chief Buddy Peratt (1)- Absent
      Chief Dave Williams (1) – Yes
      Chief Tim McHargue (1) - Yes
      Chief Augie Barreda (1) – Yes
      Chief Brian Fallon (1) - Absent
      Yes-10
      No-0
      Abstain-0
      Absent-2

10. Acting Director Agreement revision and extension – **ACTION ITEM**
    Review of document provided and discussion of extension options.

    Motion to approve the Acting Director Agreement revisions and extension thru December 2022, pending Director Art Andres return.

    Motion by: Chief Brian Park
    Second by: Chief Rich Sessler

Chief Dan Harker (1)-Yes
Chief Buddy Peratt (1)- Absent
Chief Dave Williams (1) – Yes
Chief Tim McHargue (1) - Yes
Chief Augie Barreda (1) – Yes
Chief Dan Munsey (4) - Yes
Chief Brian Fallon (1) - Absent
Yes-10
No-0
Abstain-0
Absent-2

NEW BUSINESS

11. Image Trends Discussion – Chief Munsey

    Brian Nichols with San Bernardino County Fire addressed the Administrative Committee with options regarding Image Trends.

    The Chiefs requested CONFIRE MIS investigate options to create a system that is not vulnerable, and work with the Image Trends group to develop alternatives. Their findings will then be reported back to the group.

12. Development of an Assistant Director Job Classification – **ACTION ITEM**

    Motion to approve the development of an Assistant Director Job Classification.

    Motion by: Chief Dave Williams
    Second by: Chief Tim McHargue
    Chief Dan Harker (1)-Yes
    Chief Rich Sessler (1)-Yes
    Chief Buddy Peratt (1)- Absent
    Chief Augie Barreda (1) – Yes
    Chief Brian Park (1) – Yes
    Chief Dan Munsey (4) - Yes
    Chief Brian Fallon (1) - Absent
    Yes-10
    No-0
    Abstain-0
    Absent-2

13. Operational Policy Adoption: SOPP: 3-2 Telephone Answering & SOPP: 3-10 Managing Abusive Callers – **ACTION ITEM**

    Motion to approve SOPP: 3-2 Telephone Answering & SOPP: 3-10 Managing Abusive Callers.

> *Motion by: Chief Tim McHargue*
> *Second by: Chief Rich Sessler*
> *Chief Dan Harker (1)-Yes*
> *Chief Buddy Peratt (1)- Absent*
> *Chief Dave Williams (1) – Yes*
> *Chief Augie Barreda (1) – Yes*
> *Chief Brian Park (1) – Yes*
> *Chief Dan Munsey (4) - Yes*
> *Chief Brian Fallon (1) - Absent*
> *Yes-10*
> *No-0*
> *Abstain-0*
> *Absent-2*

ROUND TABLE

CLOSED SESSION

14. Pursuant to California Government Code Section 54956.9(a) The Administrative Committee will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)

No reportable action taken

ADJOURNMENT
Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 16:45.

Upcoming Meetings:
Next Regular Meeting: August 23, 2022, at 1:30 p.m. Location to be announced.

  /s/ Liz Berry
Liz Berry
Administrative Secretary I

FIRST AMENDMENT
TO THE
INTEGRATED PUBLIC SAFETY SYSTEMS CONTRACT
BY AND BETWEEN
CONFIRE AND CONTRACTOR

This Amendment (the "Amendment") amends the Integrated Public Safety Systems Contract entered into by and between TriTech Software Systems, a CentralSquare Technologies company ("TriTech" or "CONTRATCOR") and CONFIRE, a Joint Powers Authority formed under the laws of the State of California ("CONFIRE") with an Execution Date of March 27th, 2008 (the "Agreement").

The Execution Date of this Amendment is the latest date shown on the signature page of this Amendment.

WHEREAS, the Agreement remains in effect which provides in Article I (Terms and Conditions) Section 6 Services of CONTRACTOR that additional provides may be added to the Statement of Work by written Addendum (Amendment) to the Agreement by mutual agreement of the parties; and

WHEREAS, CONFIRE intends to purchase a dedicated full-time, remote CentralSquare Support CAD Administrator and TriTech intends to comply; and

WHEREAS, the pricing for the On-Site travel for the dedicated CAD Administrator is solely an estimate and based on 12 visits which is subject to change during the length of the support; and

WHEREAS, Q-105239 is attached to this Amendment as Exhibit "A". This Quote contains a description of all products and services sold pursuant to this Amendment. The Quote is hereby incorporated by reference as a term of this Amendment; and

WHEREAS, Services for the products purchased under this Amendment shall be governed by the Summary of Services document attached to this Amendment as Exhibit "A";

CONFIRE and TriTech, intending to be legally bound, agree as follows:

1. Defined Terms. Except as otherwise set forth herein, each defined term in the Agreement has the meaning ascribed to that term in the Agreement when the term is used in this Amendment.

2. Amendment to and Modification of the Agreement.

   The Agreement is amended and modified as follows:

   2.1 The following software product and/or services, which are more specifically defined in **Exhibit A** to this Amendment, have been added to the Agreement, Statement of Work:

   2.1.1 Dedicated Remote On Site Support – Managed by Partners Annual Subscription Fee
   Cost: $246,600.00
   2.1.2 Public Safety Travel and Living Expenses Estimate (Number of Visits: 12)
   Cost: $13,400.00
   2.1.3 For total cost of $260,000 to be paid to CONTRACTOR and invoiced annually with a net-30 due date.

   2.2 The services identified above in Paragraph 2.1, will renew on an annual basis based on the start date of the dedicated full-time, remote CentralSquare Support CAD Administrator, unless the CONFIRE or CONTRACTOR provides written notice of its desire to discontinue the services ninety (90) days prior to the end of the current term. Such notice shall be provided electronically or written to:

   CONFIRE   CONTRACTOR
   Attn: Purchasing   Attn: Contracts
   CONFIRE JPA   CentralSquare Technologies, LLC
   1743 W. Miro Way   1000 Business Center Drive

Rialto, CA 92376-8630
purchasing@confire.org

Lake Mary, FL 32746
randy.mccloskey@centralsquare.com

2.3 In accordance with the services and fees shown above in Paragraph 2.1, there will be a recurring annual cost that comes to a total of $246,000.00. This recurring annual cost is subject to a 4% increase annually and does not include travel. Travel for subsequent years shall be determined on annual basis with mutual agreement between the parties.

3. Integration Provision. Except as expressly modified by this Amendment, the Agreement shall remain in full force and effect. As of the Execution Date, the Agreement, as further amended by this Amendment constitutes the entire understanding of the parties as regards the subject matter hereof and cannot be modified except by written agreement of the parties.

TriTech Software Systems

BY: _Daniel R. Maier_
1D915AE068D0477...

PRINT NAME: Daniel R. Maier

PRINT TITLE: CRO

DATE SIGNED: 8/17/2022

CONFIRE, CA

BY: _____

PRINT NAME: _____

PRINT TITLE: _____

DATE SIGNED: _____

Exhibit A
(Attached)

CENTRALSQUARE

Quote prepared by:
Randy McCloskey
randy.mccloskey@centralsquare.com

Quote #: Q-105239

Primary Quoted Solution: PSJ Enterprise

Quote expires on: October 12, 2022

Quote prepared for:
Blessing Ugbo
Confire JPA
1743 W. Miro Way
Rialto, CA 92376-8630
(909) 356-3841

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	Dedicated On Site Support - Managed By Partners Annual Subscription Fee	1	246,600.00	246,600.00
	Software Total			246,600.00 USD

WHAT SERVICES ARE INCLUDED?

	DESCRIPTION	TOTAL
1.	Public Safety Travel & Living Expenses Estimate	13,400.00
	Services Total	13,400.00 USD

MORE INFORMATION AT CENTRALSQUARE.COM

CENTRALSQUARE

Quote prepared | Item 2.
July 18, 20
Quote prepared by:
Randy McCloskey
randy.mccloskey@centralsquare.com

QUOTE SUMMARY

Software Subtotal	
	246,600.00 USD

Services Subtotal	
	13,400.00 USD

Quote Subtotal	260,000.00 USD

Quote Total	**260,000.00 USD**

WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	246,000.00

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a

CENTRALSQUARE

Quote prepared o[ ]
July 18, 20[ ]

Item 2.

Quote prepared by:
Randy McCloskey
randy.mccloskey@centralsquare.com

definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of $21.37656 will be shown as a Unit Price of $21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [ ]   No [ ]

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: _____

Initials: _____

EXHIBIT A

CENTRALSQUARE

Summary of Services

Project: Confire, Q-105239

The parties mutually agree and acknowledge this Summary of Services is a high-level overview of the project requested, not a detailed requirements or design of solution.

Services Provided

For the purposes of this contract, CentralSquare will provide a remote, dedicated resource to perform the job duties of a CAD Administrator.

The CST Resource (Professional Services Consultant) will be responsible for supporting a 24/7 public safety data center, network, and communications center. Major job functions include managing the CAD Enterprise and Tellus CAD-to-CAD system. These resources will be responsible for working with CentralSquare and Confire team members to maintain these systems. The Professional Services Consultant will work remotely but be dedicated for Confire JPA, CA for 12-months.

Project Includes:

For purposes of this contract, the Professional Services Consultant is limited to 1890 work hours for the 12-month duration of this contract. The resource will be required to work business hours as directed by the Client and no more than 40hrs per work week without prior manager approval.

This contract includes up to (12) onsite trips. If additional trips are needed a change order will be processed.

CentralSquare holidays and vacation time will be observed by the Professional Services Consultant. A list of holidays can be provided if needed.

Job Responsibilities:

- Manages and maintains core CAD Enterprise and Tellus CAD-to-CAD products and related databases to ensure highest performance and quality of data.
- Understands and supports the structure of CAD, CAD-to-CAD, mobile and interfaces from an architectural aspect.
- Supports the disaster recovery framework:
    - DR failover systems
    - SQL Replication
    - CAD Down procedures
    - Cloud based recovery systems

-     o   Backup facilities strategies
- Assists in mobile networking solutions and planning for the MDC mobile network.
- Ensures best practices are applied for CST Systems security from a networking and engineering perspective (within the center and mobility solutions).
- Participates in meetings as needed.
- Participates in the established ticketing system.
- Participates in the training for customer staff and self.
- Attends technical training offered by CentralSquare to maintain a current knowledge of CentralSquare's applications.
- Ability to continue passing background check requirement for working on and connecting to public safety information systems.
- Adheres to and promotes CentralSquare core values, vision, ownership in action and honoring commitments.

Skill Requirements

- Bachelor's degree in Computer Science, Computer Engineering (or related field) or equivalent work experience.
- Technical skills with knowledge of commonly used technology, concepts, practices and procedures of windows-based computer software and hardware.
- Understanding of relational databases with exposure to or experience with SQL servers and databases.
- Understanding of networking, TCP/IP protocol, and routing configuration.
- Experience creating or administering a large LAN/WAN environment.
- Understanding and experience managing a VM server environment.
- Must have knowledge of recent versions of Microsoft Windows, Server and SQL
- Experience managing Cloud based applications
- Experience in the public safety industry/EMS is helpful but not required.
- First rate-interpersonal skills, positive client service skills, problem solving skills and writing skills necessary.
- Ability to handle multiple tasks concurrently, prioritizing and accurately completing items in a timely manner while in a potential stressful environment.
- Be a self-starter and able to work independently as well as part of a team.
- Must possess demonstrated analytical an organizational skill and be able to resolve complex application problems.

STAFF REPORT

DATE: **August 23, 2022**

FROM: **Yvette Calimlim, Management Analyst**

TO: **Administrative Chiefs Committee**

SUBJECT: **Changes to Uniforms Policy**

RECOMMENDATION
Accept and approve changes to CONFIRE's Uniform Policy.

BACKGROUND
Section 4.12 Uniforms of the CONFIRE Policy Manual currently states:

The members of ESU are given an allowance per fiscal year towards uniform purchases paid by CONFIRE. The uniform allowance is based on the current MOU. The uniforms are decided upon by a committee made up of unit members and approved by the Director. A Dispatch Supervisor maintains a log of each member's allowance balances.

Part-time employees, MIS employees and Communications Supervisor/Assistant Supervisor may receive uniform issues at the discretion of the Director or his designee.

CONFIRE is requesting to update the policy to include all personnel across all MOUs. By allowing all staff to purchase uniforms, it will provide a standardized look and assist in the department's Strategic Management Plan (SMP) in regard to branding the CONFIRE name while attending meetings and/or conferences.

Uniform allowance will remain the same: $200 for full-time employees and $100 for part-time employees. A log is maintained in Aramark, CONFIRE's uniform vendor's, system of each staff's available balance. Purchases exceeding the uniform allowance amount will be at the employee's expense. The balance will reset on a rotating calendar from the time the initial purchase was made.

FISCAL IMPACTS

Approval of this item will not increase the department budget in CONFIRE's 5008 – Operations Fund.   Savings from budgeted "Other Professional Services" will cover the increase in expenses totaling $1,600.

OPERATIONS FUND 5008
**MONTHLY SUMMARY FY 2022-23**

Transactions thru July 31, 2022

Expenditures	July	Aug	Sep	Oct	3 PP Nov	Dec	Jan	Feb	Mar	Apr	May	3 PP June	Total YTD Expended	2022/23 Budget	Bud - Exp Difference	% Used
Salary/Benefits	479,125	-	-	-	-	-	-	-	-	-	-	-	479,125	8,556,729	$8,077,604	5.6%
Overtime/Call Back	30,415	-	-	-	-	-	-	-	-	-	-	-	30,415	323,000	$292,585	9.4%
Phone/Circuits/Internet	38,249	-	-	-	-	-	-	-	-	-	-	-	38,249	589,467	$551,218	6.5%
County IS/Data Services/Counsel	13,287	-	-	-	-	-	-	-	-	-	-	-	13,287	60,926	$47,639	21.8%
Radio/Pager, Console Maint	-	-	-	-	-	-	-	-	-	-	-	-	-	516,948	$516,948	0.0%
Computer Software	18,738	-	-	-	-	-	-	-	-	-	-	-	18,738	1,891,258	$1,872,520	1.0%
Computer Hardware	129	-	-	-	-	-	-	-	-	-	-	-	129	18,450	$18,321	0.7%
Office Exp/Copier Lease	6,539	-	-	-	-	-	-	-	-	-	-	-	6,539	98,245	$91,706	6.7%
Insurance/Auditing	31,987	-	-	-	-	-	-	-	-	-	-	-	31,987	69,792	$37,805	45.8%
Payroll/HR/Medical Director	74,878	-	-	-	-	-	-	-	-	-	-	-	74,878	351,683	$276,805	21.3%
Travel/Training	3,498	-	-	-	-	-	-	-	-	-	-	-	3,498	70,000	$66,502	5.0%
Auto/Structure/Fuel	-	-	-	-	-	-	-	-	-	-	-	-	-	25,577	$25,577	0.0%
Other/HDGC Rent/Equip Trans	13,658	-	-	-	-	-	-	-	-	-	-	-	13,658	251,487	$237,829	5.4%
Total	710,504	-	-	-	-	-	-	-	-	-	-	-	710,504	12,823,562	$12,113,058	5.5%
												-		**% Fiscal Year Passed**		**8.3%**
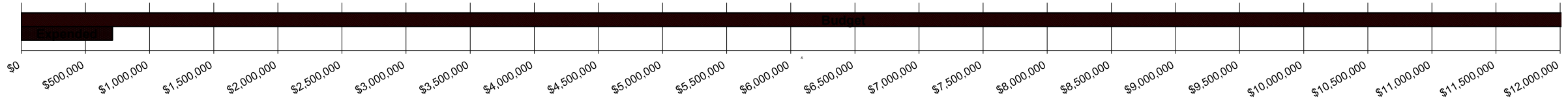
Revenue	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Received	Budget	Difference	% Rcvd
Services	3,144,053	-	-	-	-	-	-	-	-	-	-	-	3,144,053	12,828,561	$9,684,508	25%
Interest	7,689	-	-	-	-	-	-	-	-	-	-	-	7,689	-	($7,689)	
Other		-	-	-	-	-	-	-	-	-	-	-	-	-	$0	
Total	3,151,741	-	-	-	-	-	-	-	-	-	-	-	3,151,741	12,828,561	$9,676,820	25%
														% Fiscal Year Passed		**8.3%**

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CONFIRE
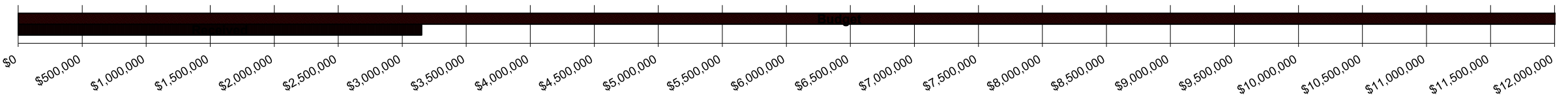
FY 2022-2023
Unaudited Fund Balance Report
as of July 31, 2022

Operations Fund (5008)

Audited Fund Balance 7/1/22		* $	2,822,458
Revenue	3,151,741		
Expenditures	(710,193)		
Net			2,441,548
Transfers Out to 5010 - CIP	-		
Transfers Out to 5011 - Compensated Abs	-		
Net Transfers In/Out			-
Total Fund Balance		**$**	**5,264,006**

FY 2022-23 Operating costs 10% is $1,282,856 Per Board Policy

Equipment Reserve Fund (5009)

Audited Fund Balance 7/1/22		$	2,278,695
Revenue	159,187		
Expenditures	(14,826)		
Net			144,361
Total Fund Balance		**$**	**2,423,056**

General Reserve Fund (5010)

Audited Fund Balance 7/1/22		* $	6,256,519
Revenue - Membership/Interest	12,640		
Revenue - Grant			
Expenditures	(121,107)		
Net			(108,467)
Transfers Out to Fund 5019	-		
Net Transfers In/Out			-
Total Fund Balance		**$**	**6,148,052**
Reserve for CIP	(3,000,000)		
EMD Optimization (ECNS) Project	(250,000)		
Net Committed			(3,250,000)
Available Fund Balance		**$**	**2,898,052**

FY 2022-23 Operating costs 25% is $3,207,140

Term Benefits Reserve Fund (5011)

Audited Fund Balance 7/1/22		$	1,639,631
Revenue	205,065		
Expenditures			
Net			205,065
Transer Comp. Absence From 5008	-		
Unfunded Liability			
Net Transfers In/Out			-
Total Fund Balance		**$**	**1,844,696**

FY 2022-2023
Unaudited Fund Balance Report
as of July 31, 2022

CAD-to-CAD Project Fund (5019)			

Audited Fund Balance 7/1/22		$	909,120
Revenue	671		
Expenditures	-		
Net			671
Transfers In from Fund 5010	-		
Net Transfers In/Out			-
Total Fund Balance		$	**909,791**

Total Beginning Fund Balance - 07/01/22	$	**13,906,423**
Total Ending Fund Balance - 07/31/22	$	**16,589,601**

Call Summary

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA
92376

County: San
Bernardino

Year: 2018

From:	01/01/2018
To:	12/31/2018
Period Group:	Month
Call Type:	All
Abandoned Filters:	Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
January 2018	16152	113	16265	0.69%	12832	489	13321	14547	9471	263	24281	53867	101.2
February 2018	13853	54	13907	0.39%	11010	375	11385	12870	8897	156	21924	47216	104.7
March 2018	14786	55	14841	0.37%	11712	417	12129	14730	9597	144	24471	51441	109.2
April 2018	14347	58	14405	0.40%	11332	440	11772	14425	9264	210	23899	50076	104.7
May-18	14465	59	14524	0.41%	11178	371	11549	15095	10353	154	25602	51675	106.4
Jun-18	15195	190	15385	1.23%	11381	446	11827	14452	10334	224	25010	52222	102.8
Jul-18	16888	72	16960	0.42%	13054	570	13624	16781	11430	355	28566	59150	105.5
Aug-18	15855	49	15904	0.31%	12175	502	12677	15479	11274	247	27000	55581	105.7
Sep-18	14577	50	14627	0.34%	10816	383	11199	14006	9985	224	24215	50041	106.8
Oct-18	14677	58	14735	0.39%	11288	355	11643	14688	10468	162	25318	51696	106.9
Nov-18	14949	89	15038	0.59%	11730	449	12179	15256	9273	178	24707	51924	106.9
Dec-18	15022	54	15076	0.36%	10889	335	11224	15595	10756	162	26513	52813	110.2
2018 Totals	**180766**	**901**	**181667**	**0.49%**	**139397**	**5132**	**144529**	**177924**	**121102**	**2479**	**301506**	**627702**	**105.9**
2017 Totals	**178324**	**1096**	**179420**	**0.61%**	**144692**	**6435**	**151128**	**163215**	**127217**	**2066**	**292708**	**623256**	**103.1**

Call Summary

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA   County: San
92376   Bernardino

Year: 2019

From:	1/1/2019
To:	12/31/2019
Period Group:	Month
Call Type:	All
Abandoned Filters:	Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound
Jan-19	14397	489	14886	3.28%	11482	329	11811	16263
Feb-19	13356	83	13439	0.62%	10888	333	11221	16376
Mar-19	15801	88	15889	0.55%	12247	428	12675	18621
Apr-19	15636	83	15719	0.53%	12126	433	12559	17337
May-19	15019	77	15096	0.51%	11880	380	12260	16861
Jun-19	16359	96	16455	0.58%	12690	524	13214	16904
Jul-19	18133	92	18225	0.50%	15220	739	15959	19395
Aug-19	17631	81	17712	0.46%	13513	604	14117	18983
Sep-19	16599	78	16677	0.47%	12464	509	12973	16322
Oct-19	18120	102	18222	0.56%	13930	612	14542	17513
Nov-19	16806	108	16914	0.64%	12875	793	13668	16910
Dec-19	16922	81	17003	0.48%	13517	900	14417	17453
2019 Totals	194779	1458	196237	0.74%	152832	6584	159416	208938
2018 Totals	**180766**	**901**	**181667**	**0.50%**	**139397**	**5132**	**144529**	**177924**
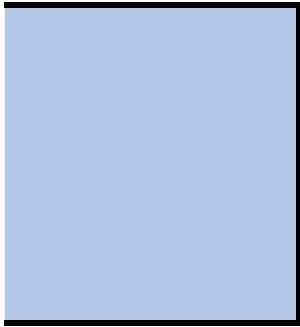
Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
10785	112	27160	53857	109.2
9497	159	26032	50692	110.3
10552	216	29389	57953	109.8
11444	205	28986	57264	104.7
11109	232	28202	55558	104.9
11855	341	29100	58769	104.9
11142	354	30891	65075	102.6
11057	444	30484	62313	102.8
12006	333	28661	58311	102.9
11869	373	29755	62519	101.5
10999	463	28372	58954	103.5
10489	1124	29066	60486	102.5
132804	4356	346098	701751	104.8
121102	**2479**	**301506**	**627702**	**105.9**

Call Summary

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Year: 2020

			From:	1/1/2020
To:	12/31/2020
Period Group:	Month
Call Type:	All
Abandoned Filters:	Include Aband

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency
Jan-20	16708	76	16784	0.45%	11804	521	12325
Feb-20	15931	76	16007	0.47%	11814	477	12291
Mar-20	15120	55	15175	0.36%	11815	476	12291
Apr-20	13841	35	13876	0.25%	10251	379	10630
May-20	16905	61	16966	0.36%	12293	485	12778
Jun-20	18155	75	18230	0.41%	12760	685	13425
Jul-20	20459	120	20579	0.58%	13674	720	14394
Aug-20	19373	85	19458	0.44%	13600	704	14304
Sep-20	17,284	112	17396	0.64%	13866	620	14486
Oct-20	18,005	74	18079	0.41%	14072	595	14667
Nov-20	17,147	70	17217	0.41%	14659	889	15548
Dec-20	21,707	82	21789	0.38%	15424	1312	16736
2020 Totals	**210635**	**921**	**211556**	**0.44%**	**156,032**	**7,843**	**163,875**
2019 Totals	**194779**	**1458**	**196237**	**0.74%**	**152,832**	**6,584**	**159,416**

doned

Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
15715	11931	204	27851	56960	103.1
14611	11563	208	26382	54680	101.2
16708	11993	159	28860	56326	107.4
15791	11244	457	27492	51998	106.9
17534	12229	171	29934	59678	100.3
18175	12136	240	30551	62206	99.3
19706	13093	373	33172	68145	100.3
18072	12929	396	31397	65159	101.3
17954	12654	285	30893	62775	98.8
18204	12709	321	31234	63980	98.3
18020	12545	290	30874	63639	98.3
19657	12213	315	31544	70069	93.8
210,147	**140,893**	**3,419**	**360,184**	**735,615**	**100.3**
208,938	**132,804**	**4,356**	**346,098**	**701,751**	**104.8**

Call Summary

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Year: 2021

From:	1/1/2021
To:	12/31/2021
Period Group:	Month
Call Type:	All
Abandoned Filters:	Include Aband

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency
Jan-21	19569	65	19634	0.33%	14978	989	15967
Feb-21	15820	65	15345	0.42%	13030	938	13968
Mar-21	16681	140	16821	0.83%	14960	1119	16079
Apr-21	17849	256	18105	1.41%	15340	1384	16724
May-21	18145	89	18234	0.49%	15610	1157	16767
Jun-21	18607	85	18692	0.45%	14939	1398	16337
Jul-21	20322	108	20430	0.53%	16337	1422	17759
Aug-21	20051	105	20156	0.52%	14270	1078	15348
Sep-21	18267	68	18335	0.37%	12939	830	13769
Oct-21	17606	46	17652	0.26%	13564	821	14385
Nov-21	18143	64	18207	0.35%	12690	735	13425
Dec-21	18937	7860	26797	29.33%	13247	592	13839
2021 Totals	219457	8951	228408	3.92%	171904	12463	184367
2020 Totals	210635	921	211556	0.44%	156032	7843	163875

doned

Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
20246	9203	2303	31752	67353	100
16156	8140	1809	26105	55418	98.5
17013	11824	2652	30949	63849	117.7
17531	10412	2169	30112	64941	95.8
19789	10260	2130	32179	67180	96.3
19490	9404	2224	31118	66147	98.3
20744	9970	2947	33661	71850	96.7
19463	10345	1626	31434	66938	102.7
17704	10503	425	28632	60736	103.3
17995	9123	884	28002	60039	102.1
18226	9033	884	28143	59775	99.2
17251	6650	351	24252	64888	100
221608	114327	20404	356339	769114	100.8
210147	140893	9142	360184	735615	100.3

Call Summary

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Year: 2022

From:	1/1/2022
To:	7/31/2022
Period Group:	Month
Call Type:	All
Abandoned Filters:	Include Aband

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency
Jan-22	22276	1476	23752	6.21%	13048	709	13757
Feb-22	16543	155	16698	0.93%	11468	542	12010
Mar-22	18025	211	18236	1.16%	12092	1568	13660
Apr-22	17106	61	17167	0.36%	11494	760	12254
May-22	19109	83	19192	0.43%	12288	590	12878
Jun-22	19902	59	19961	0.30%	12834	886	13720
Jul-22	19578	65	19643	0.33%	12431	1870	14301
2022 Totals	132565	2112	134677	1.57%	85655	6925	92580
2021 Totals	126453	808	127261	0.63%	105194	8407	113601
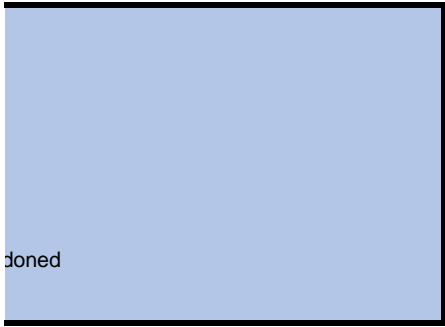
doned

Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
17186	5902	391	23479	60988	104.8
14154	4729	189	19072	47780	110.7
13907	5199	142	19248	51144	108.7
13521	5053	138	18712	48133	114
14520	5286	136	19942	52012	113.8
15245	5537	164	20946	54627	110
15072	5401	124	20597	54541	111.2
103605	37107	1284	141996	369253	110.3
130969	68673	16234	215876	456738	100.4

CONFIRE Billable Incidents

Period: 01/01/2022 thru 07/31/2022

Jurisdiction	# of Incidents	% of Total
San Bernardino County	76,581	53.33%
VictorvilleFD	14,371	10.01%
RanchoCucamonga	10,338	7.20%
ChinoValleyFD	7,703	5.36%
AppleValley	7,528	5.24%
Rialto	6,780	4.72%
Redlands	6,475	4.51%
Colton	4,380	3.05%
MontclairFD	2,685	1.87%
Loma Linda	2,548	1.77%
Big Bear Fire	2,256	1.57%
San Manuel FD	990	0.69%
Baker Ambulance	472	0.33%
Running Springs	352	0.25%
Road Department	150	0.10%
Total	**143,609**	**100%**

BDC Division	# of Incidents	% of Total
East Valley	25,445	33.23%
Fontana	11,956	15.61%
Valley	10,684	13.95%
Hesperia	7,935	10.36%
North Desert	7,242	9.46%
South Desert	7,146	9.33%
Mountain	3,030	3.96%
Adelanto	3,000	3.92%
Hazmat	143	0.19%
Total	**76,581**	**100%**

PSAP Answer Time

CONFIRE/Comm Center
1743 W Miro Way
Rialto, CA 92376   County: San Bernardino

Month -   January - December 2018
Agency
Affiliation   Fire

	From:	01/01/2018
	To:	12/31/2018
	Period Group:	Month
	Time Group:	60 Minute
	Time Block:	00:00 - 23:59
	Call Type:	911 Calls

Call Hour	Answer Times In Seconds							
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+	Total
January 2018 Total	14,044	948	416	597	179	75	6	16,265
% answer time ≤ 10 seconds	86.34%	5.83%	2.56%	3.67%	1.10%	0.46%	0.04%	100.00%
% answer time ≤ 15 seconds	92.17%							
% answer time ≤ 40 seconds	98.40%							
February 2018 Total	12,482	637	277	351	111	49	0	13,907
% answer time ≤ 10 seconds	89.75%	4.58%	1.99%	2.52%	0.80%	0.35%	0.00%	100.00%
% answer time ≤ 15 seconds	94.33%							
% answer time ≤ 40 seconds	98.85%							
March 2018 Total	13,326	725	309	356	91	31	3	14,841
% answer time ≤ 10 seconds	89.79%	4.89%	2.08%	2.40%	0.61%	0.21%	0.02%	100.00%
% answer time ≤ 15 seconds	94.68%							
% answer time ≤ 40 seconds	99.16%							
April 2018 Total	12,685	759	330	462	119	49	1	14,405
% answer time ≤ 10 seconds	88.06%	5.27%	2.29%	3.21%	0.83%	0.34%	0.01%	100.00%
% answer time ≤ 15 seconds	93.33%							
% answer time ≤ 40 seconds	98.83%							
May 2018 Total	12,954	700	348	407	79	36	0	14,524
% answer time ≤ 10 seconds	89.19%	4.82%	2.40%	2.80%	0.54%	0.25%	0.00%	100.00%
% answer time ≤ 15 seconds	94.01%							
% answer time ≤ 40 seconds	99.21%							
June 2018 Total	13,148	915	454	560	205	101	2	15,385
% answer time ≤ 10 seconds	85.46%	5.95%	2.95%	3.64%	1.33%	0.66%	0.01%	100.00%
% answer time ≤ 15 seconds	91.41%							
% answer time ≤ 40 seconds	98.00%							
July 2018 Total	14,303	1,028	528	784	219	94	3	14,525
% answer time ≤ 10 seconds	84.34%	6.06%	3.11%	4.62%	1.29%	0.55%	0.02%	100.00%
% answer time ≤ 15 seconds	90.40%							
% answer time ≤ 40 seconds	98.14%							
August 2018 Total	13,874	810	424	551	158	80	7	15,904
% answer time ≤ 10 seconds	87.24%	5.09%	2.67%	3.46%	0.99%	0.50%	0.04%	100.00%
% answer time ≤ 15 seconds	92.33%							
% answer time ≤ 40 seconds	98.46%							
September 2018 Total	12,821	782	368	453	127	73	3	14,627
% answer time ≤ 10 seconds	87.65%	5.35%	2.52%	3.10%	0.50%	0.50%	0.02%	100.00%
% answer time ≤ 15 seconds	93.00%							
% answer time ≤ 40 seconds	98.61%							
October 2018 Total	12,933	820	400	426	110	47	2	14,735
% answer time ≤ 10 seconds	87.77%	5.56%	2.71%	2.87%	0.75%	0.32%	0.01%	100.00%
% answer time ≤ 15 seconds	93.34%							
% answer time ≤ 40 seconds	98.92%							
November 2018 Total	12,922	928	453	544	128	58	5	15,038
% answer time ≤ 10 seconds	85.93%	6.17%	3.01%	3.62%	0.85%	0.39%	0.03%	100.00%
% answer time ≤ 15 seconds	92.10%							
% answer time ≤ 40 seconds	98.73%							
December 2018 Total	13,497	742	322	377	101	37	0	25,076
% answer time ≤ 10 seconds	89.53%	4.92%	2.14%	2.50%	0.67%	0.25%	0.00%	100.00%
% answer time ≤ 15 seconds	94.45%							
% answer time ≤ 40 seconds	99.08%							
Year to Date 2018 Total	158,989	9,794	4,629	5,865	1,627	730	32	181,666
% answer time ≤ 10 seconds	87.52%	5.39%	2.55%	3.23%	0.90%	0.40%	0.02%	100.00%
% answer time ≤ 15 seconds	92.91%							
% answer time ≤ 40 seconds	98.68%							
Year to Date 2017 Total	104,155	6,710	3,057	3,439	904	330	19	118,614
% answer time ≤ 10 seconds	87.81%	5.66%	2.58%	2.90%	0.76%	0.28%	0.02%	100.00%
% answer time ≤ 15 seconds	93.47%							
% answer time ≤ 40 seconds	98.94%							

PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino
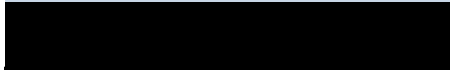
Month - Year: 1/1/2019 - 12/31/2019

Agency Affiliation   Fire

Call Hour	0 - 10	11-15	16 - 20	21 - 40	41 - 60
			Answer Times In Seconds		
January 2019 Total	13,693	586	240	277	68
% answer time ≤ 10 seconds	91.99%	3.94%	1.61%	1.86%	0.46%
% answer time ≤ 15 seconds	95.92%				
% answer time ≤ 40 seconds	99.40%				
February 2019 Total	12,243	566	246	285	69
% answer time ≤ 10 seconds	91.10%	4.21%	1.83%	2.12%	0.51%
% answer time ≤ 15 seconds	95.31%				
% answer time ≤ 40 seconds	99.26%				
March 2019 Total	14,403	660	315	349	97
% answer time ≤ 10 seconds	90.65%	4.15%	1.98%	2.20%	0.61%
% answer time ≤ 15 seconds	94.80%				
% answer time ≤ 40 seconds	98.98%				
April 2019 Total	14,207	741	327	339	68
% answer time ≤ 10 seconds	90.38%	4.71%	2.08%	2.16%	0.43%
% answer time ≤ 15 seconds	95.10%				
% answer time ≤ 40 seconds	99.33%				
May 2019 Total	13,712	671	279	313	85
% answer time ≤ 10 seconds	90.83%	4.44%	1.85%	2.07%	0.56%
% answer time ≤ 15 seconds	95.28%				
% answer time ≤ 40 seconds	99.20%				
June 2019 Total	14,520	740	350	554	182
% answer time ≤ 10 seconds	88.24%	4.50%	2.13%	3.37%	1.11%
% answer time ≤ 15 seconds	92.74%				
% answer time ≤ 40 seconds	98.23%				
July 2019 Total	15,820	876	465	683	252
% answer time ≤ 10 seconds	86.80%	4.81%	2.55%	3.75%	1.38%
% answer time ≤ 15 seconds	91.61%				
% answer time ≤ 40 seconds	97.91%				
August 2019 Total	15,684	814	409	509	202
% answer time ≤ 10 seconds	88.55%	4.60%	2.31%	2.87%	1.14%
% answer time ≤ 15 seconds	93.15%				
% answer time ≤ 40 seconds	98.33%				
September 2019 Total	14,520	809	414	559	218
% answer time ≤ 10 seconds	87.07%	4.90%	2.50%	3.40%	1.30%
% answer time ≤ 15 seconds	91.92%				
% answer time ≤ 40 seconds	97.75%				
October 2019 Total	15,452	994	528	758	311
% answer time ≤ 10 seconds	84.80%	5.45%	2.90%	4.16%	1.71%
% answer time ≤ 15 seconds	90.25%				
% answer time ≤ 40 seconds	97.31%				

November 2019 Total	**13,682**	**954**	**603**	**971**	**419**
% answer time ≤ 10 seconds	80.89%	5.64%	3.57%	5.74%	2.48%
% answer time ≤ 15 seconds	86.53%				
% answer time ≤ 40 seconds	95.84%				
December 2019 Total	**13,948**	**999**	**622**	**846**	**350**
% answer time ≤ 10 seconds	82.03%	5.88%	3.66%	4.98%	2.06%
% answer time ≤ 15 seconds	87.91%				
% answer time ≤ 40 seconds	96.54%				
Year to Date 2019 Total	**171,884**	**9,410**	**4,798**	**6,443**	**2,321**
% answer time ≤ 10 seconds	87.59%	4.80%	2.45%	3.28%	1.18%
% answer time ≤ 15 seconds	92.39%				
% answer time ≤ 40 seconds	98.11%				
Year to Date 2018 Total	**158,989**	**9,794**	**4,630**	**5,865**	**1,627**
% answer time ≤ 10 seconds	87.52%	5.39%	2.55%	3.23%	0.90%
% answer time ≤ 15 seconds	92.91%				
% answer time ≤ 40 seconds	98.68%				

From:	1/1/2019
To:	12/31/2019
Period Group:	Month
Time Group:	60 Minute
Time Block:	00:00 - 23:59
Call Type:	911 Calls

61 - 120	120+	Total
22	0	14,866
0.15%	0.00%	100.00%
28	2	13,439
0.21%	0.01%	100.00%
59	6	15,889
0.37%	0.04%	100.00%
35	2	15,719
0.22%	0.01%	100.00%
33	3	15,096
0.22%	0.02%	100.00%
102	7	16,455
0.62%	0.04%	100.00%
112	17	18,225
0.61%	0.09%	100.00%
86	8	17,712
0.49%	0.05%	100.00%
150	7	16,677
0.90%	0.04%	100.00%
162	17	18,222
0.89%	0.09%	100.00%

251	**34**	**16,914**
1.48%	**0.20%**	**100.00%**
222	**16**	**17,003**
1.31%	**0.09%**	**100.00%**
1,262	**119**	**196,237**
0.64%	**0.06%**	**100.00%**
730	**32**	**181,667**
0.40%	**0.02%**	**100.00%**

PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Month - Year: 1/1/2020 - 12/31/2020

Agency Affiliation   Fire

CONFIRE

Call Hour	Answer Times In Seconds				
	0 - 10	11-15	16 - 20	21 - 40	41 - 60
January 2020 Total	14,331	1,014	507	622	203
% answer time ≤ 10 seconds	85.38%	6.04%	3.02%	3.71%	1.21%
% answer time ≤ 15 seconds	91.43%				
% answer time ≤ 40 seconds	98.15%				
February 2020 Total	13,945	833	429	530	173
% answer time ≤ 10 seconds	87.12%	5.20%	2.68%	3.31%	1.08%
% answer time ≤ 15 seconds	92.32%				
% answer time ≤ 40 seconds	98.31%				
March 2020 Total	13,540	714	361	376	112
% answer time ≤ 10 seconds	89.23%	4.71%	2.38%	2.48%	0.74%
% answer time ≤ 15 seconds	93.93%				
% answer time ≤ 40 seconds	98.79%				
April 2020 Total	12,633	631	294	225	57
% answer time ≤ 10 seconds	91.04%	4.55%	2.12%	1.62%	0.41%
% answer time ≤ 15 seconds	95.59%				
% answer time ≤ 40 seconds	99.33%				
May 2020 Total	14,973	834	422	483	148
% answer time ≤ 10 seconds	88.25%	4.92%	2.49%	2.85%	0.87%
% answer time ≤ 15 seconds	93.17%				
% answer time ≤ 40 seconds	98.50%				
June 2020 Total	15,245	1,119	645	779	290
% answer time ≤ 10 seconds	83.63%	6.14%	3.54%	4.27%	1.59%
% answer time ≤ 15 seconds	89.76%				
% answer time ≤ 40 seconds	97.58%				
July 2020 Total	17,044	1,272	706	927	381
% answer time ≤ 10 seconds	82.82%	6.18%	3.43%	4.50%	1.85%
% answer time ≤ 15 seconds	89.00%				
% answer time ≤ 40 seconds	96.94%				
August 2020 Total	16,332	1,185	705	724	289
% answer time ≤ 10 seconds	83.93%	6.09%	3.62%	3.72%	1.49%
% answer time ≤ 15 seconds	90.02%				
% answer time ≤ 40 seconds	97.37%				
September 2020 Total	15,041	1,001	559	551	185
% answer time ≤ 10 seconds	86.46%	5.75%	3.21%	3.17%	1.06%
% answer time ≤ 15 seconds	92.22%				
% answer time ≤ 40 seconds	98.60%				
October 2020 Total	15,165	1,165	648	724	256
% answer time ≤ 10 seconds	83.88%	6.44%	3.58%	4.00%	1.42%
% answer time ≤ 15 seconds	90.33%				
% answer time ≤ 40 seconds	97.91%				

November 2020 Total	**14,636**	**1,021**	**606**	**605**	**217**
% answer time ≤ 10 seconds	85.01%	5.93%	3.52%	3.51%	1.26%
% answer time ≤ 15 seconds	**90.94%**				
% answer time ≤ 40 seconds	97.97%				
December 2020 Total	**18,163**	**1,276**	**752**	**990**	**392**
% answer time ≤ 10 seconds	83.36%	5.86%	3.45%	4.54%	1.80%
% answer time ≤ 15 seconds	**89.21%**				
% answer time ≤ 40 seconds	97.21%				
Year to Date 2020 Total	**181,048**	**12,065**	**6,634**	**7,536**	**2,703**
% answer time ≤ 10 seconds	85.58%	5.70%	3.14%	3.56%	1.28%
% answer time ≤ 15 seconds	**91.28%**				
% answer time ≤ 40 seconds	97.98%				
Year to Date 2019 Total	**171,884**	**9,410**	**4,798**	**6,443**	**2,321**
% answer time ≤ 10 seconds	87.59%	4.80%	2.45%	3.28%	1.18%
% answer time ≤ 15 seconds	**92.39%**				
% answer time ≤ 40 seconds	98.11%				

From: 1/1/2020
To: 12/31/2020
Period Group: Month
Time Group: 60 Minute
Time Block: 00:00 - 23:59
Call Type: 911 Calls
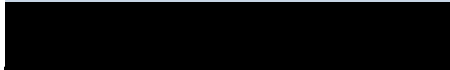
61 - 120	120+	Total
100	7	16,784
0.60%	0.04%	100.00%
94	3	16,007
0.59%	0.02%	100.00%
66	6	15,175
0.43%	0.04%	100.00%
34	2	13,876
0.25%	0.01%	100.00%
98	8	16,966
0.58%	0.05%	100.00%
144	8	18,230
0.79%	0.04%	100.00%
229	20	20,579
1.11%	0.10%	100.00%
200	23	19,458
1.03%	0.12%	100.00%
55	4	17,396
0.32%	0.02%	100.00%
113	8	18,079
0.63%	0.04%	100.00%

122	10	17,217
0.71%	0.06%	100.00%
194	22	21,789
0.89%	0.10%	100.00%
1,449	121	211,556
0.68%	0.06%	100.00%
1,262	119	196,237
0.64%	0.06%	100.00%

PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Month - Year: 1/1/2021 - 12/31/2021

Agency Affiliation   Fire

		Answer Times In Seconds			
Call Hour	**0 - 10**	**11-15**	**16 - 20**	**21 - 40**	**41 - 60**
January 2021 Total	17,242	962	520	613	203
% answer time ≤ 10 seconds	87.82%	4.90%	2.65%	3.12%	1.03%
% answer time ≤ 15 seconds	92.72%				
% answer time ≤ 40 seconds	98.49%				
February 2021 Total	13,431	779	391	474	172
% answer time ≤ 10 seconds	87.53%	5.08%	2.55%	3.09%	1.12%
% answer time ≤ 15 seconds	92.60%				
% answer time ≤ 40 seconds	98.24%				
March 2021 Total	14,942	768	452	430	145
% answer time ≤ 10 seconds	88.83%	4.57%	2.69%	2.56%	0.86%
% answer time ≤ 15 seconds	93.40%				
% answer time ≤ 40 seconds	98.64%				
April 2021 Total	15,519	992	531	639	216
% answer time ≤ 10 seconds	85.72%	5.48%	2.93%	3.53%	1.19%
% answer time ≤ 15 seconds	91.20%				
% answer time ≤ 40 seconds	97.66%				
May 2021 Total	15,477	1,017	548	786	249
% answer time ≤ 10 seconds	84.88%	5.58%	3.01%	4.31%	1.37%
% answer time ≤ 15 seconds	90.46%				
% answer time ≤ 40 seconds	97.77%				
June 2021 Total	15,019	1,225	741	1,039	435
% answer time ≤ 10 seconds	80.35%	6.55%	3.96%	5.56%	2.33%
% answer time ≤ 15 seconds	86.90%				
% answer time ≤ 40 seconds	96.43%				
July 2021 Total	15,945	1,550	898	1,212	512
% answer time ≤ 10 seconds	78.05%	7.59%	4.40%	5.93%	2.51%
% answer time ≤ 15 seconds	85.63%				
% answer time ≤ 40 seconds	95.96%				
August 2021 Total	15,559	1,381	907	1,386	535
% answer time ≤ 10 seconds	77.19%	6.85%	4.50%	6.88%	2.65%
% answer time ≤ 15 seconds	84.04%				
% answer time ≤ 40 seconds	95.42%				
September 2021 Total	15,027	790	581	1,169	421
% answer time ≤ 10 seconds	81.96%	4.31%	3.17%	6.38%	2.30%
% answer time ≤ 15 seconds	86.27%				
% answer time ≤ 40 seconds	95.81%				
October 2021 Total	14,761	692	510	964	391
% answer time ≤ 10 seconds	83.62%	3.92%	2.89%	5.46%	2.22%
% answer time ≤ 15 seconds	87.54%				
% answer time ≤ 40 seconds	95.89%				

November 2021 Total	**15,276**	**753**	**497**	**1,013**	**374**
% answer time ≤ 10 seconds	83.90%	4.14%	2.73%	5.56%	2.05%
% answer time ≤ 15 seconds	88.04%				
% answer time ≤ 40 seconds	96.33%				
December 2021 Total	**24,350**	**664**	**459**	**782**	**302**
% answer time ≤ 10 seconds	90.87%	2.48%	1.71%	2.92%	1.13%
% answer time ≤ 15 seconds	93.35%				
% answer time ≤ 40 seconds	97.98%				
Year to Date 2021 Total	**192,548**	**11,573**	**7,035**	**10,507**	**3,955**
% answer time ≤ 10 seconds	84.30%	5.07%	3.08%	4.60%	1.73%
% answer time ≤ 15 seconds	89.37%				
% answer time ≤ 40 seconds	97.05%				
Year to Date 2020 Total	**181,048**	**12,065**	**6,634**	**7,536**	**2,703**
% answer time ≤ 10 seconds	85.58%	5.70%	3.14%	3.56%	1.28%
% answer time ≤ 15 seconds	91.28%				
% answer time ≤ 40 seconds	97.98%				

From: 1/1/2021
To: 12/31/2021
Period Group: Month
Time Group: 60 Minute
Time Block: 00:00 - 23:59
Call Type: 911 Calls

61 - 120	120+	Total
91	3	19,634
0.46%	0.02%	100.00%
93	5	15,345
0.61%	0.03%	100.00%
78	6	16,821
0.46%	0.04%	100.00%
176	32	18,105
0.97%	0.18%	100.00%
138	19	18,234
0.76%	0.10%	100.00%
213	20	18,692
1.14%	0.11%	100.00%
281	32	20,430
1.38%	0.16%	100.00%
346	42	20,156
1.72%	0.21%	100.00%
302	45	18,335
1.65%	0.25%	100.00%
288	46	17,652
1.63%	0.26%	100.00%

251	43	18,207
1.38%	0.24%	100.00%
210	30	26,797
0.78%	0.11%	100.00%
2,467	323	228,408
1.08%	0.14%	100.00%
1,449	121	211,556
0.68%	0.06%	100.00%

PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376   County: San Bernardino

Month - Year: 1/1/2022 - 7/31/2022

Agency Affiliation   Fire

Call Hour	Answer Times In Seconds				
	0 - 10	**11-15**	**16 - 20**	**21 - 40**	**41 - 60**
January 2022 Total	19,978	969	661	1,257	509
% answer time ≤ 10 seconds	84.11%	4.08%	2.78%	5.29%	2.14%
% answer time ≤ 15 seconds	88.19%				
% answer time ≤ 40 seconds	96.27%				
February 2022 Total	14,286	596	460	829	281
% answer time ≤ 10 seconds	85.56%	3.57%	2.75%	4.96%	1.68%
% answer time ≤ 15 seconds	89.12%				
% answer time ≤ 40 seconds	96.84%				
March 2022 Total	15,873	652	427	780	259
% answer time ≤ 10 seconds	87.04%	3.58%	2.34%	4.28%	1.42%
% answer time ≤ 15 seconds	90.62%				
% answer time ≤ 40 seconds	97.24%				
April 2022 Total	14,784	607	429	804	294
% answer time ≤ 10 seconds	86.12%	3.54%	2.50%	4.68%	1.71%
% answer time ≤ 15 seconds	89.65%				
% answer time ≤ 40 seconds	96.84%				
May 2022 Total	16,706	647	492	842	289
% answer time ≤ 10 seconds	87.05%	3.37%	2.56%	4.39%	1.51%
% answer time ≤ 15 seconds	90.42%				
% answer time ≤ 40 seconds	97.37%				
June 2022 Total	17,118	857	519	958	296
% answer time ≤ 10 seconds	85.76%	4.29%	2.60%	4.80%	1.48%
% answer time ≤ 15 seconds	90.05%				
% answer time ≤ 40 seconds	97.45%				
July 2022 Total	17,132	689	459	833	317
% answer time ≤ 10 seconds	87.22%	3.51%	2.34%	4.24%	1.61%
% answer time ≤ 15 seconds	90.72%				
% answer time ≤ 40 seconds	97.30%				
Year to Date 2022 Total	115,901	5,018	3,448	6,305	2,245
% answer time ≤ 10 seconds	86.06%	3.73%	2.56%	4.68%	1.67%
% answer time ≤ 15 seconds	89.78%				
% answer time ≤ 40 seconds	97.03%				
Year to Date 2021 Total	107,575	7,293	4,081	5,193	1,932
% answer time ≤ 10 seconds	84.53%	5.73%	3.21%	4.08%	1.52%
% answer time ≤ 15 seconds	90.26%				
% answer time ≤ 40 seconds	97.55%				

From:	1/1/2022
To:	7/31/2022
Period Group:	Month
Time Group:	60 Minute
Time Block:	00:00 - 23:59
Call Type:	911 Calls
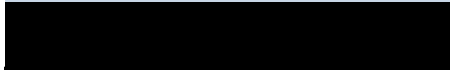
61 - 120	120+	Total
335	43	23,752
1.41%	0.18%	100.00%
210	36	16,698
1.26%	0.22%	100.00%
227	18	18,236
1.24%	0.10%	100.00%
227	22	17,167
1.32%	0.13%	100.00%
187	29	19,192
0.97%	0.15%	100.00%
192	21	19,961
0.96%	0.11%	100.00%
196	17	19,643
1.00%	0.09%	100.00%
1,574	186	134,677
1.17%	0.14%	100.00%
1,070	117	127,261
0.84%	0.09%	100.00%
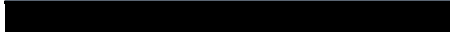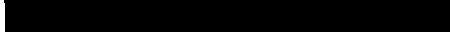
STAFF REPORT

DATE: **8/23/2022**

FROM: Mike Bell , Acting Director

TO: **Administrative Committee**

SUBJECT: CITY OF YUCAIPA – ADMISSION AS A CONTRACTING AGENCY

RECOMMENDATION

Recommend that the CONFIRE Admin Committee solicit and approve a member agency to sponsor the City of Yucaipa for admission to the CONFIRE as a contract agency pursuant to the terms and conditions of Consolidated Fire Agencies (CONFIRE) JPA existing MOU for contracting agencies.

BACKGROUND

Board Policy 5.003 requires the following for the admission of a contracting agency:

1. Sponsorship by an existing member agency.
2. Admission of the contracting party must be pursuant to terms acceptable to the Board of Directors.
3. Admission of contracting party must be approved by the Board of Directors.

The City of Yucaipa has requested to become a contracting party, a member agency must sponsor the City of Yucaipa as per the Board Policy cited above.

FISCAL IMPACT

There are no fiscal impacts resulting from admitting the City of Yucaipa as a Contracting Agency.

The final MOU will outline the terms and conditions which may include financial impacts but will be brought before the Board of Directors for final approval.

STAFF REPORT

DATE: **August 23, 2022**

FROM: **Blessing Ugbo, MIS Manager**

TO: **Administrative Chiefs Committee**

SUBJECT: Increased Cost for Tablet Command

RECOMMENDATION

Review and approve to pay the additional cost for Tablet Command by way of chargeback or agency Equipment Reserve funds, if available.

BACKGROUND

On April 21, 2022, CONFIRE's Board of Directors approved the department budget. Upon receiving the annual invoice for Table Command for 2022-2023 service year, it was found that the invoice amount is approximately $68,000 higher than what was budgeted. After further review of the charges, it was discovered that the following reasons contributed to the changes in cost:

1) The cost for End User License (iPad) (Base) increased from $450 to $500 compared to prior year.

2) The cost for End User License (iPad) (2-Way Add-On) decreased from $675 to $200 compared to prior year.

3) Changes to the quantity between End User License (iPad) (Base) and End User License (iPad) (2-Way Add-On) were made. This is a result of increased inventory and TC billing methods

   a. Above pricing changes resulted in a net $25 increase for units (iPads) w/ both licenses

4) The addition of AMR as a Table Command user. ($2500 – universal cost)

5) The addition of Fire Mapper (min of three per agency at $250 per license)

6) New Telestaff Integration

FISCAL IMPACTS

Approval of this item will allow the Fiscal Unit to invoice or chargeback each agency for the increase cost of Tablet Command after billing has been settled. If the agency has a remaining balance on the Equipment Reserve Fund and with agency Chief approval, the Fiscal Unit will be able to take the increased cost from the agency's equipment fund.

Attachment(s): Tablet Command Analysis

TC Tablet Command

Description	FY 2021-2022 (Invoiced Amount)				FY 2022-2023 (Invoiced Amount)				Variance Btwn Fiscal Years		FY2022-2023 Budgeted Amounts		Increase Cost
	Quantity (a)	Unit Price	Discount	Amount (b)	Quantity (c)	Unit Price	Discount	Amount (d)	Quantity (e = c -a)	Amount (f = d - b)	Quantity	Amount (g)	(h = d - g)
RECURRING COSTS				11,250.00				11,500.00	0.00	250.00	0.00	11,250.00	250.00
Tablet Command Enterprise Pro + STATUS Multi Agency License Annual Subscription: Administrative access, updates, support	12.00	2,500.00	(25,000.00)	5,000.00	1.00	5,000.00		5,000.00	0.00	0.00		5,000.00	0.00
Tablet Command CAD Integration + STATUS License Annual Subscription: 24/7/365 monitoring, updates, support	1.00	6,250.00		6,250.00	1.00	6,500.00		6,500.00	0.00	250.00		6,250.00	250.00
AMR/XBO				0.00				2,500.00	3.00	2,500.00	0.00	0.00	2,500.00
Tablet Command CAD Integration License Annual Subscription: 24/7/365 monitoring, updates, support				0.00	1.00	2,500.00		2,500.00	1.00	2,500.00			2,500.00
TC Mobile Unlimited End User License iPhone/Android: Updates, end user support				0.00	1.00	3,000.00	(3,000.00)	0.00	1.00	0.00			0.00
Fire Mapper Enterprise Subscription - New				0.00	1.00	1,000.00	(1,000.00)	0.00	1.00	0.00			0.00
END USER LICENSE DETAIL - RECURRING													
CONFIRE-Confire Communications Center Courtesy Discount No Cost				0.00				0.00	18.00	0.00	0.00	0.00	0.00
End User License (iPad) (Base)				0.00	14.00	500.00	(7,000.00)	0.00	14.00	0.00			0.00
End User License (iPad) (2 way Add On)				0.00	4.00	200.00	(800.00)	0.00	4.00	0.00			0.00
BDC-San Bernardino County				163,575.00				192,900.00	253.00	29,325.00	266.00	163,575.00	29,325.00
Staffing Integration Annual Subscription - Renewal				0.00	1.00	1,000.00		1,000.00	1.00	1,000.00			1,000.00
End User License (iPad) (Base)	71.00	450.00		31,950.00	289.00	500.00		144,500.00	218.00	112,550.00	71.00	31,950.00	112,550.00
End User License (iPad) (2 way Add On)	195.00	675.00		131,625.00	197.00	200.00		39,400.00	2.00	(92,225.00)	195.00	131,625.00	(92,225.00)
FireMapper Enterprise Additional User - New				0.00	32.00	250.00		8,000.00	32.00	8,000.00			8,000.00
BFA-Big Bear Fire				10,875.00				9,950.00	13.00	(925.00)	13.00	8,875.00	1,075.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)	1.00	450.00		450.00	12.00	500.00		6,000.00	11.00	5,550.00	1.00	450.00	5,550.00
End User License (iPad) (2 way Add On)	11.00	675.00		7,425.00	11.00	200.00		2,200.00	0.00	(5,225.00)	11.00	7,425.00	(5,225.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
VCV-Victorville Fire				21,900.00				22,700.00	32.00	800.00	30.00	19,900.00	2,800.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)	3.00	450.00		1,350.00	30.00	500.00		15,000.00	27.00	13,650.00	3.00	1,350.00	13,650.00
End User License (iPad) (2 way Add On)	26.00	675.00		17,550.00	26.00	200.00		5,200.00	0.00	(12,350.00)	26.00	17,550.00	(12,350.00)
FireMapper Enterprise Additional User - New				0.00	6.00	250.00		1,500.00	6.00	1,500.00			1,500.00
CHO-Chino Valley Fire				9,900.00				22,650.00	40.00	12,750.00	21.00	9,900.00	12,750.00
Staffing Integration Annual Subscription - Renewal				0.00	1.00	1,000.00		1,000.00	1.00	1,000.00			1,000.00
End User License (iPad) (Base)	19.00	450.00		8,550.00	30.00	500.00		15,000.00	11.00	6,450.00	19.00	8,550.00	6,450.00
End User License (iPad) (2 way Add On)	2.00	675.00		1,350.00	17.00	200.00		3,400.00	15.00	2,050.00	2.00	1,350.00	2,050.00
FireMapper Enterprise Additional User - New				0.00	13.00	250.00		3,250.00	13.00	3,250.00			3,250.00

Description	FY 2021-2022 (Invoiced Amount)				FY 2022-2023 (Invoiced Amount)				Variance Btwn Fiscal Years		FY2022-2023 Budgeted Amounts		Cost
	Quantity (a)	Unit Price	Discount	Amount (b)	Quantity (c)	Unit Price	Discount	Amount (d)	Quantity (e = c -a)	Amount (f = d - b)	Quantity	Amount (g)	(h = d - g)
APP-Apple Valley				13,125.00				12,950.00	19.00	(175.00)	16.00	11,125.00	1,825.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)				0.00	16.00	500.00		8,000.00	16.00	8,000.00			8,000.00
End User License (iPad) (2 way Add On)	15.00	675.00		10,125.00	16.00	200.00		3,200.00	1.00	(6,925.00)	15.00	10,125.00	(6,925.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
RCF-Rancho Cucamonga				4,050.00				10,550.00	25.00	6,500.00	6.00	4,050.00	6,500.00
End User License (iPad) (Base)				0.00	14.00	500.00		7,000.00	14.00	7,000.00			7,000.00
End User License (iPad) (2 way Add On)	6.00	675.00		4,050.00	14.00	200.00		2,800.00	8.00	(1,250.00)	6.00	4,050.00	(1,250.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
RIA-Rialto Fire				17,625.00				19,050.00	29.00	1,425.00	23.00	15,625.00	3,425.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)	1.00	450.00		450.00	25.00	500.00		12,500.00	24.00	12,050.00	1.00	450.00	12,050.00
End User License (iPad) (2 way Add On)	21.00	675.00		14,175.00	24.00	200.00		4,800.00	3.00	(9,375.00)	21.00	14,175.00	(9,375.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
LOM-Loma Linda Fire				8,850.00				9,250.00	14.00	400.00	10.00	6,850.00	2,400.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)	1.00	450.00		450.00	11.00	500.00		5,500.00	10.00	5,050.00	1.00	450.00	5,050.00
End User License (iPad) (2 way Add On)	8.00	675.00		5,400.00	10.00	200.00		2,000.00	2.00	(3,400.00)	8.00	5,400.00	(3,400.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
RSP-Running Springs Fire				3,375.00				4,250.00	8.00	875.00	5.00	3,375.00	875.00
End User License (iPad) (Base)				0.00	5.00	500.00		2,500.00	5.00	2,500.00			2,500.00
End User License (iPad) (2 way Add On)	5.00	675.00		3,375.00	5.00	200.00		1,000.00	0.00	(2,375.00)	5.00	3,375.00	(2,375.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
COL-Colton Fire				11,100.00				10,150.00	14.00	(950.00)	13.00	9,100.00	1,050.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00	1.00	1,000.00	0.00
End User License (iPad) (Base)				0.00	12.00	500.00		6,000.00	12.00	6,000.00			6,000.00
End User License (iPad) (2 way Add On)	12.00	675.00		8,100.00	12.00	200.00		2,400.00	0.00	(5,700.00)	12.00	8,100.00	(5,700.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
RED-Redlands Fire				14,925.00				14,150.00	20.00	(775.00)	18.00	11,925.00	2,225.00
Tablet Command Staffing Integration - One-Time Cost	1.00	2,000.00		2,000.00				0.00	(1.00)	(2,000.00)			0.00
Staffing Integration Annual Subscription - Renewal	1.00	1,000.00		1,000.00	1.00	1,000.00		1,000.00	0.00	0.00			1,000.00
End User License (iPad) (Base)	1.00	450.00		450.00	17.00	500.00		8,500.00	16.00	8,050.00	1.00	450.00	8,050.00
End User License (iPad) (2 way Add On)	17.00	675.00		11,475.00	17.00	200.00		3,400.00	0.00	(8,075.00)	17.00	11,475.00	(8,075.00)
FireMapper Enterprise Additional User - New				0.00	5.00	250.00		1,250.00	5.00	1,250.00			1,250.00
SMI-San Manuel Fire				4,725.00				6,150.00	11.00	1,425.00	7.00	4,725.00	1,425.00
End User License (iPad) (Base)				0.00	8.00	500.00		4,000.00	8.00	4,000.00			4,000.00
End User License (iPad) (2 way Add On)	7.00	675.00		4,725.00	7.00	200.00		1,400.00	0.00	(3,325.00)	7.00	4,725.00	(3,325.00)
FireMapper Enterprise Additional User - New				0.00	3.00	250.00		750.00	3.00	750.00			750.00
TOTAL USD				295,275.00				348,700.00	499.00	53,425.00	428.00	280,275.00	68,425.00

Note(s):

TC Mobile - iPhone/Android Annual Subscription = 100% discounted.

Recurring Costs are distributed evenly amongst the agencies.

End User License (iPad) (Base) increased by $50 between fiscal years.

End User License (iPad) (2 way Add On) reduced by $475 between fiscal years.

FireMapper Enterprise Additional User was added in FY23 @ $250 per license.

CONFIRE JPA

**Organizational Framework
And
Strategic Management Plan (SMP)**

FY 2022-23 (DRAFT)
(June 2022)

Table of Contents
CONFIRE JPA

Organizational Framework
And
Strategic Management Plan (SMP)
FY 2022/23

Introduction

This document serves as the basis for fulfilling the vision of the Admin Chiefs by laying out the one to three year plans for the CONFIRE JPA. CONFIRE engages in a robust Planning Process each year. The Planning Process is similar to a large incident management planning and operational cycle. While the operation of the previous year's plan is being implemented, the Planning Process for the following year gets underway. In this way the organization is virtually always in a planning mode which ensures it remains adaptable to the changing economic and operational conditions facing CONFIRE.

Products of the Planning Process include:

Organizational Framework. The framework succinctly details CONFIRE's vision, mission and core values and connects them to actual direct (core) and support service elements. This Framework is a CONFIRE-wide collaborative effort and is considered a living document that through the Planning Process is reviewed and revised as needed to reflect the activities and general direction of the organization.

Strategic Management Plan (SMP). Updated annually, the SMP represents the near term plans of the organization providing a road map for CONFIRE staff and agencies reps to articulate and implement strategic planning goals and objectives with the support and direction of the Admin Chief's and CONFIRE Board.

Annual Budget and Fund Balance Spreadsheets. The annual budget includes the operational and capital line items necessary to effectively carry out CONFIRE's vision and mission during a given fiscal year. It is the by-product of a thorough, objectives-based vetting process that involves staff, program managers and policy makers. Fund balance spreadsheets are updated annually to account and plan for long-term program needs such as capital items and equipment replacement cycles.

Annual Work Plan (Smart Sheets). The annual Work Plan is developed from the adopted budget and provides the organization with a prioritized schedule of significant projects for the coming year with related milestones. This document will serve as a barometer for project progress and form the basis for an annual report at the end of the fiscal year.

The CONFIRE Planning Cycle

Budget Meetings with Program Managers November/December **Fall Board Meeting Fund Balance Review Audit Report**	Revised Program Budgets Due Develop Draft Work	Budget/SMP and Work Plan Drafts Review with Admin Chiefs **Winter Board Meeting Mid-Year Budget Review**
Develop Program Goals and Objectives (Wish List) **First Quarter Review October**		Preliminary Budget and Revised SMP Approved by Admin Chiefs "Bud Prep" (Feb/March)
Review Strategic Management Plan (August /September) **Implement Annual Work Plan (July)**	**Year-End Review Annual Reports (June/July)**	Final Budget Approved by Board of Directors **Third Quarter Review April**

Organizational Framework & Strategic Management Plan (SMP)
Vision Mission Values
By-Laws
JPA Agreement (1990, revised 2013)

CONFIRE JPA

MISSION

CONFIRE provides regional Fire, Rescue and Emergency Medical Services communications, resource coordination and technology services to enable allied agencies to meet the safety and welfare needs of those we serve.

VISION

To be recognized as an exceptional Regional Emergency Communications and Public Safety Information Technology and Services provider for public and private Fire, Rescue and Emergency Medical Service agencies.

VALUES

PEOPLE: Dignity and Respect

SERVICE EXCELLENCE: All the Time, Every Time

TEAMWORK: Strength Through Collaboration

INTEGRITY: Honest, Accountable and Transparent

EFFECTIVENESS: Time, Cost and Quality

INNOVATION: Future Ready

SERVICE MOTTO

Always There, Always Ready, Always Proud

PILLARS OF SERVICE

Emergency Communications
Public Safety Information Technology and Services

General Principles (Leader's Intent)

These statements represent current organizational philosophies relative to the mission, vision and core values as they are applied to the specific components of the organizational framework.

What can or should we be doing together?
CONFIRE will ask this question of itself when considering current and proposed activities. Where it can be demonstrated that an activity will provide mutual and sustainable benefits to our agencies it will generally be considered further. Where an activity is proven to be best managed by individual agencies CONFIRE will provide a support role where appropriate.

Clear Expectations
CONFIRE will endeavor to provide clear definitions of its services with agreed upon levels of service articulated in a manner that is reasonable and responsive to the agencies we serve.

Responsiveness
CONFIRE will strive to meet the needs of our agencies in a manner that understands complications, sensitive matters, political and administrative pressures. Conversely, CONFIRE agencies will strive to minimize unforeseen circumstances through good planning and adherence to published CONFIRE schedules and procedures as much as possible.

System Discipline
Operational and Administrative policies and procedures should be followed by all CONFIRE personnel and participants without exception as much as possible. CONFIRE and Agency administrators will hold their members accountable accordingly.

Workplace Environment and Safety
All personnel associated with CONFIRE will diligently maintain a professional demeanor when working in the CONFIRE sphere. People are our most important asset and investment and should be treated with dignity and respect at all times. Individuals should feel welcome and supported at work and be free of any behavior that creates a hostile work environment. There shall be zero tolerance for any demeaning or harassing behavior by those associated with CONFIRE. Employee safety is a priority at CONFIRE. Steps will be taken to ensure all employees work in a safe environment and hazards are mitigated in an expeditious manner.

Relationships
CONFIRE will pursue and engage in active relationships with partner agencies, city departments, community groups and other stakeholders to ensure the organization is a vital contributor to the overall success of the communities we serve.

Continuous Improvement
CONFIRE is a growing and developing organization that will continuously elevate its performance and delivery of services in order to achieve the highest standard of quality to the communities we serve.

Fiscal Stewardship
CONFIRE will provide services and conduct its support activities within the context of its given financial resources. It will manage these resources in a professional, transparent and accountable fashion demonstrating fiscal leadership to its constituents.

Strategic Priorities

- **Cultural Strategic Imperatives:**
  - **Improve recruitment/retention practices**
    - **Achieve Full Staffing per staffing study**
    - **Complete Labor Negotiations**

  - **Develop Internal Culture Building Initiatives**
    - **Define the "5" Things**

  - **Establish Organizational Branding Initiatives**
    - **Develop recruitment media**
      - **Website**
      - **Printed material**

- **Explore Call Taking Innovations**
  - **Vertical Alignment**
  - **Remote call taking**

- **Develop EMS Division**

- **Complete Agreement for Services with San Bernardino County**

- **Complete update of Board/Admin policies**

- **Monitor/participate in Valley Communications Center project**

- **Develop and monitor internal performance measurements for call-taking/dispatch operations.**

Program Goals
22/23
- **Achieve Full Staffing**
- **Fully fund and staff ECNS program**
- **Continue CAD to CAD Deployment (RVC, BDU, AMR, OTO, MUR)**
- **CAD Mapping/GIS improvements**
- **Reconfigure Modulars for Comms use**
- **Initiate CAD re-build (2-year project- 6/24 target)**

23/24
- **NG 9-1-1 deployment – In Progress**
- **Firstnet deployment – (Monitoring)**

Further out:

Valley Communications Center - 2025

<u>CONFIRE Organizational Framework</u>

Operations

<u>Emergency Communications – Tim Franke</u>

Purpose Statement:

Call Answering/Processing
9-1-1 Coordination
- Next Gen 9-1-1
  - Location Accuracy (Rapid SOS, Rapid Deploy)
Phones - Tim
- VESTA (Air Bus/Motorola – State 9-1-1)
- 10 digit emergency lines
- Ringdown and Admin lines
Emergency Medical Dispatch (EMD) – Alisha
- Accreditation
- Q/I
- ECNS – Vanessa/Leslie

Dispatch (Rialto and Hesperia) – John Tucker
Dispatch Operations
- CAD Features
- CAD to CAD
Response Planning (CAD)
- Response Plans – Steve Lehnhard/CAD Committee
- Response Areas
  - Boundary Drop
Paging/Alerting
- Station Alerting (see MIS)
- Tablet Command (See MIS)
- Pulse Point (See MIS)
- Active 911(See MIS)
- Info Rad (See MIS)
Operational Area (XBO)
- XBO Resource Page – Dave Graves/Vanessa Meyer
- ROSS/ IROC/ CICCS - John
- XBO Comm Plan – Vanessa Meyer/Otto Schramm/Ingrid Johnson
Regional Operations
- Ambulance Dispatch (Vision)
  - MCI/REDDINET
- Air Ambulance
  - ICEMA (MOU??)
  - Flight Following (??)

Radio Communications
- Radios – Otto Schramm

- o Inventory
- o VHF Testing
- County Chiefs
  - o Comm Section – John Tucker/Vanessa Meyer/Otto Schramm
- Geographic Segments
  - o XBO Valley (RCF,CHO, RIA, MTC)
  - o East Valley (BDC East Valley Div, RED, COL, LOM, SMI)
  - o North Desert (BDC North Desert Div)
  - o Metro (APP, VCV)
  - o MTNS/South Desert (BDC South Desert & Mountain Div's, BFA, RSP)

Field Communications
- T.E.R.T (Dispatch Center Mutual Aid)
- Incident Dispatchers (Future)

Communications Support
- Positions
  - o Consoles (Furniture) – Tim Franke
  - o Chairs – John Tucker
  - o Headsets –
- Scheduling/Admin
  - o Telestaff/Leave Requests
  - o Shift Bids
  - o PSE monthly requirements
- Information File Updates
- On-calls lists - Supervisors
- Flip guides/Console Books – Lisa Shaver

Standard Operational Procedures Policy (SOPP) – John Tucker

Emergency/back up procedures
- CAD Down Procedures
- Evacuation/Disaster Planning
  - o WebEOC

Investigations - Managers
- Incident Investigations
- Public records requests
- Audio requests

Training & Development (Communications) -Alisha Johnson

Purpose Statement: CONFIRE will establish and maintain a high level of preparedness through the development and training of newly hired and established members.

Emergency Medical Dispatch
- Medical Director
- Quality Improvement/Assurance (Q/I & Q/A)
  - EMD-"Q" training
- Accreditation
- Dispatch Review Committee (DRC)
- Steering Committee

Recruit Academy

Dispatch Training Committee
- Target Solutions
- Training Manual
- Training Workbook
- Shift Trainers

Conferences
- Central Square
- NENA
- APCO
- Navigators

Intern Program
- MT SAC
- CSUSB

Information Technology and Services – Blessing Ugbo

Purpose Statement: Provide exceptional technical services and create solutions for our agencies. Be future-ready, grow and adapt to advancements in technology to streamline and improve operations.

Systems & Infrastructure
    CAD System (Central Square) -
- Maintenance **–**Thomas
- Tickets –
- Pro QA - Travis

    Mobile Devices - Travis
- AVL - Travis
- Tablet Command (IPADS) -Travis
- MDC's - Steve

    Paging/Alerting -
- Station Alerting - Dana
- Tablet Command - Travis
- Pulse Point - Travis
- Active 911- Steve
- Info Rad - Steve

    Emergency/back up procedures
- CAD Down Procedures - Thomas
- Evacuation/Disaster Planning - Blessing

    Information Services (Non-CAD) –
- Email –
- Internet –
  - Websense -

Network & Security –
    Network -
- SD-WAN -
- Circuits -
- Equipment replacement -

    Cyber Security –
- Training –
- Endpoint Monitoring –

Geographic Information Services - Sam
- **Street Network**
  - Tickets
  - CAD Updates
  - Map Layers
- **NG 9-1-1**
  - Regional GIS
- **Mapping services**
  - Map Books
  - Preplans

  - o Special projects
  - o Arc GIS Online
  - o XBO Comm Plan

Helpdesk – Robert
- Equipment Replacement
- Procurement
- Documentation – Blessing
- Policy/Procedures - Blessing

Agency Liaison Services-
- Image Trends – Director McMath
- Firstwatch – Director McMath
  - o F.O.A.M
  - o First Pass
- Kronos Workforce – Dave
- WestNet – Dana

Training & Development (Information Services)

MIS Staff Development – Blessing/Director
- Pluralsight

Conferences
- Firstwatch
- Image Trends
- Kronos
- Smartsheets
- ESRI
- VM Ware

Administration and Support Services

Administration (Director)

Executive Leadership
Purpose Statement: Establishes the Mission and Vision of CONFIRE. Sets priorities and directs CONFIRE activities, to ensure those priorities are successfully completed.

Board of Directors
- JPA Agreement
  - By-Laws
  - Membership Process
  - Budget Approval
- Policy Development

Administrative Committee (Chiefs)
- Policy/Procedure
- Daily Operations

Operations Committee (Ops Chiefs)
- Communications Sub-Committee
  - CAD Work Group
- Support/Data Committee

CONFIRE Admin Staff (Director)
- Board Secretary (Director)
  - Meeting Agendas & Minutes - **Liz**

Planning - Director

Planning Process - Director
- Framework review
- Goal Setting
- Work Planning
- Performance Measures

Long-Range Planning (2-5 years)
- Strategic planning

Personnel Management -Director
Purpose Statement: CONFIRE in cooperation with its recognized Labor groups and applicable County offices will provide programs that promote health and safety and the fair and equitable treatment of all employees and participants.

Human Relations - Director
- Recruiting and Hiring
  - Recruitment Process
  - Probationary and Promotional Testing

- Work Performance Evaluations (WPE'S)
  - Guardian Program (2019)
- Rules and Regs
- Policies/Procedures
- Labor/Management Task Force

Employee Wellness -
- Physical Fitness/Health Program
- Peer Counseling
- Employee Assistance Program
- Safety

Fiscal – Yvette Calimlim

Purpose Statement*: Manage and maintain a strong Financial support to CONFIRE through sound accounting principles in accordance to the Administrative Committee and Board's direction.*

Accounting – Yvette

- Fund Management
  - Operations Fund (5008)
  - Equipment Reserve Fund (5009)
  - General Reserve Fund (5010)
  - Term Benefits Reserve Fund (5011)
- Cash Management
- General Ledger SAP Oversight
- Capital expenditure planning
- Monthly Administrative Financial Reports
- Monthly Agency Equipment Replacement Reports
- State Controller Reports
- Year-end reports
  - Audits
  - Accruals
  - Fund Balance Policy
- Insurance
  - General Liability
  - Medical Director
  - Vehicle
- Agency Contract Management
- Fiscal Records Management

Budget –

- Budget Cycle (see planning)
- Budget Payroll
- Budget Reporting to Boards

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- Budget Prep
- Monthly Revenue & Expenditures Reports per Dept. (Program managers checkbooks)
- Quarterly Budget to Actual Reports
- Year End Close of Budget to Actuals
- PO tracking against amounts

Accounts Receivable – Rana

- Agency Billing – **Rana**
- Radio Billings –
- Chargebacks –
- Bank Deposits – **Rana**
- Reconciliation of AR **– Rana**

Purchasing - Rana

- Purchase order management
    - Cooperative Purchasing Websites
- Contract management
- Receiving Inventory – **Liz**
- PO tracking against Budgeted amounts

Accounts Payable –

- Accounts Payable -
    - ISD Charges
    - Motorpool Expenditures
    - Pass through (Radios)
    - Softeligent
    - SAP
    - Payment Tracking
    - Vendor Management
- Travel –
- Petty Cash – **Liz**
    - Audit Fund – **Rana**
    - Replenish -
- Credit Cards -

Payroll – Yvette

- EMACS

Grant Management - Rana

- Fiscal oversight
- Reporting and tracking
- Inventory Control

- Emergency Management Performance Grant (EMPG)
- UASI/HSGP

Support Services

Logistics – Liz Berry
Reception

- Front Office
- Mail
- Admin Calendar

Supplies

- Uniforms –**Liz**
- Office - **Liz**
  - Furniture
  - Office supplies
- Janitorial - **Liz**
- Kitchen - **Liz**
  - BBQ
  - Water
  - Recycling

Vehicles & Equipment

- Staff vehicles -
  - Check out - **Liz**
  - Maintenance - **Liz**
- Tools & Equipment

Facilities -

- Rialto
  - Dispatch/Admin
  - IS Trailers
  - Vault
- Hesperia
- Facilities Management - **Liz**
- Lease Agreements - Director
- Capital construction

Organizational Support
Internal Communications

- Employee Recognition - **Liz**
- Intranet page – **John Tucker**
- Bulletin Board – **Hannibal/Garcia**
- History
- Seasonal décor - **Liz**

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Public Communications
- ▪ CONFIRE Website - **Blessing**
- ▪ 9-1-1 for Kids – **Diane Boyles**

Committees
Internal
- Labor/Management – Tim/CWA
- Safety Committee
- SOPP Committee
- Training Committee
- EMD Q Committee

External
- Emergency Medical Care Committee (EMCC) - Director
  - o EMD Ad Hoc
- County Chief's Comm Section
- Cal Chief's Comm Section
- CAL-OES Southern Region NG 9-1-1 Task Force – Director
  - o NG 9-1-1 GIS Task Force - Ingrid
- NENA
- APCO
- Regional PSAP Managers - Tim

Meetings
Internal
- Weekly
  - o Leadership Updates (Monday AM)
  - o BDC Conference call (Monday AM)
  - o Operational Area conference call (Thursday AM - Seasonal)
- Monthly
  - o Administrative Committee (fourth Tuesday PM)
  - o Labor/Management (fourth Tuesday AM)
  - o Communications/Support Committees (first Tuesday AM)
  - o Dispatch Review Committee (EMD)
  - o Steering Committee (EMD) – Annual meeting
- Board of Directors (Winter/Spring/Fall)
- EMD Q
- Supervisor Meeting
- Training Committee

External
- County Chief's (fourth Thursday AM)
- Comm Section (varies, monthly)
- PSAP Managers (varies)
- CICCS (ROSS)
- OACC (quarterly)

Milestones in CONFIRE history:

1968–Dave Dowling is 'hired' as a volunteer dispatcher for the Muscoy Fire Department by Chief Earl Mathiot

1969–Dave Dowling begins receiving $45 every two weeks to dispatch and keep the fire departments finances in order.

1973–The Central Valley Fire District forms combining Muscoy, Bloomington and Fontana. Dave Dowling becomes the Lead Dispatcher out of an office at the downtown Fontana fire station on Arrow. Comm Center is born. The other original dispatchers are Cliff Ellis, Tony Alvarez, Kurt Prine, Bob Mendez, and Gil Rangel.

1974–Comm Center dispatchers are 're-employed' through a grant by Loma Linda University managed by local EMS Administrator Phil Kransey.

1975–Comm Center is relocated to the basement of the County Library at 4th and Sierra Way in San Bernardino. Several new dispatchers were hired under a federal grant…these included Karon Humphreys, Sue Hood, Dave Nunez, Sue Bertel, Arlene Donohue and others.

1975–Colton, Loma Linda and Redlands Fire Departments begin contracting for dispatch services with Comm Center. Greg Turner (COL), Peter Hills (LOM) and Dave McLees (Red) among others are hired as part-time dispatchers.

1976–Central Valley Fire Chief R.J. Keen appoints Dave Dowling as Dispatch Supervisor for Comm Center.

1970's–A grant from the Robert Wood Johnson Foundation helps fund a county wide Emergency Medical Communications System (MEDNET/HEAR) the precursor to several agencies initiating paramedic programs. Comm Center dispatched and was the last to communicate with two Loma Linda University managed EMS helicopters that are involved in separate fatal accidents.

1979-80 – Comm Center becomes the Operational Area Dispatch Center for OES. Comm Center is fully engaged in managing resources during the Panorama Fire during fierce November Santa Ana winds.

1980's – After a season of heavy rains the basement of the County Building is subject to perpetual flooding from long dormant artesian wells. Pumps had to be installed to manage the 1200 gallons per minute of water flowing through the basement. Eventually Comm Center had to hastily relocate to higher ground in the upstairs area of the Library.

1982 – San Bernardino County adopts 9-1-1 for emergency calls. Joyce Micallef is the first County 9-1-1 Coordinator. Computer Aided Dispatch (CAD) programs begin to become available. Chino FD merges with Central Valley, agency renamed West San Bernardino Fire Agency.

1985 – The San Bernardino County Fire Agency was formed consolidating Central Valley, Wrightwood, Lucerne Valley, Lake Arrowhead, Yucca Valley, Forest Falls, Searles Valley and Green Valley Lake FD's. Chino disbanded from the agency at the same time.

1980's (late) – Under the leadership of County Sheriff Captain Terry Jagerson the consolidation of public safety emergency operations in Rialto began to take shape. Jagerson would eventually lead the Sheriff's aviation unit out of Rialto and help lead the development of the County's 800 mz radio system infrastructure. Comm Center Co-locates with the Sheriff's Valley (EAGLE Center) dispatch office on Miro Way.

1990 – The Consolidated Fire Agencies of the East Valley (CONFIRE) JPA forms with the San Bernardino County Fire Agency, Rialto, Loma Linda, Colton and Redlands Fire Departments as its original members. The agencies agree to "federate together in a cooperative agency for the joint and mutual operation of a centralized public safety communication agency and a cooperative program of fire protection and related functions." Comm Center remains the centerpiece of this organization. First Computer Aided Dispatch (CAD) system installed.

1994 – The County Consolidated Fire District (aka, San Bernardino County Fire Department is formed to manage fire protection in all unincorporated areas with the exception of CSA 38 which remained with the California Department of Forestry (CDF).

1997 – The County cancels its contract with CDF and assumes jurisdiction over the areas of Devore, Grand Terrace, San Antonio Heights, Needles, Phelan, Fawnskin, Baker, Mentone and Harvard as well as other unfunded areas of the County. The communities of Highland and Yucaipa incorporate as cities and retain CDF (Cal Fire) for fire protection.

1999 – The City of Adelanto contracts with San Bernardino County Fire Department for service.

2003 – Comm Center moves into the new CONFIRE JPA built and owned facility adjacent to the Sheriff's Valley dispatch center on Miro Way.

2004 – The Hesperia Fire District contracts with the San Bernardino County Fire Department for service.

2004 – CONFIRE assumes the role of MIS support for County Fire with several employees transferring from County Fire to CONFIRE.

2008 – The City of Victorville contracts with the San Bernardino County Fire Department for service

2008 – CONFIRE purchases and implements a completely new computer-aided dispatch system (Tri-Tech)

2009 – With the departure of Victorville, Desert Comm disbands. Apple Valley, Barstow, Big Bear City and Big Bear Lake FD's contract with CONFIRE for dispatch services.

2009 – After an extensive vetting process the Rancho Cucamonga Fire Districts selects CONFIRE as its new dispatch services provider in 2008 and transitions to Comm Center in December 2009.

2010 – CONFIRE fully implements Emergency Medical Dispatch (EMD) utilizing the Pro QA product provided by Priority Dispatch.

2012 – CONFIRE achieves National Center of Excellence accreditation from the International Association of Emergency Dispatch only 169th center in the world to do so.

2012 – Crest Forest Fire District contracts with the San Bernardino County Fire Department for service.

2013 – Rancho Cucamonga Fire District becomes the 6th member of the JPA and the first new member since CONFIRE's inception in 1990

2014 – Montclair and Upland Fire Departments contract with CONFIRE JPA for dispatch services.

2015 – The North Fire occurs in the Cajon Pass trapping motorists on I15 and resulting in dozens of cars on the freeway and several homes in the High Desert being destroyed.

2015 – CONFIRE achieves reaccreditation (valid until 2018) from the National Academy of Emergency Medical Dispatch for its Emergency Medical Dispatch program.

2015 – Comm Center supports the regional response to a terrorist attack in the City of San Bernardino that results in a Mass Casualty Incidents (35 victims)

2016 – San Bernardino City Fire annexes into the San Bernardino County Fire District. CONFIRE begins dispatch services for the annexed area on 7/1/2016.

2016 – Kendall, Pilot and Blue Cut Fires challenge regional response capacity. XBO Comm Plan exercised successfully during these incidents.

2017 – Major winter storms hammer the County

2017 – CONFIRE, CALFIRE, USFS and Ontario recognized by CPRA at Annual Awards banquet for collaboration during Blue Cut Fire in 2016

2017 – The Upland Fire Department annexes into the San Bernardino County Fire District on July 22.

2018 – CONFIRE reaccredited by IAEMD as Center of excellence for the third time.

2019 – Chino Valley Fire and Victorville Fire join as contract agencies in March.

2019 – Chino Valley Fire and Apple Valley Fire become CONFIRE member agencies in December bringing CONFIRE's member agency total to eight.

2020 – Victorville Fire becomes 9th member agency of CONFIRE

2020 – COVID-19 Panademic challenges all emergency response systems. CONFIRE opens Desert Communications Center full-time

Definitions

CONFIRE (Consolidated Fire Agencies) : Is a cooperative association voluntarily established by its members per the Government Code of the State of California for the purpose of providing hardware, software services, and other items necessary and appropriate for the establishment, operation, and maintenance of a joint centralized public safety communications system and a cooperative program of fire related functions for the mutual benefit of the members of the agency and to provide such services on a contract basis to other governmental units, and to provide a forum of discussion, study, development and implementation of recommendations of mutual interest regarding public safety communications and related matters within member agencies.

CONFIRE (general definition): Encompasses the operations and employees of the following components:

Comm Center: a jointly operated regional public safety communications center (currently providing service to 6 member and 5 contract agencies), the San Bernardino County Operational Area Coordinating Center, the designated provider of dispatch services for air ambulance resources as prescribed by ICEMA.

Management Information Services (MIS): Provides Comm Center and five of its six member agencies with the full range of Information Services and Technology. MIS also supports various technologies on behalf of all CONFIRE agencies (MDC's, AVL, ePCR etc).

CONFIRE Governance and Administration (see Org chart): CONFIRE is an independent legal entity governed by a Board of Directors and an Administrative Committee. The agency has the following powers and responsibilities;

- To enter into contract, including the performance of services for other governmental units
- To employ agents and employees

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- To acquire, lease, hold, and dispose of property, real and personal
- To incur debts, liabilities or obligations
- The purchase or lease of the equipment and machinery necessary
- The employment of the necessary personnel and the operation and maintenance of a communications system
- All powers necessary and incidental to carrying out the purpose of the agency as set forth in its formation documents and by-laws
- The power to sue and be sued in its own name

The Board of Directors are elected officials appointed by each of the member agencies. They meet at least twice per year to approve the annual budget, set fiscal policy and select officers.

The Administrative Committee is made of the Fire Chiefs of the six member agencies. They meet at least quarterly (presently meets monthly) and are responsible for the following duties:

- Within the limits fixed by the Board approved budget, conduct the operation of the Agency
- Direct the preparation of the proposed annual budget for review and adoption by the Board of Directors
- Expend funds in accordance with the adopted budget

CONFIRE Director is appointed by and reports to the Administrative Committee and is responsible to manage the day to day operations of CONFIRE. The Director also acts as the Secretary to the Board of Directors.

The Operations Committee (formerly Tech Committee) is made up of representatives appointed by the Fire Chief of each member agency. This committee is responsible for identifying and recommending solutions to operational matters and forwarding those items to the Administrative Committee for consideration.

The Support/Data Committee is made up of representatives appointed by the Fire Chief of each member agency. This committee is responsible for identifying and recommending solutions to technology and data issues and forwarding those items to the Administrative Committee for consideration.

It is expected by the Admin Committee that the Operations and Support Committees coordinate their efforts.

Member Agency: An entity which is signatory to the CONFIRE agreement and associated By-Laws. Each member agency is represented by one voting member on the Board of Directors, The Administrative Committee, Operations (Tech) Committee and Support/Data Committees.

Contract Agency: An entity whom as entered into a contract for service with CONFIRE. Contract agencies are highly encouraged but not required to participate at all Committee meetings in an advisory but non-voting capacity.

CONFIRE Employees: All full-time, part-time and volunteer employees of CONFIRE under the direction of the CONFIRE Director.