



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, DECEMBER 16, 2025 – 1:00 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, December 16, 2025 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- [1.](#) Approve the Administrative Committee Minutes of November 17, 2025.
- [2.](#) CONFIRE Operations Statement as of October 31, 2025.
- [3.](#) Fund Balance Report as of October 31, 2025.
- [4.](#) YTD Call Summary
- [5.](#) YTD Answer Time
- [6.](#) YTD Billable Incidents
- [7.](#) Call Processing Time Analysis - November 2025
- [8.](#) ECNS Report - November 2025
- [9.](#) Vehicle Purchase

DIRECTOR REPORT

- a. Communications Division Update - Henry Perez
- b. Finance/Admin. Division Update - Damian Parsons
- c. MIS Division Update - Renan Mamaril
- d. EMS Division Update - Chief Joe Barna

SUBSIDIARY COMMITTEE REPORTS

- a. CAD to CAD - Nathan Cooke
- b. CONFIRE ECNS Regionalization Initiative (CERIS) - Mallory Osekowsky

NEW BUSINESS

- [10.](#) Motorola Purchase - Renan Mamaril - **ACTION ITEM**

11. Interim Director Agreement - CVIFD - Damian Parsons - **ACTION ITEM**

12. Public Records Act /NextRequest - Nathan Cooke - **DISCUSSION ITEM**

ROUND TABLE

CLOSED SESSION

13. Public Employee Discipline/Dismissal/Release - Government Code section 54957(b)

14. Review and update Existing Litigation - Government Code section 54956.9: AMR Lawsuit

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: January 27, 2026, at 11:00 a.m.

POSTING:

This is to certify that on December 11, 2025, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- 25541 Barton Rd., Loma Linda, CA
- on the Center's website which is www.confir.org

/s/ Liz Berry

Liz Berry
Clerk of the Board



ADMINISTRATIVE COMMITTEE MEETING

MONDAY, NOVEMBER 17, 2025 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Ray Bruno, Colton Fire Department
Chief Dan Harker/**Chair**, Loma Linda Fire Department
Chief Augie Barreda, Rancho Cucamonga Fire Department
Deputy Chief Reggie Brown, Redlands Fire Department
Chief Chris Jensen, Rialto Fire Department
Chief Bertral Washington, San Bernardino County Fire
Chief Bobby Clemmer, Victorville Fire Department

CALL TO ORDER

- a. Flag Salute
- b. Roll Call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

No statements were made.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Administrative Committee Minutes of October 27, 2025.

2. YTD Call Summary
3. YTD Answer Time
4. YTD Billable Incidents
5. Call Processing Time Analysis – October 2025
6. ECNS Report – October 2025

Motion to accept all items on Consent.

Motion by: Chief Clemmer

Second by: Chief Jensen

Yes – 8

No - 0

Abstain – 0

Absent – 1, Chief Williams stepped out of the room at time of vote.

DIRECTOR REPORT

- *We continue to work with state officials regarding ECNS.*
 - *Mike Bell is currently heading a special project focused on call processing times, local vs. regional, to make sure we are where we need to be. We will report back once the project is complete.*
- a. **Communication Division Update – Henry Perez**
 - *Call Volume peaked during the weekend storm. We had one swift water rescue and numerous calls on electrical wires arcing and sparking.*
 - *Getting communications adequately staffed and trained continues to be a top priority.*
 - *Supervisor interviews will be conducted the first week of December.*
 - *We continue to work thru potential issues at the Valley Communication Center as construction enters final stages.*
 - *Two new ECNS nurses will be taking calls soon. Another round of hiring will ensue shortly.*
 - b. **Finance/Admin. Division Update – Damian Parsons**
 - *Oracle financial software moving forward, we anticipate a July 1st implementation.*
 - c. **MIS Division Update – Renan Mamaril**
 - *NICE voice logger update is approaching. Moving from analog to cloud based, should have no impact on services.*
 - *Monthly Microsoft update will occur on December 3rd.*
 - *MIS continues to prepare the HDGC for the upcoming VCC move.*
 - *The MIS group is looking toward 2026 goals.*
 - *Evaluating staffing for redundancy.*
 - d. **EMS Division Update – Chief Joe Barna**
 - *Meeting Thursday, November 20th to build accurate projections going forward with new stats.*

- December 9, 2025, the Court of Appeals will hear our case.

NEW BUSINESS

7. CONFIRE ECNS Regionalization Initiative Sub-Committee (CERIS) – Nathan Cooke – **ACTION ITEM**

It is recommended that the CONFIRE Administrative Committee create the CONFIRE ECNS Regionalization Initiative Sub-Committee (CERIS) and appoint 2-3 Administrative Committee members to serve on the sub-committee.

The CERIS will be comprised of Administrative Committee members, CONFIRE ECNS/Communications staff, and subject matter experts in ECNS. CERIS will discuss and explore options related to the regionalization of the (ECNS) program, sustainable funding mechanisms, governance, membership, and any other related issues pertaining to a regionalization effort of the ECNS program.

It is recommended that CERIS appoint a chairperson and that he/she report back to the Administrative Committee on a regular basis on the progress being made and any projected or foreseen impacts to CONFIRE.

There is no financial impact currently.

Motion to create the CONFIRE Emergency Communications Nurse System (ECNS) Regionalization Initiative Sub-Committee (CERIS), of the Administrative Committee and appoint Chief Barna for BDC, Chief Sessler to represent the Valley, and Chief Clemmer to represent the High Desert, all to serve on the sub-committee.

Motion by: Chief Williams

Second by: Chief Washington

Yes – 8

No - 0

Abstain – 0

Absent – 1, Chief Peratt stepped out of the room at time of vote.

8. MOU between CONFIRE and DBH – Damian Parsons – **ACTION ITEM**

The Memorandum of Understanding (MOU) presented outlines the Department of Behavior Health (DBH's) commitment to provide partial financial support allocation to CONFIRE's ECNS program for the period of this MOU. This MOU also outlines the collaborative efforts between CONFIRE and DBH regarding the ECNS program. CONFIRE staff will evaluate 911 crisis calls that are behavioral health in nature and determine whether the individual is experiencing a behavioral health crisis and requires EMS or police response. If not, those calls will be transferred to the DBH Social Worker II (SWII) who will be co-located in the same 911 dispatch center to triage and coordinate with the DBH Crisis Contact Center (CCC) who will dispatch the mobile crisis team when appropriate.

The annual revenue for CONFIRE's ECNS programs will be \$680,000 a year, for the next three (3) years and shall be subject to availability of funds to DBH.

Motion to authorize the Interim Executive Director to execute the Memorandum of Understanding (MOU) between CONFIRE and the Department of Behavioral Health (DBH) in the amount of \$2,040,000 from the date of execution of the MOU, to June 30, 2028.

Motion by: Chief Williams

Second by: Chief Barreda

Yes – 9

No - 0

Abstain – 0

Absent – 0

9. Officer Elections – **ACTION ITEM**

Per CONFIRE By-Laws "He/she shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

Motion to elect Dan Harker as Chair and Rich Sessler as Vice-chair for the term of (1) year.

Motion by: Chief Washington

Second by: Chief Williams

Yes – 9

No - 0

Abstain – 0

Absent – 0

ROUND TABLE

CLOSED SESSION

**The Administrative Committee entered Closed Session at 1:35 p.m.*

10. Public Employee Discipline/Dismissal/Release – Government Code section 54957(b)

11. Review and update existing Litigation – Government Code section 54956.9: AMR Lawsuit

**The Administrative Committee came out of Closed Session at 1:50 p.m.*

No reportable outcome from Closed Session.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 1:51 p.m.

Upcoming Meetings:

Next Regular Meeting: Administrative Committee Meeting – December 16, 2025

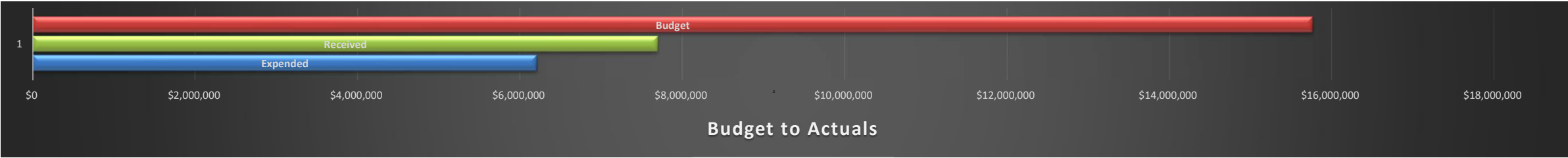
/s/ Liz Berry
Liz Berry
Clerk of the Board



OPERATIONS FUND 5008
Unaudited MONTHLY SUMMARY FY 2025-26

Expenditures	July	Aug	Sep	3 PP Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	3 PP June	Total YTD Expended	2025/26 Budget	Bud - Exp Difference	% Used
Salary/Benefits	711,761	755,969	724,721	1,148,080	-	-	-	-	-	-	-	-	3,340,532	10,879,850	\$7,539,318	30.7%
Overtime/Call Back	34,366	31,923	32,584	48,906	-	-	-	-	-	-	-	-	147,779	-	-\$147,779	0.0%
Phone/Circuits/Internet	30,938	1,348	36,543	25,468	-	-	-	-	-	-	-	-	94,297	316,018	\$221,721	29.8%
County IS/Data Services/Counsel	440	5,029	7,583	2,306	-	-	-	-	-	-	-	-	15,359	59,905	\$44,546	25.6%
Radio/Pager, Console Maint	-	22,678	22,678	22,678	-	-	-	-	-	-	-	-	68,035	205,559	\$137,524	33.1%
Computer Software	335,785	892,083	190,479	668,132	-	-	-	-	-	-	-	-	2,086,479	2,663,919	\$577,440	78.3%
Computer Hardware	14	(8,358)	16,729	-	-	-	-	-	-	-	-	-	8,385	15,250	\$6,865	55.0%
Office Exp/Copier Lease	11,374	4,779	31,311	13,364	-	-	-	-	-	-	-	-	60,828	91,435	\$30,607	66.5%
Insurance/Auditing	(41,272)	18,119	217,532	4,900	-	-	-	-	-	-	-	-	199,279	303,998	\$104,719	65.6%
Payroll/HR/Medical Director	26,513	(40,440)	147,092	(41,602)	-	-	-	-	-	-	-	-	91,563	649,321	\$557,758	14.1%
Travel/Training	17,879	(13,344)	8,815	9,127	-	-	-	-	-	-	-	-	22,478	115,592	\$93,114	19.4%
Auto/Structure/Fuel	1,839	2,013	2,938	4,637	-	-	-	-	-	-	-	-	11,426	60,590	\$49,164	18.9%
Other/HDGC Rent/Equip Trans	16,713	3,823	26,788	17,645	-	-	-	-	-	-	-	-	64,969	405,938	\$340,969	16.0%
Total	1,146,349	1,675,623	1,465,794	1,923,643	-	-	-	-	-	-	-	-	6,211,408	15,767,375	\$9,555,967	39.4%
% Fiscal Year Passed																33%

Revenue	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Received	Budget	Difference	% Rcvd
Services	3,934,989.40	(133,258.97)	(685.00)	3,909,044.04	-	-	-	-	-	-	-	-	7,710,089.47	15,691,744.00	7,981,654.53	0.49
Interest	47,233.88	(47,233.88)	-	40,976.89	-	-	-	-	-	-	-	-	40,976.89	-	(40,976.89)	-
Other		(51,551.29)	-	-	-	-	-	-	-	-	-	-	(51,551.29)	-	51,551.29	-
Total	3,982,223	(232,044)	(685)	3,950,021	-	-	-	-	-	-	-	-	7,699,515	15,691,744	7,992,229	0.49
% Fiscal Year Passed																33%





FY 2025-2026
Unaudited Fund Balance Report
as of October 31, 2025

Operations Fund (5008)

Unaudited Fund Balance 7/1/25		\$	3,092,812
Revenue	7,699,515		
Expenditures	(6,211,780)		
Net			1,487,735
Net Transfers In/Out			-
Available Fund Balance		\$	4,580,547

*FY 2025-26 Operating costs 10% is \$1,569,174 Per Board Policy

Equipment Reserve Fund (5009)

Unaudited Fund Balance 7/1/25		\$	2,294,392
Revenue	303,908		
Expenditures	(65,838)		
Net			238,070
Available Fund Balance		\$	2,532,462

General Reserve Fund (5010)

Unaudited Fund Balance 7/1/25		\$	7,181,591
Revenue	127,553		
Expenditures	(292,619)		
Grant Funds Due to CAD to CAD	-		
Net			(165,066)
Fund Balance			7,016,525
Net Transfers In/Out			-
Total Fund Balance		\$	7,016,525
Restricted Fund Balance			
Reserve for CIP	(3,000,000)		
Net Committed			(3,000,000)
Available Fund Balance		\$	4,016,525

*FY 2025-26 Operating costs 25% is \$3,941,844



FY 2025-2026
Unaudited Fund Balance Report
as of October 31, 2025

Term Benefits Reserve Fund (5011)

Unaudited Fund Balance 7/1/25		\$	2,013,843
Revenue	138,477		
Expenditures			
	Net		138,477
	Net Transfers In/Out		-
Available Fund Balance		\$	2,152,320

CAD-to-CAD Project Special Revenue Fund (5019)


Unaudited Fund Balance 7/1/25		\$	450,624
Revenue	11,047		
Expenditures	(52,977)		
	Net		(41,930)
	Net Transfers In/Out		-
Available Fund Balance		\$	408,694

Emergency Medical Service Division Enterprise Fund (5020)

Unaudited Fund Balance 7/1/25		\$	697,805
Revenue	(1,379)		
Expenditures	(488,470)		
	Net		(489,849)
	Net Transfers In/Out		-
Available Fund Balance		\$	207,956

Emergency Communications Nurse System (5030)

Unaudited Fund Balance 7/1/25		\$	-
Revenue	426,202		
Expenditures	-		
	Net	\$	426,202
	Net Transfers In/Out		
Available Fund Balance		\$	426,202



Call Summary

CONFIRE/Comm Center

1743 W Miro Way
Rialto, CA 92376 County: San Bernardino

Year: 2025

From: 1/1/2025

To: 11/30/2025

Period: Month

Group:

Call Type: All

Abandoned: Include Abandoned

Filters:

CONFIRE

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-25	22264	78	22342	0.35%	12590	412	13002	15762	4942	149	20853	56197	128.9
Feb-25	14711	61	14772	0.41%	9400	269	9669	11718	3810	89	15617	40058	124.2
Mar-25	16161	262	16423	1.60%	14489	3176	17665	14220	4188	89	18497	52585	126.9
Apr-25	12272	2711	14983	18.09%	15995	337	16332	14700	4205	146	19051	50366	116.6
May-25	12442	193	12635	1.53%	19436	428	19864	16886	3933	57	20876	53375	121.3
Jun-25	14405	126	14531	0.87%	16844	433	17277	15653	3545	57	19255	51063	122.5
Jul-25	13391	199	13590	1.46%	18230	484	18714	16758	4742	331	21831	54135	122.3
Aug-25	19294	101	19395	0.52%	14556	412	14968	16857	4210	64	21131	55494	119.2
Sep-25	17679	60	17739	0.34%	12375	495	12870	15156	3881	47	19085	49694	120.6
Oct-25	14173	61	14234	0.43%	12649	355	13004	14930	7036	53	22019	49257	121.4
Nov-25	16402	96	16498	0.58%	13523	2324	15847	8267	3597	44	11908	44253	121.5
2025 Totals	175643	3950	179593	2.20%	161520	9178	170698	162735	48692	1143	212571	562862	122.3
2024 Totals	208894	636	209530	0.30%	133272	5840	139112	173437	63308	1967	238712	587354	122.8



PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376

County: San Bernardino

Month - Year: 1/1/2025- 11/30/2025

Agency

Fire

Affiliation

From: 1/1/2025

To: 11/30/2025

Period Group: Month

Time Group: 60 Minute

Time Block: 00:00 - 23:59

Call Type: 911 Calls

Call Hour	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+	Total
January 2025 Total	20,144	810	435	695	164	84	10	22,342
% answer time ≤ 10 seconds	90.16%	3.63%	1.95%	3.11%	0.73%	0.38%	0.04%	100.00%
% answer time ≤ 15 seconds	93.79%							
% answer time ≤ 40 seconds	98.85%							
February 2025 Total	16,326	384	167	262	65	18	1	17,223
% answer time ≤ 10 seconds	94.79%	2.23%	0.97%	1.52%	0.38%	0.10%	0.01%	100.00%
% answer time ≤ 15 seconds	97.02%							
% answer time ≤ 40 seconds	99.51%							
March 2025 Total	15,783	314	118	168	33	7	0	16,423
% answer time ≤ 10 seconds	96.10%	1.91%	0.72%	1.02%	0.20%	0.04%	0.00%	100.00%
% answer time ≤ 15 seconds	98.01%							
% answer time ≤ 40 seconds	99.76%							
April 2025 Total	14,570	195	88	112	15	3	0	14,883
% answer time ≤ 10 seconds	97.24%	1.30%	0.59%	0.75%	0.10%	0.02%	0.00%	100.00%
% answer time ≤ 15 seconds	98.55%							
% answer time ≤ 40 seconds	99.88%							
May 2025 Total	12,253	161	97	96	20	8	0	12,635
% answer time ≤ 10 seconds	96.98%	1.27%	0.77%	0.76%	0.16%	0.06%	0.00%	100.00%
% answer time ≤ 15 seconds	98.25%							
% answer time ≤ 40 seconds	99.78%							
June 2025 Total	14,050	213	104	130	25	9	0	14,531
% answer time ≤ 10 seconds	96.69%	1.47%	0.72%	0.89%	0.17%	0.06%	0.00%	100.00%
% answer time ≤ 15 seconds	98.16%							
% answer time ≤ 40 seconds	99.77%							
July 2025 Total	12,856	332	146	181	55	20	0	13,590
% answer time ≤ 10 seconds	94.60%	2.44%	1.07%	1.33%	0.40%	0.15%	0.00%	100.00%
% answer time ≤ 15 seconds	97.04%							
% answer time ≤ 40 seconds	99.45%							
August 2025 Total	18,060	622	240	359	84	28	2	19,395
% answer time ≤ 10 seconds	93.12%	3.21%	1.24%	1.85%	0.43%	0.14%	0.01%	100.00%
% answer time ≤ 15 seconds	96.32%							
% answer time ≤ 40 seconds	99.41%							
September 2025 Total	17,136	312	95	156	25	12	3	17,739
% answer time ≤ 10 seconds	96.60%	1.76%	0.54%	0.88%	0.14%	0.07%	0.02%	100.00%
% answer time ≤ 15 seconds	98.36%							
% answer time ≤ 40 seconds	99.77%							
October 2025 Total	13,725	249	96	128	29	5	1	14,234
% answer time ≤ 10 seconds	96.42%	1.75%	0.67%	0.90%	0.20%	0.04%	0.01%	100.00%
% answer time ≤ 15 seconds	98.17%							
% answer time ≤ 40 seconds	99.75%							
November 2025 Total	15,872	283	121	178	36	8	0	16,498
% answer time ≤ 10 seconds	96.21%	1.72%	0.73%	1.08%	0.22%	0.05%	0.00%	100.00%
% answer time ≤ 15 seconds	97.92%							
% answer time ≤ 40 seconds	99.73%							
Year to Date 2025 Total	170,775	3,875	1,707	2,465	551	203	17	179,593
% answer time ≤ 10 seconds	95.09%	2.16%	0.95%	1.37%	0.31%	0.11%	0.01%	100.00%
% answer time ≤ 15 seconds	97.25%							
% answer time ≤ 40 seconds	99.57%							
Year to Date 2024 Total	187,648	7,449	4,246	6,923	2,077	1,102	85	209,530
% answer time ≤ 10 seconds	89.56%	3.56%	2.03%	3.30%	0.99%	0.53%	0.04%	100.00%
% answer time ≤ 15 seconds	93.11%							
% answer time ≤ 40 seconds	98.44%							

CONFIRE Billable Incidents

Item 6.

Period: 01/01/2025 thru 11/30/2025

Jurisdiction	# of Incidents	% of Total
San Bernardino County	123,586	53.11%
VictorvilleFD	22,333	9.60%
RanchoCucamonga	18,263	7.85%
ChinoValleyFD	12,533	5.39%
AppleValley	12,145	5.22%
Rialto	10,697	4.60%
Redlands	10,506	4.51%
Colton	7,124	3.06%
MontclairFD	4,678	2.01%
Loma Linda	4,360	1.87%
Big Bear Fire	3,048	1.31%
San Manuel FD	2,319	1.00%
Running Springs	520	0.22%
Baker Ambulance	354	0.15%
Road Department	223	0.10%
Confire EMS	3	0.00%
Total	232,692	100%

BDC Division	# of Incidents	% of Total
East Valley	42,336	34.26%
Fontana	19,861	16.07%
Valley	16,795	13.59%
Hesperia	12,159	9.84%
North Desert	11,405	9.23%
South Desert	11,391	9.22%
Adelanto	5,102	4.13%
Mountain	4,537	3.67%
Total	123,586	100%

CONFIRE 911 Call Processing Time Analysis

November 2025



November 2025

Contents

Call Answering Time from Primary PSAP.....	2
Emergency Call Processing	3
<i>EMS Call Processing</i>	4
Fire/Rescue Related Calls	6

Figures

Figure 1: Visual display of elements captured in the analysis of call processing times at CONFIRE communications center.	2
Figure 2: CONFIE PSAP 911 Call Pickup Times for Primary PSAP Transfers per ECaTS Reporting System.	3
Figure 3: EMS Call Pickup to First Unit Assigned. Includes all Emergency Call Types, and Calls With and Without Determinant Codes.	4
Figure 4: EMS Call Pickup to Queue. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.	4
Figure 5: EMS Queue to First Unit Assigned. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.	5
Figure 6: EMS Call Pickup to First Unit Assigned by EMD Determinant Code.	5
Figure 7: Fire/Rescue Call Pickup to First Unit Assigned.	6
Figure 8: Fire/Rescue Call Pickup to Queue.	6
Figure 9: Fire/Rescue Queue to First Unit Assigned.....	7

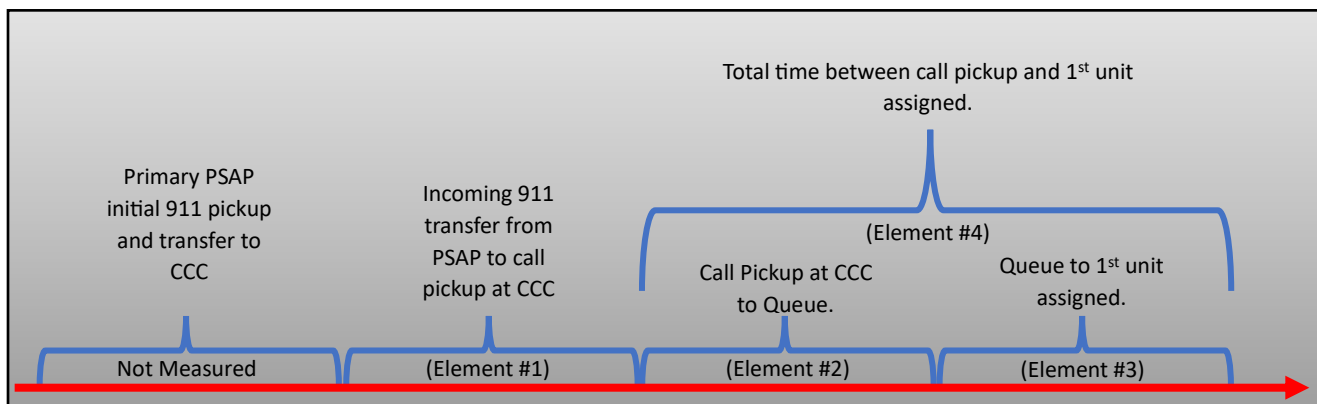
CONFIRE Emergency Call Processing Times.

November 2025

The following analysis covers four key elements of call processing times by CONFIRE Communications Center (CCC):

1. The time interval between the alert of an incoming 911 call from a primary PSAP and when the call is answered by a CCC dispatcher.
2. The time interval between when an emergency 911 call is answered by a CCC dispatcher to the time where it is entered into queue.
3. The time interval between when an emergency 911 call is entered into queue to the time when the first responding unit is alerted and assigned to call.
4. The total time interval between when an emergency 911 call is answered by a CCC dispatcher to the time when the first responding unit is alerted and assigned to the call.

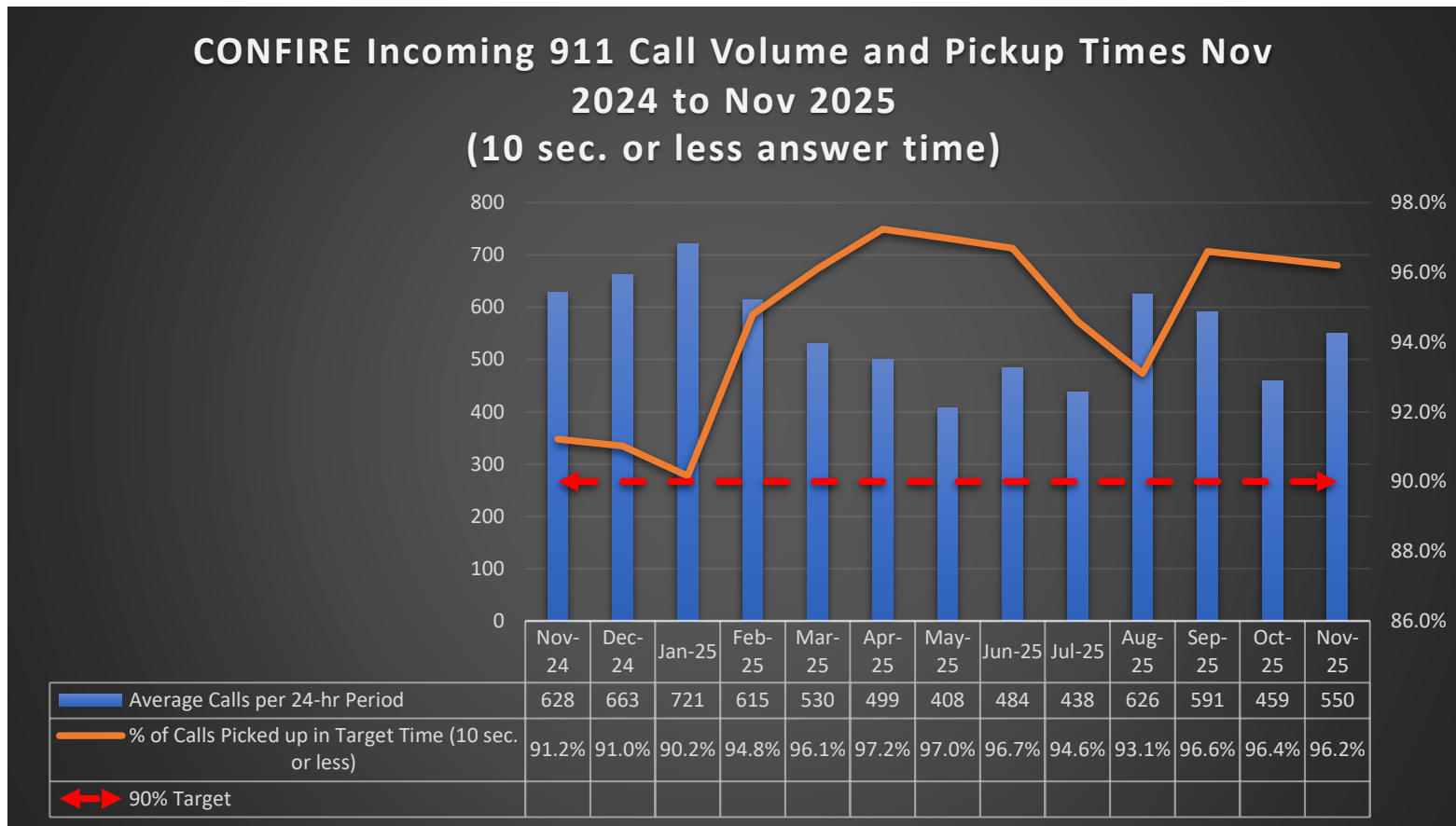
Figure 1: Visual display of elements captured in the analysis of call processing times at CONFIRE communications center.



Call Answering Time from Primary PSAP

CONFIRE receives 911 calls from multiple law enforcement agencies' primary Public Safety Answering Points (PSAPs). As a secondary PSAP, CONFIRE has set a goal of answering incoming 911 calls from primary PSAPs in 10 seconds or less on 90% of the calls. Because the incoming 911 calls are not recorded in CONFIRE's CAD until after the call pickup time, the interval from first ring to call pickup must be measured from another source. CONFIRE uses a reporting software called Emergency Call Tracking System (ECaTS) to capture this data and uses it to measure performance benchmarks and quality control. This data was used to illustrate the call volumes and 911 answering times shown in Figure 2.

Figure 2: CONFIE PSAP 911 Call Pickup Times for Primary PSAP Transfers per ECaTS Reporting System.



NOTE: Call volume in May 2025 was low due several 911 trunks out of service as a result of a drilling accident that damaged County 911 lines.

Emergency Call Processing

Once the call is answered by CCC dispatchers, all call activity is captured in CONFIRE's CAD server. The following table illustrates multiple elements of the call processing continuum in terms of call volume and call processing times for various call types. For the purposes of this analysis, only calls that meet the definition of "emergency" per NFPA 1221 and CONFIRE Administrative Chiefs' directive are included in the calculations. Because of the nuances of both Fire and EMS related call types, the following sections analyze the call processing elements separately.

EMS Call Processing

EMS Calls include all CAD problem codes that reference a medical emergency, trauma, or traffic collisions.

Figure 3: EMS Call Pickup to First Unit Assigned. Includes all Emergency Call Types, and Calls With and Without Determinant Codes.

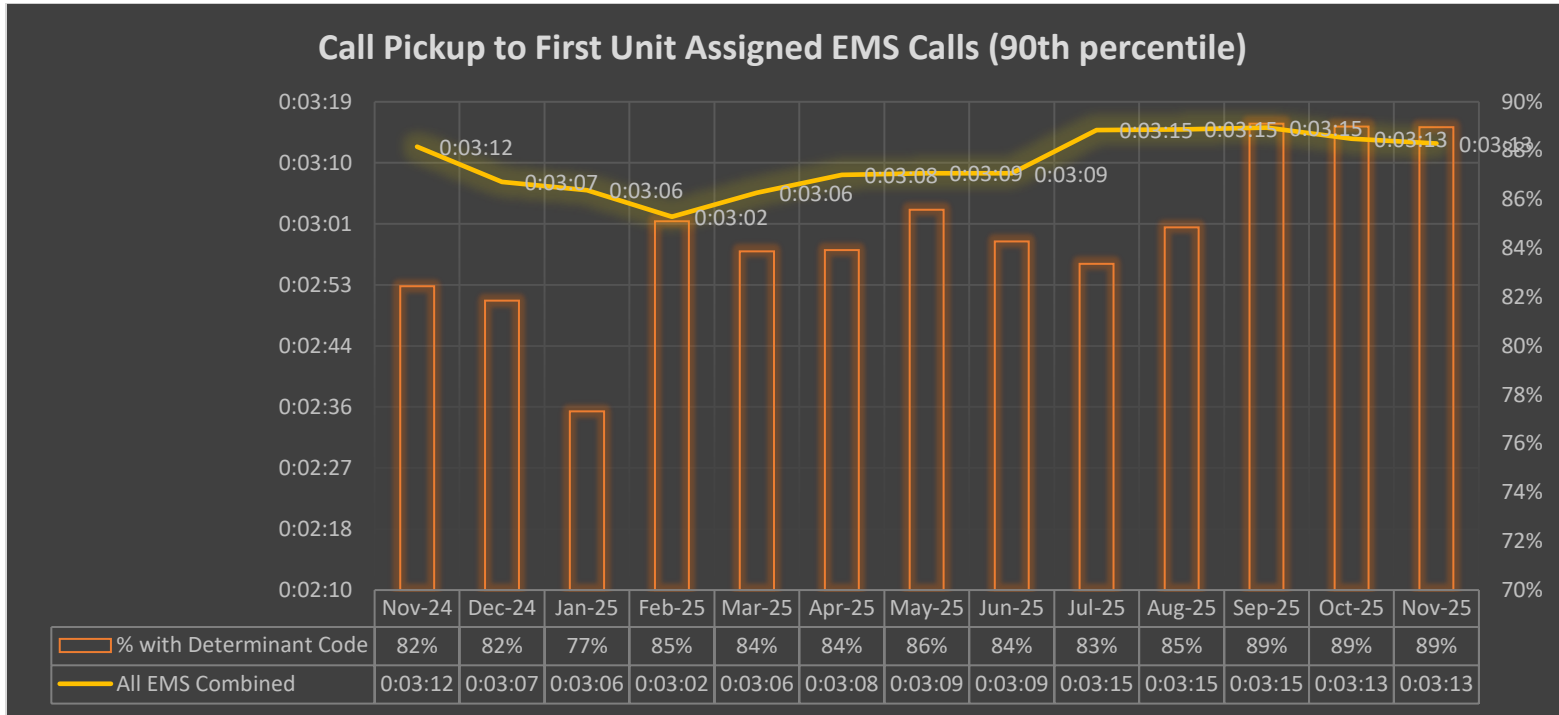


Figure 4: EMS Call Pickup to Queue. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

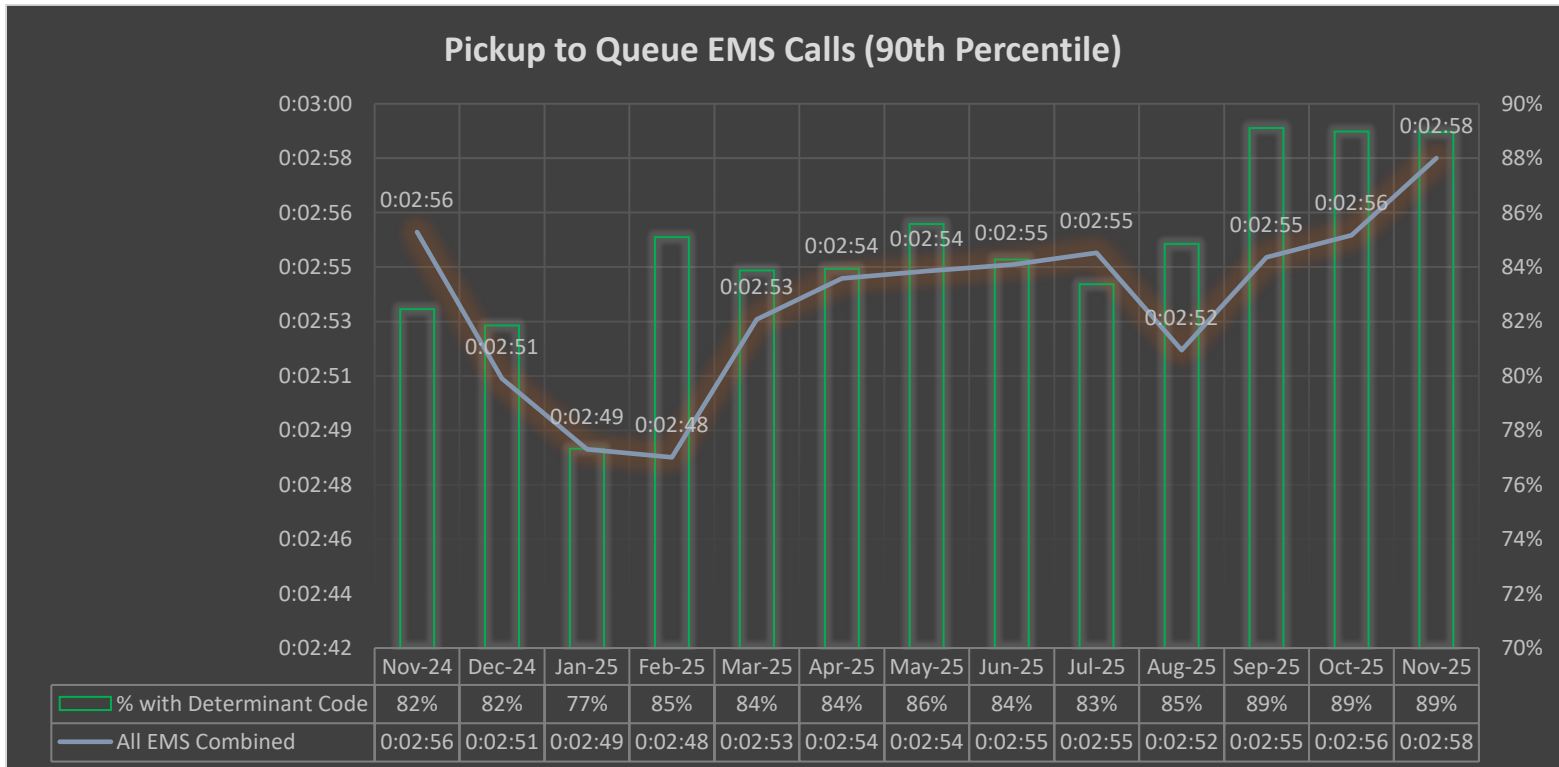


Figure 5: EMS Queue to First Unit Assigned. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

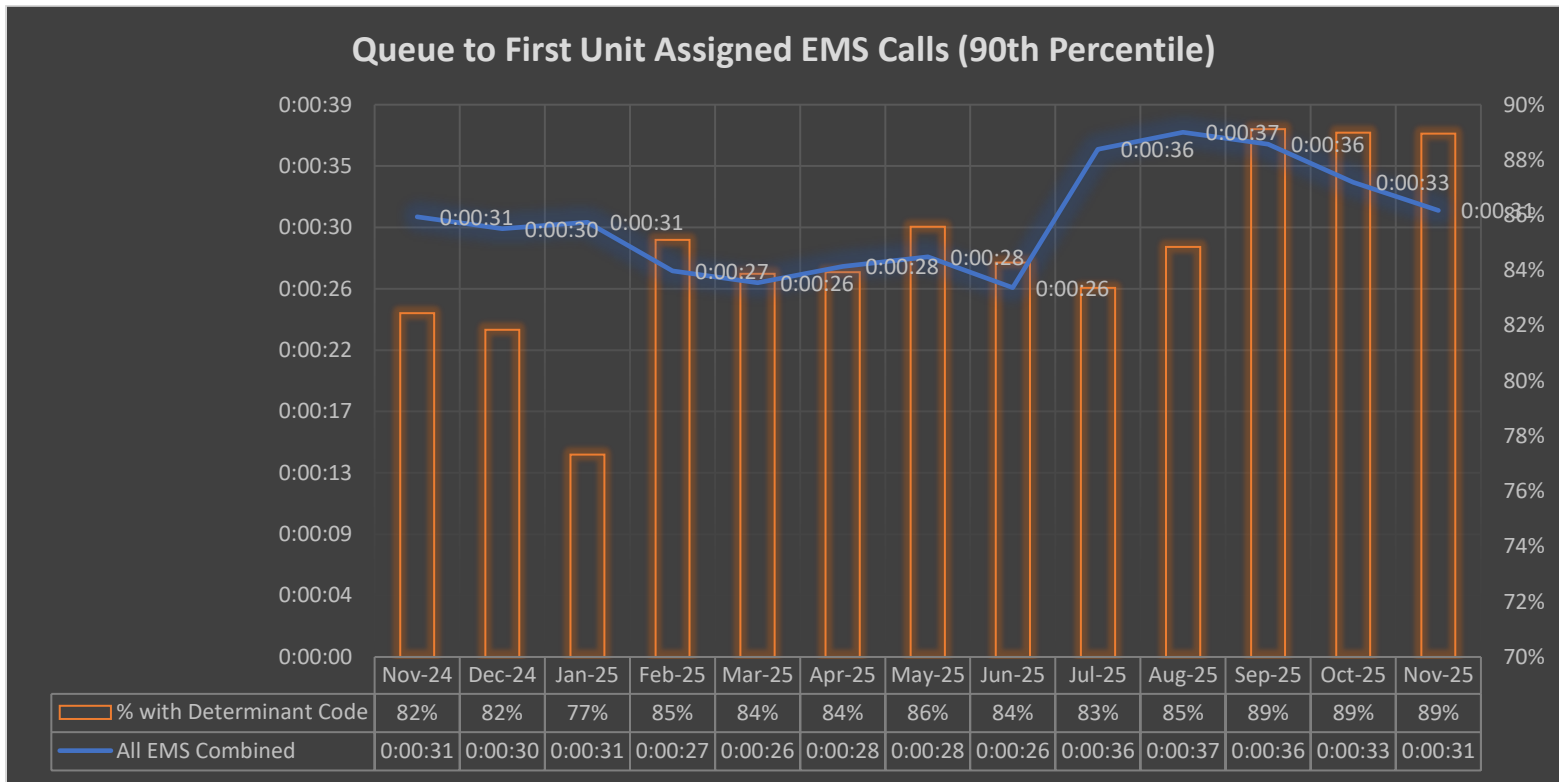
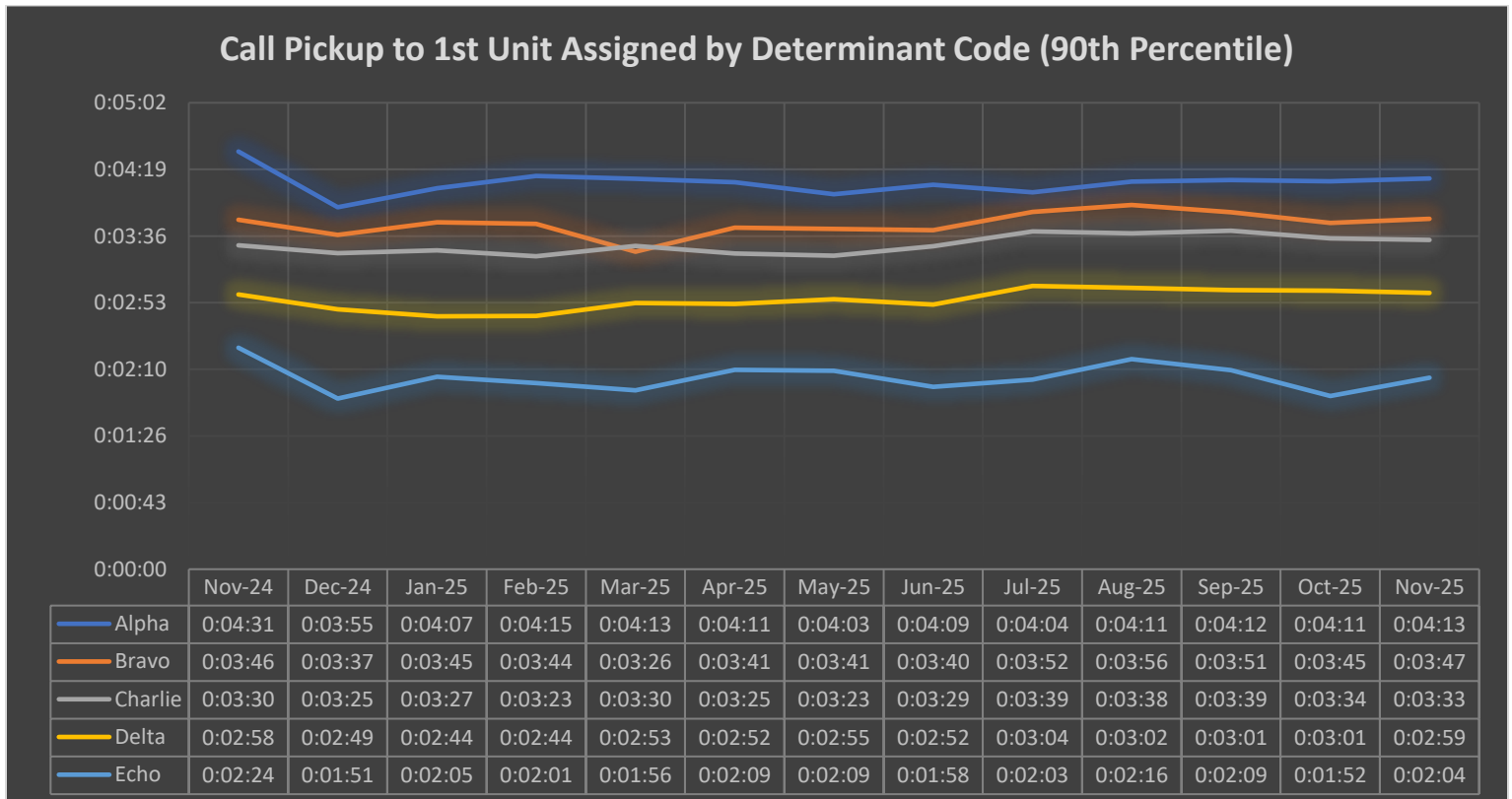


Figure 6: EMS Call Pickup to First Unit Assigned by EMD Determinant Code.



Fire/Rescue Related Calls

Fire/Rescue related calls include all CAD problem codes that reference specific fire types as well as technical rescue and Haz-mat calls.

Figure 7: Fire/Rescue Call Pickup to First Unit Assigned.

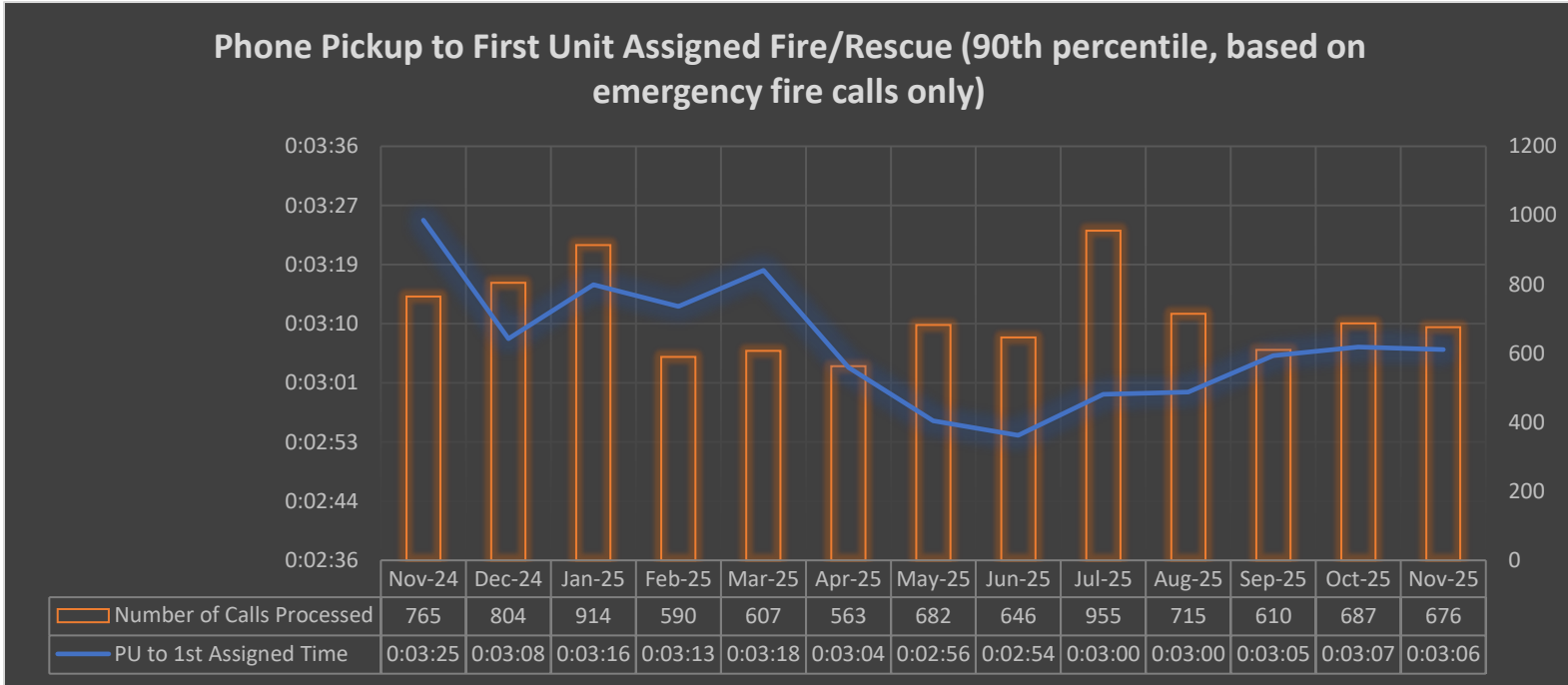


Figure 8: Fire/Rescue Call Pickup to Queue.

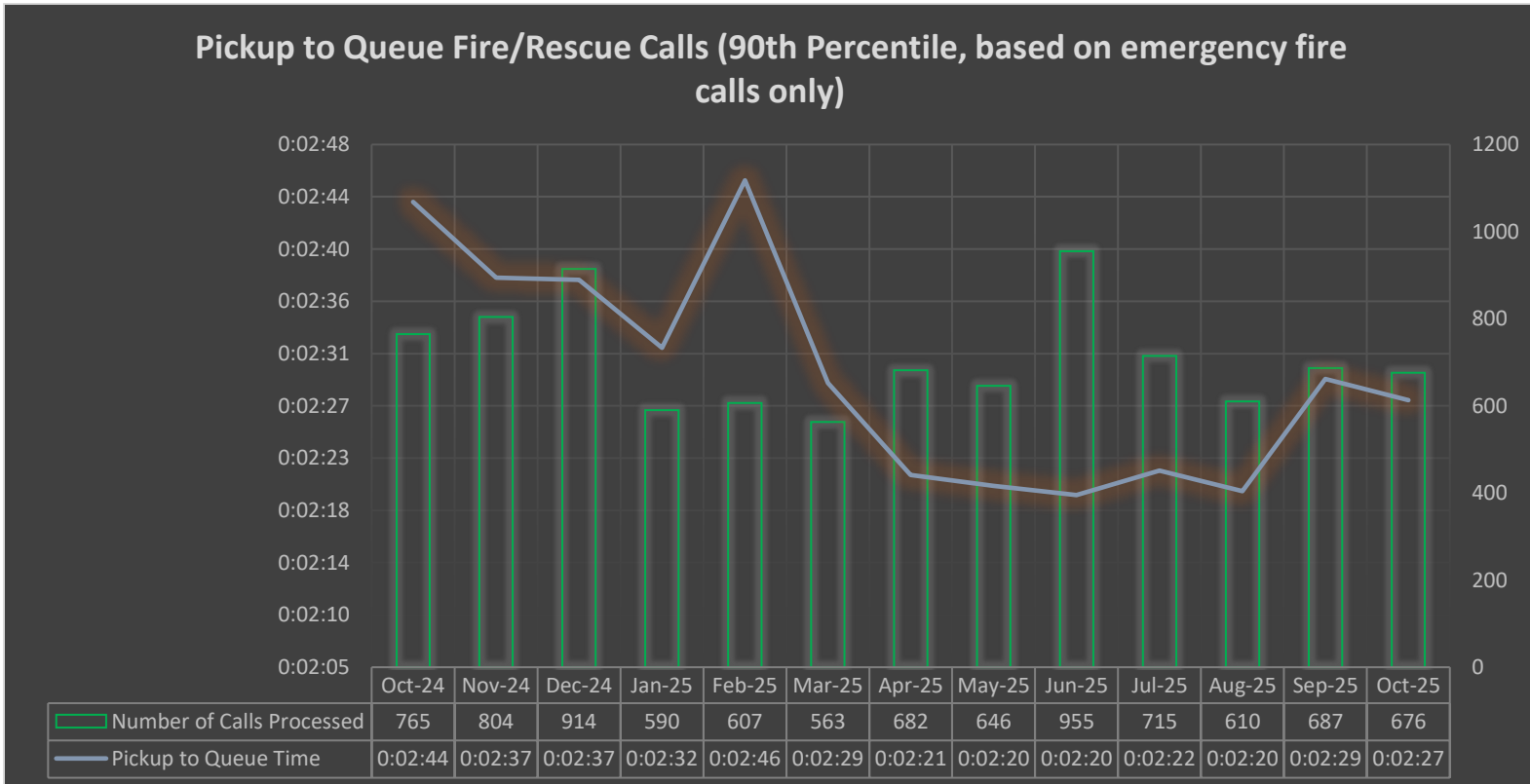
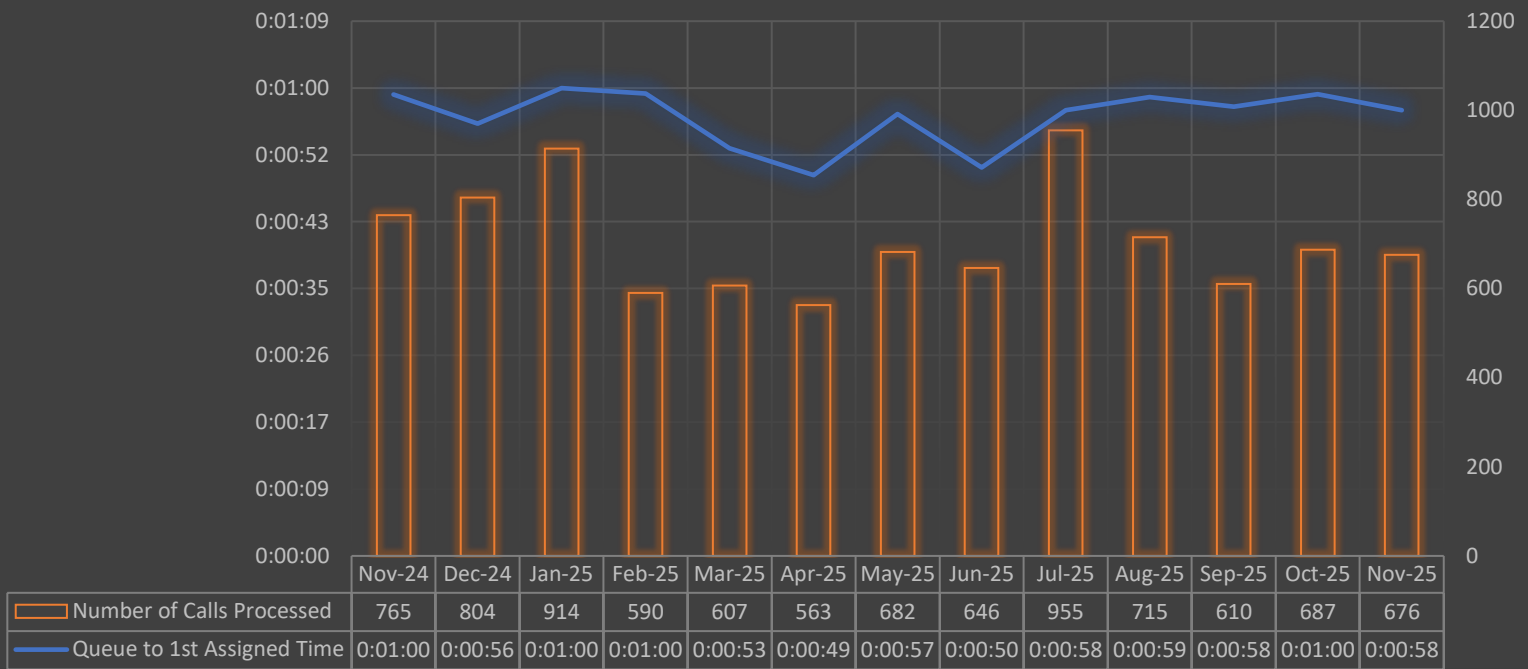


Figure 9: Fire/Rescue Queue to First Unit Assigned.

Queue to First Unit Assigned Fire/Rescue (90th Percentile, based on emergency fire calls only)



CONFIRE ECNS Analysis

November 2025



Index

List of Tables

<i>Table 1: EMS 911 calls for service and EMD completion for November 2025.....</i>	<i>2</i>
Table 2: November 2025 data comparison IEAD Protocol and CONFIRE Adopted Policy.	4
Table 3:Transport/treatment status of ECNS calls November 2025.....	4
Table 4: Recommended Point of Care Disposition for patients completing ECNS process for November 2025*.	5
Table 5: Dispatcher response as to why eligible calls were not transferred to ECNS.	10

List of Figures

Figure 1: Percentage of ECNS eligible Calls that are transferred to ECN and entered into Low Code system by date.	6
Figure 2:Total number of ECNS eligible calls and the number of them that were transferred to an ECN/entered into Low Code by date.....	7
Figure 3: 12-month analysis of ECNS eligible calls and rates of transfer to ECN/Low Code system.	8
Figure 4: Number of eligible ECNS calls and rates of transfer from November 2024 through November 2025.	9

CONFIRE Dispatch Processing of EMS Calls and Disposition of ECNS Eligible Calls

November 2025

The following is an analysis of various ECNS call processing components and disposition of callers participating in the ECNS process. The analysis looks at various components in the call processing continuum including determination of ECNS eligibility, proper transfer and capture in the LowCode ECNS processing software, and final disposition of pre-hospital care. Data for this analysis was extracted from CONFIREs CAD database, the LowCode database, and ImageTrend medical records.

Table 1 provides an overview of CONFIREs EMS call volume and EMD effectiveness based on all emergency calls coming into the system. To align with the ECNS data, the numbers are also shown during hours when the ECNS is operational (0700 to 2300 hrs).

Table 1: EMS 911 calls for service and EMD completion for November 2025

	All Calls	ECNS Operational Hours Only
Total Emergency EMS Calls	16,921	13,458
Total EMS Calls with Obtainable Determinant Code	12,518	9,971
Total EMS Calls with Determinant Code	11,254	8,863
% of EMD Obtainable EMS Calls with Determinant Code	89.90%	88.89%

Table 2 analyzes these elements using two different approaches. The first approach (column 2) is an ideal, capacity-based analysis using all EMS calls with a determinant code that qualifies for ECNS transfer using International Academies of Emergency Dispatch (IAED) protocols. This also includes eligible calls that occur during times when CONFIRE's ECNS is not staffed (2301 hrs. to 0659 hrs.).

The second approach (column 3) takes a more refined and real-world operational approach by excluding calls that, while technically eligible by determinant code, are not suitable for ECNS transfer due to situational limitations. Examples of excluded scenarios include

- The patients' condition becomes more serious during the interrogation.
- The caller is a medical facility.
- The caller is a minor with no adult on scene.
- The Patient is in a public place which inhibits detailed communication with the ECN.
- The patient is completely immobile.
- Other inability to interrogate patient (Language barrier, uncooperative).

Additionally, the second approach considers that CONFIRE's ECNS center is only staffed from 0700 hrs. to 2300 hrs. and excludes calls that are received outside ECNS operational hours. With these differences, the first approach serves as an indicator of the system's capacity with ideal circumstances, where the second approach provides a view of the practical application of the program with CONFIRE's current operations and limitations. These differences are summarized below:

Summary of Methodological Differences

Feature	First Approach – Ideal Capacity	Second Approach - Practical Application (CONFIRE Policy)
Time of Call	All hours included	Only calls within ECNS operational hours
IAED Code Eligibility	Included	Included
Situational Limitations (e.g., public setting, minor without adult)	Included	Excluded
Purpose	Measures theoretical capacity	Measures practical effectiveness

Table 2: November 2025 data comparison IEAD Protocol and CONFIRE Adopted Policy.

	Based on IEAD Protocol (All Hours)	Based on CONFIRE Policy (Staffed hours only)
Total Calls Eligible for Low Code:	1,540	1,534
% of EMS calls with Determinant Code Eligible for ECNS	13.7%	13.6%
Total calls eligible for ECNS transfer	1,540	1,185
Total ECNS Eligible Calls Transferred to ECN (Entered in Low Code)	538	538
% of Eligible EMS Calls Transferred to ECNS system	34.9%	45.4%
% of Total EMS Calls Transferred to ECNS	3.2%	3.2%

For the purposes of this report, the remaining charts and graphs will represent the practical application (CONFIRE Policy) methodology.

Table 3: Transport/treatment status of ECNS calls November 2025.

Incoming Calls to Emergency Communications Nurse (ECN) Nurse		
	Total ECNS Transfers	538
	Calls Aborted (Hangups, disconnects, emergency declared)	143
	Total Calls received and completed by ECN	395
Calls Returned for Emergency Transport		
	Triage nurse returned call for Emergency Transport	73
	Number of returned calls for emergencies resulting in actual transport	61
	% of returned calls for emergency resulting in transport	84%
Non-emergency with no Alternative Transport		
	Patient had no alternative means of transport (Transport Unit Sent)	263
	Number of non-emergency ambulance responses that resulted in actual transport.	205

	% of non-emergency ambulance responses that resulted in actual transport.	78%
Total calls to reach ECN that resulted in an ambulance response		336
	% of total calls to reach ECN that resulted in ambulance response	85.1%
	Total ambulance responses that resulted in a transport	264
	% of response with transport	79%
	Number of callers who received ECN directions and did not transport by ambulance.	59
	Number of callers who received ECN directions, but ambulance was sent only because the patient had no other means of transportation.	263
	Potential transport deferrals if alternative transportation was available	322

Table 4: Recommended Point of Care Disposition for patients completing ECNS process for November 2025.*

Disposition of Care Text	Number	Percent
Seek Emergency Care as Soon as Possible	202	51.1%
Seek Face to Face Care within 1-4 Hours	91	23.0%
Emergency Response	73	18.5%
Schedule an Appointment to be Seen by a Doctor/Health Care Professional within the Next 12 Hours (same day)	14	3.5%
Contact Poison Control or Local Pharmacist	3	0.8%
Schedule an Appointment to be Seen by a Doctor/Health Care Professional within the Next 1-3 Days	5	1.3%
Speak to Your Doctor/Health Care Professional to Review the Symptoms As Soon As Possible	5	1.3%
Self-Care	1	0.3%
Schedule a Routine Appointment with a Doctor/Health Care Professional	1	0.3%

**This represents recommended care given by the ECN. The ECNS program does not have a mechanism to follow up on whether callers follow through with the recommendations. Also, the numbers in this table includes callers who were provided a recommendation that did not require ambulance transport, but received that transport anyway due to lack of alternative transportation (see table 3 for detail).*

Figure 1: Percentage of ECNS eligible Calls that are transferred to ECN and entered into Low Code system by date.

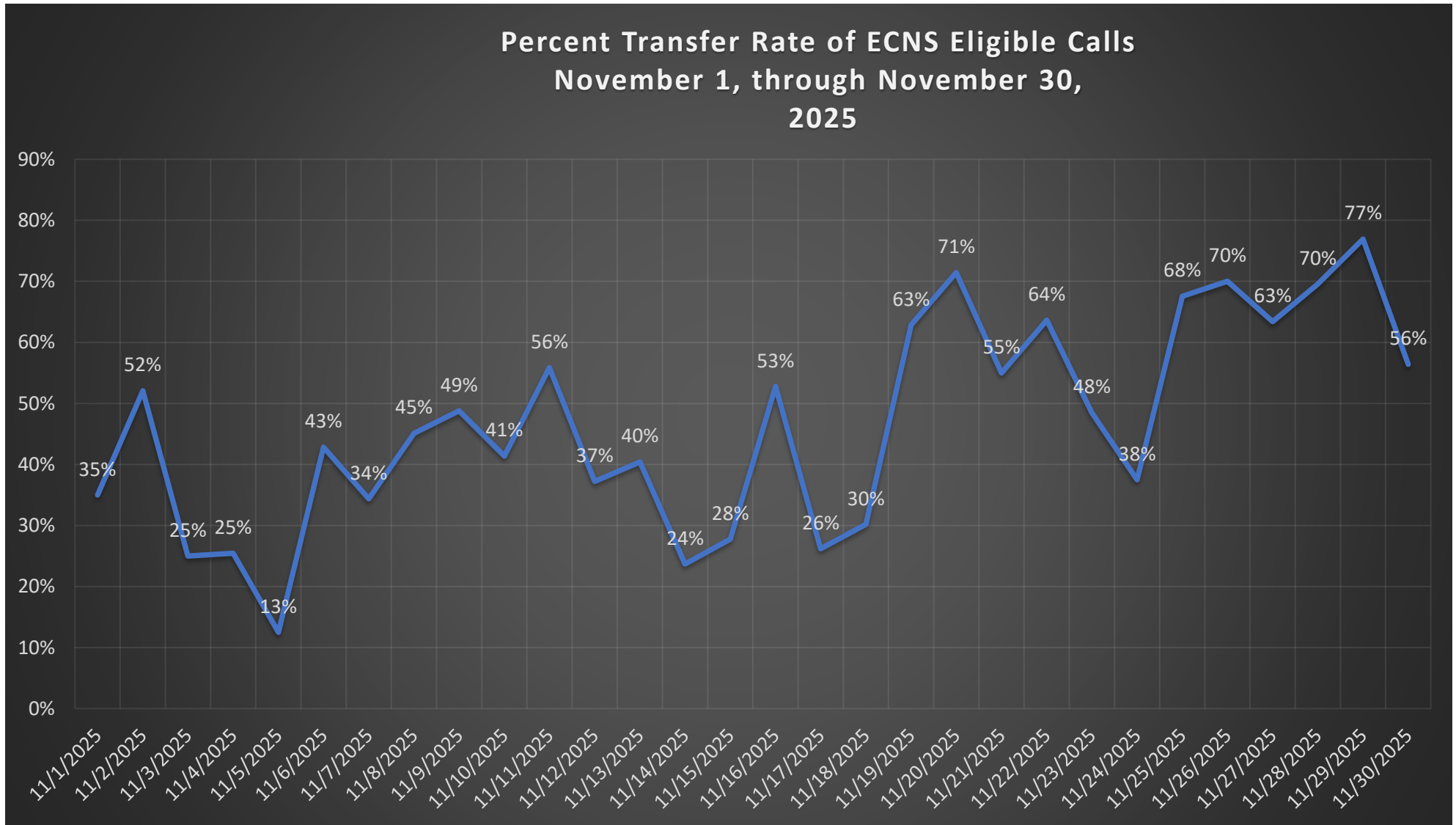


Figure 2: Total number of ECNS eligible calls and the number of them that were transferred to an ECN/entered into Low Code by date.

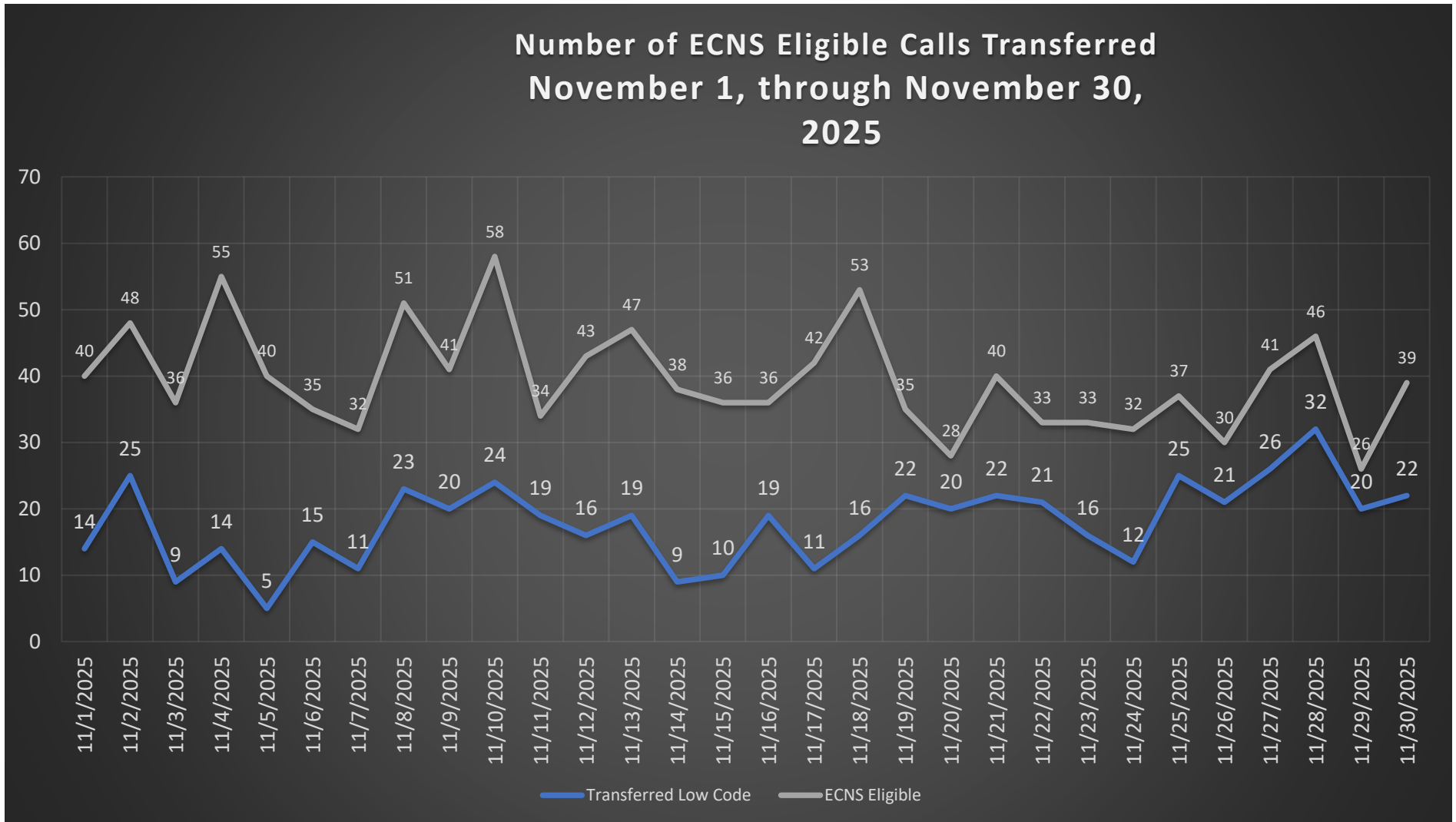


Figure 3: 12-month analysis of ECNS eligible calls and rates of transfer to ECN/Low Code system.

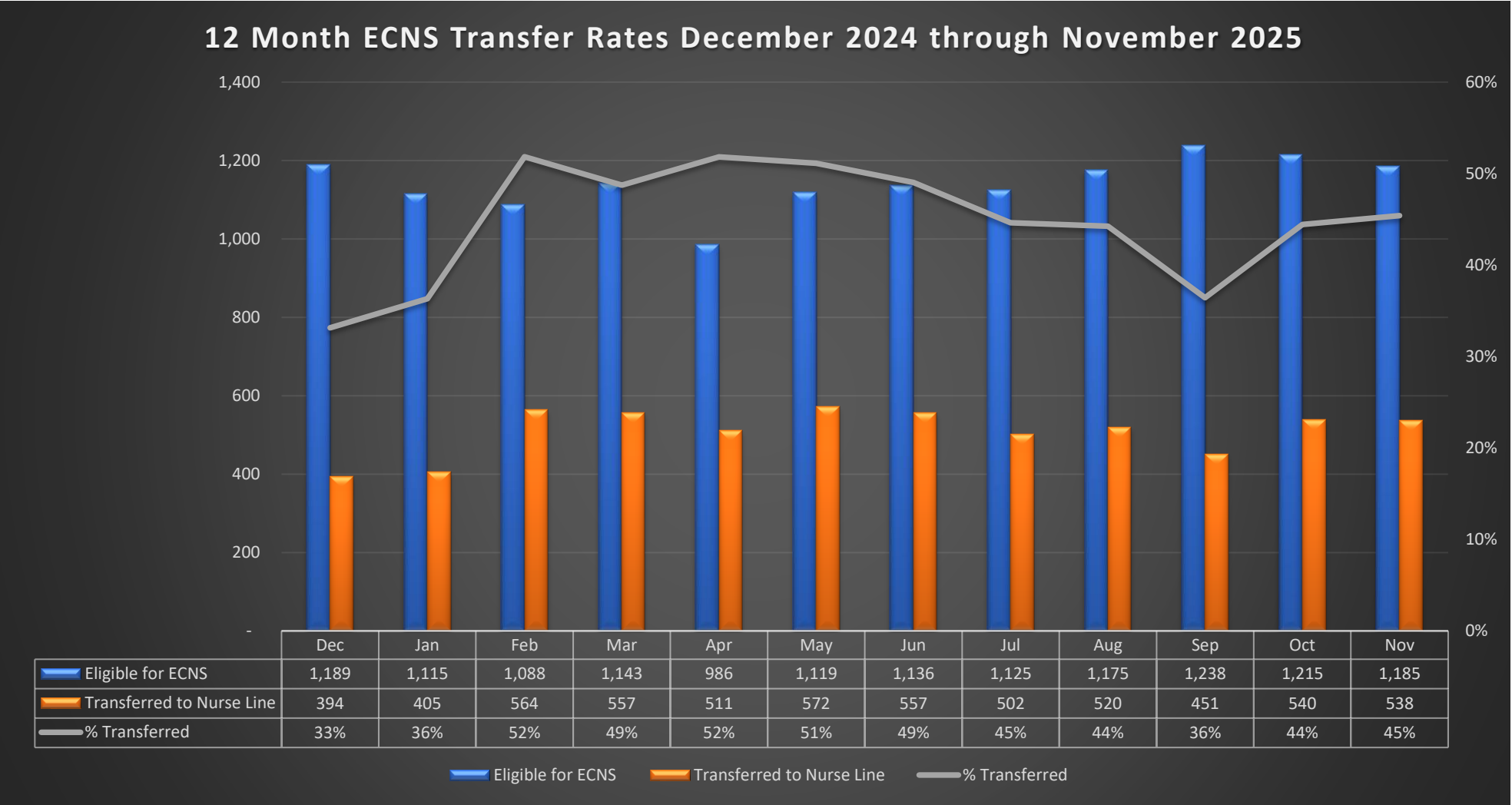
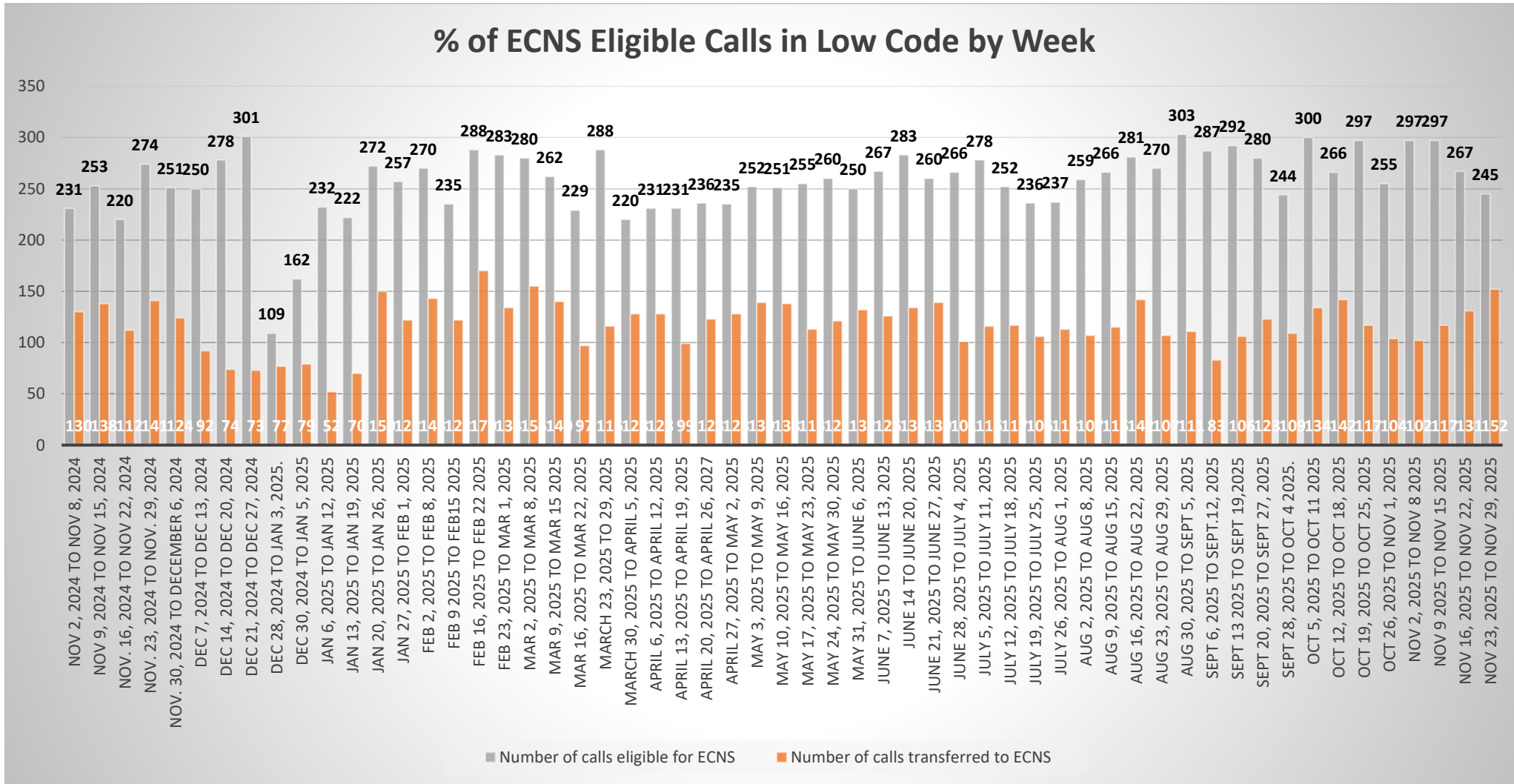


Figure 4: Number of eligible ECNS calls and rates of transfer from November 2024 through November 2025.



Reasons why ECNS Eligible Calls were not Transferred to the ECNS Nurse Line

November 2025

CONFIRE's CAD system is configured to prompt dispatchers whenever a call meets the criteria for potential transfer to the Emergency Communications Nurse System (ECNS). Eligibility is determined by the established determinant code assigned to the incident.

When prompted, the dispatcher may choose to bypass ECNS and dispatch a standard response instead; however, they must select a reason for doing so from a predefined list. The summary below outlines the reasons calls were not transferred.

These determinations rely on the dispatcher's interpretation of the information available at the time of the call, introducing an element of subjectivity. Additionally, because the list of bypass reasons is predefined, it may not encompass every possible situation. As a result, dispatchers must exercise judgment in selecting the category that best fits the circumstances, even if it does not perfectly describe the situation.

Table 5: Dispatcher response as to why eligible calls were not transferred to ECNS.

Disposition Text from CAD	Total Number of Calls	% of Total Eligible Calls Not sent to Low Code	During Staffed Hours Only	% of Total Eligible Calls Not sent to Low Code During Staffed Hours
*Call Taker decided to not send incident to LowCode, with reason: MEDICAL FACILITY RP= RN/Dr requesting 911 AND is at PT bedside	17	1.7%	14	1.7%
*Call Taker decided to not send incident to LowCode, with reason: MINOR AT SCHOOL= PT is a minor at school or NO adult on scene	20	2.0%	20	2.4%
*Call Taker decided to not send incident to LowCode, with reason: REOPENED CALL= Reopened call, call already processed	17	1.7%	17	2.1%
*Call Taker decided to not send incident to LowCode, with reason: FALL= ONLY if PT on ground AND unable to get up	6	0.6%	6	0.7%

*Call Taker decided to not send incident to LowCode, with reason: QUICK LAUNCH= CPR, UNC, CP, SOB, CVA [Shared]	0	0.0%	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: ECN NOT AVAIL= No ECN staff available in house or remote (Sup Approval Required)	822	82.5%	490	59.6%
*Call Taker decided to not send incident to LowCode, with reason: QUICK LAUNCH= CP, CPR, CVA. SOB, TC, UNC	76	7.6%	70	8.5%
*Call Taker decided to not send incident to LowCode, with reason: 3RD/4TH PARTY=RP is not nor able to be with PT	35	3.5%	35	4.3%
*Call Taker decided to not send incident to LowCode, with reason: REMOTE LOCATION= Coordinates given as location	3	0.3%	2	0.2%



STAFF REPORT

DATE: December 16, 2025

FROM: Nathan Cooke, Interim Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Vehicle Purchase for Executive Director

Recommendation

Approve the purchase of a vehicle for the Executive Director position in an amount not to exceed \$90,000.

Background Information

On June 28, 2022, the Administrative Committee approved an agreement with Chino Valley Independent Fire District (CVIFD) for Fire Deputy Chief Nathan Cooke to assist the Acting Director.

CONFIRE is currently seeking a fourth amendment to the contract with CVIFD to extend Deputy Fire Chief, Nathan Cooke to serve as the Interim Executive Director of CONFIRE through December 31, 2026.

This fourth amendment does not include a provision for (CVIFD) to be reimbursed for the use of a vehicle for the Interim Executive Director. Furthermore, CONFIRE deems it appropriate that CVIFD should no longer bear the costs associated with the use, wear and tear, fuel and other associated costs of their agency vehicle,

CONFIRE is also obligated to provide an agency vehicle for the Executive Director position and does not currently have one for that purpose or use. As such CONFIRE needs to purchase a vehicle for the Executive Director's use. This vehicle will likely have a useful life span of 7-10 years and will be used by the person occupying the Executive Director position.

The vehicle will also be upfitted with radio equipment and related items, so that it may be deployed and used as a mobile field communications unit during major emergencies and or disasters.

Staff obtained three quotes for a new 2026 Chevrolet Suburban as follows:

Dealer Name	City	Total Sales Price
Tom Bell	Redlands	\$87,402
Mark Christopher Auto Center	Ontario	\$86,379
Diamond Chevrolet	San Bernardino	\$96,250

Staff recommends purchasing the vehicle from Mark Christopher Auto Center due to its lower overall price as all vehicles quoted were the same make and model with similar features.

Fiscal Impact

The not to exceed amount of \$90,000 (including taxes, registration, and other related costs) will be funded from General Reserves (Fund 5010), which is customary for CONFIRE vehicle purchases. Fund 5010 currently has an available balance (as of October 31,2025) of \$4,016,525.

**CONFIRE**

STAFF REPORT

DATE: December 16, 2025

FROM: Nathan Cooke, Interim Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Motorola Solutions; Relocating Expenses – Rialto to Desert & VCC Locations

Recommendation

Approve the purchase of services from Motorola Solutions, in an amount not to exceed \$250,000; to move and re-install dispatch equipment and configure telephone circuits from the Rialto Location to the High Desert Government Center and Valley Communications Center (VCC).

Background Information

The Board of Directors (BOD) in its meeting on September 24, 2024, authorized the Interim Director to approve and execute the lease agreement for the VCC with the County of San Bernardino.

In preparation for this move, there is a need to relocate and configure dispatch equipment and telephone circuits from the Rialto Communication Center to the High Desert Government Center and VCC.

Fiscal Impact

The not to exceed amount of \$250,000 will be funded from General Reserves (Fund 5010). The 2025-26 budget for Fund 5010 includes \$3,000,000 for expenses related to the new VCC as follows: \$2,000,000 for the lease down payment and \$1,000,000 for equipment and associated moving expenses.

Attachments

- Non-Competitive Procurement Justification Form (Sole Source)

CONFIRE

Department: MIS		Date: 12/4/2025	
Supplier: Motorola			
Description of item:	Relocation of 17 Call Taker Positions and Configuration of 12 Admin lines and ringdown lines		
Total Cost: \$ _151,014_	If Purchase is Over \$25,000 Per Vendor in a Fiscal Year: Department will complete form and attach it along with copies of all bid and quote information.		
Justification (Select That Applies)			
Product <input type="checkbox"/> Equipment/System Compatibility <input type="checkbox"/> Functional Specifications <input type="checkbox"/> Manufacturer/Publisher-Direct <input type="checkbox"/> Only Authorized Dealer	Service <input checked="" type="checkbox"/> Existing Agreement <input type="checkbox"/> Reimbursement to Owner <input type="checkbox"/> Specialized Credentials/ Expertise/ Training	Other <input type="checkbox"/> Cooperative Purchase <input type="checkbox"/> Emergency/Life or Property <input type="checkbox"/> Theft Mitigation <input type="checkbox"/> Timing Constraint <input type="checkbox"/> Government Mandated/Legal Requirement <input type="checkbox"/> Proprietary <input type="checkbox"/> Sole Source/Single Source	
Please provide a detailed explanation for the Justification selected above.			
Our current VESTA system is provided by Motorola Solutions, and we have an existing agreement in place for license and support.			
Submitted By:	Signature	Print Name	Date
		Renan Mamaril	12/11/2025
Fiscal:		Damian Parsons	12/11/2025
Director:		Nathan Cooke	12/11/2025
Admin Chair:		Chief Dan Harker	

**CONFIRE**

STAFF REPORT

DATE: December 16, 2025

FROM: Nathan Cooke, Interim Director

BY: Damian Parsons, Finance/Administrative Director
Erika Torres-Murillo, Staff Analyst II

TO: CONFIRE Administrative Committee

SUBJECT: Interim Director Agreement – CVIFD

Recommendation

Approve Amendment No. 4 to the Interim Director agreement with Chino Valley Independent Fire District, extending the term from January 1, 2026, to December 31, 2026, for a total not to exceed cost of \$455,552.

Background Information

On June 28, 2022, the Administrative Committee approved an agreement with Chino Valley Independent Fire District (CVIFD) for Fire Deputy Chief Nathan Cooke to assist the Acting Director. This agreement was amended to extend the term to June 30, 2023.

On June 27, 2023, the Administrative Committee approved a new agreement with Chino Valley Independent Fire District for Fire Deputy Chief Nathan Cooke to continue serving as the Interim Director of CONFIRE until a permanent replacement was found and extended the term to December 31, 2023. On February 28, 2024, the Administrative Committee approved a six-month extension of the agreement with CVIFD to June 30, 2024. Since CONFIRE was actively responding to the San Bernardino County Ambulance RFP, it was decided to not permanently fill this position until the matter is decided.

Recruitment to fill the Director position was conducted with interviews held on April 8, 2024. No offer of employment was made. This resulted in the Administrative Committee approving an amendment to the contract with CVIFD to extend the term of Fire Deputy Chief Nathan Cooke to serve as the Interim Director of CONFIRE through October 31, 2024.

On September 24, 2024, the Administrative Committee approved a second amendment to the contract with CVIFD to extend Fire Deputy Chief Nathan Cooke to serve as the Interim Director of CONFIRE through December 31, 2024.

On December 17, 2024, the Administrative Committee approved a third amendment to the contract with CVIFD to extend Deputy Fire Chief, Nathan Cooke to serve as the Interim Director of CONFIRE through December 31, 2025.

To ensure the continuity of services, CONFIRE recommends a fourth amendment to the contract with CVIFD to extend Deputy Fire Chief, Nathan Cooke to serve as the Interim Director of CONFIRE through December 31, 2026.

Both parties may, at any time, terminate the agreement with or without cause.

Fiscal Impact

The annual cost for contract extension services will be \$455,552. The new annual cost reflects a 3% increase over the prior year. The cost of this contract was included in the approved 2025-26 Operations Budget (Fund 5008).

Attachments

- 2025_12_Agreement - Chino FD.Nathan C.Amendment No.4

**AMENDMENT NO. 4 TO
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN CONFIRE AND CHINO
VALLEY INDEPENDENT FIRE DISTRICT**

1. Parties and Date.

This Amendment No. 4 to the Independent Contractor Agreement (“Amendment”) is made and entered into as of this 1st day of January, 2026, by and between the Consolidated Fire Agencies (“CONFIRE”), a California joint powers authority existing pursuant to Gov. Code, § 6500 et seq., and Chino Valley Independent Fire District (“Contractor”), a fire protection district organized pursuant to the Fire Protection District Law (Health & Safety Code §13800, et seq.) (together, they are referred to as “Parties,” and individually, as a “Party”)

2. Recitals.

2.1 CONFIRE and Contractor entered into an Independent Contractor Agreement on June 28, 2022 (“Agreement”), based on CONFIRE’s need for an Interim Director.

2.2 Amendment Purpose. CONFIRE and Contractor now desire to amend the Agreement to extend the Agreement Term (“Amended Term”).

2.3 Amendment Authority. This Amendment No. 4 is authorized pursuant to Section 24 of Exhibit C of the Agreement, to be signed by both Parties.

3. Terms.

3.1 Amendment. Section 2 of the Agreement, EFFECTIVE DATE AND TERM, is hereby amended in its entirety to read as follows:

“2. EFFECTIVE DATE AND TERM

a. This Agreement is effective on the date immediately following approval by the CONFIRE Administrative Committee approval and approval by the Consultant’s designated representative (“Effective Date”).

b. Unless terminated or otherwise cancelled in accordance with a provision of this Agreement, the term of this Agreement shall be: (i) from the Effective Date to (ii) December 31, 2026 (“Amended Term”).

3.2 Amendment. Section 5 of the Agreement, PAYMENT, is hereby amended in its entirety to read as follows:

“5. PAYMENT

Contractor shall receive payment, for Services satisfactorily rendered pursuant to this

Agreement, as specified in Exhibit B (“Payment”). In no event shall the total amount paid for the Services under this Agreement during the Amended Term of the Agreement exceed \$455,552, without the written approval of the Parties in advance. Periodic payment shall be made within 15 days of a monthly invoice.”

3.3 Amendment. Exhibit B to Agreement for Services is hereby amended in its entirety to read as follows:

“PAYMENT

A. Payment

Not to exceed the sum of \$ 455,552 for the Amended Term through December 31, 2026.

B. Payment

a. Schedule:

- (1) To be billed in monthly installments; and
- (2) The Contractor will invoice CONFIRE in the amount that reflects actual costs incurred to provide the service. Contractor shall provide applicable time sheets or other records used to develop the invoice available upon request.

b. Process:

Payment shall be made within thirty (30) calendar days after the Contractor submits an invoice to CONFIRE for Services actually completed.”

4. General Amendment Provisions.

4.1 Continuing Effect of Agreement. Except as amended by this Amendment No. 4, all other provisions of the Agreement, shall remain in full force and effect and shall govern the actions of the parties under this Amendment No. 4. From and after the date of this Amendment No. 4, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment No. 4.

4.2 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 4.

4.3 Severability. If any portion of this Amendment No. 4 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

[Signature Page on Next Page]

**SIGNATURE PAGE FOR AMENDMENT NO. 4 TO INDEPENDENT CONTRACTOR
AGREEMENT BETWEEN CONFIRE AND CHINO VALLEY INDEPENDENT FIRE
DISTRICT**

CONSOLIDATED FIRE AGENCIES

Date: _____, 2025

By: _____

Print Name: _____

Its: _____

**CHINO VALLEY INDEPENDENT FIRE
DISTRICT**

Date: _____, 2025

By: _____

Print Name: Dave Williams

Its: Fire Chief