



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, MARCH 26, 2024 – 1:30 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, March 26, 2024 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- [1.](#) Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee Minutes of February 28, 2024
- [2.](#) CONFIRE Operations Statement as of February 29, 2024
- [3.](#) Fund Balance Report as of February 29, 2024
- [4.](#) 2024 YTD Call Summary
- [5.](#) YTD Answering Times
- [6.](#) Billable Incidents 2024
- [7.](#) Call Processing Time Analysis - February 2024
- [8.](#) EMD-ECNS Performance Standards - February 2024
- [9.](#) Resolution 2024-01 DOJ
- [10.](#) Extra Help Positions

DIRECTOR REPORT

- a. Staffing Update
- b. Valley Dispatch Center Update
- c. Implementation Team Update
- d. Executive Director Search Committee Update
- e. Annual Charges Sub Committee Update
- f. ECNS Finance Update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Augie Barreda
- c. CAD to CAD - Mike Bell

OLD BUSINESS

NEW BUSINESS

- 11. Image Trend - **ACTION ITEM**
- 12. EMS Division Uniforms - **ACTION ITEM**
- 13. EMS Division Ambulance Graphics - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

- 14. Review and update anticipated Litigation - Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: April 23, 2024

POSTING:

This is to certify that on March 21, 2024, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center’s website which is www.confire.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Administrative Secretary I



**JOINT MEETING OF THE CONFIRE BOARD OF DIRECTORS
AND
ADMINISTRATIVE COMMITTEE
WEDNESDAY, FEBRUARY 28, 2024 – 1:30 P.M.
LOMA LINDA-EOC, 25541 BARTON RD., LOMA LINDA**

MINUTES

ROLL CALL

BOARD OF DIRECTORS:

Chair – Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
Vice Chair – Phill Dupper, Mayor – City of Loma Linda
Dan Leary Board President – Apple Valley Fire Protection District - *Absent*
Mike Kreeger, Board Member – Chino Valley Independent Fire District
John Echevarria, Council Member – City of Colton
Denise Davis, Council Member – City of Redlands
Andy Carrizales, Mayor Pro Tem – City of Rialto - *Absent*
Joe Baca, Jr., 5th District Supervisor – San Bernardino County
Elizabeth Becerra, Council Member – City of Victorville

ADMINISTRATIVE COMMITTEE MEMBERS:

Chair – Chief Dan Harker, Loma Linda Fire Department
Vice-Chair – Chief Rich Sessler, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department
Captain Mike Leal, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department
Chief Jim Topoleski, San Bernardino County Fire
Chief Bobby Clemmer, Victorville Fire Department

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors and Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require Board Member abstentions due to conflict of interests and financial interests. Board Member/Administrative Committee abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CLOSED SESSION

1. Review and update anticipated Litigation – Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit
2. Conference with Real Property Negotiator – Government Code section 54956.8 CH. VI CONFIRE Negotiator – Nathan Cooke, County of San Bernardino – Valley Dispatch Center

**No Reportable action from Closed Session.*

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

3. Approve the Board of Directors Minutes of December 11, 2023
4. CONFIRE Operations Statement as of January 31, 2024
5. Fund Balance Report as of January 31, 2024
6. 2024 YTD Call Summary
7. YTD Answering Times
8. Billable Incidents
9. EMD-ECNS Performance Standards – January 2024
10. 2023 Final SAS114 Letter
11. 2023 Final Report

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 3 thru 11.

ACTION: *The CONFIRE Board of Directors accepts and approves consent items 3 thru 11.*

Motion by: *Joe Baca Jr.*

Second: *Phill Dupper*

Lynne Kennedy – Yes

Phil Dupper - Yes

Dan Leary – Absent

Mike Kreeger - Yes

John Echevarria – Yes

Denise Davis – Yes

Andy Carrizales – Absent

Joe Baca, Jr. - Yes

Elizabeth Becerra - Yes

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

UPDATE ON CONFIRE ACTIVITIES – CONFIRE Director to give an update on the various activities within CONFIRE.

- a. County Clarification Sub-Committee Update – Mike Bell
- b. Governance Sub-Committee Update – Director Phill Dupper

OLD BUSINESS

NEW BUSINESS

12. Additional Positions – **ACTION ITEM**

ACTION REQUEST: The Administrative Committee requests the CONFIRE Board of Directors approve the addition of (2) full-time positions to CONFIRE: Payroll Specialist and Human Resources Analyst – I. The fiscal impact of the (2) additional positions will be approximately \$253,053 annually.

ACTION: *The CONFIRE Board of Directors approves the addition of (1) full-time Payroll Specialist and (1) full-time Human Resources Analyst-I, with the fiscal impact of approximately \$253,053 annually, as presented.*

Motion by: *Joe Baca Jr.*

Second: *Phill Dupper*

Lynne Kennedy – Yes

Phil Dupper - Yes

Dan Leary – Absent

Mike Kreeger - Yes

John Echevarria – Yes

Denise Davis – Yes

Andy Carrizales – Absent

Joe Baca, Jr. - Yes

Elizabeth Becerra - Yes

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

13. Mid-Year Budget Adjustment – ACTION ITEM

ACTION REQUEST: The Administrative Committee requests the CONFIRE Board of Directors approve the FY23-24 Mid-Year Budget Adjustment, Personnel and Appropriations Requests as presented.

ACTION: *The CONFIRE Board of Directors accepts and approves the FY23-24 Mid-Year Budget Adjustment, Personnel and Appropriations Requests as presented.*

Motion by: *Joe Baca Jr.*

Second: *Phill Dupper*

Lynne Kennedy – Yes

Phil Dupper - Yes

Dan Leary – Absent

Mike Kreeger - Yes

John Echevarria – Yes

Denise Davis – Yes

Andy Carrizales – Absent

Joe Baca, Jr. - Yes

Elizabeth Becerra - Yes

Ayes: 7

Noes: 0

Abstain: 0

Absent: 2

Motion Approved

14. Director Spending Authority - ACTION ITEM

ACTION REQUEST: The CONFIRE Administrative Committee requests the CONFIRE Board of Directors temporarily (until January 1, 2025) increase the spending authority for the Director to \$500,000, for expenditures related to the County Ground Ambulance Contract, which was previously approved by the Board of Directors.

There will be no fiscal impact. All other current purchasing and procurement guidelines/policies will remain intact and adhered to by CONFIRE staff.

ACTION: *The CONFIRE Board of Directors approves increasing the spending authority of the Director to \$500,000, temporarily until January 1, 2025, for expenditures related to the County Ground Ambulance Contract, which was previously approved by the Board of Directors.*

Motion by: *John Echevarria*

Second: *Phill Dupper**Lynne Kennedy – Yes**Phil Dupper - Yes**Dan Leary – Absent**Mike Kreeger - Yes**John Echevarria – Yes**Denise Davis – Yes**Andy Carrizales – Absent**Joe Baca, Jr. - Yes**Elizabeth Becerra - Yes***Ayes: 7****Noes: 0****Abstain: 0****Absent: 2****Motion Approved**

15. Executive Director Search Committee – Request to appoint (2) Members of the Board to serve on the Executive Director selection interview panel – **ACTION ITEM**

ACTION REQUEST: The Administrative Committee requests the Board appoint (2) Members of the Board to serve on the Executive Director selection interview panel.

ACTION: *The CONFIRE Board of Directors appoints Elizabeth Becerra and Lynne Kennedy to serve on the Executive Director selection interview panel.*

Motion by: *Joe Baca Jr.*

Second: *Phill Dupper**Lynne Kennedy – Yes**Phil Dupper - Yes**Dan Leary – Absent**Mike Kreeger - Yes**John Echevarria – Yes**Denise Davis – Yes**Andy Carrizales – Absent**Joe Baca, Jr. - Yes**Elizabeth Becerra - Yes***Ayes: 7****Noes: 0****Abstain: 0****Absent: 2****Motion Approved**

16. Election of Officers – **ACTION ITEM**

ACTION REQUEST: Section 12 of the Joint Powers Agreement requires that the Board elect officers (Chair-Vice Chair) each year.

ACTION: *The CONFIRE Board of Directors elects Lynne Kennedy to serve as Chair and Phill Dupper to serve as Vice-Chair for the term of 1 year.*

Motion by: *Elizabeth Becerra*

Second: *Phill Dupper*

Lynne Kennedy – Yes

Phil Dupper - Yes

Dan Leary – Absent

Mike Kreeger - Yes

John Echevarria – Yes

Denise Davis – Yes

Andy Carrizales – Absent

Joe Baca, Jr. - Yes

Elizabeth Becerra - Yes

Ayes: *7*

Noes: *0*

Abstain: *0*

Absent: *2*

Motion Approved

ADMINISTRATIVE COMMITTEE CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

17. Approve Administrative Committee Minutes of January 23, 2024
18. CONFIRE Operations Statement as of January 31, 2024
19. Fund Balance Report as of January 31, 2024
20. 2024 YTD Call Summary
21. YTD Answering Times
22. Billable Incidents
23. EMD-ECNS Performance Standards – January 2024

24. Revised CAD to CAD Agency Agreements
25. ICEMA Transport Provider Agreement
26. City of Redlands Agreement
27. Correction to Cisco Meraki Advance Security License Staff Report of 10/24/23

Motion to accept all items on Consent.

Motion by: *Chief Tim McHargue*

Second by: *Chief Dave Williams*

Ayes: 9

No: 0

Abstain: 0

Absent: 0

DIRECTOR REPORT

- a. Staffing Update
- b. EMS/ECNS
- c. City of Redlands Agreement
- d. ICEMA Agreement
- e. Surge Ambulance Update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates – Blessing Ugbo
Blessing reported out on the Phishing Threats Assessment. Most users demonstrated a satisfactory level of awareness, however, a notable number of users exhibited behavior that led to clicking on phishing emails, posing a potential security risk to our organization. He recommends target training, simulation refinement and continuous awareness campaigns. He will meet with each agency to delve deeper into the findings and develop a training strategy.
- b. Ops Chief Committee Report – Chief Jeremy Ault
No updates to report.
- c. CAD to CAD – Mike Bell
 - *Initial meeting with Ontario to get effort started*
 - *Technical issues with CAL Fire impacting progress with integration*
 - *City of Riverside reached out after attending Chino demo*
 - *Doing demo in LA County at CAL NENA conference on March 6th*

- d. EMS Subsidiary Committee Update – Chief Joe Barna
- *Committee overview and purpose*
 - *Meeting attendance*
 - *Paramedic School support*
 - *Successful movement of EMS Subsidiary Committee action items to Administrative Committee for review/action.*
- e. Search Committee Update – Chief Brian Park
- *Suggested interview panel is to consist of 1 Board Member, 2 Chiefs and 2 Stake Holders*
 - *Current panel has Chief Brian Park, Chief Buddy Peratt, Chief Mike McCliman and Chief Washington.*
 - *Chief Tim McHargue and Chief Willie Racowschi expressed interest and will be alternates*
 - *Stake Holders would be from Hospitals, IEHP etc.*

OLD BUSINESS

NEW BUSINESS

28. CVIFD Agreement for Nathan Cooke – **ACTION ITEM**

Motion to Approve the 6-month extension in the agreement between the Chino Valley Independent Fire District (CVIFD) and CONFIRE, for Nathan Cooke to continue to serve as the Interim Director. This would cover the term from 1/1/24 through 6/30/24.

Motion by: *Chief Tim McHargue*

Second by: *Chief Buddy Peratt*

Ayes: 9

No: 0

Abstain: 0

Absent: 0

29. CVIFD Agreement for Dean Smith – **ACTION ITEM**

Motion to authorize the Interim Director to execute and enter into an agreement between CONFIRE and the Chino Valley Independent Fire District, to authorize Dean Smith to serve as the Deputy IC for the CONFIRE Ambulance Contract Implementation Team. This agreement is not to exceed the sum of \$389,514 for the Initial Term through January 1, 2025. The funds will be paid out of the EMS Division (5020) account.

Motion by: *Chief Tim McHargue*

Second by: *Chief Buddy Peratt*

Ayes: 9
 No: 0
 Abstain: 0
 Absent: 0

30. CVIFD Agreement for Leslie Parham – **ACTION ITEM**

Motion to authorize the Interim Director to execute and enter into an agreement between CONFIRE and the Chino Valley Independent Fire District, to authorize Leslie Parham to continue to serve as the Interim Emergency Communications Nurse System (ECNS) Nurse Manager for CONFIRE. This agreement will commence on February 8, 2024, and be in effect until August 7, 2024, with an option to extend for another 6 months, until February 7, 2025.

Motion by: Chief Tim McHargue
Second by: Chief Buddy Peratt
 Ayes: 9
 No: 0
 Abstain: 0
 Absent: 0

31. AP Triton Agreement – **ACTION ITEM**

Motion to authorize the Director to execute an agreement with AP Triton LLC, for services related to the development of a Multi-Hazard Disaster Plan and a Continuity of Operations Plan (COOP) for the Ground Ambulance contract, as well as provide consulting services to the Ambulance Contract Implementation Team. The cost for the agreement with AP Triton LLC for the mentioned services, are not to exceed \$152,000. The funding will be allocated from the EMS Fund (5020)

Motion by: Chief Rich Sessler
Second by: Chief Dave Williams
 Ayes: 9
 No: 0
 Abstain: 0
 Absent: 0

32. Teamster's MOU – Nathan Cooke – **ACTION ITEM**

Motion to approve the Memorandum of Understanding (MOU) between CONFIRE and Teamsters Local 1932.

Motion by: Chief Dave Williams
Second by: Chief Tim McHargue

Ayes: 9
No: 0
Abstain: 0
Absent: 0

33. Establish the Annual Charges Subsidiary Committee – **ACTION ITEM**

It is recommended that the CONFIRE Administrative Committee appoint an hoc sub-committee, that includes members of the CONFIRE Administrative Committee and CONFIRE Staff, to discuss and explore options related to the possibility of establishing a policy that compliments and brings clarity to the CONFIRE JPA Agreement pertaining to the Fiscal Contributions section, and how our member/contract agencies are charged for incidents and other related services.

It is recommended that the sub-committee appoint a chairperson and be referred to as the CONFIRE Annual Charges Sub-Committee.

Motion to appoint Tim McHargue, Buddy Peratt and Bertral Washington to the Annual Charges Subsidiary Committee. Chief Buddy Peratt to serve as Chair.

Motion by: *Chief Tim McHargue*
Second by: *Chief Dave Williams*
Ayes: 9
No: 0
Abstain: 0
Absent: 0

34. EMS Division Logo – Nathan Cooke – **ACTION ITEM**

Motion to adopt and approve the CONFIRE EMS Division Logo as presented.

Motion by: *Chief Buddy Peratt*
Second by: *Chief Rich Sessler*
Ayes: 9
No: 0
Abstain: 0
Absent: 0

ROUND TABLE

CLOSED SESSION

35. Review and update anticipated Litigation – Significant exposure to litigation to Government Code section 4596.9(b): AMR Lawsuit

*The Administrative Committee came out of closed session at 4:08 p.m.
No reportable action from closed session.*

ADJOURNMENT

Motion to adjourn the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee.

The meeting adjourned at 4:09 p.m.

Upcoming Meetings: CONFIRE Board of Directors - to be determined.
CONFIRE Administrative Committee – March 26, 2024, at 1:30 p.m.

 /s/ Liz Berry
Liz Berry
Administrative Secretary I



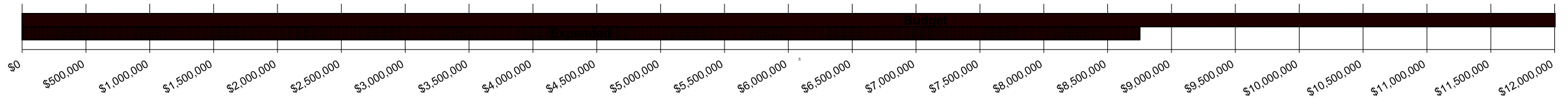
OPERATIONS FUND 5008
Audited MONTHLY SUMMARY FY 2023-24

Transactions thru February 29, 2024

Item 2.

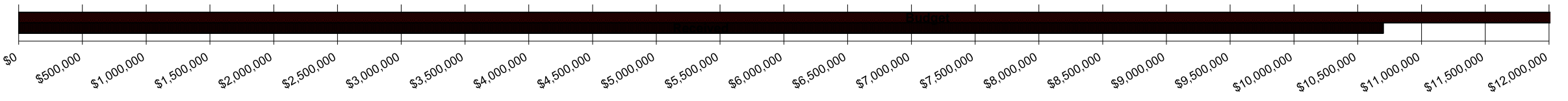
Expenditures	3 PP												3 PP	Total YTD	2023/24	Bud - Exp	
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June				Expended	Budget
Salary/Benefits	603,081	499,711	578,886	653,923	856,459	595,259	569,706	344,081	-	-	-	-	4,701,108	9,316,661	\$4,615,553	50.5%	
Overtime/Call Back	32,907	27,470	29,306	29,115	41,389	29,258	28,476	28,977	-	-	-	-	246,898	46,000	-\$200,898	536.7%	
Phone/Circuits/Internet	16,340	31,491	40,356	35,047	34,404	35,143	41,955	26,288	-	-	-	-	261,023	450,337	\$189,314	58.0%	
County IS/Data Services/Counsel	12,596	(3,443)	3,407	4,008	1,603	1,218	2,054	6,538	-	-	-	-	27,981	61,926	\$33,945	45.2%	
Radio/Pager, Console Maint	-	46,538	41,673	41,701	41,701	42,357	43,108	39,616	-	-	-	-	296,694	534,989	\$238,295	55.5%	
Computer Software	53,355	1,193,865	44,997	21,357	8,484	398,062	417,700	3,504	-	-	-	-	2,141,323	2,379,133	\$237,810	90.0%	
Computer Hardware	-	96	744	8,547	186	(8,553)	119	323	-	-	-	-	1,461	15,250	\$13,789	9.6%	
Office Exp/Copier Lease	3,126	7,624	2,338	4,347	6,451	4,801	7,164	11,754	-	-	-	-	47,605	111,795	\$64,190	42.6%	
Insurance/Auditing	128,891	12,535	-	27,864	12,000	2,163	8,792	(5,855)	-	-	-	-	186,390	169,122	(\$17,268)	110.2%	
Payroll/HR/Medical Director	4,917	72,091	46,583	31,657	23,585	18,939	36,357	474,440	-	-	-	-	708,570	688,514	(\$20,055)	102.9%	
Travel/Training	3,549	(1,158)	3,446	684	845	2,697	1,204	165	-	-	-	-	11,432	95,000	\$83,568	12.0%	
Auto/Structure/Fuel	-	1,388	1,582	1,555	1,474	1,872	1,776	1,506	-	-	-	-	11,153	59,232	\$48,079	18.8%	
Other/HDGC Rent/Equip Trans	15,510	8,620	14,134	14,523	27,646	1,864	14,547	13,456	-	-	-	-	110,300	221,035	\$110,735	49.9%	
Total	874,271	1,896,828	807,452	874,329	1,056,227	1,125,080	1,172,956	944,795	-	-	-	-	8,751,938	14,148,994	\$5,397,056	61.9%	

% Fiscal Year Passed 66.7%



Revenue	3 PP												Received	Budget	Difference	
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June			Difference	% Rcvd
Services	-	3,466,357	-	-	3,503,537	-	26	3,534,918	-	-	-	-	10,504,839	14,255,214	\$3,750,375	74%
Interest	37,546	(37,546)	-	38,217	-	-	39,707	-	-	-	-	-	77,924	-	(\$77,924)	
Other	-	103,433	-	14,179	-	-	-	-	-	-	-	-	117,611	-	(\$117,611)	
Total	37,546	3,532,244	-	52,396	3,503,537	-	39,733	3,534,918	-	-	-	-	10,700,374	14,255,214	\$3,554,840	75%

% Fiscal Year Passed 66.7%





**FY 2023-2024
Audited Fund Balance Report
as of February 29, 2024**

Operations Fund (5008)

Unaudited Fund Balance 7/1/23		\$	3,906,214
Revenue	10,700,374		
Expenditures	(8,751,938)		
	Net		1,948,436
	Net Transfers In/Out		-
	Total Fund Balance	\$	5,854,650

**FY 2023-24 Operating costs 10% is \$1,425,877 Per Board Policy*

Equipment Reserve Fund (5009)

Unaudited Fund Balance 7/1/23		\$	2,329,317
Revenue	534,688		
Expenditures	(572,408)		
	Net		(37,720)
	Total Fund Balance	\$	2,291,597

General Reserve Fund (5010)

Unaudited Fund Balance 7/1/23		\$	6,450,620
Revenue	592,923		
Expenditures	(616,635)		
Grant Funds Due to CAD to CAD	-		
	Net		(23,712)
	Total Fund Balance	\$	6,426,907.52

Restricted Fund Balance

Reserve for CIP	3,000,000		
	-		
	Net Committed		3,000,000
	Available Fund Balance	\$	3,426,908

**FY 2023-24 Operating costs 25% is \$3,564,692*

Term Benefits Reserve Fund (5011)

Unaudited Fund Balance 7/1/23		\$	1,854,273
Revenue	296,957		
Expenditures	(47,515)		
	Net		249,442
	Net Transfers In/Out		-
	Total Fund Balance	\$	2,103,715




**FY 2023-2024
Audited Fund Balance Report
as of February 29, 2024**

CAD-to-CAD Project Special Revenue Fund (5019)

Unaudited Fund Balance 7/1/23		\$	315,785
Revenue	11,579		
Expenditures	(9,262)		
	<u>Net</u>		2,317
	Net Transfers In/Out		-
Total Fund Balance		\$	<u>318,102</u>

Emergency Medical Service Division Enterprise Fund (5020)

Unaudited Fund Balance 7/1/23		\$	1,124,165
Revenue	24,050		
Expenditures	(57,899)		
	<u>Net</u>		(33,849)
	Net Transfers In/Out		-
Available Fund Balance		\$	<u>1,090,316</u>



Call Summary

CONFIRE/Comm Center

1743 W Miro Way
 Rialto, CA 92376 County: San Bernardino

Year: 2024

From: 1/1/2024

To: 2/29/2024

Period Group: Month

Call Type: All

Abandoned Filters: Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-24	18354	22	18376	0.12%	11742	359	12101	14670	5227	83	19980	50457	121.2
Feb-24	16567	41	16608	0.25%	11210	373	11583	14462	5171	94	19727	47918	121.2
2024 Totals	34921	63	34984	0.18%	22952	732	23684	29153	10727	193	40073	98741	121.2
2023 Totals	33967	105	34072	0.31%	23194	740	23934	28833	8696	232	37761	95767	102.6



PSAP Answer Time

CONFIRE/Comm Center

1743 W Miro Way

Rialto, CA 92376

County: San Bernardino

Month - Year: 1/1/2024 - 2/29/2024

Agency Fire

Affiliation

From: 1/1/2024

To: 2/29/2024

Period Group: Month

Time Group: 60 Minute

Time Block: 00:00 - 23:59

Call Type: 911 Calls

Call Hour	Answer Times In Seconds							Total
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+	
January 2024 Total	17,259	487	188	319	75	45	3	18,376
% answer time ≤ 10 seconds	93.92%	2.65%	1.02%	1.74%	0.41%	0.24%	0.02%	100.00%
% answer time ≤ 15 seconds	96.57%							
% answer time ≤ 40 seconds	99.33%							
February 2024 Total	15,685	388	174	253	74	33	1	16,608
% answer time ≤ 10 seconds	94.44%	2.34%	1.05%	1.52%	0.45%	0.20%	0.01%	100.00%
% answer time ≤ 15 seconds	96.78%							
% answer time ≤ 40 seconds	99.35%							
Year to Date 2024 Total	32,944	875	362	572	149	78	4	34,984
% answer time ≤ 10 seconds	94.17%	2.50%	1.03%	1.64%	0.43%	0.22%	0.01%	100.00%
% answer time ≤ 15 seconds	96.67%							
% answer time ≤ 40 seconds	99.34%							
Year to Date 2023 Total	31,600	969	535	744	148	75	1	34,072
% answer time ≤ 10 seconds	92.74%	2.84%	1.57%	2.18%	0.43%	0.22%	0.00%	100.00%
% answer time ≤ 15 seconds	95.59%							
% answer time ≤ 40 seconds	99.34%							

Jurisdiction	# of Incidents	% of Total
San Bernardino County	21,707	52.82%
VictorvilleFD	3,715	9.04%
RanchoCucamonga	3,030	7.37%
ChinoValleyFD	2,308	5.62%
AppleValley	2,067	5.03%
Rialto	1,959	4.77%
Redlands	1,944	4.73%
Colton	1,299	3.16%
MontclairFD	867	2.11%
Big Bear Fire	790	1.92%
Loma Linda	718	1.75%
San Manuel FD	353	0.86%
Baker Ambulance	185	0.45%
Running Springs	88	0.21%
Road Department	66	0.16%
Total	41,096	100%

BDC Division	# of Incidents	% of Total
East Valley	7,591	34.97%
Fontana	3,487	16.06%
Valley	3,041	14.01%
Hesperia	2,073	9.55%
North Desert	1,949	8.98%
South Desert	1,881	8.67%
Adelanto	847	3.90%
Mountain	810	3.73%
Hazmat	28	0.13%
Total	21,707	100%

CONFIRE 911 Call Processing Time Analysis

February 2024



February 2024

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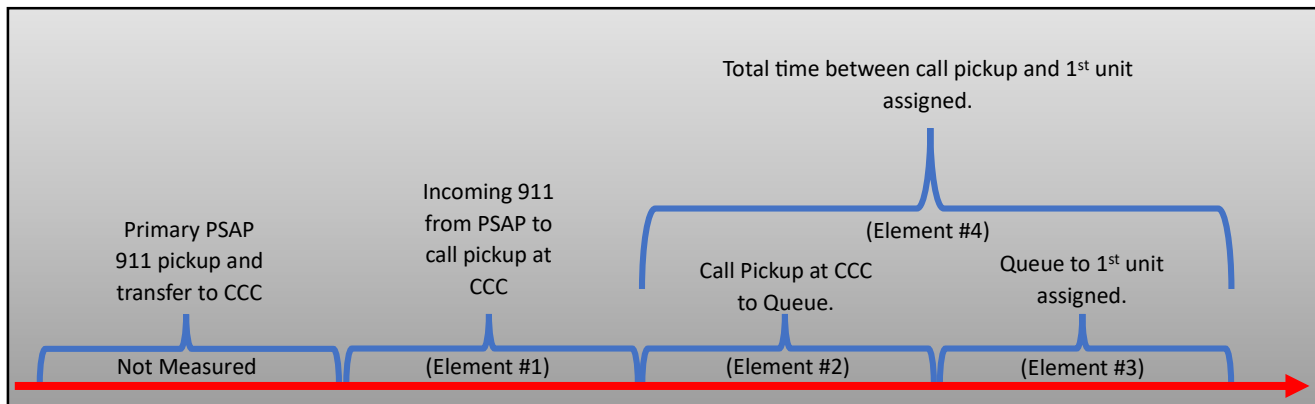
CONFIRE Emergency Call Processing Times.

February 2024

The following analysis covers four key elements of call processing times by CONFIRE Communications Center (CCC):

1. The time interval between the alert of an incoming 911 call from a primary PSAP and when the call is answered by a CCC dispatcher.
2. The time interval between when an emergency 911 call is answered by a CCC dispatcher to the time where it is entered into queue.
3. The time interval between when an emergency 911 call is entered into queue to the time when the first responding unit is alerted and assigned to call.
4. The total time interval between when an emergency 911 call is answered by a CCC dispatcher to the time when the first responding unit is alerted and assigned to the call.

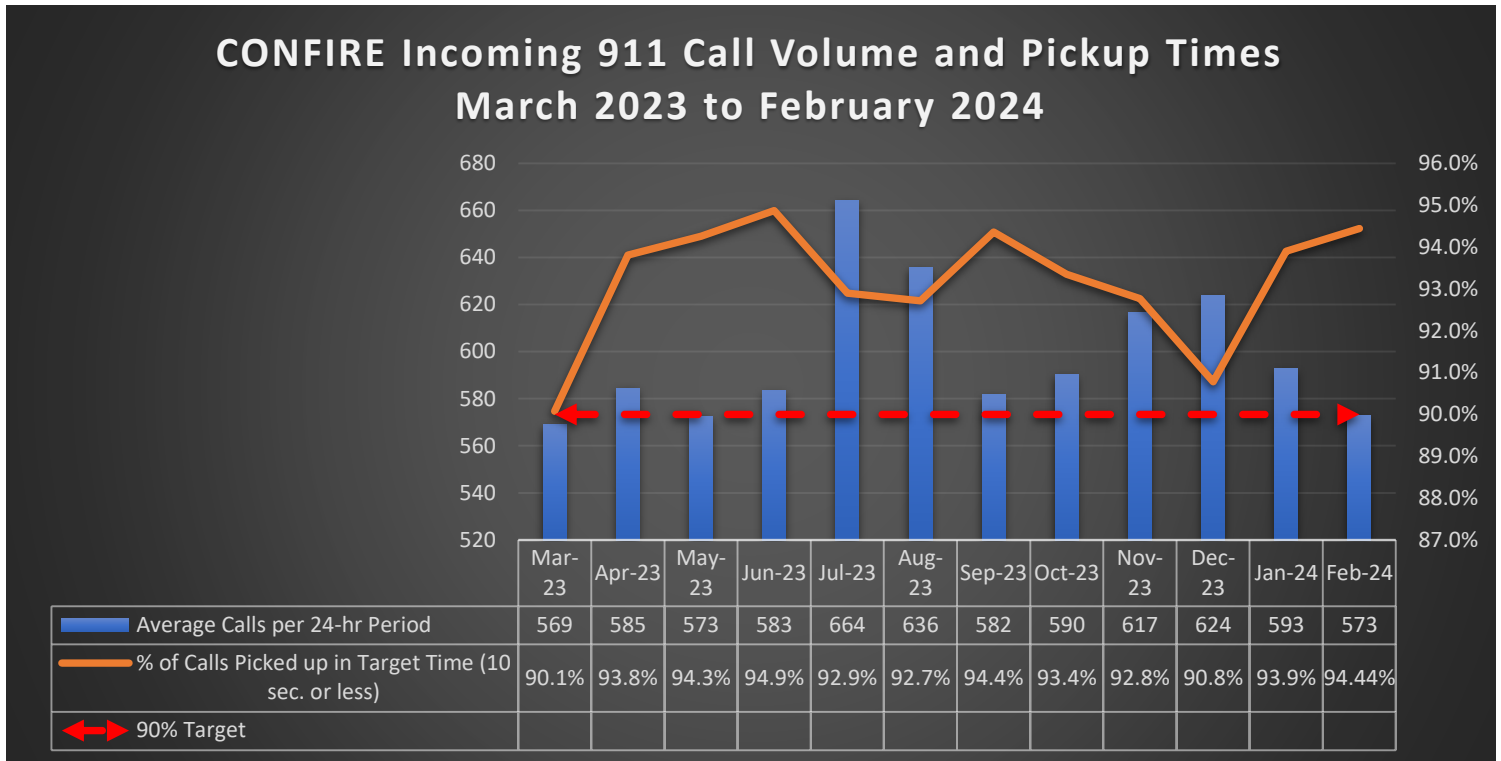
Figure 1: Visual display of elements captured in the analysis of call processing times at CONFIRE communications center.



Call Answering Time from Primary PSAP

CONFIRE receives 911 calls from multiple law enforcement agencies' primary Public Safety Answering Points (PSAPs). As a secondary PSAP, CONFIRE has set a goal of answering incoming 911 calls from primary PSAPs in 10 seconds or less on 90% of the calls. Because the incoming 911 calls are not recorded in CONFIRE's CAD until after the call pickup time, the interval from first ring to call pickup must be measured from another source. CONFIRE uses a reporting software called Emergency Call Tracking System (ECaTS) to capture this data and uses it to measure performance benchmarks and quality control. This data was used to illustrate the call volumes and 911 answering times shown in Figure 2.

Figure 2: CONFIRE PSAP 911 Call Pickup Times for Primary PSAP Transfers per ECaTS Reporting System.



Emergency Call Processing

Once the call is answered by CCC dispatchers, all call activity is captured in CONFIRE’s CAD server. The following table illustrate multiple elements of the call processing continuum in terms of call volume and call processing times for various call types. For the purposes of this analysis, only calls that meet the definition of “emergency” per NFPA 1221and CONFIRE Administrative Chiefs’ directive are included in the calculations. Because of the nuances of both Fire and EMS related call types, the following sections analyze the call processing elements separately.

EMS Call Processing

EMS Calls include all CAD problem codes that reference a medical emergency, trauma, or traffic collisions.

Figure 3: EMS Call Pickup to First Unit Assigned. Includes all Emergency Call Types, and Calls With and Without Determinant Codes.

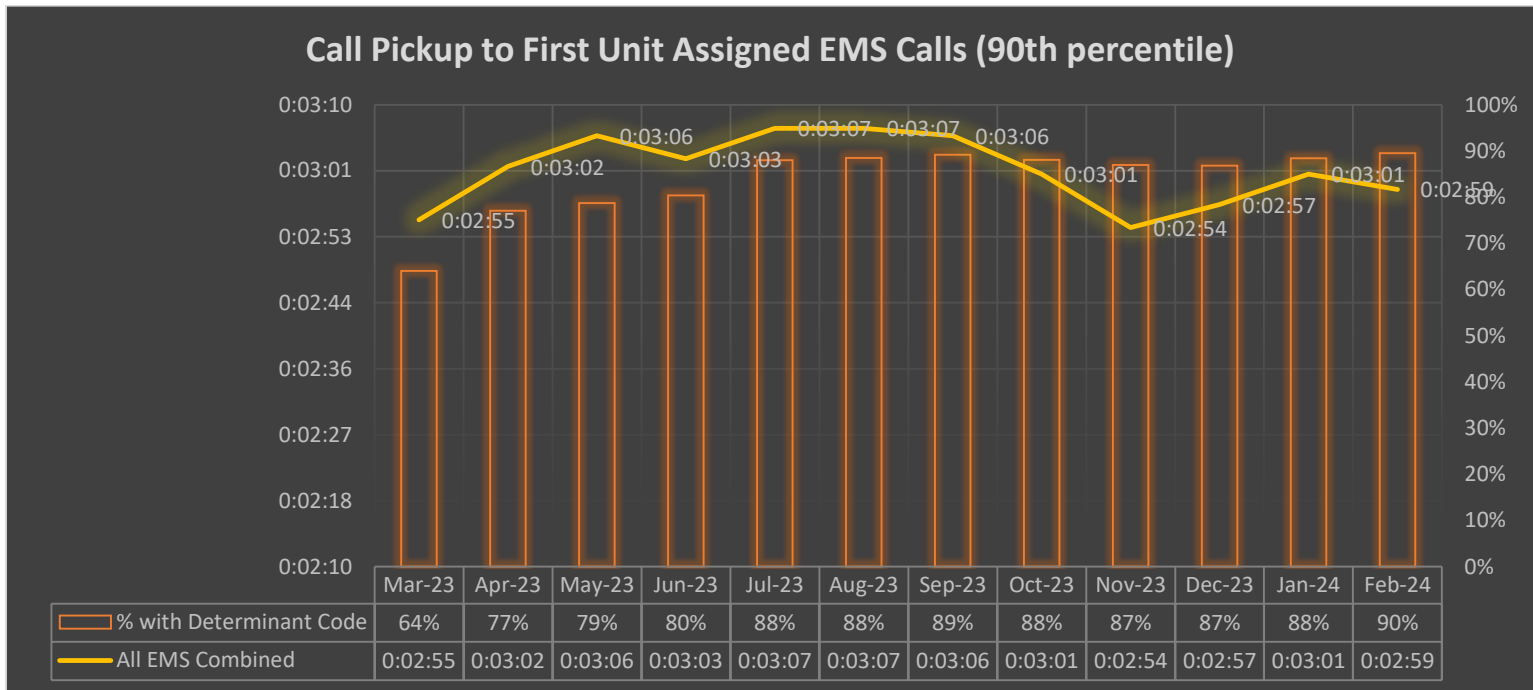


Figure 4: EMS Call Pickup to Queue. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

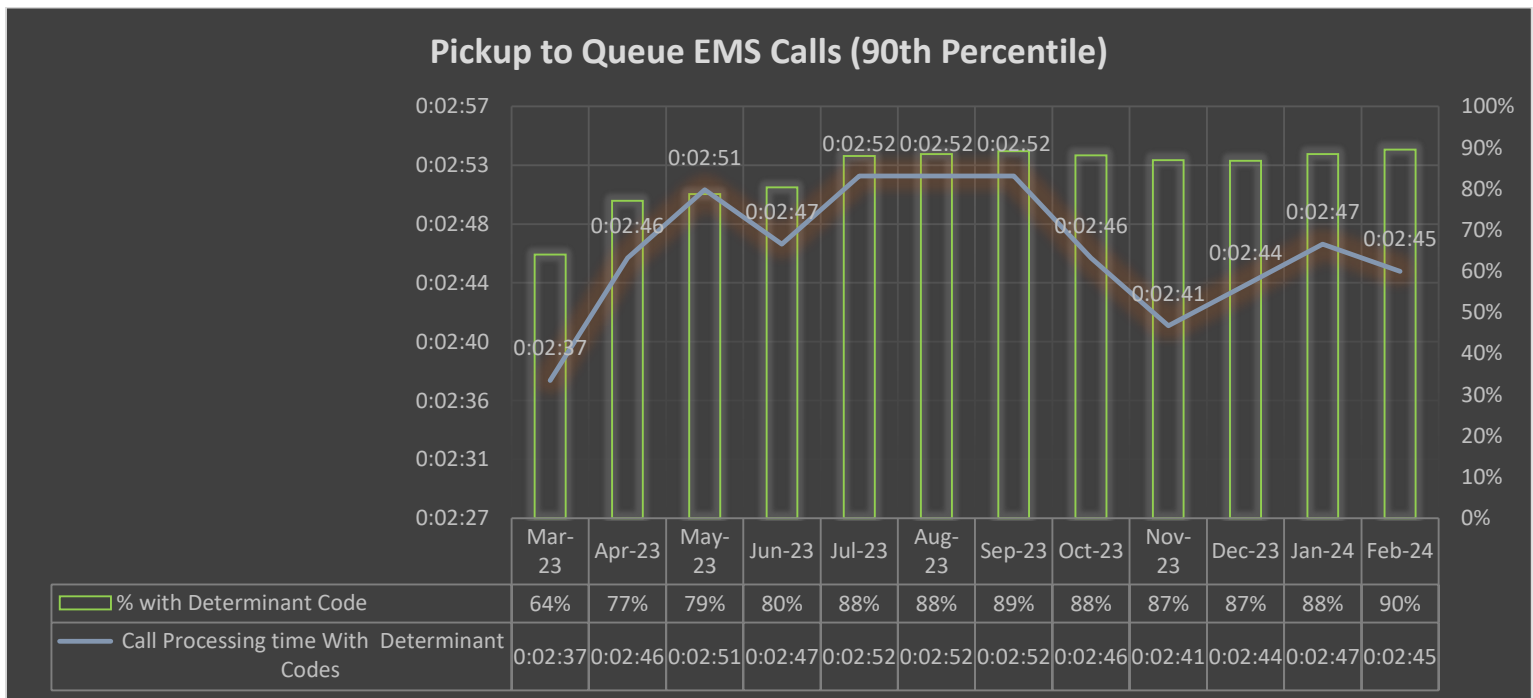


Figure 5: EMS Queue to First Unit Assigned. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

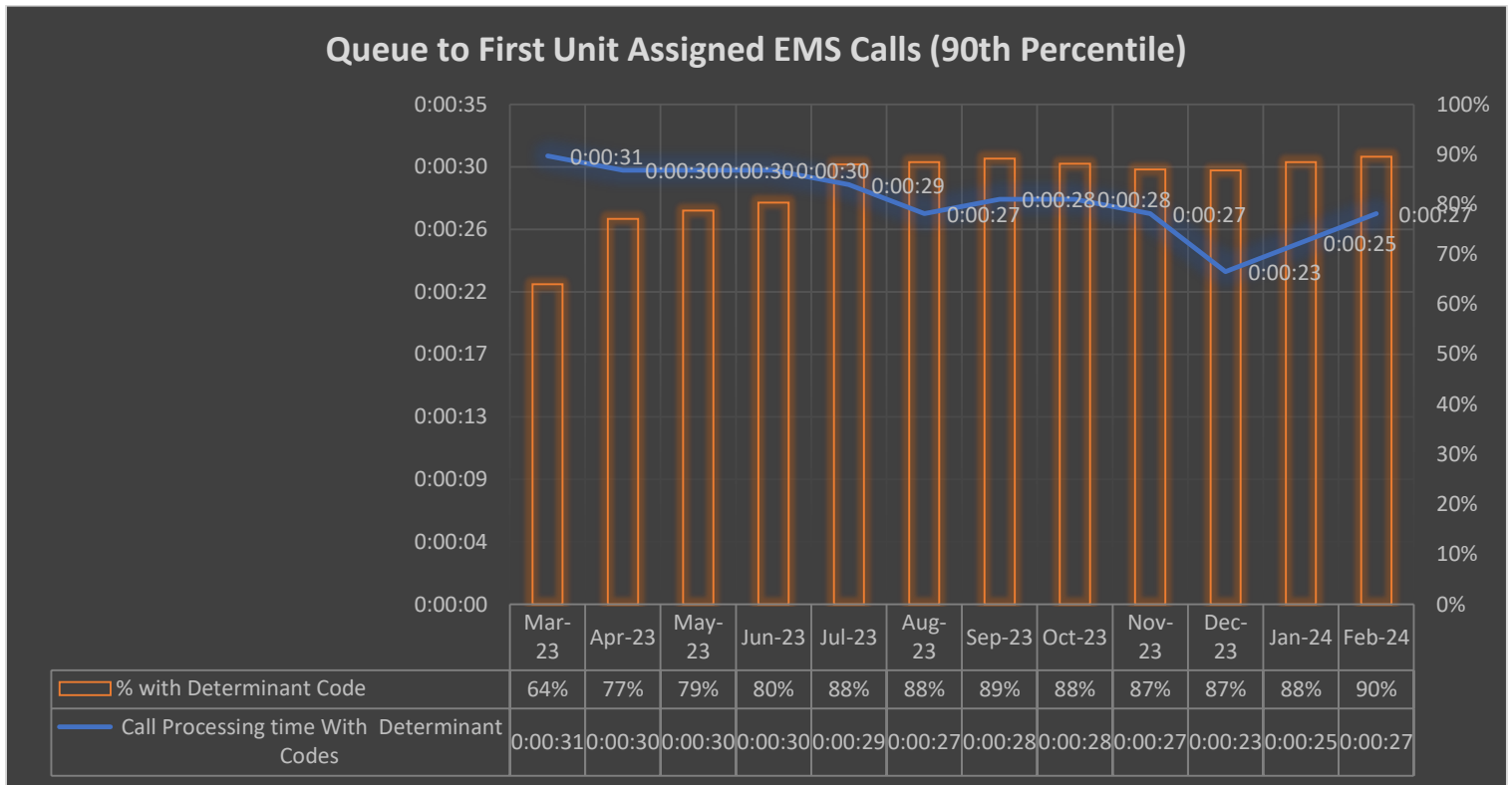
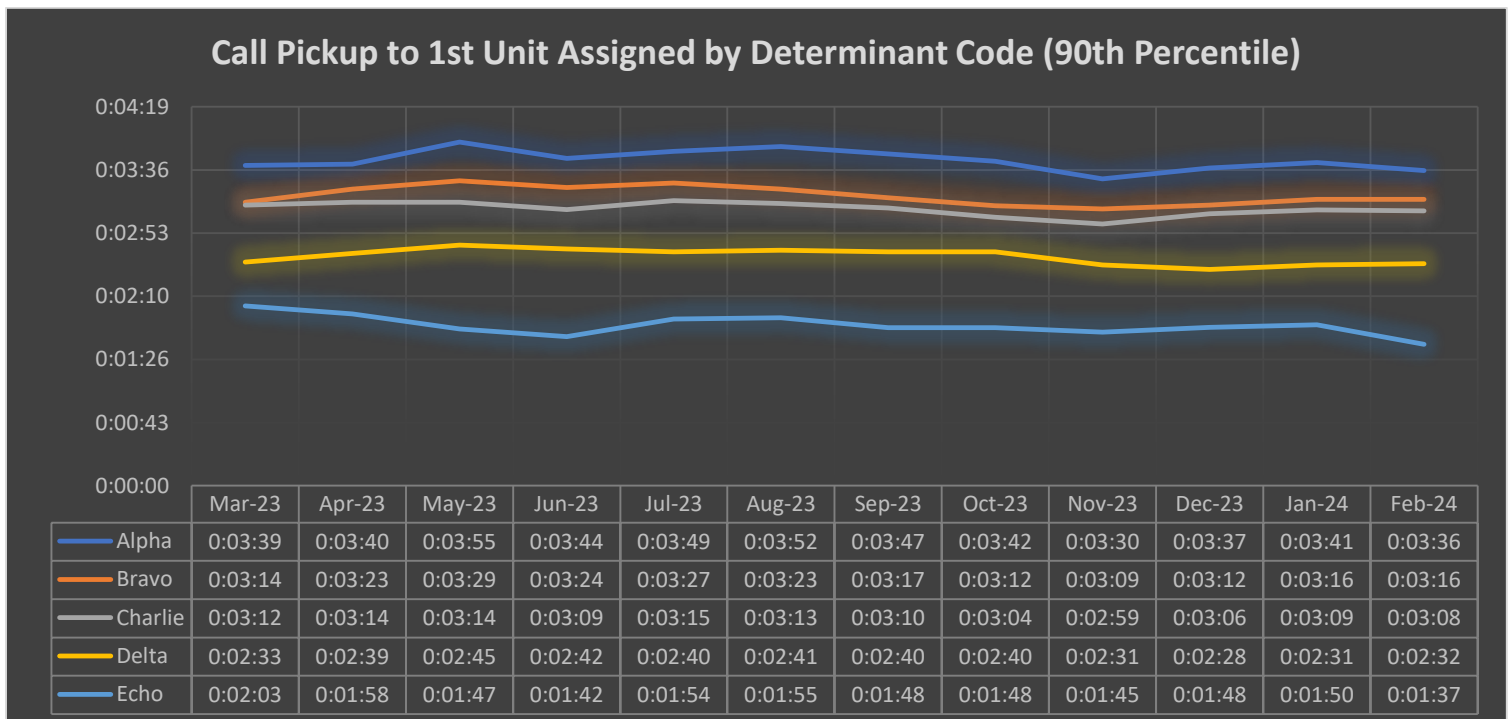


Figure 6: EMS Call Pickup to First Unit Assigned by EMD Determinant Code.



Fire/Rescue Related Calls

Fire/Rescue related calls include all CAD problem codes that reference specific fire types as well as technical rescue and Haz-mat calls.

Figure 7: Fire/Rescue Call Pickup to First Unit Assigned.

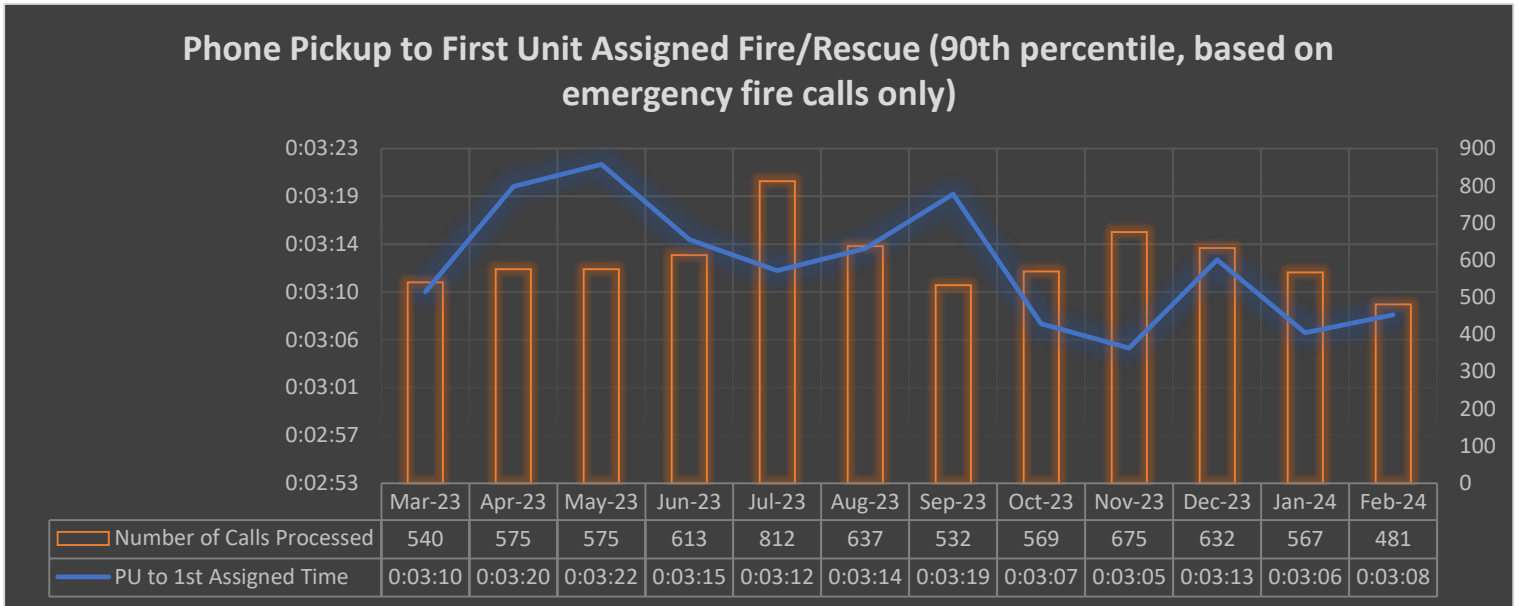


Figure 8: Fire/Rescue Call Pickup to Queue.

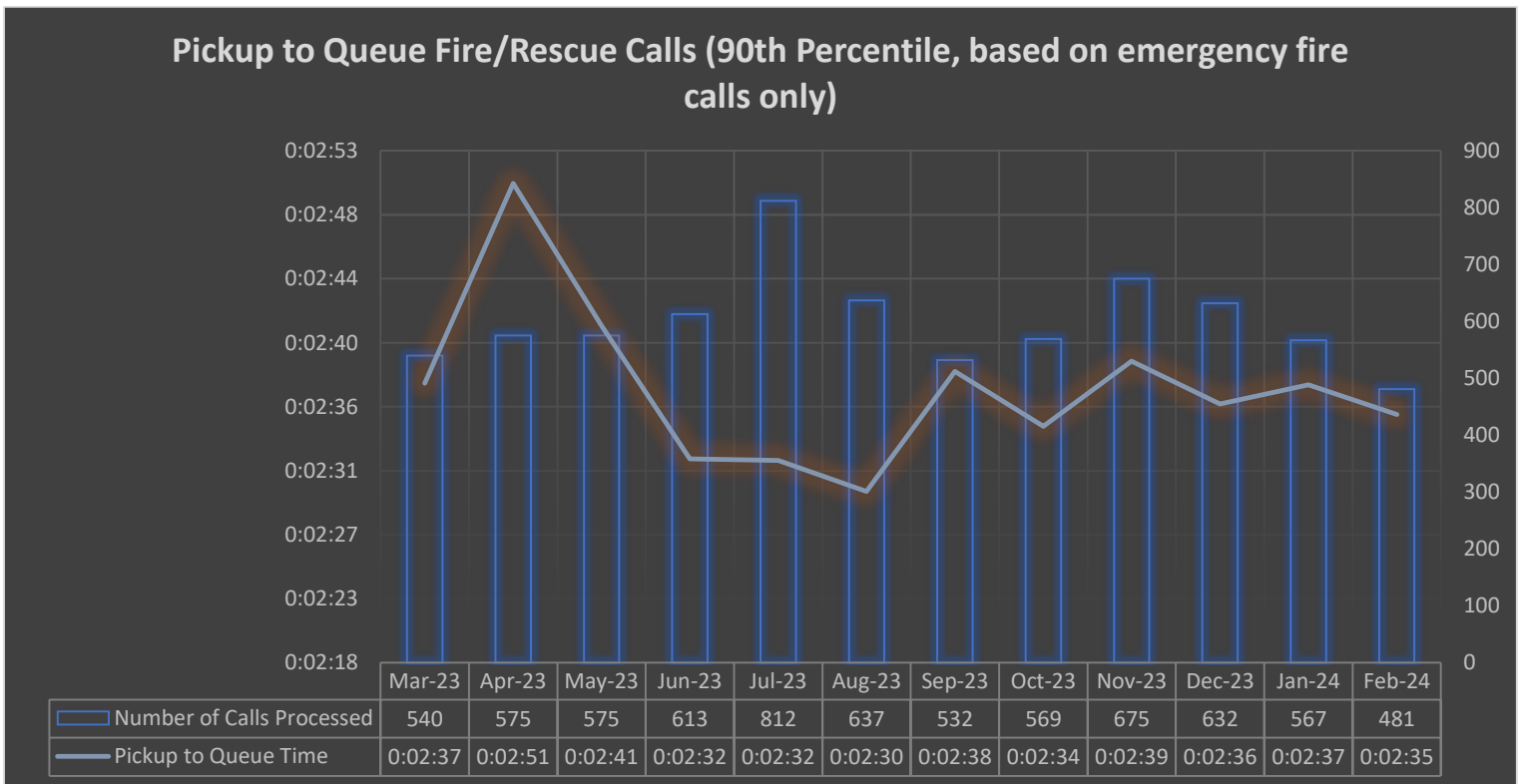


Figure 9: Fire/Rescue Queue to First Unit Assigned.

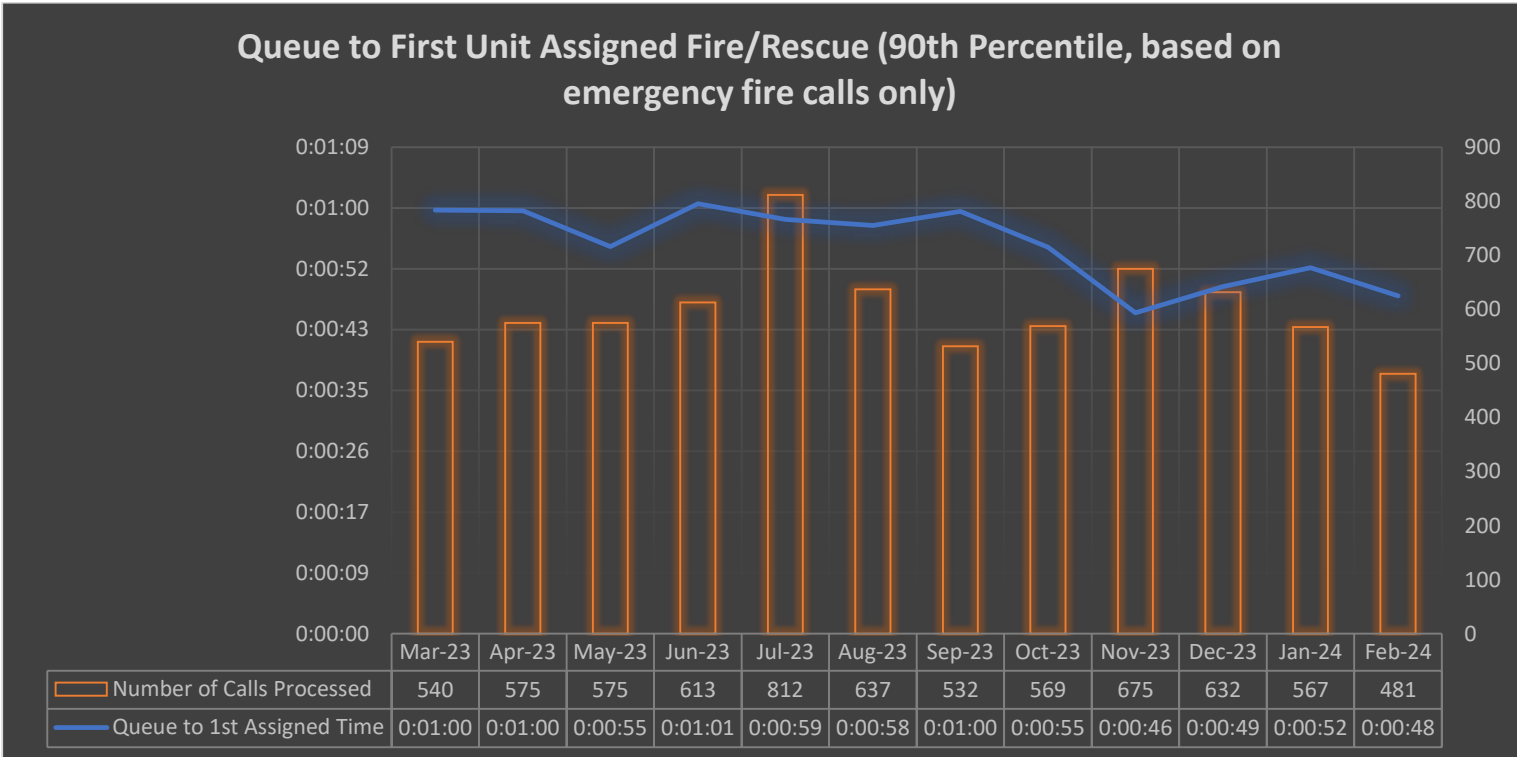


Table 1: EMS 911 calls for service and EMD completion for February 2024

Table 1: EMS 911 calls for service and EMD completion for February 2024	
Total Emergency EMS Calls Processed	15,543
Total EMS Calls with Obtainable Determinant Code	12,420

Table 2: ECNS eligible calls and status of transfers to Emergency Communication Nurse (ECN) for February 2024.

Table 2: ECNS eligible calls and status of transfers to Emergency Communication Nurse (ECN) for February 2024.	
Total Calls Eligible for ECNS:	1,270
Total ECNS Eligible Calls Transferred to ECN (Entered in Low Code)	452
% of Eligible EMS Calls Transferred to ECNS	35.6%

**CONFIRE****STAFF REPORT****DATE: March 26, 2024****FROM: Nathan Cooke
Interim Director****TO: CONFIRE Administrative Committee**

SUBJECT: CONFIRE/County of San Bernardino Services Agreement

Recommendation

It is recommended that the CONFIRE Administrative Committee adopt Resolution No. 2024-01 authorizing CONFIRE to access State and Federal level summary criminal background history information through the California Department of Justice (DOJ) for newly hired CONFIRE employees, volunteers, and contract employees.

Background Information

Currently, CONFIRE is processing all background checks through the County of San Bernardino Fire Department (County). As a result of the separation of CONFIRE from the County, CONFIRE staff will need to take over the background checking process to ensure all our job applicants, volunteers and contract employees are guaranteed that all privileged personal information is kept confidential, located in one assigned secured location and only released to approved confidential CONFIRE personnel.

The adoption of this resolution will provide CONFIRE authority to request a comprehensive criminal background check for newly hired CONFIRE employees, volunteers, and contract employees.

The resolution presented before the CONFIRE Administrative Committee also specifically authorizes CONFIRE to access federal level summary criminal history information in addition to state and local criminal information for employees, including volunteers and contract employees. While the law does not require federal background checks on employees, it is recommended that the Administrative Committee adopt this resolution as a matter of due diligence since the law does allow for federal background checks on employees, volunteers, and contract employees.

CONFIRE is authorized by the law to perform background checks for job applicants, volunteers and contract employees and is permitted to inquire into a job applicant's criminal records by use of criminal history record searches. An applicant's criminal history can be used as a basis for denying employment if the conviction is related to the job and future job performance in addition provides assurance to our Governing Board, community, and staff, we have prescreened our employees, volunteers, and contract employees to the fullest extent to maintain safety, integrity, and pride we value at CONFIRE.

Fiscal Impact

The costs associated with this agreement will fluctuate annually and are based on the actual number employees who are submitted to the DOJ and Live Scan for background checks. Currently, CONFIRE is paying \$32 for the fingerprint vouchers through the County of San Bernardino Sheriff and the DOJ Live scan is \$49 for a total of \$81.

RESOLUTION NO. 2024-01

**RESOLUTION OF THE ADMINISTRATIVE COMMITTEE OF THE
CONSOLIDATED FIRE AGENCIES ("CONFIRE")**

A RESOLUTION OF CONSOLIDATED FIRE AGENCIES (“CONFIRE”) AUTHORIZING CONFIRE TO ACCESS STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY INFORMATION THROUGH THE CALIFORNIA DEPARTMENT OF JUSTICE AND ESTABLISHING A CRIMINAL AND LIVESCAN POLICY.

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorizes cities, counties, districts, and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on part of the subject of the record; and

WHEREAS Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors or governing body of a city, county, district, or joint power authorities to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

Now, Therefore, Be It Hereby resolved by the CONFIRE Administrative Committee hereby finds, orders, and resolves as follows:

- 1. CONFIRE is here authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees) licensing, or certification for purposes and may not disseminate the information to a private entity.

PASSED, APPROVED AND ADOPTED this 26th this day of March 2024.

CONFIRE Administrative Committee Chairperson

ATTEST: _____ CONFIRE Interim Director

I, Nathan Cooke, Interim Director of CONFIRE, hereby certify that the foregoing resolution was duly passed at a regular meeting of the CONFIRE Administrative Committee held on the 26th this day of March 2024 by the following vote on roll call:

Ayes:
Noes:
Absent:

**CONFIRE****STAFF REPORT****DATE: March 26, 2024****FROM: Nathan Cooke
Interim Director****TO: CONFIRE Admin Committee**

SUBJECT: Extra Help Call-Taker and Dispatchers Positions

Recommendation

It is recommended that the CONFIRE Administrative Committee authorize the Interim Director to eliminate the (3) Extra Help Call-Taker and (3) Extra Help Dispatcher positions from CONFIRE.

It is also recommended that the CONFIRE Administrative Committee authorize the Interim Director to add (3) Per Diem Call-Taker and (3) Per Diem Dispatcher positions.

Background

For the last decade or so, CONFIRE has used Extra Help title/position in the Call-Taker and Dispatcher positions, in lieu of part-time positions. This practice was the accepted norm for CONFIRE and the County of San Bernardino. The Extra Help positions are paid a set hourly wage, with no benefits.

As a result of the recently approved agreement with County for Human Resource and Fiscal services, it was brought to our attention that the Extra Help positions are only to be used for a defined period of time (typically not more than 12-months) and for a specific project. The County will no longer allow us to use Extra Help positions as pseudo part-time positions.

As a result, we will need to eliminate the Extra Help Call-Taker and Dispatcher positions and create per diem positions for these classifications.

Fiscal Impact

The fiscal impact will be directly correlated on the number of hours each position works on a weekly basis.

The financial impact will be codified and accounted for in the FY-24/25 annual budget.


CONFIRE

STAFF REPORT

DATE: March 23, 2024

FROM: Nathan Cooke, Director

TO: Administrative Committee

SUBJECT: Operational Oversight of ImageTrend System

RECOMMENDATIONS

1. Authorize staff to initiate the transition of ImageTrend ePCR services from the current ICEMA managed arrangement to a CONFIRE managed platform by October 1, 2024.
2. Authorize an expenditure of \$150,000 from FY 2023/24 fund balances for ImageTrend one-time startup costs.
3. Allocate \$363,663 in the FY 2024/25 CONFIRE budget for annual fees related to the transition of ImageTrend from an ICEMA managed platform to a CONFIRE managed platform by way of one of the following options:

Option A: Fund all ImageTrend fees and related integration costs using monies generated from CONFIRE's EMS division.

Option B: Use CONFIRE's current apportionment model for universal costs to Fund all ImageTrend fees and related integration costs. This option would include adding Ontario FD and Cal Fire Yucaipa into the apportionment model.

BACKGROUND

The California Health and Safety Code requires EMS providers to submit an Electronic Patient Care Report (ePCR) for every EMS response (HSC Sec 197.227, ICEMA Protocol 5030). This includes 911 calls, interfacility transfers, "dry runs," and for patients who refuse care and/or transportation. Furthermore, LEMSAs, such as ICEMA, are responsible for implementing and coordinating EPCR data collection and reporting systems to the level necessary to maintain medical control and continuity of patient care.

CONFIRE complies with this reporting using ImageTrend ePCR software. This Software as a Service (SaaS) platform is currently managed by ICEMA on CONFIRE's behalf through an agreement with CONFIRE. Although this arrangement allows both agencies to meet the practical and statutory requirements for EMS reporting, CONFIRE agencies have encountered certain limitations in the arrangement that may be reducing the system's potential. These limitations include:

1. Limited Customization: Under the current setup, there is a lack of flexibility in customizing data input masks and data input requirements. This limitation constrains CONFIRE members' ability to tailor EPCR data collection to their specific needs and operational protocols.
2. Limited Data Access: The current arrangement limits access to certain data points and configurations essential for research and local reporting purposes. CONFIRE members require comprehensive access to EPCR data to analyze trends, identify areas for improvement, and comply with reporting obligations.

As CONFIRE embarks on a new chapter of EMS focused service to its agency's community members, capture and control of relevant data will become more crucial to ensure that data driven decisions are timely and appropriate. To achieve the maximum potential from our data systems, staff proposes that CONFIRE transition from the ICEMA managed platform of ImageTrend to one that is managed by CONFIRE directly. By doing so, CONFIRE will gain greater control over data management processes, ensuring alignment with our operational objectives and regulatory requirements.

A CONFIRE managed ImageTrend system will continue to comply with the practical and statutory requirements of ePCR reporting. Because the reporting format will be nearly identical to the current user interfaces, the frontline user will not require additional training or hardware. Because CONFIRE's technical management team has supported CONFIRE's interface both independently and with ICEMA, they are able and qualified to manage the technical aspects of the transition and ongoing maintenance. Other ImageTrend based modules that are currently available to CONFIRE agencies (NFIRS, Inspections, etc.) would remain active with access to all legacy records. As with the EMS module, the operating framework and input masks would remain the same without the need for additional training or hardware changes.

Other costs associated with the transition but not directly tied to the ImageTrend modules involve its integration to other integrated CONFIRE data systems such as CAD, Telestaff, and FirstWatch. Each of these contributes to the ImageTrend data capture by automatically populating certain required fields (personnel names, incident times and dispatch info) as well as integrating with other data capture modules like FirstWatch. Each of these helps ensure data validity and continuity, and streamlines reports such as the Online Compliance Utility (OCU) that is required by the new ambulance contract. As is typical when integrating software systems, both software vendors will charge a fee to configure and support the link between platforms. These costs are outlined in the Fiscal Impact section of this report.

If the proposed transition is approved, the cutover for the new configuration would occur by October 1, 2024.

FISCAL IMPACTS

CONFIRE's current annual cost of using the ICEMA managed ImageTrend platform is \$123,663. This includes ImageTrend annual fees for connecting to ICEMA's platform and integration costs to other connected software (CAD, Telestaff, FirstWatch).

The proposed transition to a CONFIRE managed ImageTrend platform and associated software integration costs results in an increase of \$390,000 for the first year for a total of \$513,663. This includes a \$150,000 startup fee paid to ImageTrend (See Table 1). Fees for subsequent years represent an annual increase of \$240,000 over current costs for a total of \$363,663 in future annual costs (see Table 2). Subsequent years are also subject to a price increase from ImageTrend of not more than 7% annually.

Funding options

The initial startup fee of \$150,000 would be paid immediately upon entering into a contract with ImageTrend. Staff recommends using fund balances in the current fiscal year to pay this cost. The remaining fees for the first year and subsequent years could be paid using either of the two following options:

Option A:

Fund all ImageTrend fees and related integration costs using monies generated from CONFIRE's EMS division.

Option B:

Use CONFIRE's current apportionment model for universal costs to Fund all ImageTrend fees and related integration costs. This option would include adding Ontario FD and Cal Fire Yucaipa into the apportionment model. An approximate breakdown of current and projected costs for this model are shown in Table 3.

Table 1: Setup and implementation fees for ImageTrend ePCR software and associated software costs for FY 2024/25

Item	Paid to:	Amount
ImageTrend Elite Rescue Setup & Implementation (one-time fee)	ImageTrend	\$ 150,000
ImageTrend Rescue - SaaS including Elite Field (Annual recurring)	ImageTrend	\$ 240,000
Telestaff to ImageTrend Integration	ImageTrend	\$ 1,173
CAD to ImageTrend Integration	ImageTrend	\$ 1,200
First Watch to ImageTrend Integration	ImageTrend	\$ 28,981
Maintain data interface to ICEMA reporting	ImageTrend	\$ 72,400
CAD support for integration	Central Square	\$ 5,994
FirstWatch support for Integration	FirstWatch	\$ 13,916
Total First Year		\$ 513,664

Table 2: Annual maintenance and support fees for ImageTrend ePCR software and associated software costs. Note that the ImageTrend Rescue line is subject to an annual increase of up to 7%.

Item	Paid to:	Amount
ImageTrend Rescue - SaaS including Elite Field (Annual recurring)	ImageTrend	\$ 240,000
Telestaff to ImageTrend Integration	ImageTrend	\$ 1,173
CAD to ImageTrend Integration	ImageTrend	\$ 1,200
FirstWatch to ImageTrend Integration	ImageTrend	\$ 28,981
FirstWatch to ImageTrend Integration	ImageTrend	\$ 72,400
CAD support for integration	Central Square	\$ 5,994
FirstWatch support for Integration	FirstWatch	\$ 13,916
Subsequent years total		\$ 363,664

Table 3: Comparison of annual cost apportionment for funding Option B. Amounts in column 3 do not include the \$150,000 year-1 startup fee that would be paid out of CONFIRE's current fund balance. The amount shown would be the approximate ongoing annual apportionment with potential annual cost adjustments from ImageTrend of up to 7%.

Agency	Approximate Annual Cost Apportionment for ImageTrend (Current Configuration)	Approximate Annual Cost Apportionment for ImageTrend Managed by CONFIRE (with Ontario and Yucaipa)
Apple Valley Fire Protection Dist.	\$ 6,473	\$ 16,838
Big Bear Fire Department	\$ 1,923	\$ 5,002
Chino Valley Fire Dist.	\$ 6,792	\$ 17,668
Colton Fire Dept.	\$ 3,847	\$ 10,007
Loma Linda Fire Dept.	\$ 2,196	\$ 5,712
Montclair Fire Dept.	\$ 2,352	\$ 6,117
Rancho Cucamonga Fire Dist.	\$ 8,995	\$ 23,396
Redlands Fire Dept.	\$ 5,651	\$ 14,698
Rialto Fire Dept.	\$ 5,856	\$ 15,232
Running Springs Fire	\$ 280	\$ 727

San Bernardino County Fire Dist.	\$ 66,279	\$ 172,396
San Manuel Fire	\$ 878	\$ 2,283
Cal Fire Yucaipa	\$ -	\$ 11,680
Ontario	\$ -	\$ 30,328
Victorville Fire Dist.	\$ 12,142	\$ 31,582



ImageTrend Hosting

Prepared For

Confire JPA
Joe Barna
1743 Miro Way
Rialto, California 92376

Prepared By

Mike Tamasi
Feb 28, 2024

Prepared For

Joe Barna
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 1743 Miro Way
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 909-356-2377
 jbarna@SBCFire.org

Bill To

Joe Barna
 Confire JPA
 1743 Miro Way
 Rialto, California 92376
 909-356-2377
 jbarna@SBCFire.org

Salesperson	Quote Number	Date
Mike Tamasi, Senior Enterprise Account Executive, 952-469-6472	QUO-13707-M6X1V	Feb 28, 2024

Description	Qty	Frequency	Unit Price	Total
One-Time Fees				
Elite™ Rescue Setup & Implementation	1	One Time	\$150,000.00	\$150,000.00
Recurring Fees				
Elite™ Rescue - SaaS *Includes Elite™ Field	1	Recurring	\$240,000.00	\$240,000.00
TOTAL Year 1				\$390,000.00
*Annual Fees after Year 1				\$240,000.00

Optional Items

Account Advisement Services Level 1	1	Recurring	\$20,800.00	\$20,800.00
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Prepared By: Mike Tamasi

Terms of Agreement: The above mentioned items will be invoiced upon Contract signature with payment terms of net 30 days.

- The recurring annual fees will be invoiced annually in advance.
 - Project completion occurs upon receipt of the product.
 - ImageTrend's license, annual support and hosting are based on up to annual incidents as provided by Client.
 - *IMAGETREND will perform price increases of the recurring fees. The first price increase will occur with the fees due for year two. These price increases will occur once a year and may not exceed 7% of the price then currently in effect.
 - This proposal is valid for 90 days.
 - This quote reflects ImageTrend's standard non-CJIS compliant framework, and is provided without any CJIS-related warranties, representations, or contractual commitments. Additional information and pricing for ImageTrend's advanced CJIS compliant offerings are available upon request.
 - The estimates set forth herein do not constitute a binding offer or acceptance. This quote does not express the full agreement or understanding of the parties, is subject to additional due diligence and change, and shall not be binding on ImageTrend. The parties do not intend to be legally bound until they enter into definitive agreements regarding the subject matter hereof.
- IMAGETREND will invoice sales tax to non-exempt CLIENTS where applicable**
- DISCLAIMER: This quote creates no legal obligations.** This letter is intended to confirm the parties' current understanding of the terms, but it is not intended to create any legal obligations with respect to any of the terms. Neither party should rely on this quote and no legal or equitable remedy will arise from any such reliance. Instead, the parties must reach a final agreement. A final agreement will be a condition precedent to any binding obligations. A fully executed Contract Agreement will be required to be completed before an order is processed.

PRODUCT DESCRIPTIONS

**Elite™ Rescue -
SaaS *Includes
Elite™ Field**

In addition to receiving both Elite EMS and Elite Fire for compliant data collection, the Rescue package includes the Locations/Occupants/Inspections module.

**Account
Advisement
Services Level 1**

ImageTrend offers advisement services to provide clients a single point of contact to review various facets of their application and provide guidance on best practices. Level 1 includes a one hour per week phone check in, coordination of upgrades when/if needed and an advocate for non-support related items.



STAFF REPORT

DATE: March 20, 2024

**FROM: Nathan Cooke
Interim Director**

TO: Admin Committee

SUBJECT: Employee Uniforms

Background Information

On December 5, 2024, the Board of Supervisors awarded CONFIRE EMS and Mobile Health the contract for ground ambulance services for eleven exclusive operating areas in the county, known as the comprehensive service area. Within CONFIRE's proposal during the RFP process, CONFIRE indicated that protecting CONFIRE EMS employees' safety and comfort is a top priority, and all personal protective equipment and uniform apparel will be selected with this objective in mind. Additionally, the California Civil Code 3273 further outlines some mandatory uniform requirements.

Our partner, Priority Ambulance, will provide employee uniforms to the single-function paramedics and EMTs. The uniforms will display the expression "Services Provided by Priority Ambulance" to meet compliance with the California Civil Code.

The staff report being brought before you today for consideration meets all contractual requirements and conforms to legal requirements.

Fiscal Impact

This proposal has no direct cost to CONFIRE EMS and Mobile Health or CONFIRE. All expenses related to employee uniforms for single-function paramedics and EMTs are part and parcel of contracts or agreements with Priority Ambulance.

Recommendation

It is recommended that the Administrative Committee approve the proposed employee uniforms as presented.

Employee Uniforms for Single Function EMTs & Paramedics

Uniform Mock-Up

02/29/2024



5-11 Job Shirt

Item 12.

Uniforms for Single Function
EMTs & Paramedics





Short and Long Sleeve Polos

Uniforms for Single Function
EMTs & Paramedics

T-Shirt – Full Color

Uniforms for Single Function
EMTs & Paramedics



Uniforms for Single Function EMTs & Paramedics

T-Shirt Sleeve Identification



Item 12.



Item 12.



EMS Style Cargo Pant

Uniforms for Single Function
EMTs & Paramedics



STAFF REPORT

DATE: March 20, 2024

**FROM: Nathan Cooke
Interim Director**

TO: Admin Committee

SUBJECT: Ambulance and Fleet Branding - Livery

Background Information

On December 5, 2024, the Board of Supervisors awarded CONFIRE EMS and Mobile Health the contract for ground ambulance services for eleven exclusive operating areas in the county, known as the comprehensive service area. Within CONFIRE's proposal during the RFP process, the submittal of the fleet livery was required and, therefore, submitted as part of our comprehensive proposal. The contract with the County and California Civil Code 3273 further outlines some mandatory requirements regarding ambulances.

SB 556 was approved by the legislature in 2014, adding Section 3273 to the California Civil Code. The law establishes specific signage and emblem requirements for non-publicly owned ambulances and uniforms. The law applies to all contracts that become effective on or after January 1, 2015.

The staff report being brought before you today for your consideration meets all contractual requirements and conforms to legal requirements. ICEMA has tentatively approved the fleet branding to conform with contractual requirements.

Fiscal Impact

This proposal has no direct cost to CONFIRE EMS and Mobile Health or CONFIRE. All expenses related to painting, wrapping, and labeling the fleet are part and parcel of contracts or agreements with Priority Ambulance.

Recommendation

It is recommended that the Administrative Committee approve the proposed branding and livery option as presented.

Fleet Branding

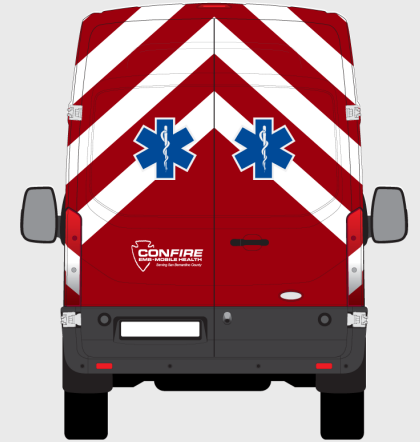
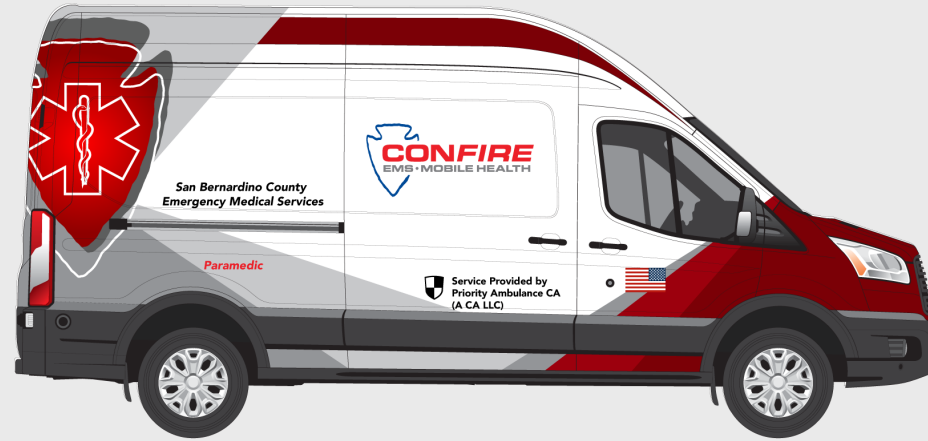


Ambulance and Fleet Mockups

02/29/2024

- San Bernardino County Emergency Services
- Services Provided by Priority Ambulance CA

Ford-Transit_LWB-HR_202X



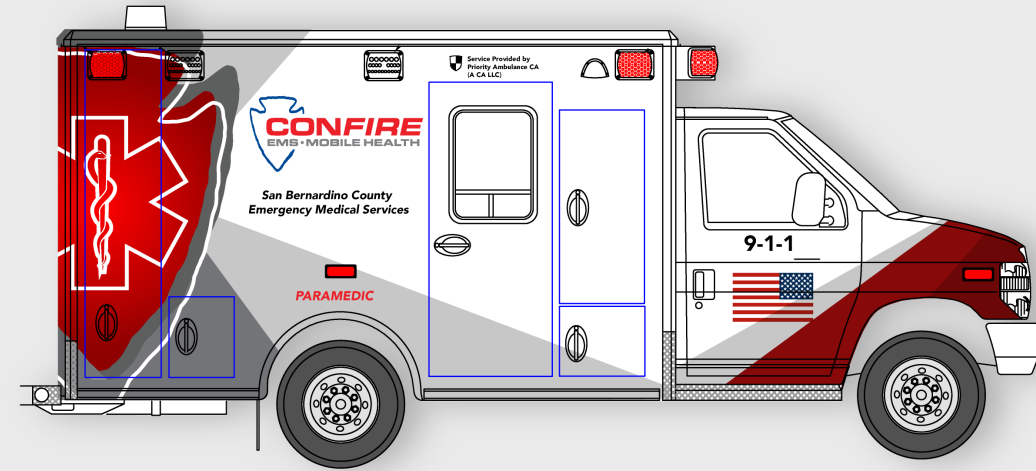
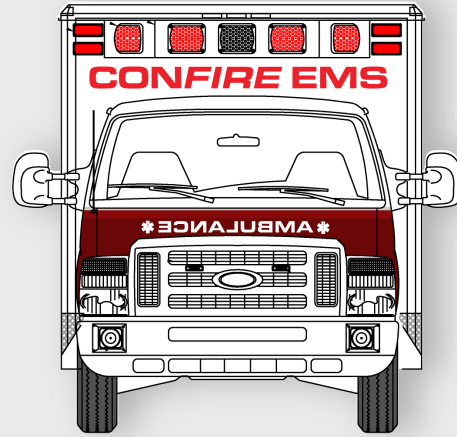
Type II CONFIRE Ambulance



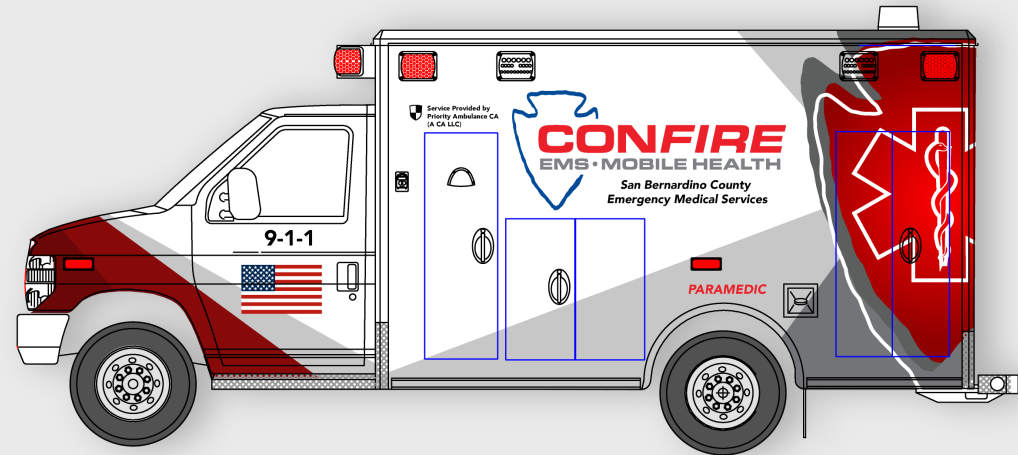
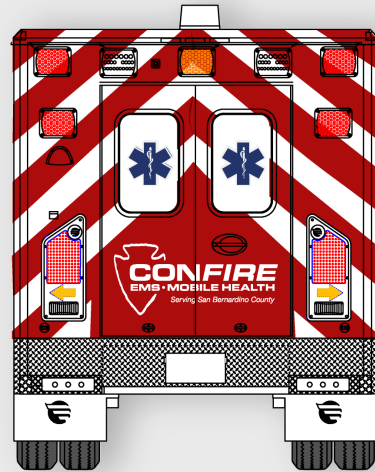
Top Front



Top Back



Item 13.



Type III CONFIRE Ambulance

- San Bernardino County Emergency Services
- Services Provided by Priority Ambulance CA

CONFIRE SUPERVISOR VEHICLE

- QUICK RESPONSE VEHICLE
- SUPERVISOR
- CODE 3 CAPACITY

Item 13.

