



CONIRE BOARD OF DIRECTORS MEETING

THURSDAY, APRIL 21, 2022 – 10:00 AM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Board of Directors Meeting is scheduled for Thursday, April 21, 2022 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Board of Directors.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

OPENING

- a. Call to order
- b. Flag Salute

ROLL CALL

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require member abstentions due to conflict of interests and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

- [1.](#) Approve the Board of Directors Minutes of November 29, 2021
- [2.](#) American Rescue Plan Act Funding
- [3.](#) 2021 CONFIRE Statistics
- [4.](#) Single Audit 2021
- [5.](#) Fiscal Year 2021-22 Budget Adjustments
- [6.](#) FY21-22 CONFIRE Operations Statement Ending 03-31-2022
FY21-22 Fund Balance Report Ending 03-31-2022
- [7.](#) Board Policy 4.004 Revision

UPDATE ON CONFIRE ACTIVITIES - CONFIRE Director to give an update on the various activities within CONFIRE.

- [8.](#) Association of Public-Safety Communications Officials

OLD BUSINESS

- [9.](#) Valley Communication Center - **(ACTION ITEM)**

NEW BUSINESS

- [10.](#) Contracting Party - Ontario
- [11.](#) Fiscal Year 2022-23 Budget **(ACTION ITEM)**

CLOSED SESSION:

12. Pursuant to California Government Code Section 54956.9(a) The Board of Directors will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)
13. Pursuant to California Government Code Section 54956.9(a) The Board of Directors will meet in closed session to be briefed regarding (1) case Public Employment Relations Board-Communications Workers of America Local 9588 v. CONFIRE Regional Emergency Communications LA-CE-1561-M
14. Communications Workers of America-Emergency Services Unit MOU negotiations

ADJOURNMENT

NEXT MEETING: To be determined.

POSTING:

This is to certify that on April 18, 2022, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center’s website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Administrative Secretary I



BOARD OF DIRECTORS MEETING
MONDAY, NOVEMBER 29, 2021 – 10:00 AM
 LOMA LINDA COMMUNITY ROOM-25541 BARTON RD., LOMA LINDA

MINUTES

ROLL CALL

BOARD OF DIRECTORS COMMITTEE MEMBERS:

Chairperson – Ernest R. Cisneros, Council Member – City of Colton - *Absent*
 Vice-Chairperson – Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
 Dan Leary, Board President – Apple Valley Fire Protection District - *Absent*
 John DeMonaco, Board Member – Chino Independent Fire District
 Dr. Rhodes Rigsby, Council Member– City of Loma Linda
 Denise Davis, Council Member – City of Redlands
 Andy Carrizales, Council Member – City of Rialto - *Absent*
 Dawn Rowe, 3rd District Supervisor – San Bernardino County
 Elizabeth Becerra, Council Member – City of Victorville - *Arrived at 10:10 a.m.*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Board of Directors Minutes of April 2, 2021
2. CONFIRE Operations Statement as of 10/31/2021
-Fund Balance Report
3. Audited Fund Balance Report

4. FY 2021/22 Mid-Year Budget Adjustment
5. Revised Operations and General Reserve Funds Policy
6. Call Summary YTD 2021
7. Year to Date Billable Incidents
8. PSAP Answer Time YTD 2021

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1-8.

ACTION: *The CONFIRE Board of Directors accepts and approves consent items 1-8.*

Motion by: *Motion by Dawn Rowe, County of San Bernardino*

Second: *Dr. Rhodes Rigsby, City of Loma Linda*

Ernest R. Cisneros-Absent

Lynne Kennedy-Yes

Dan Leary-Absent

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Absent

Dawn Rowe-Yes

Elizabeth Becerra-Absent

Ayes: 5

Noes: 0

Abstain: 0

Absent: 4

Motion Approved

UPDATE ON CONFIRE ACTIVITIES – CONFIRE Director to give an update on the various activities within CONFIRE.

9. Emergency Communications Nurse System
 - Public Safety Announcement tool kit
 - Introduction Letter
 - Logo and Branding Guide
 - Press Release
 - Center for Medicare & Medicaid NOFO letter
 - American Rescue Plan Act funding opportunity
10. Accredited Center of Excellence

OLD BUSINESS

11. Valley Communications Center – **DISCUSSION ITEM**
 - Proposed Increase in lease Agreement
 - Alternatives Moving Forward

After discussing all options, the Board of Directors recommends the engagement of a non-biased consultant.

NEW BUSINESS

12. Financial Audit Report – **ACTION ITEM**

ACTION REQUEST: The Administrative Committee requests the Board accept the FY 2020/21 audit report as presented by the auditing firm Rogers, Anderson, Malody & Scott, LLP.

ACTION: *The CONFIRE Board of Directors accepts the 2020/2021 audit report as presented by the auditing firm Rogers, Anderson, Malody & Scott, LLP.*

Motion by: *Motion by Denise Davis, City of Redlands*

Second: *John DeMonaco, Chino Independent Fire District*

Ernest R. Cisneros-Absent

Lynne Kennedy-Yes

Dan Leary-Absent

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Absent

Dawn Rowe-Yes

Elizabeth Becerra-Yes

Ayes: 6

Noes: 0

Abstain: 0

Absent: 3

Motion Approved

13. Staffing Analysis – **ACTION ITEM**

-Staffing Study

-Status of Negotiations

Staffing remains CONFIRE's number one priority and operational concern. The current Emergency Services Unit Memorandum of Understanding represented by Communications Workers of America was approved June of 2017 and expired June of 2020. Delays have become a hinderance for increasing compensation for current as well as future employees. Recruiting new quality employees will require appropriate compensation in alignment with other telecommunications professionals in the region.

Approval of the equity cost increase will provide an approximate 10% increase for all unit classifications covered in the Emergency Services Unit MOU effective January 2022. The net result would be an approximately \$174,000 increase in personnel costs

for the remainder of fiscal year 2021/22. Due to the cost savings of current vacancies, no net increase will be required in fund 2008 for the current fiscal year.

ACTION REQUEST: The Administrative Committee requests the Board authorize a side letter agreement with Communications Workers of America for the Emergency Services Unit MOU regarding Equity Costing.

ACTION: *The CONFIRE Board of Directors Authorizes a side letter agreement with Communication Workers of America for the Emergency Services Unit MOU regarding Equity Costing.*

Motion by: *Motion by John DeMonaco, Chino Independent Fire District*

Second: *Dawn Rowe, County of San Bernardino*

Ernest R. Cisneros-Absent

Lynne Kennedy-Yes

Dan Leary-Absent

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Absent

Dawn Rowe-Yes

Elizabeth Becerra-Yes

Ayes: 6

Noes: 0

Abstain: 0

Absent: 3

Motion Approved

14. Election of Officers: Section 12 of the Joint Powers Agreement requires that the Board elect officers (Chair-Vice Chair) each year. **ACTION ITEM**

ACTION REQUEST: The Administrative Committee requests the Board elect a Chair and Vice Chair for 2022.

ACTION: *The CONFIRE Board of Directors elects Ernest Cisneros as Chairperson for 2022.*

Motion by: *Motion by Dawn Rowe, County of San Bernardino*

Second: *Lynne Kennedy City of Rancho Cucamonga*

Ernest R. Cisneros-Absent

Lynne Kennedy-Yes

Dan Leary-Absent

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes
Andy Carrizales-Absent
Dawn Rowe-Yes
Elizabeth Becerra-Yes

Ayes: 6
Noes: 0
Abstain: 0
Absent: 3

Motion Approved

ACTION: *The CONFIRE Board of Directors elects Lynne Kennedy as Vice-Chairperson for 2022.*

Motion by: *Motion by Dawn Rowe, County of San Bernardino*

Second: *Dr. Rhodes Rigsby, City of Loma Linda*

Ernest R. Cisneros-Absent

Lynne Kennedy-Yes

Dan Leary-Absent

John DeMonaco-Yes

Dr. Rhodes Rigsby-Yes

Denise Davis-Yes

Andy Carrizales-Absent

Dawn Rowe-Yes

Elizabeth Becerra-Yes

Ayes: 6
Noes: 0
Abstain: 0
Absent: 3

Motion Approved

CLOSED SESSION

ADJOURNMENT

ACTION: *To adjourn the CONFIRE Board of Directors' Meeting*

MOTION BY: *Dr. Rhodes Rigsby, City of Loma Linda*

Ayes: 6

Absent: 3

Abstain: 0

Noes: 0

The meeting adjourned at 11:30 a.m.

Next Meeting: To be determined.

 /s/ Liz Berry
Liz Berry
Administrative Secretary I

**CONFIRE****STAFF REPORT****DATE: April 21, 2022****FROM: Art Andres, Director
Yvette Calimlim, Business Management Analyst****TO: CONFIRE Board of Directors**

SUBJECT: Approval and Budget Adjustment for American Rescue Plan Act and the Coronavirus Local Fiscal Recovery Fund

RECOMMENDATION

Approve the budget increase in CONFIRE's General Reserve Fund (5010) for the American Rescue Plan Act and the Coronavirus Local Fiscal Recovery funding. This grant has been designated to fund the Emergency Communication Nurse System (ECNS) or Nurse Triage Program in the amount not to exceed \$2,100,000.

BACKGROUND

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. The law is intended to assist, but limited to, public health and economic impacts due to the COVID-19 pandemic.

The County of San Bernardino received a disbursement from the United States Department of Treasury of money associated with the Coronavirus Local Fiscal Recover Fund (CLFRF) for Local Governments under Section 603(a) which states some funding may be transferred to other public entities for certain ARPA purposes.

On February 8, 2022, the County Board of Supervisors and the San Bernardino County Fire Protection District have entered into an agreement regarding the transfer of ARPA CLFRF, which may be utilized by CONFIRE for Emergency Communications Nurse System (ECNS) expenditures as follows:

Description	Amount
Salaries, Wages and Benefits	1,311,159
Purchased Services	580,421
Information Technology	145,920
Rents/Utilities	27,000
Supplies	7,000
Travel and Training	8,500
Marketing/Public Relations	20,000
Total Expenditures	\$2,100,000

The implementation of the ECNS program occurred December 21, 2020 through a contractual agreement with Regional Emergency Medical Services Agency (REMSA) to provided California licensed nurses who were EMD trained in LowCode. As an accredited center for Emergency Medical Dispatch, Consolidated Fire Agencies (CONFIRE) has the ability to operate its Emergency Medical Dispatch (EMD) program to incorporate a nurse element. This allows for the further screening of certain low acuity calls that can assist in identifying potential COVID-19 or other communicable-disease cases and direct them to appropriate treatment or transportation options. Utilizing nurses with CONFIRE’s expanded dispatch capabilities will ensure that patients get to the correct treatment site. This proactive approach of installing nurses in the dispatch center provides for the appropriate care and safety measures for all involved. The ARPA CLFRF funds will allow CONFIRE to hire nurses and expand the program to provide 24-hour coverage, 7 days a week including additional staffing for peak periods of high call volume.

The term period for the ARPA CLFRF grant is February 8, 2022 through December 31, 2024 and not to exceed the amount of \$2,100,000.

FISCAL IMPACTS

Approval of this item will increase the budget in CONFIRE’s General Reserve Fund (5010) in the amount of \$2,100,00. This project will be initially paid from General Reserves (5010) and reimbursed by the ARPA CLFRF funding through the San Bernardino County Fire Protection District.

ATTACHMENTS: FY21-22 Fund 2010 Budget Adjustment

Contract Number

SAP Number

San Bernardino County Fire Protection District

Department Contract Representative	Cory Nelson
Telephone Number	(909) 387-5779
Contractor	Consolidated Fire Agencies (CONFIRE) DUNS No. 106524809
Contractor Representative	Art Andres
Telephone Number	356-2377
Contract Term	February 8, 2022 through December 31, 2024
Original Contract Amount	\$2,100,000
Amendment Amount	
Total Contract Amount	
Cost Center	

AGREEMENT BETWEEN THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND CONFIRE RELATED TO THE AMERICAN RESCUE PLAN ACT AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND

WHEREAS, on March 4, 2020, the State of California declared a state of emergency as a result of the Coronavirus Disease 2019 (COVID-19) outbreak and on March 13, 2020, by Proclamation 9994, the President declared a national emergency concerning the COVID-19 pandemic. The COVID-19 pandemic continues to cause significant risk to the public health and safety of the Nation; and

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. The law is intended to combat the COVID-19 pandemic, including the public health and economic impacts; and

WHEREAS, pursuant to Section 9901 of the ARPA, San Bernardino County (County) received a disbursement from the United States Department of the Treasury of money associated with the Coronavirus Local Fiscal Recovery Fund (CLFRF) for Local Governments under Section 603(a), some of which may be transferred to other public entities for certain ARPA purposes; and

WHEREAS, County agreed to comply with the U.S. Department of the Treasury Coronavirus State Fiscal Recovery Fund Award Terms and Conditions (Terms and Conditions) identified in the U.S. Department of the Treasury and San Bernardino County agreement (OMB Approved No. 1505-0271) (U.S. Department of the Treasury Agreement), which is on file with the County and incorporated herein by this reference; and

WHEREAS, the Assistance Listing Number (ALN)/Federal Assistance Identification Number (FAIN) for the ARPA CLFRF is 21.027/SLT-0628 respectively; and

WHEREAS, the ARPA provides that payments from the CLFRF may be used for the following: i) to respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; ii) to respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work; iii) for the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; or iv) to make necessary investments in water, sewer, or broadband infrastructure; funding provided under ARPA must be obligated by December 31, 2024 and expended by December 31, 2026; and

WHEREAS, on February 8, 2022, the Board of Supervisors for the County and the Board of Directors for the San Bernardino County Fire Protection District (SBCFPD) are expected to enter into an agreement regarding the transfer of ARPA CLFRF dollars to SBCFPD, which may be utilized for Consolidated Fire Agencies (CONFIRE) expenditures identified in Exhibit “A,” in order to provide COVID-19 emergency response to the residents of the County and SBCFPD, which is a condition precedent to this Agreement.

NOW, THEREFORE, in consideration of the above, SBCFPD and CONFIRE agree as follows:

1. The ARPA CLFRF.

This Agreement applies to an amount not to exceed \$2,100,000 ARPA CLFRF transferred to SBCFPD (“Funds”), which the County acknowledged and agreed that SBCFPD may transfer to CONFIRE for expenditures identified in Exhibit “A” to this Agreement, which is attached here and incorporated herein by this reference.

A. Disbursement of Funds:

- i. SBCFPD agrees, upon receipt and SBCFPD approval of an invoice from CONFIRE for expenditures identified in Exhibit “A” to this Agreement (“Reimbursement”), to transfer Funds to cover the invoice. SBCFPD will make a good faith effort to reimburse CONFIRE for invoices approved for reimbursement within thirty (30) days of receipt of an invoice.
- ii. CONFIRE understands and agrees as follows:
 - a. The use of Funds transferred by SBCFPD shall be used only for expenditures identified in Exhibit “A” to this Agreement and that such expenditures: i) respond to the public health emergency with respect to COVID–19 or its negative economic impacts; and ii) were incurred during the period that begins February 8, 2022, and will end December 31, 2024. For purposes of this Agreement and pursuant to federal guidance, expended or obligated costs are costs incurred by CONFIRE during the time period referenced above that are allowable for reimbursement. A

cost obligated by CONFIRE as of December 31, 2024, must be expended by December 31, 2026 to meet the eligible costs timeframe as defined by the U.S. Department of the Treasury.

- b. The Funds cannot be used: i) as a revenue replacement for lower than expected tax or other revenue collections; ii) for expenditures for which CONFIRE has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense; or iii) as a deposit into any pension fund.
- c. CONFIRE shall prepare and submit to SBCFPD an invoice, on a monthly basis, for reimbursement to cover expenditures identified in Exhibit "A" to this Agreement that also satisfy Paragraph(s) 1.A.ii.a and 1.A.ii.b., above.
- d. If CONFIRE has insufficient cash to cover the expenditure, a prepayment may be requested from SBCFPD. Such prepayment shall not exceed the amount of the invoice or invoices that have been submitted to SBCFPD for reimbursement. The request for a prepayment must include CONFIRE's current cash balance in their Operations Fund, a copy of the invoice or invoices that have been approved for payment, and a memo/letter requesting such prepayment and the justification for the request signed by the Director and addressed to SBCFPD's Fire Chief. Any prepayment must be approved by SBCFPD's Fire Chief, in SBCFPD's Fire Chief's sole discretion. It is understood that prepayments will only be considered due to insufficient cash and are at the complete discretion of SBCFPD.
- e. CONFIRE shall establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) to support CONFIRE's requests for reimbursement which segregate and accumulate expenditures of CONFIRE covered by Exhibit "A" to this Agreement and produce monthly reports which clearly identify reimbursable costs and other allowable expenditures by CONFIRE. CONFIRE shall provide a monthly report of expenditures under this Agreement no later than the 15th day of the following month.
- f. In addition to the reporting requirements in Paragraph 1.A.ii.e, above, CONFIRE shall provide SBCFPD a quarterly report of actual expenditures reimbursed to date under this Agreement and estimated cash expenditures covered by Exhibit "A" to this Agreement through December 31, 2024 and/or December 31, 2026, whichever is applicable.
- g. CONFIRE shall retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with Section 200.334 Retention requirements for records of 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Such documentation shall be produced to SBCFPD upon request and may be subject to audit. Unless otherwise provided by Federal or State law (whichever is the most restrictive), CONFIRE shall maintain all documentation connected with its performance under this Agreement for a minimum of five (5) years from the date of the last payment made by SBCFPD or until audit resolution is achieved, whichever is later, and to make all such supporting information available for inspection and audit by representatives of SBCFPD, the County, the State or the United States Government during normal business hours at CONFIRE.
- h. CONFIRE shall cooperate in having an audit completed by SBCFPD, at SBCFPD's option and expense. Any audit required by the ARPA will be completed by CONFIRE, at CONFIRE's expense. CONFIRE shall rep

to SBCFPD any reimbursement for Funds that are determined by an audit to be unallowable under the ARPA within the time period required by the ARPA, but no later than one hundred twenty (120) days of CONFIRE receiving notice of audit findings, which time shall include an opportunity for CONFIRE to respond to and/or resolve the findings. Should the findings not be otherwise resolved and CONFIRE fails to reimburse moneys due SBCFPD within one hundred twenty (120) days of audit findings, or within such other period as may be agreed between both parties or required by the ARPA, SBCFPD reserves the right to withhold future payments due CONFIRE from any source under SBCFPD's control.

- i. In the event that: i) an audit is conducted by CONFIRE, the County, SBCFPD or an outside entity responsible for auditing agencies that received money through the ARPA; and ii) Funds approved by SBCFPD and disbursed to CONFIRE are determined to be ineligible, CONFIRE shall be responsible for refunding those ineligible Funds.

B. Reduction of Funds

- i. SBCFPD, through its Chief Executive Officer (CEO), in the CEO's sole discretion, reserves the right to reduce the transfer amount identified in this Agreement with ten (10) days advance written notice provided to CONFIRE.
- ii. Such reduction, shall be based on: i) CONFIRE's estimated cash expenditures as listed in their quarterly reports through December 31st of each year; or ii) a later determination by the United States Department of the Treasury, County, or SBCFPD that the expenditures identified in Exhibit "A" to this Agreement are ineligible for ARPA funding.

C. Both SBCFPD and CONFIRE agree to comply with any and all ARPA requirements, as well as any and all applicable County, SBCFPD, State, and Federal laws, regulations, policies and procedures pertaining to the funding described in this Agreement. CONFIRE agrees to comply with the Terms and Conditions applicable to County as identified in the U.S. Department of the Treasury Agreement. Therefore, for purposes of this Agreement, the term "Recipient" in the U.S. Department of the Treasury Agreement Terms and Conditions shall mean CONFIRE. SBCFPD and CONFIRE shall comply with 2 CFR Part 200, including, but not limited to 2 CFR 200.303 (internal control), 200.331 thru 200.333 (subrecipient monitoring and management), and subpart F (audit). The use of funds must also adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure. Any funds expended by CONFIRE or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to SBCFPD. SBCFPD and CONFIRE also agree that as additional federal guidance becomes available, a contract amendment to this Agreement may become necessary.

2. This Agreement may be terminated by SBCFPD, through SBCFPD's CEO, for any reason, with a thirty (30) day written notice to CONFIRE of termination. Upon such termination, payment will be made to CONFIRE for the expenses reasonably incurred prior to the effective date of termination. This Agreement may also be terminated immediately by SBCFPD in the event of a breach of the Agreement terms by CONFIRE. In such event, SBCFPD shall be entitled to pursue any available remedies authorized by law or regulations.
3. This Agreement is from the Effective Date defined in Paragraph 10 through December 31, 2024. **SBCFPD shall only reimburse costs incurred and expended through the dates identified in Exhibit "A."** Paragraph 1.A.ii.a., b., e., g., h., i., Paragraph 1.C., and Paragraphs 4 and 5 shall survive the termination of this Agreement. The costs to be reimbursed under t

Agreement do not include Research and Development as defined in 2 CFR 200.1, nor do include indirect costs.

- 4. SBCFPD agrees to indemnify, defend (with counsel reasonably approved by CONFIRE) and hold harmless CONFIRE and its officers, employees, agents, and volunteers from any and all claims, actions or losses, damages, and/or liability resulting from SBCFPD’s negligent acts or omissions which arise from SBCFPD’s performance of its obligations under this Agreement.

CONFIRE agrees to indemnify, defend (with counsel reasonably approved by SBCFPD), and hold harmless SBCFPD and its officers, employees, agents, and volunteers from any and all claims, actions or losses, damages, and/or liability resulting from CONFIRE’s negligent acts or omissions which arise from CONFIRE’s performance of its obligations under this Agreement.

In the event SBCFPD and/or CONFIRE is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under the Agreement, SBCFPD and/or CONFIRE shall indemnify the other to the extent of its comparative fault.

- 5. CONFIRE agrees to provide insurance set forth in accordance with the requirements herein. If CONFIRE uses existing coverage to comply with these requirements and that coverage does not meet the specified requirements, the CONFIRE agrees to amend, supplement or endorse the existing coverage to do so.

Without in anyway affecting the indemnity herein provided and in addition thereto, the CONFIRE shall secure and maintain throughout the contract term the following types of insurance with limits as shown:

- A. Workers’ Compensation/Employer’s Liability – A program of Workers’ Compensation insurance or a state-approved, self-insurance program in an amount and form to meet all applicable requirements of the Labor Code of the State of California, including Employer’s Liability with \$250,000 limits covering all persons including volunteers providing services on behalf of the CONFIRE and all risks to such persons under this contract.

If CONFIRE has no employees, it may certify or warrant to the SBCFPD that it does not currently have any employees or individuals who are defined as “employees” under the Labor Code and the requirement for Workers’ Compensation coverage will be waived by the SBCFPD’s Director of Risk Management.

With respect to Contractors that are non-profit corporations organized under California or Federal law, volunteers for such entities are required to be covered by Workers’ Compensation insurance.

- B. Commercial/General Liability Insurance – CONFIRE shall carry General Liability Insurance covering all operations performed by or on behalf of CONFIRE providing coverage for bodily injury and property damage with a combined single limit of not less than one million dollars (\$1,000,000), per occurrence. The policy coverage shall include:
 - a. Premises operations and mobile equipment.
 - b. Products and completed operations.
 - c. Broad form property damage (including completed operations).
 - d. Explosion, collapse and underground hazards.
 - e. Personal injury.

- f. Contractual liability.
- g. \$2,000,000 general aggregate limit.

- C. Automobile Liability Insurance – Primary insurance coverage shall be written on ISO Business Auto coverage form for all owned, hired and non-owned automobiles or symbol 1 (any auto). The policy shall have a combined single limit of not less than one million dollars (\$1,000,000) for bodily injury and property damage, per occurrence.

If CONFIRE is transporting one or more non-employee passengers in performance of contract services, the automobile liability policy shall have a combined single limit of two million dollars (\$2,000,000) for bodily injury and property damage per occurrence.

If CONFIRE owns no autos, a non-owned auto endorsement to the General Liability policy described above is acceptable.

- D. Umbrella Liability Insurance – An umbrella (over primary) or excess policy may be used to comply with limits or other primary coverage requirements. When used, the umbrella policy shall apply to bodily injury/property damage, personal injury/advertising injury and shall include a “dropdown” provision providing primary coverage for any liability not covered by the primary policy. The coverage shall also apply to automobile liability.

- E. Cyber Liability Insurance - Cyber Liability Insurance with limits of no less than \$1,000,000 for each occurrence or event with an annual aggregate of \$2,000,000 covering privacy violations, information theft, damage to or destruction of electronic information, intentional and/or unintentional release of private information, alteration of electronic information, extortion and network security. The policy shall protect the involved SBCFPD entities and cover breach response cost as well as regulatory fines and penalties.

- F. Additional Insured
All policies, except for Worker’s Compensation, Errors and Omissions and Professional Liability policies shall contain additional endorsements naming the SBCFPD/County and its officers, employees, agents and volunteers as additional named insured with respect to liabilities arising out of the performance of services hereunder. The additional insured endorsements shall not limit the scope of coverage for the SBCFPD/County to vicarious liability but shall allow coverage for the SBCFPD/County to the full extent provided by the policy. Such additional insured coverage shall be at least as broad as Additional Insured (Form B) endorsement form ISO, CG 2010.11 85.

- G. Waiver of Subrogation Rights
CONFIRE shall require the carriers of required coverages to waive all rights of subrogation against the SBCFPD/County, its officers, employees, agents, volunteers, contractors and subcontractors. All general or auto liability insurance coverage provided shall not prohibit CONFIRE and CONFIRE’s employees or agents from waiving the right of subrogation prior to a loss or claim. CONFIRE hereby waives all rights of subrogation against the SBCFPD/County.

- H. Policies Primary and Non-Contributory
All policies required herein are to be primary and non-contributory with any insurance or self-insurance programs carried or administered by the SBCFPD/County.

- I. Severability of Interests

CONFIRE agrees to ensure that coverage provided to meet these requirements applicable separately to each insured and there will be no cross liability exclusions that preclude coverage for suits between CONFIRE and the SBCFPD/County or between the SBCFPD/County and any other insured or additional insured under the policy.

J. Proof of Coverage

CONFIRE shall furnish Certificates of Insurance to the Department administering the Agreement evidencing the insurance coverage at the time the Agreement is executed, additional endorsements, as required shall be provided prior to the commencement of performance of services hereunder, which certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days written notice to the Department, and CONFIRE shall maintain such insurance from the time CONFIRE commences performance of services hereunder until the completion of such services. Within fifteen (15) days of the commencement of this Agreement, CONFIRE shall furnish a copy of the Declaration page for all applicable policies and will provide complete certified copies of the policies and endorsements immediately upon request.

K. Acceptability of Insurance Carrier

Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum "Best" Insurance Guide rating of "A- VII".

L. Deductibles and Self-Insured Retention

Any and all deductibles or self-insured retentions in excess of \$10,000 shall be declared to and approved by Risk Management.

M. Failure to Procure Coverage

In the event that any policy of insurance required under this Agreement does not comply with the requirements, is not procured, or is canceled and not replaced, the SBCFPD/County has the right but not the obligation or duty to cancel the Agreement or obtain insurance if it deems necessary and any premiums paid by the SBCFPD/County will be promptly reimbursed by CONFIRE or SBCFPD/County payments to CONFIRE will be reduced to pay for SBCFPD/County purchased insurance.

N. Insurance Review

Insurance requirements are subject to periodic review by the SBCFPD/County. The Director of Risk Management or designee is authorized, but not required, to reduce, waive or suspend any insurance requirements whenever Risk Management determines that any of the required insurance is not available, is unreasonably priced, or is not needed to protect the interests of the SBCFPD/County. In addition, if the Department of Risk Management determines that heretofore unreasonably priced or unavailable types of insurance coverage or coverage limits become reasonably priced or available, the Director of Risk Management or designee is authorized, but not required, to change the above insurance requirements to require additional types of insurance coverage or higher coverage limits, provided that any such change is reasonable in light of past claims against the SBCFPD/County, inflation, or any other item reasonably related to the SBCFPD/County's risk.

Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. CONFIRE agrees to execute any such amendment within thirty (30) days of receipt.

Any failure, actual or alleged, on the part of the SBCFPD/County to monitor or enforce compliance with any of the insurance and indemnification requirements will not be deemed as a waiver of any rights on the part of the SBCFPD/County.

6. This Agreement shall be governed by the laws of the State of California. The parties acknowledge and agree that this Agreement was entered into and intended to be performed in San Bernardino County, California. The parties agree that the venue of any action or claim brought by any party to this Agreement will be the Superior Court of California, San Bernardino County, San Bernardino District. Each party hereby waives any law or rule of the court, which would allow them to request or demand a change of venue. If any action or claim concerning this Agreement is brought by any third-party and filed in another venue, the parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of California, San Bernardino County, San Bernardino District
7. During the term of the Agreement, CONFIRE shall not discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, sexual orientation, age, or military and veteran status. CONFIRE shall comply with Executive Orders 11246, 11375, 11625, 12138, 12432, 12250, 13672, Title VI and Title VII of the Civil Rights Act of 1964, the California Fair Employment and Housing Act and other applicable Federal, State and County laws and regulations and policies relating to equal employment and contracting opportunities, including laws and regulations hereafter enacted.
8. CONFIRE certifies that neither it nor its principals or subcontracts is presently disbarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. (See the following United States General Services Administration's System for Award Management website <https://www.sam.gov>). Any contracts funded by this Agreement shall be with vendors that meet this certification.
9. If any word, phrase, clause, sentence, paragraph, section, article, part or portion of this Agreement is or shall be invalid for any reason, the same shall be deemed severable from the remainder hereof and shall in no way affect or impair the validity of this Agreement or any other portion thereof.
10. The recitals of this Agreement are incorporated into the body of this Agreement by this reference.
11. This Agreement shall take effect on the date it is signed and approved by authorized representatives of both SBCFPD and CONFIRE (Effective Date).
12. Time is of the essence for each and every provision of this Agreement.
13. Since the parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any party.
14. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given

or performed by a party shall give the other party any contractual rights by custom, estoppel or otherwise.

15. Nothing contained in this Agreement shall be construed as a relinquishment of any rights now held by SBCFPD or CONFIRE.
16. Without the prior written consent of the County, the Agreement is not assignable by SBCFPD either in whole or in part.
17. If any legal action is instituted to enforce any party's rights hereunder, each party shall bear its own costs and attorney fees, regardless of who is the prevailing party. This paragraph shall not apply to those costs and attorney fees directly arising from a third-party legal action against a party hereto and payable under Indemnification and Insurance Requirements.
18. This Agreement and other documents incorporated herein, represents the final, complete and exclusive agreement between the parties hereto. Any prior agreement, promises, negotiations or representations relating to the subject matter of this Agreement not expressly set forth herein are of no force or effect. This Agreement is executed without reliance upon any promise, warranty or representation by any party or any representative of any party other than those expressly contained herein. Each party has carefully read this Agreement and signs the same of its own free will.
19. This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.
20. CONFIRE and its sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.
21. Any publications produced with funds from this award must display the following language: *"This project [is being] [was] supported, in whole or in part, by federal award number SLT-0628 awarded to County of San Bernardino by the U.S. Department of the Treasury."*
22. In accordance with 41 U.S.C. § 4712, CONFIRE may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health, safety, or the environment, or a substantial and specific danger to public interest.

health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant. Item 2.

The list of persons and entities referenced in the paragraph above includes the following: i) a member of Congress or a representative of a committee of Congress; ii) an Inspector General; iii) the Government Accountability Office; iv) a Treasury employee responsible for contract or grant oversight or management; v) an authorized official of the Department of Justice or other law enforcement agency; vi) a court or grand jury; or vii) a management official or other employee of the County, SBCFD, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct. CONFIRE shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

23. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), SBCFPD encourages CONFIRE to adopt and enforce on-the-job seat belt policies and programs for their employees when operating entity-owned, rented or personally owned vehicles.
24. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), SBCFD encourages CONFIRE to adopt and enforce policies that ban text messaging while driving.

IN WITNESS WHEREOF, the San Bernardino County Fire Protection District and CONFIRE have each caused this Agreement to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

CONSOLIDATED FIRE AGENCIES

▶ _____
Curt Hagman, Chairman, Board of Directors

▶ _____

Dated: _____

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell, Secretary

By _____
Deputy

FOR COUNTY USE ONLY

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

▶ _____
Scott Runyan, Supervising Deputy County Counsel

▶ _____

▶ _____

Date _____

Date _____

Date _____

Exhibit "A"

Scope of Expenditures

- The following is the scope of expenditures to be funded by the American Rescue Plan Act of 2021 (ARPA) Coronavirus Local Fiscal Recovery Fund (CLFRF) received by San Bernardino County:

The following scope of expenditures supports the regional response to the current COVID-19 pandemic:

- Emergency Communication Nurse System (Nurse Triage Program):** As an accredited center for Emergency Medical Dispatch, Consolidated Fire Agencies (CONFIRE) has the ability to operate its Emergency Medical Dispatch (EMD) program that incorporates a nurse element that allows for the further screening of certain calls that can assist in identifying potential COVID-19 or other communicable-disease cases and directing them to appropriate treatment and transportation options. Utilizing nurses with CONFIRE's expanded dispatch capabilities will ensure that patients get to the correct treatment site. This proactive approach of installing nurses in the dispatch center provides for the appropriate care and safety measures for all involved.

The above program will enable CONFIRE to respond to the COVID-19 pandemic.

The use of ARPA funds for this program is permissible as the costs for CONFIRE:

- respond to the public health emergency with respect to COVID-19 or its negative economic impacts; and
 - were incurred during the period that begins February 8, 2022, and ends December 31, 2024.
- Not-to-exceed amount of expenditures described in 1, above, incurred or obligated during the period of February 8, 2022, through December 31, 2024 is \$2,100,000.

- The following is the list of projected expenditures that will be funded by the ARPA CLFRF and CONFIRE confirms each of these expenditures satisfy the findings in 1, above:

Salaries, Wages and Benefits	\$1,311,159
Purchased Services	\$580,421
Information Technology	\$145,920
Rents/Utilities	\$27,000
Supplies	\$7,000
Travel and Training	\$8,500
Marketing/Public Relations	\$20,000
Total Expenditures	\$2,100,000

CONFIRE JPA
5010 - General Reserve Fund
FY 2021-2022


Revenue	Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
5010 General Reserve Fund Balance			-		-
Use of Fund Balance	453,000	1,118,000	1,571,000		1,571,000
Transfers from 5019 (June)	825,663		825,663		825,663
5010 Grant Fund			-		-
CARES Act (CAD to CAD)	220,000	150,000	370,000		370,000
CARES Act (ECNS)	83,000	312,784	395,784		395,784
CARES Act (Regional Upgrades)	160,000	47,869	207,869		207,869
State 911			-		-
ARPA			-	2,100,000	2,100,000
			-		-
TOTAL REVENUE	\$ 1,741,663	\$ 1,628,653	\$ 3,370,316	\$ 2,100,000	\$ 5,470,316
Expenditures	Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
1010 Salaries and Benefits			-		-
ECNS Staff			-	1,311,159	1,311,159
2115 COMPUTER SOFTWARE			-		-
EMD Optimization (ECNS) Project	220,000		220,000		220,000
CAD Projects	150,000		150,000		150,000
First Due		118,000	118,000		118,000
2116 Grant Funded Projects			-		-
Refresh NICE 911 Voice recording log system.	160,000		160,000		160,000
Server KVM Switch	2,000		2,000		2,000
Vxrail to FX2 Storage	89,000		89,000		89,000
CAD to CAD		150,000	150,000		150,000
Regional Upgrades		47,869	47,869		47,869
ECNS		312,784	312,784	145,920	458,704
2303 Program Supplies			-		-
ECNS Supplies	-		-	7,000	7,000
2419 Real Estate Services			-		-
ECNS Rent/Utilities			-	27,000	27,000
2445 OTHER PROF SERVICES			-		-
MIS Project Consulting Services	100,000		100,000		100,000
Technology Master Plan	5,000		5,000		5,000
ECNS Consultants			-	580,421	580,421
ECNS Marketing/Public Relations			-	20,000	20,000
2870 GENERAL MAINT - STRUCT			-		-
Dispatch Floor Improvements	20,000		20,000		20,000
Building Improvements	20,000		20,000		20,000
Office Space	150,000		150,000		150,000
2941 CONF/TRNG/SEMINAR FEES			-		-
ECNS Staff			-	2,000	2,000
2942 HOTEL			-		-
ECNS Staff			-	3,000	3,000
2943 MEALS			-		-
ECNS Staff			-	500	500
2945 AIR TRAVEL			-		-
ECNS Staff			-	2,500	2,500
2946 OTHER TRAVEL			-		-

ECNS Staff			-	500	500
4090 ACCUM RESERVE			-		-
9999 Transfers from 5019 (June)	825,663		825,663		825,663
4600 General Reserves			-		-
6005 General Reserve		1,000,000	1,000,000		1,000,000
TOTAL EXPENDITURES	\$ 1,741,663	\$ 1,628,653	\$ 3,370,316	\$ 2,100,000	\$ 5,470,316

CONFIRE Billable Incidents

Period: 01/01/2021 thru 12/31/2021

Jurisdiction	# of Incidents	% of Total
San Bernardino County	129,881	53.40%
VictorvilleFD	24,367	10.02%
RanchoCucamonga	17,069	7.02%
ChinoValleyFD	13,108	5.39%
AppleValley	12,916	5.31%
Rialto	11,332	4.66%
Redlands	11,142	4.58%
Colton	7,283	2.99%
MontclairFD	4,556	1.87%
Loma Linda	4,174	1.72%
Big Bear Fire	4,055	1.67%
San Manuel FD	1,739	0.71%
Running Springs	669	0.28%
Baker Ambulance	654	0.27%
Road Department	298	0.12%
XBO	1	0.00%
Total	243,244	100%
BDC Division	# of Incidents	% of Total
East Valley	42,720	32.89%
Fontana	20,382	15.69%
Valley	17,973	13.84%
Hesperia	12,913	9.94%
North Desert	12,647	9.74%
South Desert	12,475	9.60%
Mountain	5,366	4.13%
Adelanto	5,176	3.99%
Hazmat	229	0.18%
Total	129,881	100%



Summary
 CONFIRE/Comm Center
 1743 W Miro Way
 Rialto, CA 92376
 County: San Bernardino
 Year: 2021

From: 1/1/2021
 To: 12/31/2021
 Period: Month
 Group: All
 Call Type: Include Abandoned
 Abandoned Filters:

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency y Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-21	19569	65	19634	0.33%	14978	989	15967	20246	9203	2303	31752	67353	100
Feb-21	15820	65	15345	0.42%	13030	938	13968	16156	8140	1809	26105	55418	98.5
Mar-21	16681	140	16821	0.83%	14960	1119	16079	17013	11824	2652	30949	63849	117.7
Apr-21	17849	256	18105	1.41%	15340	1384	16724	17531	10412	2169	30112	64941	95.8
May-21	18145	89	18234	0.49%	15610	1157	16767	19789	10260	2130	32179	67180	96.3
Jun-21	18607	85	18692	0.45%	14939	1398	16337	19490	9404	2224	31118	66147	98.3
Jul-21	20322	108	20430	0.53%	16337	1422	17759	20744	9970	2947	33661	71850	96.7
Aug-21	20051	105	20156	0.52%	14270	1078	15348	19463	10345	1626	31434	66938	102.7
Sep-21	18267	68	18335	0.37%	12939	830	13769	17704	10503	425	28632	60736	103.3
Oct-21	17606	46	17652	0.26%	13564	821	14385	17995	9123	884	28002	60039	102.1
Nov-21	18143	64	18207	0.35%	12690	735	13425	18226	9033	884	28143	59775	99.2
Dec-21	18937	7860	26797	29.33%	13247	592	13839	17251	6650	351	24252	64888	100
2021 Totals	219457	8951	228408	3.92%	171904	12463	184367	221608	114327	20404	356339	769114	100.8
2020 Totals	210635	921	211556	0.44%	156032	7843	163875	210147	140893	9142	360184	735615	100.3



PSAP Answer Time

CONFIRE/Comm Center
 1743 W Miro Way
 Rialto, CA 92376 County: San Bernardino

From: 1/1/2021
 To: 12/31/2021
 Period Group: Month
 Time Group: 60 Minute
 Time Block: 00:00 - 23:59
 Call Type: 911 Calls

Month - Year: 1/1/2021 - 12/31/2021
 Agency Affiliation: Fire

Call Hour	Answer Times In Seconds								Total
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+		
January 2021 Total	17,242	962	520	613	203	91	3	19,634	
% answer time ≤ 10 seconds	87.82%	4.90%	2.65%	3.12%	1.03%	0.46%	0.02%	100.00%	
% answer time ≤ 15 seconds	92.72%								
% answer time ≤ 40 seconds	98.49%								
February 2021 Total	13,431	779	391	474	172	93	5	15,345	
% answer time ≤ 10 seconds	87.53%	5.08%	2.55%	3.09%	1.12%	0.61%	0.03%	100.00%	
% answer time ≤ 15 seconds	92.60%								
% answer time ≤ 40 seconds	98.24%								
March 2021 Total	14,942	768	452	430	145	78	6	16,821	
% answer time ≤ 10 seconds	88.83%	4.57%	2.69%	2.56%	0.88%	0.46%	0.04%	100.00%	
% answer time ≤ 15 seconds	93.40%								
% answer time ≤ 40 seconds	98.64%								
April 2021 Total	15,519	992	531	639	216	176	32	18,105	
% answer time ≤ 10 seconds	85.72%	5.48%	2.93%	3.53%	1.19%	0.97%	0.18%	100.00%	
% answer time ≤ 15 seconds	91.20%								
% answer time ≤ 40 seconds	97.66%								
May 2021 Total	15,477	1,017	548	786	249	138	19	18,234	
% answer time ≤ 10 seconds	84.88%	5.58%	3.01%	4.31%	1.37%	0.76%	0.10%	100.00%	
% answer time ≤ 15 seconds	90.46%								
% answer time ≤ 40 seconds	97.77%								
June 2021 Total	15,019	1,225	741	1,038	435	213	20	18,692	
% answer time ≤ 10 seconds	80.35%	6.55%	3.96%	5.58%	2.33%	1.14%	0.11%	100.00%	
% answer time ≤ 15 seconds	86.90%								
% answer time ≤ 40 seconds	96.43%								
July 2021 Total	15,945	1,550	898	1,212	512	281	32	20,430	
% answer time ≤ 10 seconds	78.05%	7.59%	4.40%	5.93%	2.51%	1.38%	0.16%	100.00%	
% answer time ≤ 15 seconds	85.63%								
% answer time ≤ 40 seconds	95.96%								
August 2021 Total	15,559	1,381	907	1,388	535	346	42	20,156	
% answer time ≤ 10 seconds	77.19%	6.85%	4.50%	6.88%	2.65%	1.72%	0.21%	100.00%	
% answer time ≤ 15 seconds	84.04%								
% answer time ≤ 40 seconds	95.42%								
September 2021 Total	15,027	790	581	1,169	421	302	45	18,335	
% answer time ≤ 10 seconds	81.96%	4.31%	3.17%	6.38%	2.30%	1.65%	0.25%	100.00%	
% answer time ≤ 15 seconds	86.27%								
% answer time ≤ 40 seconds	95.81%								
October 2021 Total	14,761	892	510	964	391	288	46	17,652	
% answer time ≤ 10 seconds	83.62%	3.92%	2.89%	5.46%	2.22%	1.83%	0.26%	100.00%	
% answer time ≤ 15 seconds	87.54%								
% answer time ≤ 40 seconds	95.89%								
November 2021 Total	15,276	753	497	1,013	374	251	43	18,207	
% answer time ≤ 10 seconds	83.90%	4.14%	2.73%	5.56%	2.05%	1.38%	0.24%	100.00%	
% answer time ≤ 15 seconds	88.04%								
% answer time ≤ 40 seconds	96.33%								
December 2021 Total	24,350	664	459	782	302	210	30	26,797	
% answer time ≤ 10 seconds	90.87%	2.48%	1.71%	2.92%	1.13%	0.78%	0.11%	100.00%	
% answer time ≤ 15 seconds	93.35%								
% answer time ≤ 40 seconds	97.96%								
Year to Date 2021 Total	192,548	11,573	7,035	10,507	3,955	2,467	323	228,408	
% answer time ≤ 10 seconds	84.30%	5.07%	3.08%	4.60%	1.73%	1.08%	0.14%	100.00%	
% answer time ≤ 15 seconds	89.37%								
% answer time ≤ 40 seconds	97.05%								
Year to Date 2020 Total	181,048	12,065	6,634	7,536	2,703	1,449	121	211,556	
% answer time ≤ 10 seconds	85.58%	5.70%	3.14%	3.56%	1.28%	0.68%	0.06%	100.00%	
% answer time ≤ 15 seconds	91.28%								
% answer time ≤ 40 seconds	97.98%								

**CONFIRE****STAFF REPORT****DATE: April 21, 2022****FROM: Art Andres, Director
Yvette Calimlim, Business Management Analyst****TO: CONFIRE Board of Directors**

SUBJECT: FY2020-21 Single Audit Report for Federal Awards

RECOMMENDATION

Accept the Single Audit report on federal awards for the year ending June 30, 2021.

BACKGROUND

In accordance with Code of Federal Regulations (eCFR) 2 CFR Part 200 Subpart F regarding single audit, "non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with 2 CFR § 200.514 except when it elects to have a program-specific audit."

On January 17, 2019, California Office of Emergency Services (CalOES) approved the FY2018 Riverside UASI grant application and authorized CONFIRE commencement and expenditures in the amount of \$381,000 for the CAD-to-CAD project. The performance period was from September 1, 2018 to May 31, 2021. The amount spent in FY 2020-21 from this grant was \$358,445.

On July 14, 2020, the County of San Bernardino's Board of Supervisors approved Agreement 20-597 between San Bernardino County Fire Protection District (SBCFPD) and CONFIRE in the amount of \$2,071,000 authorizing the transfer of Coronavirus Aid, Relief and Economic Security (CARES) Act fund. The grant was used to cover costs associated with the acquisition of a Regional CAD to CAD Program, regional dispatch improvements, and implementation of the Nurse Triage Program in support of preparation, mitigation, response, and recovery efforts due to the COVID-19 pandemic. The original term was from July 14, 2020 to June 30, 2021. On June 22, 2021, the term was extended to December 31, 2021. The amount spent in FY 2020-21 from this grant was \$1,257,346.

On June 17, 2020, CONFIRE was approved for the FY2019 Homeland Security Grant Program (HSGP) in the amount of \$43,073 for the use of an automated voice dispatch system for the CAD-to-CAD project. The performance period is from July 1, 2020 to March 31, 2022. The amount spent in FY 2020-21 from this grant was \$43,073.

Total expenditures of all Federal Awards in Fiscal Year 2020-21 are \$1,658,864.

On February 2022, Rodgers, Anderson, Malody & Scott, LLP or RAMS, completed their audit of CONFIRE's major federal programs. As stated on the Summary of Auditor's Results of the Single Audit report, RAMS found no material weakness or deficiencies in CONFIRE's internal controls over financial reporting or major programs. RAMS reported that CONFIRE has no findings and has complied with all requirements.

FISCAL IMPACTS

Approval of this item will not result in the use of any additional CONFIRE funding. Adequate appropriation for auditing fees has been included in CONFIRE's 2021-22 budget.

ATTACHMENTS: FY20-21 Single Audit Report on Federal Awards

Consolidated Fire Agencies

Single Audit Report on Federal Awards

Year Ended June 30, 2021



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

**Consolidated Fire Agencies (CONFIRE)
Single Audit Report on Federal Awards
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**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING
STANDARDS**

Independent Auditor's Report

PARTNERS

Terry P. Shea, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Bradferd A. Welebir, CPA, MBA, CGMA
Jenny W. Liu, CPA, MST
Brenda L. Odle, CPA, MST (Partner Emeritus)

MANAGERS / STAFF

Gardenya Duran, CPA, CGMA
Brianna Schultz, CPA, CGMA
Seong-Hyea Lee, CPA, MBA
Evelyn Morentin-Barcena, CPA
Veronica Hernandez, CPA
Laura Arvizu, CPA
Xinlu Zoe Zhang, CPA, MSA
John Maldonado, CPA, MSA
Thao Le, CPA, MBA
Julia Rodriguez Fuentes, CPA, MSA

Board of Directors
Consolidated Fire Agencies (CONFIRE)
Rialto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of Consolidated Fire Agencies (the Agency), as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated November 18, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies.

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Audit Quality Center*

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Certified Public Accountants



Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 18, 2021



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REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

PARTNERS

Terry P. Shea, CPA
Scott W. Manno, CPA, CGMA
Leena Shanbhag, CPA, MST, CGMA
Bradferd A. Welebir, CPA, MBA, CGMA
Jenny W. Liu, CPA, MST
Brenda L. Odle, CPA, MST (Partner Emeritus)

Independent Auditor's Report

MANAGERS / STAFF

Gardenya Duran, CPA, CGMA
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To the Board of Directors
Consolidated Fire Agencies
Rialto, California

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Consolidated Fire Agencies' (CONFIRE's) compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on each of CONFIRE's major federal programs for the year ended June 30, 2021. CONFIRE's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, CONFIRE complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

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We are required to be independent of CONFIRE and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of CONFIRE's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to CONFIRE's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on CONFIRE's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about CONFIRE's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding CONFIRE's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of CONFIRE's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of CONFIRE's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the accompanying financial statements of the governmental activities and the General Fund of Consolidated Fire Agencies (CONFIRE) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise CONFIRE's basic financial statements. We issued our report thereon dated November 18, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. We have not performed any procedures with respect to the audited financial statements subsequent to November 18, 2021.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California

February 28, 2022 (except for our report on the Schedule of Expenditures of Federal Awards, for which the date is November 18, 2021)

**Consolidated Fire Agencies (CONFIRE)
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021**

Federal Grantor / Pass-through Grantor / Program or Cluster Title	Assistance Listing	Program Identification Number	Federal Expenditures	Amount Passed- through to Subrecipients
<u>U.S. Department of Homeland Security</u>				
Passed through the San Bernardino County Fire Protection District: Homeland Security Grant Program (2019)	97.067	2019-0035	\$ 43,073	\$ -
Passed through the City of Riverside: Urban Areas Security Initiative (2018)	97.067	2018-0054	<u>358,445</u>	<u>-</u>
Total - Assistance Listing 97.067			<u>401,518</u>	<u>-</u>
Total U.S. Department of Homeland Security			<u>401,518</u>	<u>-</u>
<u>U.S. Department of the Treasury</u>				
Passed through the San Bernardino County Fire Protection District: Coronavirus Relief Fund	21.019	SLT0117	<u>1,257,346</u>	<u>-</u>
Total - Assistance Listing 21.019			<u>1,257,346</u>	<u>-</u>
Total U.S. Department of the Treasury			<u>1,257,346</u>	<u>-</u>
Total Expenditures of Federal Awards			<u>\$ 1,658,864</u>	<u>\$ -</u>

See accompanying notes to the schedule of expenditures of federal awards.

Consolidated Fire Agencies (CONFIRE)
Notes to the Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (SEFA), includes the federal awards activity of the Consolidated Fire Agencies (CONFIRE) under federal programs of federal government for the year ended June 30, 2021. The information in this SEFA is presented in accordance with Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the SEFA presents only a selected portion of the operations of CONFIRE, it is not intended to and does not present the financial position, changes in net position or fund balance, or cash flows of CONFIRE. For the purposes of this schedule, federal financial assistance includes both federal financial assistances received directly from a federal agency, as well as federal funds received indirectly by CONFIRE from a nonfederal agency or other organization. Only that portion of program expenditures reimbursable with such federal funds are reported in the accompanying schedule. Program expenditures in excess of the maximum federal reimbursement authorized or the portion of the program expenditures that were funded with state, local or other non-federal funds are excluded from the accompanying schedule.

2. Summary of Significant Accounting Policies

Expenditures reported on the SEFA are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the SEFA, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

3. De Minimis Indirect Cost Rate

CONFIRE did not elect to use the 10-percent indirect cost rate allowed under the Uniform Guidance.

**Consolidated Fire Agencies (CONFIRE)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2021**

SECTION I: SUMMARY OF AUDIT RESULTS

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness identified?	_____	Yes	<u> X </u>	No
Significant deficiencies identified?	_____	Yes	<u> X </u>	None Reported
Noncompliance material to financial statements noted?	_____	Yes	<u> X </u>	No

Federal Awards

Internal control over major programs:

Material weakness identified?	_____	Yes	<u> X </u>	No
Significant deficiencies identified?	_____	Yes	<u> X </u>	None Reported

Type of auditor's report issued on compliance for major federal programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	_____	Yes	<u> X </u>	No
--	-------	-----	----------------------	----

Identification of major federal programs:

<u>Assistance Listing</u>	<u>Name of Federal Programs or Cluster</u>
21.019	Coronavirus Relief Fund

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?	_____	Yes	<u> X </u>	No
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**Consolidated Fire Agencies (CONFIRE)
Schedule of Findings and Questioned Costs
Year Ended June 30, 2021**

Section II: Financial Statement Findings

No findings to be reported.

Section III: Federal Awards Findings and Questioned Costs

No findings to be reported.

**Consolidated Fire Agencies (CONFIRE)
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2021**

No prior year findings to be reported.


CONFIRE

STAFF REPORT

DATE: April 21, 2021

**FROM: Art Andres, Director
Yvette Calimlim, Business Management Analyst**

TO: CONFIRE Board of Directors

**SUBJECT: FY21-22 Budget Adjustments for Communication Projects
and Consultant**

RECOMMENDATION

Approve the budget adjustment to increase appropriations and revenue in the amount of \$594,23 in the following funds:

- Equipment Reserve Fund (5009)
Increase appropriations in the in the amount of \$338,864 to settle recently completed projects as listed below:
 - 7 Motorola Vesta Remote Workstations for Valley Communications = \$256,632
 - 1 Motorola Vesta SMS Texting Solution = \$6,528
 - 7 Vesta Map Local Premium Install for Desert Communications = \$75,704
- General Reserve Fund (5010)
 - Reallocate \$250,000 committed EMD Optimization funds to Emergency Medical Services (EMS) Consultant.
 - Increase appropriations in the in the amount of \$255,372 to hire an EMS Consultant.

BACKGROUND

Fund (5009) - CPE Upgrade and Hesperia Expansion Projects

On June 25, 2019, the Administrative Committee approved a piggyback purchase off the CalOES Contract Number 4151-6 for: one (1) for Motorola/Vesta remote (seven (7) workstations), (\$256,632), and one (1) for Motorola/Vesta SMS Texting solution (\$6,784) to accommodate the parallel Call Processing Equipment (CPE) refresh project at the High Desert Government Center

(HDGC) in Hesperia from CONFIRE's Equipment Reserves (5009). Total cost of the project was \$263,416.

On April 28, 2020, the Ops Chiefs Committee updated the Administrative Committee on the Hesperia Expansion and requested approval of the Motorola/ Vesta proposal and contract for the Local Premium to be installed on seven (7) workstations at the HDGC. Total cost of the project is \$75,704 and was approved by the Administrative Committee.

The project was delayed due to the State vendor, Lumen, could not provide the proper equipment for circuit connections at both dispatch centers. This impact put the implementation of the project behind schedule for CONFIRE and San Bernardino County Sheriff.

On March 2021, the circuit connection was corrected and CalOES gave authorization for Frontier to get the project back on track.

The project Go Live date was on August 25, 2021 and the Project Acceptance Certificate was signed on October 27, 2021 stating the project is completed and operational.

The delay and completion of the project crossed over two fiscal years. The budget was not carried over to the current fiscal year. CONFIRE is requesting approval to increase the budget in Fund 5009 to settle the project costs. As March 31, 2022, the Equipment Reserve has a balance of \$2,461,009 specifically for CONFIRE's refresh or equipment purchases.

Fund (5010) – EMS Consultant

CONFIRE recently created an Emergency Medical Services (EMS) Division. The EMS Division allows for greater flexibility to embrace cooperative programs for dispatch of emergency medical services and related functions for the mutual benefit of the members of CONFIRE.

San Bernardino County is currently developing an RFP to submit to the State Emergency Medical Services Authority for approval relating to existing ambulance exclusive operating areas (EOAs). The intent is to award to a provider by November 2022. The compressed timeframes to meet deadlines required to apply to the County RFP along with the unique capability to provide the requested services require implementing a consulting contract. A firm would be retained to develop an RFP for a private ambulance partnership for the provision of advanced life support transport and respond to the San Bernardino County Ambulance RFP.

FISCAL IMPACTS

CONFIRE will fund the CPE Upgrade and Hesperia Expansion projects using the department's Equipment Reserve Fund (\$338,864) and the EMS Consultant out of the department's General Reserve Fund (\$255, 372).

ATTACHMENTS: FY21-22 Fund 2009 Budget Adjustment
 FY21-22 Fund 2010 Budget Adjustment

CONFIRE JPA
5009 - Equipment Reserve Fund
FY 2021-2022

Revenue	Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
5009 CONFIRE Equipment Replacement Fund Balance	54,405		54,405		54,405
CONFIRE Equipment Replacement	495,555	15,000	510,555	338,864	849,419
Agency Equipment Replacement (5009)	118,290		118,290		118,290
TOTAL REVENUE	\$ 668,250	\$ 15,000	\$ 683,250	\$ 338,864	\$ 1,022,114
Expenditures	Equipment Reserve (5009)				
2116 COMPUTER HARDWARE			-		-
Agency Replacement Equipment			-		-
Various Agency Equip Replacement	50,000		50,000		50,000
CONFIRE Refresh			-		-
CONFIRE Equipment Replacement	150,000		150,000		150,000
CONFIRE Desktop Refresh	22,000		22,000		22,000
Access Switch for Valley	10,000		10,000		10,000
Upgrade Access Point	90,000		90,000		90,000
Firewall Upgrade (Valley/Desert)	110,000		110,000		110,000
CAD Server (Backup)	30,000		30,000		30,000
Desktop KVM Switch	8,250		8,250		8,250
CAD Dispatch Workstation License	50,000		50,000		50,000
SQL License	20,000		20,000		20,000
Upgrade the ARCGIS (basic license to an advanced license)	10,000		10,000		10,000
Technology Upgrade Project			-		-
SolarWind Configuration/Upgrade	50,000		50,000		50,000
1 gig wavelength fiber link between Valley - Desert	18,000		18,000		18,000
Single Sign-on for CAD and AD	50,000		50,000		50,000
Motorola Vesta Remote Workstations for Valley			-	256,632	256,632
Motorola Vesta SMS Texting Solution			-	6,528	6,528
Vesta Map Local Premium Install for Desert			-	75,704	75,704
			-		-
2130 NON INVENTORIAL EQUIP			-		-
Chairs (New)		15,000	15,000		15,000
TOTAL EXPENDITURES	\$ 668,250	\$ 15,000	\$ 683,250	\$ 338,864	\$ 1,022,114

CONFIRE JPA
5010 - General Reserve Fund
FY 2021-2022

Revenue	General Reserve (5010)	General Reserve (5010) Grant Fund	Total Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
5010 General Reserve Fund Balance			-		-		
9970 Use of Fund Balance	453,000		453,000	118,000	571,000	255,372	826,372
9999 Transfers from 5019 (June)	825,663		825,663		825,663		825,663
5010 Grant Fund			-		-		-
CARES Act (CAD to CAD)			-	150,000	150,000		150,000
CARES Act (ECNS)		220,000	220,000	312,784	532,784		532,784
CARES Act (Regional Upgrades)		83,000	83,000	47,869	130,869		130,869
State 911		160,000	160,000		160,000		160,000
TOTAL REVENUE	\$ 1,278,663	\$ 463,000	\$ 1,741,663	\$ 628,653	\$ 2,370,316	\$ 255,372	\$ 2,625,688
Expenditures	General Reserve (5010)	General Reserve (5010) Grant Funded	Total Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
2115 COMPUTER SOFTWARE			-		-		-
EMD Optimization (ECNS) Project		220,000	220,000		220,000		220,000
CAD Projects	150,000		150,000		150,000		150,000
IE RCIP CAD to CAD			-	150,000	150,000		150,000
First Due			-	118,000	118,000		118,000
2116 COMPUTER HARDWARE			-		-		-
Grant Funded Projects			-		-		-
Refresh NICE 911 Voice recording log system.		160,000	160,000		160,000		160,000
Server KVM Switch	2,000		2,000		2,000		2,000
Vxrail to FX2 Storage	6,000	83,000	89,000		89,000		89,000
Equipment Upgrade				47,869	47,869		47,869
2445 OTHER PROF SERVICES			-		-		-
MIS Project Consulting Services	100,000		100,000		100,000		100,000
Technology Master Plan	5,000		5,000		5,000		5,000
Consulting			-	312,784	312,784		312,784
Legal			-		-		-
EMS Consultant						255,372	255,372
2870 GENERAL MAINT - STRUCT			-		-		-
Dispatch Floor Improvements	20,000		20,000		20,000		20,000
Building Improvements	20,000		20,000		20,000		20,000
Office Space	150,000		150,000		150,000		150,000
4090 Accum Reserve			-		-		-
9999 Transfers from 5019 (June)	825,663		825,663		825,663		825,663
9999 Transfers from 5019 (July)			-		-		-
TOTAL EXPENDITURES	\$ 1,278,663	\$ 463,000	\$ 1,741,663	\$ 628,653	\$ 2,370,316	\$ 255,372	\$ 2,625,688

CONFIRE JPA
5009 - Equipment Reserve Fund
FY 2021-2022

Revenue	Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
5009 CONFIRE Equipment Replacement Fund Balance	54,405		54,405		54,405
CONFIRE Equipment Replacement	495,555	15,000	510,555	338,864	849,419
Agency Equipment Replacement (5009)	118,290		118,290		118,290
TOTAL REVENUE	\$ 668,250	\$ 15,000	\$ 683,250	\$ 338,864	\$ 1,022,114
Expenditures	Equipment Reserve (5009)				
2116 COMPUTER HARDWARE			-		-
Agency Replacement Equipment			-		-
Various Agency Equip Replacement	50,000		50,000		50,000
CONFIRE Refresh			-		-
CONFIRE Equipment Replacement	150,000		150,000		150,000
CONFIRE Desktop Refresh	22,000		22,000		22,000
Access Switch for Valley	10,000		10,000		10,000
Upgrade Access Point	90,000		90,000		90,000
Firewall Upgrade (Valley/Desert)	110,000		110,000		110,000
CAD Server (Backup)	30,000		30,000		30,000
Desktop KVM Switch	8,250		8,250		8,250
CAD Dispatch Workstation License	50,000		50,000		50,000
SQL License	20,000		20,000		20,000
Upgrade the ARCGIS (basic license to an advanced license)	10,000		10,000		10,000
Technology Upgrade Project			-		-
SolarWind Configuration/Upgrade	50,000		50,000		50,000
1 gig wavelength fiber link between Valley - Desert	18,000		18,000		18,000
Single Sign-on for CAD and AD	50,000		50,000		50,000
Motorola Vesta Remote Workstations for Valley			-	256,632	256,632
Motorola Vesta SMS Texting Solution			-	6,528	6,528
Vesta Map Local Premium Install for Desert			-	75,704	75,704
			-		-
			-		-
2130 NON INVENTORIAL EQUIP			-		-
Chairs (New)		15,000	15,000		15,000
TOTAL EXPENDITURES	\$ 668,250	\$ 15,000	\$ 683,250	\$ 338,864	\$ 1,022,114

CONFIRE JPA
5010 - General Reserve Fund
FY 2021-2022

Revenue	General Reserve (5010)	General Reserve (5010) Grant Fund	Total Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
5010 General Reserve Fund Balance			-		-		
9970 Use of Fund Balance	453,000		453,000	118,000	571,000	255,372	826,372
9999 Transfers from 5019 (June)	825,663		825,663		825,663		825,663
5010 Grant Fund			-		-		-
CARES Act (CAD to CAD)			-	150,000	150,000		150,000
CARES Act (ECNS)		220,000	220,000	312,784	532,784		532,784
CARES Act (Regional Upgrades)		83,000	83,000	47,869	130,869		130,869
State 911		160,000	160,000		160,000		160,000
TOTAL REVENUE	\$ 1,278,663	\$ 463,000	\$ 1,741,663	\$ 628,653	\$ 2,370,316	\$ 255,372	\$ 2,625,688
Expenditures	General Reserve (5010)	General Reserve (5010) Grant Funded	Total Adopted Budget	Approved Budget Adjustment 11/29/21	Modified Budget	Proposed Budget Adjustment 04/21/22	Proposed Modified Budget
2115 COMPUTER SOFTWARE			-		-		-
EMD Optimization (ECNS) Project		220,000	220,000		220,000		220,000
CAD Projects	150,000		150,000		150,000		150,000
IE RCIP CAD to CAD			-	150,000	150,000		150,000
First Due			-	118,000	118,000		118,000
2116 COMPUTER HARDWARE			-		-		-
Grant Funded Projects			-		-		-
Refresh NICE 911 Voice recording log system.		160,000	160,000		160,000		160,000
Server KVM Switch	2,000		2,000		2,000		2,000
Vxrail to FX2 Storage	6,000	83,000	89,000		89,000		89,000
Equipment Upgrade				47,869	47,869		47,869
2445 OTHER PROF SERVICES			-		-		-
MIS Project Consulting Services	100,000		100,000		100,000		100,000
Technology Master Plan Consulting	5,000		5,000		5,000		5,000
Legal			-	312,784	312,784		312,784
Legal			-		-		-
EMS Consultant						255,372	255,372
2870 GENERAL MAINT - STRUCT			-		-		-
Dispatch Floor Improvements	20,000		20,000		20,000		20,000
Building Improvements	20,000		20,000		20,000		20,000
Office Space	150,000		150,000		150,000		150,000
4090 Accum Reserve			-		-		-
9999 Transfers from 5019 (June)	825,663		825,663		825,663		825,663
9999 Transfers from 5019 (July)			-		-		-
TOTAL EXPENDITURES	\$ 1,278,663	\$ 463,000	\$ 1,741,663	\$ 628,653	\$ 2,370,316	\$ 255,372	\$ 2,625,688



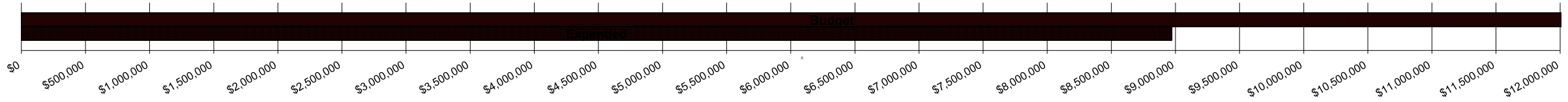
OPERATIONS FUND 5008
UNAUDITED MONTHLY SUMMARY FY 2021/22

Transactions thru March 31, 2022

Item 6.

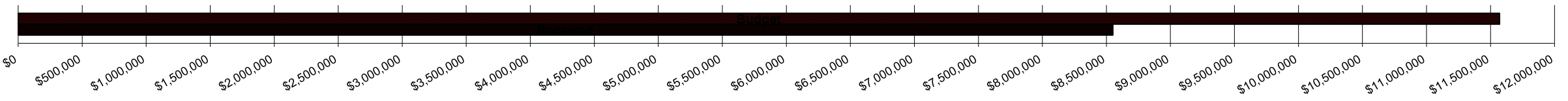
Expenditures	3 PP					3 PP					3 PP		Total YTD Expended	2020/21 Budget	Bud - Exp Difference	% Used
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June				
Salary/Benefits	519,723	478,214	556,180	494,631	503,318	780,853	479,036	493,788	489,773	-	-	-	4,795,516	7,921,125	\$3,125,609	60.5%
Overtime/Call Back	29,711	33,060	29,966	26,151	25,550	39,525	22,702	29,585	27,672	-	-	-	263,921	289,665	\$25,744	91.1%
Phone/Circuits/Internet	58,668	30,159	52,327	59,100	51,594	48,584	44,297	47,563	59,765	-	-	-	452,056	588,259	\$136,203	76.8%
County IS/Data Services/Counsel	4,996	(7,239)	2,189	8,049	1,332	2,277	2,135	1,584	6,190	-	-	-	21,513	61,761	\$40,248	34.8%
Radio/Pager, Console Maint	-	40,310	40,271	40,312	40,401	40,469	44,756	41,409	37,822	-	-	-	325,749	504,118	\$178,369	64.6%
Computer Software	584,029	310,561	35,045	600	51,510	185	(861)	262,796	365,659	-	-	-	1,609,525	1,470,965	(\$138,560)	109.4%
Computer Hardware	45,479	192	108	80	(44,517)	-	-	-	13,503	-	-	-	14,845	18,450	\$3,605	80.5%
Office Exp/Copier Lease	11,598	4,558	1,645	3,343	2,745	4,760	3,051	14,061	4,134	-	-	-	49,896	71,044	\$21,148	70.2%
Insurance/Auditing	25,949	-	19,792	4,373	6,750	5,650	-	-	-	-	-	-	62,515	54,655	(\$7,860)	114.4%
Payroll/HR/Medical Director	7,908	64,657	4,237	3,888	3,761	2,746	2,486	6,257	4,094	-	-	-	100,033	279,871	\$179,838	35.7%
Travel/Training	2,025	1,153	1,306	548	-	1,810	2,974	5,600	2,543	-	-	-	17,959	65,000	\$47,041	27.6%
Auto/Structure/Fuel	-	1,937	2,133	1,668	1,171	1,162	1,039	992	1,295	-	-	-	11,395	24,047	\$12,652	47.4%
Other/HDGC Rent/Equip Trans	39,989	42,773	12,943	13,877	12,150	14,663	11,773	1,073,259	24,398	-	-	-	1,245,825	1,293,567	\$47,742	96.3%
Total	1,330,076	1,000,333	758,142	656,618	655,764	942,684	613,388	1,976,892	1,036,848	-	-	-	8,970,747	12,642,527	\$3,671,780	71.0%

% Fiscal Year Passed 75.0%



Revenue	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Received	Budget	Difference	% Rcvd
	Services	2,827,160	-	-	2,842,682	-	-	2,901,276	-	-	-	-	-	8,571,118	11,570,714	\$2,999,596
Interest	6,896	(6,896)	-	5,294	-	-	4,329	-	-	-	-	-	9,624	-	(\$9,624)	
Other	-	(24,693)	-	-	-	(3,952)	-	(1,827)	-	-	-	-	(30,473)	-	\$30,473	
Total	2,834,055	(31,589)	-	2,847,976	-	(3,952)	2,905,606	(1,827)	-	-	-	-	8,550,269	11,570,714	\$3,020,445	74%

% Fiscal Year Passed 75.0%





**FY 2021-2022
Fund Balance Report
as of March 31, 2022**

Operations Fund (5008)

Audited Fund Balance 7/1/21		* \$	2,278,608
Revenue	8,550,269		
Expenditures	(10,044,315)		
	Net		(1,494,046)
Transfers Out to 5010 - CIP	1,000,000		
Transfers Out to 5011 - Compensated Abs	71,813		
	Net Transfers In/Out		1,071,813
Total Fund Balance		\$	1,856,375

**FY 2021-22 Operating costs 10% is \$1,157,071 Per Board Policy*

Equipment Reserve Fund (5009)

Audited Fund Balance 7/1/21		\$	2,104,322
Revenue	451,832		
Expenditures	(95,145)		
	Net		356,687
Total Fund Balance		\$	2,461,009

General Reserve Fund (5010)

Audited Fund Balance 7/1/21		* \$	6,337,376
Revenue - Membership/Interest	1,536,069		
Revenue - Grant			
Expenditures	(744,485)		
	Net		791,584
Transfers Out to Fund 5019	(500,000)		
	Net Transfers In/Out		(500,000)
Total Fund Balance		\$	6,628,960
Reserve for CIP	(3,000,000)		
EMD Optimization (ECNS) Project	(250,000)		
	Net Committed		(3,250,000)
Available Fund Balance		\$	3,378,960

**FY 2021-22 Operating costs 25% is \$2,892,679 Per Board Policy*

Term Benefits Reserve Fund (5011)

Audited Fund Balance 7/1/21		\$	1,340,998
Revenue	213,962		
Expenditures			
	Net		213,962
Transer Comp. Absence From 5008	71,813		
Unfunded Liability			
	Net Transfers In/Out		71,813
Total Fund Balance		\$	1,626,773



CONFIRE

**FY 2021-2022
Fund Balance Report
as of March 31, 2022**

CAD-to-CAD Project Fund (5019) - New Fund

Audited Fund Balance 7/1/21		\$	-
Revenue	201,527		
Expenditures	<u>(408,031)</u>		
	Net		(206,504)
Transfers In from Fund 5010	<u>500,000</u>		
	Net Transfers In/Out		<u>500,000</u>
Total Fund Balance		\$	293,496

Total Beginning Fund Balance - 07/01/21	\$	12,061,304
Total Ending Fund Balance - 03/31/22	\$	12,866,614

**CONFIRE****STAFF REPORT****DATE: 4/11/2021****FROM: Art Andres, Director****TO: Board of Directors**

SUBJECT: BOARD POLICY 4.004

RECOMMENDATION

Approve revision of Board Policy 4.004.

BACKGROUND

Board Policy 4.004 addresses the Purchase and Procurement Procedures for CONFIRE. Policy 4.004 has been updated to include the language required by Health and Safety Code section 1797.231 for private ambulance company bidding. The private ambulance company bidding mirrors the "Formal Solicitation" process that already existed, but also includes the specific language required by Health and Safety Code section 1797.231, including the types of criteria that must be used to evaluate bids.

FISCAL IMPACT

There are no fiscal impacts resulting as a result of revising Board Policy 4.004.

Assembly Bill No. 389

CHAPTER 460

An act to add Sections 1797.230 and 1797.231 to the Health and Safety Code, relating to emergency medical services.

[Approved by Governor October 4, 2021. Filed with Secretary of State October 4, 2021.]

LEGISLATIVE COUNSEL'S DIGEST

AB 389, Grayson. Ambulance services.

The Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act, among other things, authorizes a county to develop an emergency medical services program, and requires a county developing such a program to designate a local EMS agency that is required to be the county health department, an agency established and operated by the county, an entity with which the county contracts for the purposes of local emergency medical services administration, or a particular type of joint powers agency. The act authorizes a local EMS agency to create one or more exclusive operating areas in the development of a local plan, if a competitive process is utilized to select the provider of the services pursuant to the plan, except as specified.

This bill would specify that a county is authorized to contract for emergency ambulance services with a fire agency, as defined, that will provide those services, in whole or in part, through a written subcontract with a private ambulance service. The bill would further specify that a fire agency is authorized to enter into a written subcontract with a private ambulance service for these purposes. The bill would prohibit, on and after January 1, 2022, a county from entering into or renewing these contracts unless the county board of supervisors has adopted, by ordinance or resolution, a written policy setting forth issues to be considered for inclusion in the county contract for emergency ambulance services and the fire agency adopts a written policy that requires the written subcontract to be awarded pursuant to a competitive bidding process, as specified. The bill would specify certain issues that may be included in those written policies, including, for the county contract with the fire agency, employment retention requirements for the employees of the incumbent ambulance service, and, for the fire agency subcontract, whether the written request for proposals or other similar written request for bids adequately describes criteria to evaluate a bidder's demonstrated ability and commitment to providing cost-efficient and high-quality services. The bill would also require the county contract to demonstrate how the county contract will provide for the payment of comparable wages and benefits to all ambulance service employees that are generally consistent with those provided to ambulance

service employees in the same geographic region and to demonstrate that the staffing levels for ambulance service employees will be comparable to the staffing levels under the county's previous contract. The bill would require a contracting fire agency to provide the ambulance service provider with reasonable advance written notice of any operational changes under the written subcontract and to use best efforts to address concerns raised by the ambulance service provider employees regarding those operational changes.

The people of the State of California do enact as follows:

SECTION 1. Section 1797.230 is added to the Health and Safety Code, to read:

1797.230. (a) (1) A county may contract for emergency ambulance services with a fire agency that will provide those services, in whole or in part, through a written subcontract with a private ambulance service.

(2) This subdivision is declaratory of existing law regarding a county's powers and authority to contract for emergency ambulance services.

(b) For purposes of this section, "fire agency" means a fire protection district, including a fire protection district that is governed by the county's board of supervisors, a joint powers agency created for the provision of fire protection services, a city, a special district that provides fire protection services, or a local agency authorized by statute to provide fire protection services.

(c) On and after January 1, 2022, a county shall not enter into or renew a contract for emergency ambulance services unless the county board of supervisors has adopted, by ordinance or resolution, a written policy setting forth issues to be considered for inclusion in the county contract for emergency ambulance services, which may include, but are not limited to, all of the following:

(1) Employment retention requirements for the employees of the incumbent ambulance service.

(2) Demonstrated experience serving similar populations and geographic areas.

(3) Diversity and equity efforts addressing the unique needs of vulnerable and underserved populations of the service area.

(4) Financial requirements, including requiring a private ambulance service provider to show proof of insurance and bonding.

(5) A description of the ambulance service provider's public information and education activities and community involvement.

(d) If a county contracts for emergency ambulance services as described in this section, the county contract shall demonstrate how the county contract will provide for the payment of comparable wages and benefits to all ambulance service employees that are generally consistent with those provided to ambulance service employees in the same geographic region. The county contract shall also demonstrate that the staffing levels for

ambulance service employees will be comparable to the staffing levels under the county’s previous contract.

(e) The requirements of this section are within the exclusive jurisdiction of the county’s board of supervisors.

(f) This section shall not supersede Section 1797.201 and shall not alter, modify, abridge, diminish, or enlarge the requirements for creating, establishing, or maintaining an exclusive operating area under Section 1797.224.

SEC. 2. Section 1797.231 is added to the Health and Safety Code, to read:

1797.231. (a) (1) A fire agency, as defined in subdivision (b) of Section 1797.230, may enter into a written subcontract with a private ambulance service for the purpose of contracting with a county as described in paragraph (1) of subdivision (a) of Section 1797.230.

(2) This subdivision is declaratory of existing law regarding a fire agency’s powers and authority to subcontract for emergency ambulance services.

(b) On or after January 1, 2022, a county may not enter into or renew a contract for emergency ambulance services with a fire agency, as defined in subdivision (b) of Section 1797.230, that includes a written subcontract with a private ambulance service, unless the fire agency adopts a written policy that requires the written subcontract to be awarded pursuant to a competitive bidding process consistent with Section 20812 of the Public Contract Code. The written policy shall set forth issues to be considered during the fire agency’s competitive bidding process, which may include, but are not limited to, all of the following:

(1) Whether safeguards are in place to prevent an entity submitting a bid, including an officer, employee, agent, representative, or other official of the entity, from participating in the deliberations of the fire agency in awarding the subcontract.

(2) Whether consideration for awarding the written subcontract is given only to bidders who submit complete applications in response to a written request for proposals, written request for qualifications, or other similar written request for bids. The written request shall not be prepared in whole or in part by any entity submitting a bid in the competitive bidding process, including an entity’s officers, employees, agents, representatives, or officials.

(3) Whether the written request described in paragraph (2) adequately describes criteria to evaluate a bidder’s demonstrated ability and commitment to providing cost-efficient and high-quality services, which may include, but are not limited to, the following:

(A) Experience and history providing emergency ambulance services in a safe and efficient manner.

(B) Managerial experience and qualifications of key personnel.

(C) Effectiveness of operational processes and assets, including quality of ambulance fleet and equipment, dispatch, customer service, and working conditions of ambulance personnel.

(D) Performance monitoring and quality control.

(E) Reasonable service rates and charges.

(F) Financial stability to maintain an uninterrupted and consistent level of service.

(c) (1) A fire agency that enters into a written subcontract with a private ambulance service as described in subdivision (a), shall provide the ambulance service provider with reasonable advance written notice of any operational changes under the written subcontract between the fire agency and the ambulance service provider.

(2) The fire agency shall, in a timely fashion, use best efforts to address concerns raised by the ambulance service provider employees regarding any operational changes under the written subcontract and shall communicate its written responses to those concerns to the ambulance service provider.

(d) A bidding ambulance service participating in a fire agency's competitive bidding process pursuant to this section shall demonstrate in its response to a written request for proposals, written request for qualifications, or other similar written request for bids that its ambulance service employees are provided with all of the following:

(1) Comparable wages, benefits, and staffing generally consistent with those provided to ambulance service employees in the same geographic region.

(2) Specific mechanisms to ensure adequate and open communication with the contracting fire agency in order to facilitate immediate notice to the recognized employee organization or official representative of the ambulance service provider's employees whenever operational changes are proposed and noticed by the contracting fire agency, as required by subdivision (c), and are likely to have a material impact on the employees' wages, hours, or other terms and conditions of employment.

(3) Effective access to the contracting fire agency by the recognized employee organization or official representative of the employees to directly provide input on operational changes, as described in paragraph (2), and, if requested by the recognized employee organization or official representative of the employees, facilitation of immediate access to the fire agency to allow the employees to set forth specific concerns about the operational changes.

(e) This section does not limit a fire agency's authority to enter into agreements with other public entities, including agreements to provide for ambulance services.

(f) The requirements of this section are within the exclusive jurisdiction of the governing body of the fire agency.

(g) This section does not supersede Section 1797.201 and shall not alter, modify, abridge, diminish, or enlarge the requirements for creating, establishing, or maintaining an exclusive operating area under Section 1797.224.

O

**CONSOLIDATED FIRE AGENCIES
POLICIES OF THE BOARD OF DIRECTORS**

POLICY: **BP 4.004**

TITLE: **Purchasing Procedures/Procurement**

ADOPTED: **[4.29.2021]**

REVISED: **[4.21.2022]**

PROCUREMENT BIDDING THRESHOLDS

Procedure Type	Proposed
Open Market	Up to \$25,000
Informal Solicitation (Request for Quote (“RFQ”))	\$25,001 – up to \$50,000 (Commodities and Non-Professional Services only)
Formal Solicitation (Request for Bid (“RFB”) or Proposal (“RFP”))	\$50,001 and over (Commodities and Non-Professional Services only)
Professional Services Solicitation	Open Market – up to \$100,000 Formal Solicitation - \$100,001 and over
Special Services – Private Ambulance Service	Formal Solicitation – any amount
Public Works Bidding	Informal Solicitation – up to \$45,000 CUPCCA Formal Solicitation - \$175,000 and over

Open Market up to \$25,000 – To be utilized for one-time procurement of a commodity from a vendor or a series of procurements from one vendor up to \$25,000. Should a procurement or series of procurements breach the \$25,000 with one vendor a solicitation process will be required.

Informal Solicitations (RFQ) \$25,001 up to \$50,000 – This dollar threshold is per vendor on an annual basis. A formal solicitation would be required for anything above \$50,000.

Formal Solicitations (RFB or RFP) (Commodities or Non-Professional Services) \$50,001 and over – \$50,001 and over requires the Director’s approval Up to \$100,000 at his discretion with the oversight of the Administrative Committee’s direction. Anything over \$100,000 requires the Administrative Committee’s approval up to the one month’s budget total for current Budget Year in accordance to the Reserve Fund Policy.

Should a Professional Services Agreement (“PSA”) be included as a part of the solicitation, the threshold amount considered for approval is the total contract amount over the term of the contract, not the amount for one year.

As an example, a PSA compensation amount for \$40,000 per year for a term of seven years, the total contract amount is \$280,000 and requires Administrative Committee approval.

Professional Services Solicitation, Open Market Up to \$100,000 – To be utilized for onetime projects that are for a one-year term that equal \$100,000 or less. Can be utilized for an amount that does not exceed \$100,000 across term of a multiyear contract. Cannot be for a \$100,000 project with a PSA term of more than one year or with options to renew.

Professional Services \$100,001 and over, Special Services – Private Ambulance Service any amount, Formal Solicitation (RFP) – Requires Administrative Committee approval up to the one month’s budget total for current Budget Year in accordance with the Reserve Fund Policy.

PROCUREMENT TYPES & PROCEDURES

A. OPEN MARKET- UP TO \$25,000

Open Market procurements are non-competitive in nature. These types of Procurement activities are typically based on vendor qualifications, requesting department research or previous knowledge base regarding the awarded vendor. While Open Market procurements are noncompetitive, comparative shopping on common commodities is strongly advised to get the best price. Up to \$25,000 is per vendor on an annual basis. The Staff Analyst II is always available to assist staff with the solicitation process to make sure the department is within the range of open market procedures.

UP TO \$5,000:

- Procurements up to \$5,000 do not require a Purchase Order,
- Staff may utilize vendor of choice,
- All price quotes must be submitted by the vendor to the department,
- Departments must make sure the Vendor is a current CONFIRE Vendor or get a W-9 form from the Vendor, prior to any commodity or service being provided.

\$5,001 UP TO \$25,000:

- Procurements from \$5,000 up to \$25,000 require a Purchase Order,
- Staff may utilize vendor of choice however, comparative shopping on common items is strongly advised,
- Departments will submit to the Staff Analyst II;
 - a complete signed Purchase Requisition (“PR”) identifying vendor of choice,
 - a complete signed vendor quote with vendor number or W-9,

- when applicable, a complete signed PSA with current Certificates of Insurance.
- The Staff Analyst II will;
 - Review PRs for completeness,
 - Verify funds are available in identified account numbers,
 - Verify the vendor number is on file or set up new vendor number.
- If any of the above are not complete, the responsible department will be notified and advised the purchasing requirements and ensuring requirements are fulfilled prior to a Purchase Order (“PO”) being generated,
- If a PSA is included,
 - Verify that the agreement compensation amount is in alignment with the PR,
 - Verify that the PSA is signed by applicable parties,
 - Verify that the Certificates of Insurance (“COI”) are valid.
- Should the PR packet be incomplete it will be returned to the requesting department for completion,
- Upon verification that the PR packet is complete the Staff Analyst II will generate a PO and scan a copy to the vendor and requesting department.

B. REQUEST FOR QUOTE “RFQ” - \$25,001 - \$50,000

RFQs are an informal solicitation process which requires at least three viable bids.

- Departments will submit to the Staff Analyst II;
 - A complete signed PR indicating “Search Vendor”, funding account numbers, and an estimated or not to exceed amount,
 - A complete Line Item Spreadsheet, identifying items, pricing and account codes being charged,
 - If applicable, a complete Specification Sheet,
 - A list of any known vendors, including contact information, that the requesting department would like to ensure are invited to participate in the solicitation,
- The Staff Analyst II will review the PR packet for completeness. If a vendor list is included, conduct a vendor outreach to ensure identified vendors become registered to participate in the quote,
 - Prepare and post a RFQ to the bid system,
 - Monitor RFQ activity to ensure vendors identified on the departments vendor list have registered and been notified of the RFQ,
 - After the RFQ closing date and time, review quote responses for the lowest, most responsive vendor,
 - Forward the lowest, most responsive bidder bid tabulation and specification response to the requesting department for review,
 - If the lowest, most responsive vendor is not approved by the requesting department, the requesting department must provide a written justification as to the reason,

- Should clarification be required to make an award decision, forward clarification requests to the vendor,
- Identify the lowest most responsive vendor is identified for award,
- Verify that the vendor has a current W-9 on file;
- Issue and scan a PO to the awarded vendor and requesting department.

C. REQUEST FOR BID “RFB” \$50,001 AND UP

RFBs is a formal solicitation and is utilized primarily for the procurement of commodities. The formal bid solicitation would be to post for at least ten full business days.

- Departments will Submit to the Staff Analyst II;
 - A complete signed PR indicating “Search Vendor”, funding account numbers, and an estimated or not to exceed amount,
 - A complete line item spreadsheet identifying each item requiring pricing,
 - A complete specification sheet,
 - A list of any known vendors, including contact information, that the requesting department would like to ensure are invited to participate in the solicitation,
 - After a vendor is identified for award, if necessary, draft a PSA and forward to the vendor. A vendor signed PSA is required prior to getting on the Committee Agenda,
 - Inform the vendor of the requirement for any applicable Licenses and W-9 Form,
 - Draft a Staff Report and forward to the Procurement Manager for review and input regarding the Procurement Process.
 - Forward final Staff Report to the Director
 - After Director award approval, submit a fully signed PSA with contract number, COI, and any other associated documentation to the Staff Analyst II.
- The Staff Analyst II will;
 - Review the PR packet for completeness, if a vendor list is included, conduct a vendor outreach to ensure identified vendors may participate in the bid process,
 - Prepare and post an RFB to the bid system,
 - Monitor the RFB activity throughout the process to ensure vendors identified on the departments vendor list have been notified of the RFB clarifications throughout the bid process,
 - After the RFB closing date and time, review bid responses for the lowest, most responsive vendor,
 - Forward the lowest, most responsive bidder bid tabulation and specification response to the requesting department for review,
 - If the lowest, most responsive vendor is not approved by the requesting department, the requesting department must provide a written justification as to the reason,
 - Should clarification be required to make an award decision, forward clarification requests to vendor,

- Once lowest most responsive vendor is identified for award, the Staff Analyst II will verify that the vendor has the proper licenses or W-9 information. If not, the department will be notified and responsible for advising the vendor of the requirements and ensure the requirement be fulfilled prior to a PO being generated,
 - Advise the requesting department if a PSA will be required,
 - Review and add input to the draft Staff Report and forward back to department,
- After the Director approves the procurement, if a PSA is required,
 - Verify that the agreement compensation amount is in alignment with the amount on the PR,
 - Verify that the PSA is signed by both applicable parties,
 - Verify that the Certificate of Insurance are valid.
 - Generate and scan a PO to the vendor and department.

D. REQUEST FOR PROPOSAL

1. PROFESSIONAL SERVICES UP TO \$100,000

Although Professional Services up to \$100,000.00 is open market and is conducted by the requesting department, the Staff Analyst II is available to assist or conduct a process should the requesting department choose.

- First select the most highly qualified provider of those services based on demonstrated competence and qualifications,
- Attempt to negotiate with that provider a contract at a fair and reasonable price,
- If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the department will, formally end negotiations with that provider,
- Select the next most highly qualified provider and attempt to negotiate a contract with that provider at a fair and reasonable price.
- The department shall continue the above process to select and negotiate with providers until a contract is entered into,
- Once department has solidified reasonable pricing with the highest qualified vendor for the services to be rendered, department will submit vendor financial documents to the Fiscal Office for review, conduct reference checks, complete a justification memo describing the process for which they have chosen to award this vendor and complete a Conflict of Interest Disclosure,
- Inform the vendor of the requirement for any Licenses, W-9 or Insurance requirements,
- Submit complete PR packet with all the above referenced documentation to the Staff Analyst for processing.

The Staff Analyst II will; once a vendor is identified for award, will:

- Verify that the vendor has current licenses, W-9 and insurance requirements; if not, advise department to contact vendor and obtain a current licenses or proof of application,
- The Staff Analyst II will review for completeness and forward anything over \$50,000 to Director for review and approval,
- Once approved the Staff Analyst II will generate and scan a PO to the vendor and the department.

2. NON-PROFESSIONAL SERVICES AND THOSE PROFESSIONAL SERVICES \$100,001 AND UP

Departments will Submit to the Staff Analyst II;

- A complete signed PR indicating “Search Vendor”, funding account numbers, and an estimated cost or not to exceed amount,
- A complete Line Item Spreadsheet identifying any items requiring pricing,
- A Word Document with a complete, detailed Scope of Work (“SOW”) or Services,
- A list of relevant criteria that the vendors proposal response will be rated against,
- A list of any known vendors, including contact information, that the requesting department would like to ensure are invited to participate in the solicitation,
- Provide the names of three staff members from the requesting department to sit on the RFP Evaluation Committee,
- Provide the questions that will be asked of each vendor should there be a need for vendor interviews/presentations/demonstration,
- After a vendor is identified for award, if necessary, draft a PSA and forward to the vendor for review and signature. A vendor signed PSA is required prior to submitting a Committee Agenda Item,
- Draft a Staff Report and forward to the Staff Analyst II for review and input regarding the Procurement Process.
- Forward final Staff Report to the Staff Analyst II for submittal for the next Administrative Agenda
- After Administrative Committee award approval, submit a fully signed PSA with contract number, valid COI and appropriate Business License(s).

The Staff Analyst will;

- Review the PR packet for completeness,
- If a vendor list is included, conduct a vendor outreach to ensure identified vendors become registered to participate in the bid process,
- Draft a RFP,
- Forward draft RFP to requesting department for review and revise,
- Finalize RFP and post to the bid system,
- Monitor the RFP activity throughout the process to ensure vendors identified on the departments vendor list have registered and been notified of the RFP,

- Schedule an RFP evaluation kick-off meeting at the beginning of the process,
- Prepare RFP rating documents for reviewers of the RFP,
- After the RFP closing date and time, open RFPs and review for completeness,
- Schedule follow-up RFP evaluation meeting with responsive vendors,
- Compile ratings from the RFP evaluation meeting into vendor rankings and advise requesting department of outcome,
- If necessary, schedule vendor presentations, interviews or demonstrations,
- Prepare rating documentation for vendor presentations, interviews or demonstrations, based from a set of pre-determined questions provided by the requesting department,
- Schedule the vendor presentation, interview or demonstration meeting with evaluation committee and vendors,
- Conduct the meeting and provide instruction on questioning and discussions,
- Compile the ratings from the vendor presentation, interview or demonstration and advise requesting department of outcome.

3. Special Services – Private Ambulance Services

Departments will Submit to the Staff Analyst II;

- A complete signed PR indicating “Search Vendor”, funding account numbers, and an estimated cost or not to exceed amount,
- A complete Line Item Spreadsheet identifying any items requiring pricing,
- A Word Document with a complete, detailed Scope of Work (“SOW”) or Services,
- A list of relevant criteria that the vendors proposal response will be rated against, which shall include but not be limited to:
 - Experience and history providing emergency ambulance services in a safe and efficient manner
 - Managerial experience and qualifications of key personnel
 - Effectiveness of operational processes and assets, including the quality of ambulance fleet and equipment, dispatch, customer service, and working conditions of ambulance personnel
 - Performance monitoring and quality control
 - Reasonableness of service rates and charges
 - Ability, financially and operationally, to maintain an uninterrupted and consistent level of service
 - Wages, staffing and benefits to ambulance service employees
 - Specific mechanisms to ensure adequate and open communication with vendor and any employee organization representing vendor’s employees
- A list of any known vendors, including contact information, that the requesting department would like to ensure are invited to participate in the solicitation,

- Provide the names of three staff members from the requesting department to sit on the RFP Evaluation Committee,
- Provide the questions that will be asked of each vendor should there be a need for vendor interviews/presentations/demonstration,
- After a vendor is identified for award, if necessary, draft a PSA and forward to the vendor for review and signature. A vendor signed PSA is required prior to submitting an Administrative Committee Agenda Item,
- Draft a Staff Report and forward to the Staff Analyst II for review and input regarding the Procurement Process,
- Forward final Staff Report to the Staff Analyst II for submittal for the next Administrative Committee Agenda,
- After Administrative Committee award approval, submit a fully signed PSA with contract number, valid COI, and appropriate Business License(s).

The Staff Analyst will;

- Review the PR packet for completeness,
- If a vendor list is included, conduct a vendor outreach to ensure identified vendors become registered to participate in the bid process,
- Draft a RFP,
- Forward draft RFP to requesting department for review and revise,
- Finalize RFP and post to the bid system,
- Monitor the RFP activity throughout the process to ensure vendors identified on the department's vendor list have registered and been notified of the RFP,
- Schedule an RFP evaluation kick-off meeting at the beginning of the process,
- Prepare RFP rating documents for reviewers of the RFP,
- After the RFP closing date and time, open RFPs and review for completeness to determine responsiveness,
- Ensure no vendor that submitted RFP presents a conflict of interest,
- Schedule follow-up RFP evaluation meeting with responsive vendors,
- Compile ratings from the RFP evaluation meeting into vendor rankings and advise requesting department of outcome,
- If necessary, schedule vendor presentations, interviews, or demonstrations,
- Prepare rating documentation for vendor presentations, interviews, or demonstrations, based on a set of pre-determined questions provided by the requesting department,
- Schedule the vendor presentation, interview or demonstration meeting with evaluation committee and vendors,
- Conduct the meeting and provide instruction on questioning and discussions,
- Compile the ratings from the vendor presentation, interview or demonstration and advise requesting department of outcome.

**CONFIRE****STAFF REPORT****DATE: 4/5/2022****FROM: Art Andres, Director****TO: CONFIRE Board of Directors**

SUBJECT: CALIFORNIA PUBLIC-SAFETY RADIO ASSOCIATION AWARD

CONFIRE Dispatchers and Call Takers work tirelessly each day, processing countless 9-1-1 emergency calls for service. Emergency Medical Dispatch (EMD) is a valuable tool allowing staff to rapidly assess the circumstances of the situation and often give lifesaving pre-arrival instructions. The pre-hospital care system is comprised of a team of dedicated individuals working together to affect a positive outcome and we believe care begins with the call.

CONFIRE Dispatchers and Call Takers make a difference every day. Occasionally the impact dispatchers using EMD is felt immediately. On May 5th, 2021 Dispatcher Kiana White received a 9-1-1 call for a one (1) year old female choking in San Bernardino. One minute later the baby was reported no longer breathing. Kiana gave pre-arrival CPR instructions until the crew could arrive on scene. ME 229 was able to continue treating the child and later reported the baby girl was breathing on her own, expected to make a full recovery.

The California Public-Safety Radio Association (CPRA) and its parent organization, Association of Public-Safety Communications Officials (APCO) solicits nominations from over 250 local Police, Fire and EMS agencies for exceptional performance. We are proud to announce that Kiana White has been selected as this year's winner in the Outstanding Performance by an Individual Fire category.

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execcouncil@cpra.org

March 7, 2022

CONFIRE JPA
1743 Miro Way
Rialto, Ca 92376
Attn: John Tucker

Dear Mr. Tucker:

On behalf of the over 500 members of the California Public-Safety Radio Association (CPRA) and its parent organization, the Association of Public-Safety Communications Officials (APCO), I would like to thank you for the nomination you submitted. Every year we solicit nominations from over 250 local Police, Fire and EMS agencies in the Southern California area. The Selection Committee reviewed the numerous nominations that were received for the categories of: Telecommunicator of the Year, Supervisor of the Year, Outstanding Performance by an Individual, Outstanding Performance by a Team and Trainer of the Year.

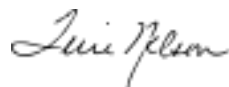
It is a pleasure to notify you that **Kiana White** has been selected as this year's **winner in the Outstanding Performance by an Individual Fire** category. We extend our congratulations to, **Kiana** who will be recognized at this year's Awards Banquet on Friday, April 22, 2022, at the Knott's Berry Farm Hotel. As an award winner, she receives **one** complimentary ticket to attend. Feel free to share the attached flyer/registration form with co-workers, family, friends to join in the celebration.

I remind you to submit your nomination(s) to APCO for National recognition. Go to its Website apcointl.org and complete the digital nomination. This year, selected winners will be given the VIP treatment by receiving a fully-paid trip to the **Annual conference & Expo in Anaheim**, including registration, travel expenses and hotel accommodations.

We request that you provide a color photograph of the winner(s) for the virtual slide presentation and on our Website. **Please provide a digital picture (head and shoulder shot) in jpeg format as an attachment. An agency photograph is also welcome. The photo(s) must be at least 1 MB size. We need to receive the photograph(s) no later than Monday, April 4th, at 5:00 PM.** Send the photograph(s) via electronic mail to: rfanalyst@gmail.com and asprescu@ocsheriff.gov

We thank you for submitting the nomination. If you have any questions, feel free to contact me via telephone or email listed below.

Regards,



Terri Nelson, Vice-President
Operations & Training Committee Chair
714-425-1691
tnelcpra@gmail.com

**CONFIRE****STAFF REPORT****DATE: April 10, 2022****FROM: Art Andres, Director****TO: CONFIRE Board of Directors**

SUBJECT: VALLEY COMMUNICATIONS CENTER

RECOMMENDATION

Accept the Administrative Committee's recommendation to adopt the CTA Consultant's Alternatives Analysis Report and approve CONFIRE to enter into a long-term lease agreement for the Valley Communications Center.

BACKGROUND

On June 22, 2021, the San Bernardino County Board of Supervisors awarded a contract to Griffin Structures Inc. for preconstruction and construction management for the Valley Communications Center (VCC) project. The site location selection process has been completed and costs associated with construction have been allocated by the Board. Preconstruction meetings have begun to determine space needs as well as common space required for all stakeholders. Construction is expected to be completed in 2025.

CONFIRE currently has 4 lease agreements with the County for the locations occupied in Rialto and Hesperia totaling **\$193,527** annually for 6,940 sq ft of space as well as 2 separate rack space agreements. Real Estate Services Department has provided CONFIRE with a proposed monthly lease for the VCC at \$19,620.04 per month or \$235,440.48 annually for 16,408 sq ft of space, including common space. The proposed lease does not include maintaining dispatch operations at the Hesperia Center which is currently \$100,314 annually.

CTA performed an analysis of several alternatives with associated costs. Every effort was made to ensure accurate comparisons of all the options, including renovating the existing facility in Rialto compared to building a new center. Status quo was used as a baseline but likely will not be available after 2025.

Thirty (30) year costs associated with the various options range from \$13,168,950 million to \$40,296,665 million. CTA analysis demonstrated it would be *"...extremely cost prohibitive to implement other options, and the cost of financing further exacerbates the funding required to successfully implement any of these options."*

The two most cost-effective options involve moving Rialto operations to the VCC. Option 1A & 1B outlined in the CTA analysis compare lease rates for VCC. Option 1B assumes an initial expenditure, using existing CIP funds, to buy down the terms of the lease agreement in the amount of \$3 million dollars. Option 1B would reduce the total 30-year cost by approximately \$6 million dollars, resulting in a net saving of \$3 million dollars over option 1A.

FISCAL IMPACTS

Based on current rates adopting Option 1, with the buy down option, from the CTA report would result in a net increase of **\$142,227** annually for all lease agreements, while maintaining operations in Hesperia and the proposed Valley Communications Centers. San Bernardino County has committed to executing a long-term lease agreement, locking in rates, and reducing the annual increase to 2% each year which is outlined in Appendix E of the CTA analysis.

March 2022

CONFIRE Summary Recommendations

CTA assessed the need/justification for redundant dispatch operations. It is critically important to maintain a backup site when / if something major happens to the primary site; relocation of personnel may be required. ***It is the recommendation of CTA that CONFIRE continue to operate two geographically separated dispatch centers.***

CTA performed a cost analysis for six variations of alternatives, the table below illustrates the results of this evaluation:

	Current Leases	Option 1	Option 1	Option 2	Option 2	Option 3	Option 4
		VCC w/out Buy Down	VCC w/Buy Down	Rialto New Facility	Rialto Renovate Facility	New Facility Loma Linda	New Facility Unknown Location
Primary Facility	\$ 5,334,982.85	\$ 14,085,782.72	\$ 7,427,473.74	\$ 31,456,975.46	\$ 27,338,504.47	\$ 27,813,676.68	\$ 31,555,189.33
Hesperia Facility	\$ 5,741,476.01	\$ 5,741,476.01	\$ 5,741,476.01	\$ 5,741,476.01	\$ 5,741,476.01	\$ 5,741,476.01	\$ 5,741,476.01
Annual % Increase	3.5%	3.0%	2.0%				
Term Length (in Years)	30	30	30	30	30	30	30
Avg Annual Payments	\$ 369,215.30	\$ 660,908.62	\$ 438,964.99	\$ 1,239,948.38	\$ 1,102,666.02	\$ 1,118,505.09	\$ 1,243,222.18
Average Annual Increase over Current		179%	119%	336%	299%	303%	337%
TOTAL Payments	\$ 11,076,458.86	\$ 19,827,258.73	\$ 13,168,949.76	\$ 37,198,451.47	\$ 33,079,980.48	\$ 33,555,152.70	\$ 37,296,665.34
Cash Investment			\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
TOTAL Investment	\$ 11,076,458.86	\$ 19,827,258.73	\$ 16,168,949.76	\$ 40,198,451.47	\$ 36,079,980.48	\$ 36,555,152.70	\$ 40,296,665.34
Investment Break Even - Years		w/out Buy Down		44.8	42.25	42.5	45
		w/Buy Down		57.5	54.5	55	57.6

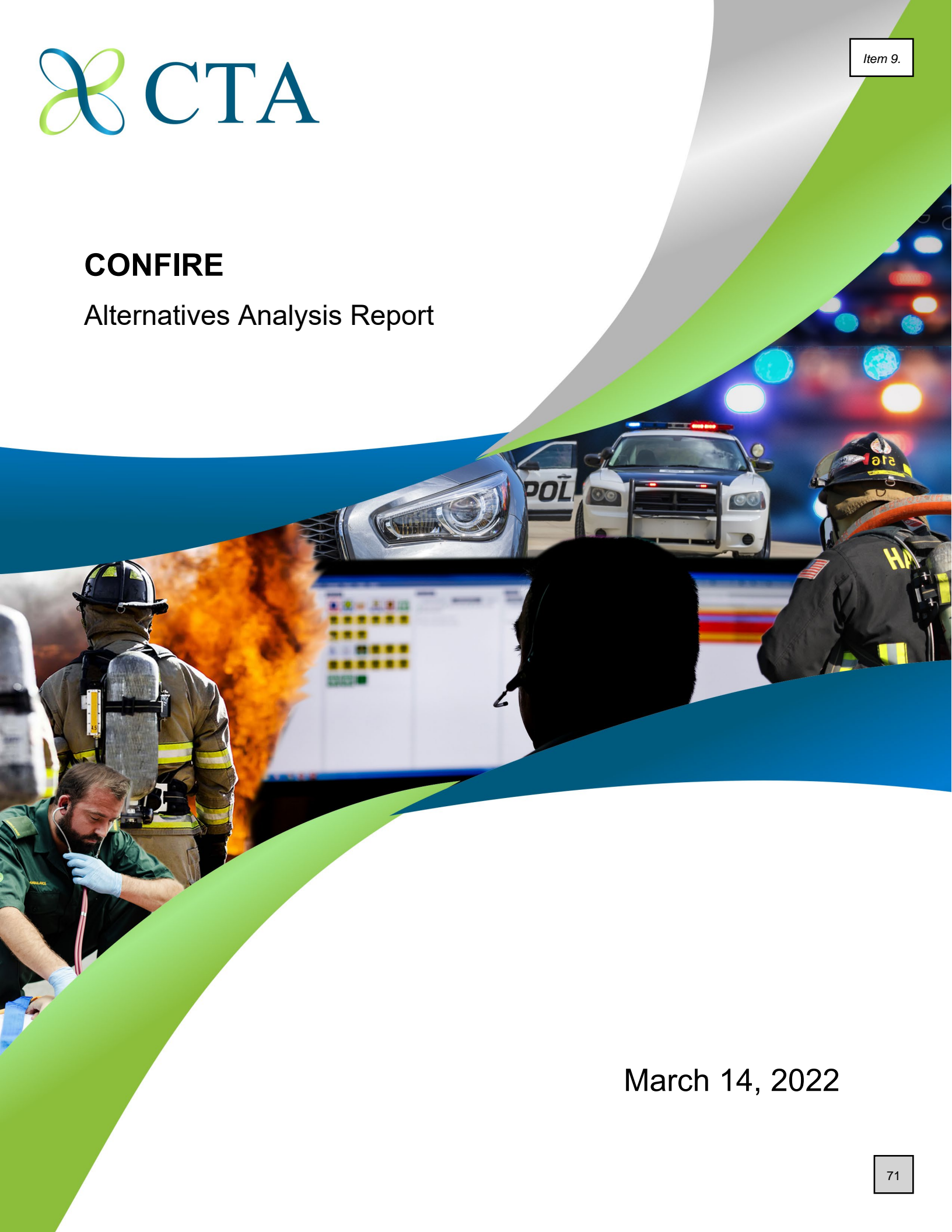
The table below depicts the annual expense each CONFIRE agency for each alternative:

Current Call %	A AGENCY	Current Leases	Option 1	Option 1	Option 2	Option 2	Option 3	Option 4
			VCC w/out Buy Down	VCC w/Buy Down	Rialto New Facility	Rialto Renovate Facility	New Facility Loma Linda	New Facility Unknown Location
5.39%	Apple Valley Fire Protection Dist	\$ 19,900.70	\$ 35,622.97	\$ 23,660.21	\$ 66,833.22	\$ 59,433.70	\$ 60,287.42	\$ 67,009.68
1.73%	Big Bear Fire Department	\$ 6,387.42	\$ 11,433.72	\$ 7,594.09	\$ 21,451.11	\$ 19,076.12	\$ 19,350.14	\$ 21,507.74
5.40%	Chino Valley Fire Dist.	\$ 19,937.63	\$ 35,689.07	\$ 23,704.11	\$ 66,957.21	\$ 59,543.96	\$ 60,399.27	\$ 67,134.00
3.07%	Colton Fire Dist.	\$ 11,334.91	\$ 20,289.89	\$ 13,476.23	\$ 38,066.42	\$ 33,851.85	\$ 34,338.11	\$ 38,166.92
1.64%	Loma Linda Fire Dept.	\$ 6,055.13	\$ 10,838.90	\$ 7,199.03	\$ 20,335.15	\$ 18,083.72	\$ 18,343.48	\$ 20,388.84
1.95%	Montclair Fire Dept.	\$ 7,199.70	\$ 12,887.72	\$ 8,559.82	\$ 24,178.99	\$ 21,501.99	\$ 21,810.85	\$ 24,242.83
6.82%	Rancho Cucamonga Fire Dist.	\$ 25,180.48	\$ 45,073.97	\$ 29,937.41	\$ 84,564.48	\$ 75,201.82	\$ 76,282.05	\$ 84,787.75
4.44%	Redlands Fire Dept	\$ 16,393.16	\$ 29,344.34	\$ 19,490.05	\$ 55,053.71	\$ 48,958.37	\$ 49,661.63	\$ 55,199.06
4.67%	Rialto Fire Dept.	\$ 17,242.35	\$ 30,864.43	\$ 20,499.67	\$ 57,905.59	\$ 51,494.50	\$ 52,234.19	\$ 58,058.48
0.24%	Running Springs Fire	\$ 886.12	\$ 1,586.18	\$ 1,053.52	\$ 2,975.88	\$ 2,646.40	\$ 2,684.41	\$ 2,983.73
53.93%	San Bernardino County Fire Dist.	\$ 199,117.81	\$ 356,428.02	\$ 236,733.82	\$ 668,704.16	\$ 594,667.78	\$ 603,209.79	\$ 670,469.72
0.57%	San Manuel Fire	\$ 2,104.53	\$ 3,767.18	\$ 2,502.10	\$ 7,067.71	\$ 6,285.20	\$ 6,375.48	\$ 7,086.37
9.73%	Victorville Fire Dist.	\$ 35,924.65	\$ 64,306.41	\$ 42,711.29	\$ 120,646.98	\$ 107,289.40	\$ 108,830.55	\$ 120,965.52
0.31%	Baker Ambulance	\$ 1,144.57	\$ 2,048.82	\$ 1,360.79	\$ 3,843.84	\$ 3,418.26	\$ 3,467.37	\$ 3,853.99
0.10%	County Road Dept.	\$ 369.22	\$ 660.91	\$ 438.96	\$ 1,239.95	\$ 1,102.67	\$ 1,118.51	\$ 1,243.22

It is the recommendation of CTA that CONFIRE maintain the existing Hesperia Center and migrate the Rialto operations to the new Valley Communications Center (VCC).

CONFIRE

Alternatives Analysis Report



March 14, 2022

Summary

CTA assessed the need/justification for redundant dispatch operations. It is critically important to maintain a backup site when / if something major happens to the primary site; relocation of personnel may be required. ***It is the recommendation of CTA that CONFIRE continue to operate two geographically separated dispatch centers.***

CTA performed an analysis on the following alternatives to improve the current dispatch facility in Rialto:

- 1) Move to Valley Communications Center (VCC) Facility
- 2) Rialto New/Renovate Facility
- 3) New Facility in Loma Linda
- 4) New Facility Unknown Location
- 5) While a case can be made that there will be plenty of space in a new building for all staff, it is critically important to maintain a backup site when / if something major happens to the primary site. Relocation of personnel may be required

CTA performed a cost analysis for each alternative. The table below illustrates alternatives 2-5 are extremely cost prohibitive to implement, and the cost of financing further exacerbates the funding required to successfully implement any of these options.

	Current Leases	Option 1	Option 1	Option 2	Option 2	Option 3	Option 4
		VCC w/out Buy Down	VCC w/Buy Down	Rialto New Facility	Rialto Renovate Facility	New Facility Loma Linda	New Facility Unknown Location
Primary Facility	\$ 5,334,982.85	\$ 14,085,782.72	\$ 7,427,473.74	\$ 31,456,975.46	\$ 27,338,504.47	\$ 27,813,676.68	\$ 31,555,189.33
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Annual % Increase	3.5%	3.0%	2.0%				
Term Length (in Years)	30	30	30	30	30	30	30
Avg Annual Payments	\$ 369,215.30	\$ 660,908.62	\$ 438,964.99	\$ 1,239,948.38	\$ 1,102,666.02	\$ 1,118,505.09	\$ 1,243,222.18
Average Annual Increase over Current		179%	119%	336%	299%	303%	337%
TOTAL Payments	\$ 11,076,458.86	\$ 19,827,258.73	\$ 13,168,949.76	\$ 37,198,451.47	\$ 33,079,980.48	\$ 33,555,152.70	\$ 37,296,665.34
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TOTAL Investment	\$ 11,076,458.86	\$ 19,827,258.73	\$ 16,168,949.76	\$ 40,198,451.47	\$ 36,079,980.48	\$ 36,555,152.70	\$ 40,296,665.34
Investment Break Even - Years		w/out Buy Down		44.8	42.25	42.5	45
		w/Buy Down		57.5	54.5	55	57.6

As shown by the table above and given the current status quo may not be available to CONFIRE after 2025, the most cost-effective option available to CONFIRE is to maintain the existing Hesperia Center and migrate the Rialto operations to the new Valley Communications Center (VCC).

To provide visibility into the costs to each CONFIRE agency, the table below depicts the current call volume for each CONFIRE agency that is used as part of the current CONFIRE budget basis. Based on this information CTA performed an overall cost analysis to show the projected annual expense each agency will pay dependent upon the option selected.

Current Call %	AGENCY	Current Leases	Option 1	Option 1	Option 2	Option 2	Option 3	Option 4
			VCC w/out Buy Down	VCC w/Buy Down	Rialto New Facility	Rialto Renovate Facility	New Facility Loma Linda	New Facility Unknown Location
5.39%	AppleValley Fire Protection Dist	\$ 19,900.70	\$ 35,622.97	\$ 23,660.21	\$ 66,833.22	\$ 59,433.70	\$ 60,287.42	\$ 67,009.68
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53.93%	San Bernardino County Fire Dist.	\$ 199,117.81	\$ 356,428.02	\$ 236,733.82	\$ 668,704.16	\$ 594,667.78	\$ 603,209.79	\$ 670,469.72
0.57%	San Manuel Fire	\$ 2,104.53	\$ 3,767.18	\$ 2,502.10	\$ 7,067.71	\$ 6,285.20	\$ 6,375.48	\$ 7,086.37
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0.31%	Baker Ambulance	\$ 1,144.57	\$ 2,048.82	\$ 1,360.79	\$ 3,843.84	\$ 3,418.26	\$ 3,467.37	\$ 3,853.99
0.10%	County Road Dept.	\$ 369.22	\$ 660.91	\$ 438.96	\$ 1,239.95	\$ 1,102.67	\$ 1,118.51	\$ 1,243.22

It is the recommendation of CTA that CONFIRE maintain the existing Hesperia Center and migrate the Rialto operations to the new Valley Communications Center (VCC).

We further encourage CONFIRE to continue to negotiate with the County to ensure the best interests of all CONFIRE members are addressed both operationally and financially.

1. Scope of the Project

CONFIRE contracted CTA Consultants LLC (CTA) to identify Capital Improvement Plan (CIP) goals as it relates to CONFIRE infrastructure needs. CTA collaborated with CONFIRE Management staff and members of the Board of Directors to discuss operational needs and impacts.

CTA assessed the need/justification for redundant dispatch operations. CTA also performed an analysis on the following options to improve the current dispatch facility in Rialto:

- 1) Move to Valley Communications Center (VCC) Facility
- 2) Rialto New/Renovate Facility
- 3) New Facility in Loma Linda
- 4) New Facility Unknown Location

The analysis for each of these alternatives takes into account a state-of-the-art facility designed to meet the facility needs of CONFIRE operations for the next 15 – 20 years. Additionally, each option is based upon professional standards/codes (APCO, NENA, NFPA, Cal OES) for a purpose-built building

As part of the cost analysis, we reviewed the current lease agreements for both the Rialto and Hesperia PSAP locations, the cost of leasing at Valley Communications Center (VCC), and the cost of constructing a new building.

CTA based these estimates on a comparison of general statistics for this type of facility from other projects found in Appendix F Comparison Chart. The Utah Valley ECC is used to gauge the project size compared to the CONFIRE facility. CTA's cost comparison is based on Appendix G to estimate the square foot cost for the new facility. The overall averages were used and escalated to the project location (location factor) and escalated to the time when the facility will be constructed compared to the example projects. Our estimates use \$1,100/SF for new construction (average) and \$900/SF for renovation compared to the Cumberland County ECC which was a renovation project.

2. Background

The CONFIRE Communications Centers (CONFIRE) are housed in two locations: one in the City of Rialto at 1743 Miro Way and the other at the High Desert Government Center at 15900 Smoke Tree Street, in the City of Hesperia, CA.

The current member agencies of the CONFIRE JPA are:

Apple Valley Fire Protection District

Chino Valley Independent Fire District

Colton Fire Department

Loma Linda Fire Department

Rancho Cucamonga Fire District

Redlands Fire Department

Rialto Fire Department

San Bernardino County Fire District

Victorville Fire Department

In addition, the agencies that currently contract for services with the CONFIRE JPA are:

Baker Ambulance Inc.

Big Bear Fire Authority

Montclair Fire Department

Running Springs Fire Department

San Manual Band of Mission Indians

Fire Department

These agencies represent over 100 fire stations serving numerous communities covering the majority of the residents and businesses within the County of San Bernardino. In 2020 CONFIRE dispatch processed 237,157 separate emergency incidents which was an increase of 9,188 from 2019.

CONFIRE communications current staffing consists of a Manager, two Assistant Managers (Operations /Training and Emergency Medical Dispatch Managers), 8 Supervisors. CONFIRE dispatchers work 12-hour shifts; day, night, or swing shift. (11am-11pm). Each shift is assigned 4-5 dispatchers plus a supervisor, with 1-3 dispatchers working the swing shift. CONFIRE previously removed the call taker positions from their dispatch center. However, due to a shortage of qualified dispatcher applicants, CONFIRE started hiring call takers. The training period for a call taker is about three months, while dispatcher training can take up to 7 months. There are currently only two call takers scheduled on day shift, but they plan to hire more. All

dispatchers are trained to operate each position in the communication center. There are currently 14 console positions in the Valley Center and 17 console positions in High Desert Center. Out of the 31 consoles, nine positions are call taker positions.

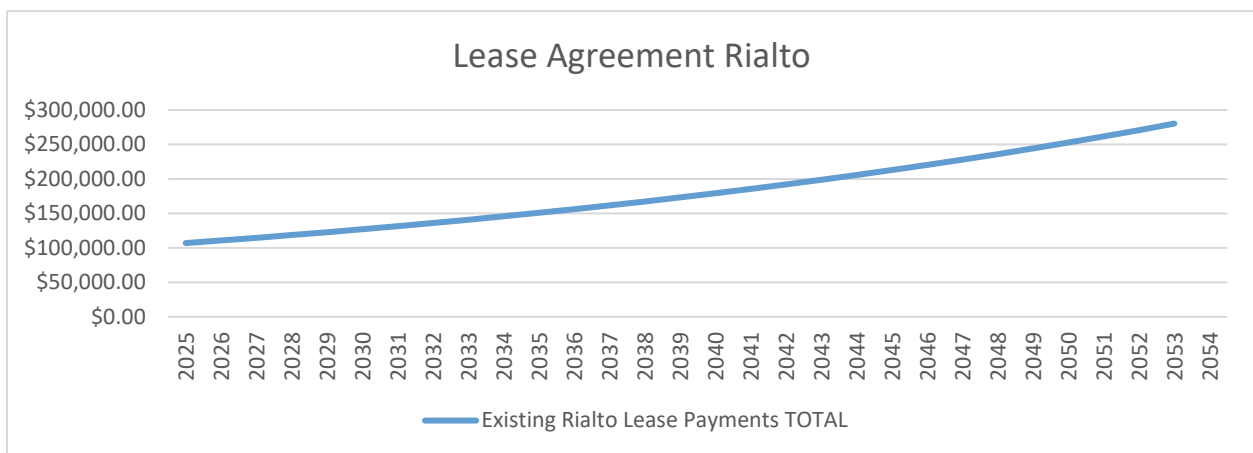
CONFIRE as a legal JPA, can own assets in addition to assuming debt. CTA was advised CONFIRE has \$3,000,000 that can be used for capital improvement projects and this amount is factored into the ongoing lease and financing options. Each financing option assumes debt for 30 years at a 3.66% interest rate and a .63% tax rate. Insurance is not calculated into these costs.

2.1 Operating CONFIRE PSAP at Rialto

The current square footage of the Rialto dispatch center is 3,500 and they rent two trailers (880 sq ft) to house their Information Technology (IT) staff. They have outgrown their current building and there is no room to expand outward.

2.1.1 Cost

- Current lease agreement for Dispatch/Admin expires on 08/31/25 with an annual cost of \$57,703.92 and a 3.5% increase per year
- Current lease agreement for Rack space – yearly cost \$35,508.00 with a 3.5% increase per year
- In 2054 projected yearly lease payment with a 3.5% yearly increase will be \$280,260.99
- Total cost over 30 years (2025 – 2054) will be \$5,334,982.85 is detailed in Appendix A.



2.1.2 Benefit

- Operating two centers allows for redundancy
- Equipment and software are kept current and up to date
- No down time for emergency services

2.1.3 Issues

- Not enough space for current staff
- Staffing two centers
- Renting trailers to house IT staff
- Parking
- Cost of supporting two PSAPS

2.2 Operating CONFIRE PSAP at High Desert

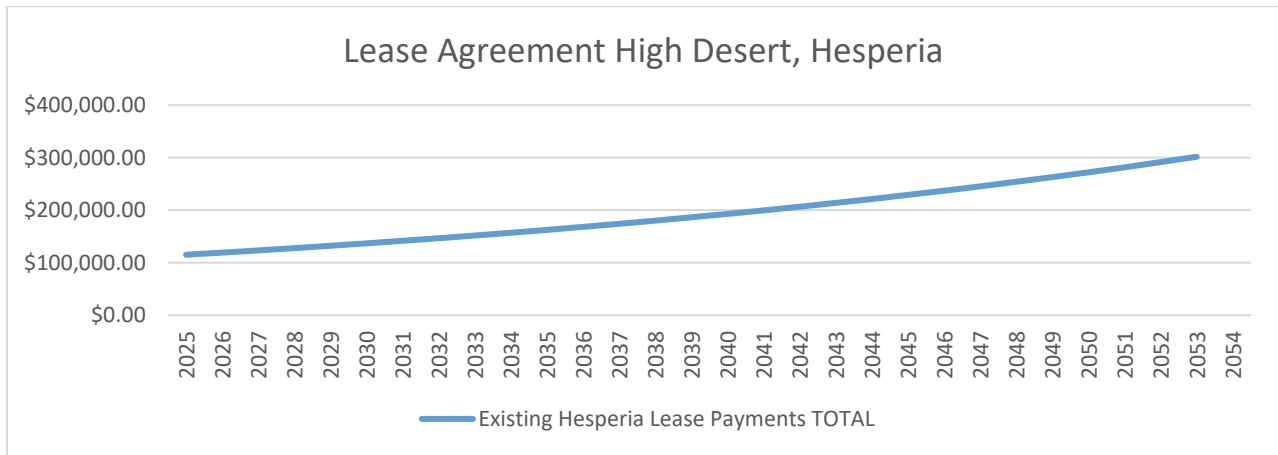
The Primary and Back-up PSAPs were designed to be free-standing, fully independent facilities. The call-taking and dispatch capabilities of the Back-Up mirror those of the Primary. All systems at the Back-up are always fully functional and operational. With both centers operating 24/7, there is no power-up or hardware transfer or installation from the Primary and ***most importantly there is no down time for emergency services.***

Having outgrown the primary center, it is extremely difficult to keep social distancing per CDC guidelines after the outbreak of COVID19. A decision was made to continue with the split up of staff and run concurrently out of both centers. The backup site was well supported with the latest technology and equipment, and plenty of space for staff to spread out. The need for resiliency and redundancy, and to continuously run a secondary PSAP comes with challenges. A major challenge for running at this location 24/7, is staffing. Currently, staff do not wish to drive over sixty miles one way to work their shift.

One of the main goals of this analysis is to determine if there is a need to continue to run a secondary PSAP if they choose to move into VCC or build their own PSAP. CTA reviewed the cost of operations, benefits of supporting both centers, and issues with operating two centers.

2.2.1 Cost

- The current lease agreement expires on 04/30/29, annual cost of \$99,734.00 with a 3.5% increase per year.
- In 2054 projected yearly lease payment with a 3.5% yearly increase will be \$301,615.01
- Total cost over 30 years (2025 – 2054) will be \$5,741,476.01 is detailed in Appendix B.



2.2.2 Benefits

- Adequate space for all staff to operate if the primary site is compromised
- Redundancy and resiliency
- Equipment and software are kept current and up to date
- No down time for emergency services

2.2.3 Issues

- Staffing two centers
- Parking
- Cost of supporting two PSAPS is detailed in Appendix C.

Leasing Information	Current
Rialto Facility (2025)	\$ 103,345.72
Hesperia Facility (2025)	\$ 111,220.04
Annual % Increase	3.5%
Term Length (in Years)	30
AVG YEARLY Payments	\$ 369,215.30
TOTAL Payments	\$ 11,076,458.86

- Concerns from CONFIRE staff
 - Contention between the two dispatch centers
 - Pay difference
 - Space for future growth

While a case can be made there will be plenty of space in a new building for all staff, it is critically important to maintain a backup site when / if something major happens to the primary site. Relocation of personnel may be required for many specific reasons.

Per NENA standards two main factors requiring evacuation of the PSAP are:

- Uninhabitable environment situations which make the Communications Center unsafe for personnel to continue daily operations. These conditions may include but are not limited to:
 - Bomb Threats/Found
 - Fire/Smoke Condition
 - Gas leak / Radiation/ Hazardous Materials
 - Earthquakes / Structural damage
 - Flooding / HVAC failure

- Infrastructure failure uninhabitable environment situations during which technical components of the system fail - within or leading to the Communications Center. These conditions may include but are not limited to:
 - Phone service outage
 - Radio component damage

There should also be an evacuation plan in place wherein the backup site is regularly tested and operated by staff. Wherever feasible, a back-up facility should be dual use. An example of dual use is a back-up facility that is also used for telecommunicator training. If CONFIRE chooses not to keep their back up site at Hesperia, they would need to consider an MOU with another PSAP to have calls rerouted if necessary, until they are operational again.

It is the recommendation of CTA that CONFIRE continue to maintain two geographically separated dispatch centers.

3. Rialto Center Options

3.1 Option #1 Move to Valley Communications Center Facility

San Bernardino County’s new Valley Communications Center (VCC) will be an ultramodern building. From the ground up it will have the latest and greatest technology for the County and produce a better 9-1-1 service for the citizens through Next Generation 9-1-1 (NG9-1-1). CONFIRE will have the much-needed space, support staff and a modern dispatch center to meet their needs now and in the future. Staff will have more amenities at the new center to use than in their centers, such as: workout room, quiet room, mom’s area, bunk house etc. The County proposes to provide CONFIRE with 16,082 sq ft including shared areas.

Having access to all this space and amenities, comes a higher lease rate than CONFIRE is currently budgeting. CONFIRE and the County are working together to determine the best lease terms for both parties. Currently there are two potential lease scenarios: standard lease costs of \$1.21 (\$0.51 for maintenance, custodial, and landscaping, and \$0.71 for utilities) per square foot at a 3.5% yearly escalation or a reduced lease cost of \$0.71 per square foot at a 2% yearly escalation. For both scenarios CONFIRE must account for an additional cost of \$35,508 per year for equipment rack space at VCC. All costs are calculated over a 30-year period, beginning in 2025 when the County anticipates VCC will be ready to occupy.

3.1.1 Costs

Without Buy Down

The current offer from the County of \$1.22 per square foot for 16,082 square feet, with the addition of rack space, will result in a cost increase of approximately 79%. As reflected in the table below this includes maintaining the Hesperia Center. Appendix D details yearly costs.

Leasing Information	Current	Leasing Information	Option 1
			VCC w/out Buy Down
Rialto Facility (2025)	\$ 103,345.72	VCC Facility (2025)	\$ 296,072.72
Hesperia Facility (2025)	\$ 111,220.04	Hesperia Facility (2025)	\$ 111,220.04
Annual % Increase	3.5%	Annual % Increase	3.0%
Term Length (in Years)	30	Term Length (in Years)	30
AVG YEARLY Payments	\$ 369,215.30	AVG YEARLY Payments	\$ 660,908.62
TOTAL Payments	\$ 11,076,458.86	TOTAL Payments	\$ 19,827,258.73
		Cash Investment	\$ -
		TOTAL Investment	\$ 19,827,258.73

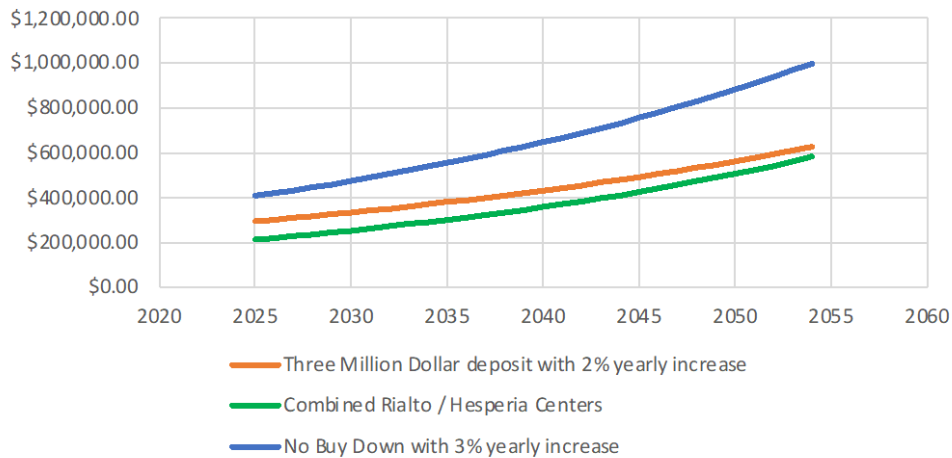
With Buy Down

If CONFIRE makes a one-time investment of \$3,000,000.00 this will offset the amount of the lease payment over 30 years and reduce the yearly increase from 3% to 2%. The current offer from the County of \$0.71 per square foot for 16,082 square feet, with the addition of rack space, will result in a cost increase of approximately 19%. Yearly costs are detailed in Appendix E

Leasing Information	Current	Leasing Information	Option 1
			VCC w/Buy Down
Rialto Facility (2025)	\$ 103,345.72	VCC Facility (2025)	\$ 183,086.65
Hesperia Facility (2025)	\$ 111,220.04	Hesperia Facility (2025)	\$ 111,220.04
Annual % Increase	3.5%	Annual % Increase	2.0%
Term Length (in Years)	30	Term Length (in Years)	30
AVG YEARLY Payments	\$ 369,215.30	AVG YEARLY Payments	\$ 438,964.99
TOTAL Payments	\$ 11,076,458.86	TOTAL Payments	\$ 13,168,949.75
		Cash Investment	\$ 3,000,000.00
		TOTAL Investment	\$ 16,168,949.75

As reflected in the chart below the buy down option will provide CONFIRE with a new center and maintain the existing geographically separated Hesperia Center at a modest increase.

Yearly Costs Comparison over 30 years



- Ultramodern center
- Plenty of parking
- County believes that NG911 and technology will create a better 911 service for the County
- County wants to ensure technology continues to meet the needs of the San Bernardino

- Sleeping quarters for staff to utilize when working extra shifts
- Plenty of floor space
- Dedicated training space
- If both agencies are having radio issues, efficiency for the radio technician to come to one physical building
- Working in the same building, they would have the ability to walk over and talk directly with the Sheriff department, instead of having to use the intercom or phone
- Square footage will meet current and future needs
- County EOC will be in the same building with dispatch center

3.1.3 Issues

- Having to ask for permission to make changes in your space, or shared spaces
- No amenities located in the surrounding area for employees to get food etc.
- Security concerns of facility location
- Concerns about redundant connectivity
- Based upon current interactions between CONFIRE and the Sheriff, it is unclear if co-location will provide operational benefits

3.1.3 VCC Space Considerations

- Noise in the center – there needs to be sound division /wall between the Sheriff and CONFIRE due to the command-and-control voice that might be needed on a call
- There needs to be a solid wall to hang large monitors, security cameras
- Having to put in a work order, wait for approval, pay the County, and wait weeks for work to be completed
- Utilization of training room – must set up schedule when to use it
- Distance from the floor to the main break room should be revisited
- Kitchen area on the third floor is small, employees must go to first floor to use oven
- Location of the two quiet rooms is not ideal
 - located in the middle of the two conference rooms
 - located next to Captain's office on Sheriff side
- No lounging area for employees to go and unwind / destress
- Fear other agency can opt out of CONFIRE, which would cause financial issues with remaining agencies

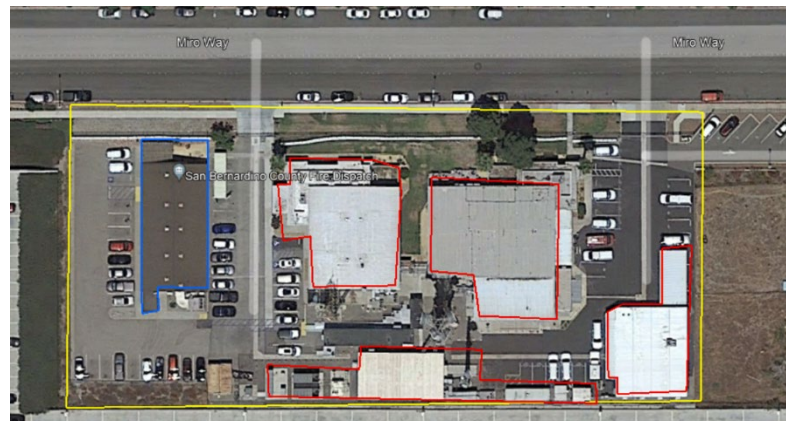
3.2 Option #2 Expand Rialto Facility

When it comes to building your own center, you have the ability to design this building to meet your needs, vision, and plan for future growth. There will be a fixed cost for the duration of the mortgage and the current CIP money (three million dollars) CONFIRE has can be put towards the purchase of property or construction of a center thus reducing your initial cost. As the property owner, you will not have to wait for issues to be resolved, you are in control.

After the completion of the new VCC building, the County is planning to liquidate or repurpose several county owned buildings. This may provide CONFIRE the opportunity to purchase one these properties. There are several viable alternatives available if the County sells the three existing buildings in Rialto, currently occupied by CONFIRE, Sheriff's dispatchers and EOC staff.

Alternative A

Purchase the property outlined in yellow in the graphic below. The buildings in red will be demolished to allow for a new CONFIRE Dispatch Center to be built. Operations will continue out of the existing CONFIRE building during construction. Once the new Center is complete, the existing CONFIRE building will be demolished to make way for additional parking. The new Center will be a single story of approximately 10,000 square feet.



Alternative B

Purchase the property outlined in yellow in the graphic below.

Assess the buildings in red to

determine if either building is suitable to be renovated as a larger Center. The building not chosen will be demolished. Operations will continue out of the existing CONFIRE building during construction. Once the renovated Center is complete, the existing CONFIRE building will be demolished to make way for additional parking. The renovated Center will be a single story of approximately 10,000 square feet.

3.2.1 Costs

The tables below provide a high-level construction budget and financing costs for Option 2, Alternative A.

OPTION 2 New Facility (Alternative A)				
Preliminary Budget Estimate				
Hard Costs:	SF	Cost	Unit	Total
Construction				
Operations Building One Story	10,000	\$1,100	SF	\$ 11,000,000
Site Work			Included	
Demolition Existing Buildings (No HazMat)	15,000	\$15	SF	\$ 225,000
Technology			LS	\$ 500,000
Tower			LS	\$ -
Furniture, Fixtures and Equipment (FF&E)				
Consoles	20	\$20,000		\$ 400,000
Office Furniture (Not Including Dispatch)	5,000	\$10	SF	\$ 50,000
Hard Costs Subtotal				\$ 12,175,000
Soft Costs:	SF	Cost	Unit	Total
A/E Fees		9.5 %		\$ 1,045,000
FFE Fees		6.0 %		\$ 27,000
CM Fees			LS	\$ -
Technology Integration/Implementation		\$10 %		\$ 50,000
Earthquake Resilient Design Fee		1.0 %		\$ 110,000
Owner's Design Contingency		5 %		\$ 608,750
HVAC Commissioning				\$ -
Materials Testing			LS	\$ 60,000
Permits/Utility Connection Fees			LS	\$ 50,000
Geotechnical Study			LS	\$ 20,000
Boundary and Topographic Survey			LS	\$ 10,000
Environmental Monitoring			LS	\$ -
Energy Modeling			LS	\$ -
Soft Costs Subtotal				\$ 1,980,750
Owner's Purchase of Building/Site				\$ 2,000,000
Owner's Construction Contingency			5 %	\$ 608,750
Owner's Construction Contingency/Escalation Subtotal				\$ 2,608,750
TOTAL BUDGET				\$ 16,764,500

Option 2	
Rialto New Facility	
Construction Costs	\$ 16,764,500.00
Cash Investment	\$ 3,000,000.00
Loan Amount	\$ 13,764,500.00
Annual Interest Rate	3.66%
Term Length (in Years)	30
First Payment Date	1/1/2025
Monthly Mortgage Payment	63,044.65
Total Mortgage & Interest	22,696,074.00
Real Estate Property Tax (2025)	105,616.35
Total Property Taxes (30 yrs w/1% grows)	\$ 3,719,568.49
Direct Monthly Cost (January 2025)	8,970.22
Total Direct Costs (30yrs w/2.54% grows)	\$ 5,041,332.97
Total Cost	\$ 31,456,975.46
Total Investment +3M	\$ 34,456,975.46
Total Hesperia Costs	\$ 5,741,476.01
Total Investment	\$ 40,198,451.47

Alternatives Analysis Report

The tables below provide a high-level construction budget and financing costs for Option 2, Alternative B.

OPTION 2 Renovate Facility Preliminary Budget Estimate				
Hard Costs:	SF	Cost	Unit	Total
Construction				
Operations Building One Story	10,000	\$900	SF	\$ 9,000,000
Site Work			Included	
Demolition Existing Buildings (No HazMat)	15,000	\$15	SF	\$ 225,000
Technology Tower			LS	\$ 500,000
Furniture, Fixtures and Equipment (FF&E)			LS	\$ -
Consoles	20	\$20,000		\$ 400,000
Office Furniture (Not Including Dispatch)	5,000	\$10	SF	\$ 50,000
Hard Costs Subtotal				\$ 10,175,000
Soft Costs:	SF	Cost	Unit	Total
A/E Fees		10.5 %		\$ 945,000
FFE Fees		6.0 %		\$ 27,000
CM Fees			LS	\$ -
Technology Integration/Implementation		\$10 %		\$ 50,000
Earthquake Resilient Design Fee		1.0 %		\$ 90,000
Owner's Design Contingency		5 %		\$ 508,750
HVAC Commissioning				\$ -
Materials Testing			LS	\$ 30,000
Permits/Utility Connection Fees			LS	\$ 25,000
Geotechnical Study			LS	\$ -
Boundary and Topographic Survey			LS	\$ -
Environmental Monitoring			LS	\$ -
Energy Modeling			LS	\$ -
Soft Costs Subtotal				\$ 1,675,750
Owner's Purchase of Building/Site				\$ 2,000,000
Owner's Construction Contingency			7 %	\$ 712,250
Owner's Construction Contingency/Escalation Subtotal				\$ 2,712,250
TOTAL BUDGET				\$ 14,563,000

	Option 2 Rialto Renovation Facility
Construction Costs	\$ 14,563,000.00
Cash Investment	\$ 3,000,000.00
Term Length (in Years)	\$ 11,563,000.00
Fixed Mortgage Interest Rate	3.66%
Term Length (in Years)	30
First Payment Date	1/1/2025
Monthly Mortgage Payment	\$ 52,961.26
Total Mortgage & Interest	\$ 19,066,053.60
Real Estate Property Tax (2025)	\$ 91,746.90
Property Taxes (30 years w/ 1% grows)	3,231,117.89
Direct Monthly Costs (January 2025)	\$ 8,970.22
Direct Costs (30 years w/ 2.54% grows)	5,041,332.97
Total Costs	\$ 27,338,504.47
Total Investment (+ \$3M)	\$ 30,338,504.47
Total Hesperia Costs	\$ 5,741,476.01
Total Investment + Hesperia	\$ 36,079,980.48

3.2.2 Benefits

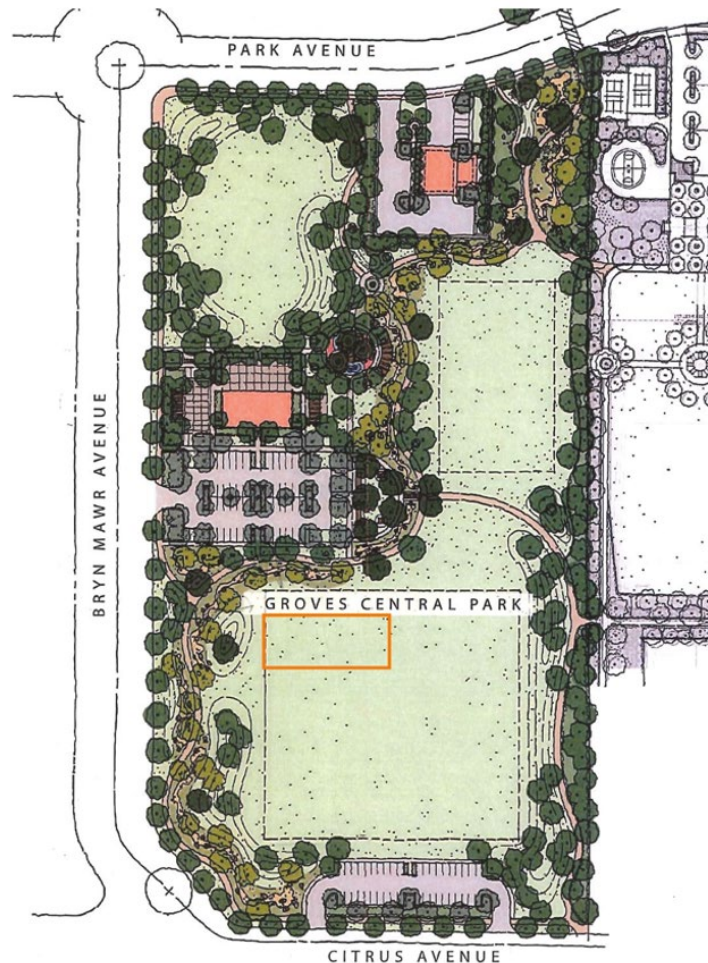
- Ultramodern center
- Plenty of parking
- Space, support staff, and supply a modern dispatch center to meet their needs now and in the future
- Utilize the existing tower
- Investing \$3,000,000 as a down payment will reduce costs

3.2.3 Issues

- Project management associated with major construction
- Property purchase may exceed the \$2,000,000 budget allowance
- County may not choose to sell the property to CONFIRE
- Initial cost to build / renovate is high
- Financing costs are high
- Real estate taxes are high
- Seismic requirements will be significant
- Schedule may be longer than VCC
- The breakeven on investment is between 42.25 years and 57.5 years dependent upon a new or renovated facility as well as the down payment amount

3.3 Option #3 New Facility in Loma Linda

The City of Loma Linda has available property located near a new Fire Station they are building. Significant infrastructure, including the latest and greatest high-speed fiber has been developed in this area. There are business/restaurants around the area for the employees' convenience. Loma Linda stated they are willing to make this property available to CONFIRE at no cost. The new Center will be a single story of approximately 10,000 square feet.



This modality can be used with any jurisdiction that may have a desire to offer property or space to CONFIRE.

3.3.1 Costs

The tables below provide a high-level construction budget and financing costs for Option 3.

OPTION 3 New Facility in Loma Linda				
Preliminary Budget Estimate				
Hard Costs:				
	SF	Cost	Unit	Total
Construction				
Operations Building One Story	10,000	\$1,100	SF	\$ 11,000,000
Site Work		Included		
Demolition			SF	\$ -
Technology			LS	\$ 500,000
Tower			LS	\$ 250,000
Furniture, Fixtures and Equipment (FF&E)				
Consoles	20	\$20,000		\$ 400,000
Office Furniture (Not Including Dispatch)	5,000	\$10	SF	\$ 50,000
Hard Costs Subtotal				\$ 12,200,000
Soft Costs:				
	SF	Cost	Unit	Total
A/E Fees		9.5 %		\$ 1,045,000
FFE Fees		6.0 %		\$ 27,000
CM Fees			LS	\$ -
Technology Integration/Implementation		\$10 %		\$ 75,000
Earthquake Resilient Design Fee		1.0 %		\$ 110,000
Owner's Design Contingency		5 %		\$ 610,000
HVAC Commissioning				\$ -
Materials Testing			LS	\$ 60,000
Permits/Utility Connection Fees			LS	\$ 50,000
Geotechnical Study			LS	\$ 20,000
Boundary and Topographic Survey			LS	\$ 10,000
Environmental Monitoring			LS	\$ -
Energy Modeling			LS	\$ -
Soft Costs Subtotal				\$ 2,007,000
Owner's Purchase of Building/Site				\$ -
Owner's Construction Contingency		5 %		\$ 610,000
Owner's Construction Contingency/Escalation Subtotal				\$ 610,000
TOTAL BUDGET				\$ 14,817,000
		Option 3 New Facility Loma Linda		
Construction Costs		\$		14,817,000.00
Cash Investment		\$		3,000,000.00
Term Length (in Years)		\$		11,817,000.00
Fixed Mortgage Interest Rate				3.66%
Term Length (in Years)				30
First Payment Date				1/1/2025
Monthly Mortgage Payment		\$		54,124.64
Total Mortgage & Interest		\$		19,484,870.40
Real Estate Property Tax (2025)		\$		93,347.10
Total Property Taxes (30 years w/ 1% grows)				3,287,473.31
Direct Monthly Costs (January 2025)		\$		8,970.22
Total Direct Costs (30 years w/ 2.54% grows)				5,041,332.97
Total Costs		\$		27,813,676.68
Total Investment (+ \$3M)		\$		30,813,676.68
Total Hesperia Costs		\$		5,741,476.01
Total Investment + Hesperia		\$		36,555,152.69

3.3.2 Benefits

- Ultramodern center
- Plenty of parking
- Space, support staff, and supply a modern dispatch center to meet their needs now and in the future
- Amenities in the immediate area
- Investing \$3,000,000 as a down payment will reduce costs
- Loma Linda may entertain building the Center to lease back to CONFIRE

3.3.3 Issues

- Project management associated with major construction
- Initial cost to build is high
- Schedule may be longer than VCC
- If Loma Linda leases to CONFIRE the costs are not currently known
- The breakeven on investment is between 42.5 years and 55 years dependent upon the down payment amount

3.4 Option #4 New Facility Unknown Location

Depending on where you want to build, the cost of land can be a significant factor in your budget. Currently a plot of land has not been identified for this option. A new Center should be a single-story building of at least 10,000 square feet. It is recommended the location have a minimum of 2.5 acres and the ability to implement the necessary security for your employees.

3.4.1 Costs

The tables below provide a high-level construction budget and financing costs for Option 4.

OPTION 4 New Facility in Unknown Location				
Preliminary Budget Estimate				
Hard Costs:				
	SF	Cost	Unit	Total
Construction				
Operations Building One Story	10,000	\$1,100	SF	\$ 11,000,000
Site Work		Included		
Demolition			SF	\$ -
Technology			LS	\$ 500,000
Tower			LS	\$ 250,000
Furniture, Fixtures and Equipment (FF&E)				
Consoles	20	\$20,000		\$ 400,000
Office Furniture (Not Including Dispatch)	5,000	\$10	SF	\$ 50,000
Hard Costs Subtotal				\$ 12,200,000
Soft Costs:				
	SF	Cost	Unit	Total
A/E Fees		9.5 %		\$ 1,045,000
FFE Fees		6.0 %		\$ 27,000
CM Fees			LS	\$ -
Technology Integration/Implementation		\$10 %		\$ 75,000
Earthquake Resilient Design Fee		1.0 %		\$ 110,000
Owner's Design Contingency		5 %		\$ 610,000
HVAC Commissioning				\$ -
Materials Testing			LS	\$ 60,000
Permits/Utility Connection Fees			LS	\$ 50,000
Geotechnical Study			LS	\$ 20,000
Boundary and Topographic Survey			LS	\$ 10,000
Environmental Monitoring			LS	\$ -
Energy Modeling			LS	\$ -
Soft Costs Subtotal				\$ 2,007,000
Owner's Purchase of Building/Site				\$ 2,000,000
Owner's Construction Contingency		5 %		\$ 610,000
Owner's Construction Contingency/Escalation Subtotal				\$ 2,610,000
TOTAL BUDGET				\$ 16,817,000

	Option 4 - New Facility Unknown Location
Construction Costs	\$ 16,817,000.00
Cash Investment	\$ 3,000,000.00
Term Length (in Years)	\$ 13,817,000.00
Fixed Mortgage Interest Rate	3.66%
Term Length (in Years)	30
First Payment Date	1/1/2025
Monthly Mortgage Payment	\$ 63,285.11
Total Mortgage & Interest	\$ 22,782,639.60
Real Estate Property Tax (2025)	\$ 105,947.10
Total Property Taxes (30 years w/ 1% grows)	3,731,216.76
Direct Monthly Costs (January 2025)	\$ 8,970.22
Total Costs	\$ 31,555,189.33
Total Investment (+ \$3M)	\$ 34,555,189.33
Total Hesperia Costs	\$ 5,741,476.01
Total Investment + Hesperia	\$ 40,296,665.34

3.4.2 Benefits

- Ultramodern center
- Plenty of parking
- Space, support staff, and supply a modern dispatch center to meet their needs now and in the future
- Amenities in the immediate area
- Investing \$3,000,000 as a down payment will reduce costs

3.4.3 Issues

- Project management associated with major construction
- Initial cost to build
- Schedule may be longer than VCC
- Responsible for any maintenance cost that occurs
- The breakeven on investment is between 45 years and 57.6 years dependent upon the down payment amount

Appendix A Existing Rialto Lease Payments

Existing Rialto Lease Payments				
YEAR	PAYMENT	YEARLY INCREASE	AMOUNT	TOTAL
2022	\$93,211.92	3.5%	\$3,262.42	\$96,474.34
2023	\$96,474.34	3.5%	\$3,376.60	\$99,850.94
2024	\$99,850.94	3.5%	\$3,494.78	\$103,345.72
2025	\$103,345.72	3.5%	\$3,617.10	\$106,962.82
2026	\$106,962.82	3.5%	\$3,743.70	\$110,706.52
2027	\$110,706.52	3.5%	\$3,874.73	\$114,581.25
2028	\$114,581.25	3.5%	\$4,010.34	\$118,591.59
2029	\$118,591.59	3.5%	\$4,150.71	\$122,742.30
2030	\$122,742.30	3.5%	\$4,295.98	\$127,038.28
2031	\$127,038.28	3.5%	\$4,446.34	\$131,484.62
2032	\$131,484.62	3.5%	\$4,601.96	\$136,086.58
2033	\$136,086.58	3.5%	\$4,763.03	\$140,849.61
2034	\$140,849.61	3.5%	\$4,929.74	\$145,779.35
2035	\$145,779.35	3.5%	\$5,102.28	\$150,881.62
2036	\$150,881.62	3.5%	\$5,280.86	\$156,162.48
2037	\$156,162.48	3.5%	\$5,465.69	\$161,628.17
2038	\$161,628.17	3.5%	\$5,656.99	\$167,285.15
2039	\$167,285.15	3.5%	\$5,854.98	\$173,140.13
2040	\$173,140.13	3.5%	\$6,059.90	\$179,200.04
2041	\$179,200.04	3.5%	\$6,272.00	\$185,472.04
2042	\$185,472.04	3.5%	\$6,491.52	\$191,963.56
2043	\$191,963.56	3.5%	\$6,718.72	\$198,682.29
2044	\$198,682.29	3.5%	\$6,953.88	\$205,636.17
2045	\$205,636.17	3.5%	\$7,197.27	\$212,833.43
2046	\$212,833.43	3.5%	\$7,449.17	\$220,282.60
2047	\$220,282.60	3.5%	\$7,709.89	\$227,992.49
2048	\$227,992.49	3.5%	\$7,979.74	\$235,972.23
2049	\$235,972.23	3.5%	\$8,259.03	\$244,231.26
2050	\$244,231.26	3.5%	\$8,548.09	\$252,779.35
2051	\$252,779.35	3.5%	\$8,847.28	\$261,626.63
2052	\$261,626.63	3.5%	\$9,156.93	\$270,783.56
2053	\$270,783.56	3.5%	\$9,477.42	\$280,260.99
2054	\$280,260.99			
TOTAL	\$5,334,982.85			

Appendix B Existing Hesperia Lease Payments

Existing Hesperia Lease Payments				
YEAR	PAYMENT	YEARLY INCREASE	AMOUNT	TOTAL
2022	\$100,314.10	3.5%	\$3,510.99	\$103,825.09
2023	\$103,825.09	3.5%	\$3,633.88	\$107,458.97
2024	\$107,458.97	3.5%	\$3,761.06	\$111,220.04
2025	\$111,220.04	3.5%	\$3,892.70	\$115,112.74
2026	\$115,112.74	3.5%	\$4,028.95	\$119,141.68
2027	\$119,141.68	3.5%	\$4,169.96	\$123,311.64
2028	\$123,311.64	3.5%	\$4,315.91	\$127,627.55
2029	\$127,627.55	3.5%	\$4,466.96	\$132,094.51
2030	\$132,094.51	3.5%	\$4,623.31	\$136,717.82
2031	\$136,717.82	3.5%	\$4,785.12	\$141,502.95
2032	\$141,502.95	3.5%	\$4,952.60	\$146,455.55
2033	\$146,455.55	3.5%	\$5,125.94	\$151,581.49
2034	\$151,581.49	3.5%	\$5,305.35	\$156,886.84
2035	\$156,886.84	3.5%	\$5,491.04	\$162,377.88
2036	\$162,377.88	3.5%	\$5,683.23	\$168,061.11
2037	\$168,061.11	3.5%	\$5,882.14	\$173,943.25
2038	\$173,943.25	3.5%	\$6,088.01	\$180,031.26
2039	\$180,031.26	3.5%	\$6,301.09	\$186,332.36
2040	\$186,332.36	3.5%	\$6,521.63	\$192,853.99
2041	\$192,853.99	3.5%	\$6,749.89	\$199,603.88
2042	\$199,603.88	3.5%	\$6,986.14	\$206,590.01
2043	\$206,590.01	3.5%	\$7,230.65	\$213,820.67
2044	\$213,820.67	3.5%	\$7,483.72	\$221,304.39
2045	\$221,304.39	3.5%	\$7,745.65	\$229,050.04
2046	\$229,050.04	3.5%	\$8,016.75	\$237,066.79
2047	\$237,066.79	3.5%	\$8,297.34	\$245,364.13
2048	\$245,364.13	3.5%	\$8,587.74	\$253,951.88
2049	\$253,951.88	3.5%	\$8,888.32	\$262,840.19
2050	\$262,840.19	3.5%	\$9,199.41	\$272,039.60
2051	\$272,039.60	3.5%	\$9,521.39	\$281,560.98
2052	\$281,560.98	3.5%	\$9,854.63	\$291,415.62
2053	\$291,415.62	3.5%	\$10,199.55	\$301,615.17
2054	\$301,615.17			
TOTAL	\$5,741,476.01			

Appendix C Combined Rialto/Hesperia Centers

Combined Rialto / Hesperia Centers				
YEAR	PAYMENT	YEARLY INCREASE	AMOUNT	TOTAL
2022	\$193,526.02	3.5%	\$6,773.41	\$200,299.43
2023	\$200,299.43	3.5%	\$7,010.48	\$207,309.91
2024	\$207,309.91	3.5%	\$7,255.85	\$214,565.76
2025	\$214,565.76	3.5%	\$7,509.80	\$222,075.56
2026	\$222,075.56	3.5%	\$7,772.64	\$229,848.20
2027	\$229,848.20	3.5%	\$8,044.69	\$237,892.89
2028	\$237,892.89	3.5%	\$8,326.25	\$246,219.14
2029	\$246,219.14	3.5%	\$8,617.67	\$254,836.81
2030	\$254,836.81	3.5%	\$8,919.29	\$263,756.10
2031	\$263,756.10	3.5%	\$9,231.46	\$272,987.56
2032	\$272,987.56	3.5%	\$9,554.56	\$282,542.13
2033	\$282,542.13	3.5%	\$9,888.97	\$292,431.10
2034	\$292,431.10	3.5%	\$10,235.09	\$302,666.19
2035	\$302,666.19	3.5%	\$10,593.32	\$313,259.51
2036	\$313,259.51	3.5%	\$10,964.08	\$324,223.59
2037	\$324,223.59	3.5%	\$11,347.83	\$335,571.42
2038	\$335,571.42	3.5%	\$11,745.00	\$347,316.42
2039	\$347,316.42	3.5%	\$12,156.07	\$359,472.49
2040	\$359,472.49	3.5%	\$12,581.54	\$372,054.03
2041	\$372,054.03	3.5%	\$13,021.89	\$385,075.92
2042	\$385,075.92	3.5%	\$13,477.66	\$398,553.58
2043	\$398,553.58	3.5%	\$13,949.38	\$412,502.95
2044	\$412,502.95	3.5%	\$14,437.60	\$426,940.56
2045	\$426,940.56	3.5%	\$14,942.92	\$441,883.47
2046	\$441,883.47	3.5%	\$15,465.92	\$457,349.40
2047	\$457,349.40	3.5%	\$16,007.23	\$473,356.62
2048	\$473,356.62	3.5%	\$16,567.48	\$489,924.11
2049	\$489,924.11	3.5%	\$17,147.34	\$507,071.45
2050	\$507,071.45	3.5%	\$17,747.50	\$524,818.95
2051	\$524,818.95	3.5%	\$18,368.66	\$543,187.61
2052	\$543,187.61	3.5%	\$19,011.57	\$562,199.18
2053	\$562,199.18	3.5%	\$19,676.97	\$581,876.15
2054	\$581,876.15			
TOTAL	\$11,076,458.86			

Appendix D VCC Proposed Lease Costs – No buy down

Proposed Square Feet		Cost per Square Foot		
16,082		\$1.22		
Proposed Total Square Foot Charge		\$235,440.48	per year	
Additional Rack Space Charge		\$35,508	per year	
Initial investment		\$0		
No Buy Down with 3% yearly increase				
YEAR	PAYMENT	YEARLY INCREASE	AMOUNT	TOTAL
2022	\$270,948.48	3%	\$8,128.45	\$279,076.93
2023	\$279,076.93	3%	\$8,372.31	\$287,449.24
2024	\$287,449.24	3%	\$8,623.48	\$296,072.72
2025	\$296,072.72	3%	\$8,882.18	\$304,954.90
2026	\$304,954.90	3%	\$9,148.65	\$314,103.55
2027	\$314,103.55	3%	\$9,423.11	\$323,526.65
2028	\$323,526.65	3%	\$9,705.80	\$333,232.45
2029	\$333,232.45	3%	\$9,996.97	\$343,229.43
2030	\$343,229.43	3%	\$10,296.88	\$353,526.31
2031	\$353,526.31	3%	\$10,605.79	\$364,132.10
2032	\$364,132.10	3%	\$10,923.96	\$375,056.06
2033	\$375,056.06	3%	\$11,251.68	\$386,307.75
2034	\$386,307.75	3%	\$11,589.23	\$397,896.98
2035	\$397,896.98	3%	\$11,936.91	\$409,833.89
2036	\$409,833.89	3%	\$12,295.02	\$422,128.90
2037	\$422,128.90	3%	\$12,663.87	\$434,792.77
2038	\$434,792.77	3%	\$13,043.78	\$447,836.55
2039	\$447,836.55	3%	\$13,435.10	\$461,271.65
2040	\$461,271.65	3%	\$13,838.15	\$475,109.80
2041	\$475,109.80	3%	\$14,253.29	\$489,363.09
2042	\$489,363.09	3%	\$14,680.89	\$504,043.99
2043	\$504,043.99	3%	\$15,121.32	\$519,165.31
2044	\$519,165.31	3%	\$15,574.96	\$534,740.27
2045	\$534,740.27	3%	\$16,042.21	\$550,782.47
2046	\$550,782.47	3%	\$16,523.47	\$567,305.95
2047	\$567,305.95	3%	\$17,019.18	\$584,325.13
2048	\$584,325.13	3%	\$17,529.75	\$601,854.88
2049	\$601,854.88	3%	\$18,055.65	\$619,910.53
2050	\$619,910.53	3%	\$18,597.32	\$638,507.84
2051	\$638,507.84	3%	\$19,155.24	\$657,663.08
2052	\$657,663.08	3%	\$19,729.89	\$677,392.97
2053	\$677,392.97	3%	\$20,321.79	\$697,714.76
2054	\$697,714.76			
TOTAL	\$14,085,782.72			

Appendix E VCC Proposed Lease Costs – With buy down

Proposed Square Feet		Cost per Square Foot		
16,082		\$0.71		
Proposed Total Square Foot Charge		\$137,018.64	per year	
Additional Rack Space Charge		\$35,508	per year	
Initial investment		\$3,000,000		
Three Million Dollar deposit with 2% yearly increase				
YEAR	PAYMENT	YEARLY INCREASE	AMOUNT	TOTAL
2022	\$172,526.64	2%	\$3,450.53	\$175,977.17
2023	\$175,977.17	2%	\$3,519.54	\$179,496.72
2024	\$179,496.72	2%	\$3,589.93	\$183,086.65
2025	\$183,086.65	2%	\$3,661.73	\$186,748.38
2026	\$186,748.38	2%	\$3,734.97	\$190,483.35
2027	\$190,483.35	2%	\$3,809.67	\$194,293.02
2028	\$194,293.02	2%	\$3,885.86	\$198,178.88
2029	\$198,178.88	2%	\$3,963.58	\$202,142.46
2030	\$202,142.46	2%	\$4,042.85	\$206,185.31
2031	\$206,185.31	2%	\$4,123.71	\$210,309.01
2032	\$210,309.01	2%	\$4,206.18	\$214,515.19
2033	\$214,515.19	2%	\$4,290.30	\$218,805.50
2034	\$218,805.50	2%	\$4,376.11	\$223,181.61
2035	\$223,181.61	2%	\$4,463.63	\$227,645.24
2036	\$227,645.24	2%	\$4,552.90	\$232,198.14
2037	\$232,198.14	2%	\$4,643.96	\$236,842.11
2038	\$236,842.11	2%	\$4,736.84	\$241,578.95
2039	\$241,578.95	2%	\$4,831.58	\$246,410.53
2040	\$246,410.53	2%	\$4,928.21	\$251,338.74
2041	\$251,338.74	2%	\$5,026.77	\$256,365.51
2042	\$256,365.51	2%	\$5,127.31	\$261,492.82
2043	\$261,492.82	2%	\$5,229.86	\$266,722.68
2044	\$266,722.68	2%	\$5,334.45	\$272,057.13
2045	\$272,057.13	2%	\$5,441.14	\$277,498.27
2046	\$277,498.27	2%	\$5,549.97	\$283,048.24
2047	\$283,048.24	2%	\$5,660.96	\$288,709.20
2048	\$288,709.20	2%	\$5,774.18	\$294,483.39
2049	\$294,483.39	2%	\$5,889.67	\$300,373.06
2050	\$300,373.06	2%	\$6,007.46	\$306,380.52
2051	\$306,380.52	2%	\$6,127.61	\$312,508.13
2052	\$312,508.13	2%	\$6,250.16	\$318,758.29
2053	\$318,758.29	2%	\$6,375.17	\$325,133.46
2054	\$325,133.46			
TOTAL	\$7,427,473.74			

Appendix F ECC Comparison Chart

PROJECT	Raleigh Central Comm. Center <i>Raleigh, NC</i>	Kentucky Emergency Ops Center <i>Frankfort, KY</i>	San Mateo Regional Operations Center <i>Redwood City, CA</i>	Inland Empire Traffic Management Center <i>Fontana, CA</i>
				
Multi Agency Police Fire EMS Combined	Combined	Military Affairs KY Emergency Management	Combined	California Highway Patrol, Cal Trans
Overall Acreage	9.95 Acres	~1 Acre	> 1 Acre Urban	7.3 Acres
Emergency Communications Center (PSAP)	Yes	No	Yes	No
Emergency Operations Center	Yes	Yes	Yes	No
Traffic Management Center	Yes	No	No	Yes
Training Functions	Classrooms, Live Training	Classrooms	Live Training, Large Training,	Classroom, Training
Data Center	Primary City Data (Tier 3)	Yes	Yes	Yes
Tower (ht)	Yes (300 ft)	Yes Existing	Antenna Farm	Yes (125 ft)
Construction Value	\$60M	\$8.4M	\$31.5M	\$28.9M
Year Complete	2016	2013	2019	2010
Building Square Footage	101,240 SF / 5,840 SF Ancillary	20,000 SF	37,000 SF	43,000 SF
Resiliency Threat / Back Up Days	Hurricane / Tornado / 3-5 Days	Tornado / Chemical Stockpile / 3 Days	High Earthquake BRBF / 3 Days	High Earthquake Base Isolated / 3 Days
Other Features	Secure Outdoor Staff Break	Operations Center Addition to Existing	Urban - Large Community Room	Part of CalTran Campus
ESF Positions / Dispatch Positions	35 ESF / 58 Dispatchers	60 ESF	50 ESF/ 22 Dispatchers	20 Dispatchers
Parking	On Grade Secure 276 Spaces	Campus Parking	Adjacent City Garage	On Grade Secure
Sustainability	LEED Silver	Sustainable Principles	LEED Gold	LEED Gold

PROJECT	Leon Co/Tallahassee Public Safety Ops Ctr <i>Tallahassee, FL</i>	Utah Valley Emerg Comm Center <i>Spanish Fork, UT</i>	Integrated Command + Communication Ctr <i>Miami-Dade Co, FL</i>	Pennsylvania Emerg Ops Center <i>Harrisburg, PA</i>
				
Multi Agency Police Fire EMS Combined	Combined	Combined	Combined + EMS	PEMA, PennDOT, State Police, DHS
Overall Acreage	~10 Acres	2.6 Acres	12 Acres	29.57 Acres
Emergency Communications Center (PSAP)	Yes	Yes	Yes	No
Emergency Operations Center	Yes	No	Yes	Yes
Traffic Management Center	Yes	No	Yes Transit Ops	Yes Statewide, District 8
Training Functions	Live Training, Classrooms	Training Room, Live Training	Classrooms, Live Training, Large Training	Classrooms, Training Room
Data Center	City Data Center	9-1-1 Center	Existing	Large Data Center (Tier 3)
Tower (ht)	Separate Location	Yes (125 ft)	Yes (300 ft)	Yes (150 ft)
Construction Value	\$30M	\$5.5M	\$165M	\$40M
Year Complete	2013	2016	2024	2016
Building Square Footage	69,000 SF / 22,600 SF Ancillary Bldg	12,868 SF	Addition 108,700 SF Fit Out 109,00 SF	132,448 SF/22,985 SF Ancillary Bldg
Resiliency Threat / Back Up Days	Hurricane /Tornado / 3 Days	Earthquake Moment Frame / 3 Days	High Hurricane / 3 Days	Tornado / 3 Days
Other Features	Large Traffic Management Center	Part of Sheriff Campus	Addition and Fit Out Shell Space / Cafeteria	Governor Suite / Campus Plan
ESF Positions / Dispatch Positions	44 ESF/44 Dispatchers	18 Dispatchers	70 ESF (20) / 42 Fire Dispatchers	27 Staff / 88 ESF
Parking	On Grade Secure, 223 Spaces	On Grade Secure 50 Spaces	12 Story Garage 1,350 Spaces	On Grade Secure 400/ Public 75
Sustainability	Sustainable Principles	Sustainable Principles	LEED Silver (Planned)	LEED Certified

Appendix G ECC Cost Comparison

Project /Location	Size	Cost	Cost/sf	Historical Cost index when built	Sq Ft Cost Adjusted for San Bernardino 2024
Miami Dade Integrated Command and Communication Center, FL Renov and Addition	217,800	\$ 165,000,000	\$ 757.58	97.0	\$ 2,503.51
Los Angeles EOC, CA	36,000	\$ 22,000,000	\$ 611.11	119.0	\$ 1,646.15
Denco 911, TX	10,118	\$ 5,361,000	\$ 529.85	170.7	\$ 994.98
Cumberland County Emergency Services Center, NC Renov	17,900	\$ 6,500,000	\$ 363.13	129.4	\$ 899.54
Utah Valley Dispatch, UT	12,868	\$ 5,500,000	\$ 427.42	184.7	\$ 741.79
Henrico ECC, Richmond, VA			\$ 123.00	98.8	\$ 399.06
San Mateo Co ROC, CA	37,000	\$ 31,500,000	\$ 851.35	253.7	\$ 1,075.68
Virginia Beach Emergency Communication & Operations Center	25,700	\$ 7,083,000	\$ 275.60	110.2	\$ 801.67
Inland Empire Transportation Management, CA	46,310	\$ 25,000,000	\$ 539.84	193.1	\$ 896.15
Lexington KY PSOC	46,000	\$ 17,000,000	\$ 369.57	160.7	\$ 737.18
Commonwealth of Kentucky EOC	26,150	\$ 8,326,000	\$ 318.39	174.8	\$ 583.87
Pennsylvania Emergency Management (PEMA)	149,398	\$ 46,750,159	\$ 312.92	191.4	\$ 524.07
Raleigh CCC, NC	112,324	\$ 49,434,547	\$ 440.11	157.4	\$ 896.29
Leon County Tallahassee, FL PSOB	91,600	\$ 29,994,543	\$ 327.45	160.9	\$ 652.36
Average Building and Site Cost per SF of Building					\$ 953.74
Construction Cost Increase for Earthquake Resistance			15%		\$ 143.06
Average Building and Site Cost for CONFIRE					\$ 1,096.80



CONFIRE Center Analysis

April 2022

CTA - Communications Technology Advancement

- ⌘ 600+ public safety radio communications projects
- ⌘ Relevant industry knowledge, we contribute to & drive what's next
- ⌘ Specialize in multi-agency/multi-jurisdiction systems
- ⌘ All phases of radio communications: assessment - implementation
- ⌘ A collaborative partnership where we act on your behalf
- ⌘ Independent, no affiliation with any vendor, manufacturer, supplier, or dealer of equipment

Dedicated to client success, driven to excellence!

✧ Why was CTA chosen for this project?

- 2007 Conceptual Design for:
 - ❖ Radio System
 - ❖ PSOC
- Developed Critical Redundancy Plan

✧ Stakeholders we talked to:

- Chief Dan Munsey and BC Bill Mahan County Fire
- Interim Chief Brian Park, Rialto
- Chief Dan Harker, Loma Linda
- Tim Franke, Communications Manager CONFIRE
- Mayor Phill Dupper, Loma Linda
- Art Andres, Director CONFIRE JPA

CTA assessed the need/justification for redundant dispatch operations.

CTA performed an analysis on the following options:

- ✘ Option 1: Valley Communications Center Facility
- ✘ Option 2 A & B: Expand Rialto Facility
- ✘ Option 3: New Facility Loma Linda
- ✘ Option 4: New Facility Unknown Location

- ❧ State-of-the-art facility - designed to meet the facility needs of CONFIRE operations for the next 15 –20 years
- ❧ Based upon professional standards/codes (APCO, NENA, NFPA, Cal OES) for a purpose-built building
- ❧ Current lease agreements for both the Rialto and Hesperia PSAP locations
- ❧ Leasing at Valley Communications Center (VCC)
- ❧ Cost of constructing / renovating a building
- ❧ JPA budget
- ❧ Interviews

Summary of Costs

		Annual % Increase	Term Length (in Years)	Avg Annual Payments	TOTAL Payments	Cash Investment	TOTAL Investment
Current Leases		3.5%	30	\$ 11,076,458.86	\$ 369,215.30		\$ 11,076,458.86
Option 1	VCC w/out Buy Down	3.0%	30	\$ 19,827,258.73	\$ 660,908.62		\$ 19,827,258.73
Option 1	VCC w/Buy Down	2.0%	30	\$ 13,168,949.76	\$ 438,964.99	\$3,000,000.00	\$ 16,168,949.76
Option 2	Rialto New Facility		30	\$ 37,198,451.47	\$ 1,239,948.38	\$3,000,000.00	\$ 40,198,451.47
Option 2	Rialto Renovate Facility		30	\$ 33,079,980.48	\$ 1,102,666.02	\$3,000,000.00	\$ 36,079,980.48
Option 3	New Facility Loma Linda		30	\$ 33,555,152.70	\$ 1,118,505.09	\$3,000,000.00	\$ 36,555,152.70
Option 4	New Facility Unknown Location		30	\$ 37,296,665.34	\$ 1,243,222.18	\$3,000,000.00	\$ 40,296,665.34

It is the recommendation of CTA that CONFIRE maintain the existing Hesperia Center.

AND

Migrate the Rialto operations to the new Valley Communications Center (VCC).

Costs per Agency

Current Call %	AGENCY	Current Leases	Option 1	Option 1
			VCC w/out Buy Down	VCC w/Buy Down
5.39%	AppleValley Fire Protection Dist	\$ 19,900.70	\$ 35,622.97	\$ 23,660.21
1.73%	Big Bear Fire Department	\$ 6,387.42	\$ 11,433.72	\$ 7,594.09
5.40%	Chino Valley Fire Dist.	\$ 19,937.63	\$ 35,689.07	\$ 23,704.11
3.07%	Colton Fire Dist.	\$ 11,334.91	\$ 20,289.89	\$ 13,476.23
1.64%	Loma Linda Fire Dept.	\$ 6,055.13	\$ 10,838.90	\$ 7,199.03
1.95%	Montclair Fire Dept.	\$ 7,199.70	\$ 12,887.72	\$ 8,559.82
6.82%	Rancho Cucamonga Fire Dist.	\$ 25,180.48	\$ 45,073.97	\$ 29,937.41
4.44%	Redlands Fire Dept	\$ 16,393.16	\$ 29,344.34	\$ 19,490.05
4.67%	Rialto Fire Dept.	\$ 17,242.35	\$ 30,864.43	\$ 20,499.67
0.24%	Running Springs Fire	\$ 886.12	\$ 1,586.18	\$ 1,053.52
53.93%	San Bernardino County Fire Dist.	\$ 199,117.81	\$ 356,428.02	\$ 236,733.82
0.57%	San Manuel Fire	\$ 2,104.53	\$ 3,767.18	\$ 2,502.10
9.73%	Victorville Fire Dist.	\$ 35,924.65	\$ 64,306.41	\$ 42,711.29
0.31%	Baker Ambulance	\$ 1,144.57	\$ 2,048.82	\$ 1,360.79
0.10%	County Road Dept.	\$ 369.22	\$ 660.91	\$ 438.96

Thank you for sharing your time with us

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**CONFIRE****STAFF REPORT****DATE: 4/11/2021****FROM: Art Andres, Director****TO: Board of Directors**

SUBJECT: ONTARIO – ADMISSION AS A CONTRACTING AGENCY

RECOMMENDATION

Recommend that the Board of Directors approve the admission of the City of Ontario pursuant to the terms and conditions of Consolidated Fire Agencies (CONFIRE) JPA existing MOU for contracting agencies, subject to minor revisions approved by CONFIRE legal counsel.

BACKGROUND

Board Policy 5.003 requires the following for the admission of a contracting agency:

1. Sponsorship by an existing member agency.
2. Admission of the contracting party must be pursuant to terms acceptable to the Board of Directors.
3. Admission of contracting party must be approved by the Board of Directors.

City of Ontario has requested to become a contracting party and is sponsored by the following member agency - Rancho Cucamonga.

FISCAL IMPACT

There are no fiscal impacts resulting from admitting the City of Ontario as a Contracting Agency.

The final MOU will outline the terms and conditions which may include financial impacts but will be brought before the Board of Directors for final approval.

**CONSOLIDATED FIRE AGENCIES
POLICIES OF THE BOARD OF DIRECTORS**

POLICY: BP 5.003
TITLE: Qualifications for Status as a Contracting Party
ADOPTED: [4.29.2021]
REVISED: []

To become a Contracting Party of CONFIRE, the Party must satisfy all of the following criteria:

1. The entity must be sponsored by an existing member agency. CONFIRE, on terms acceptable to the Board of Directors, conferring the status of a Contracting Party.
2. Each Contracting Party must be approved by the Board of Directors.
3. The decision to approve, or deny, Contract Party status is in the sole discretion of the Board of Directors.



April 11, 2022

Art Andres, Director
CONFIRE JPA
1743 Miro Way
Rialto, CA 92376

On behalf of the Rancho Cucamonga Fire District, we would like to support and sponsor the City of Ontario/Ontario Fire Department to be admitted as a Contracting Party to CONFIRE.

Should you need any additional information, please do not hesitate to reach me at (909) 774-3000.

Sincerely,

Mike McCliman
Fire Chief



SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

Item 10.

157 W 5th Street, 2nd Floor • San Bernardino, CA 92415-0451 • (909) 387-5974 • Fax (909) 387-5685

**Administration
Headquarters
sbcfire.org**

Daniel R. Munsey
Fire Chief/Fire Warden

Thomas Marshall
Deputy Chief of Operations

Bertral Washington
Deputy Chief of Administration

Cory Nelson
Deputy Chief of Business Operations

April 12, 2022

CONFIRE Board of Directors

RE: Support for Ontario Fire Department

Dear Board of Directors:

On behalf of the San Bernardino County Fire Protection District, please accept this letter of support for Ontario Fire Department to be admitted as a contracting party to CONFIRE. Throughout my tenure as the Fire Chief, and prior to it, we have had an excellent professional relationship with the Ontario Fire Department and we look forward to continuing to strengthen that relationship as we work together to serve the communities of San Bernardino County.

If you have any questions or concerns, please contact us at: 909-387-5952.

Sincerely,

Dan Munsey
Fire Chief/Fire Warden

BOARD OF DIRECTORS

Col. Paul Cook (Ret.)
First District

Janice Rutherford
Second District

Dawn Rowe
Vice Chair
Third District

Curt Hagman
Chairman
Fourth District

Joe Baca Jr.
Fifth District

Leonard X. Hernandez
Chief Executive Officer

CITY OF
VICTORVILLE



760.955.5233
FAX 760.269.0002
vvfire@victorvilleca.gov
<http://victorvilleca.gov>

14343 Civic Drive
P.O. Box 5001
Victorville, California 92393-5001

April 11, 2022

Board of Directors
CONFIRE
1743 Miro Way
Rialto, CA. 92376

Dear Board Members:

I am writing to you in support of Ontario and their desire to be admitted to the CONFIRE JPA as a contract party.

While I do not know many of you, please allow me to introduce myself: I not only serve as the Fire Chief for the City of Victorville, but also serve as the Administrative Committee Chair for our JPA. I have been in the County and my current role for just over a year and remain impressed with the professionals in the County partner agencies, and the relationships I have made.

Ontario is a vital contributor to the success of our County and a valued partner in the San Bernardino County Fire Service. Covering 50 square miles and having over 185,000 residents, they are undoubtedly an influence on our future, and possess resources we should take into consideration when developing regional solutions. Having their team involved in projects of collaboration and as a contracting agency, will only make the JPA stronger and more successful. I ask for your careful consideration and eventual "yes" vote and the agenda item.

Respectfully,

Jeff Armstrong, Fire Chief

RESOLUTION NO. 2022 - 01

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CONSOLIDATED FIRE AGENCIES (“CONFIRE”)

ADOPTION OF ANNUAL BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS, the Consolidated Fire Agencies (“CONFIRE”) is a joint powers authority duly organized and existing under Section 6500 et seq. of the Government Code; and

WHEREAS, there has been presented to the Board of Directors a proposed Annual Budget for the Fiscal Year Ending June 30, 2023 (“2023 Budget”); and

WHEREAS, on February 22, 2022, the CONFIRE Administrative Committee reviewed the preliminary 2023 Budget at public meetings and recommended that the CONFIRE Director prepare the 2023 Budget for the Board of Directors to consider at its April 21, 2022 meeting; and

WHEREAS, the proposed 2023 Budget has been reviewed and considered by the Board of Directors and it has been determined to be in the best interests of CONFIRE to adopt said budget for the sound financial operation of CONFIRE.

BE IT HEREBY RESOLVED by the Board of Directors of the Consolidated Fire Agencies as follows:

1. The 2023 Budget, as detailed in the budget document entitled “CONFIRE JPA Budget Book, Fiscal Year 2022-23,” is hereby adopted. A copy of the 2023 Budget is attached hereto as Exhibit A, and incorporated herein by reference.
2. The expenditure amounts designated for the Fiscal Year 2022-23, pursuant to the 2023 Budget, are hereby appropriated and may be expended by the CONFIRE Administrative Committee in the manner for which they are designated.
3. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.
4. If any section, subsection, sentence, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.
5. This Resolution will be effective immediately upon adoption.

- 6. The Director of CONFIRE is hereby authorized to take any action necessary to implement the intent of this Resolution.

THIS RESOLUTION was passed and adopted by the Board of Directors at a regular meeting held on the 21st day of April 2022, by the following roll call vote:

AYES:
NOES:
ABSENT:

Signed and approved by me after its passage.

Attest:

Art Andres
Director, CONFIRE

Ernest Cisneros
Chairperson, Board of Directors

**EXHIBIT A
TO
RESOLUTION NO. 2020 - 01**

(CONFIRE JPA Budget Book, Fiscal Year 2020-21)



Budget Book Fiscal Year 2022-2023

MEMBER AGENCIES



Colton Fire



Loma Linda
Fire Department



Apple Valley
Fire District



Rialto Fire



Chino Valley Fire



Rancho Cucamonga
Fire



Redlands
Fire Department



San Bernardino
County Fire



Victorville Fire

CONTRACT AGENCIES



Montclair Fire



Running Springs
Fire Department



San Manuel
Fire Department



Big Bear
Fire Department

Always There, Always Ready, and Always Proud

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Consolidated Fire Agencies (CONFIRE) fiscal year 2021/22 was filled with joy, excitement, and unique challenges. CONFIRE’s adopted budget represents an operationally balanced budget of approximately \$12.8 million dollars. The Adopted Budget for Fiscal Year 2022-23 provides an overview with detailed information of each division and current programs. The approved budget continues to focus on CONFIRE goals outlined in the Strategic Management Plan to support our mission, vision, and values while providing the highest level of service to the communities we proudly serve.

Major accomplishment in 2021 include:

IAED Accreditation

CONFIRE Communications has been Re-Accredited as the 169th Accredited Center of Excellence (ACE) with the International Academy of Emergency Dispatch (IAED). This accreditation was granted September 8, 2021 and is the third reaccreditation for CONFIRE. IAED has been the standard-setting organization for emergency dispatch and response services worldwide. IAED has been the leading body of emergency dispatch experts for over 40 years and outlines a rigorous process to maintain the 20 Points of Accreditation. These points include documentation about who we are, what we do, and how we do it. IAED reviews our QA process, EMD, CPR, and EMD-Q certification status, our training records, even our history as a 9-1-1 center. They assess our compliance and they also evaluate the CONFIRE Quality Assurance Team’s compliance. Accreditation (and subsequent re-accreditation) from IAED is the highest distinction given to emergency communication centers, certifying that the center is performing at or above the established standards for the industry. CONFIRE has earned and kept our ACE status for 9 years which proves we are the embodiment of dispatch done right. Our ACE designation places us alongside the top-performing dispatch centers in the WORLD! It shows our citizens and departments that we are 100% committed to providing the best service possible. It is a representation of the hard work that everyone at CONFIRE puts in every day – and not just dispatch, but everyone that supports the operations and services we provide.



Emergency Communications Nurse System (ECNS)

The Emergency Communications Nurse System (ECNS) continues to make positive impacts on those non-urgent 911 calls in addition to providing a high level of customer satisfaction. ECNS has become the concierge service for low acuity calls for service. Our ECNS program was awarded the **2021 Turning Red Tape into Red Carpet** from the **Inland Empire Economic Partnership**. CONFIRE’s ECNS program received the top award in the category of Cooperation Among Cities, Counties and Agencies. San Bernardino County Counsel of Governments (SBCOG) has partnered with CONFIRE to support the ECNS program from the beginning, including the development of a public service announcement toolkit which was provided to all our communities in an effort to create greater awareness of the program for our citizens. We have been collecting data to show the value of the program and strongly believe this will become a standard within every community in the future. Innovation and early adopters often face challenges but CONFIRE has remained



focused on improving the services we provide while maintaining the core functions of the ECNS program. The Centers for Medicare & Medicaid Services (CMS) released a Notice of Funding Opportunity to “support the establishment or expansion of medical triage lines integrated with 911 operations.” The ECNS program is in alignment with CMS goals to redirect the 911 caller, with non-emergency conditions, to more appropriate and alternative sources of care. Unfortunately, CMS did not award any funds due to the low number of applicants but CONFIRE is excited to announce San Bernardino County has awarded \$2.1 million of American Rescue Fund Act dollars to fund the adopted ECNS business plan. This will allow us to expand the current program, with full staffing, for an entire year. Funding sustainability remains a vulnerability of the program, but all options are being considered to ensure the long-term success of the program.

Regional Computer Aided Dispatch (CAD) to Computer Aided Dispatch (CAD) Program

CONFIRE is the lead agency for the Inland Empire Public Safety Operations Platform (IE PSOP). This innovative program is connecting several emergency communications centers together through technology that allows disparate Computer Aided Dispatch (CAD) systems to automatically send critical incident information in a bi-directional manner. This reduces the number of phone calls that must be made and answered at each center when neighboring jurisdictions are requesting information or resources for emergencies. This effort is in its third year and has four centers currently online: CONFIRE, San Manuel Department of Public Safety, Chino Police Department, and American Medical Response (AMR) San Bernardino. Several agencies are in the process of integrating their CAD systems into the IE PSOP hub, including: Riverside County Fire, Murrieta Fire, CAL FIRE San Bernardino, Corona Police Department, and Ontario Fire Department. Others considering the program include AMR – Riverside, Riverside Fire, CHP, San Bernardino County, and Riverside County Sheriff’s Departments.

Much of the initial investment in the program has been through grant funding (UASI, Homeland Security, and CARES Act). The program is governed by an MOU signed by 8 member agencies and one allied agency. CONFIRE acts as the System Administrator and Administrative Agency for the program. As the program matures it is hoped that other agencies will participate, including regional utility providers, air ambulance providers, hospitals and university and school safety agencies. Additionally, the system will eventually be able to communicate with similar programs throughout Southern California, providing an enhanced regional operating platform to expedite the movement of emergency resources during major emergencies.

Call Volume

CONFIRE processed **243,244** separate emergency incidents in 2021 which is an increase of **6,087** from 2020. CONFIRE processes approximately 1,100 calls per day which resulted in, on average, 760 emergency



incidents per 24-hour period. The 4th of July holiday continues to be an extraordinary day of sustained requests for service. We experienced a significant increase in call volume, processing 2,806 emergent and non-emergent calls for service.



Battalion Chief Bill Mahan

Next Generation 9-1-1

CONFIRE has been actively engaged with Cal OES in preparation for Next Generation 911 (NG911). Most 911 systems were originally built using analog rather than digital technologies. Public safety answering points across the nation are in some phase of upgrading to a digital or Internet Protocol based 911 system which is commonly referred to as NG911. California has been leading the way in the implementation of NG911. The success and reliability of 911 will be greatly improved with enhanced emergency number services. NG911 allows for voice, photos, videos, and text messages to flow seamlessly from the public in to our 911 network. Call overload is common during man-made or natural disasters. NG911 allows for transferring of 911 calls and proper jurisdictional responses including a common technology platform for alerts and warnings. Cal OES installed the infrastructure in San Bernardino County in 2021. We are excited to be positioned to utilize the most advanced technology available, meeting current and future demands for service. Anticipated implementation for CONFIRE is August 2022 as part of the third phase. Cal OES plans to have all centers within the State operational by October 2022.

2022/23 Budget Highlights:

The agencies served by CONFIRE provide the funding required to maintain the high level of service expected of CONFIRE. Costs allocated to each agency are separated by the “universal” or “seat-based” distribution model. Universal costs make up 84.3% of the overall operational budget. Seat-based costs comprise the remaining balance of 15.7%. When analyzing the universal costs, the median cost per call assessed to the agencies is \$45.49. There are very slight variations to this due to mathematical rounding. This cost per call is the lowest of comparable agencies in the region.

The budget for Fiscal Year 2022/23 was developed with an understanding that many communities are facing financial challenges. Several highlights built into the budget include the ongoing negotiations with the bargaining group which we anticipate will result in an increase in salaries/benefits. Services and Supplies saw the largest increase in the overall budget (\$575,216 increase or 15%). The major increases were seen in Computer Services, Payroll System Services, General Liability Insurance, Auditing Costs, and other Professional Services.



Agency	Universal Cost per Agency	Seat-Based per Agency	Total
AppleValley Fire Protection Dist.	587,532	61,700	649,232
Big Bear Fire Department	184,457	61,662	246,119
Chino Valley Fire Dist.	596,267	92,747	689,014
Colton Fire Dept.	331,295	167,481	498,776
Loma Linda Fire Dept.	189,870	80,355	270,225
Montclair Fire Dept.	207,246	24,103	231,349
Rancho Cucamonga Fire Dist.	776,447	85,627	862,074
Redlands Fire Dept.	506,836	193,895	700,730
Rialto Fire Dept.	515,478	262,893	778,371
Running Springs Fire	30,431	19,199	49,630
San Bernardino County Fire Dist.	5,908,124	863,915	6,772,039
San Manuel Fire	79,105	36,817	115,922
Victorville Fire Dist.	1,108,424	97,857	1,206,281
Baker Ambulance	29,749	-	29,749
County Road Dept.	13,556	-	13,556
AMR	-	4,836	4,836
Total	11,064,817	2,053,088	13,117,905
		Cost per Call	\$ 45.49

Staffing remains our number one operational concern with recruitment and retention continuing to be a challenge. A decrease in available staff along with an increase in call volume pose headwinds our current employees continue to rise above in an effort to successfully navigate the demands placed on the 911 system.

We have faced many mountains over the last fiscal year, not just with COVID, but with split centers, staffing challenges, retirements, injuries/illness, and major fires but we remain steadfast in our commitment to overcome obstacles while providing the highest level of service. I am pleased to present to the CONFIRE Board of Directors a balanced budget for Fiscal Year 2022/23. This budget anticipates the needs of the various public safety organizations we serve ensuring that by working together we provide the highest level of care to the residents, businesses, and visitors in our community. The 92 full and part-time employees of CONFIRE stand in full partnership with the approximately 1,500 first responders represented by the 13 agencies that comprise CONFIRE. CONFIRE is much more than a dispatch center. It is a federation of first responders closely allied in their efforts to serve their communities, region, and one another in delivering a wide array of professional, world-class emergency services to everyone and anyone who calls for help. Together we are **'always there, always ready and always proud'**.

Respectfully,

Art Andres
 Director, CONFIRE JPA



CONFIRE JPA is a Joint Powers Authority (JPA) located in San Bernardino County established to provide 9-1-1 communications, public safety dispatch, information technology systems support (MIS), and geographic information systems (GIS) to the JPA member and contract agencies.

MISSION

CONFIRE provides regional Fire, Rescue and Emergency Medical Services 9-1-1 call answering services, emergency communications, resource coordination and technology services to enable allied agencies to meet the safety and welfare needs of those we serve.

VISION

To be recognized as an exceptional Regional Emergency Communications and Public Safety Information Technology and Services provider for public and private Fire, Rescue and Emergency Medical Service agencies.

VALUES

SERVICE EXCELLENCE: All the Time, Every Time

EFFECTIVENESS: Time, Cost and Quality

INNOVATION: Future Ready

TEAMWORK: Strength Through Collaboration

INTEGRITY: Honest, Accountable and Transparent

PEOPLE: Dignity and Respect

SERVICE MOTTO

Always There, Always Ready, Always Proud

PILLARS OF SERVICE

Emergency Communications

Public Safety Information Technology and Services

CONFIRE JPA History

The CONFIRE Communications Centers (CONFIRE) are housed in two locations: one in the City of Rialto at 1743 Miro Way and the other at the High Desert Government Center at 15900 Smoke Tree Street, in the City of Hesperia, CA.

CONFIRE began operations in 1973, as Comm Center, with a centralized dispatch office to serve the newly established Central Valley Fire District. In 1974, a cooperative agreement was reached between the Central Valley Fire District and the San Bernardino County Communications Department for the fire dispatchers to staff the vacant dispatch center located in the basement of the County Library at 4th St. and Sierra Way in downtown San Bernardino. Comm Center began dispatching for other San Bernardino County fire agencies during this time, including, Redlands, Rialto, Colton, and Loma Linda.

In 1987, Comm Center moved the facility to 1771 W. Miro Way, Rialto. This facility was located directly across the street from the Sheriff's Aviation Division Headquarters. It was configured into a co-dispatch center housing the Sheriff and Fire/EMS Communications. Situated on the same property (approximately one-acre), are the County Emergency Operations Center (EOC) and the 800/900MHz Radio Command and Control Center.

In August of 1990, the Comm Center dispatched agencies united into a formalized "Joint Powers Authority", with the San Bernardino County Fire Agency, Rialto, Loma Linda, Colton, and Redlands Fire Departments as its original members. The agencies agreed to "federate together in a cooperative agency for the joint and mutual operation of a centralized public safety communication agency and a cooperative program of fire protection and related functions." Named the Consolidated Fire Agencies of the East Valley – the "CONFIRE" Joint Powers Authority would provide hardware, software, services, and other items necessary and appropriate to establish the operation and maintain a joint central public safety communications center. In addition, CONFIRE JPA intended to provide dispatching services on a contracted basis to other agencies. The human resources administrative and support service functions for CONFIRE JPA's employees were handled by San Bernardino County Fire Department consisting of personnel administration, facility site usage, payroll, and related functions.

In 2004 construction was completed on a building where part of CONFIRE still operates. In 2014, the satellite or "back-up center" was opened in Hesperia. In May 2020, the Desert Comm Center became fully operational to allow the agency to provide staff a safe workplace required by the CDC guidelines due to CoVID pandemic. The Desert Center allowed expansion for dispatching staff, along with assignment of a Chief Officer presences to better serve the community through a command center. The facility has undergone many technology and program improvements and is located at 15900 Smoke Tree in Hesperia.

The current member agencies of the CONFIRE JPA are:

- Apple Valley Fire Protection District
- Chino Valley Independent Fire District
- Colton Fire Department
- Loma Linda Fire Department
- Rancho Cucamonga Fire District
- Redlands Fire Department
- Rialto Fire Department
- San Bernardino County Fire District
- Victorville Fire Department

In addition, the agencies that currently contract for services with the CONFIRE JPA are:

- Baker Ambulance Inc.
- Big Bear Fire Authority
- Montclair Fire Department
- Running Springs Fire Department
- San Manuel Band of Mission Indians Fire Department

CONFIRE Operations

CONFIRE is comprised of four divisions: Communications, Management Information Services (MIS), Administration/Support, and the newly created Emergency Medical Services (EMS) Division. The Communications Division operates 24 hours per day, 365 days per year. This team answers all 9-1-1 and 10-digit emergency calls in addition to non-emergency calls. These calls are prioritized and dispatched to responding agencies while call-takers provide emergency instructions over the phone to callers. Dispatchers coordinate the movement of emergency resources throughout the region to ensure coverage is maintained and incident commanders receive the resources required to mitigate the emergency. Personnel training and certifications are also managed by this division.

The Management Information Services Division ensures all critical systems needed by the communications staff to operate effectively are up to date and maintained. The Division also supports all CONFIRE administrative functions, as well as provide full information services to three of the member agencies. The Division also supports mobile and remote technology enabling response vehicles and crew members to operate in the field.

The Administrative and Fiscal Division manages all fiscal, human resource, facility, and vehicle maintenance matters. The Administrative staff handles all board related agendas and minutes for the boards in compliance with the Brown Act. Makes sure to follow up with all human resources and risk management issues for both centers. The Fiscal staff makes sure procurement policy is utilized to better serve the employees and agency. Monthly budget to actual spending reports is given both to Administrative Committee along with managers to keep them informed. Quarterly billings are completed and reconciled to the cash reports to make sure the funds are available for the operations of two centers along with our fleet and agencies. Grant and State reporting are completed throughout the year with the year-end Financial Audit and Budget to make sure CONFIRE JPA stays fiscally transparent and solid.

The CONFIRE JPA was created to provide efficient and effective services to communities served by member and contract agencies. CONFIRE continues to evolve and enhance services. A dedicated emergency medical services division will allow for greater flexibility to embrace cooperative programs for dispatch of emergency medical services and related functions for the mutual benefit of the members of CONFIRE. CONFIRE's public safety communications system and cooperative programs may enhance aspects of the pre-hospital care system from centralized dispatch model through transportation.

CONFIRE JPA Governance

Board of Directors

The Board of Directors is composed of the designated elected representatives from each member agency. The Board of Directors is responsible for adopting the CONFIRE budget, for establishing assessments, and for establishing overall fiscal policy. Secondly, the Board establishes overall policy direction for CONFIRE

and its operation. Lastly, the Board assures that the well-being and interests of each of the agencies or entities are maintained.

Administrative Committee

The Administrative Committee reports to the Board of Directors and is composed of the Fire Chief or Executive of the Fire Department of each member agency or their designated alternate. The Administrative Committee conducts the operation of CONFIRE, directs the preparation of the CONFIRE budget and presents it to the Board of Directors, has the power to expend funds and control all expenditures, has the responsibility to report budget and financial transactions, hires the Director of Communications and establishes and maintains contracts as they relate to the operation of CONFIRE.



CONFIRE

Board of Directors



Dan Leary
Apple Valley Fire Protection
District Board Director



John DeMonaco
Chino Valley Independent Fire District
Board Director



Ernest Cisneros
City of Colton
Council Mayor Pro Tem
CONFIRE Chairperson



Dr. Rhodes Rigsby
City of Loma Linda
Council Member



Lynne Kennedy
Rancho Cucamonga Fire District
Mayor Pro Tem
CONFIRE Vice Chairperson



Denise Davis
City of Redlands
Council Member



Andy Carrizales
City of Rialto
Council Member



Dawn Rowe
San Bernardino County Fire District
Board of Supervisor - Vice Chair



Elizabeth Becerra
City of Victorville
Council Member



ADMINISTRATIVE CHIEFS COMMITTEE



Chief Kenneth Harrison
Apple Valley Fire Protection
District



Chief Dave Williams
Chino Valley Independent Fire
District



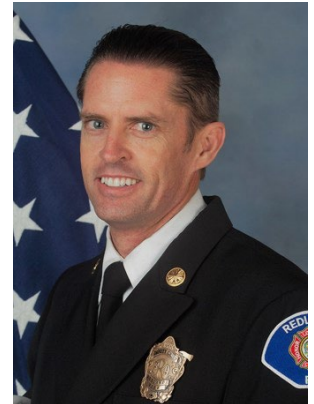
Chief Tim McHargue
Colton Fire Department



Chief Dan Harker
Loma Linda Fire Department
Vice-Chairperson



Chief Mike McCliman
Rancho Cucamonga Fire
District



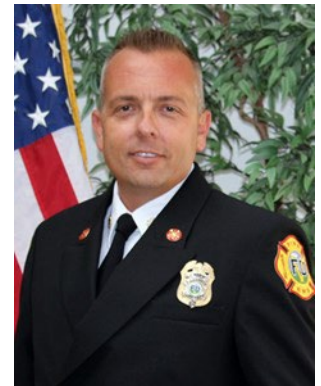
Chief Rich Sessler
Redlands Fire Department



Chief Brian Park
Rialto Fire Department



Chief Dan Munsey
San Bernardino County Fire
District



Chief Jeffery Armstrong
Victorville Fire Department
Chairperson



Last Updated: March 25, 2022

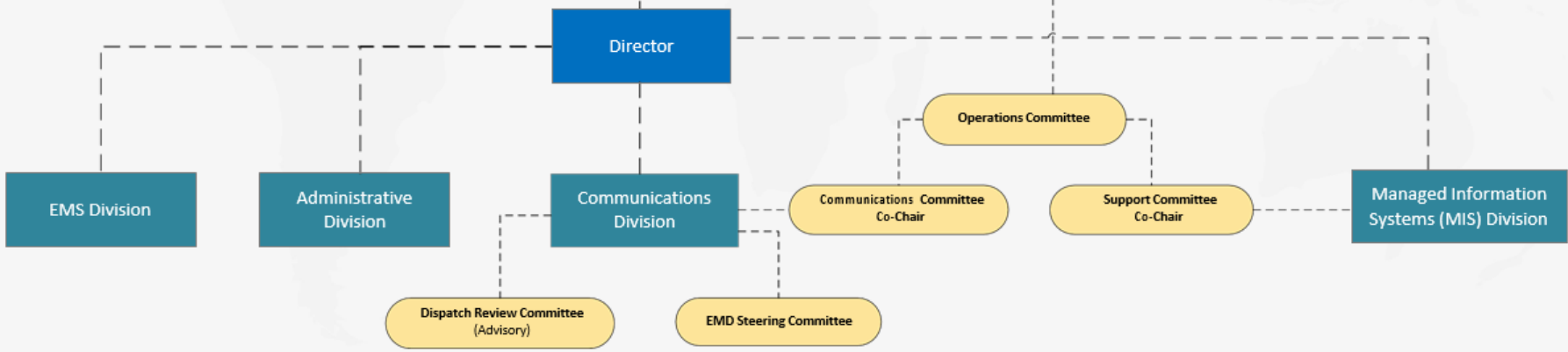
CONFIRE DIVISIONS

Board of Directors – Chair
(Representative from Member Agencies)

- Apple Valley Fire District
- Chino Valley Fire District
- Loma Linda Fire Department
- City of Colton Fire
- Redlands Fire Department
- Rancho Cucamonga Fire District
- City of Rialto Fire Department
- San Bernardino County Fire District
- Victorville Fire Department

Administrative Committee – Chair
(Voting Representative from)

- Apple Valley Fire District
- Chino Valley Fire District
- Loma Linda Fire Department
- City of Colton Fire
- Redlands Fire Department
- Rancho Cucamonga Fire District
- City of Rialto Fire Department
- San Bernardino County Fire District
- Victorville Fire Department



CONFIRE, JPA BUDGET SUMMARY

This section represents a summary of the entire CONFIRE budget as developed for each of its five funds (described further below). The FY 2021-22 CONFIRE proposed budget is balanced in all five funds. This summary, the expenditure and revenue information make up the substance of the proposed CONFIRE budget under consideration by the Board of Directors.

FUND DESCRIPTIONS

Fund 5008 Operations Fund

CONFIRE has five separate Funds accounted through the San Bernardino County Treasurer's along with the accounting system SAP. The normal operational costs for CONFIRE are accounted for in the Operations Fund. The current year's budget has increased by 10% due to increased expenses including salaries and cost associated with employee benefits according to the Memorandum of Understanding (MOU). Communications expenses have increased due to costs of wireline connections. CONFIRE'S General Liability Insurance increased in line with CONFIRE'S assets increasing, along with the opening of the High Desert Center for fulltime operations. The CoVID 19 pandemic effect on health and safety needs created a surge for professional services such as expanding janitorial services for both communication locations to 7 days a week and additional consultant services to provide the extended care for serving the community.

Fund 5009 Equipment Reserve Fund

The Equipment Reserve Fund is an account to support the Management Information Services (MIS) Division to replace equipment based on projected replacement cost for inventoried equipment. There are two sections of this fund resources. One is to support CONFIRE equipment and infrastructure and the second is to pay for equipment to support the individual agencies. This can be from standard office equipment to the infrastructure to tie into our servers, related components, dispatch equipment and CAD equipment. CONFIRE receives income according to call volume or individual agencies equipment maintained by the MIS Division (seat base).

Fund 5010 General Reserve Fund

The General Reserve Fund is a planned funding source utilized to provide emergency or contingency funding for CONFIRE Operations (5008) if the need arises due to lack of payment, catastrophe, or other unforeseen fiscal circumstances. This is also reserve funding for JPA one-time capital purchases with appropriate budget approval. This year's one-time projects being funded through the Reserve Fund are preparing CAD system for the onset of the new CAD to CAD system, the Emergency Communications Nurse System (ECNS) along with the MIS consulting to keep our programs sustainable. Office space needs have increased for Administrative and MIS staff either through additional rental or purchased space. This will allow the current Rialto site to be remodeled for expansion to meet the needs for dispatching personal and support management.

Currently, there are grant supported revenue sources received in this fund for one-time JPA's projects. The current year grant funded budgeted projects are upgrade to core routers and CAD interface, create a training, quiet, and QA room in the trailer, as well as supporting the ECNS project using the approved American Rescue Plan Act (ARPA) funding.

Fund 5011 Term Benefit Reserve Fund

This Term Benefit Reserve Fund is to cover the liability of CONFIRE employee leave accruals as well as set aside for pension or benefit liabilities. The Board's both agreed to set aside an extra percentage of contract agencies operational yearly costs to help with any outstanding pension liabilities due to extra personal to service these agencies. Effective July 2021, the City of Victorville became a part of CONFIRE's member agencies.

In addition to the contract agencies contribution to revenue, Fund 5011 will be receiving Apple Valley's 4th buy-in installment payment and Victorville's 2nd out of 5 yearly buy-in installment payment totaling \$193,101. This will allow CONFIRE to budget for Administrative leave cash outs and future retirement cash outs that may occur this fiscal year, as well as saving for future retirement liabilities within the Fund Balance.

Fund 5019 CAD to CAD Fund

During Fiscal Year 2021, the Board approved the request to establish a Special Revenue Fund allowing CONFIRE to budget revenues and expenses specific to the CAD-to-CAD System. In Fiscal Year 2021/22, budgeted expenditures consist of professional services for consulting on the new system as well as computer hardware and software costs associated to maintain the system. The current fiscal year revenue sources for this project are provided by the Urban Areas Security Initiative (UASI) grant totaling approximately \$650,00, Homeland Security Grant Program (HSGP) totaling \$90,000, and eight current members CAD-to-CAD agency's special revenue of \$80,588. The Special Revenue funding will increase as more agencies subscribe into the CAD-to-CAD system. As the system expands in the future, the earmarked revenues will increase along with expenditures. Examples of such support may be for employee salaries and benefits supporting the new system along with respective travel expenses and other operational fees to maintain the CAD-to-CAD project.

**CONFIRE
FUND BALANCE SUMMARY
Fund 5008 - Operating**

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Budget</u>	<u>2021-22</u> <u>Revised</u>	<u>2022-23</u> <u>Budget</u>
<u>Total Revenue</u>	11,099,416	11,570,714	11,570,714	12,828,561
Transfers In				
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	11,099,416	11,570,714	11,570,714	12,828,561
<u>Total Expenditures</u>	9,953,227	11,570,714	11,570,714	12,828,561
Transfers Out				
Total Expenditures & Transfers Out	9,953,227	11,570,714	11,570,714	12,828,561
Difference Total Revenue and Expenditures and Transfers Out	\$ 1,146,189	\$ -	\$ -	\$ -
 <u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ 2,906,494	\$ 2,278,609	\$ 2,278,609	\$ 1,206,796
Residual Equity Transfer	(1,774,074)		(1,071,813)	
Budgeted Reserves				76,060 *
Difference Total Resources & Expenditures and Transfers Out	1,146,189	-	-	-
June 30th Ending Balance	\$ 2,278,609	\$ 2,278,609	\$ 1,206,796	\$ 1,282,856

** Per Board Policy, CONFIRE should have a 10% of total operating budget as a reserve balance. For FY2022-23 Reserve Balance should be \$1,282,856. Due to the 10% increase in budget for FY22-23, CONFIRE will increase reserves by \$76,606 from savings in FY2021-22 salaries and benefits to follow Board Policy.*

**CONFIRE
FUND BALANCE SUMMARY
Fund 5009 - Equipment Reserve**

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Budget</u>	<u>2021-22</u> <u>Revised</u>	<u>2022-23</u> <u>Budget</u>
<u>Total Revenue</u>	492,922	668,250	668,250	614,279
Transfers In				
Budgeted CONFIRE Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	492,922	668,250	668,250	614,279
<u>Total Expenditures</u>	479,433	668,250	683,250	614,279
Transfers Out				
Total Expenditures & Transfers Out	479,433	668,250	683,250	614,279
Difference Total Revenue and Expenditures and Transfers Out	\$ 13,489	\$ -	\$ (15,000)	\$ -
<u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ 2,090,834	\$ 2,104,323	\$ 2,104,323	\$ 2,089,323
Residual Equity Transfer				
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out	13,489	-	(15,000)	-
June 30th Ending Balance	* \$ 2,104,323	\$ 2,104,323	\$ 2,089,323	\$ 2,089,323

**Total Fund Balance for Agencies and CONFIRE equipment replacement.*

CONFIRE
FUND BALANCE SUMMARY
Fund 5010 - General Reserve

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Budget</u>	<u>2021-22</u> <u>Revised</u>	<u>2022-23</u> <u>Budget</u>
<u>Total Revenue</u>	1,734,814	1,741,633	1,741,633	1,519,687
Transfers In				
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	<u>1,734,814</u>	<u>1,741,633</u>	<u>1,741,633</u>	<u>1,519,687</u>
<u>Total Expenditures</u>	1,860,166	1,741,633	1,741,633	1,519,687
Transfers Out				
Total Expenditures & Transfers Out	<u>1,860,166</u>	<u>1,741,633</u>	<u>1,741,633</u>	<u>1,519,687</u>
Difference Total Revenue and Expenditures and Transfers Out	<u>\$ (125,352)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
 <u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ 5,212,728	\$ 6,337,376	\$ 6,337,376	\$ 5,837,376
Residual Equity Transfer	1,250,000		(500,000)	
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out	<u>(125,352)</u>	<u>-</u>	<u>-</u>	<u>-</u>
June 30th Ending Balance	<u>\$ 6,337,376</u>	<u>\$ 6,337,376</u>	<u>\$ 5,837,376</u>	<u>\$ 5,837,376</u>

**CONFIRE
FUND BALANCE SUMMARY
Fund 5011 - Term Benefit Reserve**

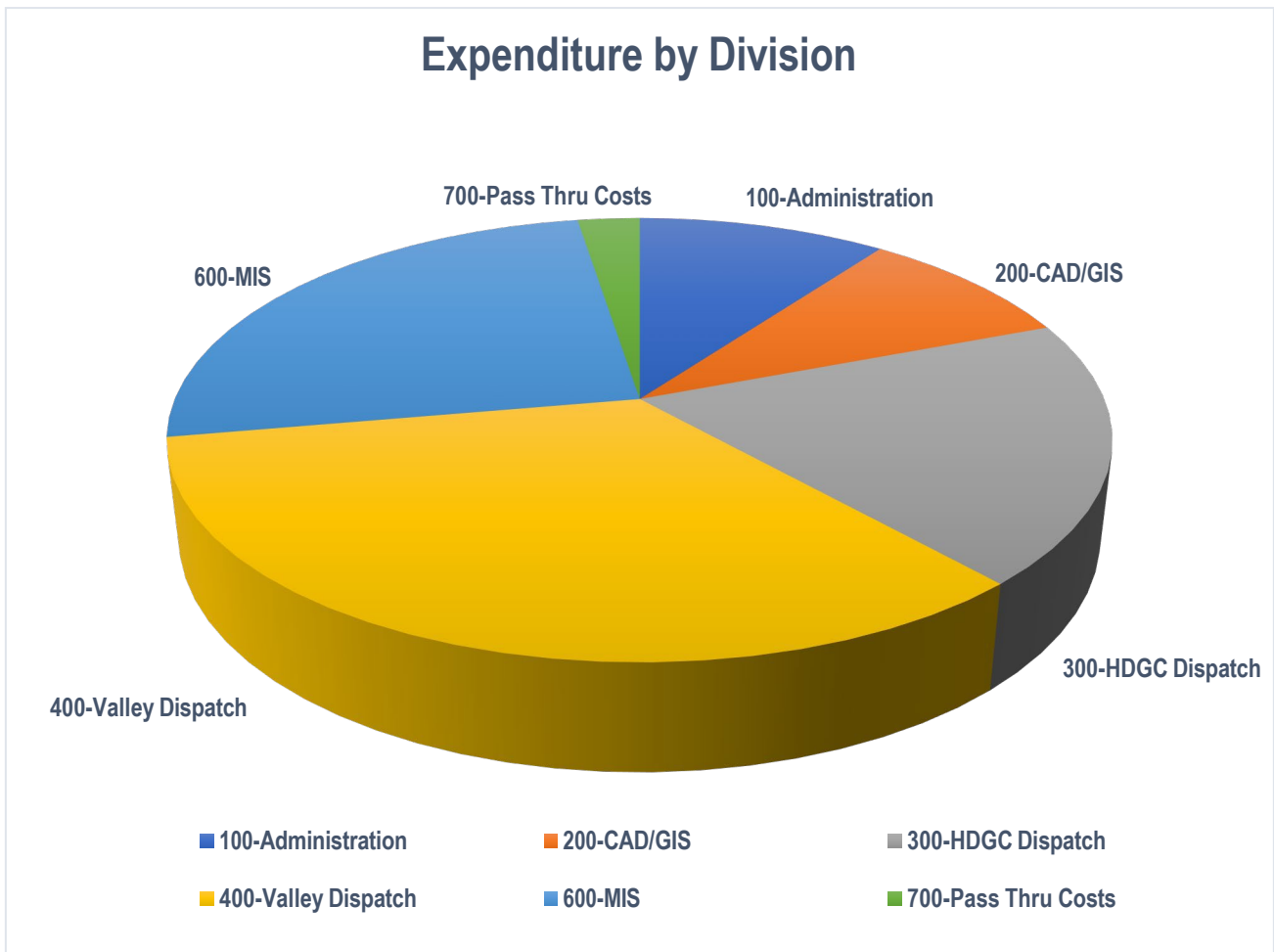
	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Budget</u>	<u>2021-22</u> <u>Revised</u>	<u>2022-23</u> <u>Budget</u>
Total Revenue	133,713	222,861	222,861	225,177
Transfers In			71,813 *	
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	133,713	222,861	294,674	225,177
Total Expenditures	-	222,861	222,861	225,177
Transfers Out / Contribution to Fund Balance				
Total Expenditures & Transfers Out	-	222,861	222,861	225,177
Difference Total Revenue and Expenditures and Transfers Out	\$ 133,713	\$ -	\$ 71,813	\$ -
 FUND BALANCE				
July 1st Beginning Balance	\$ 755,024	\$ 1,340,998	\$ 1,340,998	\$ 1,412,811
Residual Equity Transfer	452,261			
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out	133,713	-	71,813	-
June 30th Ending Balance	\$ 1,340,998	\$ 1,340,998	\$ 1,412,811	\$ 1,412,811

*Planned contribution to Fund Balance for pension liability.

CONFIRE
FUND BALANCE SUMMARY
Fund 5019 - CAD to CAD Fund

	<u>2020-21</u> <u>Actual</u>	<u>2021-22</u> <u>Budget</u>	<u>2021-22</u> <u>Revised</u>	<u>2022-23</u> <u>Budget</u>
<u>Total Revenue</u>		1,012,163	1,012,163	879,213
Transfers In		825,663	825,663	
Budgeted Reserves				
Total Resources (Revenue, Transfers In, and Reserves)	<hr/> -	<hr/> 1,837,826	<hr/> 1,837,826	<hr/> 879,213
<u>Total Expenditures</u>	-	1,012,163	1,012,163	879,213
Transfers Out		825,663	825,663	
Total Expenditures & Transfers Out	<hr/> -	<hr/> 1,837,826	<hr/> 1,837,826	<hr/> 879,213
Difference Total Revenue and Expenditures and Transfers Out	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>
<u>FUND BALANCE</u>				
July 1st Beginning Balance	\$ -	\$ -	\$ -	\$ -
Residual Equity Transfer				
Budgeted Reserves				
Difference Total Resources & Expenditures and Transfers Out				
June 30th Ending Balance	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>	<hr/> <u>\$ -</u>

FUND 5008					
EXPENDITURE	2020-21	2021-22	2021-22	2022-23	2021-22
SUMMARY	Actual	Adopted	Modified	Proposed Budget	% of Change in Budget
Salaries & Benefits	7,028,783	\$ 8,210,790	\$ 8,210,790	\$ 8,879,728	8%
Services & Supplies	2,778,648	3,163,753	3,163,753	3,738,969	15%
Travel Related	20,094	65,000	65,000	70,000	7%
Other Reimb	125,702	131,171	131,171	139,864	6%
TOTAL	\$ 9,953,227	\$ 11,570,714	\$ 11,570,714	\$ 12,828,561	10%



CONFIRE OPERATING EXPENDITURES PER FUND CENTER FISCAL YEAR 2022-2023													
Obj Code	Fund Center Item	Description	Admin - General (100-5008)	Mis Universal CADIGIS (200-5008)	Desert Dispatch (300-5008)	Valley Dispatch (400-5008)	MIS Universal (600-5008)	MIS Seat-Based (600-5008)	Pass Thru (700-5008)	FY 22-23 Fund Center Sub Totals	FY 22-23 TOTAL EXPENDITURE FUND 5008	FY 21-22 TOTAL EXPENDITURE FUND 5008	% of Diff
5100 1010		SALARIES AND BENEFITS	839,375	480,428	2,214,677	3,988,170	762,942	594,136		8,879,728	\$8,879,728	\$8,210,790	8%
5200 2027		STAFF UNIFORMS				13,000	1,400			14,400	\$14,400	\$14,400	0%
5200 2031		PAYROLL SYSTEMS SERVICES (ISDIEMACS)	1,185	328	3,656	5,726	2,071			12,966	\$12,966	\$11,758	9%
5200 2033		WAN & VPN ISD CONTRACT									\$148,815	\$148,815	0%
		CONFIRE County Fire (BDC)					7,776			7,776			
								139,039		139,039			
5200 2035		COMMUNICATIONS - Wireless Devices					13,676	195,573		209,249	\$209,249	\$209,249	0%
5200 2036		COMMUNICATIONS - Wireline Connections					152,140	68,297		220,437	\$220,437	\$220,437	0%
5200 2037		COMNET ISD Dial Tone-Phones Landlines (ISF)	2,143			7,677	6,606			16,426	\$16,426	\$17,827	-9%
5200 2043		DATA SERVICES ISD Labor (ISF)			500	1,500	2,500			4,500	\$4,500	\$2,500	44%
5200 2044		COMNET ISD (ISF)									\$0	\$1,434	0%
		Voice Mail								-			
		Global Tool Directory								-			
5200 2062		800 MHZ RADIO CHGS (ISF)									\$513,448	\$500,618	2%
		NSCSO - Radio and Paging (ISD)				18,500			324,935	343,435			
		NSCSC-Dispatch Console Access/Maint.			100,462	69,551				170,013			
5200 2070		FOOD Dispatch (Incident / Meeting Meals)	2,000							2,000	\$2,000	\$2,000	0%
5200 2075		MEMBERSHIPS									\$7,476	\$8,630	11%
		Active 911	130							130			
		AFSS	70							70			
		APCO	450							450			
		Cal Chiefs	50							50			
		Center for Internet Security					1,500			1,500			
		CFCA Comm Sect	200							200			
		County Chiefs	200							200			
		CSDA Annual Membership	1,750							1,750			
		GFOA	450							450			
		IAED *								-			
		MISAC					100			100			
		NENA (10 - Full, 60 partial)	2,200							2,200			
		US Domain Authority	376							376			
5200 2110		FM REQUISITION CHARGES	1,500							1,500	\$1,500	\$0	100%
5200 2115		COMPUTER SOFTWARE									\$1,891,258	\$1,470,965	22%
		Applications - Universal	61,418	637,140	22,351	34,938	191,769			947,615			
		Applications - Seat Based						943,643	-	943,643			
5200 2116		COMPUTER HARDWARE (Misc Expenses)									\$18,450	\$18,450	0%
		Plotter Maintenance		3,200						3,200			
		Minolta (Fax - 2)				250				250			
		Miscellaneous Hardware					15,000			15,000			
5200 2120		SMALL TOOLS	500				500			1,000	\$1,000	\$1,000	0%
5200 2130		NON INVENTORIAL EQUIP									\$7,000	\$7,000	0%
		Headsets	500		1,000	2,000				3,500			
		Admin/MIS Office Chairs	3,500							3,500			
5200 2180		UTILITIES								-	\$4,500	\$0	100%
		MIS Shared Space in RIA (utilitiatrent)					4,500			4,500			
5200 2220		OTHER GENERAL LIABILITY (ISF)									\$49,092	\$40,655	17%
		Alliant - Medical Director	4,505							4,505			
		Alliant - SLIP	20,386							20,386			
		Alliant - SPIP	24,201							24,201			
5200 2305		GENERAL OFFICE EXPENSE									\$26,900	\$26,700	1%
		Cable / Satellite TV				2,400				2,400			
		Employee Recognition / Outreach / Plaques	3,300							3,300			
		Kitchen Supplies	200							200			
		Office Supplies	4,000	2,000	1,500	3,500	1,000			12,000			
		Staples	3,500	1,000	1,000	1,500	500			7,500			
		Water	1,000		500					1,500			
5200 2310		POSTAGE	1,500							1,500	\$1,500	\$2,200	-47%
5200 2323		COURIER & PRINTING (ISF)	100							100	\$100		100%

CONFIRE OPERATING EXPENDITURES PER FUND CENTER FISCAL YEAR 2022-2023													
Obj Code	Fund Center Item	Description	Admin - General (100-5008)	Mis Universal CAD/GIS (200-5008)	Desert Dispatch (300-5008)	Valley Dispatch (400-5008)	MIS Universal (600-5008)	MIS Seat-Based (600-5008)	Pass Thru (700-5008)	FY 22-23 Fund Center Sub Totals	FY 22-23 TOTAL EXPENDITURE FUND 5008	FY 21-22 TOTAL EXPENDITURE FUND 5008	% of Diff
5200 2400		PROF & SPECIALIZED SERVICES								-	\$500		100%
		DOJ	500							500			
5200 2405		AUDITING									\$20,700	\$14,000	32%
		Annual Financial Audit	15,700							15,700			
		Single Audit (ARPA)	5,000							5,000			
		Single Audit (CARES Act)	-							-			
5200 2415		AUDITOR/CONTROLLER-RECORDER									\$16,995	\$16,500	3%
		Payables/Data Entry/EFT	16,995							16,995			
5200 2445		OTHER PROF SERVICES									\$233,944	\$148,700	38%
		Medical Director	18,540							18,540			
		EAP - Counseling Team	7,500							7,500			
		EMD QA	65,000							65,000			
		Enviro-Master System	15,000							15,000			
		RNA Facilities Management (Rialto Shared Space Cleaning)					17,904			17,904			
		McMath					20,000			20,000			
		Fratus	50,000							50,000			
		Messina Consultant	40,000							40,000			
5200 2460		GIMS CHARGES (ISD/GIS) AERIAL IMAGERY		3,500						3,500	\$3,500	\$3,500	0%
5200 2540		LEGAL SERVICES	40,000							40,000	\$40,000	\$40,000	0%
5200 2840		MEDICAL EXPENSES								-	\$7,000	\$2,500	64%
		CEHW	5,000							5,000			
		Medical Supplies	1,000		1,000					2,000			
5200 2855		GENERAL MAINT - EQUIPMENT	2,500							2,500	\$2,500	\$2,500	0%
5200 2870		GENERAL MAINT - STRUCTURE	1,500							1,500	\$1,500	\$1,500	0%
5200 2895		RENTS & LEASES - EQUIP									\$45,750	\$25,644	44%
		Trailer Lease				11,250				11,250			
		Cort Furniture Rental					23,500			23,500			
		Copy Machine Lease	5,000	1,000	5,000					11,000			
5200 2905		RENTS & LEASE STRUCTURE									\$197,486	\$190,724	3%
		HDGC - Floor Space			83,164					83,164			
		HDGC - Equipment Space			17,755					17,755			
		Rialto - Floor Space				59,387				59,387			
		Rialto - ISD Vault					37,181			37,181			
5200 2925		FLEET MANAGEMENT (Motor Pool Assigned)	19,845							19,845	\$20,077	\$20,047	0%
		Fleet Fuel Infrastructure	232							232			
5294 2941		CONF/TRNG/SEMINAR FEES	3,700	9,800		8,200	17,000			38,700	\$38,700	\$65,000	-68%
5294 2942		HOTEL	2,500	2,500		2,500	5,000			12,500	\$12,500		100%
5294 2943		MEALS	1,000	500		1,500	2,500			5,500	\$5,500		100%
5294 2945		AIR TRAVEL	2,500	2,000		2,500	5,000			12,000	\$12,000		100%
5294 2946		OTHER TRAVEL	300	200		300	500			1,300	\$1,300		100%
5530 5030		OPERATING TRANSFER OUT								-	\$22,125	\$0	100%
		CAD to CAD Annual Maintenance (5019)		22,125						22,125			
5540 5010		SALARIES AND BENEFITS TRANSFER OUT								-	\$117,739	\$131,171	-11%
		Reimburse Cnty Fire for Payroll/HR				117,739				117,739			
		FY 2021-2022 TOTAL EXPENDITURES	\$1,300,001	\$1,165,721	\$2,452,564	\$4,352,088	\$1,292,565	\$1,940,688	\$324,935	\$ 12,828,561	\$12,828,561	\$11,570,714	10%

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Administration 100

Division Expenditure	2020-21	2021-22	2021-22	2022-23	2021-22
Summary	Actual	Adopted	Modified	Budget	Increase in Budget
Salaries & Benefits	724,759	770,663	770,663	839,375	8%
Services & Supplies	304,594	382,014	382,014	450,626	15%
Travel Related	2,348	10,000	10,000	10,000	0%
Other Reimbursements	-	-	-	-	0%
Total	1,031,700	1,162,677	1,162,677	1,300,001	11%

DEPARTMENT STAFFING

Title	FY2020-21		FY2021-22		FY2022-23	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Director	1		1		1	
Administrative Secretary	1		1		1	
Business Management Analyst	1		1		1	
Budget Officer		1				
Staff Analyst II	1		1		1	
Staff Analyst I			1		1	
Fiscal Specialist	1		1		1	
Public Service Employee				1		1
Total	5	1	6	1	6	1

DIVISION DESCRIPTION



Liz Berry – Administrative Secretary

- Administration – Director enacts the Board of Director’s and Administrative Board Mission and Vision for CONFIRE, through the direction and guidance of Division activities. The Director ensures plans are in compliance with public administration laws and financial oversight. This oversight includes the employee relations through the Human Resources of County Fire, along with maintaining the Facilities and Fleet of the JPA.
- Fiscal – Supports the financial operations of the JPA. Upholds the Board’s policy and expectation of financial health through the budgeting process, including monitoring the revenue billings, purchasing, and accounts payable expenditures on a monthly basis reporting out to the Director and Administrative Committee. Maintains the accounting policies to safeguard the fixed assets, cash deposits, liabilities, and expenditures for review by the JPA’s auditors to produce the yearly financial statements. Prepares various Federal and State reports and provides support to guide the agencies served by the JPA. Manages all grants awarded to CONFIRE.

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Administration 100

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

An 8% increase in Salaries & Benefits is primarily due to projected salary raises, benefit increases, and cost of living.

A 15% increase in Services & Supplies is mainly due to the increase to Auditing (\$6,700) to include Single Audit reporting cost and Other Professional Services (\$50,000) for the movement of Data Analysis Consulting Service from Fund 5010 to Fund 5008.

2021-22 DIVISION ACCOMPLISHMENTS

- Awarded \$300,000 for UASI Grant 2022 (CAD to CAD project)
- FY 2021 Financial Audit completed with no findings
- FY 2021 Single Audit completed with no findings
- Produce the Annual Budget Book
- Reported Monthly Financial Statements to Administrative Committee
- Monthly Budget to Actual Statements Reporting to Management
- Recorded Board and Committee Meeting according to Brown Act
- Implement new procurement database
- Implement Records Retention and Management Policy
- Reviewed and updated Purchasing Policy
- Developed and Updated Board and Admin Committee Policy



*Art Andres – Director
 Yvette Calimlim – Business Manger*

2022-23 DIVISION GOALS AND OBJECTIVES

- Keep strategic implementation planning ongoing for future site
- Oversight of the Grant Funded projects for CAD to CAD
- Create and Implement a Financial Policy for CONFIRE
- Attend Government Finance Officers Association Annual Conference

FISCAL UNIT

(from left to right)

Rana Gilani – Staff Analyst II

Matthew Shaw – Staff Analyst I

Yvette Calimlim – Business Manager



Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2021-22
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits	257,389	341,648	341,648	480,428	41%
Services & Supplies	566,415	721,107	721,107	648,168	-10%
Travel Related	-	15,000	15,000	15,000	0%
Operating Transfers Out	-	-	-	22,125	100%
Other Reimbursements	-	-	-	-	0%
Total	823,804	1,077,755	1,077,755	1,165,721	8%

DEPARTMENT STAFFING

Title	FY2019-20		FY2020-21		FY2021-22	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Automated Systems Analyst I	1		1		1	
Info Systems Analyst II	0		0		1	
GIMS Coordinator	1		1		1	
Computerized Mapping Analyst	0		1		1	
Total	2	0	3	0	4	0

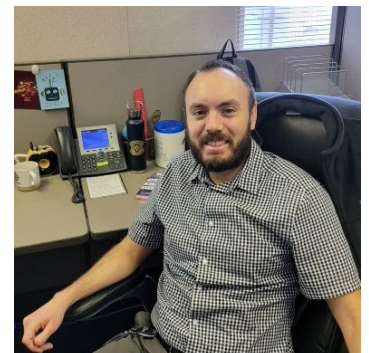
DIVISION DESCRIPTION

This element of the budget represents two functional sub-sections of the Management Information Systems Division (MIS).

CAD stands for Computer Aided Dispatch system. CONFIRE’s CAD vendor is Central Square. The CAD system is an array of interconnected software and hardware systems hosted on the CONFIRE server infrastructure. This system is the heart of CONFIRE’s operation, enabling the Call-Takers and Dispatchers to receive and process emergency calls, determine the location, and assign the appropriate response. It also maintains the location and status of all field resources for first responder safety. Numerous third-party systems operate in conjunction with the CAD system. Maintaining CAD and the associated interface systems requires the full-time efforts of one FTE and the occasional efforts of several other team members.

GIS stands for Geographic Information Systems. This is a specific discipline within the broader context of Information Systems and technology. GIS professionals support the public safety mission by developing and maintaining mission critical mapping and location accuracy products. For CONFIRE, the primary role of the GIS team is to maintain the County street network and address point and work in conjunction with the CAD team to ensure that information is kept up to date and accurate within the CAD system. This is a nearly full-time job. In addition to supporting CAD, the CONFIRE GIS team produces and maintains agency specific maps for use by first responders. These include wall maps for fire stations, printed or electronic map books in apparatus, specialized maps for mutual aid and wildland fire high hazard areas, fire prevent and weed abatement programs etc. Additionally, the GIS team assists during

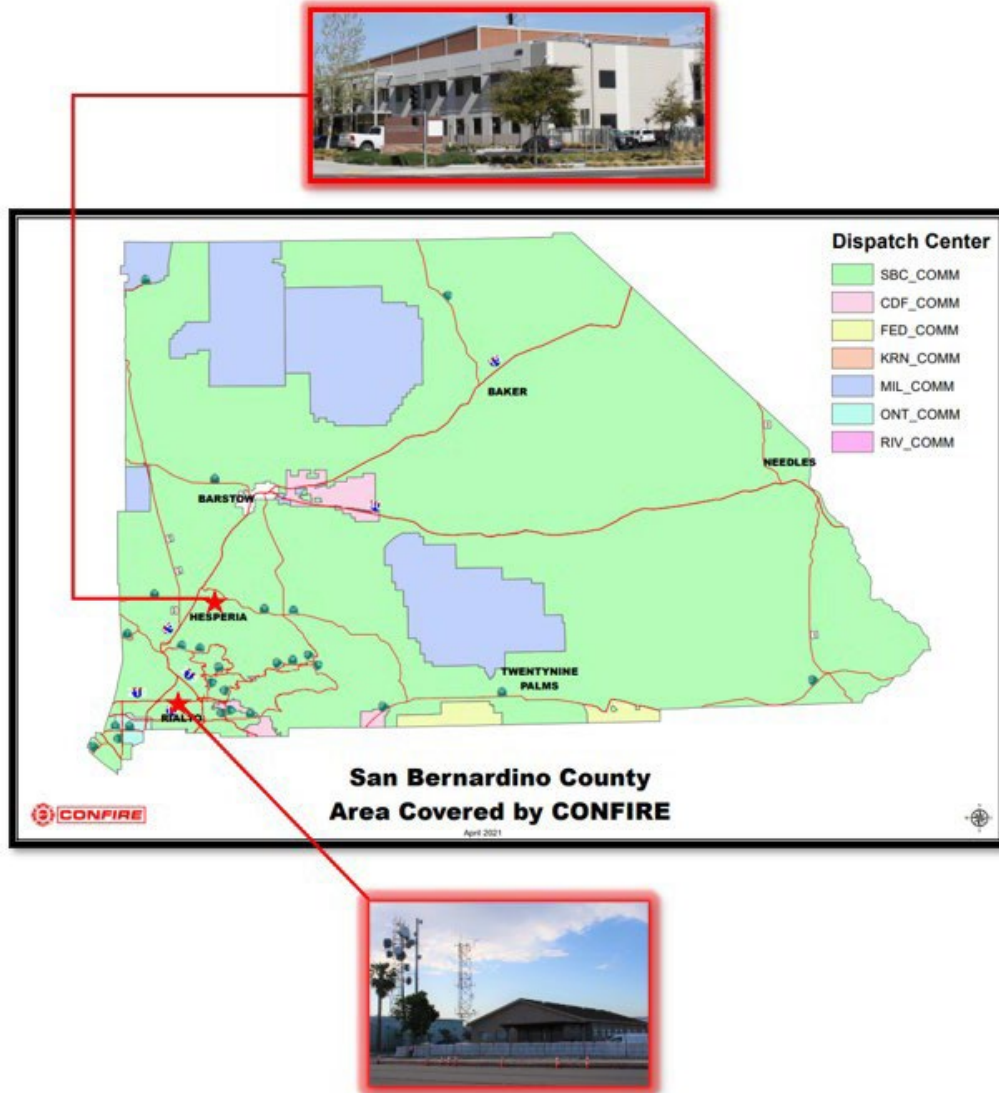
actual incidents developing real-time mapping products for incident commanders, damage assessment teams and after-action reports.



Sam Perez – GIMS Coordinator

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

The role of GIS is rapidly expanding in public safety. Next Generation 9-1-1, CAD to CAD, drone technology, wireless calling, text to 9-1-1 etc. requires robust integration of authoritative, locally produced and maintained location information. CONFIRE’s regional role will demand more from its current GIS capacity. Making GIS services available online to CONFIRE agencies is a major goal of the MIS division.



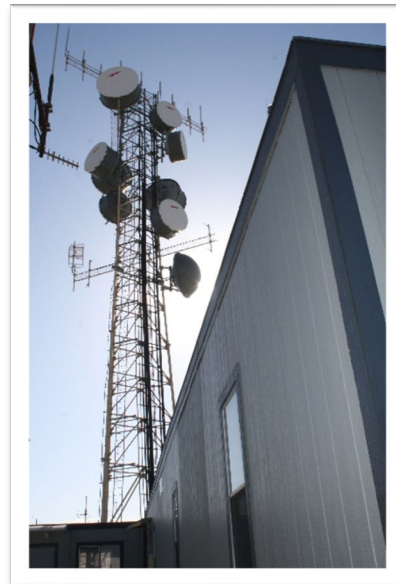
SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

Increases to the budget is primarily the movement of the Info Systems Analyst II position from MIS Division (600) to CAD Division (200) for the duties of a CAD Administrator and the addition of Operating Transfer Out for the CAD-to-CAD annual maintenance and access fees.

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: CAD/GIS 200

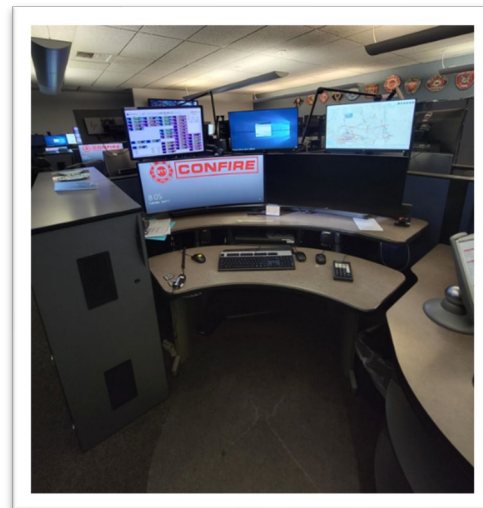
2021-22 DIVISION ACCOMPLISHMENTS

- Upgrade NICE 911 recording logs system.
- CONFIRE infrastructure assessment
- Expand storage capacity to migrate CAD systems during CAD maintenance to reduce down time
- Re-verify and update all state route mile markers in the County for correct position
- AMR CAD to CAD direct interface setup
- CAD to CAD – Chino Police Department (PD) launch.
- Created a dedicated CAD support position – CAD Administrator
- Voice Print upgrade with enhanced digital audio feed
- Continue to improve AVL tracking and unit assignments
- Automatic Dispatch Call Assignment (Bravo - Echo)



2022-23 DIVISION GOALS AND OBJECTIVES

- Upgrade CAD Mapping Version
- Monthly CAD mapping update
- Re-organizing CAD GIS structure for CAD files
- Riverside County Fire – CAD to CAD
- Murrieta Fire – CAD to CAD
- AMR Riverside - CAD to CAD
- AMR Rancho – Tellus HUB - CAD to CAD
- CAL Fire San Bernardino - CAD to CAD
- Ontario Fire – CAD to CAD
- CAD Version upgrade
- WestNet Annual Maintenance/Zird Update



Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Desert Dispatch Center 300

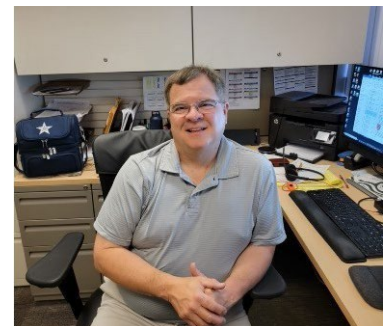
					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2021-22
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits	1,919,986	1,971,899	1,971,899	2,214,677	12%
Services & Supplies	363,853	229,609	229,609	237,887	4%
Travel Related	-	-	-	-	
Other Reimbursements	306	-	-	-	
Total	2,284,145	2,201,508	2,201,508	2,452,564	11%

DEPARTMENT STAFFING

Title	FY2020-21		FY2021-22		FY2022-23	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Assist Comm Manager	1		1		1	
Emer Svcs Supervising Dispatcher	3		4		4	
Emergency Svcs Dispatcher I	15		15		15	
Call Taker			2		2	
Total	19	0	22	0	22	0

DIVISION DESCRIPTION

CONFIRE Communication Center consists of a group of professionals that receives requests for emergency and non-emergency assistance. We dispatch fire, emergency medical, and local government resources. Responsibilities include monitoring radios, telephones, field personnel, and coordinating mutual aid procedures and operations. Management assists with coordination in training and operational guidance for communication personnel.



*John Tucker
Asst Communications Manager*

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

On November 29, 2021, the Board of Directors approved an equity cost increase to provide a 10% increase for all unit classifications covered in the Emergency Services Unit MOU effective January 15, 2022. The equity boost was the main contribution to the 12% increase for Salaries and Benefits in FY22-23.

The Desert Dispatch Division has budgeted for a 4% increase in overall expenditures in services and supplies. This does include an increase cost in payroll services, IT infrastructure, office supplies, rent, and replacement equipment.

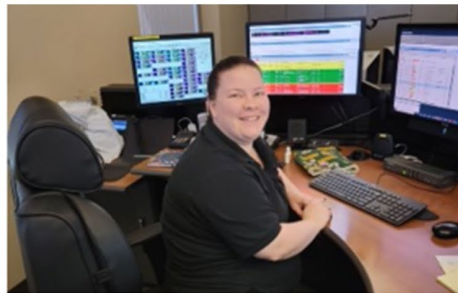
Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Desert Dispatch Center 300

2021-22 DIVISION ACCOMPLISHMENTS

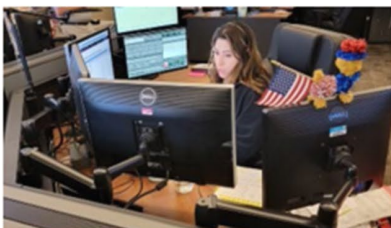
- Motorola Solution phone refresh for 14 positions
- Chair replacement program – 8 new chairs
- Installation of RapidSOS location accuracy system
- Supervisor IPAD for back up paging
- Emergency Communication Nurse System (ECNS) using internal and external sources
- Purchase of items to improve conditions – refrigerator, portable AC unit, AED
- Headset replacement

2022-23 DIVISION GOALS AND OBJECTIVES

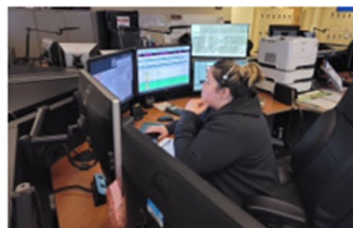
- Installation of Westnet client form station alerting and voice dispatch
- Creating a functional Supervisor position
- Continue working with CONFIRE MIS on an Audio/Visual system
- Voice Recorder replacement and recording of new positions
- Update to the Text to 911 module
- Implementation of the Next Generation 911
- Update to CAD Monitors
- Training Class for IROC users
- Phone Analytics Training to provide data for personnel



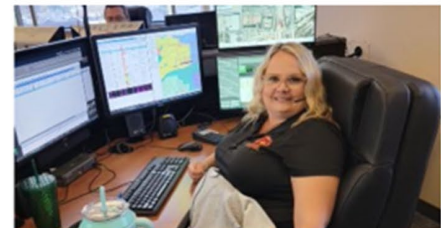
Alisha Johnson - Supervising Dispatcher



Valerie Lucero - Dispatcher



Eileen Torres - Call Taker



Tara DeNunzio - Dispatcher

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

Division Expenditure Summary	2020-21	2021-22	2021-22	2022-23	% of Change
	Actual	Adopted	Modified	Budget	2021-22 Budget
Salaries & Benefits	2,966,681	3,711,399	3,711,399	3,988,170	7%
Services & Supplies	185,066	215,267	215,267	231,179	7%
Travel Related	11,374	10,000	10,000	15,000	50%
Other Reimbursements	123,607	131,171	131,171	117,739	-10%
Total	3,286,728	4,067,837	4,067,837	4,352,088	7%

DEPARTMENT STAFFING

Title	FY2020-21		FY2021-22		FY2022-23	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
Communication Manager	1		1		1	
Assist Comm Manager	1		1		1	
Emer Svcs Supervising Dispatcher	5		4		4	
Emergency Svcs Dispatcher I	26		23		23	
Emergency Svcs Dispatcher EH		5		6		6
Call Taker	6		4		4	
Call Taker PSE		5		7		7
Public Service Employee				2		2
Total	39	10	33	15	33	15

DIVISION DESCRIPTION



Tim Franke
 Communications Manager

CONFIRE Communication Center consists of a group of professionals that receives requests for emergency and non-emergency assistance. We dispatch fire, emergency medical, and local government resources. Responsibilities include monitoring radios, telephones, field personnel, and coordinating mutual aid procedures and operations. Management assists with coordination in training and operational guidance for communication personnel.

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

On November 29, 2021, the Board of Directors approved an equity cost increase to provide a 10% increase for all unit classifications covered in the Emergency Services Unit MOU effective January 15, 2022. The equity boost was the main contribution to the 7% increase for Salaries and Benefits in FY22-23.

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES (Continued)

Valley Dispatch Division has a 7% increase in Services and Supplies. This is due in part to the overall increase in costs, the purchase of new equipment, conference and training seminar arrangements, and the transfer of usage of an existing trailer that was previously held by the MIS Division (600).

The budget for Travel increased by 50% or \$5,000. Communications plans to send more staff to trainings/conferences and complete more recertifications.

Other Reimbursements had a decrease of 10% in the budget this year which is primarily due the reduction of County Fire's HR and Payroll cost.

2021-22 DIVISION ACCOMPLISHMENTS

- Auto Dispatch with all CONFIRE agencies on alpha, bravo, delta, echo call types
- Emergency Communication Nurse System (ECNS) using internal and external sources
- Established Quick Launch Concept with Emergency Medical Dispatching (EMD)
- Replacement of CAD and TV monitors
- Update to the staffing module Telestaff
- Installation of RapidSOS location accuracy system
- ReddiNet System upgrade with a satellite phone
- Continue with hiring and staffing the center
- Chair replacement program – 8 new chairs
- Installation of RapidSOS location accuracy system
- CAD maintenance
- Additional CAD call types created
- Motorola Solution phone refresh for 14 positions
- Dispatching medical helicopters on the dispatch channel
- Additional CAD call types created
- CAD to CAD with San Manuel Department of Public Safety and American Medical Response (AMR)
- Dispatch Personnel assisted with agency testing
- Revisions to Policies/Procedures and Training documents
- Headset replacement

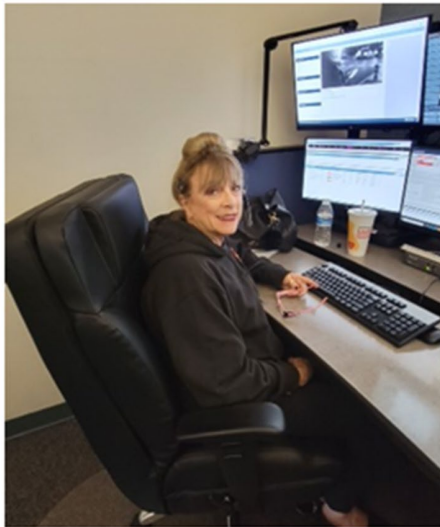
2022-23 DIVISION GOALS AND OBJECTIVES

- Implementation of Next Generation 911
- Update to the Text to 911 module
- Improving CONFIRE Agency Command Concept

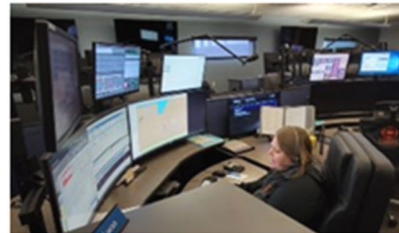
Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Valley Dispatch Center 400

2022-23 DIVISION GOALS AND OBJECTIVES (continued)

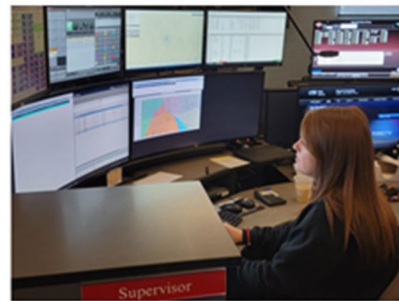
- Voice Recorder replacement and recording of new positions
- CAD to CAD with Chino Police Department
- Update to Emergency Call Screen (ECT) in CAD
- Aqua and ProQA updates for Emergency Medical Dispatching (EMD)
- CAD Maintenance
- Implementation of Priority Swap for CAD units
- Auto Dispatch of generic medical call types



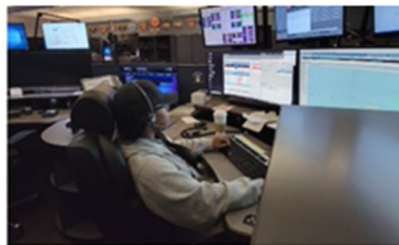
Judy Jacobson — Call Taker



Casey Carrillo — Dispatcher



Alix Anderson — Supervising Dispatcher



LaShawna Shaw — Dispatcher

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Mgmt. Information Services 600

Division Expenditure Summary	2020-21	2021-22	2021-22	2022-23	% of Change
	Actual	Adopted	Modified	Budget	2021-22 Budget
Salaries & Benefits	1,159,967	1,415,181	1,415,181	1,357,078	-4%
Services & Supplies	960,781	1,308,044	1,308,044	1,846,175	41%
Travel Related	6,371	30,000	30,000	30,000	0%
Other Reimbursements	-	-	-	-	
Total	2,127,119	2,753,225	2,753,225	3,233,253	17%

DEPARTMENT STAFFING

Title	FY2020-21		FY2021-22		FY2022-23	
	Full-Time	Part-Time	Full-Time	Part-Time	Full-Time	Part-Time
MIS Manager	1		1		1	
MIS Supervisor	1		1		1	
Information Systems Analyst II	3		3		2	
Information Systems Analyst III	2		2		2	
Automated Systems Technician	1		1		1	
Public Service Employee		3		3		3
Total	8	3	8	3	7	3

DIVISION DESCRIPTION

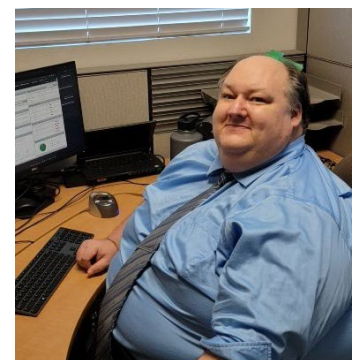
The MIS Division provides secure, reliable, and sustainable mission-critical IT infrastructure and systems that support CONFIRE and its agencies by leveraging emerging technologies and strategies aligned with organizational objectives.

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

Salaries and Benefits has a 4% decrease. This decrease is due to the movement of the Information Systems Analyst II from the MIS Division (600) to CAD Division (200) and offset by projected salary, benefit, and cost of living increases.

Services and Supplies has increased by 41% or \$538,131 compared to prior year. The increase is mainly due to the increase in Services and Supplies which include but not limited to:

- Additional seat-based expense of First Due, First Watch FOAM, and Adobe
- Increase the number of licenses and cost to Meraki, Microsoft Office 365, SolarWinds, and Tablet Command
- Infrastructure modernization



*Thomas Clark
MIS Supervisor*

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Mgmt. Information Services 600

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES (Continued)

- Technical resources
- Software solutions - increased service delivery capability
- Maintenance and increased cost of current service level agreements (SLA)

Additional factors that contributed to the increase in budget is the relocation of MIS Division to Rialto Fire Station 202. Relocation costs include but not limited to furniture rental, facility cleaning, and utility expenses.

2021-22 DIVISION ACCOMPLISHMENTS

- CAD version upgrade
- Isolate core CAD systems with a dedicated network demilitarized zone (DMZ).
- Implement a high availability infrastructure for tier 2 (none-critical) production applications.
- Telestaff Re-deployment
- TabletCommand Rehost
- New CAD Server (Backup)
- Telestaff to ImageTrend Roster Feed
- Configuration of auto-dispatch system
- CAD workstation update to Windows 10
- First Due SQL Connection Conversion
- ECNS/LowCode Protocol Update
- SolarWinds Web Helpdesk Upgrade
- WebEOC CAD Report Data Access
- XBO, XRI, and CalOES integration
- UPS Power Backup Refresh -Valley
- Desktop (New& Refresh) – MIS/Comm/Admin

2022-23 DIVISION GOALS AND OBJECTIVES

- Consistently delivering innovative and cost-saving solutions in alignment with organizational objectives.
- Increase MIS research and development projects.
- Improve MIS services by leveraging resources and streamlining internal processes
 - CAD Interface for HDGC
 - Next Generation Firewalls – Rialto/HDGC
 - New Core Switches for Building D/Vault
 - License Upgrade for Core Routers
 - New physical domain controllers
 - FireRMS Zoll Database to Access Database

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Mgmt. Information Services 600

Item 11.



MIS UNIT
(from left to right)

Steve Lehnhard – CAD Administrator
Thomas Clark – MIS Supervisor
Travis Padilla – Information Systems Analyst II
Steven Cendejas – Automated Systems Technician
Nick Lystra – Information Systems Analyst III
Jim Bloomquist – Information Systems Analyst III
Sam Perez – GIMS Coordinator

Fund: CONFIRE Operations Fund 5008
Department: Consolidated Fire Agency 883
Division: Pass Thru Back to Agency 700

					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2020-21
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits	-				0%
Services & Supplies	399,730	307,712	307,712	324,935	6%
Travel Related	-				0%
Other Reimbursements					
Total	399,730	307,712	307,712	324,935	6%

DEPARTMENT STAFFING

No staff assigned to Division 700.

DIVISION DESCRIPTION

This is a pass thru account for various agencies expenditures charged to CONFIRE which are in-turned billed back to the specific agency.

SIGNIFICANT DIVISION EXPENDITURES AND STAFFING CHANGES

This account is used for specific expenditures agencies incur and for which CONFIRE will charge back the agency for these individual charges. It is used for charges for radio and pagers provided to agencies through an agreement between CONFIRE and the San Bernardino County Information Services Division (ISD).

CONFIRE RESERVE FUNDS AND GRANTS
Funds 5009, 5010, 5011, 5019
FY 2022 - 2023

Item 11.

Revenue	Equipment Reserve (5009)	General Reserve (5010)	General Reserve (5010) Grant Funded	Term Benefit Reserve (5011)	CAD to CAD Fund (5019)
5009 CONFIRE Equipment Replacement Fund					
40809970 Other Revenue					
Agency Equipment Replacement	112,400				
CONFIRE Equipment Replacement	501,879				
5010 General Reserve Fund					
Use of Fund Balance					
Building CIP Reserves		40,000			
EMD Optimization (ECNS) Project					
General Reserve Fund Balance		429,687			
40408840 State Other					
CA 911 Branch					
40509094 Federal Grants					
American Rescue Plan Act			1,050,000		
40909975 Operating Transfer In					
Loan from 5010 to 5019 for the CAD-to-CAD Project					
5011 Term Benefits Fund					
40809970 Other Revenue					
Contract Agencies 5% - 10% Contribution				32,077	
Apple Valley 4th Year Installment				78,596	
Victorville 2nd Year Installment				114,505	
5019 CAD to CAD Fund					
40509094 Federal Grants					
UASI Grant 2020					350,000
UASI Grant 2022					300,000
Homeland Security Grant 2021					90,000
40809970 Other Revenue					
Chino Valley Fire CAD to CAD Pilot Program for Chino PD					11,500
AMR CAD to CAD Maintenance Contribution					13,781
Murrieta CAD to CAD Maintenance Contribution					13,519
Ontario CAD to CAD Maintenance Contribution					13,519
Riverside Co Fire CAD to CAD Maintenance Contribution					13,125
San Manuel CAD to CAD Maintenance Contribution					13,125
SB Cal Fire CAD to CAD Maintenance Contribution					13,519
AMR CAD to CAD Administrative					5,000
Murrieta CAD to CAD Administrative					5,000
Ontario FD CAD to CAD Administrative					5,000
Riverside Co Fire CAD to CAD Administrative					5,000
SB Cal Fire CAD to CAD Administrative					5,000
40909975 Operating Transfer In					
CAD to CAD Annual Maintenance from 5008					22,125
Loan from 5010 to 5019 for the CAD-to-CAD Project					
TOTAL REVENUE	\$ 614,279	\$ 469,687	\$ 1,050,000	\$ 225,177	\$ 879,213

CONFIRE RESERVE FUNDS AND GRANTS
Funds 5009, 5010, 5011, 5019
FY 2022 - 2023

Item 11.

Expenditures	Equipment Reserve (5009)	General Reserve (5010)	General Reserve (5010) Grant Funded	Term Benefit Reserve (5011)	CAD to CAD Fund (5019)
51001010 SALARIES AND BENEFITS					
ECNS Nurses			655,580		
Admin / COVID Leave Cash Out				125,177	
Possible Retirement Cash Out				100,000	
52002031 PAYROLL SYSTEM SERVICES - EMACS (ISF ONLY)			1,456		
52002037 COMNET CHARGES (ISF ONLY) - DIAL TONE			2,880		
52002115 COMPUTER SOFTWARE					
Chino CAD to CAD 2-year Pilot					23,000
IE RCIP CAD to CAD					816,213
Lansweeper License upgrade		1,000			
License Upgrade for Core Routers in Building D - Vault		17,000			
52002116 COMPUTER HARDWARE					
Agency Replacement Equipment					
AMR	2,500				
Apple Valley	1,000				
Chino	500				
Colton	65,000				
Loma Linda	7,500				
Montclair	2,500				
Rancho Cucamonga	2,500				
Redlands	65,000				
Rialto	20,000				
Running Springs	250				
Victorville	2,500				
CONFIRE Refresh					
CONFIRE Equipment Replacement	153,029				
CONFIRE Desktop Refresh	50,000				
Automating Administration with Windows PowerShell	2,000				
New Physical Domain Controllers	15,000				
Replace All MX60 Firewalls	70,000				
Next Gen FireWall (Comm. Center)	100,000				
Upgrade Access Point at Valley	8,000				
Next Generation Firewalls - Rialto and HDGC	2,000				
New Core Switches for Building / Vault	30,000				
Technology Upgrade Project					
CAD Interface for HDGC		90,000			
Valley Training Room Trailer (6 workstations)		10,000			
Grant Funded Projects					
Desert Dispatch Center - 26 Curved Monitors			26,000		
Desert Dispatch Center - 50 Angled Monitor Arms and 50 - 5" Vehicle Hub Extension			19,500		
ECNS Workstations			72,960		
52002120 SMALL TOOLS					
Network Cable Tester	2,000				
Network and Wifi Tester	3,000				
52002130 NON INVENTORIAL EQUIP					
New Desk for Dispatch Manager		3,000			
Dispatch Chairs	10,000				
52002135 SPECIAL DEPARTMENT EXPENSES					
ECNS Supplies			3,500		
EMD Card Sets			9,500		
Quiet Room for Valley Dispatch		5,000			
52002355 ADVERTISING					
ECNS Marketing / Public Relations			10,000		
52002905 RENT - STRUCTURES					
ECNS Rent			9,164		
52002445 OTHER PROF SERVICES					
AP Triton		236,487			
Dyntek - Consultation		2,200			
MS CAD		50,000			
SCCM Maintenance		15,000			
Consulting			190,211		25,000
Legal			45,000		15,000
52002870 GENERAL MAINT - STRUCT					
Trailer Renovations		5,000			
Valley Floor Improvements		15,000			
Miscellaneous Building Improvements		20,000			
52002941 CONF/TRNG/SEMINAR FEES			1,000		
52002942 HOTEL			1,000		
52002943 MEALS			500		
52002945 AIR TRAVEL			1,500		
52002946 OTHER TRAVEL			250		
55305030 OPERATING TRANSFERS OUT					
Loan from 5010 to 5019 for the CAD-to-CAD Project					
Reimbursement of Loan from 5010 to 5019 for the CAD-to-CAD Project					
TOTAL EXPENDITURES	\$ 614,279	\$ 469,687	\$ 1,050,000	\$ 225,177	\$ 879,213

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Fund: CONFIRE EQUIPMENT RESERVE FUND 5009

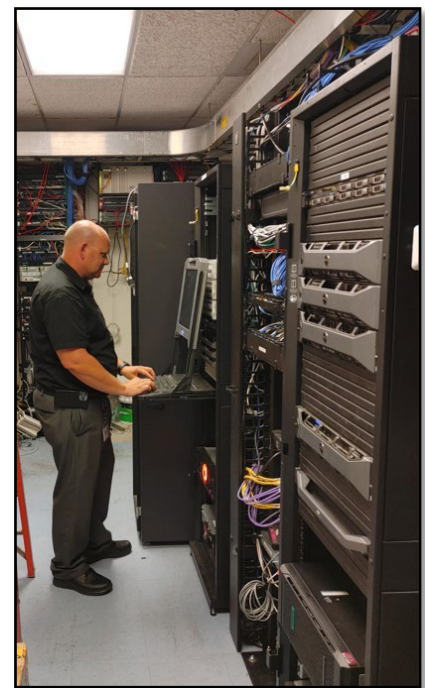
Department: Consolidated Fire Agency 883

					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-2023	2021-22
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits	-	-	-		0%
Services & Supplies	479,433	668,250	683,250	614,279	-10%
Travel Related	-	-	-		0%
Other Reimbursements	-	-	-		0%
Total	479,433	668,250	683,250	614,279	-10%

FUND DESCRIPTION

The Equipment Reserve Fund holds funds collected annually from each agency to maintain an ample reserve to replace the information technology equipment based on the inventory of such equipment at each agency. There are two components of this fund; one component accounts for funds that are designated to fund the replacement of CONFIRE equipment. This is a “universal” cost apportioned to each agency based on the proportion of overall call volume that agency represents. The other component accounts for the funds that are designated to fund the replacement for agency specific equipment. Only agencies that possess equipment supported by CONFIRE MIS pay into this fund. All equipment replacement costs are developed based on projected replacement costs for each item divided by that anticipated service life of the equipment (usually 4-5 years).

Typically, these funds are accounted for in the budget as an expenditure offset by the equal revenue. Reserves are held in case of any unforeseen expenditures that could occur due to equipment failure. Any unexpended funds remain in the Equipment Reserves. CONFIRE staff must receive approval from agency Chiefs to expend their Equipment Reserve funds. CONFIRE staff works with agencies to maintain sufficient funds in this account to cover the costs for a complete equipment replacement process should that be necessary. Board policy does not set a funding level for this fund.



*Nick Lystra
Information Systems Analyst III*

FUND HIGHLIGHTS

In FY2021/22, CONFIRE MIS staff has purchased several small equipment items for Colton, Redlands, and Rialto Fire Departments. Funds were expended to purchase a new AV System at the Valley Communication Center and eight (8) dispatch chairs for the Desert Communication Center.

In FY2022/23, MIS staff will be completing equipment and desktop refreshments for Colton and Redlands Fire Departments. MIS plans to fund the following projects using CONFIRE’s Equipment Reserve Fund:

- Automating Administration with Windows PowerShell
- New Physical Domain Controllers



Steven Cendejas
Automated Systems Technician

FUND HIGHLIGHTS (continued)

- Replace All MX60 Firewalls
- Next Gen Firewall (Comm. Center)
- Upgrade Access Point at Valley
- Next Generation Firewalls – Valley and Desert
- New Core Switches for Building / Vault



Fund: CONFIRE GENERAL RESERVE FUND 5010
Department: Consolidated Fire Agency 883

	2020-21	2021-22	2021-22	2022-23	% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2020-21
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits					
Services & Supplies	1,860,166	1,741,633	1,544,653	1,519,687	-2%
Travel Related					
Other Reimbursements					
Total	1,860,166	1,741,633	1,544,653	1,519,687	-2%

FUND DESCRIPTION

The General Reserve Fund is used to provide emergency or contingency funding for CONFIRE operations (5008) if the need arises due to lack of payment, catastrophe, or other unforeseen fiscal circumstances. Capital improvement purchases or projects (CIP) may also be made from this Fund with appropriate budget approval.

Grant funds awarded to CONFIRE are also accounted for in the General Reserves with exception of grant(s) awarded for the CAD-to-CAD project which is captured in a separate fund. These funds must be spent according to the provisions of the applicable grant, usually within a prescribed timeframe.

It is the policy of the CONFIRE Board of Directors to build and retain a level of cash in the General Reserve Fund to cover one quarter (25%) of annual operating costs (5008).

Carrying an excess of the 25% contingency recommended in the General Reserves is appropriate as long it can be demonstrated that in so doing CONFIRE is building toward significant known or projected capital expenditures (building replacement, Computer-Aid Dispatch (CAD) software replacement etc.) as identified in the planning process and approved by the Administrative Committee and Board of Directors

Current Board policy has established a Capital Improvement Plan (CIP) element of this fund. It is funded at \$3,000,000.

Funds budgeted as expenditures are in excess of the required 25% contingency. If unexpended, those funds remain in the General Reserves.

FUND HIGHLIGHTS

In FY 2021/22, CONFIRE completed the following:

- Allocated additional \$1,000,000 from FY 2020/21 fund balance towards the CIP fund.
- Managed the ECNS program using CARES Act funding.
- Funded regional dispatch improvements to both Communications locations using CARES Act funding which include:
 - Desert technology upgrades
 - Desert station alerting
 - Call taking equipment (Motorola Vesta Phones)
- Received \$2,100,000 in ARPA Grant to fund ongoing ECNS program.
- Upgraded Server KVM Switch and Vrail to FX2 Storage

FUND HIGHLIGHTS (continue)

In FY 2022/23, CONFIRE plans to complete the following projects:

- Continue to fund ECNS using ARPA Grant
- Upgrade Lansweeper license
- License upgrade for core routers in building / vault
- Upgrade CAD Interface for HDGC
- Renovate trailer to accommodate a QA, training, and conference for Communications



CONFIRE participating in the Great Shakeout Earthquake Drill in preparation for any possible emergency.

Fund: CONFIRE TERM BENEFIT RESERVE FUND 5011
Department: Consolidated Fire Agency 883

					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2021-22
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits	-	128,445	128,445	225,177	75%
Services & Supplies	-	-	-	-	
Travel Related	-	-	-	-	
Other Reimbursements	-	-	-	-	
Other: Contribution to Fund Balance	-	94,416	166,229	-	-100%
Total	-	222,861	294,674	225,177	-24%

FUND DESCRIPTION

This fund is maintained to cover the liability of CONFIRE employee leave accruals as determined by an annual actuary. It is the policy of the CONFIRE Board of Directors to fully fund this reserve fund each year. The fund is supported by the addition of contract agency fees assessed annually.

A component of this fund has been established to build reserves specific to the CONFIRE pension liability. Additional funds may be allocated to this component by the Board during the annual fund balance discussion.

FUND HIGHLIGHTS

In FY2022-23, buy-in contributions from Apple Valley (\$78,596) and Victorville (\$114,505) will be a revenue source for this fund in addition to approximately \$30,000 from other contract agencies. This budgeted revenue will be used to contribute towards CONFIRE’s Unfunded Actuarial Accrued Liability (UAAL). The fund experienced a 75% or \$96,915 increase compared to the prior year due to the adoption and possible expenditure of a 32-hour COVID vaccination incentive. The fund is also prepared to cover any possible retirement cash out and admin leave pay out.

GOALS

CONFIRE continues to work with SBCERA to better understand CONFIRE pension liability and build the fund.

Fund: CAD to CAD FUND 5019
Department: Consolidated Fire Agency 883

					% of Change
Division Expenditure	2020-21	2021-22	2021-22	2022-23	2021-22
Summary	Actual	Adopted	Modified	Budget	Budget
Salaries & Benefits		1,012,163	862,163	870,213	1%
Services & Supplies					
Travel Related					
Other Reimbursements					
Total	-	1,012,163	862,163	870,213	1%

FUND DESCRIPTION



*Steve Lehnhard
CAD Administrator*

CONFIRE is implementing a regional computer aided dispatch (CAD) solution, Inland Empire Public Safety Operations Platform (IE PSOP) or CAD to CAD Project, which connects multiple different proprietary CAD systems through a hosted interface enabling emergency communications center. This is to improve interoperability, situational awareness, resource sharing, coordination, and system resilience.

This fund will be used to budget revenues committed to specific expenses for the CAD to CAD system such as salaries/benefits, travel, professional services, computer hardware, software, and maintenance. Revenue sources for this project are mainly funded through Urban Areas Security Initiative (UASI) grant and contributions from agencies participating in the project.

FUND HIGHLIGHTS

Sources for the CAD to CAD project are primarily grant funded. CONFIRE was approved for UASI 2019 (\$475,663) and UASI 2020 (\$350,000) grants. CARES Act funding was used to set up AMR with CAD to CAD. Additional, revenue sources are from participating agencies. CONFIRE currently has the following agencies participating in the project: Chino PD, San Manuel, AMR, Murrieta PD and City of Ontario. Each agency will be charged an annual maintenance fee of \$12,500/ \$13,125 and an annual subscription fee of \$9,000.

Agencies will be charged an administrative fee. This fee will cover services that are not covered by the Grants or the agencies directly such as consulting and legal fees.

2021-22 ACCOMPLISHMENTS

- AMR CAD to CAD solution implemented (CARES ACT), December 2021
- Chino PD go live, March 2022
- Initiated work on Riverside County Fire, Murrieta Fire, Ontario Fire and CAL Fire – San Bernardino integrations

Fund: CAD to CAD FUND 5019
Department: Consolidated Fire Agency 883

2022-23 GOALS

- Complete active integration projects (by the end of 2022)
- Initiate projects with interested agencies (AMR – Riverside, Corona PD)
- Pursue additional opportunities for integration include but not limited to:
 - California Highway Patrol (CHP)
 - Barstow Fire Department
 - Riverside Fire Department
 - Medical Helicopter Agencies
 - Utility Companies

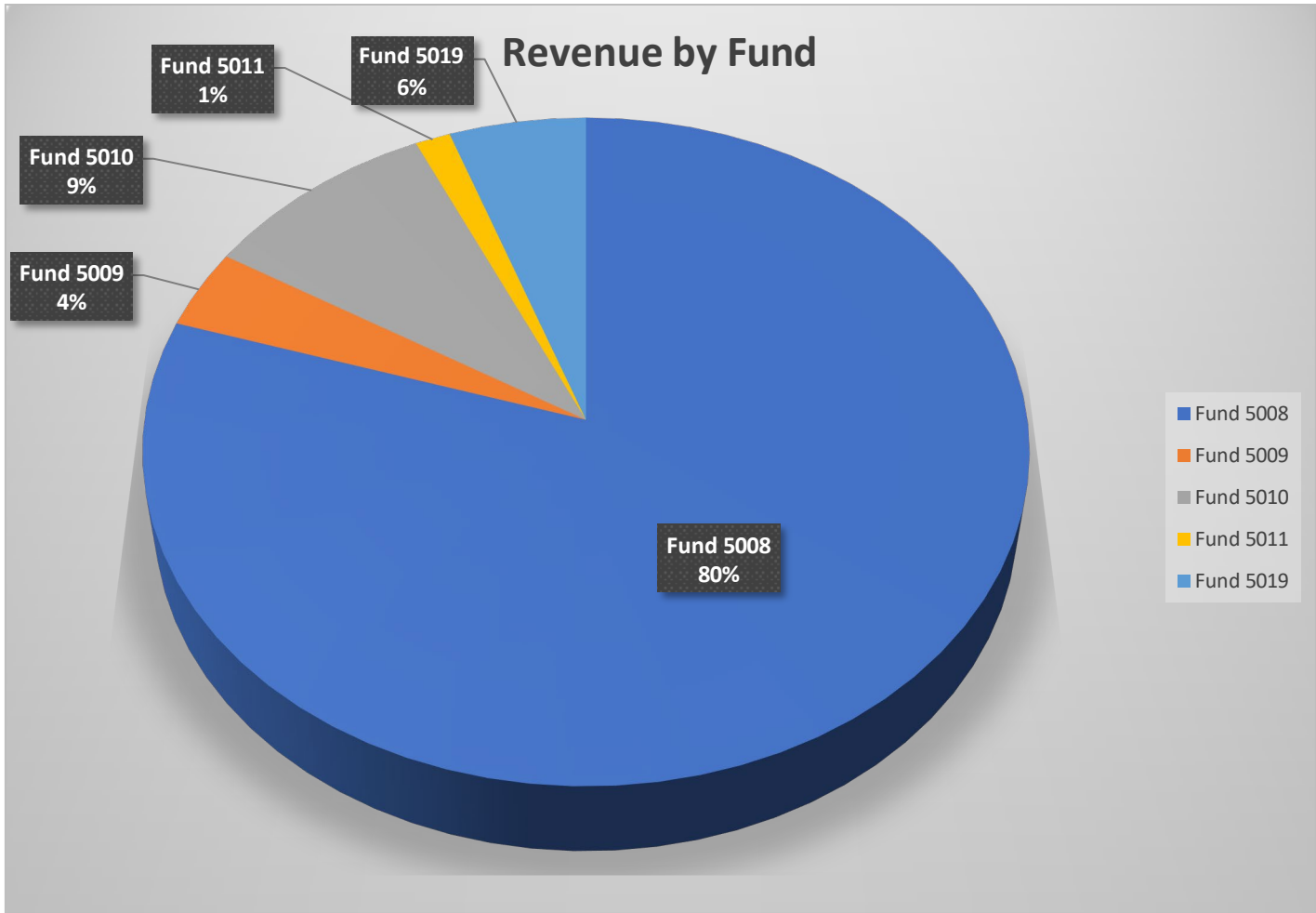
**CONFIRE, JPA
REVENUE
FUND SUMMARY**

CONFIRE, Joint Powers Authority was established for local agencies within the region to join forces and tackle issues together. This was a regional solution for Fire Agencies to synergize efforts of issues prevalent to dispatching and supporting agency with the equipment needed to provide services for dispatching resources within the region. This cooperation within the Joint Powers Authority allows cost savings for its agencies served through collaboration with the vendors who serve us. Revenue is received by each agency served according to their call volume of dispatching calls or by each individual use of equipment, software, or services (seat base).

CONFIRE UNIVERSAL COST PER CALL

Agency	Call Volume	Call %	Universal Cost	
			per Agency	Total
AppleValley Fire Protection Dist.	12,916	5.31%	587,532	649,232
Big Bear Fire Department	4,055	1.67%	184,457	246,119
Chino Valley Fire Dist.	13,108	5.39%	596,267	689,014
Colton Fire Dept.	7,283	2.99%	331,295	498,776
Loma Linda Fire Dept.	4,174	1.72%	189,870	270,225
Montclair Fire Dept.	4,556	1.87%	207,246	231,349
Rancho Cucamonga Fire Dist.	17,069	7.02%	776,447	862,074
Redlands Fire Dept.	11,142	4.58%	506,836	700,730
Rialto Fire Dept.	11,332	4.66%	515,478	778,371
Running Springs Fire	669	0.28%	30,431	49,630
San Bernardino County Fire Dist.	129,881	53.40%	5,908,124	6,772,039
San Manuel Fire	1,739	0.71%	79,105	115,922
Victorville Fire Dist.	24,367	10.02%	1,108,424	1,206,281
Baker Ambulance	654	0.27%	29,749	29,749
County Road Dept.	298	0.12%	13,556	13,556
AMR			-	4,836
Total	243,243	100.00%	11,064,817	13,117,905
			Cost per Call	\$ 45.49

CONFIRE REVENUE					
FUND SUMMARY					
					% of Change
	2020-21	2021-22	2021-22	2022-23	2021-22
FUND	Actual	Adopted	Revised	Budget	Budget
5008 Operations Fund					
Revenue from Other Govt Entities	\$ 11,096,134	\$ 11,570,715	\$ 11,570,715	\$ 12,828,561	11%
Interest	2,281				0%
Residual Transfer In/Out	(1,701,261)				0%
Other: Sale of Fixed Assets					0%
	\$ 9,397,155	\$ 11,570,715	\$ 11,570,715	\$ 12,828,561	11%
5009 Equipment Reserve Fund					
Revenue from Other Govt Entities	\$ 528,121	\$ 613,845	\$ 613,845	\$ 614,279	0%
Interest	(35,199)				0%
Residual Transfer In/Out					0%
Other: Fund Balance		54,405	54,405		-100%
	\$ 492,922	\$ 668,250	\$ 668,250	\$ 614,279	-8%
5010 General Reserve Fund					
Revenue from Other Govt Entities	\$ -	\$ -	\$ -	\$ -	0%
Revenue from Grants	1,737,460	463,000	973,653	1,050,000	8%
Interest	(2,645)				0%
Residual Transfer In/Out	1,250,000	825,663	1,000,000		-100%
Other: Fund Balance		453,000	453,000	469,687	4%
	\$ 2,984,814	\$ 1,741,663	\$ 2,426,653	\$ 1,519,687	-37%
5011 Term Benefits Reserve Fund					
Revenue from Other Govt Entities	\$ 129,467	\$ 222,861	\$ 222,861	\$ 225,177	1%
Interest	3,746				0%
Residual Transfer In/Out	452,261				0%
Other:					0%
	\$ 585,474	\$ 222,861	\$ 222,861	\$ 225,177	1%
5019 CAD to CAD Fund					
Revenue from Other Govt Entities	\$ -	\$ 36,500	\$ 36,500	\$ 139,213	281%
Revenue from Grants		150,000		\$ 740,000	0%
Interest					0%
Residual Transfer In/Out		825,663	825,663		-100%
Other:					0%
	\$ -	\$ 1,012,163	\$ 862,163	\$ 879,213	0%



**CONFIRE JPA
REVENUE BY AGENCY
FISCAL YEAR 2022-23**

CONFIRE REVENUE SHEET FY 2022/23

Department / District	% of Call Volume 2021	CONFIRE Operating Fund (5008)	Total Equipment Replacement (5009)	Operating & Equipment Costs	5% - 10% Contract Charge (5011)	CAD to CAD Fund (5019)	FY 2022/23 Total Costs
Apple Valley	5.31%	619,900	29,332	649,232			\$ 649,232
Big Bear	1.67%	292,905	10,069	246,119	12,306		\$ 315,280
Chino Valley	5.39%	661,642	27,372	689,014		11,500	\$ 700,514
Colton	2.99%	504,444	44,242	498,776			\$ 548,686
Loma Linda	1.72%	311,253	10,455	270,225			\$ 321,708
Montclair	1.87%	221,786	9,563	231,349	11,567		\$ 242,917
Rancho Cucamonga	7.02%	826,530	35,544	862,074			\$ 862,074
Redlands	4.58%	719,446	53,229	700,730			\$ 772,675
Rialto	4.66%	784,705	67,666	778,371			\$ 852,371
Running Springs	0.28%	68,679	1,693	49,630			\$ 70,372
San Bernardino Cty Fire	53.40%	6,504,057	267,982	6,772,039			\$ 6,772,039
San Manuel	0.71%	111,356	4,566	115,922	5,796	13,125	\$ 134,843
Victorville	10.02%	1,155,679	50,602	1,206,281			\$ 1,206,281
Needles Ambulance	0.27%	28,400	1,349	29,749	1,487		\$ 31,236
County Road Dept	0.12%	12,941	615	13,556	678		\$ 14,234
AMR		4,836	0	4,836	242		\$ 5,078
TOTAL REVENUE	100%	\$ 12,828,561	\$ 614,279	\$ 13,117,906	\$ 32,077	\$ 24,625	\$ 13,499,543

