



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, DECEMBER 13, 2022 – 1:30 PM

LOMA LINDA-COMMUNITY ROOM 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, December 13, 2022 in the Loma Linda Fire Department Community Room, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- [1.](#) Approve Administrative Committee Minutes of November 17, 2022
- [2.](#) CWA Settlement Agreement

DIRECTOR REPORT

- a. Staffing update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Bruner
- c. CAD to CAD - Mike Bell

OLD BUSINESS

NEW BUSINESS

- [3.](#) EMS Division Committee Governance Policy Update - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to Government Code section 54956.9(b): One potential Case

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: January 24, 2023, at 1:30 p.m.

POSTING:

This is to certify that on December 8, 2022, I posted a copy of the agenda:



ADMINISTRATIVE COMMITTEE MEETING

THURSDAY, NOVEMBER 17, 2022 – 1:00 PM

FIRE STATION 203 – 1550 N. AYALA AVE., RIALTO

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Dan Harker/Chairperson, Loma Linda Fire Department
Chief Rich Sessler/Vice-Chairperson, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Jeremy Ault, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department
Chief Mike McCliman, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire – *Virtual, not voting*
Chief Brian Fallon, Victorville Fire Department

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of October 25, 2022
2. CONFIRE Financial Statements
FY2022-23 CONFIRE Operations Statement as of October 2022.

FY2022-23 Fund Balance Report as of October 2022.

3. 2022 YTD Summary
4. 2022 YTD Answering Times
5. CONFIRE – Billable Incidents

Motion to accept all items on Consent

Motion by: Chief Jeremy Ault

Second by: Chief Rich Sessler

Yes - 7

No - 0

Abstain – 1- Chief Tim McHargue, abstained from minutes only

Absent – 4-County Fire, Virtual-not voting

DIRECTOR REPORT

- a. Virtual Meetings
Due to the State of Emergency being lifted by the Governor, all future meetings will be in person.
- b. Staffing Update
 - *Reported out on the 11/15/22 hiring event*
 - *Management Analyst position update*

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
Updates given on Tablet Command and Central Square resource agreement termination.
- b. Ops Chief Committee Report – Chief Jeremy Ault
Ops did not meet this month, nothing to report.
- c. CAD to CAD – Mike Bell
Success with Riverside and Murietta testing. CAD to CAD continues in a forward motion.

OLD BUSINESS

6. San Bernardino County Response Treatment and Transport Committee (RTT) data request – **Action Item**
Harris Koenig presented data points that will be used to develop and monitor the time spent at key intervals of the 911 patient response, transport, and treatment continuum. These elements would be pulled from the appropriate responding agency's

CAD or ePCR database and would be reported to the RTT Executive group as part of a larger performance deck.

Motion to approve the data sharing request from the Response Transport and Treatment (RTT) Executive group.

Motion by: Chief Mike McCliman

Second by: Chief Rich Sessler

Yes - 7

No - 1, Chief Brian Park

Abstain - 0

Absent – 4-County Fire – virtual-not voting

NEW BUSINESS

7. Tablet Command Liaison Position – DISCUSSION ITEM

Our prior Tablet Command Liaison has left the organization. Two applicants have submitted resumes for the position, Colton Station 4 Captain, Aaron Mulhall and Battalion Chief Chad Comeau of Rancho Cucamonga Fire Protection District.

Chief Mike McCliman voiced his support for Battalion Chief Chad Comeau. After further discussion the Chief's appointed Captain Aaron Mulhall as the new Tablet Command Liaison.

8. Central Square CAD Administrator – ACTION ITEM

Confire does not have an executable succession plan to ensure the continuity of CAD systems operation without a dedicated CAD Administrator. Adding the CAD consultant resource to the MIS team will ensure that a dedicated resource is always available to support CAD and business operations.

This role will facilitate the management and maintenance of core CAD Enterprise and Tellus CAD to CAD products and related databases ensuring the continued highest system performance and quality of data.

CONFIRE terminated its contract with Central Square for its consulting service because Central Square could not provide a dedicated resource to assign to CONFIRE.

Motion to approve CONFIRE to contract with recruiting agencies to hire a dedicated CAD Consultant for CONFIRE.

Motion by: Chief Brian Park

Second by: Chief Mike McCliman

Yes - 8

No - 0

Abstain - 0

Absent – 4-County Fire-virtual-not voting

9. Officer Elections – **Action Item**

Per CONFIRE By-Laws “He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee.”

Motion to approve Dan Harker for Chairperson and Rich Sessler for Vice-Chairperson.

Motion by: Chief Mike McCliman

Second by: Chief Tim McHargue

Yes - 8

No - 0

Abstain - 0

Absent – 4-County Fire-virtual-not voting

ROUND TABLE

CLOSED SESSION

Conference with Labor Negotiator – Government Code section 54957.6

CONFIRE Negotiator – Nathan Cooke

Employee Organization(s) – CWA

Unrepresented

Direction given to form a committee, composed of both Admin. Chiefs and Board of Director members, to work on separating out Risk Management and Worker’s Compensation from the County of San Bernardino, as well as working with the County and SBCERA to determine options moving forward with the retirement system for CONFIRE employees.

Pursuant to California Government Code section 54956.9(a). The Administrative Committee will meet in closed session to receive an update on litigation to which CONFIRE is a part. (PERB Case No. LA-CE-1561-M)

Personnel – Discipline/Dismissal/Release (one matter) Government Code section 54957

Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code section 54956.9(b): One potential Case.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 3:00 p.m.

Upcoming Meetings:

Next Regular Meeting: To be announced.

 /s/ Liz Berry

Liz Berry

Administrative Secretary I

SETTLEMENT AGREEMENT
BETWEEN
COMMUNICATIONS WORKERS OF AMERICA, LOCAL 9588, AFL-CIO
AND
CONSOLIDATED FIRE AGENCIES/CONFIRE, A LOCAL GOVERNMENTAL
AGENCY

This Settlement Agreement (“Agreement”) is entered into November __, 2022, by and between the Communications Workers of America, Local 9588, AFL-CIO (“Union”) and Consolidated Fire Agencies/CONFIRE (“Employer”) (hereinafter the Union and the Employer are collectively referred to as “the Parties”).

RECITALS

WHEREAS, the Union and the Employer are parties a Memorandum of Understanding (hereinafter the “MOU”) which covers and pertains to a bargaining unit of emergency communications dispatchers and specialists (call-takers, dispatchers and supervisors) also known as the “Emergency Services Unit” (hereinafter the “Unit”);

WHEREAS, on or about February 2, 2022, the Union filed an Unfair Practice Charge with the Public Employment Relations Board (“PERB”), identified as PERB Case No. LA-CE-1561-M (hereinafter the “Charge”), alleging the Employer violated Government Code Sections 3506.5(a), (b) & (c);

WHEREAS, while the Charge was under investigation by the PERB, the County of San Bernardino Human Resources Department (hereinafter the “County”) received a Petition for Decertification (the “Decertification Petition”) with respect to the Unit on May 2, 2022, and began to process the same pursuant to the County’s Employee Relations Ordinance (hereinafter the “ERO”);

WHEREAS, on or about June 3, 2022, the Union filed an Amendment to the Charge alleging the Employer violated Government Code Sections 3506.5(a), (b) & (c); 3507(a); and 3550 and 3553 and through which the Union sought a Stay of Election with respect to the Petition;

WHEREAS, on or about July 28, 2022, the PERB issued a formal Unfair Practice Complaint (the Complaint”) which alleged various unfair labor practices against the Employer;

WHEREAS, on or about August 3, 2022, the PERB granted the Union’s request for a Stay of Election and ordered any election with respect to the Petition stayed until the Complaint was resolved or the matter settled, whichever occurred earlier;

WHEREAS, the hearing on the Complaint was set before Administrative Law Judge Bernard Rohrbacher and for the dates of November 15 through 17, 2022,

WHEREAS, the Parties seek to avoid the time and expense of litigation and desire to enter into this Agreement to resolve all claims that were raised or could have been raised in the Complaint and Charge (PERB Case No. LA-CE-1561-M).

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. The preceding Recitals are incorporated as though fully set forth below.
2. This Agreement, and compliance with this Agreement, shall not be considered as an admission by either the District, Jensen, or YCTA of:
 - a. the truth or validity of any claim asserted; or
 - b. any liability or wrongdoing; or
 - c. any violation of the rights of any person or organization; or
 - d. violation of any duty, order, law, statute, regulation or contract.
3. The Charge and Complaint in PERB Case No. LA-CE-1521-M shall be, and hereby are, withdrawn and dismissed with prejudice. As such, the Parties acknowledge that the Union has filed a Notice of Withdrawal with respect to the Charge and Complaint in PERB Case No. LA-CE-1521-M and that the same was approved by Judge Rohrbacher on November 14, 2022.
4. Other than the Charge and Complaint referenced above in Paragraph 3, the Union and Employer represent that neither has filed any Action against the other party with any administrative, state, federal or local agency, board, arbitrator, or court, and will not do so at any time hereafter with regard to the events that occurred on October 29, 2021 and November 19, 2021. The Parties represent that neither will cooperate or participate in the investigation or prosecution of any such Action, unless required to by law. The term "Action" shall mean claims, complaints, causes of action, lawsuits, charges, grievances, pursuant to state and/or federal statutes.
5. No later than December 1, 2022, the Employer shall cause to be posted – at all bulletin boards used or accessed by the Bargaining Unit – the Notice to Employees (the "Notice") attached hereto as Exhibit "A". The Notice shall remain posted at such places for a period of ninety (90) calendar days from the date of initial posting or the certification of the results of the election conducted in accord with Paragraph 3 of this Settlement Agreement, whichever occurs first. The Employer shall certify to the Union, in writing, the date of posting and provide the Union with a copy of the Notice.
6. The Stay of Election shall be lifted. The election in conjunction with the Decertification Petition shall be conducted on Thursday February 9, 2023 and Friday, February 10, 2023. The Decertification Election may be conducted in shifts so as to allow all unit employees an equal opportunity to vote. The Decertification Election shall be supervised and conducted by the State Mediation & Conciliation Service ("SMCS") in accordance with the ERO as well as the rules of the SMCS itself.
7. The Employer shall remain neutral at all times related to the Decertification Election and shall not abridge nor infringe upon the Union's rights under the laws of the State of California, including, but not limited, to the Myers-Milias-Brown Act, Assembly Bill 119 (Chapter 21,

Statutes of 2017; e.g., the Public Employee Communication Chapter), Senate Bill 285 (Chapter 567, Statutes of 2017; e.g., Public Employers Deterring or Discouraging Union Membership), the ERO and applicable PERB regulations.

8. The Employer shall not engage in any violations of the EERO, the MMBA and/or other applicable State law from and after the effective date of the Settlement Agreement.

9. This Agreement shall not be construed as waiving or expanding either Party's rights under the Government Code and/or the ERO.

10. The Union and the Employer shall execute those further documents and perform those further acts that are deemed reasonably necessary in carrying out the provisions of this Agreement.

11. The Union and the Employer have cooperated in the preparation of this Agreement and, hence, it shall not be interpreted or construed against or in favor of any party by virtue of identity, interest or affiliation of its preparer.

12. In all references herein to any parties, persons, entities or corporations, the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of this Agreement may require.

13. The laws of the State of California shall govern the validity, interpretation and application of this Agreement. If any term or provision of this Agreement is, to any extent, held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each of the remaining terms and provisions of this Agreement shall be valid and enforced to the fullest extent permitted by State law.

14. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matters hereof and supersedes all prior and contemporaneous oral and/or written agreements, understandings and representations, if any.

15. There have been no representations or warranties made by any party other than the representations and warranties set forth in the body of this Agreement.

16. This Agreement may be amended, changed or modified only upon a written agreement executed jointly by GUILD and Bernay. No waiver of any provision of this agreement will be valid unless in writing.

17. The parties shall bear their own attorneys' fees and costs.

18. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, all of which shall constitute one and the same instrument.

[SIGNATURES ON FOLLOWING PAGE]

**CONSOLIDATED FIRE
AGENCIES/CONFIRE**

**COMMUNICATION WORKERS OF
AMERICA, LOCAL 9588, AFL-CIO**

By: *Patricia Walker*

By: _____

Dated: *12/5/22*

Dated: _____

Exhibit A

**Posted as Part of a Settlement Agreement (PERB Case No. LA-CE-1561-M)
Communications Workers of America, Local 9588 (the "Union") and Consolidated Fire
Agencies (the "Employer")**

CALIFORNIA STATE LAW GIVES YOU THE RIGHT TO:

- Form, join, or assist a union;
- Choose a representative to bargain with us on your behalf;
- Act together with other employees for your benefit and protection;

WE WILL NOT interfere with, restrain, or coerce you in the exercise of the above rights.

WE WILL NOT interfere with, restrain, or coerce you in the exercise of the above rights.

WE WILL NOT interfere with your rights to form, join and participate in the activities of the Union.

WE WILL NOT bypass the Union and deal directly with unit employees regarding collective bargaining proposals or other matters within the scope of representation.

WE WILL bargain in good faith with the Union as your exclusive collective bargaining representative.

WE WILL NOT in any like or related manner interfere with your labor relations rights under California State Law.

By: **Consolidated Fire Agencies/CONFIRE**
(Employer)

Dated: 12/5/22 By: 
 (Representative) (Title)

**CONSOLIDATED FIRE AGENCIES
MANUAL OF ADMINISTRATIVE COMMITTEE POLICIES**

POLICY: 6.002

TITLE: EMS Division Subsidiary Committee

ADOPTED: [Insert Date of Initial Approval]

REVISED: [_____]

EMS Division Subsidiary Committee

There is hereby established an EMS Division Subsidiary Committee, which shall be organized and be responsible for the collaborative development and implementation of a regionally shared EMS delivery system.

A. Definitions

1. **EMS:** Also known as Emergency Medical Services.
2. **EMS Division:** One of four divisions within CONFIRE, established by action of the Administrative Committee at its meeting on March 7, 2022.
3. **EMS Division Subsidiary Committee:** Also known as the EMS Division Committee, established by the Administrative Committee through this Policy.
4. **EMS Division Participants/Participant(s):** All CONFIRE Member Agencies and Contract Agencies that enter into an MOU with CONFIRE to participate in the EMS Division.
5. **Member Agency:** The Parties to the Third Amended and Restated Joint Powers Agreement for Consolidate Fire Agencies (CONFIRE), which are Apple Valley Fire Protection District, Chino Valley Fire District, City of Colton, City of Loma Linda, City of Redlands, City of Rialto, City of Victorville, Rancho Cucamonga Fire Protection District and San Bernardino County Fire Protection District. Additional Parties may be added upon amendment of the Joint Powers Agreement.
6. **Contract Agency:** An entity that has been sponsored by an existing Member Agency, approved by the Board of Directors according to terms acceptable to CONFIRE.
7. **Initial Membership Cost:** Payment that shall be made by a Contract Agency participating in the EMS Division, as set forth in this Policy.

B. Authority & Purpose

The EMS Division Committee shall meet regularly with the CONFIRE Director and Administrative Committee to provide advice and direction on matters related to the EMS Division, both operationally and administratively.

EMS Division Committee is responsible for all matters relating to the origination and operation of the EMS Division as delegated by the Administrative Committee. Such delegated responsibilities include but are not limited to:

- Establish the initial governance, EMS Division Operational Structure, financing and cost sharing methods of CONFIRE’s EMS Division. Present recommendation to the Administrative Committee and Board of Directors for approval.
- Establish an annual EMS Division Budget for presentation to and approval by the Administrative Committee and Board of Directors with the following priorities:
 - Priority 1 – Contractual obligations & Operational costs for the EMS Division
 - Priority 2 – Build reserves for the EMS Division
 - Priority 3 – System enhancements and system reinvestment
 - Priority 4 – If applicable, repayment of cost contributions by EMS Division Committee Participants or Private Ambulance Partner.
 - Note: Initial Membership Costs shall not be repaid.
 - Priority 5 – Equitable distribution of unused / unassigned fund balance to the Participants through FRALS agreements. FRALS agreements will be created based upon the ambulance contract between San Bernardino County and CONFIRE.
- Monitor fiscal and operational performance.
- Participate in annual CONFIRE audit.
- Develop policies for the operations and administration of the EMS Division.
- Evaluate need for ongoing governance model changes.
- Evaluate performance of Private Ambulance Partner.

C. Membership

Each Member, or Contract Agency of the EMS Division through MOU, shall be entitled to one (1) seat and one (1) alternate seat on the EMS Division Committee (“Participant”).

Participation on the EMS Division Committee is not mandatory. However, participation is required for those Member and Contract Agencies that intend to invest in the regionally shared EMS delivery System and realize any potential benefits derived from that investment. Each Participant assumes full risk and liability.

Contracting Agencies shall formally declare in writing their intent to participate in the EMS Division no later than December 31, 2022. Any city, district or agency who desires to participate at a later date will not have an opportunity to do so until such time as the JPA seeks contract extension with ICEMA anticipated to be at five years post the date of inception of services, currently anticipated to be in 2029. At that time, said entity shall declare their wishes to participate in the JPA EMS Division which will be considered by the CONFIRE Board of Directors and Administrative Committee.

Initial Membership Cost for a Contract Agency participating in the EMS Division is based on Total Cost divided by Total EMS Division Participants. Examples of EMS Division Initial Membership Costs are the following:

- Consulting Fees
- Legal Fees
- Reserves
- Other Related Fees

The Initial Membership Cost, is due no later than 60 days following the signing of a Memorandum of Understanding to participate as a Contracting Agency no later than February 28, 2023, unless extended by unanimous approval by the EMS Division Committee. The formula below outlines assumed costs for the formal response to San Bernardino County’s Request for Proposals for Ambulance Services, and shall serve as the baseline entry level fee for Contracting Agencies.

Initial Membership costs shall be based on the following formula:

$$\text{Initial Membership Cost} = \frac{(\text{Consulting Fees} + \text{Legal Fees} + \text{Reserves Expended} + \text{Other Related Costs})}{\text{Total Participants}}$$

$$\text{Estimated Initial Costs} = \frac{(\$255,372 + 100,000 + 100,000)}{11 \text{ Participants}}$$

Note: The estimated costs assume 11 participants and provides a good faith estimate on the expected costs.

In the event that the Estimated Initial Cost is higher than estimated above, as determined by a formal review by the EMS Committee, the Initial Membership Cost will be increased accordingly. Any additional Initial Membership cost owed by a Contract Agency shall be paid within sixty (60) days.

The following EOAs and the prospective EMS Participant, are listed below:

EOA	General Area	EMS Participant(s) within EOA
1	Rancho Cucamonga, Upland, Mt. Baldy	RCF, BDC
2	Chino, Montclair	CHO, MTC
3	Chino Hills, Ontario	CHO, OTO
4	Fontana, Bloomington, Lytle Creek	BDC
5b	Unincorporated pockets in Rialto	BDC
6	Colton, San Bernardino, Muscoy, Devore	COL, BDC
7	Grand Terrace, Parts of Redlands, Highland, Parts of Colton	BDC, RED, HGH, COL
8	Redlands, Highland, Mentone, Yucaipa, Oak Glen	RED, HGH, BDC, YUC
9	Loma Linda	LOM

11	Waterman Canyon, San Bernardino National Forest Front Country	BDC
12a	Victorville, Adelanto, Apple Valley	VCV, BDC, APP

D. Meetings

Meetings of the EMS Division Committee will be called on an as needed basis.

1. Quorum

While participation is not mandatory, two thirds of the Participants must be present for a recommendation to be brought forward to the Administrative Committee and/or Board of Directors of CONFIRE.

2. Voting

Each Participant shall cast one (1) vote. In order for the EMS Division Committee to bring forward a recommendation, a majority of the quorum must approve the action.

DECLARATION OF INTENT
CONFIRE EMS DIVISION CONTRACT AGENCY
(Agency Name)

I.
RECITALS

- A. On October 26, 2021, the San Bernardino County Board of Supervisors (“BOS”) directed staff to initiate a competitive process to award contracts to provide emergency ambulance and interfacility transport services within eight (8) Health and Safety Code section 1797.224 exclusive operating areas (“EOAs”) in the County of San Bernardino (“County”) and to engage stakeholders regarding the potential inclusion of additional EOAs within such competitive process.
- B. On October 26, 2021, the BOS approved an extension of the County’s contract with its existing emergency ambulance and interfacility transport services provider through March 31, 2024.
- C. On January 11, 2022, the BOS approved a contract between County and EndPoint Consulting LLC to develop a request for proposals (“RFP”) to award a contract for the provision of emergency ambulance and interfacility transport services within the County’s existing EOAs numbered 1, 2, 3, 4, 5 ,6, 7 ,8, 9, and 12a, subject to change based on County policy direction.
- D. The County anticipates issuing a request for proposals (“RFP”) upon receiving the RFP back from the State EMSA.
- E. In anticipation of the issuance of the RPF, CONFIRE adopted Administrative Committee Policy 6.002, entitled EMS Division Subsidiary Committee.
- F. Administrative Committee 6.002 requires that all interested Agencies shall formally declare in writing their intent to participate in the EMS Division no later than December 31, 2022.

II.
AGREEMENT
(“Declaration of Intent”)

1. The recitals set forth above are adopted as part of this Declaration of Intent.
2. The (agency name) hereby declares its intent to participate in the EMS Division as required by Policy 6.002.
3. The individual executing this Agreement on behalf of the (agency name) warrants that they are authorized to execute the Agreement on behalf of the (agency name) and that the (agency name) will enter into good faith negotiations for a Memorandum of Understanding

with CONFIRE to become a Contracting Agency.

IN WITNESS WHEREOF, the undersigned Party executes this Declaration of Intent as of the date listed below.

(Agency Name)

Date: _____, **2022**

By: _____

Print Name: _____

Its: _____