



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, DECEMBER 17, 2024 – 1:00 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, December 17, 2024, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- [1.](#) Approve the Administrative Committee Minutes of November 26, 2024
- [2.](#) CONFIRE Operations Statement as of November 30, 2024
- [3.](#) Fund Balance Report as of November 30, 2024
- [4.](#) YTD Call Summary
- [5.](#) YTD Answer Times
- [6.](#) CONFIRE Billable Incidents
- [7.](#) Call Processing Time Analysis - November 2024
- [8.](#) CONFIRE ECNS Analysis

DIRECTOR REPORT

- a. End of Year Recap

OLD BUSINESS

9. ECNS Funding Update - **DISCUSSION ITEM**
10. High Desert Communications Center needs in order to operate independently of the Valley - **DISCUSSION ITEM**
11. VCC Move and Lease Agreement Updates - **DISCUSSION ITEM**

NEW BUSINESS

- [12.](#) Designation of Chief Negotiator - **ACTION ITEM**
- [13.](#) CVIFD/CONFIRE Interim Director Agreement - **ACTION ITEM**
- [14.](#) MIS Director Position - **ACTION ITEM**



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, NOVEMBER 26, 2024 – 1:30 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Buddy Peratt, Apple Valley Fire Protection District - *Absent*

Chief Dave Williams, Chino Valley Fire District

Chief Ray Bruno, Colton Fire Department

Chief Dan Harker/Chair, Loma Linda Fire Department

Chief Augie Barreda, Rancho Cucamonga Fire Department

Chief Rich Sessler/Vice-Chair, Redlands Fire Department

Chief Brian Park, Rialto Fire Department

Chief Bertral Washington, San Bernardino County Fire

Chief Bobby Clemmer, Victorville Fire Department

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No abstentions or conflicts announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Administrative Committee Minutes of October 22, 2024.
2. CONFIRE Operations Statement as of October 31, 2024

3. Fund Balance Report as of October 31, 2024
4. YTD Call Summary
5. YTD Answering Times
6. Billable Incidents
7. Call Processing Time Analysis – October 2024
8. CONFIRE ECNS Analysis
9. Side Letter to ESU MOU

Motion to accept all items on Consent.

Motion by: Chief Park

Second by: Chief Williams

Yes – 8

No -0

Abstain – 0

Absent – 1- Chief Peratt

DIRECTOR REPORT

- a. Communication Division Update – Henry Perez
 - *Proudly announced notification of CONFIRE’S ACE accreditation.*
 - *Staffing continues to hold above required percentage. One call taker resigned due to personal reasons.*
 - *Working with REMSA on remote nurses.*
 - *New Valley Communications building is on schedule.*
- b. Finance/Admin. Division Update – Director Cooke
 - *Recruitment for Staff Analyst II underway.*
- c. MIS Division Update – Blessing Ugbo
 - *Working with Central Square on a new CAD update to test.*
 - *MIS continues to work on a CAD rehost.*
 - *HDGC work continues in preparation for the future move to the new Valley Communications building.*
- d. EMS Division Update – Director Cooke
 - *Priority is very appreciative that CONFIRE agencies have stepped up to provide temporary employment for Priority employees.*

COMMITTEE REPORTS

- a. CAD to CAD – Director Cooke
 - *Ontario and CAL Fire BDU Go Live has been postponed to January.*

OLD BUSINESS10. ECNS Funding Update – Director Cooke – **DISCUSSION ITEM**

CONFIRE continues to meet with health plan providers and agencies to secure funding for the ECNS program.

NEW BUSINESS11. CONFIRE Utilizing (3) Priority IFT Supervisors and (1) System Status Data Analyst/Manager Under Temporary Employment Agreement – Director Cooke – **DISCUSSION ITEM**

Agencies notified that CONFIRE has agreed to temporarily employ (3) Priority IFT Supervisor's and (1) System Status Data Analyst/Manager in the Valley Dispatch Center.

12. Notification from Teamsters of petition to represent Call-Takers, Emergency Services Dispatcher Trainees, Emergency Services Dispatchers, and Supervising Dispatchers – Director Cooke – **DISCUSSION ITEM**

Official letter received from Teamsters that they would like to represent Call-Takers, Emergency Services Dispatcher Trainees, Emergency Services Dispatchers, and Supervising Dispatchers.

13. Acceptance and Modification of FY2023 Homeland Security Grant program Funds – Director Cooke – **ACTION ITEM**

To utilize approved funds CONFIRE must enter into an MOU with the County of San Bernardino Office of Emergency Services.

The MOU binds CONFIRE to utilize the funds according to the application and within the strict guidelines of the HSGP rules. There are also reporting requirements that CONFIRE must comply with.

The intent of these funds is to assist CONFIRE as the lead agency in developing and implementing a regional CAD to CAD solution in San Bernardino County.

A grant modification is necessary because the original intent of the grant was to fund the cloud-based fees associated with the program. These fees are no longer assessed in the same manner, they are now included in the on-going annual subscription costs for each participating agency. This change occurred after the grant was submitted. Going forward CONFIRE will use these funds to provide support of consulting services, to add additional agencies and/or enhance the capability of the existing program.

This project will initially be paid for from CAD to CAD (5019) and reimbursed by the HSGP 2023 funding through the County of San Bernardino Office of Emergency Services.

Motion to approve MOU with County of San Bernardino Office of Emergency Services to accept a grant award of \$86,912 for the Homeland Security Grant Program (HSGP) FY2023 period to be utilized for regional CAD to CAD project.

Authorize a modification of the grant to address current CAD to CAD project needs.

Motion by: Chief Park

Second by: Chief Williams

Yes – 8

No -0

Abstain – 0

Absent – 1, Chief Peratt

14. Contracts for Nurse Positions to Support Emergency Communications Nurse System program – Director Cooke – **ACTION ITEM**

CONFIRE utilizes employment contracts in various capacities to augment staffing as needed. The ECNS program currently has a vacant nurse position and staff anticipate additional vacancies soon. CONFIRE was notified by the Regional Medical Services Authority (REMSA) that they would no longer provide ECNS augmentation services to CONFIRE effective December 1, 2024, as they are eliminating their ECNS program. Staff is requesting authorization for the Interim Director to enter into contracts with three nurses with the intent of recruiting former REMSA nurses as they are trained and certified to provide services in California and are familiar with CONFIRE’s ECNS protocols.

The estimated six-month contract costs for these positions is \$168,547. Contract costs will be funded by existing unexpended American Rescue Plan Act funds. Staff is currently working on obtaining additional funding for ECNS from San Bernardino County and health plan providers.

Motion to authorize the Interim Director to execute and enter into contracts for three nurse positions to support the Emergency Communications Nurse System (ECNS) program for six months from December 1, 2024, to June 30, 2025, with an option to extend for an additional six-month period.

Motion by: Chief Williams

Second by: Chief Clemmer

Yes – 8

No -0

Abstain – 0

Absent – 1, Chief Peratt

15. Officer Elections – **ACTION ITEM**

Per CONFIRE By-Laws “He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee.”

Motion to approve Chief Dan Harker for Chairperson and Chief Rich Sessler for Vice-Chairperson.

Motion by: Chief Park

Second by: Chief Williams

Yes – 8

No -0

Abstain – 0

Absent – 1, Chief Peratt

ROUND TABLE

Discussion on the costs of physically moving the current Valley Dispatch Center to the new building in San Bernardino.

CLOSED SESSION

**The Administrative Committee entered Closed Session at 2:20 p.m.*

16. Review and update existing Litigation – Government Code section 54956.9: AMR Lawsuit

**The Administrative Committee came out of Closed Session at 2:55 p.m.*

No reportable action taken during closed session.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 2:56 p.m.

Upcoming Meetings:

Next Regular Meeting: December 17, 2024 @ 1:00 p.m.

 /s/ Liz Berry

Liz Berry
Clerk of the Board



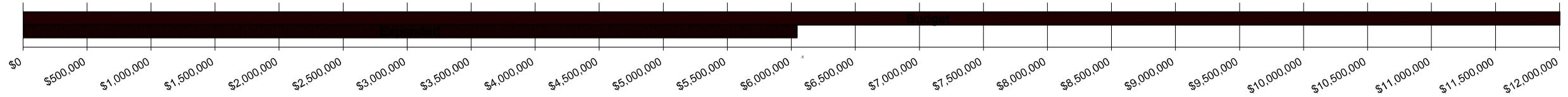
OPERATIONS FUND 5008
Unaudited MONTHLY SUMMARY FY 2024-25

Transactions thru November 30, 2024

Item 2.

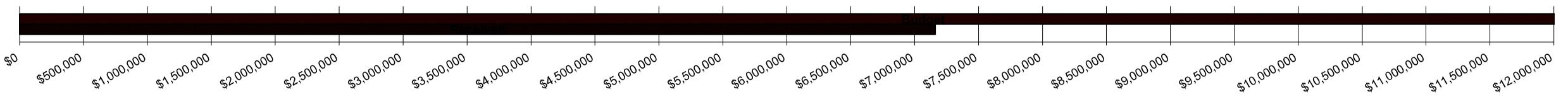
Expenditures	3 PP											3 PP	Total YTD	2023/24	Bud - Exp	
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May				June	Expended
Salary/Benefits	610,483	612,358	643,001	928,190	659,917	-	-	-	-	-	-	-	3,453,949	9,552,349	\$6,098,400	36.2%
Overtime/Call Back	33,883	25,201	26,202	45,021	27,461	-	-	-	-	-	-	-	157,770	45,000	-\$112,770	350.6%
Phone/Circuits/Internet	40,974	(10,033)	25,126	22,799	17,444	-	-	-	-	-	-	-	96,310	273,166	\$176,856	35.3%
County IS/Data Services/Counsel	114	(450)	3,491	2,641	1,293	-	-	-	-	-	-	-	7,089	59,905	\$52,816	11.8%
Radio/Pager, Console Maint	-	45,690	(11,159)	21,411	21,411	-	-	-	-	-	-	-	77,352	205,559	\$128,207	37.6%
Computer Software	250,088	836,272	555,398	5,446	9,673	-	-	-	-	-	-	-	1,656,876	2,362,495	\$705,619	70.1%
Computer Hardware	532	(220)	323	140	269	-	-	-	-	-	-	-	1,044	15,250	\$14,206	6.8%
Office Exp/Copier Lease	5,259	10,061	6,385	2,565	7,390	-	-	-	-	-	-	-	31,660	90,897	\$59,237	34.8%
Insurance/Auditing	-	252,504	-	11,636	(560)	-	-	-	-	-	-	-	263,579	302,912	\$39,333	87.0%
Payroll/HR/Medical Director	121,858	(20,769)	29,967	39,680	20,572	-	-	-	-	-	-	-	191,308	780,659	\$589,351	24.5%
Travel/Training	2,953	746	59	2,596	2,357	-	-	-	-	-	-	-	8,711	112,800	\$104,089	7.7%
Auto/Structure/Fuel	-	3,204	2,181	3,745	2,109	-	-	-	-	-	-	-	11,240	60,590	\$49,350	18.6%
Other/HDGC Rent/Equip Trans	16,434	13,233	15,226	24,950	17,040	-	-	-	-	-	-	-	86,883	274,974	\$188,091	31.6%
Total	1,082,578	1,767,796	1,296,203	1,110,821	786,376	-	6,043,774	14,136,556	\$8,092,783	42.8%						

% Fiscal Year Passed 41.7%



Revenue	3 PP											Received	Budget	Difference		% Rcvd
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May			June	Difference	
Services	3,556,286	(7,944)	-	3,521,214	-	-	-	-	-	-	-	-	7,069,556	14,134,213	\$7,064,657	50%
Interest	48,856	(48,856)	-	46,866	-	-	-	-	-	-	-	-	46,866	-	(\$46,866)	
Other	-	-	36,120	-	9,251	-	-	-	-	-	-	-	45,370	-	(\$45,370)	
Total	3,605,143	(56,800)	36,120	3,568,080	9,251	-	7,161,792	14,134,213	\$6,972,421	51%						

% Fiscal Year Passed 41.7%





**FY 2024-2025
Unaudited Fund Balance Report
as of November 30, 2024**

Operations Fund (5008)

Unaudited Fund Balance 7/1/24		\$	3,335,344
Revenue	7,161,792		
Expenditures	<u>(6,043,774)</u>		
	Net		1,118,018
	Net Transfers In/Out		-
	Available Fund Balance	\$	<u><u>4,453,362</u></u>

**FY 2024-25 Operating costs 10% is \$1,413,421 Per Board Policy*

Equipment Reserve Fund (5009)

Unaudited Fund Balance 7/1/24		\$	2,311,408
Revenue	340,692		
Expenditures	<u>(528,916)</u>		
	Net		(188,224)
	Available Fund Balance	\$	<u><u>2,123,184</u></u>

General Reserve Fund (5010)

Unaudited Fund Balance 7/1/24		\$	6,907,469
Revenue	408,953		
Expenditures	<u>(428,501)</u>		
Grant Funds Due to CAD to CAD	-		
	Net		(19,548)
	Fund Balance		6,887,921
	Net Transfers In/Out		-
	Total Fund Balance	\$	<u><u>6,887,921</u></u>

Restricted Fund Balance

Reserve for CIP	<u>(3,000,000)</u>		
	Net Committed		(3,000,000)
	Available Fund Balance	\$	<u><u>3,887,921</u></u>

**FY 2024-25 Operating costs 25% is \$3,533,553*



**FY 2024-2025
Unaudited Fund Balance Report
as of November 30, 2024**

Term Benefits Reserve Fund (5011)

Unaudited Fund Balance 7/1/24		\$	1,786,600
Revenue	168,592		
Expenditures	-		
	Net		168,592
	Net Transfers In/Out		-
Available Fund Balance		\$	1,955,192

CAD-to-CAD Project Special Revenue Fund (5019)

Unaudited Fund Balance 7/1/24		\$	303,620
Revenue	145,191		
Expenditures	(122,773)		
	Net		22,418
	Net Transfers In/Out		-
Available Fund Balance		\$	326,038

Emergency Medical Service Division Enterprise Fund (5020)

Unaudited Fund Balance 7/1/24		\$	2,170,934
Revenue	26,886		
Expenditures	(2,102,539)		
	Net		(2,075,653)
	Net Transfers In/Out		-
Available Fund Balance		\$	95,281



Call Summary

CONFIRE/Comm Center

1743 W Miro Way
Rialto, CA 92376 County: San Bernardino

Year: 2024

From: 1/1/2024

To: 11/30/2024

Period: Month

Group:

Call Type: All

Abandoned Filters: Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-24	18354	22	18376	0.12%	11742	359	12101	14670	5227	83	19980	50457	121.2
Feb-24	16567	41	16608	0.25%	11210	373	11583	14462	5171	94	19727	47918	121.2
Mar-24	17211	53	17264	0.31%	11325	375	11700	14701	5513	88	20302	49266	123.7
Apr-24	17537	25	17562	0.14%	11613	382	11995	15389	5447	102	20938	50495	122.9
May-24	18959	62	19021	0.33%	12081	528	12609	15925	5618	162	21705	53335	119.8
Jun-24	19692	57	19749	0.29%	12263	531	12794	15478	5894	196	21568	54111	121.5
Jul-24	22740	92	22832	0.40%	13755	806	14561	17916	6606	388	24910	62303	120.1
Aug-24	20093	64	20157	0.32%	12909	817	13726	16014	6329	267	22610	56493	122.8
Sep-24	19782	91	19873	0.46%	12879	544	13423	16803	6031	232	23066	56362	123.4
Oct-24	19181	60	19241	0.31%	11843	444	12287	16297	5648	105	22050	53578	121.5
Nov-24	18777	69	18846	0.37%	11652	681	12333	15751	5224	117	21092	52271	126.6
2024 Totals	208893	636	209529	0.30%	133272	5840	139112	173437	63294	1857	238588	587229	122.8
2023 Totals	198644	674	199318	0.34%	135067	4419	139486	172468	54558	1031	228057	566861	113.1



PSAP Answer Time

CONFIRE/Comm Center
 1743 W Miro Way
 Rialto, CA 92376 County: San Bernardino

Month - Year: 1/1/2024 - 11/30/2024

Agency: Fire
 Affiliation:

From: 1/1/2024
 To: 11/30/2024
 Period Group: Month
 Time Group: 60 Minute
 Time Block: 00:00 - 23:59
 Call Type: 911 Calls

Call Hour	Answer Times In Seconds								Total
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+		
January 2024 Total	17,259	487	188	319	75	45	3	18,376	
% answer time ≤ 10 seconds	93.92%	2.65%	1.02%	1.74%	0.41%	0.24%	0.02%	100.00%	
% answer time ≤ 15 seconds	96.57%								
% answer time ≤ 40 seconds	99.33%								
February 2024 Total	15,685	388	174	253	74	33	1	16,608	
% answer time ≤ 10 seconds	94.44%	2.34%	1.05%	1.52%	0.45%	0.20%	0.01%	100.00%	
% answer time ≤ 15 seconds	96.78%								
% answer time ≤ 40 seconds	99.35%								
March 2024 Total	16,504	281	167	246	53	12	1	17,264	
% answer time ≤ 10 seconds	95.60%	1.63%	0.97%	1.42%	0.31%	0.07%	0.01%	100.00%	
% answer time ≤ 15 seconds	97.23%								
% answer time ≤ 40 seconds	99.62%								
April 2024 Total	16,779	316	161	212	61	33	0	17,562	
% answer time ≤ 10 seconds	95.54%	1.80%	0.92%	1.21%	0.35%	0.19%	0.00%	100.00%	
% answer time ≤ 15 seconds	97.34%								
% answer time ≤ 40 seconds	99.46%								
May 2024 Total	17,044	653	361	636	224	95	8	19,021	
% answer time ≤ 10 seconds	89.61%	3.43%	1.90%	3.34%	1.18%	0.50%	0.04%	100.00%	
% answer time ≤ 15 seconds	93.04%								
% answer time ≤ 40 seconds	98.28%								
June 2024 Total	17,064	919	520	873	248	119	6	19,749	
% answer time ≤ 10 seconds	86.40%	4.65%	2.63%	4.42%	1.26%	0.60%	0.03%	100.00%	
% answer time ≤ 15 seconds	91.06%								
% answer time ≤ 40 seconds	98.11%								
July 2024 Total	18,667	1,154	770	1,383	479	334	45	22,832	
% answer time ≤ 10 seconds	81.76%	5.05%	3.37%	6.06%	2.10%	1.46%	0.20%	100.00%	
% answer time ≤ 15 seconds	86.81%								
% answer time ≤ 40 seconds	96.24%								
August 2024 Total	17,089	968	581	1,035	313	167	4	20,157	
% answer time ≤ 10 seconds	84.78%	4.80%	2.88%	5.13%	1.55%	0.83%	0.02%	100.00%	
% answer time ≤ 15 seconds	89.58%								
% answer time ≤ 40 seconds	97.60%								
September 2024 Total	16,971	986	593	898	280	136	9	19,873	
% answer time ≤ 10 seconds	85.40%	4.96%	2.98%	4.52%	1.41%	0.68%	0.05%	100.00%	
% answer time ≤ 15 seconds	90.36%								
% answer time ≤ 40 seconds	97.86%								
October 2024 Total	17,394	696	380	573	135	60	3	19,241	
% answer time ≤ 10 seconds	90.40%	3.62%	1.97%	2.98%	0.70%	0.31%	0.02%	100.00%	
% answer time ≤ 15 seconds	94.02%								
% answer time ≤ 40 seconds	98.97%								
November 2024 Total	17,191	601	351	495	135	68	5	18,846	
% answer time ≤ 10 seconds	91.22%	3.19%	1.86%	2.63%	0.72%	0.36%	0.03%	100.00%	
% answer time ≤ 15 seconds	94.41%								
% answer time ≤ 40 seconds	98.90%								
Year to Date 2024 Total	187,647	7,449	4,246	6,923	2,077	1,102	85	209,529	
% answer time ≤ 10 seconds	89.56%	3.56%	2.03%	3.30%	0.99%	0.53%	0.04%	100.00%	
% answer time ≤ 15 seconds	93.11%								
% answer time ≤ 40 seconds	98.44%								
Year to Date 2023 Total	185,630	5,582	2,817	3,913	954	397	25	199,318	
% answer time ≤ 10 seconds	93.13%	2.80%	1.41%	1.96%	0.48%	0.20%	0.01%	100.00%	
% answer time ≤ 15 seconds	95.93%								
% answer time ≤ 40 seconds	99.31%								

CONFIRE Billable Incidents

Period: 01/01/2024 thru 11/30/2024

Jurisdiction	# of Incidents	% of Total
San Bernardino County	124,072	53.37%
VictorvilleFD	22,159	9.53%
RanchoCucamonga	17,104	7.36%
ChinoValleyFD	12,859	5.53%
AppleValley	12,010	5.17%
Rialto	11,063	4.76%
Redlands	10,663	4.59%
Colton	7,228	3.11%
MontclairFD	4,562	1.96%
Loma Linda	4,090	1.76%
Big Bear Fire	3,100	1.33%
San Manuel FD	2,148	0.92%
Baker Ambulance	708	0.30%
Running Springs	472	0.20%
Road Department	218	0.09%
Confire EMS	3	0.00%
Total	232,459	100%

BDC Division	# of Incidents	% of Total
East Valley	42,595	34.33%
Fontana	19,996	16.12%
Valley	16,999	13.70%
Hesperia	12,395	9.99%
South Desert	11,454	9.23%
North Desert	11,258	9.07%
Adelanto	4,854	3.91%
Mountain	4,521	3.64%
Total	124,072	100%

CONFIRE 911 Call Processing Time Analysis

November 2024



November 2024

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Figure 4: EMS Call Pickup to Queue. Includes all Emergency Call Types, and Calls with and Without Determinant Codes..... 4

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Figure 6: EMS Call Pickup to First Unit Assigned by EMD Determinant Code..... 5

Figure 7: Fire/Rescue Call Pickup to First Unit Assigned..... 6

Figure 8: Fire/Rescue Call Pickup to Queue..... 6

Figure 9: Fire/Rescue Queue to First Unit Assigned..... 7

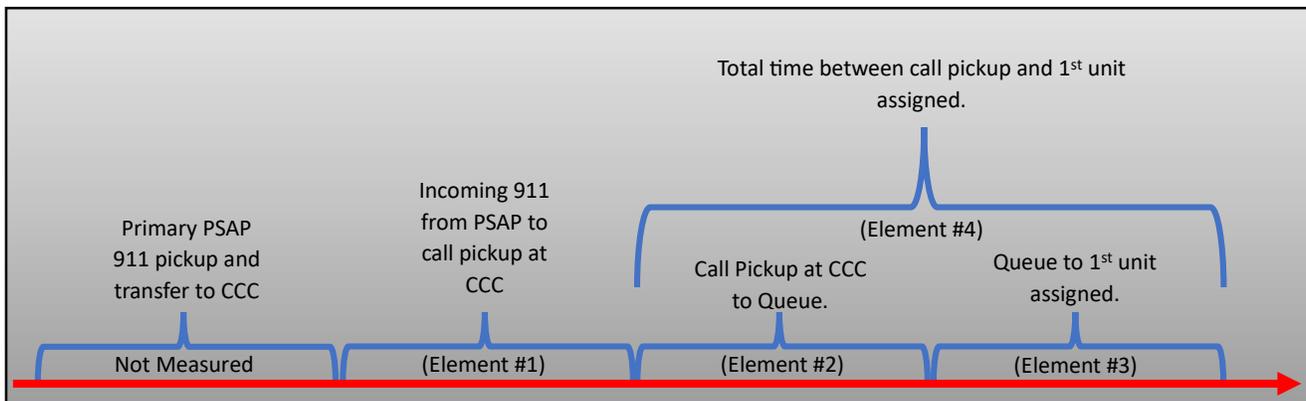
CONFIRE Emergency Call Processing Times.

November 2024

The following analysis covers four key elements of call processing times by CONFIRE Communications Center (CCC):

1. The time interval between the alert of an incoming 911 call from a primary PSAP and when the call is answered by a CCC dispatcher.
2. The time interval between when an emergency 911 call is answered by a CCC dispatcher to the time where it is entered into queue.
3. The time interval between when an emergency 911 call is entered into queue to the time when the first responding unit is alerted and assigned to call.
4. The total time interval between when an emergency 911 call is answered by a CCC dispatcher to the time when the first responding unit is alerted and assigned to the call.

Figure 1: Visual display of elements captured in the analysis of call processing times at CONFIRE communications center.

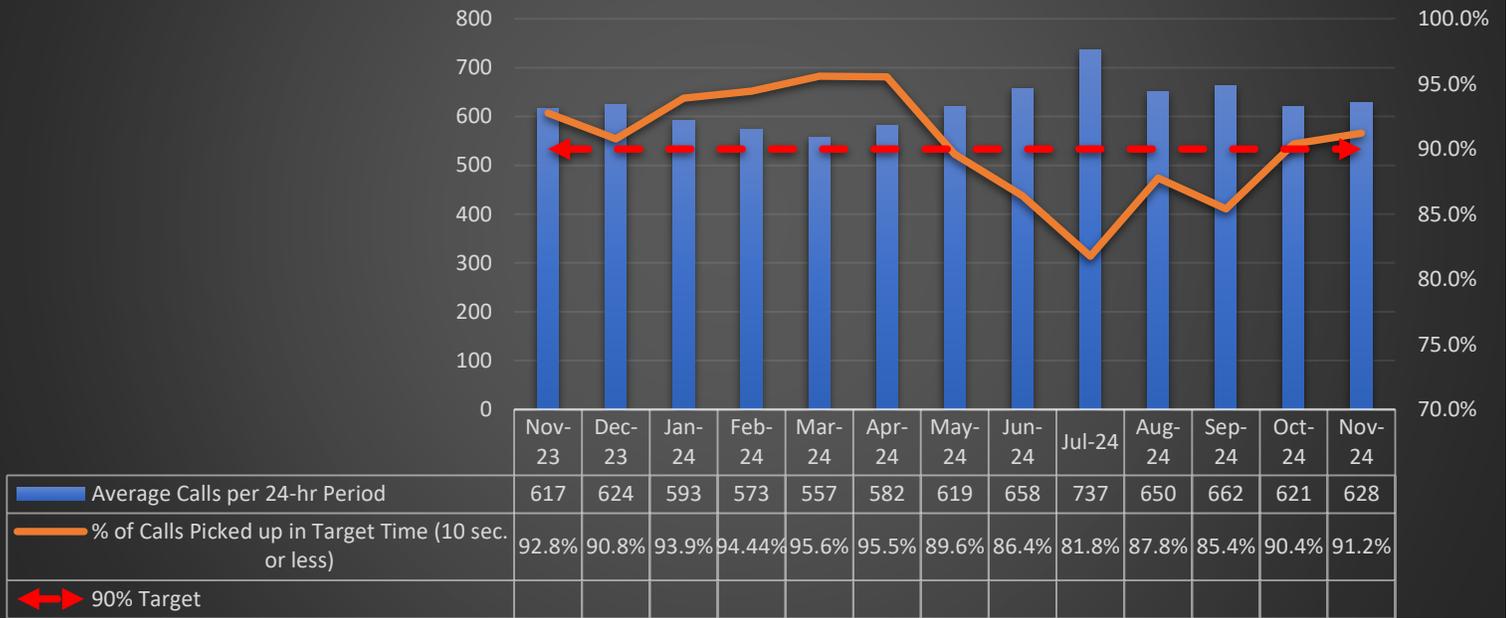


Call Answering Time from Primary PSAP

CONFIRE receives 911 calls from multiple law enforcement agencies' primary Public Safety Answering Points (PSAPs). As a secondary PSAP, CONFIRE has set a goal of answering incoming 911 calls from primary PSAPs in 10 seconds or less on 90% of the calls. Because the incoming 911 calls are not recorded in CONFIRE's CAD until after the call pickup time, the interval from first ring to call pickup must be measured from another source. CONFIRE uses a reporting software called Emergency Call Tracking System (ECaTS) to capture this data and uses it to measure performance benchmarks and quality control. This data was used to illustrate the call volumes and 911 answering times shown in Figure 2.

Figure 2: CONFIRE PSAP 911 Call Pickup Times for Primary PSAP Transfers per ECaTS Reporting System.

CONFIRE Incoming 911 Call Volume and Pickup Times November 2023 to November 2024 (10 sec. or less answer time)



Emergency Call Processing

Once the call is answered by CCC dispatchers, all call activity is captured in CONFIRE’s CAD server. The following table illustrates multiple elements of the call processing continuum in terms of call volume and call processing times for various call types. For the purposes of this analysis, only calls that meet the definition of “emergency” per NFPA 1221 and CONFIRE Administrative Chiefs’ directive are included in the calculations. Because of the nuances of both Fire and EMS related call types, the following sections analyze the call processing elements separately.

EMS Call Processing

EMS Calls include all CAD problem codes that reference a medical emergency, trauma, or traffic collisions.

Figure 3: EMS Call Pickup to First Unit Assigned. Includes all Emergency Call Types, and Calls With and Without Determinant Codes.

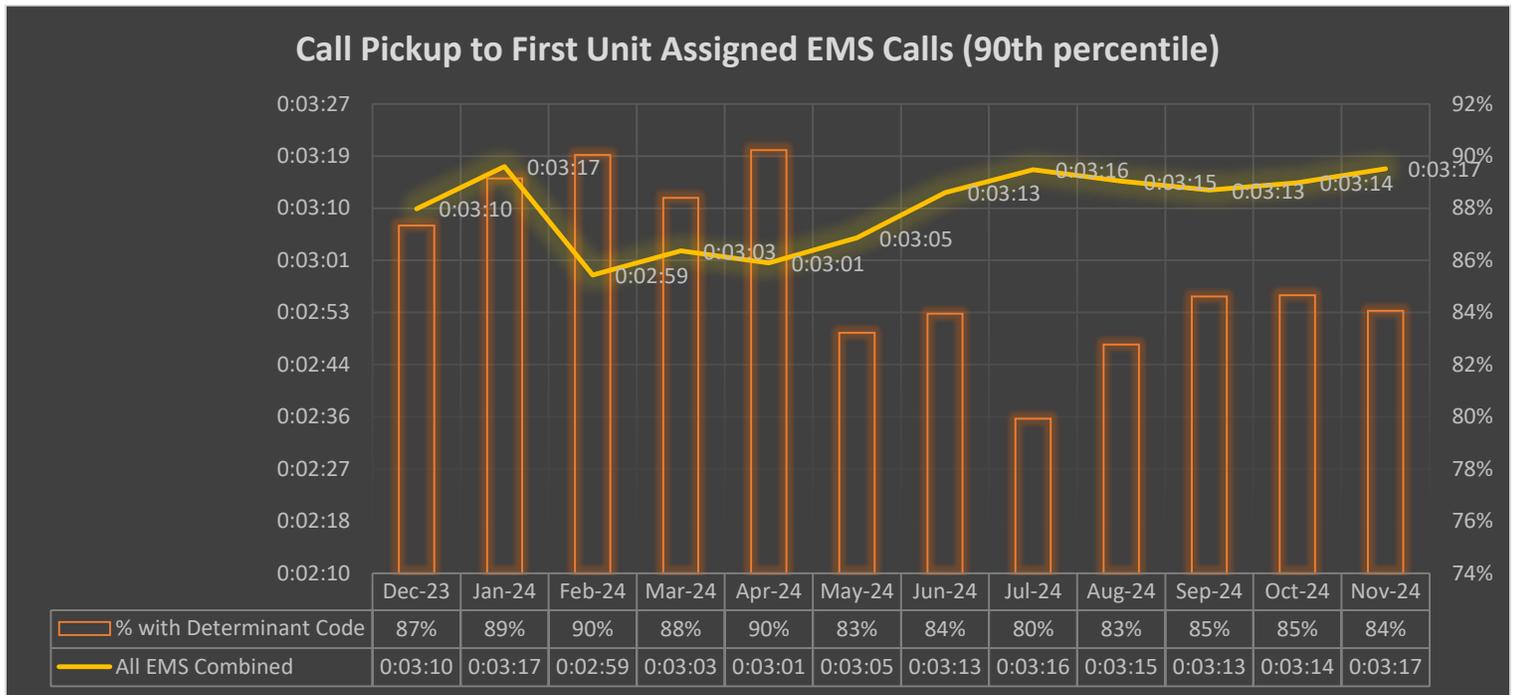


Figure 4: EMS Call Pickup to Queue. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

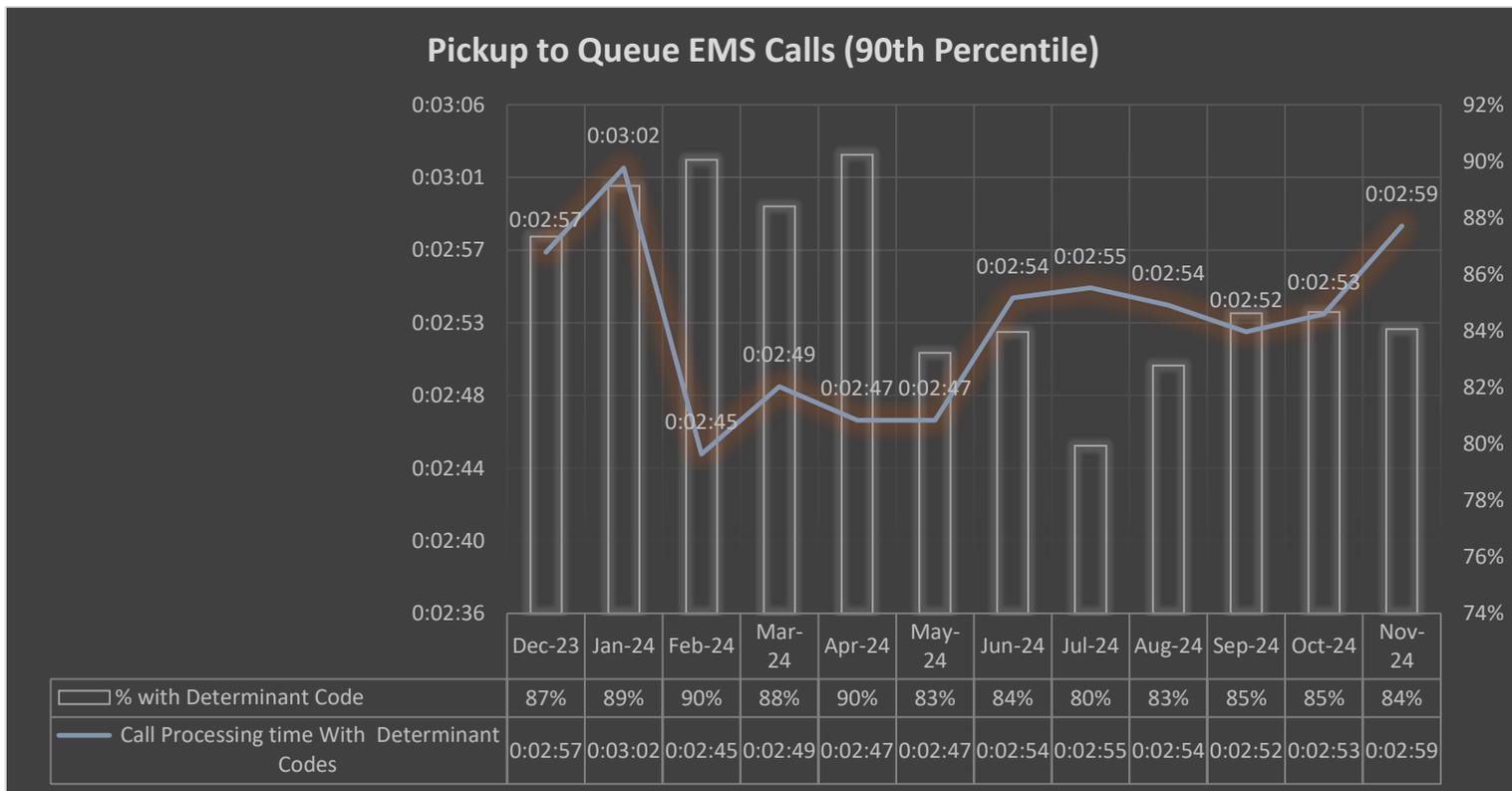


Figure 5: EMS Queue to First Unit Assigned. Includes all Emergency Call Types, and Calls with and Without Determinant Codes.

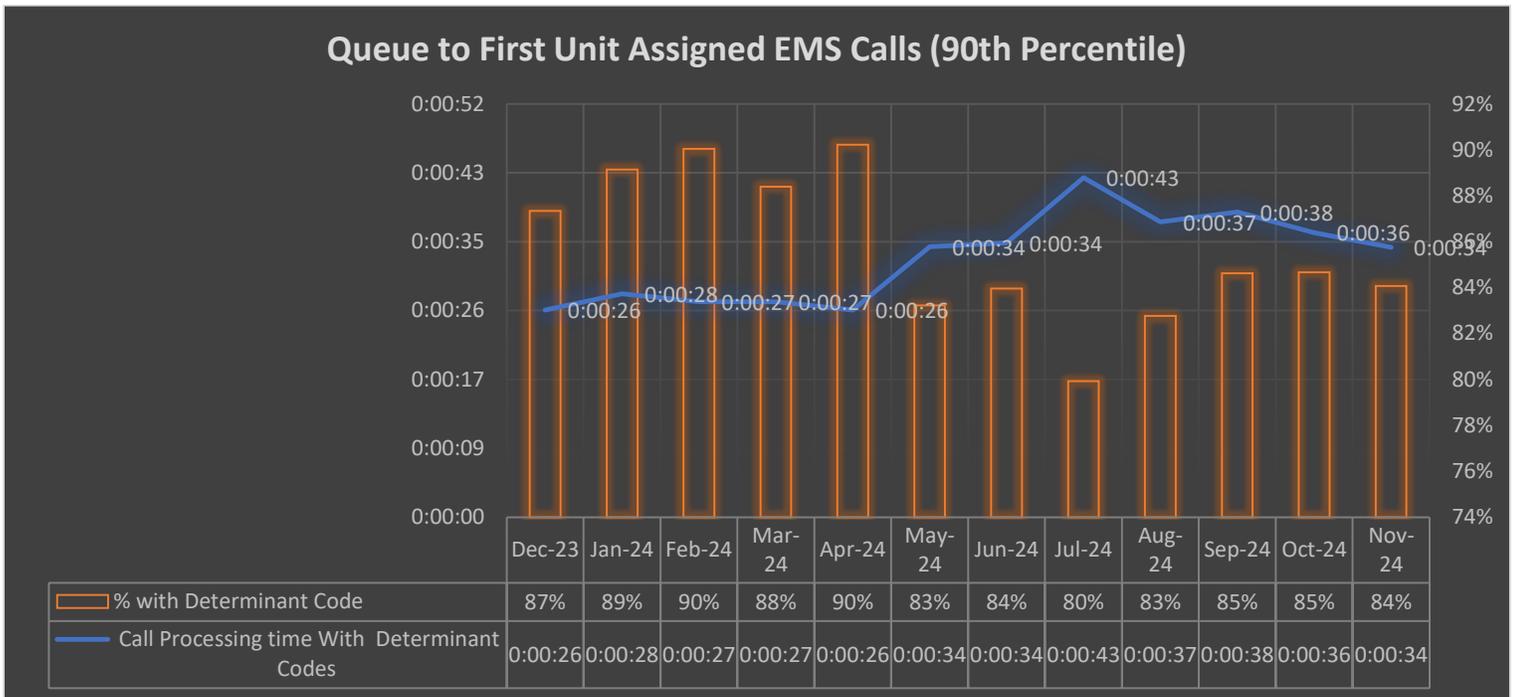
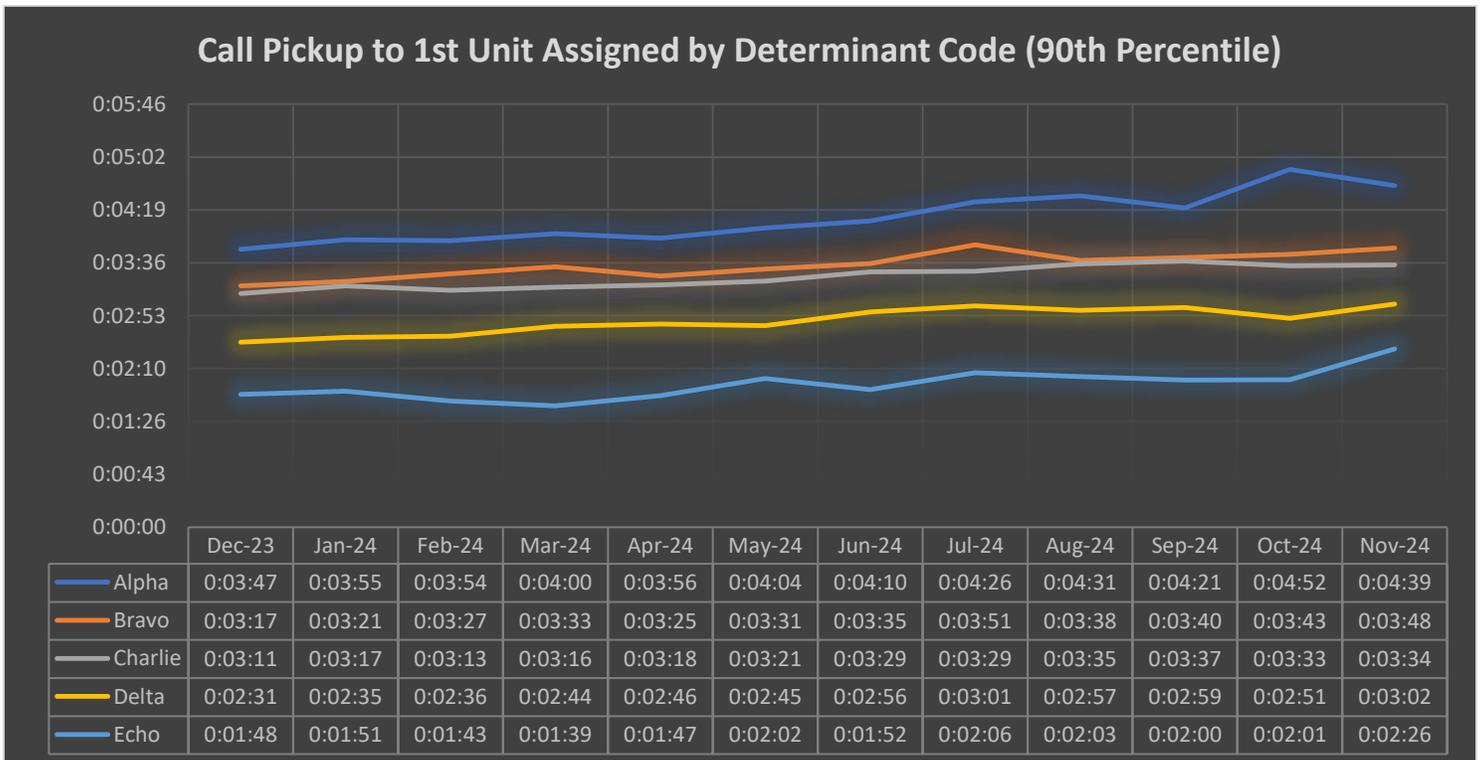


Figure 6: EMS Call Pickup to First Unit Assigned by EMD Determinant Code.



Fire/Rescue Related Calls

Fire/Rescue related calls include all CAD problem codes that reference specific fire types as well as technical rescue and Haz-mat calls.

Figure 7: Fire/Rescue Call Pickup to First Unit Assigned.

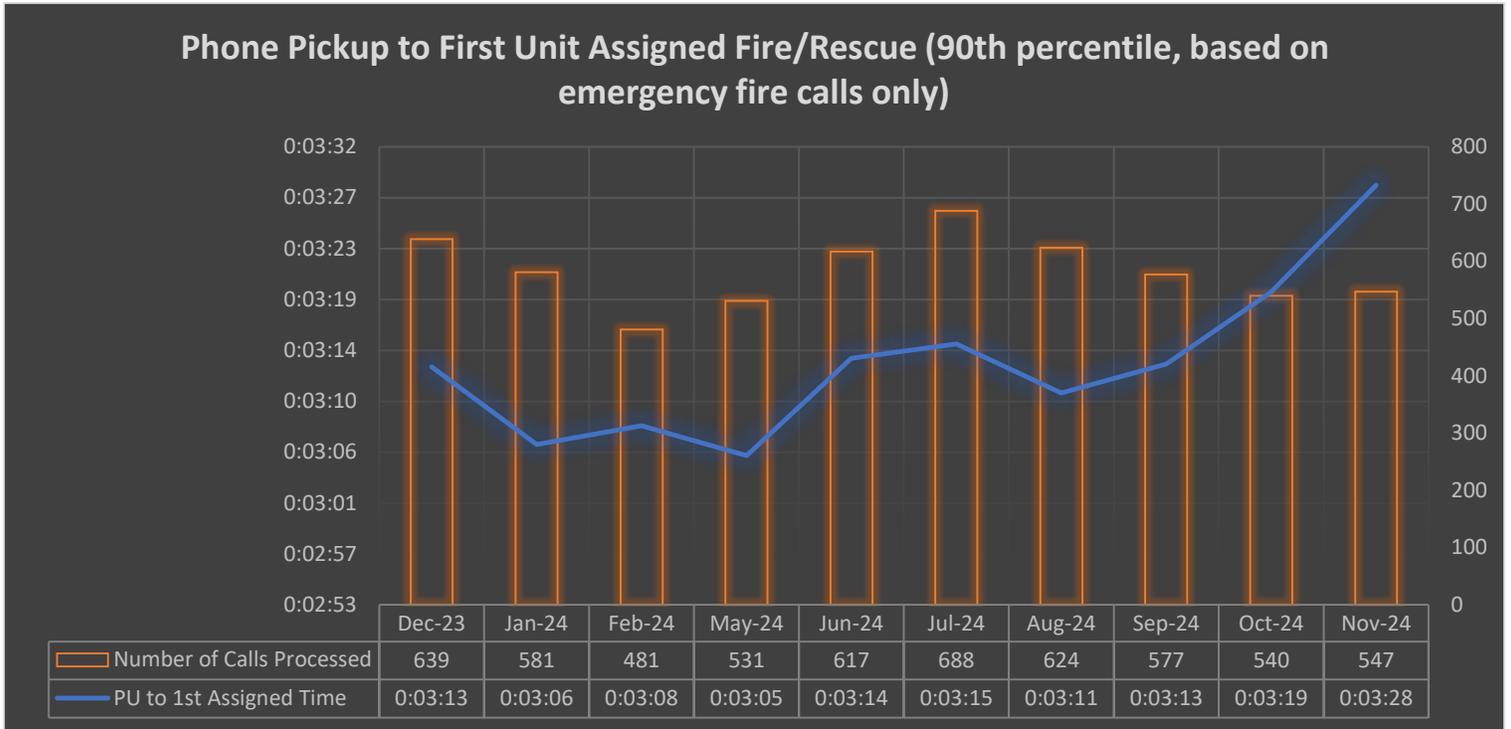


Figure 8: Fire/Rescue Call Pickup to Queue.

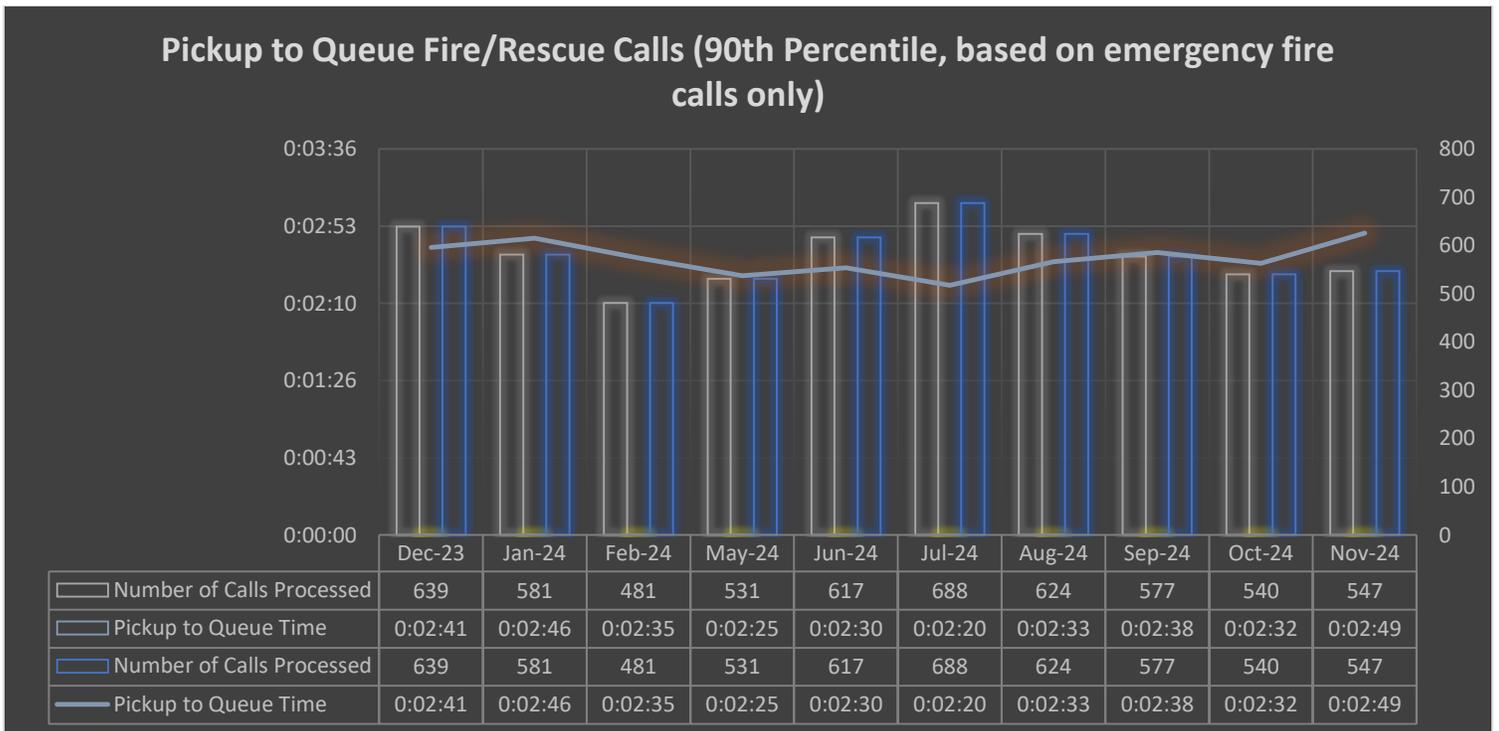
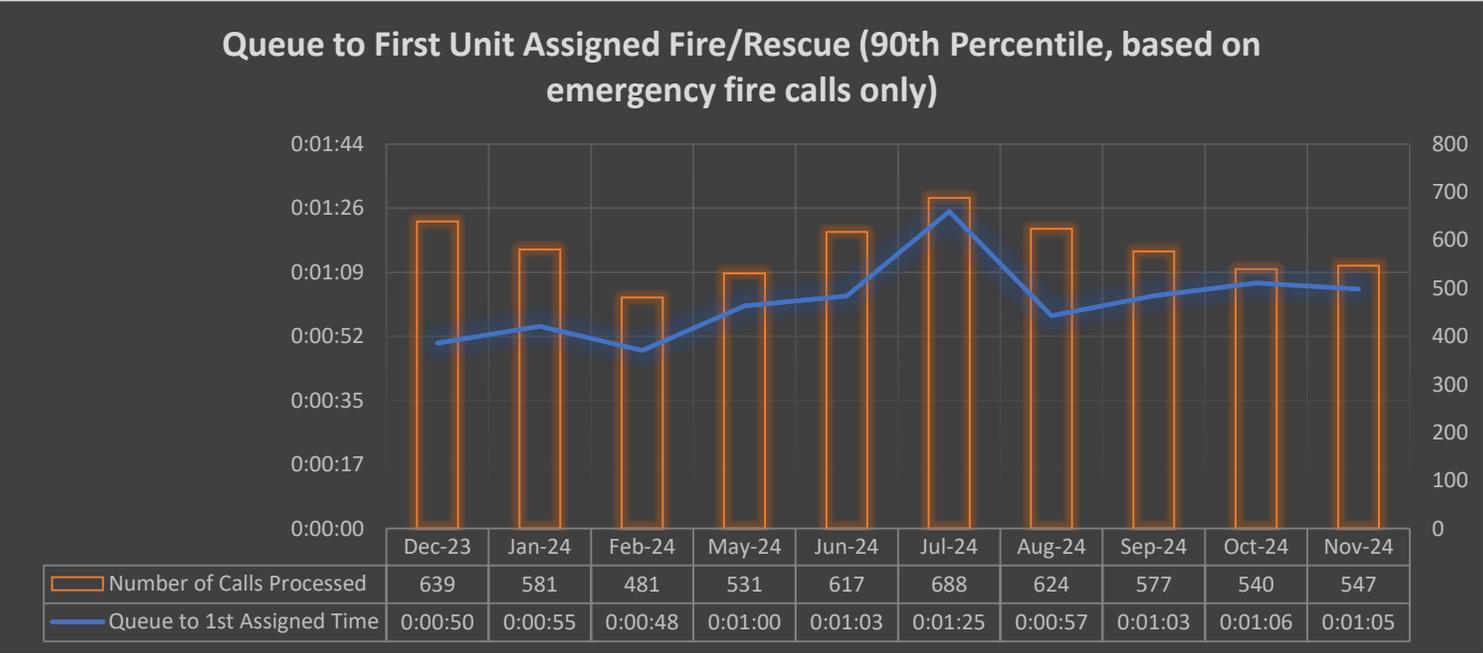


Figure 9: Fire/Rescue Queue to First Unit Assigned.



CONFIRE ECNS Analysis

November 2024



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CONFIRE Dispatch Processing of EMS Calls and Disposition of ECNS Eligible Calls November 2024

The following is an analysis of various ECNS call processing components and disposition of callers participating in the ECNS process. The analysis looks at various components in the call processing continuum including determination of ECNS eligibility, proper transfer and capture in the LowCode ECNS processing software, and final disposition of pre-hospital care. Data for this analysis was extracted from CONFIREs CAD SQL database, the LowCode database, and ImageTrend medical records.

Table 1: EMS 911 calls for service and EMD completion for November 2024

Total Emergency EMS Calls	17,653
Total EMS Calls with Obtainable Determinant Code	14,006
Total EMS Calls with Determinant Code	11,752
% of EMD Obtainable EMS Calls with Determinant Code	83.9%

Table 2: ECNS eligible calls and status of transfers to Emergency Communication Nurse (ECN) for November 2024.

Total Calls Eligible for Low Code:	1,470
% of EMS calls with Determinant Code Eligible for ECNS	13%
Total ECNS Eligible Calls Transferred to ECN (Entered in Low Code)	540
% of Eligible EMS Calls Transferred to ECNS	36.7%
% of Total EMS Calls Transferred to ECNS	3.1%

Table 3: Transport/treatment status of ECNS calls November 2024.

Incoming Calls to Emergency Communications Nurse (ECN) Nurse		
	Total ECNS Transfers	554
	Transferred via CAD Service (did not connect with ECN)	14
	Calls Aborted (Hangups, disconnects)	106
	Total Calls received and completed by ECN	434
Calls Returned for Emergency Transport		
	Triage nurse returned call for Emergency Transport	109
	Number of returned calls for emergency resulting in actual transport	83
	% of returned calls for emergency resulting in transport	76%
Non-emergency with no Alternative Transport		
	Patient had no alternative means of transport (Transport Unit Sent)	188
	Number of non-emergency ambulance responses that resulted in actual transport.	153
	% of non-emergency ambulance responses that resulted in actual transport.	81%
Total calls to reach ECN that resulted in an ambulance response		
	% of total calls to reach ECN that resulted in ambulance response	68.4%

¹ A CAD Service transfer occurs when CAD recognizes that the call is eligible for ECNS and automatically (and often without dispatcher knowledge) moves the call to LowCode electronically, but the dispatcher is not actually moving the call forward via telephone line to live ECN. There may be a number of reasons why this occurs, but for tracking purposes, it is not counted as an actual ECNS transfer. The call is actually being handled like a standard dispatched call with no time delays.

Table 4: Unit responses and ambulance transport rates to ECNS calls that were returned for first responders for November 2024 (by call type). Top 20 Call Types.

Call Type	Total Calls in LowCode	Total LowCode calls referred back for a Response for medical reasons	% of Calls referred back for a response for medical reasons	Calls referred back for a response for medical reasons that transported.	% of Calls referred back for a response for medical reasons that transported.
SICK-A8	58	12	14%	9	75%
SICK-O1	35	3	4%	2	67%
BACK-A1	32	5	6%	4	80%
SICK-A11	31	5	6%	4	80%
SICK-A2	26	2	2%	2	100%
ABD-A1	25	7	8%	4	57%
FALL-A2	25	4	5%	4	100%
FALL-A3	22	1	1%	1	100%
TRAUMA-A2	21	5	6%	4	80%
DIA-O1	17	3	4%	3	100%
SICK-A3	16	2	2%	2	100%
CP - Chest Pains	16	2	2%	0	0%
CHOKO-O1	14	2	2%	2	100%
SICK-O28	14	1	1%	1	100%
SOB - Shortness of Breath	13	2	2%	2	100%
SICK-A4	12	1	1%	1	100%
TRAUMA-A1	11	2	2%	2	100%
HL-A1	11	2	2%	1	50%
TRAUMA-A3	10	1	1%	1	100%
FALL-A1	9	2	2%	2	100%

Table 5: Recommended Point of Care Disposition for patients completing ECNS process for November 2024*.

Disposition of Care Text		
Seek Emergency Care as Soon as Possible	143	40.9%
Emergency Response	109	31.1%
Seek Face to Face Care within 1-4 Hours	66	18.9%
Schedule an Appointment to be Seen by a Doctor/Health Care Professional within the Next 12 Hours (same day)	15	4.3%
Schedule an Appointment to be Seen by a Doctor/Health Care Professional within the Next 1-3 Days	8	2.3%
Speak to Your Doctor/Health Care Professional to Review the Symptoms As Soon As Possible	7	2.0%
Self-Care	2	0.6%

**This represents recommended care given by the ECN. The ECNS program does not have a mechanism to follow up on whether callers follow through with the recommendations. Also, the numbers in this table includes callers who were provided a recommendation that did not require ambulance transport, but received that transport anyway due to lack of alternative transportation (see table 3 for detail).*

Figure 1: Percentage of ECNS eligible Calls that are transferred to ECN and entered into Low Code system by date.

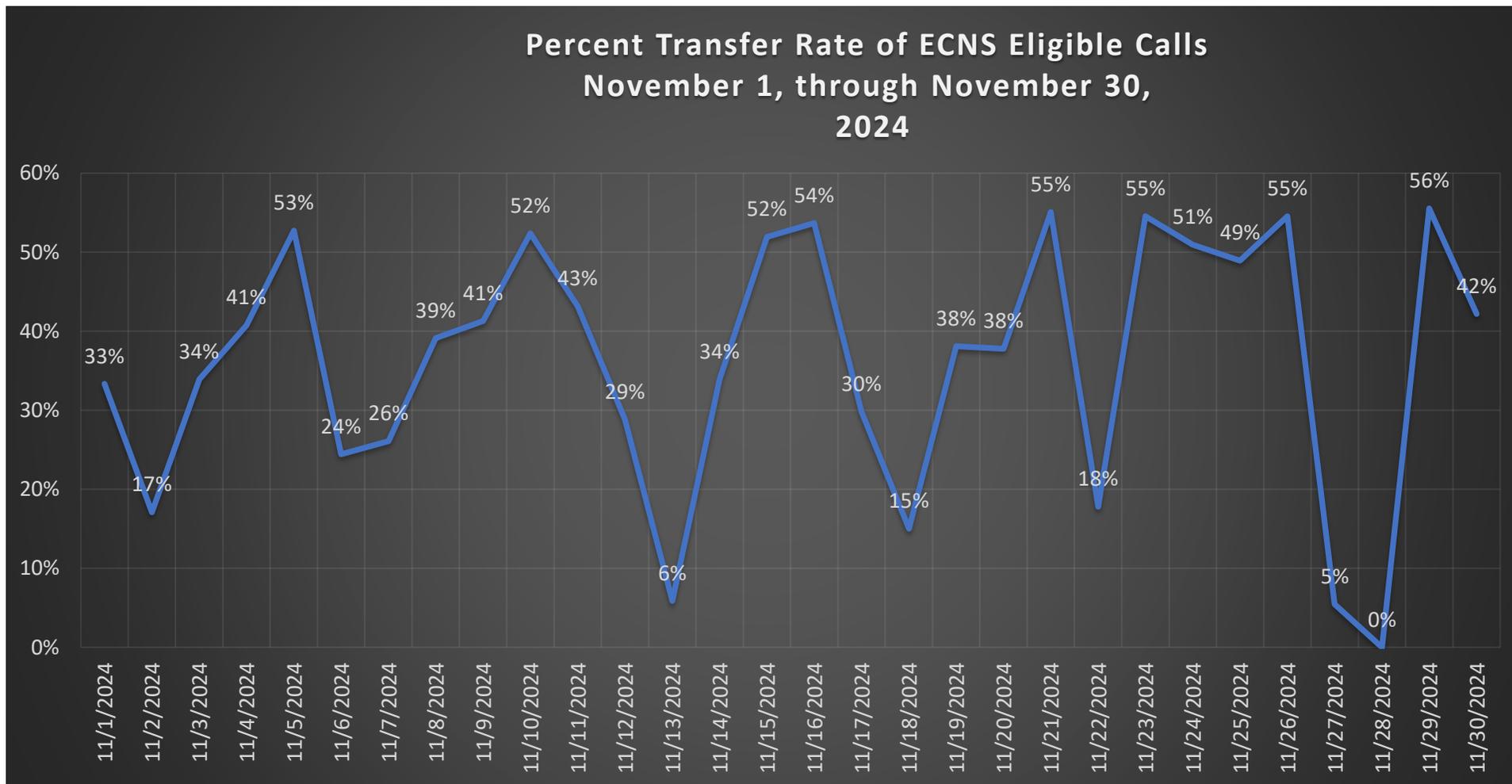


Figure 2: Total number of ECNS eligible calls and the number of them that were transferred to an ECN/entered into Low Code by date.

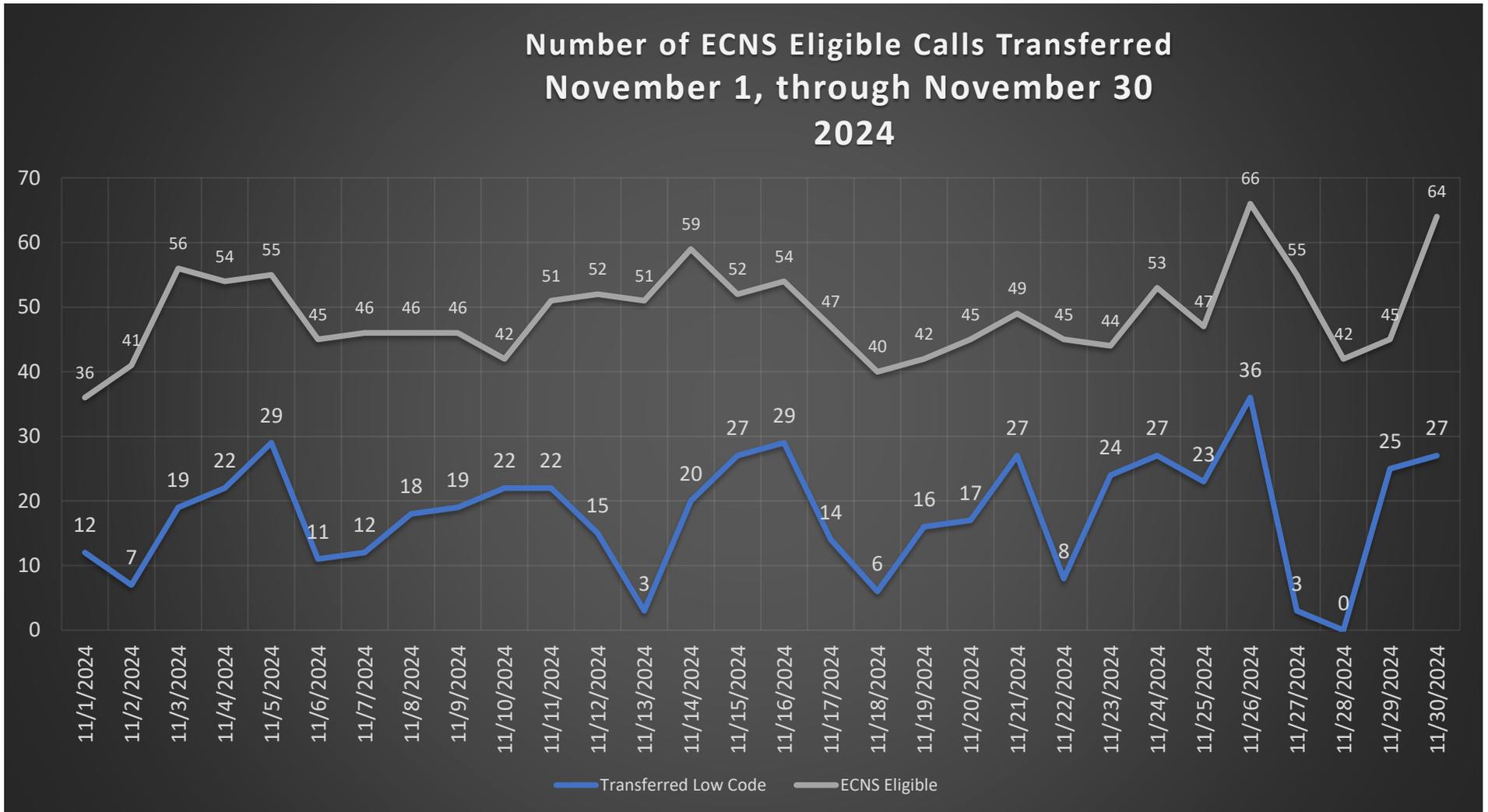


Figure 3: 12-month analysis of ECNS eligible calls and rates of transfer to ECN/Low Code system.

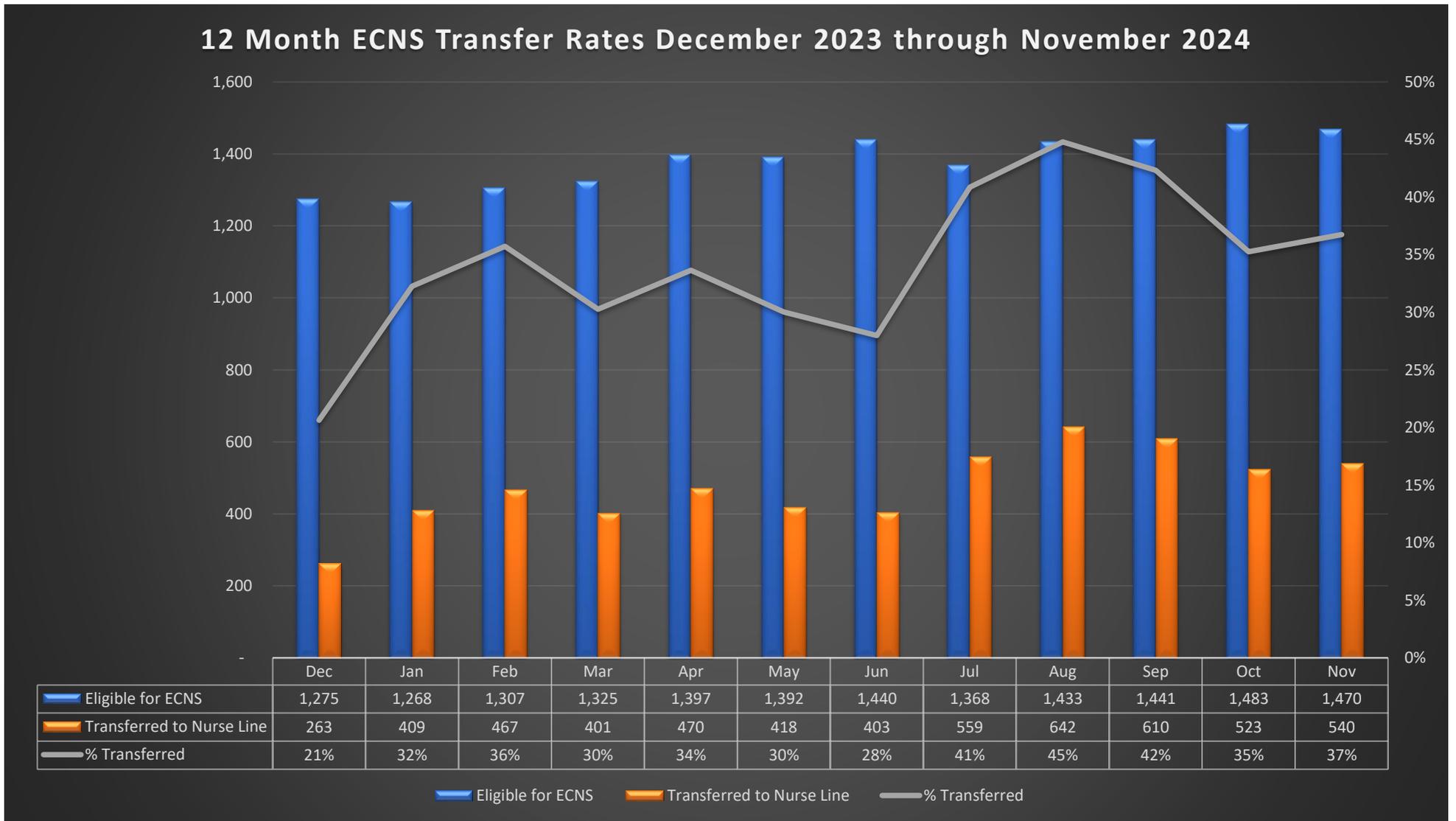
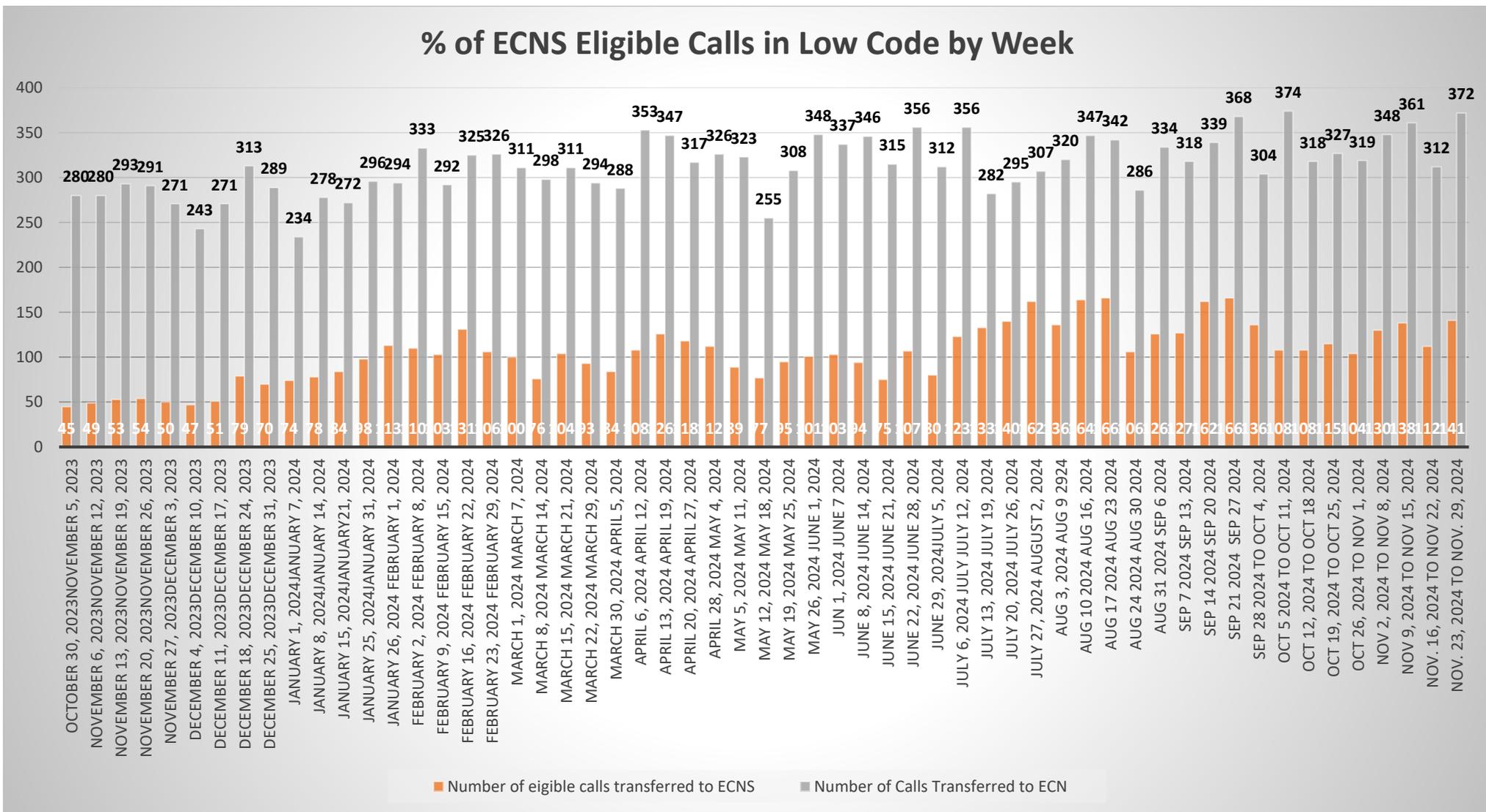


Figure 4: Number of eligible ECNS calls and rates of transfer from November 2023 through November 2024.



Reasons why ECNS Eligible Calls were not Transferred to the ECNS Nurse Line

November 2024

CONFIRE's CAD is programmed to prompt the dispatcher each time a call is determined to be eligible for transfer to the ECNS system. Eligibility is based on the established determinant code for the call. The dispatcher has the option of bypassing ECNS and sending a standard response for the call but must provide a reason for doing so from a pre-defined list. Below is a summary of reasons calls were not transferred.

These determinations are based on the information that the dispatcher has available and how they interpret the information, so there is a level of subjectivity. Furthermore, because it is a pre-defined list, the categories may not cover the specific situation of each call. Therefore, the dispatcher needs to make a judgement call as to the closest matching category, not necessarily the exact situation.

Table 6: Dispatcher response as to why eligible calls were not transferred to ECNS.

Disposition Text from CAD	Number of Calls	% of Total Eligible Calls Not Sent to LowCode
*Call Taker decided to not send incident to LowCode, with reason: ECN NOT AVAIL= No ECN staff at CONFIRE and REMSA or hold music on transfer (Sup Approval)	720	76.7%
*Call Taker decided to not send incident to LowCode, with reason: ECN NOT AVAIL= No ECN staffing or hold music on transfer	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: INABILITY TO INTERROGATE PT= Inability to talk, belligerent, RP not at same location	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: MEDICAL FACILITY RP= RN/Dr requesting 911 AND is at PT bedside	67	7.1%
*Call Taker decided to not send incident to LowCode, with reason: PT COMPLETE IMMOBILITY= Cannot move, bedridden or on the ground unable to get up	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: PT IN PUBLIC PLACE= PT is in an area where large crowds are gathering (i.e. sports complex)	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: QUICK LAUNCH= CPR, UNC, CP, SOB, CVA	96	10.2%
*Call Taker decided to not send incident to LowCode, with reason: REOPENED CALL= Reopened call	20	2.1%
*Call Taker decided to not send incident to LowCode, with reason: RP IS MINOR= PT is a minor at school or NO adult on scene	16	1.7%

*Call Taker decided to not send incident to LowCode, with reason: TEST/REOPENED CALL= Test or reopened call	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: MEDICAL FACILITY RP= Staff requesting 911 or PT directed by medical facility to call 911	0	0.0%
*Call Taker decided to not send incident to LowCode, with reason: RP IS MINOR= RP is a child caller <16 or RP is a minor calling for minor PT	0	0.0%
* Call Taker decided to not send incident to LowCode, with reason: PUBLIC SERVICE= A public service has been dispatched	0	0.0%
* Call Taker decided to not send incident to LowCode, with reason: REOPENED CALL= Reopened call	20	2.1%

**CONFIRE****STAFF REPORT**

DATE: December 17, 2024
FROM: Nathan Cooke, Interim Director
BY: Damian Parsons, Finance/Administrative Director
TO: CONFIRE Administrative Committee

SUBJECT: Designation of Chief Negotiator for the Emergency Services Memorandum of Understanding

Recommendation

Authorize the Finance/Administration Director to serve as the Chief Negotiator for the upcoming negotiations related to the Memorandum of Understanding with the Emergency Services Unit.

Background Information

The current Memorandum of Understanding (MOU) with the Emergency Services Unit is set to expire on February 28, 2025. In preparation for upcoming negotiations, it is critical to designate a Chief Negotiator who is knowledgeable about the organization's financial and administration policies, and able to advocate effectively for the interests of CONFIRE.

The Finance/Administration Director possesses extensive experience in financial management and contract negotiations and has strong communication and conflict resolution skills. His leadership in this capacity will ensure that negotiations are conducted professionally and align with CONFIRE's fiscal policies and long-term strategic goals.

Working with San Bernardino County Human Resources Labor Management team, the Chief Negotiator will be vital to achieving a balanced and equitable agreement that meets the needs of both the Emergency Services Unit and CONFIRE.

By appointing the Finance/Administration Director as the Chief Negotiator, CONFIRE will benefit from an individual with both financial and administrative expertise. This appointment will ensure that the negotiation process is managed efficiently and in alignment with CONFIRE's goals.

Fiscal Impact

There is no direct fiscal impact associated with this authorization. The Chief Negotiator will return to the Administrative Committee with a cost analysis of proposed MOU changes.

**CONFIRE****STAFF REPORT****DATE: December 17, 2024****FROM: Nathan Cooke
Interim Director****TO: Administrative Committee**

SUBJECT: CVIFD/CONFIRE Interim Director Agreement

Recommendation

Approve Amendment No. 3 to the Interim Director agreement with Chino Valley Independent Fire District, extending the term to December 31, 2025.

Background Information

On June 28, 2022, the Administrative Committee approved an agreement with Chino Valley Independent Fire District (CVIFD) for Fire Deputy Chief Nathan Cooke to assist the Acting Director. This agreement was amended to extend the term to June 30, 2023.

On June 27, 2023, the Administrative Committee approved a new agreement with Chino Valley Independent Fire District for Nathan Cooke to continue serving as the Interim Director of CONFIRE until a permanent replacement was found and extended the term to December 31, 2023. On February 28, 2024, the Administrative Committee approved a six-month extension of the agreement with CVIFD to June 30, 2024. Since CONFIRE was actively responding to the San Bernardino County Ambulance RFP, it was decided to not permanently fill this position until the matter is decided.

A recruitment to fill the Director position was conducted with interviews held on April 8, 2024. No offer of employment was made. This resulted in the Administrative Committee approving an amendment to the contract with CVIFD to extend the term of Fire Deputy Chief Nathan Cooke to serve as the Interim Director of CONFIRE through October 31, 2024.

On September 24, 2024, the Administrative Committee approved a second amendment to the contract with CVIFD to extend Fire Deputy Chief Nathan Cooke to serve as the Interim Director of CONFIRE through December 31, 2024

To ensure the continuity of services, CONFIRE recommends a third amendment to the contract with CVIFD to extend Deputy Fire Chief, Nathan Cooke to serve as the Interim Director of CONFIRE through December 31, 2025.

Both parties may, at any time, terminate the agreement with or without cause.

Fiscal Impact

The total not to exceed cost for the twelvemonths of the contract extension is \$441,500.

The Interim Director position was previously being funded by salary and benefit savings from the budgeted vacant Communications Director position and other vacancies in Fund 5008. The Communication Director position has since been filled.

For the remainder of this fiscal year, the Interim Director's position costs will be funded by the vacant Executive Director position currently budgeted in the EMS Fund (5020), which will be funded through salary savings from numerous vacant positions. For FY25-26, the position cost will be included in the proposed annual budget.

**AMENDMENT NO. 3 TO
INDEPENDENT CONTRACTOR AGREEMENT BETWEEN CONFIRE AND CHINO
VALLEY INDEPENDENT FIRE DISTRICT**

1. Parties and Date.

This Amendment No. 3 to the Independent Contractor Agreement (“Amendment”) is made and entered into as of this 1st day of January, 2025, by and between the Consolidated Fire Agencies (“CONFIRE”), a California joint powers authority existing pursuant to Gov. Code, § 6500 et seq., and Chino Valley Independent Fire District (“Contractor”), a fire protection district organized pursuant to the Fire Protection District Law (Health & Safety Code §13800, et seq.) (together, they are referred to as “Parties,” and individually, as a “Party”)

2. Recitals.

2.1 CONFIRE and Contractor entered into an Independent Contractor Agreement on June 28, 2022 (“Agreement”), based on CONFIRE’s need for an Interim Director.

2.2 Amendment Purpose. CONFIRE and Contractor now desire to amend the Agreement to extend the Agreement Term (“Amended Term”).

2.3 Amendment Authority. This Amendment No. 3 is authorized pursuant to Section 24 of Exhibit C of the Agreement, to be signed by both Parties.

3. Terms.

3.1 Amendment. Section 2 of the Agreement, EFFECTIVE DATE AND TERM, is hereby amended in its entirety to read as follows:

“2. EFFECTIVE DATE AND TERM

a. This Agreement is effective on the date immediately following approval by the CONFIRE Administrative Committee approval and approval by the Consultant’s designated representative (“Effective Date”).

b. Unless terminated or otherwise cancelled in accordance with a provision of this Agreement, the term of this Agreement shall be: (i) from the Effective Date to (ii) December 31, 2025 (“Amended Term”).

3.2 Amendment. Section 5 of the Agreement, PAYMENT, is hereby amended in its entirety to read as follows:

“5. PAYMENT

Contractor shall receive payment, for Services satisfactorily rendered pursuant to this

Agreement, as specified in Exhibit B (“Payment”). In no event shall the total amount paid for the Services under this Agreement during the Amended Term of the Agreement exceed \$441,500, without the written approval of the Parties in advance. Periodic payment shall be made within 15 days of a monthly invoice.”

3.3 Amendment. Exhibit B to Agreement for Services is hereby amended in its entirety to read as follows:

“PAYMENT

A. Payment

Not to exceed the sum of \$441,500 for the Amended Term through December 31, 2025.

B. Payment

a. Schedule:

- (1) To be billed in monthly installments; and
- (2) The Contractor will invoice CONFIRE in the amount that reflects actual costs incurred to provide the service. Contractor shall provide applicable time sheets or other records used to develop the invoice available upon request.

b. Process:

Payment shall be made within thirty (30) calendar days after the Contractor submits an invoice to CONFIRE for Services actually completed.”

4. General Amendment Provisions.

4.1 Continuing Effect of Agreement. Except as amended by this Amendment No. 3, all other provisions of the Agreement, shall remain in full force and effect and shall govern the actions of the parties under this Amendment No. 3. From and after the date of this Amendment No. 3, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment No. 3.

4.2 Adequate Consideration. The Parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment No. 3.

4.3 Severability. If any portion of this Amendment No. 3 is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

[Signature Page on Next Page]

**SIGNATURE PAGE FOR AMENDMENT NO. 3 TO INDEPENDENT CONTRACTOR
AGREEMENT BETWEEN CONFIRE AND CHINO VALLEY INDEPENDENT FIRE
DISTRICT**

CONSOLIDATED FIRE AGENCIES

Date: _____, 2024

By: _____

Print Name: _____

Its: _____

**CHINO VALLEY INDEPENDENT FIRE
DISTRICT**

Date: _____, 2024

By: _____

Print Name: Dave Williams

Its: Fire Chief

**CONFIRE****STAFF REPORT**

DATE: December 17, 2024

FROM: Nathan Cooke, Interim Director

TO: Administrative Committee

SUBJECT: MIS Director Position

RECOMMENDATION

Authorize the Interim Director to finalize the Management Information Systems (MIS) reorganization that includes the hiring of a permanent MIS Director.

BACKGROUND

As a result of CONFIRE being awarded the County of San Bernardino Ground Ambulance contract, the CONFIRE Board of Directors (BOD) and the Administrative Committee authorized the reorganization of the CONFIRE organizational structure.

The reorganization included numerous changes to the MIS Division organizational structure, to include the following changes:

MIS Director- new position

MIS Supervisor- position eliminated

ISA III- MIS Supervisor moved to vacant position and "X" stepped for pay purposes

The County of San Bernardino Ground Ambulance contract has been placed on hold and is currently being litigated. Since the approval by the BOD and the Administrative Committee to commence the reorganization of CONFIRE, it has become apparent that some of the recommended changes need to become permanent, regardless of what happens to the County Ambulance contract.

One such recommendation is the reorganization of the MIS Division and the related changes. It has become apparent that more high-level oversight and leadership is needed in order to ensure that our critical information technologies (IT) infrastructure is properly purchased, operated, secured, maintained, upgraded, replaced and improved. Furthermore, the MIS Director will cast both short-term and long-term vision and provide

strategic planning for the division and CONFIRE as a whole. The previous organizational structure for our MIS Division that was led by a manager level position is no longer sufficient and needs to be upgraded to a director level position due to the everchanging nature of IT.

The CONFIRE IT systems are literally and figuratively the lifeline to our 911 callers, our respective CONFIRE divisions, numerous allied agencies, and member/contract agencies. Over the past few years, the IT world has changed drastically and is ever-evolving. The costs to purchase, maintain, and secure these systems have skyrocketed. These systems have also become a significant target for bad actors and has created numerous vulnerabilities for our 911 system and other related infrastructure, thereby creating significant financial and network liabilities. It is paramount that the oversight and responsibility for these systems to be managed at a high-level, in order to ensure accountability and to minimize the associated risks that could lead to catastrophic outcomes and create long-lasting negative impacts to CONFIRE, our member and contract agencies, and the communities that we serve.

As a result of these rapid evolving changes/circumstances, the MIS Division will need to be led by a director level position/individual that exhibits the following qualities/abilities:

The MIS Director will have outstanding leadership qualities that encourage strength, stability, and credibility of the team, demonstrating a strong focus on improving and enhancing customer service. This ideal candidate will have prior management experience in a complex MIS/IT environment, preferably within a public safety organization, having elevated the organization to greater technology enhancements to better support core functions and improve service delivery. The successful MIS Director chosen to lead this fast-paced and robust environment will convey an outstanding technological vision while providing hands-on leadership to successfully guide CONFIRE MIS to greater achievements through a collaborative approach in decision-making and problem-solving techniques. The Director will have the responsibility to direct and develop strategies to achieve technological goals. Incumbents report to the Executive Director. Positions in this class are characterized by continuous director responsibility, through a subordinate manager, and supervisors for a team of MIS professionals involved in providing all aspects of technology-related service; serves as a liaison for the department to member and contract agencies, and information technology providers/vendors/stakeholders.

FISCAL IMPACTS

The fully incumbered annual salary and benefits costs for the MIS Director will be \$326,503. These costs will be offset by costs savings through the elimination of the MIS Supervisor position and holding (1) ISA II position vacant, indefinitely.

**CONFIRE****STAFF REPORT****DATE: December 17, 2024****FROM: Nathan Cooke, Interim Director****TO: CONFIRE Administrative Committee**

SUBJECT: Purchase Motorola Archive Interface Server (AIS) and Genesis Systems for the High Desert Communications Center

Recommendation

Approve the purchase of Motorola Archive Interface Server (AIS) and the Motorola Genesis system through the San Bernardino County Information Technology Department (ITD) for the High Desert Communication Center (HDCC).

Background Information

Many years ago, the HDCC was deemed as a back-up (doom's day) center to Comm Center. As CONFIRE has expanded and the need to have two communications centers became a top priority, due to the unique geographical challenges and the needs of our agencies changing, the HDCC had migrated into a full-time, staffed center. Unfortunately, the infrastructure needed to support the full-time staff and to allow the HDCC to serve as a stand-alone secondary Public Safety Answering Point (PSAP), was never materialized, until now.

In an effort to modernize and turn the HDCC into an independent secondary PSAP, as well as a fully functioning back-up center, investments into technology and infrastructure are needed. The current HDCC technology infrastructure creates a time delay in call-processing and unit response recommendations and does not support Radio Call Alerting and other critical IT systems. Motorola's Archive Interface Server (AIS) and the Motorola Genesis system are the critical components required to implement these functions and mitigate the time delay in call processing.

Furthermore, the CONFIRE Valley Communications Center (VCC) is slated to move to its new location in San Bernardino, during the fourth quarter of 2025. The move will require a full shut down of the Rialto VCC for a period of up to two months, prior to occupying the new center. This will require the HDCC to serve as the only communications center for CONFIRE and will need to be fully functional and able to operate independently from the VCC.

The typical lead time for ordering and receiving the requested equipment is approximately 6 to 8 months.

Delaying the ordering of this equipment will have a negative impact on the timeline to get the HDCC ready to function as the primary dispatch site, while the Rialto VCC is decommissioned, in order to facilitate the relocation to the new VCC in San Bernardino.

Fiscal Impact

The purchase of the Motorola Archive Interface Server (AIS) and the Motorola Genesis system through the San Bernardino County Information Technology Department (ITD) will cost \$372,000. Funds from the Equipment Reserve Fund Balance (5009) will be utilized.

This purchase meets the sole source purchasing requirements as the County has standardized on Motorola's equipment and products for its Public Safety Radio System and Motorola is the only manufacturer of their equipment and does not utilize resellers. The sole source justification form is attached.



NON-COMPETITIVE PROCUREMENT JUSTIFICATION FORM

Department: CONFIRE MIS	Date: 12/05/2024
Supplier: The San Bernardino County Information Technology Department (ITD)	
Description of item:	Genesis System - \$267,000.
	Motorola Archive Interface Server (AIS) - \$105,000.
Total Cost: \$ <u>372,000</u>	If Purchase is Over \$25,000 Per Vendor in a Fiscal Year: Department will complete form and attach it along with copies of all bid and quote information.

Justification (Select That Applies)

Product	Service	Other
<input type="checkbox"/> Equipment/System Compatibility <input type="checkbox"/> Functional Specifications <input type="checkbox"/> Manufacturer/Publisher-Direct <input type="checkbox"/> Only Authorized Dealer	<input type="checkbox"/> Existing Agreement <input type="checkbox"/> Reimbursement to Owner <input type="checkbox"/> Specialized Credentials/Expertise/ Training	<input type="checkbox"/> Cooperative Purchase <input type="checkbox"/> Emergency/Life or Property <input type="checkbox"/> Theft Mitigation <input type="checkbox"/> Timing Constraint <input type="checkbox"/> Government Mandated/Legal Requirement <input type="checkbox"/> Proprietary <input checked="" type="checkbox"/> Sole Source/Single Source

Please provide a detailed explanation for the Justification selected above.

The San Bernardino County Information Technology Department (ITD) manage the radio technology infrastructure for the county, which CONFIRE is a subscriber.
 All purchase and implementation for the radio system will be completed through ITD as sole source.

	Signature	Print Name	Date
Submitted By:		BLESSING UGBO	12/05/2024
Fiscal:		Damian Pearson	12/5/2024
Director:		Nathan Cook	12/05/24
Admin Chair:			