



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, AUGUST 13, 2024 – 1:00 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE EMS Division Subsidiary Committee Meeting is scheduled for Tuesday, August 13, 2024, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the EMS Division Subsidiary Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the EMS Division Subsidiary Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the CONFIRE EMS Division Subsidiary Committee Meeting. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE EMS Division Subsidiary Committee Meeting member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of June 11, 2024 - **ACTION ITEM**

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Ambulance Operations Center Update - **DISCUSSION ITEM**
3. Policy and Procedure Manual - **DISCUSSION ITEM**
4. Staffing Update - **DISCUSSION ITEM**
5. CFAA Admin Rate - **DISCUSSION ITEM**
6. Vehicle Production Update - **DISCUSSION ITEM**
7. ICEMA Transport Agreement Update - **DISCUSSION ITEM**
8. Technology Update - **DISCUSSION ITEM**
9. Agency Agreement Update - **DISCUSSION ITEM**
10. CAD to CAD Update - **DISCUSSION ITEM**

ROUND TABLE

CLOSED SESSION

11. Review and update anticipated Litigation - Significant exposure to litigation - Government Code section 54956.9(d): AMR Lawsuit

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: September 10, 2024

POSTING:

This is to certify that on August 8, 2024, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

 /s/ Liz Berry

Liz Berry
Clerk of the Board



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, JUNE 11, 2024 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:

Apple Valley Fire Protection District – Chief Buddy Peratt
 Chino Valley Independent Fire District – Chief Jeremy Ault
 Colton Fire Department – Fire Marshall Ray Bruno
 Loma Linda Fire Department – Chief Mike Atchison
 Montclair Fire Department – Chief David Pohl
 Ontario Fire Department – **Vice Chair**, Chief Mike Gerken
 Rancho Cucamonga Fire District – Chief Augie Barreda
 Redlands Fire Department – EMS Coordinator Carly Cripe - *Absent*
 Rialto Fire Department – Chief Paul Truffa - *Absent*
 San Bernardino County Fire District – **Chair**, Chief Joe Barna
 Victorville Fire Department – Chief Bobby Clemmer
 City of Yucaipa – Chief Grant Malinowski

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

There were no requests to speak.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of May 14, 2024

Motion to accept Consent item.

Motion by: Chief Jeremy Ault

Second by: Chief Mike Gerken

Yes – 10

No – 0

Abstain – 0

Absent – 2

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Policy and Procedure Table of Contents– **DISCUSSION ITEM**

The committee reviewed a draft copy of the CONFIRE EMS Policy and Procedures table of contents. Federal and State mandates were met along with contractual requirements. The committee will be presented with a final draft for approval in the future.

3. Radio Communication Plan – **DISCUSSION ITEM**

The EMS Subsidiary Committee reviewed the Radio Communication Plan draft that will be presented to XBO Comm Group for final approval.

4. Wittman contract Amendment – **ACTION ITEM**

On November 28, 2023, the Administrative Committee approved a contract for services with Wittman Enterprises, LLC for 3rd party billing services to support cost recovery of the EMS Division and ambulance operation. The contract is set to expire on September 30, 2024, unless it is extended through a contract amendment.

Staff recommends CONFIRE utilize our legal counsel, Kingsley Bogard, to develop an amendment with Wittman Enterprises to establish a contract extension for three (3) years, with two (2) one-year options for extension, which will secure terms and improved rates.

The fiscal impact of this recommendation is estimated to be an annual cost savings of \$400,000 in expenses to the EMS Fund (5020).

Motion to recommend the CONFIRE Director utilize CONFIRE's legal counsel to draft an amendment to the Wittman Enterprises, LLC contract for Administrative Committee approval.

Motion by: Chief Jeremy Ault

Second by: Chief Bobby Clemmer

Yes – 10

No – 0

Abstain – 0

Absent – 2

5. Unit Numbering – **DISCUSSION ITEM**

The Unit Numbering document presented for discussion was developed in conjunction with the XBO Comm Group and has been approved by County Chiefs.

6. ICEMA Data Agreement – **ADVISEMENT**

The Administrative Committee met on May 28th and approved the ICEMA ImageTrend Data Agreement. The term of the MOU shall begin July 1, 2024, and continue through September 30, 2034.

7. New Employee Orientation Program – **DISCUSSION ITEM**

CONFIRE EMS is committed to developing and maintaining high-quality clinical personnel. An incumbent force orientation academy will be comprised of 36 hours of practical clinical training, classroom training, and competency testing on clinical skills and safe driving. A new hire orientation academy will be comprised of a 64-hour classroom orientation which will include all information needed for an EMT or paramedic to be successful with the ICEMA EMS system.

ROUND TABLE

CLOSED SESSION

8. Review and update anticipated Litigation – Significant exposure to litigation

Government Code section 54956.9(d): AMR Lawsuit

The EMS Subsidiary Committee entered closed session at 1:39 p.m. and came out of closed session at 1:49 p.m.

No reportable outcome from closed session.

ADJOURNMENT

Motion to adjourn the EMS Division Subsidiary Committee Meeting

The meeting adjourned at 1:49 p.m.

Upcoming Meetings:

Next Regular Meeting: July 9, 2024

 /s/ Liz Berry

Liz Berry
Clerk of the Board