



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, OCTOBER 08, 2024 – 1:00 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE EMS Division Subsidiary Committee Meeting is scheduled for Tuesday, October 8, 2024, in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the EMS Division Subsidiary Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the EMS Division Subsidiary Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the CONFIRE EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE EMS Division Subsidiary Committee Meeting member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of September 10, 2024

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Fund 5020 (EMS) Loan - **ACTION ITEM**
3. Mutual Aid - **DISCUSSION ITEM**
4. Contract Amendment for Temporary Employment - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

5. Review and update anticipated Litigation - Significant exposure to litigation Government Code section 54956.9(d): AMR Lawsuit

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: To be determined

POSTING:

This is to certify that on October 3, 2024, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org
- 25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

Liz Berry
Clerk of the Board



EMS DIVISION SUBSIDIARY COMMITTEE MEETING

TUESDAY, SEPTEMBER 10, 2024 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

EMS DIVISION SUBSIDIARY COMMITTEE MEMBERS:

- Apple Valley Fire Protection District – Chief Buddy Peratt
- Chino Valley Independent Fire District – EMS Nurse Leslie Parham
- Colton Fire Department – B.C. Justin Weems
- Loma Linda Fire Department – Chief Jeff Gillette
- Montclair Fire Department – Chief David Pohl
- Ontario Fire Department – **Vice Chair**, Chief Mike Gerken
- Rancho Cucamonga Fire District – Chief Augie Barreda
- Redlands Fire Department – EMS Coordinator Carly Cripe
- Rialto Fire Department – Chief Paul Truffa - *Absent*
- San Bernardino County Fire District – **Chair**, Chief Joe Barna
- Victorville Fire Department – Chief Bobby Clemmer
- City of Yucaipa – Chief Grant Malinowski - *Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the EMS Division Subsidiary Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

There were no requests to speak.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. EMS Division Subsidiary Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the EMS Division Subsidiary Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve EMS Division Subsidiary Committee Minutes of August 13, 2024

Motion to accept Consent item.

Motion by: Chief Mike Gerken

Second by: Chief Bobby Clemmer

Yes – 10

No – 0

Abstain – 0

Absent – 2

CHAIR REPORT

- a. Operations Section Update
- b. Administrative Section Update
- c. Planning Section Update
- d. Logistics Section Update
- e. Public Affairs

NEW BUSINESS

2. Policy and Procedures– **ACTION ITEM**

CONFIRE EMS is scheduled to start ground ambulance transportation services on October 1, 2024.

Priority Ambulance was chosen by CONFIRE as the sole subcontractor for ambulance services as authorized by County contract 23-1282. The County contract identifies several areas where policies and procedures must be developed to meet the contractual obligations.

Priority and CONFIRE will operate a joint policy and procedures manual to cover all employees in the operation. Policies for Priority-only employees will have the policy number followed by a “P”. Policies for CONFIRE-only employees will have the policy number followed by a “C”. This system will allow for easy identification and application of the developed policy and procedures.

The ambulance implementation team has developed a nearly complete manual covering the contractual obligations, best practices, and policies required to implement the Commission on Accreditation of Ambulance Services (CAAS) accreditation. Finalizing all policies to completion is a heavy lift that will take several months. The proposed policies are considered working drafts that, upon your approval, will serve as operational policies that will continue to receive minor revisions until they are finalized.

There is no fiscal impact to the EMS Fund (5020).

Motion to approve the presented working draft policy and procedures to meet CONFIRE's contractual obligations.

Motion by: Chief Mike Gerken

Second by: Chief David Pohl

Yes –10

No – 0

Abstain – 0

Absent –2

3. Ambulance Operations Center Update – **DISCUSSION ITEM**

4. Staffing Update – **DISCUSSION ITEM**

5. Vehicle Production Update – **DISCUSSION ITEM**

6. CONFIRE Director Delegation of Authority – **ADVISEMENT ITEM**

To meet the Ground Ambulance contractual requirements and benchmarks, CONFIRE staff and the Administrative Committee have approved numerous agreements with various allied agencies, consultants, vendors, and contractors.

Time is of the essence, and it is imperative that CONFIRE staff have the flexibility and ability to execute and approve ambulance contract-related agreements without waiting for the next regularly scheduled Administrative Committee meeting, creating delays and potentially jeopardizing critical components of the Ground Ambulance Contract.

The Administrative Committee voted to authorize the Interim Director to pre-approve and sign any and all agreements related to the County Ground Ambulance Contract 23-1282 between September 10, 2024, and December 31, 2024. All agreements executed and approved under this action will be brought forward to the Administrative Committee at the following regularly scheduled meeting, for acceptance and filing.

ROUND TABLE

CLOSED SESSION

**The EMS Subsidiary Committee did not enter Closed Session.*

7. Review and update anticipated Litigation – Significant exposure to litigation Government Code section 54956.9(d): AMR Lawsuit

ADJOURNMENT

Motion to adjourn the EMS Division Subsidiary Committee Meeting

The meeting adjourned at 1314 p.m.

Upcoming Meetings:

Next Regular Meeting: October 8, 2024

 /s/ Liz Berry
Liz Berry
Clerk of the Board



STAFF REPORT

DATE: October 1, 2024

FROM: *D P* Damian Parsons
Finance/Admin Director

TO: CONFIRE EMS Subcommittee

SUBJECT: \$2,000,000 loan to Fund 5020 (EMS) from Fund 5010 (Reserve)

Recommendation

It is recommended that the CONFIRE EMS Subcommittee recommend to the CONFIRE Admin Committee a loan from Fund 5010 (Reserve) to Fund 5020 (EMS) in the amount of \$2,000,000.

The EMS Division will use the loan to fund ongoing costs and legal fees related to the County of San Bernardino Ground Ambulance contract.

Background Information

On December 5, 2023, the County of San Bernardino awarded CONFIRE the Advanced Life Support and Basic Life Support Ground Ambulance Services, Interfacility, and Critical Care Transport Services for Exclusive Operating Areas contract. On September 12, 2024, the courts ordered a preliminary injunction that stopped implementation of the contract. While costs have been reduced since the injunction, ongoing costs and legal fees related to the EMS Division remain, which requires funding.

It is recommended that CONFIRE utilize Fund 5010 (Reserve) to provide a loan, not to exceed \$2,000,000, to Fund 5020 (EMS) for the above costs with no interest. This action will delay or potentially eliminate the need to utilize the loan provided by the City of Ontario at 4% interest.

The terms of the loan are as follows:

Maximum Loan Amount:	\$2,000,000.00
Minimum Amount Per Draw:	\$250,000.00
Draw Effective Date:	October 23, 2024
Loan Agreement:	The agreement expires two (2) years from the effective date of the loan agreement. Draws request must be completed within two (2) years.
Interest Rate:	0%
Repayment:	Borrower will pay scheduled principal within two (2) years.

Fiscal Impact

Once the Administrative Committee approves, the funds will be transferred from Fund 5010 to Fund 5020. There will be zero interest charged to Fund 5020 for this loan, and the loan must be repaid within two years from the funds transfer date.



STAFF REPORT

DATE: October 2, 2024

FROM: Joe Barna
Admin Section Chief ~~Ambulance~~
Implementation Team

TO: CONFIRE EMS Subcommittee

SUBJECT: Contract Amendment for Temporary Employment

Recommendation

Direct staff to develop an amendment to the contract with Priority Ambulance for the temporary employment of Priority personnel for presentation to the CONFIRE Administrative Committee for approval.

Background Information:

On February 22, 2022, the Administrative Committee approved a contract with Priority Ambulance to provide emergency medical services in partnership with its member agencies. To further enhance operational flexibility, CONFIRE seeks to amend its contract with Priority Ambulance. This amendment would permit CONFIRE, and by extension, its Joint Powers Authority (JPA) member agencies, to temporarily employ Priority Ambulance personnel. These personnel will fill critical short-term staffing needs across CONFIRE and its member agencies.

If the Administrative Committee approves, staff shall develop an Administrative Policy illustrating the details and processes related to an overall temporary employment program. This amendment and policy will provide additional workforce flexibility and ensure that CONFIRE and its member agencies can maintain operations continuity during increased staffing needs.

Fiscal Impact:

There is no net fiscal impact to CONFIRE. CONFIRE will pay Priority an agreed-upon amount to reimburse them for the work performed by their employees for member agencies. The temporary Priority employees' costs will be reimbursed directly to CONFIRE by the member agency through direct invoicing or an increase to their respective agency fees, offsetting the amount paid out to Priority.