



ADMINISTRATIVE COMMITTEE MEETING

THURSDAY, NOVEMBER 17, 2022 – 1:00 PM

RIALTO FS 203-1550 N. AYALA AVE., RIALTO

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Thursday, November 17, 2022, at Rialto Fire Station 203, 1550 N. Ayala Ave., Rialto, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- [1.](#) Approve Administrative Committee Minutes of October 25, 2022
- [2.](#) FY 2022-23 CONFIRE Operations Statement as of October 2022
FY 2022-23 Fund Balance Report as of October 2022
- [3.](#) 2022 YTD Summary
- [4.](#) 2022 YTD Answering Times
- [5.](#) CONFIRE - Billable Incidents

DIRECTOR REPORT

- a. Virtual Meetings
- b. Staffing update

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Bruner
- c. CAD to CAD - Mike Bell

OLD BUSINESS

- [6.](#) San Bernardino County Response Treatment and Transport Committee (RTT) data request - **ACTION ITEM**

NEW BUSINESS

- [7.](#) Tablet Command Liaison Position - **Discussion item**
- [8.](#) Central Square CAD Administrator - **ACTION ITEM**
9. Officer Elections - **ACTION ITEM**

Per CONFIRE By-Laws "He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

ROUND TABLE

CLOSED SESSION

Conference with Labor Negotiator - Government Code section 54957.6

CONFIRE Negotiator - Nathan Cooke

Employee Organization(s) - CWA

Unrepresented

Pursuant to California Government Code section 54956.9(a). The Administrative Committee will meet in closed session to receive an update on litigation to which CONFIRE is a part. (PERB Case No. LA-CE-1561-M)

Personnel - Discipline/Dismissal/Release (one matter) Government Code section 54957

Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to Government Code section 54956.9(b): One potential Case

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: To be determined

POSTING:

This is to certify that on November 10, 2022, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA
- on the Center's website which is www.confirer.org

-FS 203 Rialto- 1550 N. Ayala Ave., Rialto

/s/ Liz Berry

Liz Berry
Administrative Secretary I



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, OCTOBER 25, 2022 – 1:30 PM

LOMA LINDA EOC - 25541 BARTON RD, LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Battalion Chief Mike Atchison, Loma Linda Fire Department
Chief Rich Sessler/Vice-Chairperson, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department - *Absent*
Chief Mike McCliman, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire
Chief Brian Fallon, Victorville Fire Department - *Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of September 13, 2022
2. CONFIRE Financial Statements
FY2022-23 CONFIRE Operations Statement as of September 2022.

FY2022-23 Fund Balance Report as of September 2022.

3. 2022 YTD Summary
4. 2022 YTD Answering Times
5. CONFIRE – Billable Incidents

Motion to accept all items on Consent

Motion by: Chief Mike McCliman

Second by: Chief Dave Williams

Yes - 10

No - 0

Abstain - 0

Absent - 2

DIRECTOR REPORT

6. Staffing Situation Update
 - Emergency Measures – Chief Nathan Cooke
 - CONFIRE has implemented several emergency measures to combat the increased call pick-up times and increased call processing times caused by our current staffing situation. Comm Center currently has 17 vacancies and a vacancy rate of 33%.*

Emergency measures will remain intact until our vacancy rate is below 15%.

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
 - *Image Trend update*
 - *GIS and GEO Updates – Sam Perez*

CAD - GIS updates

Riverside County streets loaded into CAD system

Left/Right “City” code updated to render full city name in CAD System

Numerous response area updates per MIS Help Desk Tickets

Map Display Updates (GEO)

New “Law Enforcement Agencies” layer

Riverside County Cities and Communities

New Auto Aid layer

New 2022 Imagery (much faster!)

- b. Ops Chief Committee Report – Chief Jeremy Ault
 - Update on how the ECC is working on the XBO side.*

- c. CAD to CAD – Mike Bell
- *Now live with Riverside County Fire*
 - *\$460,000 received from UASI*
 - *Two additional Grants submitted*

OLD BUSINESS

7. Assistant Director of Communications Job Classification – **Action Item**
At the July 26, 2022, Admin meeting the Chiefs approved a proposal by staff to develop the job classification for an Assistant Director. That work has been completed and submitted to San Bernardino County HR for review. Staff was advised that the classification has been developed per the submitted application, it is awaiting Admin Committee and CONFIRE Board approval before being sent to the County Board of Supervisors for final approval in January.

Motion to approve job classification for a proposed Assistant Director position, including salary range and associated adjustment to Director salary.

Motion by: Chief Dave Williams
Second by: Chief Mike McCliman
Yes - 10
No - 0
Abstain - 0
Absent - 2

NEW BUSINESS

8. FY 22-23 REMSA Renewal Contract – **Action Item**

Motion to approve the FY 22-23 REMSA Renewal Contract as presented.

Motion by: Chief Bertral Washington
Second by: Chief Buddy Peratt
Yes - 10
No - 0
Abstain - 0
Absent - 2

9. San Bernardino County Response Treatment and Transport Committee (RTT) Update –
 Mat Fratus and Harris Koenig

Motion to move the item to November 15th Admin. Chiefs Meeting for further discussion and action.

Motion by: Chief Mike McCliman

Second by: Chief Dave Williams

Yes - 10

No - 0

Abstain - 0

Absent - 2

10. Interim Director Transition – Action Item

Approval of this item will transition the Interim Assistant Director of Communications, Nathan Cooke, to Interim Director and exercise the extension of the existing agreement with Chino Valley Fire for six months (June 30, 2023) by approving attached addendum to the original agreement.

Cancel the agreement with the current Interim Director who will assume the position of Public Service Employee/Extra Help – Assistant Director.

Motion to approve Interim Director Transition as presented.

Motion by: Chief Brian Park

Second by: Chief Dan Munsey

Yes - 10

No - 0

Abstain - 0

Absent - 2

11. November and December meeting dates - Discussion

November meeting moved to Thursday, November 17th.

December meeting discussion at 11/17/22 meeting.

ROUND TABLE

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code section 54956.9(b): One potential Case

No action taken.

Pursuant to California Government Code section 54956.9(a). The Administrative Committee will meet in closed session to receive an update on litigation to which CONFIRE is a part. (PERB Case No. LA-CE-1561-M)

Direction provided to legal counsel.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 4:58 p.m.

Upcoming Meetings:

Next Regular Meeting: November 17, 2022, at 1:30 p.m.

 /s/ Liz Berry

Liz Berry

Administrative Secretary I



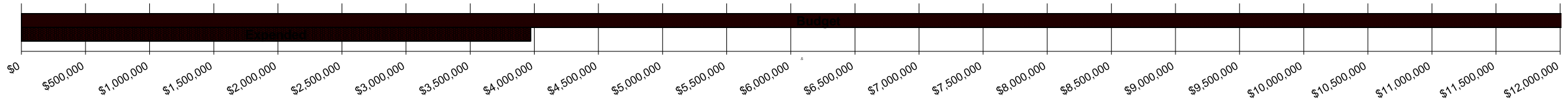
**OPERATIONS FUND 5008
MONTHLY SUMMARY FY 2022-23**

Transactions thru October 31, 2022

Item 2.

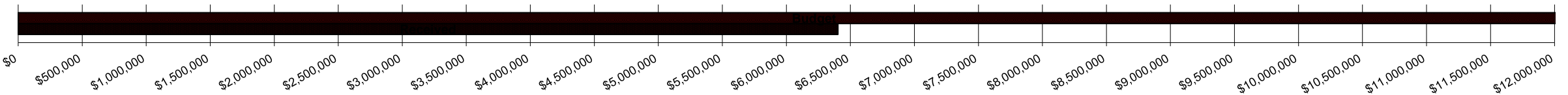
Expenditures	July	Aug	Sep	Oct	3 PP Nov	Dec	Jan	Feb	Mar	Apr	May	3 PP June	Total YTD Expended	2022/23 Budget	Bud - Exp Difference	% Used
Salary/Benefits	479,125	474,647	480,955	536,867	-	-	-	-	-	-	-	-	1,971,594	8,160,358	\$6,188,764	24.2%
Overtime/Call Back	30,415	32,897	33,822	32,497	-	-	-	-	-	-	-	-	129,631	323,000	\$193,369	40.1%
Phone/Circuits/Internet	38,249	31,909	44,221	48,353	-	-	-	-	-	-	-	-	162,732	589,467	\$426,735	27.6%
County IS/Data Services/Counsel	13,287	(6,244)	8,333	9,927	-	-	-	-	-	-	-	-	25,302	60,926	\$35,624	41.5%
Radio/Pager, Console Maint	-	41,784	42,098	43,871	-	-	-	-	-	-	-	-	127,754	516,947	\$389,193	24.7%
Computer Software	18,738	1,148,207	212,456	(64,623)	-	-	-	-	-	-	-	-	1,314,778	1,891,258	\$576,480	69.5%
Computer Hardware	129	(129)	-	-	-	-	-	-	-	-	-	-	-	18,450	\$18,450	0.0%
Office Exp/Copier Lease	6,539	2,693	3,383	4,027	-	-	-	-	-	-	-	-	16,642	98,245	\$81,603	16.9%
Insurance/Auditing	31,987	-	22,522	4,788	-	-	-	-	-	-	-	-	59,297	69,792	\$10,495	85.0%
Payroll/HR/Medical Director	74,878	904	5,473	10,081	-	-	-	-	-	-	-	-	91,336	352,183	\$260,847	25.9%
Travel/Training	3,498	612	4,662	720	-	-	-	-	-	-	-	-	9,492	70,000	\$60,508	13.6%
Auto/Structure/Fuel	-	1,942	4,309	2,319	-	-	-	-	-	-	-	-	8,570	30,077	\$21,507	28.5%
Other/HDGC Rent/Equip Trans	13,658	13,789	26,416	141	-	-	-	-	-	-	-	-	54,005	251,488	\$197,483	21.5%
Total	710,504	1,743,011	888,650	628,970	-	-	-	-	-	-	-	-	3,971,135	12,432,191	\$8,461,056	31.9%

% Fiscal Year Passed 33.3%



Revenue	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Received	Budget	Difference	% Rcvd
Services	3,144,053	15	(7,103)	3,167,239	-	-	-	-	-	-	-	-	6,304,204	12,432,190	\$6,127,986	51%
Interest	7,689	(7,689)	-	11,854	-	-	-	-	-	-	-	-	11,854	-	(\$11,854)	
Other	-	59,228	14,627	13,033	-	-	-	-	-	-	-	-	86,888	-	(\$86,888)	
Total	3,151,741	51,554	7,524	3,192,126	-	-	-	-	-	-	-	-	6,402,946	12,432,190	\$6,029,244	52%

% Fiscal Year Passed 33.3%





**FY 2022-2023
Unaudited Fund Balance Report
as of October 31, 2022**

Operations Fund (5008)

Audited Fund Balance 7/1/22		* \$	2,695,737
Revenue	6,402,946		
Expenditures	(3,971,135)		
	Net		2,431,811
Transfers Out to 5010 - CIP	-		
Transfers Out to 5011 - Compensated Abs	-		
	Net Transfers In/Out		-
Total Fund Balance		\$	5,127,548

**FY 2022-23 Operating costs 10% is \$1,282,856 Per Board Policy*

Equipment Reserve Fund (5009)

Audited Fund Balance 7/1/22		\$	2,235,361
Revenue	358,356		
Expenditures	(109,392)		
	Net		248,964
Total Fund Balance		\$	2,484,325

General Reserve Fund (5010)

Audited Fund Balance 7/1/22		* \$	6,151,643
Revenue - Membership/Interest	188,249		
Revenue - Grant			
Expenditures	(469,799)		
	Net		(281,550)
Transfers Out to Fund 5019	-		
	Net Transfers In/Out		-
Total Fund Balance		\$	5,870,093
Reserve for CIP	(2,937,547)		
EMD Optimization (ECNS) Project	(228,899)		
	Net Committed		(3,166,446)
Available Fund Balance		\$	2,703,648

**FY 2022-23 Operating costs 25% is \$3,207,140*

Term Benefits Reserve Fund (5011)

Audited Fund Balance 7/1/22		\$	1,610,781
Revenue	243,677		
Expenditures			
	Net		243,677
Transfer Comp. Absence From 5008	-		
Unfunded Liability			
	Net Transfers In/Out		-
Total Fund Balance		\$	1,854,458




CONFIRE

**FY 2022-2023
Unaudited Fund Balance Report
as of October 31, 2022**

CAD-to-CAD Project Fund (5019)

Audited Fund Balance 7/1/22		\$	904,203
Revenue	5,964		
Expenditures	(122,259)		
	Net		(116,295)
Transfers In from Fund 5010	-		
	Net Transfers In/Out		-
Total Fund Balance		\$	787,908

Total Beginning Fund Balance - 07/01/22	\$	13,597,725
Total Ending Fund Balance - 10/31/22	\$	16,124,332



Call Summary

CONFIRE/Comm Center

1743 W Miro Way
Rialto, CA 92376 County: San Bernardino

Year: 2022

From: 1/1/2022

To: 10/31/2022

Period Group: Month

Call Type: All

Abandoned Filters: Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-22	22276	1476	23752	6.21%	13048	709	13757	17186	5902	391	23479	60988	104.8
Feb-22	16543	155	16698	0.93%	11468	542	12010	14154	4729	189	19072	47780	110.7
Mar-22	18025	211	18236	1.16%	12092	1568	13660	13907	5199	142	19248	51144	108.7
Apr-22	17106	61	17167	0.36%	11494	760	12254	13521	5053	138	18712	48133	114
May-22	19109	83	19192	0.43%	12288	590	12878	14520	5286	136	19942	52012	113.8
Jun-22	19902	59	19961	0.30%	12834	886	13720	15245	5537	164	20946	54627	110
Jul-22	19578	65	19643	0.33%	12431	1870	14301	15072	5401	124	20597	54541	111.2
Aug-22	19490	45	19535	0.23%	12553	628	13181	14777	5552	139	20468	53184	112.6
Sep-22	18203	61	18264	0.33%	12516	561	13077	14799	5385	128	20312	51653	109.9
Oct-22	17935	77	18012	0.43%	11824	406	12230	14234	4936	107	19277	49519	94.7
2022 Totals	188232	2307	190539	1.21%	122548	8520	131068	147415	52980	1658	202053	523660	109
2021 Totals	182377	1027	183404	0.56%	145967	11136	157103	186131	98644	19169	303944	644451	101.1



PSAP Answer Time

CONFIRE/Comm Center
 1743 W Miro Way
 Rialto, CA 92376 County: San Bernardino
 Month - Year: 1/1/2022 - 10/31/2022
 Agency Affiliation Fire

From: 1/1/2022
 To: 10/31/2022
 Period Group: Month
 Time Group: 60 Minute
 Time Block: 00:00 - 23:59
 Call Type: 911 Calls

Call Hour	Answer Times In Seconds							
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+	Total
January 2022 Total	19,978	969	661	1,267	509	335	43	23,752
% answer time ≤ 10 seconds	84.11%	4.08%	2.78%	5.29%	2.14%	1.41%	0.18%	100.00%
% answer time ≤ 15 seconds	88.19%							
% answer time ≤ 40 seconds	96.27%							
February 2022 Total	14,286	596	460	829	281	210	36	16,698
% answer time ≤ 10 seconds	85.56%	3.57%	2.75%	4.96%	1.68%	1.26%	0.22%	100.00%
% answer time ≤ 15 seconds	89.12%							
% answer time ≤ 40 seconds	96.84%							
March 2022 Total	16,873	652	427	780	259	227	18	18,236
% answer time ≤ 10 seconds	87.04%	3.58%	2.34%	4.28%	1.42%	1.24%	0.10%	100.00%
% answer time ≤ 15 seconds	90.62%							
% answer time ≤ 40 seconds	97.24%							
April 2022 Total	14,784	607	429	804	294	227	22	17,167
% answer time ≤ 10 seconds	86.12%	3.54%	2.50%	4.68%	1.71%	1.32%	0.13%	100.00%
% answer time ≤ 15 seconds	89.65%							
% answer time ≤ 40 seconds	96.84%							
May 2022 Total	16,706	647	492	842	289	187	29	19,192
% answer time ≤ 10 seconds	87.05%	3.37%	2.56%	4.39%	1.51%	0.97%	0.15%	100.00%
% answer time ≤ 15 seconds	90.42%							
% answer time ≤ 40 seconds	97.37%							
June 2022 Total	17,118	857	519	958	296	192	21	19,961
% answer time ≤ 10 seconds	85.76%	4.29%	2.60%	4.80%	1.48%	0.96%	0.11%	100.00%
% answer time ≤ 15 seconds	90.05%							
% answer time ≤ 40 seconds	97.45%							
July 2022 Total	17,132	689	459	833	317	196	17	19,643
% answer time ≤ 10 seconds	87.22%	3.51%	2.34%	4.24%	1.61%	1.00%	0.09%	100.00%
% answer time ≤ 15 seconds	90.72%							
% answer time ≤ 40 seconds	97.30%							
August 2022 Total	16,481	934	611	1,014	310	176	9	19,535
% answer time ≤ 10 seconds	84.37%	4.78%	3.13%	5.19%	1.59%	0.90%	0.05%	100.00%
% answer time ≤ 15 seconds	89.15%							
% answer time ≤ 40 seconds	97.47%							
September 2022 Total	16,150	710	424	618	230	117	15	18,264
% answer time ≤ 10 seconds	88.43%	3.89%	2.32%	3.38%	1.26%	0.64%	0.08%	100.00%
% answer time ≤ 15 seconds	92.31%							
% answer time ≤ 40 seconds	98.02%							
October 2022 Total	16,330	634	297	535	152	64	0	18,012
% answer time ≤ 10 seconds	90.66%	3.52%	1.65%	2.97%	0.84%	0.36%	0.00%	100.00%
% answer time ≤ 15 seconds	94.18%							
% answer time ≤ 40 seconds	98.80%							
Year to Date 2022 Total	164,911	7,296	4,760	8,474	2,937	1,931	210	190,539
% answer time ≤ 10 seconds	86.55%	3.83%	2.51%	4.45%	1.54%	1.01%	0.11%	100.00%
% answer time ≤ 15 seconds	90.38%							
% answer time ≤ 40 seconds	97.33%							
Year to Date 2021 Total	152,922	10,156	6,079	8,712	3,279	2,006	250	182,404
% answer time ≤ 10 seconds	83.38%	5.54%	3.31%	4.75%	1.79%	1.09%	0.14%	100.00%
% answer time ≤ 15 seconds	88.92%							
% answer time ≤ 40 seconds	96.98%							

CONFIRE Billable Incidents

Period: 01/01/2022 thru 10/31/2022

Jurisdiction	# of Incidents	% of Total
San Bernardino County	109,719	53.33%
VictorvilleFD	20,321	9.88%
RanchoCucamonga	14,893	7.24%
ChinoValleyFD	11,228	5.46%
AppleValley	10,717	5.21%
Rialto	9,760	4.74%
Redlands	9,381	4.56%
Colton	6,331	3.08%
MontclairFD	3,855	1.87%
Loma Linda	3,640	1.77%
Big Bear Fire	3,046	1.48%
San Manuel FD	1,452	0.71%
Baker Ambulance	688	0.33%
Running Springs	483	0.23%
Road Department	210	0.10%
Total	205,724	100%
BDC Division	# of Incidents	% of Total
East Valley	36,618	33.37%
Fontana	17,270	15.74%
Valley	15,402	14.04%
Hesperia	11,234	10.24%
North Desert	10,305	9.39%
South Desert	10,122	9.23%
Adelanto	4,283	3.90%
Mountain	4,281	3.90%
Hazmat	203	0.19%
Government	1	0.00%
Total	109,719	100%

RTT Data Points

The following are the data points that would be used in the RTT dashboard to track time spent at key intervals of the patient transport and treatment continuum. These elements would be pulled from the appropriate responding agency's CAD or ePCR database.

Description - Date / Time	Notes
Unit Notified by dispatch	First unit assigned to the call
Unit enroute	First unit enroute to the call
Transfer of EMS patient care to transport	If multiple units on scene. Includes public first-responder transfer to private or public transport.
Patient arrived at destination	Reported arrival time at receiving hospital
Destination patient transfer of care	Transfer of care to receiving hospital as documented/time stamped on EPCR
Unit back in service	May include available to respond at receiving hospital.

Note: CAD and EPCR records would come from the individual agencies that participated in each specific call.

**CONFIRE**

STAFF REPORT

DATE: 11/18/22

FROM: Blessing Ugbo **MIS IT Manager**

TO: Nathan Cooke **Director**

SUBJECT: **CONFIRE Agency Liaison Rep**

RECOMMENDATION

Select an applicant candidate for the open Agency Liaison Rep position at CONFIRE.

BACKGROUND

The recent resignation of Mike McMath from Redlands Fire and from his role as the CONFIRE Agency Liaison created a support vacuum for XBO agencies. The liaison assists with various projects in the Communications and Information Services Divisions. This interaction has proved to be successful as the liaison works alongside CONFIRE and other agency personnel to help move several initiatives forward including First watch and Tablet Command, or other MIS programs as assigned.

CONFIRE has approved funds in its General Reserve Fund (5010) to fund consulting fees from which these funds would be applied as a credit to the agency the liaison is hired to reimburse their costs for the program. Any use of the agency employee for CONFIRE-specific projects would be pre-approved by the CONFIRE Director.

FISCAL Impact

There will be no fiscal impact. Adequate appropriation and revenue have been included in CONFIRE's FY22-23 budget

Aaron Mulhall

31536 Whitedove Lane
Murrieta, CA 92563

(951)757-1314

amulhall@confire.org

Certifications/Accomplishments:

- S-258 Incident Communications Technician
- S-358 Communications Unit Leader
- Mobile Command Communications Technician (MCCT) for Cal Fire Mobile Communications Units

Qualifications:

- Trained/worked as an Incident Radio Operator on major campaign fires
- Conducted Tablet Command training and rollout for Colton Fire Department
- Tablet Command Administrator for Colton Fire Department
- Maintenance of 800MHz radios for Colton Fire Department
- Maintenance and programming of VHF radios for Colton Fire Department
- Administrator of VHF inter-op program for San Bernardino County
- Significant work experience and knowledge of Confire CAD system

Employment History:

Colton Fire Department, Colton Ca
Fire Captain
January 2017-Present

Colton Fire Department, Colton CA
Engineer
November 2013-January 2017

Loma Linda Fire, Loma Linda CA
Firefighter and Engineer
February 2005-November 2013

Professional Organizations/Committees

- SBICC (VHF inter-op) Department Liaison
- Member of Colton Fire Apparatus/Equipment Committee

References available upon request

8301 LA SENDA ROAD, RANCHO CUCAMONGA, CALIFORNIA, 91701

PHONE (949) 439-2477 EMAIL CHAD.COMEAU@CITYOFRCA.US

CHAD G. COMEAU

PROFESSIONAL EXPERIENCE

Rancho Cucamonga Fire Protection District Rancho Cucamonga, CA 3/2005 – Present

- Provide fire and rescue services to the residents and visitors of Rancho Cucamonga
- Develop and instruct fire, rescue, and EMS classes at the local, state, national and international level
- IAFF Local 2274 Executive Board
 - President 6/2017 – 12/2021
 - 1st Vice President 1/2016 – 6/2017
 - Secretary 1/2012 – 12/2015
- Cal-JAC Partnership for Success Award for labor and management relationships – 2019
- Team Citation Award for Technical Rescue Program – 2012
- Firefighter of the Year – 2008

Newport Beach Fire and Marine Department Newport Beach, CA 5/1998 – 5/2013

- Provided ocean rescue and EMS services to the residents and visitors of Newport Beach
- Administered public education, customer service, employee mentoring in towers, trucks and boats

American Medical Response Rancho Cucamonga, CA 11/2001 – 3/2005

- Provided BLS / ALS emergent and non-emergent pre-hospital care as an EMT and EMT-P
- Engaged in public relations throughout San Bernardino County

Balboa Ambulance Service San Diego, CA 10/2000 – 5/2001

- Provided BLS services and interfacility transfers as an EMT

EDUCATION

Bachelor of Science in Organizational Leadership, Waldorf College, 2021

Associate of Arts in General Education, Chaffey Community College, 2000

National Fire Academy Risk Reduction by Company Officers, 2014

Chief Officer, CA State Fire Training, 2017

Fire Officer, CA State Fire Training, 2011

Firefighter II, CA State Fire Training, 2007

Firefighter I, CA State Fire Training, 2006

RCFD Deputy Chief Mentoring, 2020

RCFD Fire Battalion Chief Academy, 2021

State Fire Training Instructor (see courses below), CA State Fire Training, 2011

- Trench Rescue Technician (Senior)
- Low Angle Rope Rescue Operational
- Confined Space Rescue Awareness
- Large Animal Rescue
- Animal Technical Rescue Technician
- S-130, S-190, S-234, S-270, S-290
- I-200
- Fire Control 6
- Firefighter 1 & 2
- Basic Pump Operations
- Basic Emergency Vehicle Operations
- Auto Extrication

**CONFIRE**

STAFF REPORT

DATE: 11/17/22

FROM: Blessing Ugbo – MIS Manager

TO: Nathan Cooke – Interim Director

SUBJECT: CAD Consultant

Recommendation

Approve CONFIRE to contract with recruiting agencies to hire a dedicated CAD Consultant to CONFIRE.

CONFIRE terminated its contract with Central Square for its consulting service because Central Square could not provide a dedicated resource to assign to CONFIRE.

Background Information

CONFIRE currently does not have an executable succession plan to ensure the continuity of CAD systems operation without a dedicated CAD Administrator. Adding the CAD consultant resource to the MIS team will ensure that a dedicated resource is always available to support CAD and business operations.

This role will facilitate the management and maintenance of core CAD Enterprise and Tellus CAD-to-CAD products and related databases ensuring the continued highest system performance and quality of data.

Fiscal Impact

The cost is \$260,000, this amount will be billed annually beginning with 22/23 FY. This will not require additional budgetary funding, but CONFIRE will combine two open MIS positions ISA III at \$192,000 and the Mapping Technician position at \$87,000 to fund the CAD consultant position.