



**CONFIRE**

## **ADMINISTRATIVE COMMITTEE MEETING**

**TUESDAY, JUNE 24, 2025 – 1:00 PM**

**LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA**

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### **MINUTES**

#### **ROLL CALL**

##### **ADMINISTRATIVE COMMITTEE MEMBERS:**

Chief Buddy Peratt, Apple Valley Fire Protection District

Chief Dave Williams, Chino Valley Fire District - *Absent*

Chief Ray Bruno, Colton Fire Department

Chief Dan Harker/Chair, Loma Linda Fire Department

Chief Mike McCliman, Rancho Cucamonga Fire Department

Chief Rich Sessler/Vice-Chair, Redlands Fire Department

Chief Brian Park, Rialto Fire Department

Chief Bertral Washington, San Bernardino County Fire

Chief Bobby Clemmer, Victorville Fire Department

#### **CALL TO ORDER**

- a. Flag Salute
- b. Roll Call/Introductions

#### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

*No statements were made.*

#### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

*No conflicts were announced.*

#### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Joint Meeting of the CONFIRE Board of Directors and Administrative Committee minutes of May 27, 2025
2. CONFIRE Operations Statement as of May 31, 2025
3. Fund Balance Report as of May 31, 2025
4. YTD Call Summary
5. YTD Answer Time
6. Billable Incidents
7. CONFIRE Call Processing Time Analysis – May 2025
8. CONFIRE ECNS Report – May 2025
9. Data Consulting Agreement Renewal – Mat Fratus Consulting
10. Agency Contract Renewals

***Motion to accept all items on Consent.***

***Motion by: Chief Brian Park***

***Second by: Chief Mike McCliman***

***Yes – 8***

***No - 0***

***Abstain – 0***

***Absent – 1, Chief Dave Williams***

#### **DIRECTOR REPORT**

- *Talks continue with Ontario Fire about bringing over their ECNS eligible calls.*
  - *North County Fire in San Diego County has expressed interest in CONFIRE processing their ECNS calls. CONFIRE will be doing a presentation for them soon.*
  - *Meeting with Supervisor Joe Baca Jr. on 6/25 to discuss funding of the ECNS program.*
  - *An official offer has been drafted for Barstow Fire.*
- a. Communication Division Update – Alisha Johnson
- *Introduced Angela Haddad – New Communications Manager and Mallory Osekowsky – New ECNS Nurse Manager.*
  - *The Communication Division is busy with hiring and training of call takers and dispatchers.*
  - *First ever leadership training being offered.*
  - *The new Valley Communication building construction is progressing on schedule.*
- b. Finance/Admin. Division Update – Damian Parsons
- *Interviews have been scheduled for the MIS Director and Payroll Specialist positions.*
  - *Several new positions are being created that were recently approved by the Board of Directors.*

- *Audit for 24/25 has begun.*
- c. MIS Division Update – Blessing Ugbo
  - *No report*
- d. EMS Division Update – Chief Joe Barna
  - *No report*

#### **SUBSIDIARY COMMITTEE REPORT**

- a. EMS Sub-Committee Update – Chief Barna
  - *Whole Blood discussion continues with individual agencies pursuing their individual agreements.*

#### **OLD BUSINESS**

- 11. Future of Executive Director Position – Nathan Cooke/Chief Williams – **ACTION ITEM**  
*Topic carried over from Mays meeting.*

*Most likely the agreement for Interim Director Nathan Cooke will not be renewed.*

*Discussion needs to take place to ensure a smooth transition at the end of his commitment.*

*\*No action taken*

#### **ROUND TABLE**

*Chief McCliman announced the retirement of Rancho Cucamonga's City Manager John Gillison.*

#### **CLOSED SESSION**

*\*The Administrative Committee entered Closed Session at 1:25 p.m.*

- 12. Review and update existing Litigation – Government Code section 54956.9: AMR Lawsuit

*\*The Administrative Committee came out of Closed Session at 1:43 p.m.*

*No reportable outcome from Closed Session.*

#### **ADJOURNMENT**

*Motion to adjourn the CONFIRE Administrative Committee Meeting*

*The meeting adjourned at 1:44 p.m.*

**Upcoming Meetings:**

**Next Regular Meeting:** July 22, 2025 @ 1:00 p.m.

/s/ Liz Berry  
**Liz Berry**  
**Clerk of the Board**