



ADMINISTRATIVE COMMITTEE PLANNING MEETING

TUESDAY, NOVEMBER 16, 2021 – 9:00 AM

LOMA LINDA COMMUNITY ROOM-25541 BARTON RD., LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Tim McHargue/Chairperson, Colton Fire

Chief Ivan Rojer/Vice-Chairperson, Rancho Cucamonga Fire-*Absent*

Chief Ken Harrison, Apple Valley Fire Protection District

Chief Dave Williams, Chino Independent Fire District

Chief Dan Harker, Loma Linda Fire

Chief Jim Topoleski, Redlands Fire

Chief Brian Park, Rialto Fire

Chief Bill Mahan, San Bernardino County Fire

Chief Jeff Armstrong, Victorville Fire Department-*Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

REVIEW OF FRAMEWORK (LEADER'S INTENT) AND STRATEGIC GOALS

1. Valley Communications Center

-Proposed Increase in Lease Agreements

-Alternatives Moving Forward

All options outlined in the staff report considered. Chief Harker presented an option for a facility location in The Groves specific plan in the City of Loma Linda. Consensus was to solicitate input from a consultant regarding ideal solution for CONFIRE. Any relationship

with the County for the Valley Communications Center would require preferably a long-term agreement with terms clearly outlined to contain costs associated with leasing.

2. Staffing Analysis

- Bargaining Group Updates
- Status of Negotiations
- Recruitment/Retention

Staffing remains CONFIRE's number one priority and operational concern. Status of negotiations discussed. Potential solutions and efforts to date reviewed. 23 of the 35 recommendations by Mission Critical Partners, outlined in the staffing study adopted in 2020, have been put in place.

3. JPA Formation

- Ambulance
- Alternatives

West End JPA hiring a consultant to value the system. Phase II would be to make a recommendation to appropriate governance model.

4. Strategic Management Plan

- First Quarter Review
- Fund Balance Review
- Develop Program Goals and Objectives

Strategic Priorities and program goal review for 2021/21 as part of the 1st quarter review. 21/22 Strategic Management Plan goals identified.

ROUND TABLE

CLOSED SESSION

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

Motion by: Chief Harrison

Second by: Chief Harker

Ayes: 10

Absent: 2

Noes: 0

The meeting adjourned at 12:30

Upcoming Meetings:

Next Regular Meeting: January 25, 2022, at 1:30 p.m. Loma Linda Community Room 25541 Barton Rd., Loma Linda.

/s/ Liz Berry

Liz Berry
Administrative Secretary I