



## ADMINISTRATIVE COMMITTEE MEETING

WEDNESDAY, SEPTEMBER 13, 2023 – 9:00 AM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

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### MINUTES

#### **ADMINISTRATIVE COMMITTEE MEMBERS:**

Chief Dan Harker/Chair, Loma Linda Fire Department - *Absent*  
Chief Rich Sessler/Vice-Chair, Redlands Fire Department  
Chief Buddy Peratt, Apple Valley Fire Protection District  
Chief Jeremy Ault, Chino Valley Fire District  
B.C. Fire Marshal Ray Bruno, Colton Fire Department  
Chief Mike McCliman, Rancho Cucamonga Fire Department  
Chief Brian Park, Rialto Fire Department-  
Chief Bertral Washington, San Bernardino County Fire  
Chief Willie Racowski, Victorville Fire Department

#### **CALL TO ORDER**

- a. Flag Salute
- b. Roll call/Introductions

#### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

#### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

*No conflicts were announced.*

#### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of August 22, 2023

*Motion to accept all items on Consent*

*Motion by: Chief Buddy Peratt*

*Second by: Chief Mike McCliman*

*Yes - 6*

*No - 0*

*Abstain – 2, Chief Jeremy Ault and Chief Brian Park abstained. They were not present at the last meeting.*

*Absent – 1, Chief Dan Harker, Loma Linda*

## **NEW BUSINESS**

2. Emergency Service Dispatchers of San Bernardino County Association MOU Side Letter – 10% Equity adjustment bonus - **ACTION ITEM**

*The CONFIRE Board of Directors approved the FY 23/24 budget to reflect a 10% equity adjustment for all members represented in the MOU for the ESDSBCA. This adjustment was to take effect on July 1, 2023.*

*The MOU was not approved by the CONFIRE Administrative Committee until August 22, 2023. Furthermore, per the approved MOU between CONFIRE and ESDSBCA, the 10% equity adjustment would not go into effect until August 26, 2023.*

*To ensure members of ESDSBCA are compensated for the promised 10% equity adjustment for the months of July and August, the CONFIRE negotiations team as well as the ESDSBCA have agreed to a one-time \$1,000 bonus to be paid to each member of ESDSBCA that was employed prior to July 1, 2023.*

*The fiscal impact will total approximately \$60,000 to be paid on October 4, 2023. The bonus will be paid out of General Fund (8834005008), which has already been approved in the adopted FY 23/24 annual budget. There will be no additional costs.*

***Motion to approve the Emergency Services Dispatchers of San Bernardino County Association Side Letter Bonus.***

***Motion by: Chief Brian Park***

***Second by: Chief Buddy Peratt***

***Yes - 8***

***No - 0***

***Abstain - 0***

***Absent – 1, Chief Dan Harker, Loma Linda***

## **ROUND TABLE**

## **CLOSED SESSION**

3. Public Employment pursuant to Government Code Section 54957  
Title: Executive Director

*The Administrative Committee came out of closed session at 11:00 with no reportable action.*

## **ADJOURNMENT**

***Motion to adjourn the CONFIRE Administrative Committee Meeting***

*The meeting adjourned at 11:02 a.m.*

### **Upcoming Meetings:**

Next Regular Meeting: September 26, 2023, at 1:30 p.m.

*/s/ Liz Berry*

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**Liz Berry**

**Administrative Secretary I**