



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, MAY 24, 2022 – 1:30 PM

TEAMS

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Jeff Armstrong/Chairperson, Victorville Fire Department
Chief Dan Harker/Vice-Chairperson, Loma Linda Fire Department - *Absent*
Chief Ken Harrison, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Tim McHargue, Colton Fire Department
Chief Mike McCliman, Rancho Cucamonga Fire Department
Chief Rich Sessler, Redlands Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of April 7, 2022
2. Approve Administrative Committee Minutes of April 28, 2022
3. Approve Administrative Committee Special Meeting Minutes of May 12, 2022
4. 2022 YTD Call Summary

5. CONFIRE – Billable Incidents
6. 2022 YTD Answering Times
7. FY 21-22 CONFIRE Operations Statement Ending 04-30-22
FY 21-22 Fund Balance Report Ending 04-30-22
8. Contract Renewals – Baker, Big Bear, Montclair, and San Manuel
9. EMK Consultants Renewal
10. Matt Fratus Renewal
11. Messina Renewal
12. City of Redlands Liaison Renewal

Motion to accept all items on Consent.

Motion by: Chief Brian Park

Second by: Chief Tim McHargue (Abstained from item 1, due to absence)

Chief Jeff Armstrong -Yes

Chief Dan Harker (1)-Absent

Chief Ken Harrison (1)- Yes

Chief Dave Williams (1) – Yes

Chief Tim McHargue (1) – Yes to 2-12, Abstained from item 1, due to absence.

Chief Mike McCliman (1) – Yes

Chief Rich Sessler (1) – Yes

Chief Dan Munsey (4) – Yes

Yes-11

No-0

Abstain-1 Chief Tim McHargue, abstained from item 1, due to absence.

Absent-1

Motion Passed

DIRECTOR REPORT

- *ECNS continues to be a priority*
- *Valley Communications Center design process continues*
- *Art-At CFED speaking on ECNS- discussions regarding a partnership with IEHP ongoing.*

COMMITTEE REPORTS

- a. Support Committee Report/MIS Updates - Blessing Ugbo
Presentation by Steve Lehnhard on the New Geolocation Address Point Identification (scheduled June release) and the New Maps – ESRI RT100 style maps, which have cleaner interface and redraws are over 100 times faster (scheduled for December availability). Current GIS projects also include a new map load that will be adding approximately 93,000 more address points in the county, bringing our total to 807,000.
- b. Ops Chief Committee Report - Chief Bruner
 - *ECC Concept update*

- *Recommendations to be presented on June 28 meeting*
 - *Discussion on Public Service calls requested by private ambulance companies for lift assists.*
 - *Chiefs established that all agencies would respond to any requests for ambulance lift assists (public service). No requirement for dispatch to contact duty officers.*
 - *Tablet Command additions*
 - *Mike McMath provided an update regarding new applications and visibility to BDU units.*
 - *Fourth of July Operations*
- c. CAD to CAD – Mike Bell
- *CAL Fire San Bernardino kick off occurred – May 17th*
 - *Close to having Air Methods sign on to join the system*
 - *Reaching out to “Reach”*
 - *Riverside County FD work continuing*
 - *Murrieta ready, on standby*
 - *Ontario timeframe accelerated*

OLD BUSINESS

NEW BUSINESS

13. Westnet Annual Maintenance – Action Item

Brief discussion regarding the monetary changes between FY 21/22 and FY 22/23 of \$17,127.35. This was a result of Rialto, Montclair and San Manuel being added as they transitioned out of Westnet’s first year factory warranty and into the CONFIRE/Westnet annual maintenance contract, as well as an additional \$7278.26 which equates to a 4.83% overall increase.

***Blue sheet attached with current Westnet numbers that were presented.*

Motion to accept the Westnet Annual Maintenance costs as presented.

Motion by: Chief Tim McHargue

Second by: Chief Brian Park

Chief Jeff Armstrong (1)-Yes

Chief Dan Harker (1) -Absent

Chief Ken Harrison (1) -Yes

Chief Dave Williams (1) -Yes

Chief Mike McCliman (1) - Yes

Chief Rich Sessler (1) –Yes

Chief Dan Munsey (4)-Yes

Yes-11

No-0

Absent-1

Motion Passed

14. Officer Elections – **Action Item**

CONFIRE Chair, Chief Armstrong, is leaving Victorville Fire Department necessitating Officer Elections.

Per CONFIRE By-Laws “He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee.”

Motion to elect Chief Dan Harker to a 1-year term as Chairperson and Chief Rich Sessler to a 1-year term as Vice-Chairperson.

Motion by: Chief Tim McHargue

Second by: Chief Ken Harrison

Chief Jeff Armstrong (1)-Yes

Chief Dan Harker (1) -Absent

Chief Dave Williams (1) -Yes

Chief Mike McCliman (1) - Yes

Chief Rich Sessler (1) –Yes

Chief Brian Park (1)-Yes

Chief Dan Munsey (4)-Yes

Yes-11

No-0

Absent-1

Motion Passed

15. Acting Director Contract – **Action Item**

Motion to approve Employee Agreement for Acting CONFIRE Director Mike Bell as presented.

Motion by: Chief Mike McCliman

Second by: Chief Jeff Armstrong

Chief Dan Harker (1) -Absent

Chief Ken Harrison (1) -Yes

Chief Dave Williams (1) -Yes

Chief Tim McHargue (1) – Yes

Chief Rich Sessler (1) –Yes

Chief Brian Park (1)-Yes

*Chief Dan Munsey (4)-Yes
Yes-11
No-0
Absent-1*

Motion Passed

16. Appointment of Chief Officer to assist Acting Director – **Discussion/Action Item**

Motion to appoint Chief Nathan Cooke from Chino Valley Fire District to assist Acting Director Mike Bell. Acting Director to facilitate agreement and present to Admin. Chiefs for approval.

*Motion by: Chief Tim McHargue
Second by: Chief Brian Park
Chief Jeff Armstrong (1)-Yes
Chief Dan Harker (1) -Absent
Chief Ken Harrison (1) -Yes
Chief Dave Williams (1) -Yes
Chief Mike McCliman (1) - Yes
Chief Rich Sessler (1) –Yes
Chief Dan Munsey (4)-Yes
Yes-11
No-0
Absent-1*

Motion Passed

ROUND TABLE

CLOSED SESSION

17. Pursuant to California Government Code Section 54956.9(a) The Administrative Committee will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)

No reportable action taken

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

Motion by Chief Jeff Armstrong

The meeting adjourned at 1450.

Upcoming Meetings:

Next Regular Meeting: June 28, 2022, at 1:30 p.m. Location to be announced.

/s/ Liz Berry _____

Liz Berry

Administrative Secretary I