



CONFIRE

ADMINISTRATIVE COMMITTEE MEETING

THURSDAY, APRIL 7, 2022 – 8:00 AM

TEAMS

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Jeff Armstrong/Chairperson, Victorville Fire Department
Chief Dan Harker/Vice-Chairperson, Loma Linda Fire Department
Chief Ken Harrison, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Henry Perez, Colton Fire Department
Chief Mike McCliman, Rancho Cucamonga Fire Department
Chief Rich Sessler, Redlands Fire Department
Chief Brian Park, Rialto Fire Department
Chief Dan Munsey, San Bernardino County Fire

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of March 17, 2022

Motion to accept item 1 on Consent

*Motion by: Chief Dan Harker
Second by: Chief Dave Williams
Chief Ken Harrison-Yes
Chief Henry Perez-Yes
Chief Mike McCliman-Yes
Chief Rich Sessler-Yes
Chief Brian Park-Yes
Chief Dan Munsey-Yes
Chief Jeff Armstrong-Yes*

*Yes-12
No-0
Absent-0*

Motion Passed

DIRECTOR REPORT

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

2. Consulting Agreement – AP Triton (Action Item)

San Bernardino County is currently developing an RFP to submit to the State Emergency Medical Services Authority for approval relating to existing ambulance exclusive operating areas (EOA's).

On March 17, 2022, the Administrative Committee directed staff to look at any and all models of governance which may include developing a subsequent RFP, including CONFIRE creating a model that would allow the JPA to bid on a subsequent County Ambulance RFP.

AP Triton has specialized knowledge in the field. AP Triton has previous experience providing like services in San Bernardino County resulting in an understanding of immediate needs and practices increasing the likelihood of success. Given AP Triton's specialized skills and expertise in the area, as well as their unique ability to provide the services required of CONFIRE in a compressed timeline, permits CONFIRE to utilize its non-competitive procurement process.

Motion to approve contract for AP Triton to provide specialized consulting services for a two-phase project. Phase one is to develop a request for proposal (RFP) private ambulance and phase two will be to respond to the San Bernardino County ambulance RFP. Terms and proposed project fee will not exceed \$255,372.

*Motion by: Chief Dan Harker
Second by: Chief Mike McCliman
Chief Ken Harrison-Yes
Chief Dave Williams- Yes
Chief Henry Perez- Yes
Chief Rich Sessler- Yes
Chief Brian Park-Yes
Chief Dan Munsey-Yes
Chief Jeff Armstrong-Yes*

*Yes-12
No-0
Absent-0*

Motion Passed

3. EMS Division – Contracting Party – (Discussion Item)

Discussion on the qualifications to become a Contracting Party of CONFIRE.

- The entity seeking Contracting Party status must be sponsored by an existing member agency. CONFIRE, on terms acceptable to the Board of Directors, conferring the status of a contracting Party.*
- Each Contracting party must be approved by the Board of Directors.*
- The decision to approve, or deny, Contract Party status is in the sole discretion of the Board of Directors.*

Discussion regarding the City of Ontario (Ontario Fire Department) becoming a Contracting party of CONFIRE as outlined in Board Policy 5.003. The purpose would be to participate in opportunities currently being developed in the CONFIRE EMS Division. Chief McCliman representing Rancho Cucamonga Fire Protection District requested to be the sponsoring agency. No member agency opposed Ontario becoming a Contracting Party of CONFIRE.

Discussion was held regarding the potential for the City of Highland and/or Yucaipa becoming a Contracting Party of CONFIRE. There has not been a formal request, but interest has been expressed in the opportunity. There were no CONFIRE member agencies in opposition of adding the City of Highland and/or Yucaipa as a Contracting Party of CONFIRE.

ROUND TABLE

CLOSED SESSION

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

