



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, DECEMBER 13, 2022 – 1:30 PM

LOMA LINDA COMMUNITY ROOM – 25541 BARTON RD. LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Dan Harker/Chairperson, Loma Linda Fire Department
Chief Rich Sessler/Vice-Chairperson, Redlands Fire Department
Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Dean Smith, Chino Valley Fire District – *Arrived @ 1:39 p.m.*
Chief Tim McHargue, Colton Fire Department
Chief Mike McCliman, Rancho Cucamonga Fire Department
Chief Brian Park, Rialto Fire Department- *Absent*
Chief Bertral Washington, San Bernardino County Fire
Chief Brian Fallon, Victorville Fire Department - *Absent*

CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of November 17, 2022
2. CWA Settlement Agreement

Motion to accept all items on Consent

Motion by: Chief Mike McCliman

Second by: Chief Tim McHargue

Yes - 9

No - 0

Abstain - 0

Absent - 3

DIRECTOR REPORT

a. Staffing Update

Staffing continues to be a priority, three Call Takers and one Fiscal Specialist will start on 12/31, 9 additional dispatch employees to start on January 2nd.

Introduction of interim CFO Karen Hardy.

COMMITTEE REPORTS

a. Support Committee Report/MIS Updates - Blessing Ugbo

Update on the status of Cyber Security Awareness Training by the agencies.

b. Ops Chief Committee Report – Chief Augie Barreda

Chairperson Tim Bruner is retiring early next year, Chief Augie Barreda will be serving as interim liaison until the committee appoints a new chairperson.

c. CAD to CAD – Mike Bell

2023 UASI Grant is lower than in past years, but monies were secured.

Riverside County and Murietta are testing between agencies.

Ontario is delayed with their Soma project but continues to move forward.

OLD BUSINESS

NEW BUSINESS

3. EMS Division Committee Governance Policy Update – **ACTION ITEM**

Review by Administrative Chiefs of revised Policy 6.002, EMS Division Subsidiary Committee.

Motion to approve revised CONFIRE Policy 6.002 – EMS Division Subsidiary Committee as presented.

Motion by: Chief Tim McHargue

Second by: Chief Mike McCliman

Yes - 10

No - 0

Abstain - 0

Absent - 2

ROUND TABLE

The January 24th Administrative Committee Meeting will be followed by a CONFIRE Budget Meeting.

CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code section 54956.9(b): One potential Case.

No reportable outcome.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 3:45 p.m.

Upcoming Meetings:

Next Regular Meeting: January 24, 2023, at 1:30 p.m.

_____/s/ Liz Berry

Liz Berry

Administrative Secretary I