



CONFIRE

ADMINISTRATIVE COMMITTEE MEETING

MONDAY, NOVEMBER 17, 2025 – 1:00 PM

LOMA LINDA EOC – 25541 BARTON RD. LOMA LINDA

MINUTES

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Buddy Peratt, Apple Valley Fire Protection District
Chief Dave Williams, Chino Valley Fire District
Chief Ray Bruno, Colton Fire Department
Chief Dan Harker/**Chair**, Loma Linda Fire Department
Chief Augie Barreda, Rancho Cucamonga Fire Department
Deputy Chief Reggie Brown, Redlands Fire Department
Chief Chris Jensen, Rialto Fire Department
Chief Bertral Washington, San Bernardino County Fire
Chief Bobby Clemmer, Victorville Fire Department

CALL TO ORDER

- a. Flag Salute
- b. Roll Call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

No statements were made.

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

No conflicts were announced.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve the Administrative Committee Minutes of October 27, 2025.

2. YTD Call Summary
3. YTD Answer Time
4. YTD Billable Incidents
5. Call Processing Time Analysis – October 2025
6. ECNS Report – October 2025

Motion to accept all items on Consent.

Motion by: Chief Clemmer

Second by: Chief Jensen

Yes – 8

No - 0

Abstain – 0

Absent – 1, Chief Williams stepped out of the room at time of vote.

DIRECTOR REPORT

- *We continue to work with state officials regarding ECNS.*
 - *Mike Bell is currently heading a special project focused on call processing times, local vs. regional, to make sure we are where we need to be. We will report back once the project is complete.*
- a. **Communication Division Update – Henry Perez**
 - *Call Volume peaked during the weekend storm. We had one swift water rescue and numerous calls on electrical wires arcing and sparking.*
 - *Getting communications adequately staffed and trained continues to be a top priority.*
 - *Supervisor interviews will be conducted the first week of December.*
 - *We continue to work thru potential issues at the Valley Communication Center as construction enters final stages.*
 - *Two new ECNS nurses will be taking calls soon. Another round of hiring will ensue shortly.*
 - b. **Finance/Admin. Division Update – Damian Parsons**
 - *Oracle financial software moving forward, we anticipate a July 1st implementation.*
 - c. **MIS Division Update – Renan Mamaril**
 - *NICE voice logger update is approaching. Moving from analog to cloud based, should have no impact on services.*
 - *Monthly Microsoft update will occur on December 3rd.*
 - *MIS continues to prepare the HDGC for the upcoming VCC move.*
 - *The MIS group is looking toward 2026 goals.*
 - *Evaluating staffing for redundancy.*
 - d. **EMS Division Update – Chief Joe Barna**
 - *Meeting Thursday, November 20th to build accurate projections going forward with new stats.*

- *December 9, 2025, the Court of Appeals will hear our case.*

NEW BUSINESS

7. CONFIRE ECNS Regionalization Initiative Sub-Committee (CERIS) – Nathan Cooke – **ACTION ITEM**

It is recommended that the CONFIRE Administrative Committee create the CONFIRE ECNS Regionalization Initiative Sub-Committee (CERIS) and appoint 2-3 Administrative Committee members to serve on the sub-committee.

The CERIS will be comprised of Administrative Committee members, CONFIRE ECNS/Communications staff, and subject matter experts in ECNS. CERIS will discuss and explore options related to the regionalization of the (ECNS) program, sustainable funding mechanisms, governance, membership, and any other related issues pertaining to a regionalization effort of the ECNS program.

It is recommended that CERIS appoint a chairperson and that he/she report back to the Administrative Committee on a regular basis on the progress being made and any projected or foreseen impacts to CONFIRE.

There is no financial impact currently.

Motion to create the CONFIRE Emergency Communications Nurse System (ECNS) Regionalization Initiative Sub-Committee (CERIS), of the Administrative Committee and appoint Chief Barna for BDC, Chief Sessler to represent the Valley, and Chief Clemmer to represent the High Desert, all to serve on the sub-committee.

Motion by: Chief Williams

Second by: Chief Washington

Yes – 8

No - 0

Abstain – 0

Absent – 1, Chief Peratt stepped out of the room at time of vote.

8. MOU between CONFIRE and DBH – Damian Parsons – **ACTION ITEM**

The Memorandum of Understanding (MOU) presented outlines the Department of Behavior Health (DBH's) commitment to provide partial financial support allocation to CONFIRE's ECNS program for the period of this MOU. This MOU also outlines the collaborative efforts between CONFIRE and DBH regarding the ECNS program. CONFIRE staff will evaluate 911 crisis calls that are behavioral health in nature and determine whether the individual is experiencing a behavioral health crisis and requires EMS or police response. If not, those calls will be transferred to the DBH Social Worker II (SWII) who will be co-located in the same 911 dispatch center to triage and coordinate with the DBH Crisis Contact Center (CCC) who will dispatch the mobile crisis team when appropriate.

The annual revenue for CONFIRE's ECNS programs will be \$680,000 a year, for the next three (3) years and shall be subject to availability of funds to DBH.

Motion to authorize the Interim Executive Director to execute the Memorandum of Understanding (MOU) between CONFIRE and the Department of Behavioral Health (DBH) in the amount of \$2,040,000 from the date of execution of the MOU, to June 30, 2028.

Motion by: Chief Williams

Second by: Chief Barreda

Yes – 9

No - 0

Abstain – 0

Absent – 0

9. Officer Elections – **ACTION ITEM**

Per CONFIRE By-Laws "He/she shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee."

Motion to elect Dan Harker as Chair and Rich Sessler as Vice-chair for the term of (1) year.

Motion by: Chief Washington

Second by: Chief Williams

Yes – 9

No - 0

Abstain – 0

Absent – 0

ROUND TABLE

CLOSED SESSION

**The Administrative Committee entered Closed Session at 1:35 p.m.*

10. Public Employee Discipline/Dismissal/Release – Government Code section 54957(b)

11. Review and update existing Litigation – Government Code section 54956.9: AMR Lawsuit

**The Administrative Committee came out of Closed Session at 1:50 p.m.*

No reportable outcome from Closed Session.

ADJOURNMENT

Motion to adjourn the CONFIRE Administrative Committee Meeting

The meeting adjourned at 1:51 p.m.

Upcoming Meetings:

Next Regular Meeting: Administrative Committee Meeting – December 16, 2025

/s/ Liz Berry
Liz Berry
Clerk of the Board