



ADMINISTRATIVE COMMITTEE MEETING

TUESDAY, JULY 26, 2022 – 1:30 PM

LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA

AGENDA

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, July 26, 2022 in the Loma Linda Fire Department Emergency Operations Center, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

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CALL TO ORDER

- a. Flag Salute
- b. Roll call/Introductions

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of May 28, 2022
2. Approve Administrative Committee Minutes of June 28, 2022
3. 2022 YTD Call Summary
4. CONFIRE - Billable Incidents
5. YTD Answering Times

DIRECTOR REPORT

- a. Staffing Situation Update
- b. APCO Conference (Aug 7-10 Anaheim)
- c. Chino Valley FD Recognition of CONFIRE Staff
- d. Update of Valley Communications Center

COMMITTEE REPORTS

6. Support Committee Report/MIS Updates - Blessing Ugbo
Request for Sole Source justification for contracting with Central Square for CAD Administration assistance - **ACTION ITEM**
7. Ops Chief Committee Report - Chief Bruner
Chief Officers staffing the ECC for emergency and planned needs - Chief Harker

8. CAD to CAD - Mike Bell

IE PSOP Executive Committee Meeting (7/25/22)

Update on new agreement with Central Square

OLD BUSINESS

9. RFP #2022-01 for ALS Ambulance Services Update

Report on 7/21/22 Board Meeting

Creation of a EMS Division governance sub-committee - **ACTION ITEM**

10. Acting Director Agreement revision and extension - **ACTION ITEM**

NEW BUSINESS

11. Image Trends Discussion - Chief Munsey

12. Development of an Assistant Director Job Classification - **ACTION ITEM**

13. Operational Policy Adoption: SOPP: 3-2 Telephone Answering & SOPP: 3-10 Managing Abusive Callers - **ACTION ITEM**

ROUND TABLE

CLOSED SESSION

14. Pursuant to California Government Code Section 54956.9(a) The Board of Directors will meet in closed session to be briefed regarding (1) case of litigation Claim No. CIV SB 2129232 LISA SEGOVIA vs. COUNTY OF SAN BERNARDINO, CONSOLIDATED FIRE AGENCIES (CONFIRE)

ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: August 23, 2022 at 1:30 p.m.

POSTING:

This is to certify that on July 21, 2022, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA

- on the Center's website which is www.confirer.org

-25541 Barton Rd., Loma Linda, CA

/s/ Liz Berry

Liz Berry
Administrative Secretary I