



## **ADMINISTRATIVE COMMITTEE MEETING**

**TUESDAY, SEPTEMBER 28, 2021 – 1:30 PM**

**LOMA LINDA-EOC 25541 BARTON RD, LOMA LINDA**

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### **AGENDA**

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, September 28, 2021 in the Loma Linda Fire Department Community Room, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the Administrative Committee.

#### **CALL TO ORDER**

- a. Flag Salute
- b. Roll call/Introductions

#### **PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

#### **INFORMATION RELATIVE TO POSSIBLE CONFLICT OF INTEREST**

Agenda items may require committee member abstentions due to conflict of interests and financial interests. CONFIRE Administrative Committee member abstentions shall be stated under this item for recordation on the appropriate item.

#### **CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of August 24, 2021
2. CONFIRE Operations Statement as of 06-30-21  
Fund Balance Report as of 06-30-21 (Unaudited)  
CONFIRE Operations Statement as of 08-31-21  
Fund Balance Report as of 08-31-21 (Unaudited)
3. Billable Incidents  
Call Summary YTD 2021  
PSAP Answer Time YTD 2021

#### **DIRECTOR REPORT**

4. ACE Re-Accreditation (**See Attachments**)
  - a. Special Presentation- Ingrid Johnson, GIS Coordinator
  - b. ECNS
    - Center for Medicare/Medicaid ET3 NOFO Application
    - American Nurses Foundation/CareStar Foundation
    - PSA Program
  - c. Victor Valley College Telecommunications Program

#### **COMMITTEE REPORTS**

- a. Support Committee Report/MIS Updates - Blessing Ugbo
- b. Ops Chief Committee Report - Chief Bruner
- c. CAD to CAD - Chief Rojer

#### **OLD BUSINESS**

5. Public Records Act
6. First Due
7. Call Processing Time
  - Quick Launch for CVA

#### **NEW BUSINESS**

8. Strike Team Incident Personnel Tracking (**Action Item**)

**ROUND TABLE**

**CLOSED SESSION**

**ADJOURNMENT**

**Upcoming Meetings:**

Next Regular Meeting: October 26, 2021 at 1:30 p.m.

**POSTING:**

This is to certify that on September 23, 2021, I posted a copy of the agenda:

- 1743 Miro Way, Rialto, CA

- on the Center's website which is [www.confirer.org](http://www.confirer.org)

-25541 Barton Rd., Loma Linda, CA

    /s/ Liz Berry    

**Liz Berry**  
**Administrative Secretary I**